



CITY COUNCIL AGENDA ITEM

Date: May 16, 2011

To: John Szerlag, City Manager

From: John M. Lamerato, Assistant City Manager/Finance and Administration
Tonni L. Bartholomew, City Clerk

Subject: Request for Recognition as a Nonprofit Organization Status from Brett Amesse, Vice President of Troy Youth Football Association

Background

Attached is a request from Brett Amesse, Vice President of Troy Youth Football Association seeking recognition as a nonprofit organization status for the purpose of obtaining a charitable gaming license for fundraising purposes.

Recommendation

It has been City Management's practice to support the approval of such requests.

Fund Availability

There are no financial considerations associated with this item.

City Attorney's Review as to Form and Legality

There are no legal considerations associated with this item.

Suggested Resolution

Resolution #2011-06-

RESOLVED, That Troy City Council hereby **APPROVES** the request from *Troy Youth Football Association*, asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining a charitable gaming license as recommended by City Management.

Yes:

No:



**Document Requirements for
"Recognition as a Non-Profit Organization"
for the Purpose of Obtaining a Gaming License**

1. Letter addressed to the Mayor and City Council from a Board Member of the organization outlining their request and describing their organization.
2. Blank "**Local Governing Body Resolution for Charitable Gaming Licenses**" form from Charitable Gaming Division – Lansing Michigan (#BSL-CG-1153(R7/02) – to be completed by City Clerk after approval by City Council.
3. **Letter of Determination** from the Department of Treasury granting exemption from federal income tax [Section 501(c)(3) of the Internal Revenue Code] and classification as a public charity [Section 509(a)(2) of the Internal Revenue Code].
4. **Copy of Form #1023-Application for Recognition Exemption**; under Section 501(c)(3) of the Internal Revenue Code verifying their 501(c)(3) status.
5. Copy of **Articles of Incorporation** for organization.
6. Copy of organization's **Bylaws**.
7. **CONFIDENTIAL-KEEP ON FILE ONLY**: Copy of **Income Statement** from organization.

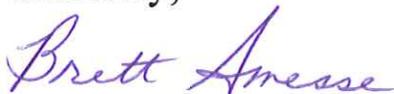
Troy Cowboys Football
P.O. box 575
Troy, Mi. 48099

To the Mayor and City Council:

Please allow this letter to serve as a formal request for the City of Troy to recognize the Troy Youth Football Organization as a Non-Profit Organization with in the Community. The Troy Cowboys have been a Youth Football Organization for over fifty years with a track record of success on and off the field. A majority of that success stems from the parents, board of directors and hard working coaches that tirelessly volunteer their time to see that our two hundred plus youths have a place to play, compete, and learn the skills of football and cheer that will carry them to the next level. In addition to the sport, each participant learns sportsmanship and leadership skills that will transcend into their everyday lives.

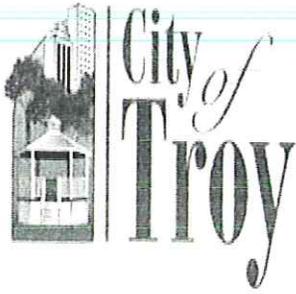
To accomplish and execute these related tasks the Troy Cowboys obviously incurs related operational expenses. With an organization of this size it is impossible to expect the families to carry out the cost burden themselves. Being recognized in the community as a Non-Profit Organization would greatly improve our fundraising efforts so we can continue to provide the quality program our kids deserve. Thank you for your attention and consideration. Go Troy Cowboys!

Sincerely,



Brett Amesse VP

il.com



CITY OF TROY

SOLICITATION – FUND RAISING

Date Received: _____

File the following information with the City Clerk's Office at least 21 days prior to the time when the permit is desired. TIME SPAN FOR PERMIT IS NOT TO EXCEED NINETY (90) DAYS.

Name of Organization:

TROY YOUTH FOOTBALL ASSOCIATION

Phone:

(248) 646-6553

Local Address:

P.O. BOX 575 (TROY)

City/Zip:

TROY 48099

Home Address (if different):

City/Zip:

Name of Parent Organization:

Address:

Local Representative/Officers:

Name	Title	Phone
<u>GARY MAUDIE</u>	<u>PRESIDENT</u>	
<u>BRETT AMESSE</u>	<u>VICE PRESIDENT</u>	
<u>JIM PAWLOWSKI</u>	<u>TREASURER</u>	

Person in Charge of Solicitations: BRETT AMESSE

How are funds solicited: RAFFLE

Locations/Dates/Times:

Locations	Dates	Times
<u>GREYSTONE GOLF CLUB</u>	<u>AUGUST 14, 2011</u>	<u>6 P.M.</u>

To what purpose will you put these funds: YOUTH FOOTBALL OPERATIONS

What is the requested amount for contribution: \$20



Charitable Gaming Division
 Box 30023, Lansing, MI 48909
 OVERNIGHT DELIVERY:
 101 E. Hillside, Lansing MI 48933
 (517) 335-5780
 www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
 (Required by MCL 432.103(9))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from _____ of _____,
NAME OF ORGANIZATION CITY

county of _____, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for _____
APPROVAL/DISAPPROVAL

APPROVAL	DISAPPROVAL
Yeas: _____	Yeas: _____
Nays: _____	Nays: _____
Absent: _____	Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted by the _____ at a _____ meeting held on _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.
 PENALTY: Possible denial of application.
 BSL-CG-1153(R10/06)

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **FEB 26 2011**

TROY YOUTH FOOTBALL ASSOCIATION INC
C/O JEFFREY D MOSS
41000 WOODWARD AVE
BLOOMFIELD HILLS, MI 48304

Employer Identification Number:
38-2513921
DLN:
17053363353020
Contact Person:
RONALD D BELL ID# 31185
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
509(a)(2)
Form 990 Required:
Yes
Effective Date of Exemption:
December 24, 1956
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

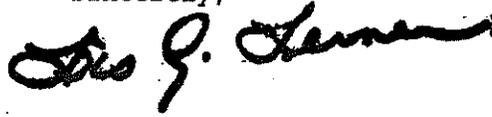
Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

TROY YOUTH FOOTBALL ASSOCIATION INC

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in black ink, appearing to read "Lois G. Lerner". The signature is written in a cursive style with a large initial "L".

Lois G. Lerner
Director, Exempt Organizations

Enclosure: Publication 4221-PC

Form 1023 Checklist

(Revised June 2006)

Application for Recognition of Exemption under Section 501(c)(3) of the Internal Revenue Code

Note. Retain a copy of the completed Form 1023 in your permanent records. Refer to the General Instructions regarding Public Inspection of approved applications.

Check each box to finish your application (Form 1023). Send this completed Checklist with your filled-in application. If you have not answered all the items below, your application may be returned to you as incomplete.

- Assemble the application and materials in this order:
- Form 1023 Checklist
 - Form 2848, *Power of Attorney and Declaration of Representative* (if filing)
 - Form 8821, *Tax Information Authorization* (if filing)
 - Expedite request (if requesting)
 - Application (Form 1023 and Schedules A through H, as required)
 - Articles of organization
 - Amendments to articles of organization in chronological order
 - Bylaws or other rules of operation and amendments
 - Documentation of nondiscriminatory policy for schools, as required by Schedule B
 - Form 5768, *Election/Revocation of Election by an Eligible Section 501(c)(3) Organization To Make Expenditures To Influence Legislation* (if filing)
 - All other attachments, including explanations, financial data, and printed materials or publications. Label each page with name and EIN.
- User fee payment placed in envelope on top of checklist. DO NOT STAPLE or otherwise attach your check or money order to your application. Instead, just place it in the envelope.
- Employer Identification Number (EIN)
- Completed Parts I through XI of the application, including any requested information and any required Schedules A through H.
- You must provide specific details about your past, present, and planned activities.
 - Generalizations or failure to answer questions in the Form 1023 application will prevent us from recognizing you as tax exempt.
 - Describe your purposes and proposed activities in specific easily understood terms.
 - Financial information should correspond with proposed activities.
- Schedules. Submit only those schedules that apply to you and check either "Yes" or "No" below.
- | | | | | | |
|------------|---------|--|------------|---|--|
| Schedule A | Yes ___ | No <input checked="" type="checkbox"/> | Schedule E | Yes <input checked="" type="checkbox"/> | No ___ |
| Schedule B | Yes ___ | No <input checked="" type="checkbox"/> | Schedule F | Yes ___ | No <input checked="" type="checkbox"/> |
| Schedule C | Yes ___ | No <input checked="" type="checkbox"/> | Schedule G | Yes ___ | No <input checked="" type="checkbox"/> |
| Schedule D | Yes ___ | No <input checked="" type="checkbox"/> | Schedule H | Yes ___ | No <input checked="" type="checkbox"/> |

- An exact copy of your complete articles of organization (creating document). Absence of the proper purpose and dissolution clauses is the number one reason for delays in the issuance of determination letters.
- Location of Purpose Clause from Part III, line 1 (Page, Article and Paragraph Number) Page 1, Article II
 - Location of Dissolution Clause from Part III, line 2b or 2c (Page, Article and Paragraph Number) or by operation of state law Page 8 Article VIII
- Signature of an officer, director, trustee, or other official who is authorized to sign the application.
- Signature at Part XI of Form 1023.
- Your name on the application must be the same as your legal name as it appears in your articles of organization.

Send completed Form 1023, user fee payment, and all other required information, to:

Internal Revenue Service
P.O. Box 192
Covington, KY 41012-0192

If you are using express mail or a delivery service, send Form 1023, user fee payment, and attachments to:

Internal Revenue Service
201 West Rivercenter Blvd.
Attn: Extracting Stop 312
Covington, KY 41011

Power of Attorney and Declaration of Representative

▶ Type or print. ▶ See the separate instructions.

OMB No. 1545-0150
For IRS Use Only
 Received by:
 Name _____
 Telephone _____
 Function _____
 Date / /

Part I Power of Attorney

Caution: Form 2848 will not be honored for any purpose other than representation before the IRS.

1 Taxpayer information. Taxpayer(s) must sign and date this form on page 2, line 9.

Taxpayer name(s) and address Troy Youth Football Association, Inc. 5750 New King Street, Suite 200 Troy, MI 48098	Social security number(s) Daytime telephone number	Employer identification number 38-2513921 Plan number (if applicable)
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hereby appoint(s) the following representative(s) as attorney(s)-in-fact:

2 Representative(s) must sign and date this form on page 2, Part II.

Name and address Jeffrey D. Moss 41000 Woodward Avenue Bloomfield Hills, MI 48304	CAF No. _____ Telephone _____ Fax No. _____ Check if new: Address <input type="checkbox"/>
Name and address Kathleen M. Underhill 5750 New King St., Suite 200 Troy, MI 48098	CAF No. _____ Telephone _____ Fax No. _____ Check if new: Address <input type="checkbox"/>
Name and address	CAF No. _____ Telephone No. _____ Fax No. _____ Check if new: Address <input type="checkbox"/> Telephone No. <input type="checkbox"/> Fax No. <input type="checkbox"/>

to represent the taxpayer(s) before the Internal Revenue Service for the following tax matters:

3 Tax matters

Type of Tax (Income, Employment, Excise, etc.) or Civil Penalty (see the instructions for line 3)	Tax Form Number (1040, 941, 720, etc.)	Year(s) or Period(s) (see the instructions for line 3)
Application for Tax Exempt Status	1023	N/A

4 Specific use not recorded on Centralized Authorization File (CAF). If the power of attorney is for a specific use not recorded on CAF, check this box. See the instructions for Line 4. **Specific Uses Not Recorded on CAF**

5 Acts authorized. The representatives are authorized to receive and inspect confidential tax information and to perform any and all acts that I (we) can perform with respect to the tax matters described on line 3, for example, the authority to sign any agreements, consents, or other documents. The authority does not include the power to receive refund checks (see line 6 below), the power to substitute another representative or add additional representatives, the power to sign certain returns, or the power to execute a request for disclosure of tax returns or return information to a third party. See the line 5 instructions for more information.

Exceptions. An unenrolled return preparer cannot sign any document for a taxpayer and may only represent taxpayers in limited situations. See **Unenrolled Return Preparer** on page 1 of the instructions. An enrolled actuary may only represent taxpayers to the extent provided in section 10.3(d) of Treasury Department Circular No. 230 (Circular 230). An enrolled retirement plan administrator may only represent taxpayers to the extent provided in section 10.3(e) of Circular 230. See the line 5 instructions for restrictions on tax matters partners. In most cases, the student practitioner's (levels k and l) authority is limited (for example, they may only practice under the supervision of another practitioner).

List any specific additions or deletions to the acts otherwise authorized in this power of attorney: _____

6 Receipt of refund checks. If you want to authorize a representative named on line 2 to receive, **BUT NOT TO ENDORSE OR CASH**, refund checks, initial here _____ and list the name of that representative below.

Name of representative to receive refund check(s) ▶

- 7 Notices and communications.** Original notices and other written communications will be sent to you and a copy to the first representative listed on line 2.
- a** If you also want the second representative listed to receive a copy of notices and communications, check this box
- b** If you do not want any notices or communications sent to your representative(s), check this box
- 8 Retention/revocation of prior power(s) of attorney.** The filing of this power of attorney automatically revokes all earlier power(s) of attorney on file with the Internal Revenue Service for the same tax matters and years or periods covered by this document. If you do not want to revoke a prior power of attorney, check here.
- YOU MUST ATTACH A COPY OF ANY POWER OF ATTORNEY YOU WANT TO REMAIN IN EFFECT.**

9 Signature of taxpayer(s). If a tax matter concerns a joint return, both husband and wife must sign if joint representation is requested, otherwise, see the instructions. If signed by a corporate officer, partner, guardian, tax matters partner, executor, receiver, administrator, or trustee on behalf of the taxpayer, I certify that I have the authority to execute this form on behalf of the taxpayer.

▶ IF NOT SIGNED AND DATED, THIS POWER OF ATTORNEY WILL BE RETURNED.

Signature	Date	Title (if applicable)
Print Name	PIN Number	Print name of taxpayer from line 1 if other than individual
Signature	Date	Title (if applicable)
Print Name	PIN Number	

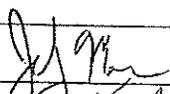
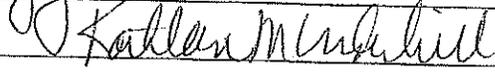
Part II Declaration of Representative

Caution: Students with a special order to represent taxpayers in qualified Low Income Taxpayer Clinics or the Student Tax Clinic Program (levels k and l), see the instructions for Part II.

Under penalties of perjury, I declare that:

- I am not currently under suspension or disbarment from practice before the Internal Revenue Service;
- I am aware of regulations contained in Circular 230 (31 CFR, Part 10), as amended, concerning the practice of attorneys, certified public accountants, enrolled agents, enrolled actuaries, and others;
- I am authorized to represent the taxpayer(s) identified in Part I for the tax matter(s) specified there; and
- I am one of the following:
 - a Attorney—a member in good standing of the bar of the highest court of the jurisdiction shown below.
 - b Certified Public Accountant—duly qualified to practice as a certified public accountant in the jurisdiction shown below.
 - c Enrolled Agent—enrolled as an agent under the requirements of Circular 230.
 - d Officer—a bona fide officer of the taxpayer's organization.
 - e Full-Time Employee—a full-time employee of the taxpayer.
 - f Family Member—a member of the taxpayer's immediate family (for example, spouse, parent, child, brother, or sister).
 - g Enrolled Actuary—enrolled as an actuary by the Joint Board for the Enrollment of Actuaries under 29 U.S.C. 1242 (the authority to practice before the Internal Revenue Service is limited by section 10.3(d) of Circular 230).
 - h Unenrolled Return Preparer—the authority to practice before the Internal Revenue Service is limited by Circular 230, section 10.7(c)(1)(viii). You must have prepared the return in question and the return must be under examination by the IRS. See Unenrolled Return Preparer on page 1 of the instructions.
 - k Student Attorney—student who receives permission to practice before the IRS by virtue of their status as a law student under section 10.7(d) of Circular 230.
 - l Student CPA—student who receives permission to practice before the IRS by virtue of their status as a CPA student under section 10.7(d) of Circular 230.
 - r Enrolled Retirement Plan Agent—enrolled as a retirement plan agent under the requirements of Circular 230 (the authority to practice before the Internal Revenue Service is limited by section 10.3(e)).

▶ IF THIS DECLARATION OF REPRESENTATIVE IS NOT SIGNED AND DATED, THE POWER OF ATTORNEY WILL BE RETURNED. See the Part II instructions.

Designation—Insert above letter (a-r)	Jurisdiction (state) or identification	Signature	Date
a	MI		12/21/2010
b	MI		12/20/2010

**Application for Recognition of Exemption
 Under Section 501(c)(3) of the Internal Revenue Code**

Use the instructions to complete this application and for a definition of all bold items. For additional help, call IRS Exempt Organizations Customer Account Services toll-free at 1-877-829-5500. Visit our website at www.irs.gov for forms and publications. If the required information and documents are not submitted with payment of the appropriate user fee, the application may be returned to you.

Attach additional sheets to this application if you need more space to answer fully. Put your name and EIN on each sheet and identify each answer by Part and line number. Complete Parts I - XI of Form 1023 and submit only those Schedules (A through H) that apply to you.

Part I Identification of Applicant

1 Full name of organization (exactly as it appears in your organizing document)		2 c/o Name (if applicable)	
TROY YOUTH FOOTBALL ASSOCIATION, INC.			
3 Mailing address (Number and street) (see instructions)		Room/Suite	4 Employer Identification Number (EIN)
P.O. BOX 575			38-25139
City or town, state or country, and ZIP + 4			5 Month the an
TROY, MI 48099-0575			12
6 Primary contact (officer, director, trustee, or authorized representative)		b Phone: 2	
a Name: JEFFREY D. MOSS		c Fax: (opt	
7 Are you represented by an authorized representative, such as an attorney or accountant? If "Yes," provide the authorized representative's name, and the name and address of the authorized representative's firm. Include a completed Form 2848, <i>Power of Attorney and Declaration of Representative</i> , with your application if you would like us to communicate with your representative. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
8 Was a person who is not one of your officers, directors, trustees, employees, or an authorized representative listed in line 7, paid, or promised payment, to help plan, manage, or advise you about the structure or activities of your organization, or about your financial or tax matters? If "Yes," provide the person's name, the name and address of the person's firm, the amounts paid or promised to be paid, and describe that person's role. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
9a Organization's website: WWW.TROYCOWBOYS.ORG			
b Organization's email: (optional)			
10 Certain organizations are not required to file an information return (Form 990 or Form 990-EZ). If you are granted tax-exemption, are you claiming to be excused from filing Form 990 or Form 990-EZ? If "Yes," explain. See the instructions for a description of organizations not required to file Form 990 or Form 990-EZ. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
11 Date incorporated if a corporation, or formed, if other than a corporation. (MM/DD/YYYY) 12/24/1956			
12 Were you formed under the laws of a foreign country? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes," state the country.			

Part II Organizational Structure

You must be a corporation (including a limited liability company), an unincorporated association, or a trust to be tax exempt. (See instructions.) **DO NOT file this form unless you can check "Yes" on lines 1, 2, 3, or 4.**

- 1 Are you a corporation? If "Yes," attach a copy of your articles of incorporation showing certification of filing with the appropriate state agency. Include copies of any amendments to your articles and be sure they also show state filing certification. Yes No
- 2 Are you a limited liability company (LLC)? If "Yes," attach a copy of your articles of organization showing certification of filing with the appropriate state agency. Also, if you adopted an operating agreement, attach a copy. Include copies of any amendments to your articles and be sure they show state filing certification. Refer to the instructions for circumstances when an LLC should not file its own exemption application. Yes No
- 3 Are you an unincorporated association? If "Yes," attach a copy of your articles of association, constitution, or other similar organizing document that is dated and includes at least two signatures. Include signed and dated copies of any amendments. Yes No
- 4a Are you a trust? If "Yes," attach a signed and dated copy of your trust agreement. Include signed and dated copies of any amendments. Yes No
- b Have you been funded? If "No," explain how you are formed without anything of value placed in trust. Yes No
- 5 Have you adopted bylaws? If "Yes," attach a current copy showing date of adoption. If "No," explain how your officers, directors, or trustees are selected. Yes No

Part III Required Provisions in Your Organizing Document

The following questions are designed to ensure that when you file this application, your organizing document contains the required provisions to meet the organizational test under section 501(c)(3). Unless you can check the boxes in both lines 1 and 2, your organizing document does not meet the organizational test. **DO NOT file this application until you have amended your organizing document.** Submit your original and amended organizing documents (showing state filing certification if you are a corporation or an LLC) with your application.

- 1 Section 501(c)(3) requires that your organizing document state your exempt purpose(s), such as charitable, religious, educational, and/or scientific purposes. Check the box to confirm that your organizing document meets this requirement. Describe specifically where your organizing document meets this requirement, such as a reference to a particular article or section in your organizing document. Refer to the instructions for exempt purpose language. Location of Purpose Clause (Page, Article, and Paragraph): Pg 1, Art II, Paragraph 1
- 2a Section 501(c)(3) requires that upon dissolution of your organization, your remaining assets must be used exclusively for exempt purposes, such as charitable, religious, educational, and/or scientific purposes. Check the box on line 2a to confirm that your organizing document meets this requirement by express provision for the distribution of assets upon dissolution. If you rely on state law for your dissolution provision, do not check the box on line 2a and go to line 2c.
- 2b If you checked the box on line 2a, specify the location of your dissolution clause (Page, Article, and Paragraph). Do not complete line 2c if you checked box 2a. Page 8, Article VIII, Paragraph 1
- 2c See the instructions for information about the operation of state law in your particular state. Check this box if you rely on operation of state law for your dissolution provision and indicate the state:

Part IV Narrative Description of Your Activities

Using an attachment, describe your *past, present, and planned* activities in a narrative. If you believe that you have already provided some of this information in response to other parts of this application, you may summarize that information here and refer to the specific parts of the application for supporting details. You may also attach representative copies of newsletters, brochures, or similar documents for supporting details to this narrative. Remember that if this application is approved, it will be open for public inspection. Therefore, your narrative description of activities should be thorough and accurate. Refer to the instructions for information that must be included in your description.

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors

1a List the names, titles, and mailing addresses of all of your officers, directors, and trustees. For each person listed, state their total annual compensation, or proposed compensation, for all services to the organization, whether as an officer, employee, or other position. Use actual figures, if available. Enter "none" if no compensation is or will be paid. If additional space is needed, attach a separate sheet. Refer to the instructions for information on what to include as compensation.

Name	Title	Mailing address	Compensation amount (annual actual or estimated)
GARY MAUDIE	PRESIDENT		NONE
BRAD ROBINSON	VICE PRESIDENT		NONE
SHERRI ROCKENSUESS	SECRETARY		NONE
JIM PAWLOWSKI	TREASURER		NONE
AMY DELONG	MEMBER AT LARGE	TROY, MI 48065	NONE

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors (Continued)

b List the names, titles, and mailing addresses of each of your five highest compensated employees who receive or will receive compensation of more than \$50,000 per year. Use the actual figure, if available. Refer to the instructions for information on what to include as compensation. Do not include officers, directors, or trustees listed in line 1a.

Name	Title	Mailing address	Compensation amount (annual actual or estimated)
NONE			

c List the names, names of businesses, and mailing addresses of your five highest compensated independent contractors that receive or will receive compensation of more than \$50,000 per year. Use the actual figure, if available. Refer to the instructions for information on what to include as compensation.

Name	Title	Mailing address	Compensation amount (annual actual or estimated)
NONE			

The following "Yes" or "No" questions relate to past, present, or planned relationships, transactions, or agreements with your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed in lines 1a, 1b, and 1c.

- 2a Are any of your officers, directors, or trustees related to each other through family or business relationships? If "Yes," identify the individuals and explain the relationship. Yes No
- b Do you have a business relationship with any of your officers, directors, or trustees other than through their position as an officer, director, or trustee? If "Yes," identify the individuals and describe the business relationship with each of your officers, directors, or trustees. Yes No
- c Are any of your officers, directors, or trustees related to your highest compensated employees or highest compensated independent contractors listed on lines 1b or 1c through family or business relationships? If "Yes," identify the individuals and explain the relationship. Yes No

3a For each of your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed on lines 1a, 1b, or 1c, attach a list showing their name, qualifications, average hours worked, and duties.

- b Do any of your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed on lines 1a, 1b, or 1c receive compensation from any other organizations, whether tax exempt or taxable, that are related to you through common control? If "Yes," identify the individuals, explain the relationship between you and the other organization, and describe the compensation arrangement. Yes No

4 In establishing the compensation for your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed on lines 1a, 1b, and 1c, the following practices are recommended, although they are not required to obtain exemption. Answer "Yes" to all the practices you use.

- a Do you or will the individuals that approve compensation arrangements follow a conflict of interest policy? Yes No
- b Do you or will you approve compensation arrangements in advance of paying compensation? Yes No
- c Do you or will you document in writing the date and terms of approved compensation arrangements? Yes No

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors (Continued)

- d Do you or will you record in writing the decision made by each individual who decided or voted on compensation arrangements? Yes No
- e Do you or will you approve compensation arrangements based on information about compensation paid by similarly situated taxable or tax-exempt organizations for similar services, current compensation surveys compiled by independent firms, or actual written offers from similarly situated organizations? Refer to the instructions for Part V, lines 1a, 1b, and 1c, for information on what to include as compensation. Yes No
- f Do you or will you record in writing both the information on which you relied to base your decision and its source? Yes No
- g If you answered "No" to any item on lines 4a through 4f, describe how you set compensation that is reasonable for your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed in Part V, lines 1a, 1b, and 1c.

- 5a Have you adopted a conflict of interest policy consistent with the sample conflict of interest policy in Appendix A to the instructions? If "Yes," provide a copy of the policy and explain how the policy has been adopted, such as by resolution of your governing board. If "No," answer lines 5b and 5c. Yes No
- b What procedures will you follow to assure that persons who have a conflict of interest will not have influence over you for setting their own compensation?
- c What procedures will you follow to assure that persons who have a conflict of interest will not have influence over you regarding business deals with themselves?

Note: A conflict of interest policy is recommended though it is not required to obtain exemption. Hospitals, see Schedule C, Section I, line 14.

- 6a Do you or will you compensate any of your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed in lines 1a, 1b, or 1c through non-fixed payments, such as discretionary bonuses or revenue-based payments? If "Yes," describe all non-fixed compensation arrangements, including how the amounts are determined, who is eligible for such arrangements, whether you place a limitation on total compensation, and how you determine or will determine that you pay no more than reasonable compensation for services. Refer to the instructions for Part V, lines 1a, 1b, and 1c, for information on what to include as compensation. Yes No
- b Do you or will you compensate any of your employees, other than your officers, directors, trustees, or your five highest compensated employees who receive or will receive compensation of more than \$50,000 per year, through non-fixed payments, such as discretionary bonuses or revenue-based payments? If "Yes," describe all non-fixed compensation arrangements, including how the amounts are or will be determined, who is or will be eligible for such arrangements, whether you place or will place a limitation on total compensation, and how you determine or will determine that you pay no more than reasonable compensation for services. Refer to the instructions for Part V, lines 1a, 1b, and 1c, for information on what to include as compensation. Yes No

- 7a Do you or will you purchase any goods, services, or assets from any of your officers, directors, trustees, highest compensated employees, or highest compensated independent contractors listed in lines 1a, 1b, or 1c? If "Yes," describe any such purchase that you made or intend to make, from whom you make or will make such purchases, how the terms are or will be negotiated at arm's length, and explain how you determine or will determine that you pay no more than fair market value. Attach copies of any written contracts or other agreements relating to such purchases. Yes No
- b Do you or will you sell any goods, services, or assets to any of your officers, directors, trustees, highest compensated employees, or highest compensated independent contractors listed in lines 1a, 1b, or 1c? If "Yes," describe any such sales that you made or intend to make, to whom you make or will make such sales, how the terms are or will be negotiated at arm's length, and explain how you determine or will determine you are or will be paid at least fair market value. Attach copies of any written contracts or other agreements relating to such sales. Yes No

- 8a Do you or will you have any leases, contracts, loans, or other agreements with your officers, directors, trustees, highest compensated employees, or highest compensated independent contractors listed in lines 1a, 1b, or 1c? If "Yes," provide the information requested in lines 8b through 8f. Yes No
- b Describe any written or oral arrangements that you made or intend to make.
- c Identify with whom you have or will have such arrangements.
- d Explain how the terms are or will be negotiated at arm's length.
- e Explain how you determine you pay no more than fair market value or you are paid at least fair market value.
- f Attach copies of any signed leases, contracts, loans, or other agreements relating to such arrangements.

- 9a Do you or will you have any leases, contracts, loans, or other agreements with any organization in which any of your officers, directors, or trustees are also officers, directors, or trustees, or in which any individual officer, director, or trustee owns more than a 35% interest? If "Yes," provide the information requested in lines 9b through 9f. Yes No

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors (Continued)

- b Describe any written or oral arrangements you made or intend to make.
- c Identify with whom you have or will have such arrangements.
- d Explain how the terms are or will be negotiated at arm's length.
- e Explain how you determine or will determine you pay no more than fair market value or that you are paid at least fair market value.
- f Attach a copy of any signed leases, contracts, loans, or other agreements relating to such arrangements.

Part VI Your Members and Other Individuals and Organizations That Receive Benefits From You

The following "Yes" or "No" questions relate to goods, services, and funds you provide to individuals and organizations as part of your activities. Your answers should pertain to *past, present, and planned* activities. (See instructions.)

- 1a In carrying out your exempt purposes, do you provide goods, services, or funds to individuals? If "Yes," describe each program that provides goods, services, or funds to individuals. Yes No
- b In carrying out your exempt purposes, do you provide goods, services, or funds to organizations? If "Yes," describe each program that provides goods, services, or funds to organizations. Yes No
- 2 Do any of your programs limit the provision of goods, services, or funds to a specific individual or group of specific individuals? For example, answer "Yes," if goods, services, or funds are provided only for a particular individual, your members, individuals who work for a particular employer, or graduates of a particular school. If "Yes," explain the limitation and how recipients are selected for each program. Yes No
- 3 Do any individuals who receive goods, services, or funds through your programs have a family or business relationship with any officer, director, trustee, or with any of your highest compensated employees or highest compensated independent contractors listed in Part V, lines 1a, 1b, and 1c? If "Yes," explain how these related individuals are eligible for goods, services, or funds. Yes No

Part VII Your History

The following "Yes" or "No" questions relate to your history. (See instructions.)

- 1 Are you a successor to another organization? Answer "Yes," if you have taken or will take over the activities of another organization; you took over 25% or more of the fair market value of the net assets of another organization; or you were established upon the conversion of an organization from for-profit to non-profit status. If "Yes," complete Schedule G. Yes No
- 2 Are you submitting this application more than 27 months after the end of the month in which you were legally formed? If "Yes," complete Schedule E. Yes No

Part VIII Your Specific Activities

The following "Yes" or "No" questions relate to specific activities that you may conduct. Check the appropriate box. Your answers should pertain to *past, present, and planned* activities. (See instructions.)

- 1 Do you support or oppose candidates in political campaigns in any way? If "Yes," explain. Yes No
- 2a Do you attempt to influence legislation? If "Yes," explain how you attempt to influence legislation and complete line 2b. If "No," go to line 3a. Yes No
- b Have you made or are you making an election to have your legislative activities measured by expenditures by filing Form 5768? If "Yes," attach a copy of the Form 5768 that was already filed or attach a completed Form 5768 that you are filing with this application. If "No," describe whether your attempts to influence legislation are a substantial part of your activities. Include the time and money spent on your attempts to influence legislation as compared to your total activities. Yes No
- 3a Do you or will you operate bingo or gaming activities? If "Yes," describe who conducts them, and list all revenue received or expected to be received and expenses paid or expected to be paid in operating these activities. Revenue and expenses should be provided for the time periods specified in Part IX, Financial Data. Yes No
- b Do you or will you enter into contracts or other agreements with individuals or organizations to conduct bingo or gaming for you? If "Yes," describe any written or oral arrangements that you made or intend to make, identify with whom you have or will have such arrangements, explain how the terms are or will be negotiated at arm's length, and explain how you determine or will determine you pay no more than fair market value or you will be paid at least fair market value. Attach copies of any written contracts or other agreements relating to such arrangements. Yes No
- c List the states and local jurisdictions, including Indian Reservations, in which you conduct or will conduct gaming or bingo.

Part VIII Your Specific Activities (Continued)

- 4a** Do you or will you undertake fundraising? If "Yes," check all the fundraising programs you do or will conduct. (See instructions.) Yes No
- mail solicitations
 - email solicitations
 - personal solicitations
 - vehicle, boat, plane, or similar donations
 - foundation grant solicitations
 - phone solicitations
 - accept donations on your website
 - receive donations from another organization's website
 - government grant solicitations
 - Other Special events

Attach a description of each fundraising program.

- b** Do you or will you have written or oral contracts with any individuals or organizations to raise funds for you? If "Yes," describe these activities. Include all revenue and expenses from these activities and state who conducts them. Revenue and expenses should be provided for the time periods specified in Part IX, Financial Data. Also, attach a copy of any contracts or agreements. Yes No
- c** Do you or will you engage in fundraising activities for other organizations? If "Yes," describe these arrangements. Include a description of the organizations for which you raise funds and attach copies of all contracts or agreements. Yes No
- d** List all states and local jurisdictions in which you conduct fundraising. For each state or local jurisdiction listed, specify whether you fundraise for your own organization, you fundraise for another organization, or another organization fundraises for you.
- e** Do you or will you maintain separate accounts for any contributor under which the contributor has the right to advise on the use or distribution of funds? Answer "Yes" if the donor may provide advice on the types of investments, distributions from the types of investments, or the distribution from the donor's contribution account. If "Yes," describe this program, including the type of advice that may be provided and submit copies of any written materials provided to donors. Yes No

5 Are you affiliated with a governmental unit? If "Yes," explain. Yes No

6a Do you or will you engage in economic development? If "Yes," describe your program. Yes No

b Describe in full who benefits from your economic development activities and how the activities promote exempt purposes.

7a Do or will persons other than your employees or volunteers develop your facilities? If "Yes," describe each facility, the role of the developer, and any business or family relationship(s) between the developer and your officers, directors, or trustees. Yes No

b Do or will persons other than your employees or volunteers manage your activities or facilities? If "Yes," describe each activity and facility, the role of the manager, and any business or family relationship(s) between the manager and your officers, directors, or trustees. Yes No

c If there is a business or family relationship between any manager or developer and your officers, directors, or trustees, identify the individuals, explain the relationship, describe how contracts are negotiated at arm's length so that you pay no more than fair market value, and submit a copy of any contracts or other agreements.

8 Do you or will you enter into joint ventures, including partnerships or limited liability companies treated as partnerships, in which you share profits and losses with partners other than section 501(c)(3) organizations? If "Yes," describe the activities of these joint ventures in which you participate. Yes No

9a Are you applying for exemption as a childcare organization under section 501(k)? If "Yes," answer lines 9b through 9d. If "No," go to line 10. Yes No

b Do you provide child care so that parents or caretakers of children you care for can be gainfully employed (see instructions)? If "No," explain how you qualify as a childcare organization described in section 501(k). Yes No

c Of the children for whom you provide child care, are 85% or more of them cared for by you to enable their parents or caretakers to be gainfully employed (see instructions)? If "No," explain how you qualify as a childcare organization described in section 501(k). Yes No

d Are your services available to the general public? If "No," describe the specific group of people for whom your activities are available. Also, see the instructions and explain how you qualify as a childcare organization described in section 501(k). Yes No

10 Do you or will you publish, own, or have rights in music, literature, tapes, artworks, choreography, scientific discoveries, or other intellectual property? If "Yes," explain. Describe who owns or will own any copyrights, patents, or trademarks, whether fees are or will be charged, how the fees are determined, and how any items are or will be produced, distributed, and marketed. Yes No

Part VIII Your Specific Activities (Continued)

- 11** Do you or will you accept contributions of: real property; conservation easements; closely held securities; intellectual property such as patents, trademarks, and copyrights; works of music or art; licenses; royalties; automobiles, boats, planes, or other vehicles; or collectibles of any type? If "Yes," describe each type of contribution, any conditions imposed by the donor on the contribution, and any agreements with the donor regarding the contribution. Yes No
-
- 12a** Do you or will you operate in a foreign country or countries? If "Yes," answer lines 12b through 12d. If "No," go to line 13a. Yes No
- b** Name the foreign countries and regions within the countries in which you operate.
- c** Describe your operations in each country and region in which you operate.
- d** Describe how your operations in each country and region further your exempt purposes.
-
- 13a** Do you or will you make grants, loans, or other distributions to organization(s)? If "Yes," answer lines 13b through 13g. If "No," go to line 14a. Yes No
- b** Describe how your grants, loans, or other distributions to organizations further your exempt purposes.
- c** Do you have written contracts with each of these organizations? If "Yes," attach a copy of each contract. Yes No
- d** Identify each recipient organization and any relationship between you and the recipient organization.
- e** Describe the records you keep with respect to the grants, loans, or other distributions you make.
- f** Describe your selection process, including whether you do any of the following:
- (i) Do you require an application form? If "Yes," attach a copy of the form. Yes No
- (ii) Do you require a grant proposal? If "Yes," describe whether the grant proposal specifies your responsibilities and those of the grantee, obligates the grantee to use the grant funds only for the purposes for which the grant was made, provides for periodic written reports concerning the use of grant funds, requires a final written report and an accounting of how grant funds were used, and acknowledges your authority to withhold and/or recover grant funds in case such funds are, or appear to be, misused. Yes No
- g** Describe your procedures for oversight of distributions that assure you the resources are used to further your exempt purposes, including whether you require periodic and final reports on the use of resources.
-
- 14a** Do you or will you make grants, loans, or other distributions to foreign organizations? If "Yes," answer lines 14b through 14f. If "No," go to line 15. Yes No
- b** Provide the name of each foreign organization, the country and regions within a country in which each foreign organization operates, and describe any relationship you have with each foreign organization.
- c** Does any foreign organization listed in line 14b accept contributions earmarked for a specific country or specific organization? If "Yes," list all earmarked organizations or countries. Yes No
- d** Do your contributors know that you have ultimate authority to use contributions made to you at your discretion for purposes consistent with your exempt purposes? If "Yes," describe how you relay this information to contributors. Yes No
- e** Do you or will you make pre-grant inquiries about the recipient organization? If "Yes," describe these inquiries, including whether you inquire about the recipient's financial status, its tax-exempt status under the Internal Revenue Code, its ability to accomplish the purpose for which the resources are provided, and other relevant information. Yes No
- f** Do you or will you use any additional procedures to ensure that your distributions to foreign organizations are used in furtherance of your exempt purposes? If "Yes," describe these procedures, including site visits by your employees or compliance checks by impartial experts, to verify that grant funds are being used appropriately. Yes No

Part VIII Your Specific Activities (Continued)

- 15 Do you have a close connection with any organizations? If "Yes," explain. Yes No
- 16 Are you applying for exemption as a cooperative hospital service organization under section 501(e)? If "Yes," explain. Yes No
- 17 Are you applying for exemption as a cooperative service organization of operating educational organizations under section 501(f)? If "Yes," explain. Yes No
- 18 Are you applying for exemption as a charitable risk pool under section 501(n)? If "Yes," explain. Yes No
- 19 Do you or will you operate a school? If "Yes," complete Schedule B. Answer "Yes," whether you operate a school as your main function or as a secondary activity. Yes No
- 20 Is your main function to provide hospital or medical care? If "Yes," complete Schedule C. Yes No
- 21 Do you or will you provide low-income housing or housing for the elderly or handicapped? If "Yes," complete Schedule F. Yes No
- 22 Do you or will you provide scholarships, fellowships, educational loans, or other educational grants to individuals, including grants for travel, study, or other similar purposes? If "Yes," complete Schedule H. Yes No

Note: Private foundations may use Schedule H to request advance approval of individual grant procedures.

Part IX Financial Data

For purposes of this schedule, years in existence refer to completed tax years. If in existence 4 or more years, complete the schedule for the most recent 4 tax years. If in existence more than 1 year but less than 4 years, complete the statements for each year in existence and provide projections of your likely revenues and expenses based on a reasonable and good faith estimate of your future finances for a total of 3 years of financial information. If in existence less than 1 year, provide projections of your likely revenues and expenses for the current year and the 2 following years, based on a reasonable and good faith estimate of your future finances for a total of 3 years of financial information. (See instructions.)

A. Statement of Revenues and Expenses See Attachment

	Type of revenue or expense	Current tax year	3 prior tax years or 2 succeeding tax years			(e) Provide Total for (a) through (d)
		(a) From 1/1/10 To 12/31/10	(b) From 1/1/09 To 12/31/09	(c) From 1/1/08 To 12/31/08	(d) From 1/1/07 To 12/31/07	
Revenues	1 Gifts, grants, and contributions received (do not include unusual grants)					8,285
	2 Membership fees received					0.00
	3 Gross investment income					4,524
	4 Net unrelated business income					0.00
	5 Taxes levied for your benefit					0.00
	6 Value of services or facilities furnished by a governmental unit without charge (not including the value of services generally furnished to the public without charge)					0.00
	7 Any revenue not otherwise listed above or in lines 9-12 below (attach an itemized list)					77.00
	8 Total of lines 1 through 7	0.00	0.00	0.00		12,886
	9 Gross receipts from admissions, merchandise sold or services performed, or furnishing of facilities in any activity that is related to your exempt purposes (attach itemized list)					448,958
	10 Total of lines 8 and 9	0.00	0.00	0.00		448,958
	11 Net gain or loss on sale of capital assets (attach schedule and see instructions)					0.00
	12 Unusual grants					0.00
	13 Total Revenue Add lines 10 through 12	0.00	0.00	0.00		461,844
Expenses	14 Fundraising expenses					
	15 Contributions, gifts, grants, and similar amounts paid out (attach an itemized list)					
	16 Disbursements to or for the benefit of members (attach an itemized list)					
	17 Compensation of officers, directors, and trustees					
	18 Other salaries and wages					
	19 Interest expense					
	20 Occupancy (rent, utilities, etc.)					
	21 Depreciation and depletion					
	22 Professional fees					
	23 Any expense not otherwise classified, such as program services (attach itemized list)					
	24 Total Expenses Add lines 14 through 23	0.00	0.00	0.00		

Part IX Financial Data (Continued)

B. Balance Sheet (for your most recently completed tax year)

Year End: 2009

Assets		(Whole dollars)
1	Cash	37,367
2	Accounts receivable, net	
3	Inventories	
4	Bonds and notes receivable (attach an itemized list)	
5	Corporate stocks (attach an itemized list)	
6	Loans receivable (attach an itemized list)	
7	Other investments (attach an itemized list)	
8	Depreciable and depletable assets (attach an itemized list)	
9	Land	
10	Other assets (attach an itemized list)	
11	Total Assets (add lines 1 through 10)	37,367
Liabilities		
12	Accounts payable	
13	Contributions, gifts, grants, etc. payable	
14	Mortgages and notes payable (attach an itemized list)	
15	Other liabilities (attach an itemized list)	
16	Total Liabilities (add lines 12 through 15)	0
Fund Balances or Net Assets		
17	Total fund balances or net assets	37,367
18	Total Liabilities and Fund Balances or Net Assets (add lines 16 and 17)	37,367
19	Have there been any substantial changes in your assets or liabilities since the end of the period shown above? If "Yes," explain.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Part X Public Charity Status

Part X is designed to classify you as an organization that is either a private foundation or a public charity. Public charity status is a more favorable tax status than private foundation status. If you are a private foundation, Part X is designed to further determine whether you are a private operating foundation. (See instructions.)

- 1a Are you a private foundation? If "Yes," go to line 1b. If "No," go to line 5 and proceed as instructed. If you are unsure, see the instructions. Yes No
- b As a private foundation, section 508(e) requires special provisions in your organizing document in addition to those that apply to all organizations described in section 501(c)(3). Check the box to confirm that your organizing document meets this requirement, whether by express provision or by reliance on operation of state law. Attach a statement that describes specifically where your organizing document meets this requirement, such as a reference to a particular article or section in your organizing document or by operation of state law. See the instructions, including Appendix B, for information about the special provisions that need to be contained in your organizing document. Go to line 2.
- 2 Are you a private operating foundation? To be a private operating foundation you must engage directly in the active conduct of charitable, religious, educational, and similar activities, as opposed to indirectly carrying out these activities by providing grants to individuals or other organizations. If "Yes," go to line 3. If "No," go to the signature section of Part XI. Yes No
- 3 Have you existed for one or more years? If "Yes," attach financial information showing that you are a private operating foundation; go to the signature section of Part XI. If "No," continue to line 4. Yes No
- 4 Have you attached either (1) an affidavit or opinion of counsel, (including a written affidavit or opinion from a certified public accountant or accounting firm with expertise regarding this tax law matter), that sets forth facts concerning your operations and support to demonstrate that you are likely to satisfy the requirements to be classified as a private operating foundation; or (2) a statement describing your proposed operations as a private operating foundation? Yes No
- 5 If you answered "No" to line 1a, indicate the type of public charity status you are requesting by checking one of the choices below. You may check only one box.
 The organization is not a private foundation because it is:
 - a 509(a)(1) and 170(b)(1)(A)(i)—a church or a convention or association of churches. Complete and attach Schedule A.
 - b 509(a)(1) and 170(b)(1)(A)(ii)—a school. Complete and attach Schedule B.
 - c 509(a)(1) and 170(b)(1)(A)(iii)—a hospital, a cooperative hospital service organization, or a medical research organization operated in conjunction with a hospital. Complete and attach Schedule C.
 - d 509(a)(3)—an organization supporting either one or more organizations described in line 5a through c, f, g, or h or a publicly supported section 501(c)(4), (5), or (6) organization. Complete and attach Schedule D.

Part X Public Charity Status (Continued)

- e 509(a)(4)—an organization organized and operated exclusively for testing for public safety.
- f 509(a)(1) and 170(b)(1)(A)(iv)—an organization operated for the benefit of a college or university that is owned or operated by a governmental unit.
- g 509(a)(1) and 170(b)(1)(A)(vi)—an organization that receives a substantial part of its financial support in the form of contributions from publicly supported organizations, from a governmental unit, or from the general public.
- h 509(a)(2)—an organization that normally receives not more than one-third of its financial support from gross investment income and receives more than one-third of its financial support from contributions, membership fees, and gross receipts from activities related to its exempt functions (subject to certain exceptions).
- i A publicly supported organization, but unsure if it is described in 5g or 5h. The organization would like the IRS to decide the correct status.

6 If you checked box g, h, or i in question 5 above, you must request either an advance or a definitive ruling by selecting one of the boxes below. Refer to the instructions to determine which type of ruling you are eligible to receive.

- a Request for Advance Ruling: By checking this box and signing the consent, pursuant to section 6501(c)(4) of the Code you request an advance ruling and agree to extend the statute of limitations on the assessment of excise tax under section 4940 of the Code. The tax will apply only if you do not establish public support status at the end of the 5-year advance ruling period. The assessment period will be extended for the 5 advance ruling years to 8 years, 4 months, and 15 days beyond the end of the first year. You have the right to refuse or limit the extension to a mutually agreed-upon period of time or issue(s). Publication 1035, Extending the Tax Assessment Period, provides a more detailed explanation of your rights and the consequences of the choices you make. You may obtain Publication 1035 free of charge from the IRS web site at www.irs.gov or by calling toll-free 1-800-829-3676. Signing this consent will not deprive you of any appeal rights to which you would otherwise be entitled. If you decide not to extend the statute of limitations, you are not eligible for an advance ruling.

Consent Fixing Period of Limitations Upon Assessment of Tax Under Section 4940 of the Internal Revenue Code

For Organization

(Signature of Officer, Director, Trustee, or other authorized official)

(Type or print name of signer)

(Date)

(Type or print title or authority of signer)

For IRS Use Only

IRS Director, Exempt Organizations

(Date)

- b Request for Definitive Ruling: Check this box if you have completed one tax year of at least 8 full months and you are requesting a definitive ruling. To confirm your public support status, answer line 6b(i) if you checked box g in line 5 above. Answer line 6b(ii) if you checked box h in line 5 above. If you checked box i in line 5 above, answer both lines 6b(i) and (ii).

- (i) (a) Enter 2% of line 8, column (e) on Part IX-A. Statement of Revenues and Expenses. _____
- (b) Attach a list showing the name and amount contributed by each person, company, or organization whose gifts totaled more than the 2% amount. If the answer is "None," check this box.
- (ii) (a) For each year amounts are included on lines 1, 2, and 9 of Part IX-A. Statement of Revenues and Expenses, attach a list showing the name of and amount received from each disqualified person. If the answer is "None," check this box.
- (b) For each year amounts are included on line 9 of Part IX-A. Statement of Revenues and Expenses, attach a list showing the name of and amount received from each payer, other than a disqualified person, whose payments were more than the larger of (1) 1% of line 10, Part IX-A. Statement of Revenues and Expenses, or (2) \$5,000. If the answer is "None," check this box.

- 7 Did you receive any unusual grants during any of the years shown on Part IX-A. Statement of Revenues and Expenses? If "Yes," attach a list including the name of the contributor, the date and amount of the grant, a brief description of the grant, and explain why it is unusual. Yes No

Part XI User Fee Information

You must include a user fee payment with this application. It will not be processed without your paid user fee. If your average annual gross receipts have exceeded or will exceed \$10,000 annually over a 4-year period, you must submit payment of \$750. If your gross receipts have not exceeded or will not exceed \$10,000 annually over a 4-year period, the required user fee payment is \$300. See instructions for Part XI, for a definition of **gross receipts** over a 4-year period. Your check or money order must be made payable to the United States Treasury. *User fees are subject to change. Check our website at www.irs.gov and type "User Fee" in the keyword box, or call Customer Account Services at 1-877-829-5500 for current information.*

- 1 Have your annual gross receipts averaged or are they expected to average not more than \$10,000? Yes No
 If "Yes," check the box on line 2 and enclose a user fee payment of \$300 (Subject to change—see above).
 If "No," check the box on line 3 and enclose a user fee payment of \$750 (Subject to change—see above).
- 2 Check the box if you have enclosed the reduced user fee payment of \$300 (Subject to change).
- 3 Check the box if you have enclosed the user fee payment of \$750 (Subject to change).

I declare under the penalties of perjury that I am authorized to sign this application on behalf of the above organization and that I have examined this application, including the accompanying schedules and attachments, and to the best of my knowledge it is true, correct, and complete.

Please
Sign
Here

(Signature of Officer, Director, Trustee, or other
authorized official)

Gary Maudie

(Type or print name of signer)

(Date)

President

(Type or print title or authority of signer)

Reminder: Send the completed Form 1023 Checklist with your filled-in-application.

Form 1023 (Rev. 6-2006)

Schedule A. Churches

N/A

- 1a** Do you have a written creed, statement of faith, or summary of beliefs? If "Yes," attach copies of relevant documents. Yes No
- b** Do you have a form of worship? If "Yes," describe your form of worship. Yes No
- 2a** Do you have a formal code of doctrine and discipline? If "Yes," describe your code of doctrine and discipline. Yes No
- b** Do you have a distinct religious history? If "Yes," describe your religious history. Yes No
- c** Do you have a literature of your own? If "Yes," describe your literature. Yes No
- 3** Describe the organization's religious hierarchy or ecclesiastical government.
- 4a** Do you have regularly scheduled religious services? If "Yes," describe the nature of the services and provide representative copies of relevant literature such as church bulletins. Yes No
- b** What is the average attendance at your regularly scheduled religious services? _____
- 5a** Do you have an established place of worship? If "Yes," refer to the instructions for the information required. Yes No
- b** Do you own the property where you have an established place of worship? Yes No
- 6** Do you have an established congregation or other regular membership group? If "No," refer to the instructions. Yes No
- 7** How many members do you have? _____
- 8a** Do you have a process by which an individual becomes a member? If "Yes," describe the process and complete lines 8b-8d, below. Yes No
- b** If you have members, do your members have voting rights, rights to participate in religious functions, or other rights? If "Yes," describe the rights your members have. Yes No
- c** May your members be associated with another denomination or church? Yes No
- d** Are all of your members part of the same family? Yes No
- 9** Do you conduct baptisms, weddings, funerals, etc.? Yes No
- 10** Do you have a school for the religious instruction of the young? Yes No
- 11a** Do you have a minister or religious leader? If "Yes," describe this person's role and explain whether the minister or religious leader was ordained, commissioned, or licensed after a prescribed course of study. Yes No
- b** Do you have schools for the preparation of your ordained ministers or religious leaders? Yes No
- 12** Is your minister or religious leader also one of your officers, directors, or trustees? Yes No
- 13** Do you ordain, commission, or license ministers or religious leaders? If "Yes," describe the requirements for ordination, commission, or licensure. Yes No
- 14** Are you part of a group of churches with similar beliefs and structures? If "Yes," explain. Include the name of the group of churches. Yes No
- 15** Do you issue church charters? If "Yes," describe the requirements for issuing a charter. Yes No
- 16** Did you pay a fee for a church charter? If "Yes," attach a copy of the charter. Yes No
- 17** Do you have other information you believe should be considered regarding your status as a church? If "Yes," explain. Yes No

Schedule B. Schools, Colleges, and Universities

N/A

If you operate a school as an activity, complete Schedule B

Section I Operational Information

1a Do you normally have a regularly scheduled curriculum, a regular faculty of qualified teachers, a regularly enrolled student body, and facilities where your educational activities are regularly carried on? If "No," do not complete the remainder of Schedule B. Yes No

b Is the primary function of your school the presentation of formal instruction? If "Yes," describe your school in terms of whether it is an elementary, secondary, college, technical, or other type of school. If "No," do not complete the remainder of Schedule B. Yes No

2a Are you a public school because you are operated by a state or subdivision of a state? If "Yes," explain how you are operated by a state or subdivision of a state. Do not complete the remainder of Schedule B. Yes No

b Are you a public school because you are operated wholly or predominantly from government funds or property? If "Yes," explain how you are operated wholly or predominantly from government funds or property. Submit a copy of your funding agreement regarding government funding. Do not complete the remainder of Schedule B. Yes No

3 In what public school district, county, and state are you located?

4 Were you formed or substantially expanded at the time of public school desegregation in the above school district or county? Yes No

5 Has a state or federal administrative agency or judicial body ever determined that you are racially discriminatory? If "Yes," explain. Yes No

6 Has your right to receive financial aid or assistance from a governmental agency ever been revoked or suspended? If "Yes," explain. Yes No

7 Do you or will you contract with another organization to develop, build, market, or finance your facilities? If "Yes," explain how that entity is selected, explain how the terms of any contracts or other agreements are negotiated at arm's length, and explain how you determine that you will pay no more than fair market value for services. Yes No

Note. Make sure your answer is consistent with the information provided in Part VIII, line 7a.

8 Do you or will you manage your activities or facilities through your own employees or volunteers? If "No," attach a statement describing the activities that will be managed by others, the names of the persons or organizations that manage or will manage your activities or facilities, and how these managers were or will be selected. Also, submit copies of any contracts, proposed contracts, or other agreements regarding the provision of management services for your activities or facilities. Explain how the terms of any contracts or other agreements were or will be negotiated, and explain how you determine you will pay no more than fair market value for services. Yes No

Note. Answer "Yes" if you manage or intend to manage your programs through your own employees or by using volunteers. Answer "No" if you engage or intend to engage a separate organization or independent contractor. Make sure your answer is consistent with the information provided in Part VIII, line 7b.

Section II Establishment of Racially Nondiscriminatory Policy

Information required by Revenue Procedure 75-50.

1 Have you adopted a racially nondiscriminatory policy as to students in your organizing document, bylaws, or by resolution of your governing body? If "Yes," state where the policy can be found or supply a copy of the policy. If "No," you must adopt a nondiscriminatory policy as to students before submitting this application. See Publication 557. Yes No

2 Do your brochures, application forms, advertisements, and catalogues dealing with student admissions, programs, and scholarships contain a statement of your racially nondiscriminatory policy? Yes No

a If "Yes," attach a representative sample of each document.

b If "No," by checking the box to the right you agree that all future printed materials, including website content, will contain the required nondiscriminatory policy statement.

3 Have you published a notice of your nondiscriminatory policy in a newspaper of general circulation that serves all racial segments of the community? (See the instructions for specific requirements.) If "No," explain. Yes No

4 Does or will the organization (or any department or division within it) discriminate in any way on the basis of race with respect to admissions; use of facilities or exercise of student privileges; faculty or administrative staff; or scholarship or loan programs? If "Yes," for any of the above, explain fully. Yes No

Schedule C. Hospitals and Medical Research Organizations N/A

Check the box if you are a **hospital**. See the instructions for a definition of the term "hospital," which includes an organization whose principal purpose or function is providing **hospital or medical care**. Complete Section I below.

Check the box if you are a **medical research organization** operated in conjunction with a hospital. See the instructions for a definition of the term "medical research organization," which refers to an organization whose principal purpose or function is medical research and which is directly engaged in the continuous active conduct of medical research in conjunction with a hospital. Complete Section II.

Section I Hospitals

1a Are all the doctors in the community eligible for staff privileges? If "No," give the reasons why and explain how the medical staff is selected. Yes No

2a Do you or will you provide medical services to all individuals in your community who can pay for themselves or have private health insurance? If "No," explain. Yes No

b Do you or will you provide medical services to all individuals in your community who participate in Medicare? If "No," explain. Yes No

c Do you or will you provide medical services to all individuals in your community who participate in Medicaid? If "No," explain. Yes No

3a Do you or will you require persons covered by Medicare or Medicaid to pay a deposit before receiving services? If "Yes," explain. Yes No

b Does the same deposit requirement, if any, apply to all other patients? If "No," explain. Yes No

4a Do you or will you maintain a full-time emergency room? If "No," explain why you do not maintain a full-time emergency room. Also, describe any emergency services that you provide. Yes No

b Do you have a policy on providing emergency services to persons without apparent means to pay? If "Yes," provide a copy of the policy. Yes No

c Do you have any arrangements with police, fire, and voluntary ambulance services for the delivery or admission of emergency cases? If "Yes," describe the arrangements, including whether they are written or oral agreements. If written, submit copies of all such agreements. Yes No

5a Do you provide for a portion of your services and facilities to be used for charity patients? If "Yes," answer 5b through 5e. Yes No

b Explain your policy regarding charity cases, including how you distinguish between charity care and bad debts. Submit a copy of your written policy.

c Provide data on your past experience in admitting charity patients, including amounts you expend for treating charity care patients and types of services you provide to charity care patients.

d Describe any arrangements you have with federal, state, or local governments or government agencies for paying for the cost of treating charity care patients. Submit copies of any written agreements.

e Do you provide services on a sliding fee schedule depending on financial ability to pay? If "Yes," submit your sliding fee schedule. Yes No

6a Do you or will you carry on a formal program of medical training or medical research? If "Yes," describe such programs, including the type of programs offered, the scope of such programs, and affiliations with other hospitals or medical care providers with which you carry on the medical training or research programs. Yes No

b Do you or will you carry on a formal program of community education? If "Yes," describe such programs, including the type of programs offered, the scope of such programs, and affiliation with other hospitals or medical care providers with which you offer community education programs. Yes No

7 Do you or will you provide office space to physicians carrying on their own medical practices? If "Yes," describe the criteria for who may use the space, explain the means used to determine that you are paid at least fair market value, and submit representative lease agreements. Yes No

8 Is your board of directors comprised of a majority of individuals who are representative of the community you serve? Include a list of each board member's name and business, financial, or professional relationship with the hospital. Also, identify each board member who is representative of the community and describe how that individual is a community representative. Yes No

9 Do you participate in any joint ventures? If "Yes," state your ownership percentage in each joint venture, list your investment in each joint venture, describe the tax status of other participants in each joint venture (including whether they are section 501(c)(3) organizations), describe the activities of each joint venture, describe how you exercise control over the activities of each joint venture, and describe how each joint venture furthers your exempt purposes. Also, submit copies of all agreements. Yes No

Note. Make sure your answer is consistent with the information provided in Part VIII, line 8.

Schedule C. Hospitals and Medical Research Organizations (Continued)**Section I Hospitals (Continued)**

- 10 Do you or will you manage your activities or facilities through your own employees or volunteers? If "No," attach a statement describing the activities that will be managed by others, the names of the persons or organizations that manage or will manage your activities or facilities, and how these managers were or will be selected. Also, submit copies of any contracts, proposed contracts, or other agreements regarding the provision of management services for your activities or facilities. Explain how the terms of any contracts or other agreements were or will be negotiated, and explain how you determine you will pay no more than fair market value for services. Yes No
- Note.** Answer "Yes" if you do manage or intend to manage your programs through your own employees or by using volunteers. Answer "No" if you engage or intend to engage a separate organization or independent contractor. Make sure your answer is consistent with the information provided in Part VIII, line 7b.
-
- 11 Do you or will you offer recruitment incentives to physicians? If "Yes," describe your recruitment incentives and attach copies of all written recruitment incentive policies. Yes No
-
- 12 Do you or will you lease equipment, assets, or office space from physicians who have a financial or professional relationship with you? If "Yes," explain how you establish a fair market value for the lease. Yes No
-
- 13 Have you purchased medical practices, ambulatory surgery centers, or other business assets from physicians or other persons with whom you have a business relationship, aside from the purchase? If "Yes," submit a copy of each purchase and sales contract and describe how you arrived at fair market value, including copies of appraisals. Yes No
-
- 14 Have you adopted a conflict of interest policy consistent with the sample health care organization conflict of interest policy in Appendix A of the instructions? If "Yes," submit a copy of the policy and explain how the policy has been adopted, such as by resolution of your governing board. If "No," explain how you will avoid any conflicts of interest in your business dealings. Yes No

Section II Medical Research Organizations

- 1 Name the hospitals with which you have a relationship and describe the relationship. Attach copies of written agreements with each hospital that demonstrate continuing relationships between you and the hospital(s).
-
- 2 Attach a schedule describing your present and proposed activities for the direct conduct of medical research; describe the nature of the activities, and the amount of money that has been or will be spent in carrying them out.
-
- 3 Attach a schedule of assets showing their fair market value and the portion of your assets directly devoted to medical research.

Schedule D. Section 509(a)(3) Supporting Organizations N/A

Section I Identifying Information About the Supported Organization(s)

1 State the names, addresses, and EINs of the supported organizations. If additional space is needed, attach a separate sheet.

Table with 3 columns: Name, Address, EIN. Includes dashed lines for input.

2 Are all supported organizations listed in line 1 public charities under section 509(a)(1) or (2)? If "Yes," go to Section II. If "No," go to line 3. [] Yes [] No

3 Do the supported organizations have tax-exempt status under section 501(c)(4), 501(c)(5), or 501(c)(6)? [] Yes [] No

If "Yes," for each 501(c)(4), (5), or (6) organization supported, provide the following financial information:

- Part IX-A. Statement of Revenues and Expenses, lines 1-13 and
• Part X, lines 6b(ii)(a), 6b(ii)(b), and 7.

If "No," attach a statement describing how each organization you support is a public charity under section 509(a)(1) or (2).

Section II Relationship with Supported Organization(s)—Three Tests

To be classified as a supporting organization, an organization must meet one of three relationship tests:

- Test 1: "Operated, supervised, or controlled by" one or more publicly supported organizations, or
Test 2: "Supervised or controlled in connection with" one or more publicly supported organizations, or
Test 3: "Operated in connection with" one or more publicly supported organizations.

1 Information to establish the "operated, supervised, or controlled by" relationship (Test 1)
Is a majority of your governing board or officers elected or appointed by the supported organization(s)? [] Yes [] No

2 Information to establish the "supervised or controlled in connection with" relationship (Test 2)
Does a majority of your governing board consist of individuals who also serve on the governing board of the supported organization(s)? [] Yes [] No

3 Information to establish the "operated in connection with" responsiveness test (Test 3)
Are you a trust from which the named supported organization(s) can enforce and compel an accounting under state law? [] Yes [] No

4 Information to establish the alternative "operated in connection with" responsiveness test (Test 3)
a Do the officers, directors, trustees, or members of the supported organization(s) elect or appoint one or more of your officers, directors, or trustees? [] Yes [] No

b Do one or more members of the governing body of the supported organization(s) also serve as your officers, directors, or trustees or hold other important offices with respect to you? [] Yes [] No

c Do your officers, directors, or trustees maintain a close and continuous working relationship with the officers, directors, or trustees of the supported organization(s)? [] Yes [] No

d Do the supported organization(s) have a significant voice in your investment policies, in the making and timing of grants, and in otherwise directing the use of your income or assets? [] Yes [] No

e Describe and provide copies of written communications documenting how you made the supported organization(s) aware of your supporting activities.

Schedule D. Section 509(a)(3) Supporting Organizations (Continued)

Section II Relationship with Supported Organization(s)—Three Tests (Continued)

- 5 Information to establish the "operated in connection with" integral part test (Test 3)
Do you conduct activities that would otherwise be carried out by the supported organization(s)? If "Yes," explain and go to Section III. If "No," continue to line 6a. Yes No

- 6 Information to establish the alternative "operated in connection with" integral part test (Test 3)
 - a Do you distribute at least 85% of your annual net income to the supported organization(s)? If "Yes," go to line 6b. (See instructions.) Yes No
If "No," state the percentage of your income that you distribute to each supported organization. Also explain how you ensure that the supported organization(s) are attentive to your operations.
 - b How much do you contribute annually to each supported organization? Attach a schedule.
 - c What is the total annual revenue of each supported organization? If you need additional space, attach a list.
 - d Do you or the supported organization(s) earmark your funds for support of a particular program or activity? If "Yes," explain. Yes No

- 7a Does your organizing document specify the supported organization(s) by name? If "Yes," state the article and paragraph number and go to Section III. If "No," answer line 7b. Yes No
 - b Attach a statement describing whether there has been an historic and continuing relationship between you and the supported organization(s).

Section III Organizational Test

- 1a If you met relationship Test 1 or Test 2 in Section II, your organizing document must specify the supported organization(s) by name, or by naming a similar purpose or charitable class of beneficiaries. If your organizing document complies with this requirement, answer "Yes." If your organizing document does not comply with this requirement, answer "No," and see the instructions. Yes No
- b If you met relationship Test 3 in Section II, your organizing document must generally specify the supported organization(s) by name. If your organizing document complies with this requirement, answer "Yes," and go to Section IV. If your organizing document does not comply with this requirement, answer "No," and see the instructions. Yes No

Section IV Disqualified Person Test

You do not qualify as a supporting organization if you are **controlled** directly or indirectly by one or more **disqualified persons** (as defined in section 4946) other than **foundation managers** or one or more organizations that you support. Foundation managers who are also disqualified persons for another reason are disqualified persons with respect to you.

- 1a Do any persons who are disqualified persons with respect to you, (except individuals who are disqualified persons only because they are foundation managers), appoint any of your foundation managers? If "Yes," (1) describe the process by which disqualified persons appoint any of your foundation managers, (2) provide the names of these disqualified persons and the foundation managers they appoint, and (3) explain how control is vested over your operations (including assets and activities) by persons other than disqualified persons. Yes No
- b Do any persons who have a family or business relationship with any disqualified persons with respect to you, (except individuals who are disqualified persons only because they are foundation managers), appoint any of your foundation managers? If "Yes," (1) describe the process by which individuals with a family or business relationship with disqualified persons appoint any of your foundation managers, (2) provide the names of these disqualified persons, the individuals with a family or business relationship with disqualified persons, and the foundation managers appointed, and (3) explain how control is vested over your operations (including assets and activities) in individuals other than disqualified persons. Yes No
- c Do any persons who are disqualified persons, (except individuals who are disqualified persons only because they are foundation managers), have any influence regarding your operations, including your assets or activities? If "Yes," (1) provide the names of these disqualified persons, (2) explain how influence is exerted over your operations (including assets and activities), and (3) explain how control is vested over your operations (including assets and activities) by individuals other than disqualified persons. Yes No

Schedule E. Organizations Not Filing Form 1023 Within 27 Months of Formation

Schedule E is intended to determine whether you are eligible for tax exemption under section 501(c)(3) from the postmark date of your application or from your date of incorporation or formation, whichever is earlier. If you are not eligible for tax exemption under section 501(c)(3) from your date of incorporation or formation, Schedule E is also intended to determine whether you are eligible for tax exemption under section 501(c)(4) for the period between your date of incorporation or formation and the postmark date of your application.

- 1 Are you a church, association of churches, or integrated auxiliary of a church? If "Yes," complete Schedule A and stop here. Do not complete the remainder of Schedule E. Yes No
-
- 2a Are you a public charity with annual gross receipts that are normally \$5,000 or less? If "Yes," stop here. Answer "No" if you are a private foundation, regardless of your gross receipts. Yes No
- b If your gross receipts were normally more than \$5,000, are you filing this application within 90 days from the end of the tax year in which your gross receipts were normally more than \$5,000? If "Yes," stop here. Yes No
-
- 3a Were you included as a subordinate in a group exemption application or letter? If "No," go to line 4. Yes No
- b If you were included as a subordinate in a group exemption letter, are you filing this application within 27 months from the date you were notified by the organization holding the group exemption letter or the Internal Revenue Service that you cease to be covered by the group exemption letter? If "Yes," stop here. Yes No
- c If you were included as a subordinate in a timely filed group exemption request that was denied, are you filing this application within 27 months from the postmark date of the Internal Revenue Service final adverse ruling letter? If "Yes," stop here. Yes No
-
- 4 Were you created on or before October 9, 1969? If "Yes," stop here. Do not complete the remainder of this schedule. Yes No
-
- 5 If you answered "No" to lines 1 through 4, we cannot recognize you as tax exempt from your date of formation unless you qualify for an extension of time to apply for exemption. Do you wish to request an extension of time to apply to be recognized as exempt from the date you were formed? If "Yes," attach a statement explaining why you did not file this application within the 27-month period. Do not answer lines 6, 7, or 8. If "No," go to line 6a. Yes No
-
- 6a If you answered "No" to line 5, you can only be exempt under section 501(c)(3) from the postmark date of this application. Therefore, do you want us to treat this application as a request for tax exemption from the postmark date? If "Yes," you are eligible for an advance ruling. Complete Part X, line 6a. If "No," you will be treated as a private foundation. Yes No
- Note.** Be sure your ruling eligibility agrees with your answer to Part X, line 6.
- b Do you anticipate significant changes in your sources of support in the future? If "Yes," complete line 7 below. Yes No

Schedule E. Organizations Not Filing Form 1023 Within 27 Months of Formation (Continued)

7 Complete this item only if you answered "Yes" to line 6b. Include projected revenue for the first two full years following the current tax year.

Type of Revenue	Projected revenue for 2 years following current tax year		
	(a) From _____ To _____	(b) From _____ To _____	(c) Total
1 Gifts, grants, and contributions received (do not include unusual grants)			
2 Membership fees received			
3 Gross investment income			
4 Net unrelated business income			
5 Taxes levied for your benefit			
6 Value of services or facilities furnished by a governmental unit without charge (not including the value of services generally furnished to the public without charge)			
7 Any revenue not otherwise listed above or in lines 9-12 below (attach an itemized list)			
8 Total of lines 1 through 7			
9 Gross receipts from admissions, merchandise sold, or services performed, or furnishing of facilities in any activity that is related to your exempt purposes (attach itemized list)			
10 Total of lines 8 and 9			
11 Net gain or loss on sale of capital assets (attach an itemized list)			
12 Unusual grants			
13 Total revenue. Add lines 10 through 12			

8 According to your answers, you are only eligible for tax exemption under section 501(c)(3) from the postmark date of your application. However, you may be eligible for tax exemption under section 501(c)(4) from your date of formation to the postmark date of the Form 1023. Tax exemption under section 501(c)(4) allows exemption from federal income tax, but generally not deductibility of contributions under Code section 170. Check the box at right if you want us to treat this as a request for exemption under 501(c)(4) from your date of formation to the postmark date. ▶

Attach a completed Page 1 of Form 1024, Application for Recognition of Exemption Under Section 501(a), to this application.

Schedule F. Homes for the Elderly or Handicapped and Low-Income Housing

N/A

Section I General Information About Your Housing

1 Describe the type of housing you provide.

2 Provide copies of any application forms you use for admission.

3 Explain how the public is made aware of your facility.

4a Provide a description of each facility.

b What is the total number of residents each facility can accommodate?

c What is your current number of residents in each facility?

d Describe each facility in terms of whether residents rent or purchase housing from you.

5 Attach a sample copy of your residency or homeownership contract or agreement.

6 Do you participate in any joint ventures? If "Yes," state your ownership percentage in each joint venture, list your investment in each joint venture, describe the tax status of other participants in each joint venture (including whether they are section 501(c)(3) organizations), describe the activities of each joint venture, describe how you exercise control over the activities of each joint venture, and describe how each joint venture furthers your exempt purposes. Also, submit copies of all joint venture agreements. [] Yes [] No

Note. Make sure your answer is consistent with the information provided in Part VIII, line 8.

7 Do you or will you contract with another organization to develop, build, market, or finance your housing? If "Yes," explain how that entity is selected, explain how the terms of any contract(s) are negotiated at arm's length, and explain how you determine you will pay no more than fair market value for services. [] Yes [] No

Note. Make sure your answer is consistent with the information provided in Part VIII, line 7a.

8 Do you or will you manage your activities or facilities through your own employees or volunteers? If "No," attach a statement describing the activities that will be managed by others, the names of the persons or organizations that manage or will manage your activities or facilities, and how these managers were or will be selected. Also, submit copies of any contracts, proposed contracts, or other agreements regarding the provision of management services for your activities or facilities. Explain how the terms of any contracts or other agreements were or will be negotiated, and explain how you determine you will pay no more than fair market value for services. [] Yes [] No

Note. Answer "Yes" if you do manage or intend to manage your programs through your own employees or by using volunteers. Answer "No" if you engage or intend to engage a separate organization or independent contractor. Make sure your answer is consistent with the information provided in Part VIII, line 7b.

9 Do you participate in any government housing programs? If "Yes," describe these programs. [] Yes [] No

10a Do you own the facility? If "No," describe any enforceable rights you possess to purchase the facility in the future; go to line 10c. If "Yes," answer line 10b. [] Yes [] No

b How did you acquire the facility? For example, did you develop it yourself, purchase a project, etc. Attach all contracts, transfer agreements, or other documents connected with the acquisition of the facility.

c Do you lease the facility or the land on which it is located? If "Yes," describe the parties to the lease(s) and provide copies of all leases. [] Yes [] No

Schedule F. Homes for the Elderly or Handicapped and Low-Income Housing (Continued)**Section II Homes for the Elderly or Handicapped**

- 1a Do you provide housing for the elderly? If "Yes," describe who qualifies for your housing in terms of age, infirmity, or other criteria and explain how you select persons for your housing. Yes No
- b Do you provide housing for the handicapped? If "Yes," describe who qualifies for your housing in terms of disability, income levels, or other criteria and explain how you select persons for your housing. Yes No
-
- 2a Do you charge an entrance or founder's fee? If "Yes," describe what this charge covers, whether it is a one-time fee, how the fee is determined, whether it is payable in a lump sum or on an installment basis, whether it is refundable, and the circumstances, if any, under which it may be waived. Yes No
- b Do you charge periodic fees or maintenance charges? If "Yes," describe what these charges cover and how they are determined. Yes No
- c Is your housing affordable to a significant segment of the elderly or handicapped persons in the community? Identify your community. Also, if "Yes," explain how you determine your housing is affordable. Yes No
-
- 3a Do you have an established policy concerning residents who become unable to pay their regular charges? If "Yes," describe your established policy. Yes No
- b Do you have any arrangements with government welfare agencies or others to absorb all or part of the cost of maintaining residents who become unable to pay their regular charges? If "Yes," describe these arrangements. Yes No
-
- 4 Do you have arrangements for the healthcare needs of your residents? If "Yes," describe these arrangements. Yes No
-
- 5 Are your facilities designed to meet the physical, emotional, recreational, social, religious, and/or other similar needs of the elderly or handicapped? If "Yes," describe these design features. Yes No

Section III Low-Income Housing

- 1 Do you provide low-income housing? If "Yes," describe who qualifies for your housing in terms of income levels or other criteria, and describe how you select persons for your housing. Yes No
-
- 2 In addition to rent or mortgage payments, do residents pay periodic fees or maintenance charges? If "Yes," describe what these charges cover and how they are determined. Yes No
-
- 3a Is your housing affordable to low income residents? If "Yes," describe how your housing is made affordable to low-income residents. Yes No
- Note.** Revenue Procedure 96-32, 1996-1 C.B. 717, provides guidelines for providing low-income housing that will be treated as charitable. (At least 75% of the units are occupied by low-income tenants or 40% are occupied by tenants earning not more than 120% of the very low-income levels for the area.)
- b Do you impose any restrictions to make sure that your housing remains affordable to low-income residents? If "Yes," describe these restrictions. Yes No
-
- 4 Do you provide social services to residents? If "Yes," describe these services. Yes No

Schedule G. Successors to Other Organizations

N/A

1a Are you a successor to a for-profit organization? If "Yes," explain the relationship with the predecessor organization that resulted in your creation and complete line 1b. [] Yes [] No

b Explain why you took over the activities or assets of a for-profit organization or converted from for-profit to nonprofit status.

2a Are you a successor to an organization other than a for-profit organization? Answer "Yes" if you have taken or will take over the activities of another organization; or you have taken or will take over 25% or more of the fair market value of the net assets of another organization. If "Yes," explain the relationship with the other organization that resulted in your creation. [] Yes [] No

b Provide the tax status of the predecessor organization.

c Did you or did an organization to which you are a successor previously apply for tax exemption under section 501(c)(3) or any other section of the Code? If "Yes," explain how the application was resolved. [] Yes [] No

d Was your prior tax exemption or the tax exemption of an organization to which you are a successor revoked or suspended? If "Yes," explain. Include a description of the corrections you made to re-establish tax exemption. [] Yes [] No

e Explain why you took over the activities or assets of another organization.

3 Provide the name, last address, and EIN of the predecessor organization and describe its activities.

Name: _____ EIN: _____

Address: _____

4 List the owners, partners, principal stockholders, officers, and governing board members of the predecessor organization. Attach a separate sheet if additional space is needed.

Table with 3 columns: Name, Address, Share/Interest (If a for-profit). Contains multiple rows with dashed lines for data entry.

5 Do or will any of the persons listed in line 4, maintain a working relationship with you? If "Yes," describe the relationship in detail and include copies of any agreements with any of these persons or with any for-profit organizations in which these persons own more than a 35% interest. [] Yes [] No

6a Were any assets transferred, whether by gift or sale, from the predecessor organization to you? If "Yes," provide a list of assets, indicate the value of each asset, explain how the value was determined, and attach an appraisal, if available. For each asset listed, also explain if the transfer was by gift, sale, or combination thereof. [] Yes [] No

b Were any restrictions placed on the use or sale of the assets? If "Yes," explain the restrictions. [] Yes [] No

c Provide a copy of the agreement(s) of sale or transfer.

7 Were any debts or liabilities transferred from the predecessor for-profit organization to you? If "Yes," provide a list of the debts or liabilities that were transferred to you, indicating the amount of each, how the amount was determined, and the name of the person to whom the debt or liability is owed. [] Yes [] No

8 Will you lease or rent any property or equipment previously owned or used by the predecessor for-profit organization, or from persons listed in line 4, or from for-profit organizations in which these persons own more than a 35% interest? If "Yes," submit a copy of the lease or rental agreement(s). Indicate how the lease or rental value of the property or equipment was determined. [] Yes [] No

9 Will you lease or rent property or equipment to persons listed in line 4, or to for-profit organizations in which these persons own more than a 35% interest? If "Yes," attach a list of the property or equipment, provide a copy of the lease or rental agreement(s), and indicate how the lease or rental value of the property or equipment was determined. [] Yes [] No

Schedule H. Organizations Providing Scholarships, Fellowships, Educational Loans, or Other Educational Grants to Individuals and Private Foundations Requesting Advance Approval of Individual Grant Procedures

N/A

Section I Names of individual recipients are not required to be listed in Schedule H.

Public charities and private foundations complete lines 1a through 7 of this section. See the instructions to Part X if you are not sure whether you are a public charity or a private foundation.

- 1a Describe the types of educational grants you provide to individuals, such as scholarships, fellowships, loans, etc.
- b Describe the purpose and amount of your scholarships, fellowships, and other educational grants and loans that you award.
- c If you award educational loans, explain the terms of the loans (interest rate, length, forgiveness, etc.).
- d Specify how your program is publicized.
- e Provide copies of any solicitation or announcement materials.
- f Provide a sample copy of the application used.

2 Do you maintain case histories showing recipients of your scholarships, fellowships, educational loans, or other educational grants, including names, addresses, purposes of awards, amount of each grant, manner of selection, and relationship (if any) to officers, trustees, or donors of funds to you? If "No," refer to the instructions. Yes No

3 Describe the specific criteria you use to determine who is eligible for your program. (For example, eligibility selection criteria could consist of graduating high school students from a particular high school who will attend college, writers of scholarly works about American history, etc.)

- 4a Describe the specific criteria you use to select recipients. (For example, specific selection criteria could consist of prior academic performance, financial need, etc.)
- b Describe how you determine the number of grants that will be made annually.
- c Describe how you determine the amount of each of your grants.
- d Describe any requirement or condition that you impose on recipients to obtain, maintain, or qualify for renewal of a grant. (For example, specific requirements or conditions could consist of attendance at a four-year college, maintaining a certain grade point average, teaching in public school after graduation from college, etc.)

5 Describe your procedures for supervising the scholarships, fellowships, educational loans, or other educational grants. Describe whether you obtain reports and grade transcripts from recipients, or you pay grants directly to a school under an arrangement whereby the school will apply the grant funds only for enrolled students who are in good standing. Also, describe your procedures for taking action if the terms of the award are violated.

6 Who is on the selection committee for the awards made under your program, including names of current committee members, criteria for committee membership, and the method of replacing committee members?

7 Are relatives of members of the selection committee, or of your officers, directors, or substantial contributors eligible for awards made under your program? If "Yes," what measures are taken to ensure unbiased selections? Yes No

Note. If you are a private foundation, you are not permitted to provide educational grants to disqualified persons. Disqualified persons include your substantial contributors and foundation managers and certain family members of disqualified persons.

Section II Private foundations complete lines 1a through 4f of this section. Public charities do not complete this section.

1a If we determine that you are a private foundation, do you want this application to be considered as a request for advance approval of grant making procedures? Yes No N/A

- b For which section(s) do you wish to be considered?
 - 4945(g)(1)—Scholarship or fellowship grant to an individual for study at an educational institution
 - 4945(g)(3)—Other grants, including loans, to an individual for travel, study, or other similar purposes, to enhance a particular skill of the grantee or to produce a specific product

2 Do you represent that you will (1) arrange to receive and review grantee reports annually and upon completion of the purpose for which the grant was awarded, (2) investigate diversions of funds from their intended purposes, and (3) take all reasonable and appropriate steps to recover diverted funds, ensure other grant funds held by a grantee are used for their intended purposes, and withhold further payments to grantees until you obtain grantees' assurances that future diversions will not occur and that grantees will take extraordinary precautions to prevent future diversions from occurring? Yes No

3 Do you represent that you will maintain all records relating to individual grants, including information obtained to evaluate grantees, identify whether a grantee is a disqualified person, establish the amount and purpose of each grant, and establish that you undertook the supervision and investigation of grants described in line 2? Yes No

Schedule H. Organizations Providing Scholarships, Fellowships, Educational Loans, or Other Educational Grants to Individuals and Private Foundations Requesting Advance Approval of Individual Grant Procedures
(Continued)

Section II Private foundations complete lines 1a through 4f of this section. Public charities do not complete this section. (Continued)

- 4a Do you or will you award scholarships, fellowships, and educational loans to attend an educational institution based on the status of an individual being an *employee of a particular employer*? If "Yes," complete lines 4b through 4f. Yes No
- b Will you comply with the seven conditions and either the percentage tests or facts and circumstances test for scholarships, fellowships, and educational loans to attend an educational institution as set forth in Revenue Procedures 76-47, 1976-2 C.B. 670, and 80-39, 1980-2 C.B. 772, which apply to inducement, selection committee, eligibility requirements, objective basis of selection, employment, course of study, and other objectives? (See lines 4c, 4d, and 4e, regarding the percentage tests.) Yes No
- c Do you or will you provide scholarships, fellowships, or educational loans to attend an educational institution to employees of a particular employer? Yes No N/A
If "Yes," will you award grants to 10% or fewer of the eligible applicants who were actually considered by the selection committee in selecting recipients of grants in that year as provided by Revenue Procedures 76-47 and 80-39? Yes No
- d Do you provide scholarships, fellowships, or educational loans to attend an educational institution to children of employees of a particular employer? Yes No N/A
If "Yes," will you award grants to 25% or fewer of the eligible applicants who were actually considered by the selection committee in selecting recipients of grants in that year as provided by Revenue Procedures 76-47 and 80-39? If "No," go to line 4e. Yes No
- e If you provide scholarships, fellowships, or educational loans to attend an educational institution to children of employees of a particular employer, will you award grants to 10% or fewer of the number of employees' children who can be shown to be eligible for grants (whether or not they submitted an application) in that year, as provided by Revenue Procedures 76-47 and 80-39? Yes No N/A
If "Yes," describe how you will determine who can be shown to be eligible for grants without submitting an application, such as by obtaining written statements or other information about the expectations of employees' children to attend an educational institution. If "No," go to line 4f.
- Note.** Statistical or sampling techniques are not acceptable. See Revenue Procedure 85-51, 1985-2 C.B. 717, for additional information.
- f If you provide scholarships, fellowships, or educational loans to attend an educational institution to *children of employees of a particular employer* without regard to either the 25% limitation described in line 4d, or the 10% limitation described in line 4e, will you award grants based on facts and circumstances that demonstrate that the grants will not be considered compensation for past, present, or future services or otherwise provide a significant benefit to the particular employer? If "Yes," describe the facts and circumstances that you believe will demonstrate that the grants are neither compensatory nor a significant benefit to the particular employer. In your explanation, describe why you cannot satisfy either the 25% test described in line 4d or the 10% test described in line 4e. Yes No

Troy Youth Football Association, Inc.
Attachment to Form 1023
38-2513921

Part IV, Narrative Description of Activities:

Troy Youth Football Association, Inc. a/k/a TYFA and a/k/a Troy Cowboys is dedicated to the youth of Troy Michigan since 1956. The organization promotes a youth football program as well as a youth cheerleading program for ages 7-13. They currently have three divisions for football and cheerleading: Freshmen (8 – 9 year olds), Junior Varsity (10 – 11 year olds) and Varsity (12 – 13 year olds). Ages are based on September 1 of the current year.

Prior to 2010, Troy Youth Football Association was a member of the Oakland Macomb Youth Football Association (OMYFA) which promoted youth football and cheerleading at four levels. Beginning in 2010, the organization joined the Northern Youth Football League (NYFL) which promotes youth football and cheerleading at three levels.

The football and cheerleading programs are conducted from August to November. Home games are held at various Troy high school football fields. Prior to 2010, away games were held at OMYFA fields. Beginning in 2010, they will be held at NYFL fields. Participants pay a fee to participate. A discount is given if multiple children from the same family participate. Several fundraising events are held throughout the year to raise funds to help defray costs. Prior to 2010, fees were charged at the gate to help offset the cost of referee fees, field fees and clock worker fees. Beginning in 2010, no gate fees will be charged.

Troy Youth Football Association, Inc.
Attachment to Form 1023
38-2513921

Part V, Question 3a:

Name	Qualification	Avg Hrs Worked	Duties
Gary Maudie	Volunteer	1 hr/wk	See A below
Brad Robinson	Volunteer	1 hr/wk	See B below
Sherrri Rockensuess	Volunteer	1 hr/wk	See C below
Jim Pawlowski	Volunteer	1 hr/wk	See D below
Amy Delong	Volunteer	1 hr/wk	See E below
Don Johnson	Volunteer	1 hr/wk	See F below
Jenny Vleck	Volunteer	1 hr/wk	See G below

- A: Preside over all meetings of board of directors and executive board.
Appoint all non-elected officers of board and members of standing and special committees.
Sign all contracts and other official documents authorized by board.
Countersign all checks authorized by board.
- B: Discharge all duties of President in absence of President.
Chair of all fundraising activities and fundraising committees.
- C: Transcribe all minutes of meetings of TYFA and board.
Conduct general correspondence of TYFA.
Maintain rosters for meetings and events.
Along with president, attest and seal all duly authorized and approved contracts of TYFA and keep copies.
- D: Issue all checks authorized by executive board or board of directors for disbursement of funds.
Keep itemized record of all receipts and disbursements.
Deposit all funds collected in bank approved by board of directors.
Make monthly reports to membership as to condition of funds.
- E: Preside over organization and execution of special events and activities.
Coordinate all volunteer activities of organization.
Keep records of specific jobs that need to be completed by volunteers both for game day operations and general organization operational activities and ensure people are assigned to those tasks.
- F: Preside over football operations.
Be representative of organization to OMYFA/NYFL.
Supervise coaches, make player squad assignments.
Enforce league rules and TYFA rules.
Schedule practices, scrimmages and games.
Nominate annually head coaches for approval by board of directors.

Troy Youth Football Association, Inc.
Attachment to Form 1023
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- G. Preside over all cheer operations.
 - Be representative of organization to OMYFA/NYFL.
 - Supervise coaches, make squad assignments.
 - Enforce league rules and TYFA rules.
 - Schedule practices.
 - Be familiar with game schedule.
 - Annually nominate head coaches for approval by board of directors.

Troy Youth Football Association, Inc.
Attachment to Form 1023
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Part V, Question 1a:

Name	Title	Mailing Address	Compensation
Don Johnson	Director	1795 Farmbrook Troy, MI 48098	NONE
Jenny Vleck	Director	5955 Endicott Troy, MI 48085	NONE

Part V, Question 5a:

The conflict of interest policy was adopted by resolution of the governing board.

Part VI, Question 1a:

The organization provides youth sports programs for football and cheerleading for ages 8 – 13.

Part VI, Question 2:

Youth (ages 8 – 13) who live in the city of Troy Michigan and surrounding communities are eligible to participate in the football and cheerleading programs offered by the organization. At least 70% of the participants must be residents of the city of Troy Michigan.

Part VI, Question 3:

Any parent/guardian of a participating youth is eligible to be a member of the board of directors of the organization. Currently all seven of the officers/directors have children who are currently participating in the organization's programs.

Part VIII, Question 4a:

All fundraisers that the organization holds are to help defray the costs of the football and cheerleading programs. The organization holds an annual golf outing. They also sell cookie dough as a fundraising activity as well as sell concessions at home games.

Troy Youth Football Association, Inc.
Attachment to Form 1023
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Part VIII, Question 4d:

All fundraising events are held in Michigan and are run by volunteers. The organization conducts all fundraisers for itself.

Part VIII, Question 15:

Two voting members of the executive board of the organization are voting members of the OMYFA/NYFL league governing body.

Troy Youth Football Association
 38-2513921
 Attachment to Form 1023

Part IX, Financial Data, Statement of Revenues and Expenses

	Line	2010	2009	2008	2007	2006	Total
Gifts, grants and contributions received	1	1,350	1,635	300		5,000	8,285
Membership fees received	2						
Gross investment income	3	52	667	1,293	1,139	1,373	4,524
Net unrelated business income	4						
Taxes levied for your benefit	5						
Value of services or facilities furnished by a governmental unit without a charge	6						
Other revenue (attach list)	7					77	77
Total of lines 1 through 7	8	1,402	2,302	1,593	1,139	6,450	12,886
Gross receipts from related activities	9	53,687	70,931	100,928	98,675	124,737	448,958
Total of lines 8 and 9	10	55,089	73,233	102,521	99,814	131,187	461,844
Net gain or loss on sale of capital assets	11						
Unusual grants	12						
Total Revenue Add lines 10 through 12	13	<u>55,089</u>	<u>73,233</u>	<u>102,521</u>	<u>99,814</u>	<u>131,187</u>	<u>461,844</u>
Fundraising expenses	14	4,399	4,167	16,615	19,193	15,292	59,666
Gifts, grants and contributions paid out	15						
Disbursements to/for benefit of members	16						
Compensation of officers	17						
Other salaries and wages	18						
Interest expense	19						
Occupancy (rent, utilities, etc.)	20						
Depreciation	21						
Professional fees	22	3,500					3,500
Other expenses (attach list)	23	71,447	88,637	62,035	98,089	135,284	455,492
Total Expenses Add lines 14 through 23	24	<u>79,346</u>	<u>92,804</u>	<u>78,650</u>	<u>117,282</u>	<u>150,576</u>	<u>518,658</u>

Troy Youth Football Association, Inc.
 38-2513921
 Attachment to Form 1023

Part IX, Financial Data:

	2010	2009	2008	2007	2006
Line 7 Detail:					
Miscellaneous income	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>77</u>

Line 9 Detail:

Banquet fee	2,260	-	123	9,878	8,203
Special event revenue	15,485	9,285	36,946	34,557	49,469
Merchandise sales	9,599	15,560	13,838	12,374	14,800
Registration-football & cheer	21,570	29,545	30,069	28,290	35,556
Football games	<u>4,773</u>	<u>16,541</u>	<u>19,952</u>	<u>13,576</u>	<u>16,709</u>
	<u>53,687</u>	<u>70,931</u>	<u>100,928</u>	<u>98,675</u>	<u>124,737</u>

Line 23 Detail:

Merchandise purchases	4,723	19,447	8,541	6,985	11,076
Football game expenses	8,690	12,020	7,107	638	4,829
Advertising	650	435	100	250	198
Bank fees	89	349	332	293	25
Banquets	9,378	3,535	7,755	19,021	19,219
Cheerleading expenses	15,330	11,316	4,645	7,343	37,429
Football expenses	26,182	25,822	23,178	54,283	50,031
Program expenses	4,782	12,582	7,256	5,964	9,196
Insurance	545	1,111	1,255	1,255	1,422
Office expenses	<u>1,078</u>	<u>2,020</u>	<u>1,866</u>	<u>2,057</u>	<u>1,859</u>
	<u>71,447</u>	<u>88,637</u>	<u>62,035</u>	<u>98,089</u>	<u>135,284</u>

Troy Youth Football Association, Inc.
 38-2513921
 Attachment to Form 1023

Part X, Question 6b(ii)(a):	2010	2009	2008	2007	2006
Gary Maudie	300	-	-	-	-
Brad Robinson	300	-	-	-	-
Jim Palowski	300	-	-	-	-
Sherri Rockensuess	300	-	-	-	-
Don Johnson	450	-	-	-	-
Jenny Vleck	300	-	-	-	-
Amy DeLong	300	-	-	-	-
Vince Pangle	-	150	-	-	-
Mackenzie Ray	-	150	-	-	-
Jim Stakovich	-	-	450	-	-
Kevin Deitz	-	-	450	-	-
Keith Kumpula	-	-	300	-	-
Kelly Cleary	-	-	300	-	-
Rob Ginther	-	-	450	-	-
Val Eculand	-	-	450	-	-
Andy DePage	-	-	300	-	-
Laura McCall	-	-	-	300	-
John Hoffman	-	-	-	300	-
Debbie Boynton	-	-	-	-	300
Beth Milleron	-	-	-	-	450

(Non-Profit)
ARTICLES OF INCORPORATION

These Articles of Incorporation are signed and acknowledged by the incorporators for the purpose of forming a non-profit corporation under the provisions of Act No. 327 of the Public Acts of 1931, as amended, as follows:

ARTICLE I.

The name of the corporation is TROY HALF-PINT FOOTBALL TEAM INC.

(Please type or print corporate name)

ARTICLE II.

The purpose or purposes for which the corporation is formed are as follows:

The Association is designed primarily for the improvement and development of the capabilities of individuals, to encourage certain types of sport and athletic endeavours, to promote the physical, mental and moral development of well-being of boys between the ages of 9 and 12 years, who are residents in the City of Troy, Michigan and in surrounding area by providing the means through which the individual boys shall receive education and instruction in sports programs by providing competent coaching and cooperation of mothers and fathers of Troy.

ARTICLE III.

Location of the first registered office is:

5651 HOUGHTEN TROY OAKLAND Michigan.
(No.) (Street) (City) (Zone) (County)

Postoffice address of the first registered office is:

5651 HOUGHTEN TROY Michigan.
(No. and Street or P. O. Box) (City) (Zone)

ARTICLE IV.

The name of the first resident agent is LYMAN A. BARTLEY

25

ARTICLE V.

Said corporation is organized upon a ~~Non-Stock Basis~~ Trust
(Stock-share or non-stock)

(a)

(If upon a stock-share basis fill in the following)

The total number of shares of stock which the corporation shall have authority to issue is
None of the par value of \$ None per share.
(No. shares)

A statement of all or any of the designations and the powers, preferences and rights, and the qualifica-
tions, limitations or restrictions thereof is as follows: None

(b)

(If upon a non-stock basis strike out paragraph (a) above and fill in the following)

The amount of assets which said corporation possesses is:

*Real property: None

*Personal property: None

*(Give description and value)

Said corporation is to be financed under the following general plan:

Contributions of Citizens

ARTICLE VI.

The names and places of residence, or business, of each of the incorporators and ~~(if a corporation organized upon a stock share basis) the number of shares of stock subscribed for by each~~ are as follows:

(At least three required)

(Please type or print following information if possible)

NAMES	RESIDENCE OR BUSINESS ADDRESS			NUMBER OF SHARES
	(No.)	(Street)	(City)	(State)
WALLACE E. RICE	6140	ANSLOW LN.	TROY	MICHIGAN
DONALD J. FLYNN	3611	SIXTEEN MILE RD.	TROY	MICHIGAN
VINCENT J. MCAVOY	363	W. SIXTEEN MILE RD.	TROY	MICHIGAN
JACK MACCOLEMAN	116	OTTAWA	TROY	MICHIGAN
LYMAN A. BARTLEY	5651	HOUGHTEN	TROY	MICHIGAN

ARTICLE VII.

The names and addresses of the first board of directors (or trustees) are as follows:
(At least three required)

NAME	ADDRESS	
	(No.) (Street)	(City) (State)
WALLACE E. RICE	6440 ANSLOW LN.	TROY MICHIGAN
DONALD J. FLYNN	3611 SIXTEEN MILE RD.	TROY MICHIGAN
VINCENT J. MC AVOY	363 W. SIXTEEN MILE RD.	TROY MICHIGAN
JACK MACCOLEMAN	116 OTTAWA	TROY MICHIGAN
LYMAN A. BARTLEY	5651 HOUGHTEN	TROY MICHIGAN

ARTICLE VIII.

The term of the corporate existence is PERPETUAL years.

~~ARTICLE IX.~~

~~(Here insert any desired additional provisions authorized by the Act)~~

We, the incorporators, sign our names this

13 day of DECEMBER, 1956

(All parties appearing under Article VI are required to sign and acknowledge)

Wallace E. Rice *Lyman A. Bartley*
Donald J. Flynn
Vincent J. McAvoy
Jack MacColeman

STATE OF MICHIGAN }
 COUNTY OF Oakland } ss.

On this 13th day of December, 1956, before me personally appeared WALLACE E. RICE, DONALD J. FLYNN, VINCENT J. MC AVOY, JACK MAC COLEMAN,
AND LYMAN A. BARTLEY

to me known to be the persons described in and who executed the foregoing instrument, and acknowledged that they executed the same as their free act and deed.

Frank W. Hendricks
 (Signature of Notary)
Frank W. Hendricks
 (Print or type name of notary)

Notary Public for Oakland County,
 State of Michigan.

FRANCHISE FEE \$10.00
 FILING FEE \$10.00

My commission expires June 23, 1958
 (Notarial seal required if acknowledgment taken out of State)

ORIGINAL
(Non-Profit)
MICHIGAN
ARTICLES OF INCORPORATION
OF

PROY HAY F-PINT FOOTBALL TEAM INC.
(Please type or print corporate name)

Under Act 327, Public Acts of 1931, as amended

(This form prepared by Michigan Corporation and Securities Commission.)

FILED

DEC 24 1956

Lawrence B. Baker
COMMISSIONER
Michigan Corporation & Securities Commission

MAIL THREE SIGNED AND ACKNOWLEDGED

COPIES TO:

Michigan Corporation & Securities Commission
P. O. Box 808 Lansing 4, Michigan

Fees \$20.00

RECEIVED
DETROIT OFFICE

DEC 14 1956

MICHIGAN CORPORATION AND
SECURITIES COMMISSION

RECEIVED

DEC 17 1956

MICHIGAN CORPORATION AND
SECURITIES COMMISSION

RECEIVED
DETROIT OFFICE

DEC 21 1956

MICHIGAN CORPORATION AND
SECURITIES COMMISSION

DEC 24 1956

MICHIGAN CORPORATION AND
SECURITIES COMMISSION

**MICHIGAN CORPORATION AND
SECURITIES COMMISSION**

DEC 24 1956

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MICHIGAN CORPORATION AND
SECURITIES COMMISSION

MICHIGAN DEPARTMENT OF COMMERCE — CORPORATION AND SECURITIES BUREAU	
<p>FILED</p> <p>JUL 29 1982</p> <p>Admitted to File MICHIGAN DEPARTMENT OF COMMERCE Corporation & Securities Bureau</p>	Date Received
	JUL 16 1982

CERTIFICATE OF AMENDMENT TO THE ARTICLES OF INCORPORATION

For Use by Domestic Non-Stock Corporations only
(See Instructions on Reverse Side)

INSERT CORPORATION NUMBER	7	4	4	—	1	2	8
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The undersigned corporation executes the following Certificate of Amendment to its Articles of Incorporation pursuant to the provisions of Section 122, Act 327, Public Acts of 1931, as amended:

1. The name of the corporation is Troy Half Pint Football Team, Inc.

2. The address of its registered office is:
770 S. Adams, Suite 207 Birmingham, Michigan 48011
(No. and Street) (Town or City) (Zip Code)

3. The following amendment to the Articles of Incorporation was adopted by the members of the corporation in accordance with Subsection (2) of Section 122, Act 327, Public Acts of 1931, as amended, on the 30th day of June, 19 82.

4. Resolved, that Article 1 of the Articles of Incorporation be amended to read as follows: (Any article being amended is required to be set forth in its entirety.)

The name of the corporation is Troy Youth Football Association, Inc. ✓

5. The necessary number of members as required by statute were voted in favor of the amendment.
(Refer to part 3 of information and instructions appearing on the reverse side of this certificate.)

Signed this 9th day of JULY, 1982
 By Thomas Calvert
(Signature of President, Vice-President, Chairperson or Vice-Chairperson)
THOMAS CALVERT - PRESIDENT.
(Type or Print Name and Title)

DOCUMENT WILL BE RETURNED TO NAME AND MAILING ADDRESS INDICATED IN THE BOX BELOW. Include name, street and number (or P.O. box), city, state and zip code.

Donald S. Tuttle
770 S. Adams, Suite 207
Birmingham, MI 48011

Telephone:
Area Code 642-5074
Number

INFORMATION AND INSTRUCTIONS
Certificate of Amendment - Domestic Corporations

1. Submit one original copy of the Certificate of Amendment to the Articles of Incorporation. Upon the filing, a microfilm copy will be prepared for the records in the Corporation and Securities Bureau. The original copy will be returned to the address appearing in the box above as evidence of the filing.

Since the corporate documents are microfilmed for the Bureau's files, it is imperative that the document submitted for filing be legible so that a usable microfilm can be obtained. Corporate documents with poor black and white contrast, whether due to the use of a worn typewriter ribbon or to a poor quality of reproduction, will be rejected.

2. This form may be used by domestic non-profit corporations organized on a non-stock basis.
3. Section 122, Act 327, P.A. of 1931, as amended, provides that unless a greater vote is required in the articles of incorporation or in any by-law adopted by the members, a non-profit corporation formed or existing pursuant to Act 327 and organized upon a non-stock basis, at a meeting of the members duly called and held, may amend its articles of incorporation by the affirmative vote of a majority of the members entitled to vote thereon, or by the affirmative vote of a majority of the members present at such meeting if due notice of the time, place and object of such meeting shall be given by mail, at last known address, to each member entitled to vote at least 20 days prior to the date of such meeting.
4. An effective date, not later than 90 days subsequent to the date of filing, may be stated in the Certificate of Amendment.
5. The Certificate of Amendment must be signed in ink by the chairperson or vice-chairperson of the board of directors or the president or a vice-president of the corporation.
6. Filing Fee: \$10.00 (Make remittance payable to State of Michigan)

7. Mail form and fee to:

Michigan Department of Commerce
Corporation and Securities Bureau
Corporation Division
P.O. Box 30054
Lansing, Michigan 48909
Tel. (517) 373-0493

Michigan Department of Energy, Labor & Economic Growth

Filing Endorsement

This is to Certify that the RESTATED ARTICLES OF INCORPORATION - NONPROFIT

for

TROY YOUTH FOOTBALL ASSOCIATION, INC.

ID NUMBER: 744128

received by facsimile transmission on August 10, 2010 is hereby endorsed

Filed on August 10, 2010 by the Administrator.

The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.



In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 10TH day of August, 2010.

Director

**MICHIGAN DEPARTMENT OF ENERGY, LABOR & ECONOMIC GROWTH
BUREAU OF COMMERCIAL SERVICES**

Date Received

(FOR BUREAU USE ONLY)

This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.

Name

Jeffrey D. Moss, Esq. - Butzel Long

Address

41000 Woodward Avenue, Stoneridge West

City

State

ZIP Code

Bloomfield Hills, MI 48304

EFFECTIVE DATE:



Document will be returned to the name and address you enter above.
If left blank, document will be returned to the registered office.



**RESTATED ARTICLES OF INCORPORATION
For use by Domestic Nonprofit Corporations**
(Please read information and instructions on the last page)

Pursuant to the provisions of Act 162, Public Acts of 1982, the undersigned corporation executes the following Restated Articles:

1. The present name of the corporation is:

Troy Youth Football Association, Inc.

2. The identification number assigned by the Bureau is:

327-1931

3. All former names of the corporation are:

Troy Half-Pint Football Team, Inc.

4. The date of filing the original Articles of Incorporation was: December 24, 1956

The following Restated Articles of Incorporation supersede the Articles of Incorporation as amended and shall be the Articles of Incorporation for the corporation:

ARTICLE I

The name of the corporation is:

Troy Youth Football Association, Inc.

ARTICLE II

The purpose or purposes for which the corporation is organized are:

See attached pages.

ARTICLE III

1. The corporation is organized on a nonstock basis.
(stock or nonstock)

2. If organized on a stock basis, the aggregate number of shares which the corporation has authority to issue is _____ . If the shares are, or are to be divided into classes, the designation of each class, the number of shares in each class, and the relative rights, preferences, and limitations of the shares of each class are as follows:

3. If organized on a nonstock basis, the description and value of its real property assets are: (if none, insert "none")

None

and the description and value of its personal property assets are: (if none, insert "none")

Cash

(The valuation of the above assets was as of 6/30/2010, \$40,000)

The corporation is to be financed under the following general plan:

By participant registration fees, various fund-raising activities undertaken by the participants and others, and contributions of funds and property for its purposes as stated in these Articles and for no other purpose.

The corporation is organized on a directorship basis.
(membership or directorship)

ARTICLE IV

1. The address of the registered office is:

5750 New King Street, Suite 200, Troy, Michigan 48098
(Street Address) (City) (ZIP Code)

2. The mailing address of the registered office, if different than above:

_____, Michigan _____
(Street Address or P.O. Box) (City) (ZIP Code)

3. The name of the resident agent is: Kathleen Underhill

ARTICLE V (Additional provisions, if any, may be inserted here; attach additional pages if needed.)

See attached pages

6. COMPLETE SECTION (a) IF THE RESTATED ARTICLES DO NOT FURTHER AMEND THE ARTICLES OF INCORPORATION; OTHERWISE, COMPLETED SECTION (b).

- a. These Restated Articles of Incorporation were duly adopted on the _____ day of _____, in accordance with the provisions of Section 642 of the Act by the Board of Directors without a vote of the members or shareholders. These Restated Articles of Incorporation only restate and integrate and do not further amend the provisions of the Articles of Incorporation as heretofore amended and there is no material discrepancy between those provisions and the provisions of these Restated Articles.

Signed this _____ day of _____,

By _____
(Signature of Authorized Officer or Agent)

(Type or Print Name)

- b. These Restated Articles of Incorporation were duly adopted on the _____ day of _____, in accordance with the provisions of Section 642 of the Act. These Restated Articles of Incorporation restate, integrate, and do further amend the provisions of the Articles of Incorporation, and: (Check one of the following)

were duly adopted by the shareholders, the members, or the directors (if organized on a nonstock directorship basis). The necessary number of votes were cast in favor of these Restated Articles of Incorporation.

were duly adopted by the written consent of all the shareholders or members entitled to vote in accordance with Section 407(3) of the Act.

were duly adopted by the written consent of all the directors pursuant to Section 525 of the Act as the corporation is organized on a directorship basis.

were duly adopted by the written consent of the shareholders or members having not less than the minimum number of votes required by statute in accordance with Section 407(1) and (2) of the Act. Written notice to shareholders or members who have not consented in writing has been given. (Note: Written consent by less than all of the shareholders or members is permitted only if such provision appears in the Articles of Incorporation).

Signed this 6th day of August, 2010

By Gary Maudie
(Signature of President, Vice-President, Chairperson, or Vice-Chairperson)

Gary Maudie
(Type or Print Name)

PRESIDENT
(Type or Print Title)

Preparer's Name Jeffrey D. Moss, Esq.

Business telephone number (248) 258-1616

INFORMATION AND INSTRUCTIONS

1. The Articles of Incorporation cannot be restated until this form, or a comparable document, is submitted.
2. Submit one original of this document. Upon filing, the document will be added to the records of the Bureau of Commercial Services. The original will be returned to your registered office address, unless you enter a different address in the box on the front of this document.

Since this document will be maintained on electronic format, it is important that the filing be legible. Documents with poor black and white contrast, or otherwise illegible, will be rejected.

3. This document is to be used pursuant to the provisions of Act 162, P.A. of 1982 for the purpose of restating the Articles of Incorporation of a domestic nonprofit corporation. Restated Articles of Incorporation are an integration into a single instrument of the current provisions of the corporation's Articles of Incorporation, along with any desired amendments to those articles.
4. Item 2 - Enter the identification number previously assigned by the Bureau. If this number is unknown, leave it blank.
5. Item 5 - Restated Articles of Incorporation which do not amend the Articles of Incorporation may be adopted by the Board of Directors without a vote of the shareholders by completing Item 5(a). Restated Articles of Incorporation which amend the Articles of Incorporation required adoption by the shareholders, by the members, or by the Board of Directors if organized on a nonstock directorship basis by completing Item 5(b). A nonprofit corporation organized on a nonstock directorship basis as authorized by Section 302 of the Act may or may not have members, but if it does, the members are not entitled to vote.
6. This document is effective on the date endorsed "filed" by the Bureau. A later effective date, no more than 90 days after the date of delivery, may be stated.
7. This document must be signed by: (COMPLETE Item 5(a) or 5(b), BUT NOT BOTH)
 Item 5(a): must be signed in ink by an authorized officer or agent.
 Item 5(b): must be signed in ink by the president, vice-president, chairperson or vice-chairperson of the corporation.
8. **NONREFUNDABLE FEE:** Make remittance payable to the State of Michigan. Include corporation name and identification number on check or money order.....\$10.00

Submit with check or money order by mail:

Michigan Department of Energy, Labor & Economic Growth
 Bureau of Commercial Services
 Corporation Division
 P.O. Box 30054
 Lansing, MI 48909

To submit in person:

2501 Woodlake Circle
 Okemos, MI
 Telephone: (517) 241-6470

Fees may be paid by check, money order, VISA or Mastercard when delivered in person to our office.

MICH-ELF (Michigan Electronic Filing System):

First Time Users: Call (517) 241-6470, or visit our website at <http://www.michigan.gov/corporations>
 Customer with MICH-ELF Filer Account: Send document to (517) 636-6437

DELEG is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

TROY YOUTH FOOTBALL ASSOCIATION, INC.

Attachment to the Restated Articles of Incorporation

Article II

The corporation is organized exclusively for charitable and educational purposes and for the purpose of fostering national sports competition within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code") (or the corresponding provision of any future law) and, in connection therewith, to do the following:

(A) To organize, develop, and promote youth football and youth cheerleading within the city of Troy, Michigan;

(B) To provide instruction and training in the sports of football and cheerleading for the purpose of improving and developing the skills of participants in programs sponsored by the corporation;

(C) To foster competition in youth football by establishing intraleague play, as well as interleague play with other youth football organizations;

(D) To solicit, collect, receive, and administer funds exclusively for such purposes as permitted for organizations defined in Section 501(c)(3) of the Code (or the corresponding provision of any future law);

(E) To take and to hold by devise, gift, purchase, or lease for the above purposes any property, real, personal, or mixed, without limitation as to amount or value, and to construct improvements thereon, subject to such limitations as may be provided in these Articles or imposed by law;

(F) To sell, convey, and dispose of any property and to invest and reinvest the property held;

(G) To administer and distribute the corporation's income and assets in such manner as the Directors' judgment will best promote and are consistent with its purposes, without limitation except such, if any, as may be contained in instruments under which such property is conveyed to the corporation and limitations imposed under Section 501(c)(3) of the Code and the regulations thereunder; and

(H) To exercise any power which is consistent with the purposes described above and which a nonprofit corporation organized under the provisions of the Michigan Nonprofit Corporation Act may exercise, but no other power.

Notwithstanding any other provision of these articles, the corporation shall not carry on any activities not permitted to be carried on by (i) an organization exempt from federal income taxation under Section 501(c)(3) of the Code and other related legislation and regulations as they now exist or may hereafter be amended, or (ii) an organization the contributions to which are deductible under Section 170(c)(2) of the

Code and related legislation and regulations as they now exist or may hereafter be amended.

No substantial part of the corporation's direct or indirect activities shall consist of carrying on propaganda or otherwise attempting to influence legislation, except to the extent permitted by Section 4945 of the Code. The corporation shall not participate in or intervene in (including publication or distribution of statements) any political campaign on behalf of any candidate for public office.

Article V

1. No member of the Board of Directors of the Corporation who is a volunteer director and no volunteer officer, as those terms are defined in the Michigan Nonprofit Corporation Act, as amended (the "Act"), shall be personally liable to the Corporation, its directors or its members for monetary damages for a breach of the director's or officer's fiduciary duty. Provided, however, this Article does not eliminate or limit the liability of a director or officer for any of the following:

- (a) A breach of the director's or officer's duty of loyalty to the Corporation or its shareholders.
- (b) Acts or omissions not in good faith or that involve intentional misconduct or knowing violation of law.
- (c) A violation of Section 551(1) of the Act, being MCLA 450.255(1).
- (d) A transaction from which the director or officer derived an improper personal benefit.
- (e) An act or omission occurring before the date of filing these Articles with the Department of Energy, Labor & Economic Growth of the State of Michigan.
- (f) An act or omission that is grossly negligent.

2. The Corporation assumes all liability to any person other than the Corporation, its directors or its members for all acts or omissions of a volunteer director, volunteer officer, or other volunteer, as those terms are defined in the Act, occurring on or after the effective date of the filing of these Articles if all of the following are met:

- (a) The volunteer was acting or reasonably believed he or she was acting within the scope of his or her authority.
- (b) The volunteer was acting in good faith.
- (c) The volunteer's conduct did not amount to gross negligence or willful and wonton misconduct.
- (d) The volunteer's conduct was not an intentional tort; and
- (e) The volunteer's conduct was not a tort arising out of the ownership, maintenance, or use of a motor vehicle for which tort liability may be imposed as provided in Section 3135 of the Insurance Code of 1956, Act No. 218 of the Public Acts of 1956, being section 500.3135 of the Michigan Compiled Laws.

However, the corporation shall not assume any liability to the extent the assumption is inconsistent with the status of the corporation as an organization described in Section 501(c)(3) of the Code.

This provision shall apply only if the Corporation is a tax-exempt corporation described under Section 501(c)(3) of the Internal Revenue Service Code, as amended.

The indemnification or advancement of expenses provided by law is not exclusive of other rights to which a person seeking indemnification or advancement of expenses may be entitled under these Articles of Incorporation, the Bylaws of the Corporation or a contractual agreement.

3. If the Act is amended after the filing of these Articles of Incorporation to authorize further elimination or limitation of the liability of directors, officers, or non-director volunteers of nonprofit corporations, then the liability of the corporation's directors, officers, and non-director volunteers, in addition to the limitation, elimination, and assumption of personal liability contained in this Article, will be assumed by the corporation or eliminated or limited to the fullest extent permitted by the Act as so amended, except to the extent such limitation, elimination, or assumption of liability is inconsistent with the status of the corporation as an organization described in Section 501(c)(3) of the Code. No amendment or repeal of this Article will apply to or have any effect on the liability or alleged liability of any such person for any acts or omissions occurring prior to the effective date of any such amendment or repeal.

Article VI

When a compromise or arrangement or a plan of reorganization of this corporation is proposed between this corporation and its creditors, or any class of them, or between this corporation and its shareholders, members or any class of them, a court of equity jurisdiction within the state, on application of this corporation or of a creditor, shareholder, or member of the corporation, or on application of a receiver appointed for the corporation, may order a meeting of the creditors or class of creditors or of the shareholders or members or class of shareholders or members to be affected by the proposed compromise or arrangement or reorganization, to be summoned in such manner as the court directs. If a majority in number representing $\frac{3}{4}$ in value of the creditors or class of creditors, or of the shareholders or members or class of shareholders or members to be affected by the proposed compromise or arrangement or reorganization, agree to a compromise or arrangement or a reorganization of this corporation as a consequence of the compromise or arrangement, the compromise or arrangement and the reorganization, if sanctioned by the court to which application has been made, shall be binding on all the creditors, or on all the shareholders or members or class of shareholders or members and also on this corporation.

Article VII

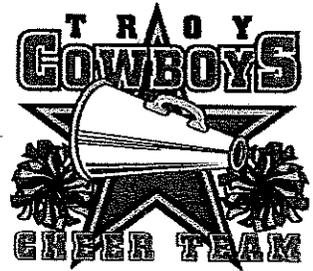
No part of the net earnings of the corporation shall inure to the benefit of or be distributable to its members, directors, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes of this organization as set forth in these Articles. The corporation may not undertake any activities which would, either alone or in conjunction with other activities, disqualify the corporation from qualification as a nonprofit corporation exempt from taxation under the provisions of Section 501(a) of the Internal Revenue Code or any other section of the Internal Revenue Code substantially equivalent to that section.

Article VIII

Upon dissolution of the corporation, either voluntary or by operation of law, the assets of the corporation remaining after payment of all debts, shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Code to an tax exempt organization, the federal government, to a state government, or to a local government, for a public purpose. Any such assets not so disposed of shall be disposed of by the circuit court of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as such court shall determine, that are organized and operated exclusively for such purposes.



Troy Youth Football Association
"Troy Cowboys"
By-Laws



The most current edition of Robert Rules of Order Modern Edition shall be used to settle any procedural disputes regarding these By-Laws, and will prevail in all cases not in conflict with these By-Laws. Additionally, all meetings will be run in accordance with the procedures established in the most current edition of Robert Rules of Order Modern Edition.

ARTICLE I
NAME

A. NAME OF THE ORGANIZATION

1. The name of this organization shall be the "Troy Youth Football Association".
2. The general purposes for which the Association is organized and is to be operated are to receive and administer funds exclusively for charitable and educational purposes within the meaning of Section 501(c) (3) of the Internal Revenue Code of 1986 as from time to time amended (the "Code") or the corresponding provision of any future United States Internal Revenue law. In particular, but not by limitation, the purposes of this Association are listed within this document. This Organization may receive and administer funds, acquire, invest, dispose of ad deal with real and personal property and interests therein, and apply gifts, contributions, bequests and devises, and the income of the proceeds thereof, in furtherance of the provisions of the Michigan Nonprofit Corporation Act (the "Act") and by the Articles of Incorporation (the "Articles") and these Bylaws. Notwithstanding any other provision of the Articles or these Bylaws, the Organization shall not carry on any other activities not permitted to be carried on by the organization exempt from federal income tax under Code Section 501(c)(3), or by a organization, contributions to which are deductible under Code Section 170 (c) (2).
3. The Troy Youth Football Association is a duly formed and recognized franchise of the League we are currently participating in and also does business as and is recognized as the "Troy Cowboys", "TYFA" and "TC".
4. The terms Troy Youth Football Association, Troy Cowboys, TYFA and TC shall be recognized as synonymous as referenced throughout this and other official documents of this organization.
5. The Troy Youth Football Association hereafter, "TYFA".

Approved Bylaws on October 26, 2010

ARTICLE II

PURPOSE & COMMITMENT

A. PURPOSE OF THE ORGANIZATION

The purpose of the TYFA is the organized commitment to the development of the athletic capabilities of young people in a safe and encouraging environment. Through involvement of organized team sports of football and cheerleading, and through related activities, the TYFA strives to promote a physical, mental and moral sense of well being in all of the program's participating youth. TYFA endeavors to teach its participating youth that dedication and commitment to a common cause benefits not only the team, but the individual as well. TYFA is committed to having its participating youth develop a keen sense of competition, exhibit true sportsmanship and understand the meaning of fair play. TYFA intends that its program will teach its participating youth that each player is capable of more than he or she thinks and that there should never be any shame as long as each player gives an honest effort. By promoting these values, TYFA provides the opportunity of instilling a positive attitude in the boys and girls in its community, which in turns benefits the participants and society as a whole.

B. COMMITMENT OF THE ORGANIZATION

1. The TYFA is committed to providing a competent and trained coaching staff, safe practice and game facilities, and adequate and approved equipment for participation in its activities in order to protect the health and welfare of its participating youth.
2. The Organization shall not carry on any other activities not permitted to be carried on: a) by the organization exempt for federal income tax under Section 501 (c) (3) of the Code, or as such provision may be amended; or by b) by the organization, contributions to which are deductible under Section 170(c) (2) of the Code, or as such provision may be amended.

ARTICLE III

MEMBERSHIP

A. DEFINITION OF MEMBERSHIP

1. TYFA membership is only open to the parents/guardians of all of the program's participating youth.
2. No more than a total of two parents/guardians of a child will be allowed TYFA membership.
3. All members, parents/guardians and participants of this organization shall comply with the TYFA By-Laws and all future By-Laws amendments.

4. All members, parents, and guardians of the TYFA participants shall be considered volunteers and shall not receive any compensation.
5. Each family will be required to fulfill a minimum number of volunteer activities. A set number of activities will be determined by the Executive Board, prior to the first game of each calendar season. Because of the different number of home games, the number of volunteer activities may change.

B. DEFINITION OF VOTING MEMBERSHIP

1. TYFA Voting Membership is defined as parents/guardian of an active participant(s) in TYFA who have paid all TYFA dues, fees and expenses and are otherwise in good standing, and,
2. Must also met the requirements listed in the section above, "Definition of Membership".

C. REQUIREMENTS FOR VOTING MEMBERSHIP

1. To maintain/obtain a Voting Membership status, all prospective members must attend sixty six percent (66%) –which is approximately 8 meetings- of the regularly scheduled monthly board meetings within the last twelve (12) month period.
2. Attendance at meetings shall be in person or by electronic, telephonic or video conferencing where all parties can hear and exchange dialogue in real time if this capability is available. This in no way obliges the TYFA to provide this service but rather is recognized as means if available,
3. Any person who does not have a participating youth in the program but had TYFA voting privileges by previously having a participating youth shall be allowed to keep his or her membership if he or she is currently serving as a TYFA Executive Board Officer, a coach or other TYFA position, is current and in good standing and maintain their voting privileges as outlined in this section.
4. As long as the Troy Cowboys is classified as a 501(c) (3) organization, proxy votes will be eliminated.

D. DURATION OF MEMBERSHIP

1. Membership will continue as long as a person maintains membership in good standing, and will cease upon resignation or dismissal from the TYFA.
2. If a voting member in good standing, or in process of becoming a voting member, has to leave the program due to a Military reason, they will maintain their current meeting attendance until they return. For example, if they have attended six current meetings, and they have to report to military duty, when they return to the next meeting that will be meeting number seven.

E. RESIGNATION OF MEMBERSHIP

A TYFA member's membership will terminate when:

1. the member submits a written request for such termination, to the TYFA Executive Board,
2. or loses their voting privileges by falling below the 66% rule,
3. or when the Member no longer has a child in the program, with the exception to this is listed in this section under D, 2.

The Executive Board will respond either in written and/or verbally to the request.

F. SUSPENSIONS AND EXPULSION

1. The Executive Board or the President shall have the authority to suspend a member and any offices held by such member for cause as follows:
 - i. For conduct which, in the opinion of the Executive Board or the President, disturbs the order, welfare, dignity, character, interest, business or harmonious operations of the TYFA,
 - ii. The Executive Board will advise the suspended member of his or her suspension in writing. Further, the Executive Board shall conduct a hearing before the voting TYFA Voting Membership to be held at a special meeting, provided fifteen (15) days notice has been given for said meeting **OR** at the next regularly scheduled TYFA meeting following the suspension, whichever occurs first,
 - iii. The TYFA Voting Membership must approve the suspension by a vote of not less than two-thirds (2/3) majority in order for the suspension to stand.
2. The TYFA Voting Membership must approve by a vote of not less than two-thirds (2/3) majority in order for any suspension to become an expulsion.

G. REINSTATEMENT

Any member, whose membership is suspended as provided for in Article III, Section F, shall have his/her membership reinstated, along with any offices held by the suspended member, if a vote in excess of two-thirds (2/3) majority is reached by the TYFA Voting Membership.

H. NON-TRANSFERABILITY OF MEMBERSHIP

Membership in the TYFA is non-transferable and non-assignable.

I. MISSION OF THE VOTING MEMBERSHIP

The TYFA Voting membership shall maintain the quality and integrity of the TYFA.

J. DUTIES AND RESPONSIBILITIES

The Voting Membership will perform the following functions:

1. Elect Executive Officers by a written ballot, to oversee the daily operations of the TYFA.

2. Vote on matters brought to the Voting Membership by the Executive Board.
3. Vote on matters concerning the expenditure of TYFA funds over \$500.00 (five hundred).
4. Expenditures under \$500.00 (five hundred) must have the approval of the President and Treasurer prior to purchasing any items and this does not require a vote.
5. Maintain control over the usage of the TYFA, Troy Cowboys, TYFA and TC insignia and logos.
6. Oversee the TYFA treasury and financial books, which will be reviewed by a C.P.A. annually. The Voting Membership may, at the direction of a simple majority of the membership, call for an audit of the financial records at any time.

ARTICLE IV

EXECUTIVE BOARD

A. DEFINITION OF THE EXECUTIVE BOARD

1. The Executive Board shall consists of the following elected officers:
 - i. President
 - ii. Executive Vice President
 - iii. Treasurer
 - iv. Vice President of Operations
 - v. Secretary
 - vi. Football General Manager
 - vii. Cheerleading General Manager
 - viii. and may consist of certain appointed positions as outlined in Article IV, Executive Board, Section (D) (2), Appointed Officers.
2. The Executive Board shall preside over the daily operations of the TYFA.
3. No more than one parent/guardian of a child will be allowed to serve concurrently on the Executive Board as an elected Officer.

B. MISSION OF THE EXECUTIVE BOARD

The Executive Board shall maintain the quality and integrity of the TYFA and shall be responsible for the daily operations of the organization.

C. DUTIES AND RESPONSIBILITIES OF THE EXECUTIVE BOARD

The Executive Board will conduct all business of the TYFA including but not limited to:

1. Preside over the daily operations of the TYFA.
2. Report monthly to the Voting Membership on all TYFA operations.
3. Present new business upon which a vote of the Voting Membership is required at the Voting Memberships' regularly scheduled meetings.
4. Represent and conduct business of the TYFA in the League in which we are participating in.
5. Maintain rosters of all members of the Executive Board, the Voting Membership and TYFA active participants and their families.
6. Select and appoint by a written ballot, all head coaches for the football and cheerleading programs, after consultation with respective General Managers.
7. Maintain control over the usage of the Troy Youth Football Association, Troy Cowboys, TYFA and TC insignia and logos.
8. Maintain and oversee the TYFA finances, budget and financial records, which will be reviewed by a C.P.A. annually.
9. Issue a newsletter or other communications to the TYFA participating families regarding practices, games, special events, and developments of interest to the organization as a whole.
10. Oversee the management of property owned by the TYFA.
11. No part of any earnings, fees or fund raising shall be distributed to any TYFA members, trustees, officers, staff members or other private persons as compensation for any services rendered to the TYFA.
12. Perform all other such assignments as may be requested by the Voting Membership, or as may be in the best interests of the TYFA.
13. The Executive Board shall propose a budget for the upcoming year by the December meeting.
14. By the April meeting the Executive Board must obtain approval of a budget by the Voting membership.
15. When items/equipment/merchandise needs to be purchased, there must be a minimum of two (2) and a maximum of three (3) price quotes submitted and approved by the Executive Board prior to purchase, if over five hundred (500) dollars.

D. COMPOSITION OF THE EXECUTIVE BOARD

1. Elected Officers:

- a. The elected officers of the Executive Board shall consist of the following who will be elected by a simple majority vote of the TYFA Voting Membership.
 1. President
 2. Executive Vice-President
 3. Treasurer
 4. Vice President of Operations
 5. Secretary

Approved Bylaws on October 26, 2010

6. Football General Manager
 7. Cheerleading General manager
- b. To be eligible for the Executive Board, the nominated member must be in good standing as a voting member.
 - c. To be eligible for the office of President, the nominated member must have attended seventy (75%) percent or 9 of the regularly scheduled TYFA meetings during the 12-months before his or her nomination.
2. Appointed Officers:
- a. The President shall be able to make the optional appointment of the following support officers.
 1. Registrar
 2. Promotional Sales Director
 3. Public Relations Director
 4. Webmaster
 5. Assistant Football General Manager
 6. Assistant Cheerleading General Manager
 - b. The Football General Manager shall be able to make the optional appointment of the following support officer(s)
 1. Football Equipment Manager
 - c. The Cheerleading General Manager shall be able to make the optional appointment of the following support officer(s)
 1. Cheerleading Equipment Manager

E. DUTIES OF EXECUTIVE BOARD OFFICERS

1. The **President** shall preside over all meetings of the Voting Membership and Executive Board. At all such meetings, he/she shall maintain order and require strict compliance with these By-Laws, and such rules and regulations that may be adopted pursuant hereto. While occupying the chair, he/she:
 - a. shall not participate in debate without relinquishing the chair,
 - b. shall appoint all non-elected officers of the Executive Board unless otherwise precluded by these by-laws,
 - c. shall appoint members of all standing and special committees,
 - d. shall designate the chairperson of any committee unless otherwise precluded by these by-laws. The President may serve as an ex-officio member on all committees.
 - e. shall along with the Secretary, sign all contracts and other official documents authorized by the Voting membership or the Executive Board.
 - f. shall along with the Treasurer, the President shall countersign all checks authorized by the Voting Membership or the Executive Board,

- g. shall perform any and all other such duties as may be prescribed of him/her by the Voting Membership.
2. The **Executive Vice-President** shall execute the duties of the office of the **President** in the absence of the **President**. While occupying the chair, he/she:
- a. furthermore, the **Vice-President** is recognized as the chair of all fundraising activities and standing or special committees formed for such activities for the organization
 - b. may designate and appoint persons to committees to assist him/her in accomplishing this task,
 - c. shall serve as the chair of a standing committee to publish the annual participant membership directory,
 - d. shall execute all other such assignments as may be ordered by the Voting Membership or the **President**, which may include presiding at Membership meetings and/or Board meetings, at the request of the **President**.
3. The **Secretary** shall be responsible for all TYFA books, documents, papers, and records not otherwise entrusted, temporarily or permanently, to other officers or to standing/special committees. While occupying the chair, he/she:
- a. shall transcribe all minutes of meetings of the TYFA Voting Membership meeting,
 - b. shall post the meeting minutes on the TYFA website within one week prior to the next scheduled monthly meeting,
 - c. and shall submit the minutes for approval or amendment at the next regularly scheduled Voting Membership meeting.
 - d. when so required, he/she shall conduct the general correspondence of the TYFA,
 - e. shall along with the President, attest and seal all duly authorized and approved contracts of the TYFA, and keep copies thereof in his/her files,
 - f. shall maintain rosters for meetings and events,
 - g. at the expiration of his/her term of office, he/she shall deliver to his/her successor, the seal and all books, papers, documents, and records in his/her possession.
 - h. shall execute all other such assignments as may be ordered by the Voting Membership or by the President.
4. The **Treasurer** shall be the custodian of all the TYFA funds. He/she shall issue all checks duly authorized by the Executive Board or the Voting Membership for disbursement of funds, along with the signature of the President. While occupying the chair, he/she:
- a. shall keep under their supervision full and accurate account of the financial transactions of the organization, in the books belonging to the TYFA which will be open, at all times to inspect by the Executive Board

- b. will keep an itemized record of all receipts and disbursements,
- c. shall deposit all funds collected in a bank approved by the Voting Membership,
- d. shall set up special accounts for special funds and allocate to each, respectively, the amounts allocated or collected thereof,
- e. shall make monthly financial reports to the Voting Membership regarding the TYFA account(s).
- f. at the expiration of his/her term of office, he/she shall deliver to his/her successor all monies, securities, books, and records in his/her possession,
- g. shall execute all other such assignments as may be ordered by the Voting Membership, the Executive Board or the President.

5. The Vice President of Operations shall preside over the organization and execution of special events and activities. While occupying the chair, the Vice President of Operations:

- a. shall also coordinate all TYFA volunteer activities and perform all duties as may be directed by the Voting Membership, the Executive Board or the President,
- b. will keep records of specific jobs that need to be completed by volunteers, both for game day operations and general operational activities and will ensure that there are volunteers assigned to complete those tasks,
- c. may designate the minimum number of volunteer opportunities each voting member is required to complete to prevent disruption to TYFA game day operations and general operation activities,
- d. will report to the Secretary when any voting member's voting privileges have lapsed due to a failure to minimally participate in the TYFA volunteer activities, as defined by the Vice President of Operations.

6. The Football General Manager shall preside over all TYFA football operations. While occupying the chair, he/she:

- a. shall also act as one of two TYFA representatives to the League,
- b. will supervise the football coaches, make player squad assignments, supervise the safety of football players, and enforce League and TYFA rules regarding eligibility of players,
- c. will schedule practices, scrimmages and games,
- d. shall annually consult with the Executive Board concerning his/her suggestions for head coaches for the next season which will be voted on in the month of December.

If the General Managers suggested head coaches are not approved by the voting members, nominations will be taken from the floor at this (December) meeting,

voted on until coaches are approved. In the event no nominations are accepted during the voting process, the Executive Board has the binding authority to appoint a head coach for the open position.

The Football General Manager can not be both the General Manager and a coach during the season. If a coach is absent from practice, the General Manager can substitute, but cannot substitute on game day.

If for any reason, the Football General Manager cannot attend a football game day, for any or all games, it will be the responsibility of the following officers to conduct the Football General Managers duties, in the order listed:

1. the Assistant Football General Manager
2. the Executive Vice President
3. the President.

7. The **Cheerleading General Manager** shall preside over all TYFA cheer operations. While occupying the chair, he/she:
- a. shall also act as one of two representatives of this organization to the League,
 - b. will supervise the cheer coaches, make cheerleader squad assignments, supervise the safety of cheerleaders, and enforce League and TYFA rules regarding eligibility of cheerleaders,
 - c. will schedule practices and be familiar with the game schedule as executed by the Football General Manager,
 - d. shall annually consult with the Executive Board concerning his/her suggestions for head coaches for the next season which will be voted on in the month of December.

If the General Managers suggested head coaches are not approved by the voting members, nominations will be taken from the floor at this (December) meeting, voted on until coaches are approved. In the event no nominations are accepted during the voting process, the Executive Board has the binding authority to appoint a head coach for the open position.

The Cheerleading General Manager can not be both the General Manager and a coach during the season. If a coach is absent from practice, the General Manager can substitute, but cannot substitute on game day.

If for any reason, the Cheerleading General Manager cannot attend a football game day, for any or all games, it will be the responsibility of the following officers to conduct the Cheerleading General Managers duties, in the order listed:

1. the Assistant Cheerleading General Manager (if there is one)
2. the Varsity Cheerleading Head Coach
3. the Executive Vice President
4. the President.

8. If for any reason or situation any Executive Board Officer is vacant when it is time to nominate / assign volunteers to a position, the responsibility will automatically default to the President to make such nomination or assignment. It will be the President's responsibility to carry out the duties of the vacant office until it is filled.

F. DUTIES OF APPOINTED BOARD MEMBERS

1. The **Registrar** shall be responsible for all registration documents, papers and participant rosters as they relate to football and cheer. He/she shall work directly with the Football General Manager and the Cheerleading General Manager in maintaining registration documents, papers and participant rosters and ensuring that any and all documents, as may be required by the TYFA and/or the League we are participating in, are completed correctly and available at practice and game fields at all times.
2. The **Promotional Sales Director** shall be responsible for designing, ordering and maintaining storage of TYFA promotional items and gear. He/She will ensure that the usage of the Troy Youth Football Association, Troy Cowboys, TYFA and TC insignia and logos on any and all merchandise is appropriate and tasteful.
3. The **Public Relations Director** shall be responsible for score reports, press releases and articles for local papers and media outlets.
4. The **Webmaster** shall be responsible for ensuring the TYFA web site is maintained and updated with current and accurate information for the benefit of the organization.
5. The **Football Equipment Manager** shall be responsible for the ordering, disbursement, collecting, maintenance and storage arrangements of the TYFA football equipment.
6. The **Cheerleading Equipment Manager** shall be responsible for the ordering, disbursement, collecting, maintenance and storage arrangements of the TYFA cheer equipment.

G. TERM OF OFFICE AND ELECTIONS

1. The TYFA Executive Board Officers shall be elected for a term of one (1) year, with their term commencing on January 1st and ending on December 31st, of the current year.
2. The seven (7) elected Executive Board officers shall be nominated and elected by the Voting Membership at the Annual Meeting held on the third (3rd) Tuesday of November. A vote of two-thirds (2/3) of the Voting Membership present at the Annual Meeting shall be required to elect Executive Board officers.

3. Nominations and elections will be held at the same meeting.
4. Members nominated for an elected office on the Executive Board, acknowledge their candidacy for that office by accepting the nomination.
5. There is no limit to the number of terms a member may serve in office at any level if so elected.
6. All members of the Executive Board shall have one vote.
7. Appointed Officers serve at the pleasure of the Executive Board and the Executive Board may change appointments at any time.

H. REMOVAL FROM AND VACANCIES ON EXECUTIVE BOARD

1. The entire Executive Board or any individual officer may be removed from office at any time by a majority vote of two-thirds (2/3) of the Voting Membership.
2. If any or all officers are so removed, then new officers shall be elected at the same meeting and will hold office for the remainder (the current year) of the removed officer's term. These new officers are still required to meet the required attendance as stated in Article IV, Executive Board, Section (D) (1) (C); as having to attend 75% of the meeting to hold the President position. One also has to meet the required attendance of 66% to hold the other Office's, as stated in Article III, Membership, Section (C) (1).
3. Any member of the Executive Board who is absent from two (2) consecutive Executive Board meetings and/or regular meeting without an acceptable excuse may be replaced at the discretion of the Voting Membership. A vote of two-thirds (2/3) is required for this replacement to occur.
4. A meeting shall be held within 15 days **OR** at the next regularly scheduled Voting Membership Meeting, which ever occurs first, to determine a replacement for the removed Executive Board member. This meeting is open to all voting members. A vote on replacement shall take place at said meeting and if replacement is desired a nominee will be confirmed by majority vote of all voting members present.
5. In the event of death, resignation, or termination of any member of the Executive Board, the President shall call a special Executive Board meeting. At this time, the Executive Board will appoint an individual to replace the departed member, until which time the membership can vote at the next regular meeting on a permanent replacement for the vacant position.

6. If the individual in question should be the President, the Executive Vice-President shall fulfill the President's duties for the remainder for his or her term of office and a new Executive Vice-President shall be elected.

ARTICLE V

GRIEVANCES & COMPLAINTS

A. GRIEVANCE PROCEDURE

1. A participant or family member having a grievance or dispute on operational matters of the Troy Youth Football Association must proceed to resolve the matter in the following manner:
 - i. Discussion of the matter with the Football General Manager or Cheerleading General Manager which ever is appropriate to make the decision for the participant based upon their squad assignment, and
 - ii. Discussion of the matter with the President, and
 - iii. Discussion of the matter with the Vice President.
 - iv. Before the removal of a football or cheerleading coach, the appropriate General Manager will meet with the President and Vice President (at the same time) to discuss the matter before any action is taken. It will be the majority rule, of the Executive Board on the final decision.
 - v. Discussion of the matter with the Executive Board
 - vi. Discussion of the matter with the Membership.

B. GRIEVANCE DISPOSITION

After the process has elevated to the Board of Directors, the voting membership of this organization, their decision on the matter shall be considered final and binding.

ARTICLE VI

EXECUTION OF INSTRUMENTS

A. CHECKS

All checks, drafts and orders for payment of money shall be signed in the name of the Troy Youth Football Association (TYFA) and shall be countersigned by Executive Officers and agents that the Board of Directors and these By-Laws designate for that purpose. Signature authority is outlined in Article IV, Executive Board; Section E, Duties of Executive Board Members; Number 1, of this document.

B. CONTRACTS, CONVEYENCES AND OTHER WRITTEN INSTRUMENTS

The Executive Board or their designated agents shall have the power and authority to execute agreements and instruments on behalf of the organization.

C. FISCAL YEAR

The fiscal year of the TYFA shall be from January 1st through December 31st.

ARTICLE VII
PARTICIPANTS

A. ELIGIBILITY OF PARTICIPANTS

The TYFA football players and cheerleaders shall meet all requirements of the Troy Youth Football Association and the League we are participating in, to be eligible to participate.

B. REGISTRATION OF PARTICIPANTS

1. Participant registration shall be conducted annually, supervised by the Football General Manager and Cheerleading General Manager and administered by the Registrar.

i. Participant registration will be completed in two (2) segments. The first segment shall be for returning participants, one month prior to the second segment which shall be for new participants. All registrations shall be completed by April 30.

ii. Returning participants shall be defined for registration purpose in the following manner:

1. A football player or cheerleader who has participated and completed the season in the year previous to the year for which registration is being conducted.

2. A sibling who has not previously registered for the Troy Youth Football Association of a returning football player or cheerleader who has participated and completed the season in the year previous to the year for which registration is being conducted.

3. If a player quits the program in the previous season and wants to return in the current season, the child forfeits his/her rights, as a sibling or returning player status. They will be considered a new player. Therefore, will hold the same rights as a new participant. There is one exception here and that is if there is a medical reason the child has to leave the program.

iii. New participants shall be defined for registration purpose in the following manner:

1. A youth who was not registered for the prior year in the Troy Youth Football Association.

2. If a player quits the program in the previous season and wants to return in the current season, they will need to register as a new participant. If there are a limited number of openings, and more participants than openings, all participants will go into a lottery drawing, with all other participants for the squad they qualify for.

2. Participants shall be required to complete all registration forms of the TYFA in their entirety in order to be eligible to be assigned to a squad.

C. ASSIGNMENT OF PARTICIPANTS

1. The Football General Manager and Cheerleading General Manager shall have complete authority regarding all squad assignments, during practice(s) within the parameters that no such assignment is in direct conflict with the League we are participating in's Rules. If a situation arises where the General Manager has a concern for a participant, they will bring the issue to the President (or Vice President if the President is absent) to resolve the matter.
2. If a participant has to leave for a season due to a medical condition, the Cowboys will retain a position for the child on the squad in which he is eligible for, upon his return the following year.

D. SQUAD SIZE

The Football General Manager and Cheerleading General Manager, along with the President, shall decide on the number of participants for each squad, along with input from the Head Coach of the squad(s) in question.

ARTICLE VIII **MEETINGS**

A. LOCATION OF MEETINGS

Meetings for conducting the business of this organization shall be held within the geographical limits of the City of Troy, Oakland County, Michigan.

B. ANNUAL MEETINGS

1. An annual meeting of the Board of Directors shall occur for the purpose of electing officers of the Executive Body of the Board of Directors.
2. This meeting shall occur on the third Tuesday of November at a location and time as selected by the Executive Board.

3. This meeting shall also serve and comply as the monthly meeting for November as required in Article IV, Executive Board, Section G, Terms of Office and Elections, Number 2.

C. MONTHLY MEETINGS

1. A monthly meeting of the Board of Directors shall occur for the purpose of conducting business of the organization and for the Executive Board to make any reports as may be necessary.
2. This meeting shall occur on the third Tuesday of each month at a location and time as selected by the Executive Board.
3. In the event of a time and location change, notification of such change shall occur no less than five days prior.

D. SPECIAL MEETINGS

1. Special Meetings where Membership needs involved, may be called by the President or the Executive Board as may be required to conduct business of an emergent nature.
2. This meeting shall occur on a date and time as selected by the Executive Board.
3. A minimum of five (5) days notice shall be required of any special meeting.
4. The Executive Board reserves the right to hold meetings with just the Executive Board members, to help prepare for upcoming events, as long as these meetings do not interfere with the regular scheduled meetings which are usually held on the third Tuesday of each month.

E. QUORUM

1. A minimum of three (3) members of the Board of Directors shall constitute a quorum for a meeting.
2. The presence of the President or Vice-President shall be necessary for the transaction of business.

ARTICLE IX
FEES & SECURITY DEPOSITS

A. FEES

1. The Troy Youth Football Association shall have the ability to assess fees, dues and raise funds for the organization.
2. Fees per participant will be established to be used for the administration of the Troy Youth Football Association.
3. Fees charged by the Troy Youth Football Association are non-refundable if a participant leaves the organization.
4. If a family proves there is a hardship (examples: loss of job, death), it will be the decision of the President, Vice President and the appropriate General Manager on how to resolve or help with the hardship.

ARTICLE X
AMENDMENTS

A. ABILITY TO AMEND THE BY-LAWS

These By-Laws may be amended by resolution made proposing such amendment, and must be approved by not less than two-thirds of the approved voting Board of Directors.

B. PROCEDURE TO AMEND THE BY-LAWS

1. The resolution for amendment shall be read to the Board of Directors at the meeting following its proposal. The resolution shall then be published in the minutes of the meeting at which time the amendments shall be considered and passed if affirmed by a two-thirds vote of the approved voting members in attendance.
2. The most current edition of Robert Rules of Order Modern Edition shall be used to settle any procedural disputes, and will prevail in all cases not in conflict with these By-Laws.

ARTICLE XI

PROHIBITED ACTIVITIES

A. ACTIONS JEOPARDIZING TAX STATUS

The Troy Youth Football Association shall not carry on any activities not permitted to be carried on by an organization exempt from federal income taxes under 501 (c) (3) of the Internal Revenue Code, as amended, or the corresponding provision of any future United States internal revenue law.

B. PRIVATE INUREMENT

No part of the net income or net assets of the Troy Youth Football Association shall inure to the benefit of, or be distributable to, its directors, officers, members or other private persons.

To maintain Troy Cowboys 501C3 status we will need to follow the information in the addendum in this document.

C. NON-DISCRIMINATION

In the conduct of all aspects of its activities, the Troy Youth Football Association shall not discriminate on the grounds of race, color, religion, creed, national origin or gender.

D. MONIES

At no time will the financial records of the TYFA ever be shared, shown or distributed to any person(s), organization, and League or League Executive board for any reason, with the exception of the yearly CPA review or a court order.

ARTICLE XII

EXISTENCE

A. TYPE OF EXISTENCE

1. The Troy Youth Football Association shall exist as a non-profit organization.

B. TERM OF EXISTENCE

1. The Troy Youth Football Association shall have a perpetual existence.

C. DISSOLUTION

1. The Troy Youth Football Association may be dissolved by a majority vote of no less than two-thirds of the approved voting membership.
2. After paying or making provisions for the payment of all liabilities of the Troy Youth Football Associations and during this dissolution process the State of Michigan must be notified that the TYFA will no longer exist under Section 501(c)(3) organization.

3. The Troy Youth Football Association exists to develop the athletic abilities of young people within the City of Troy and surrounding communities not franchised to compete in the same league as the Troy Youth Football Association; and upon any such dissolution of this organization, all assets and equipment shall be distributed to the City of Troy, Parks and Recreation Department, which is a designated department of the City of Troy, Michigan, a recognized Municipal Corporation with tax-exempt status.

Addendum

IRS: Conflict of Interest Policy

Article I Purpose

The purpose of this conflict of interest policy is to protect this tax-exempt organization's known as the Troy Youth Football Association, also called the Troy Cowboys and also called TC., interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of the Troy Cowboys Organization or might result in a possible excess benefit transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

Article II Definitions

1. Interested Person

Any Executive Board Member, coaching staff, principal officer, or member of a committee with governing board delegated powers, who has a direct or indirect financial interest, as defined below, is an interested person.

2. Financial Interest

A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:

- a. An ownership or investment interest in any entity with which the Organization has a transaction or arrangement,
- b. A compensation arrangement with the Troy Cowboys Organization or with any entity or individual with which the Troy Cowboys Organization has a transaction or arrangement, or
- c. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Troy Cowboys Organization is negotiating a transaction or arrangement.

Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.

A financial interest is not necessarily a conflict of interest. Under Article III, Membership, Section (A),(4), of this document, a person who has a financial interest may have a conflict of interest only if the appropriate governing board, or executive board or committee decides that a conflict of interest exists.

Conflict of Interest
Addendum

Article III
Procedures/ Conflict of Interest

1. Duty to Disclose

In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the executive board member, directors and members of committees with governing board delegated powers considering the proposed transaction or arrangement.

2. Determining Whether a Conflict of Interest Exists

After disclosure of the financial interest and all material facts, and after any discussion with the interested person, s/he shall leave the executive board or governing board or committee meeting while the determination of a conflict of interest is discussed and voted upon. The remaining executive board or committee members shall decide if a conflict of interest exists.

3. Procedures for Addressing the Conflict of Interest

- a. An interested person may make a presentation at the executive board or governing board or a Troy Cowboy meeting, but after the presentation, s/he shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest.
- b. The chairperson of the executive board or governing board or voting membership shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.
- c. After exercising due diligence, the executive board or governing board or voting membership shall determine whether the Troy Cowboys Organization can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.
- d. If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the executive board or governing board or voting membership shall determine by a majority vote of the disinterested person(s) whether the transaction or arrangement is in the Troy Cowboys Organization's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination, it shall make its decision as to whether to enter into the transaction or arrangement.

4. Violations of the Conflicts of Interest Policy

- a. If the executive board or governing board or voting membership has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.

Conflict of Interest

Approved Bylaws on October 26, 2010

Addendum

- b. If, after hearing the member's response and after making further investigation as warranted by the circumstances, the executive board or governing board or voting membership determines if the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

Article IV **Records of Proceedings**

The minutes of the executive board or governing board and all voting members present at the meeting with board delegated powers shall contain:

- a. The names of the person(s) who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the executive board or governing board's or voting membership decision as to whether a conflict of interest in fact existed.
- b. The names of the person(s) who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.

Article V **Compensation**

- a. A voting member of the executive board or governing board or member who receives compensation, directly or indirectly, from the Troy Cowboys Organization for services is precluded from voting on matters pertaining to that member's compensation.
- b. A voting member of Troy Cowboys whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Troy Cowboys Organization for services is precluded from voting on matters pertaining to that member's compensation.
- c. No voting member of the Troy Cowboys Organization whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Troy Cowboys Organization, either individually or collectively, is prohibited from providing information to any committee regarding compensation.

Conflict of Interest
Addendum

Article VI
Annual Statements

Each executive board member with delegated powers shall annually sign a statement which affirms such person:

- a. Has received a copy of the conflicts of interest policy,
- b. Has read and understands the policy,
- c. Has agreed to comply with the policy, and
- d. Understands the Troy Cowboys Organization is charitable and in order to maintain its federal tax exemption, it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

Article VII
Periodic Reviews

To ensure the Troy Cowboys Organization operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:

- a. Whether compensation arrangements and benefits are reasonable, based on competent survey information, and the result of arm's length bargaining,
- b. Whether partnerships, joint ventures, and arrangements with executive board organizations conform to the Troy Cowboys Organization's written policies, are properly recorded, reflect reasonable investment or payments for goods and services, further charitable purposes and do not result in inurement, impermissible private benefit or in an excess benefit transaction.

Article VIII
Use of Outside Experts

When conducting the periodic reviews as provided for in Article VII, of this document, the Troy Cowboys Organization may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the executive board of its responsibility for ensuring periodic reviews are conducted.

Conflict of Interest

**Troy Youth Football Association
Troy Cowboys; TC
By Laws
Adopted:**

The bylaws and Articles of Incorporation of the Association may be amended by a majority vote of the Voting Membership at a properly convened meeting of the Executive Board and the Voting membership of the Troy Youth Football Association.

These bylaws were adopted by the Executive Board and the Voting membership of this Organization on October 26, 2010.

Gary Maudie
Gary Maudie, President

Oct. 26, 2010
Date

Sherri Rockenseuss
Sherri Rockenseuss, Secretary
ROKENSEUSS

10-28-10
Date

Troubleshooting

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BCS/CO-511 (Rev. 04/10)

MICHIGAN DEPARTMENT OF ENERGY, LABOR & ECONOMIC GROWTH BUREAU OF COMMERCIAL SERVICES		
Date Received	(FOR BUREAU USE ONLY)	
This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.		
Name	EFFECTIVE DATE:	
Jeffrey D. Moss, Esq. - Butzel Long		
Address		
41000 Woodward Avenue, Stoneridge West		
City	State	ZIP Code
Bloomfield Hills, MI		48304

Document will be returned to the name and address you enter above. If left blank, document will be returned to the registered office.

RESTATED ARTICLES OF INCORPORATION
For use by Domestic Nonprofit Corporations
(Please read information and instructions on the last page)

Pursuant to the provisions of Act 162, Public Acts of 1982, the undersigned corporation executes the following Restated Articles:

1. The present name of the corporation is:	
	<u>Troy Youth Football Association, Inc.</u>
2. The identification number assigned by the Bureau is:	<input type="text" value="744 128"/>
3. All former names of the corporation are:	
	<u>Troy Half-Pint Football Team, Inc.</u>
4. The date of filing the original Articles of Incorporation was:	<u>December 24, 1956</u>

The following Restated Articles of Incorporation supersede the Articles of Incorporation as amended and shall be the Articles of Incorporation for the corporation:

ARTICLE I

The name of the corporation is:	
	<u>Troy Youth Football Association, Inc.</u>

ARTICLE II

The purpose or purposes for which the corporation is organized are:	
	<u>See attached pages.</u>

08/10/2010 4:01PM

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ARTICLE III

1. The corporation is organized on a nonstock basis.
(stock or nonstock)

2. If organized on a stock basis, the aggregate number of shares which the corporation has authority to issue is _____ If the shares are, or are to be divided into classes, the designation of each class, the number of shares in each class, and the relative rights, preferences, and limitations of the shares of each class are as follows:

3. If organized on a nonstock basis, the description and value of its real property assets are: (if none, insert "none")

None

and the description and value of its personal property assets are: (if none, insert "none")

Cash — \$40,000

(The valuation of the above assets was as of 6/30/2010, \$40,000)
The corporation is to be financed under the following general plan:

By participant registration fees, various fund-raising activities undertaken by the participants and others, and contributions of funds and property for its purposes as stated in these Articles and for no other purpose.

The corporation is organized on a directorship basis.
(membership or directorship)

ARTICLE IV

1. The address of the registered office is:
5750 New King Street, Suite 200, Troy, Michigan 48098
(Street Address) (City) (ZIP Code)

2. The mailing address of the registered office, if different than above:
_____, Michigan _____
(Street Address or P.O. Box) (City) (ZIP Code)

3. The name of the resident agent is: Kathleen Underhill

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ARTICLE V (Additional provisions, if any, may be inserted here; attach additional pages if needed.)

See attached pages

6. COMPLETE SECTION (a) IF THE RESTATED ARTICLES DO NOT FURTHER AMEND THE ARTICLES OF INCORPORATION; OTHERWISE, COMPLETE SECTION (b).

a. These Restated Articles of Incorporation were duly adopted on the _____ day of _____, in accordance with the provisions of Section 642 of the Act by the Board of Directors without a vote of the members or shareholders. These Restated Articles of Incorporation only restate and integrate and do not further amend the provisions of the Articles of Incorporation as heretofore amended and there is no material discrepancy between those provisions and the provisions of these Restated Articles.

Signed this _____ day of _____

By _____ (Signature of Authorized Officer or Agent)

(Type or Print Name)

b. These Restated Articles of Incorporation were duly adopted on the 6th day of August, 2010, in accordance with the provisions of Section 642 of the Act. These Restated Articles of Incorporation restate, integrate, and do further amend the provisions of the Articles of Incorporation, and: (Check one of the following)

were duly adopted by the shareholders, the members, or the directors (if organized on a nonstock directorship basis). The necessary number of votes were cast in favor of these Restated Articles of Incorporation.

were duly adopted by the written consent of all the shareholders or members entitled to vote in accordance with Section 407(3) of the Act.

were duly adopted by the written consent of all the directors pursuant to Section 525 of the Act as the corporation is organized on a directorship basis.

were duly adopted by the written consent of the shareholders or members having not less than the minimum number of votes required by statute in accordance with Section 407(1) and (2) of the Act. Written notice to shareholders or members who have not consented in writing has been given. (Note: Written consent by less than all of the shareholders or members is permitted only if such provision appears in the Articles of Incorporation).

Signed this 6th day of August 2010

By Gary Maudie (Signature of President, Vice-President, Chairperson, or Vice-Chairperson)

Gary Maudie (Type or Print Name)

President (Type or Print Title)

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TROY YOUTH FOOTBALL ASSOCIATION, INC.

Attachment to the Restated Articles of Incorporation

Article II

The corporation is organized exclusively for charitable and educational purposes and for the purpose of fostering national sports competition within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code") (or the corresponding provision of any future law) and, in connection therewith, to do the following:

(A) To organize, develop, and promote youth football and youth cheerleading within the city of Troy, Michigan;

(B) To provide instruction and training in the sports of football and cheerleading for the purpose of improving and developing the skills of participants in programs sponsored by the corporation;

(C) To foster competition in youth football by establishing intraleague play, as well as interleague play with other youth football organizations;

(D) To solicit, collect, receive, and administer funds exclusively for such purposes as permitted for organizations defined in Section 501(c)(3) of the Code (or the corresponding provision of any future law);

(E) To take and to hold by devise, gift, purchase, or lease for the above purposes any property, real, personal, or mixed, without limitation as to amount or value, and to construct improvements thereon, subject to such limitations as may be provided in these Articles or imposed by law;

(F) To sell, convey, and dispose of any property and to invest and reinvest the property held;

(G) To administer and distribute the corporation's income and assets in such manner as the Directors' judgment will best promote and are consistent with its purposes, without limitation except such, if any, as may be contained in instruments under which such property is conveyed to the corporation and limitations imposed under Section 501(c)(3) of the Code and the regulations thereunder; and

(H) To exercise any power which is consistent with the purposes described above and which a nonprofit corporation organized under the provisions of the Michigan Nonprofit Corporation Act may exercise, but no other power.

Notwithstanding any other provision of these articles, the corporation shall not carry on any activities not permitted to be carried on by (i) an organization exempt from federal income taxation under Section 501(c)(3) of the Code and other related legislation and regulations as they now exist or may hereafter be amended, or (ii) an organization the contributions to which are deductible under Section 170(c)(2) of the

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Code and related legislation and regulations as they now exist or may hereafter be amended.

No substantial part of the corporation's direct or indirect activities shall consist of carrying on propaganda or otherwise attempting to influence legislation, except to the extent permitted by Section 4945 of the Code. The corporation shall not participate in or intervene in (including publication or distribution of statements) any political campaign on behalf of any candidate for public office.

Article V

1. No member of the Board of Directors of the Corporation who is a volunteer director and no volunteer officer, as those terms are defined in the Michigan Nonprofit Corporation Act, as amended (the "Act"), shall be personally liable to the Corporation, its directors or its members for monetary damages for a breach of the director's or officer's fiduciary duty. Provided, however, this Article does not eliminate or limit the liability of a director or officer for any of the following:

- (a) A breach of the director's or officer's duty of loyalty to the Corporation or its shareholders.
- (b) Acts or omissions not in good faith or that involve intentional misconduct or knowing violation of law.
- (c) A violation of Section 551(1) of the Act, being MCLA 450.255(1).
- (d) A transaction from which the director or officer derived an improper personal benefit.
- (e) An act or omission occurring before the date of filing these Articles with the Department of Energy, Labor & Economic Growth of the State of Michigan.
- (f) An act or omission that is grossly negligent.

2. The Corporation assumes all liability to any person other than the Corporation, its directors or its members for all acts or omissions of a volunteer director, volunteer officer, or other volunteer, as those terms are defined in the Act, occurring on or after the effective date of the filing of these Articles if all of the following are met:

- (a) The volunteer was acting or reasonably believed he or she was acting within the scope of his or her authority.
- (b) The volunteer was acting in good faith.
- (c) The volunteer's conduct did not amount to gross negligence or willful and wanton misconduct.
- (d) The volunteer's conduct was not an intentional tort; and
- (e) The volunteer's conduct was not a tort arising out of the ownership, maintenance, or use of a motor vehicle for which tort liability may be imposed as provided in Section 3135 of the Insurance Code of 1956, Act No. 218 of the Public Acts of 1956, being section 500.3135 of the Michigan Compiled Laws.

Troubleshooting

Document List

New Search

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However, the corporation shall not assume any liability to the extent the assumption is inconsistent with the status of the corporation as an organization described in Section 501(c)(3) of the Code.

This provision shall apply only if the Corporation is a tax-exempt corporation described under Section 501(c)(3) of the Internal Revenue Service Code, as amended.

The Indemnification or advancement of expenses provided by law is not exclusive of other rights to which a person seeking indemnification or advancement of expenses may be entitled under these Articles of Incorporation, the Bylaws of the Corporation or a contractual agreement.

3. If the Act is amended after the filing of these Articles of Incorporation to authorize further elimination or limitation of the liability of directors, officers, or non-director volunteers of nonprofit corporations, then the liability of the corporation's directors, officers, and non-director volunteers, in addition to the limitation, elimination, and assumption of personal liability contained in this Article, will be assumed by the corporation or eliminated or limited to the fullest extent permitted by the Act as so amended, except to the extent such limitation, elimination, or assumption of liability is inconsistent with the status of the corporation as an organization described in Section 501(c)(3) of the Code. No amendment or repeal of this Article will apply to or have any effect on the liability or alleged liability of any such person for any acts or omissions occurring prior to the effective date of any such amendment or repeal.

Article VI

When a compromise or arrangement or a plan of reorganization of this corporation is proposed between this corporation and its creditors, or any class of them, or between this corporation and its shareholders, members or any class of them, a court of equity jurisdiction within the state, on application of this corporation or of a creditor, shareholder, or member of the corporation, or on application of a receiver appointed for the corporation, may order a meeting of the creditors or class of creditors or of the shareholders or members or class of shareholders or members to be affected by the proposed compromise or arrangement or reorganization, to be summoned in such manner as the court directs. If a majority in number representing $\frac{2}{3}$ in value of the creditors or class of creditors, or of the shareholders or members or class of shareholders or members to be affected by the proposed compromise or arrangement or reorganization, agree to a compromise or arrangement or a reorganization of this corporation as a consequence of the compromise or arrangement, the compromise or arrangement and the reorganization, if sanctioned by the court to which application has been made, shall be binding on all the creditors, or on all the shareholders or members or class of shareholders or members and also on this corporation.

Troubleshooting

Document List

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Article VII

No part of the net earnings of the corporation shall inure to the benefit of or be distributable to its members, directors, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes of this organization as set forth in these Articles. The corporation may not undertake any activities which would, either alone or in conjunction with other activities, disqualify the corporation from qualification as a nonprofit corporation exempt from taxation under the provisions of Section 501(a) of the Internal Revenue Code or any other section of the Internal Revenue Code substantially equivalent to that section.

Article VIII

Upon dissolution of the corporation, either voluntary or by operation of law, the assets of the corporation remaining after payment of all debts, shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Code to an tax exempt organization, the federal government, to a state government, or to a local government, for a public purpose. Any such assets not so disposed of shall be disposed of by the circuit court of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as such court shall determine, that are organized and operated exclusively for such purposes.

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Troy Youth Football Association

"Troy Cowboys"

By-Laws



ARTICLE I

NAME

I. NAME OF THE ORGANIZATION

1. The name of this organization shall be the "Troy Youth Football Association".
2. The Troy Youth Football Association is a duly formed and recognized franchise of the Oakland Macomb Youth Football Association (OMYFA) and also does business as and is recognized as the "Troy Cowboys", "TYFA" and "TC".
3. The terms Troy Youth Football Association, Troy Cowboys, TYFA and TC shall be recognized as synonymous as referenced throughout this and other official documents of this organization.

ARTICLE II

PURPOSE & COMMITMENT

I. PURPOSE OF THE ORGANIZATION

1. The Troy Youth Football Association is committed to the development of the athletic capabilities of young people in a safe and encouraging environment. Through involvement in the team sport of football, cheerleading and related activities we strive to promote a physical, mental and moral sense of well being in all of the participating youth. We endeavor to teach our youth that dedication and commitment to a common cause, benefits not only the team, but the individual as well. As athletes, we want our young people to develop a keen sense of competition, exhibit true sportsmanship and understand the meaning of fair play. We intend that our youth will learn that they are capable of more than they thought, and that there should never be any shame as long as an honest effort has been given. By promoting these values, we provide the opportunity of instilling a positive attitude in the boys and girls in our community. For this we believe, that the participants and society, benefit as a whole.

II. COMMITMENT OF THE ORGANIZATION

1. The Troy Youth Football Association is committed to providing a competent and trained coaching staff, safe practice and game facilities, adequate and approved equipment for participation in its activities in order to protect the health and welfare of the youth involved.

ARTICLE III

MEMBERSHIP

I. DEFINEMENT OF MEMBERSHIP

1. Troy Youth Football Association membership is open to the parents of all participating youth of the program.
2. No more than a total of two parents/guardians of a child will be allowed to be a member of the Board of Directors with voting privileges.
3. All members, parents/guardians and participants of this organization shall comply with the Troy Youth Football Association By-Laws and all future amendments.

II. REQUIREMENTS FOR MEMBERSHIP

1. Any parent (Mother, Father or Legal Guardian) of a participating youth is eligible to be a prospective member of the Board of Directors of the Troy Youth Football Association.
2. Any person who does not have a participating youth in the program, of good moral character, considered appropriate and accepted by a majority vote of the Board of Directors is eligible to be a prospective member of the Board of Directors and must meet all requirements set forth in Article III, Section III, Sub-Sections 1 – 3.
3. Any person who does not have a participating youth in the program but has obtained their voting privileges on the Board of Directors by previously having a participating youth shall be allowed to keep their membership current and in good standing and maintain their voting privileges as outlined Article III, Section IV, Sub-Sections 1 – 3.

III. PROSPECTIVE MEMBERS

1. To maintain a voting member status all prospective members of the Board of Directors must attend sixty six percent (66%) of the regularly scheduled monthly board meetings within the last twelve month period.
2. Attendance at meetings shall be in person or by electronic, telephonic or video conferencing where all parties can hear and exchange dialogue in real time if this capability is available. This in no way obliges the Troy Youth Football Association to provide this service but rather is recognized as means if available.
3. Attendance by Proxy shall be allowed, however for not more than two (2) meetings within the last twelve month period.
 - i. Proxy holders shall attend any meeting in person
 - ii. Proxy holders shall provide to the President and Secretary written (*or a copy of an email*) proof that they hold the absent members proxy
 - iii. The proxy shall be recorded in the minutes by the Secretary as such.

IV. VOTING MEMBERS

1. All prospective members of the Board of Directors that have an attendance record of sixty-six percent (66%) or greater within the last twelve (12) meeting periods are Voting Members of the Board of Directors.
2. Attendance at meetings shall be in person or by electronic, telephonic or video conferencing where as all parties can hear and exchange dialogue in real time if this capability is available. This in no way obliges the Troy Youth Football Association provide this service but rather is recognized as means if available.
3. Attendance by Proxy shall be allowed, however for not more than two (2) meetings within the last twelve (12) meeting periods.
 - i. Proxy holders shall attend any meeting in person
 - ii. Proxy holders shall provide to the President and Secretary written proof that they hold the absent members proxy. *A copy of an email for documented proof will suffice.*
 - iii. The proxy shall be recorded in the minutes by the Secretary as such.
 - iv. A proxy vote will only count towards any issue that a vote is needed at a meeting. It will not count as attendance at a meeting.

V. DURATION OF MEMBERSHIP

1. Membership will continue as long as a person maintains membership in good standing, and will cease upon resignation or dismissal from the Troy Youth Football Association.

VI. RESIGNATION OF MEMBERSHIP

1. The membership of any member of the Troy Youth Football Association will terminate after the member has submitted a written request for such termination to the Executive Officers of the Board of Directors. The Executive Board will respond in written and/or verbal forms to said request.
2. A person who no longer has a participating youth in the organization and falls below the sixty-six percentile (66%) requirements to maintain their voting privileges, shall be considered to have voluntarily resigned from the Troy Youth Football Association.

VII. SUSPENSIONS AND EXPULSION

1. The Executive Board or the President shall have the authority to suspend the membership and any offices held of any member for cause and reason:
 - i. For conduct which, in the opinion of the Executive Board or the President, disturbs the order, welfare, dignity, character, interest, business or harmonious operations of the Troy Youth Football Association.

2. The suspended member will be advised that they are suspended and shall have a hearing with the Board of Directors to be held at a special meeting, provided fifteen (15) days notice has been given for said meeting, or the next regularly scheduled Board of Directors meeting following such action, whichever is first.
3. The Board of Directors must approve the action taken by the Executive Board or by the President by a vote of not less than two-thirds (2/3) majority in order for the suspension to stand.
4. The Board of Directors must approve by a vote of not less than two-thirds (2/3) majority in order for any suspension to become an expulsion.

VIII. REINSTATEMENT

1. Any member, whose membership is suspended as provided for in Article III, Section VII, Subsections 1 – 3, shall have his/her membership reinstated as well as any offices held if a vote in excess of two-thirds (2/3) majority is not reached by the Board of Directors.

IX. NON-TRANSFERABILITY OF MEMBERSHIP

1. Membership in the Troy Youth Football Association is non-transferable and non-assignable.

ARTICLE IV **BOARD OF DIRECTORS**

I. DEFINEMENT OF THE BOARD of DIRECTORS

1. Board of Directors is defined as members of the Troy Youth Football Association with voting privileges.

II. MISSION OF THE BOARD of DIRECTORS

1. The Board of Directors shall maintain the quality and integrity of the Troy Youth Football Association.

III. DUTIES AND RESPONSIBILITIES

1. The Board of Directors will perform the following functions
 - i. Elect Executive Officers to oversee the daily operations of the Troy Youth Football Association.
 - ii. Maintain control over the usage of the Troy Youth Football Association, Troy Cowboys, TYFA and TC insignia and logos.
 - iii. Oversee the Troy Youth Football Association treasury and financial books, which will be reviewed by a C.P.A. annually. The Board of Director's may, at the direction of the majority of the Membership, call for an audit of the financial records at any time.
 - iv. Appointments and elections of all directors/ officers shall be considered volunteers and shall not receive any compensation.

ARTICLE V

EXECUTIVE BODY

- I. **DEFINEMENT OF THE EXECUTIVE BODY** (The Executive Body consists of a President, Vice President, Secretary, Treasurer, Member-at-Large, Football General Manager & Cheerleading General Manager)
 1. An Executive Body shall preside over the daily operations of the Troy Youth Football Association.
 2. No more than a total of one parent/guardian of a child will be allowed to serve on the Executive Board as an elected Officer.

- II. **MISSION OF THE EXECUTIVE BODY**
 1. The Executive Body shall maintain the quality and integrity of the Troy Youth Football Association and be responsible for the daily operations of the organization.

- III. **DUTIES AND RESPONSIBILITIES**
 1. The Executive Board will perform the following volunteer functions:
 - i. Be responsible for daily operations of the Troy Youth Football Association.
 - ii. Report to the membership monthly on all operations of the Troy Youth Football Association.
 - iii. Represent and conduct business of the Troy Youth Football Association at the Oakland Macomb Youth Football Association.
 - iv. Maintain rosters of all members of the Executive Board, the Board of Directors, participants and their families of the Troy Youth Football Association.
 - v. Maintain control over the usage of the Troy Youth Football Association, Troy Cowboys, TYFA and TC insignia and logos.
 - vi. Maintain and oversee the treasury of the Troy Youth Football Association financial books, which will be reviewed by a C.P.A. annually.
 - vii. Issue a newsletter or other communications to the Troy Youth Football Association participating families, which will provide updates on practices, games, special events, and developments of interest to the organization as a whole.
 - viii. Oversee the management of property owned by the Troy Youth Football Association, and report to the membership monthly.
 - ix. No part of any earnings, fees or fund raising shall be distributed to any of its members, trustees, officers or other private persons as compensation for any services rendered.
 - x. Perform all other such assignments as may be ordered by the Board of Directors, or as may be in the best interests of the Troy Youth Football Association.

IV. COMPOSITION OF THE EXECUTIVE BOARD

1. Elected Officers:

- i. The elected Executive Board shall consist of the following officers who will be elected by a simple majority vote of all members eligible to vote.
 1. President
 2. Vice-President
 3. Secretary
 4. Treasurer
 5. Member-at-Large
 6. Football General Manager
 7. Cheerleading General manager
- ii. To be eligible for the Executive Board, the nominated member must be in good standing on the Board of Director.
- iii. To be eligible for the office of President, the nominated member must have been a member of the Board of Directors for the full calendar year prior to their nomination in addition to meeting the eligibility requirements in Article V, Section IV, Sub-Section 1-ii.

2. Appointed Officers:

- i. The President shall be able to make the optional appointment of the following support officers.
 1. Registrar
 2. Promotional Sales Director
 3. Public Relations Director
 4. Webmaster
 5. Assistant Football General Manager
- ii. The Football General Manager shall be able to make the optional appointment of the following support officers
 1. Football Equipment Manager
- iii. The Cheerleading General Manager shall be able to make the optional appointment of the following support officers
 1. Cheerleading Equipment manager

V. DUTIES OF EXECUTIVE BOARD MEMBERS

1. The **President** shall preside over all meetings of the Board of Directors and Executive Board. At all such meetings, he/she shall maintain order and require strict compliance with these By-Laws, and such rules and regulations that may be adopted pursuant hereto. While occupying the chair, he/she shall not participate in debate without relinquishing the chair. He/she shall appoint all non-elected officers of the Board unless otherwise precluded by these by-laws, members of all standing and special committees as well as designate the chairman of any

committee unless otherwise precluded by these by-laws, and may serve as an ex-officio member on all committees. He/she shall, with the Secretary, sign all contracts and other official documents authorized by the Board of Directors or the Executive Board and with the Treasurer, countersign all checks authorized by the Board of Directors or the Executive Board. He/she shall perform any other such duties as may be prescribed of him by the Board of Directors or the Membership.

2. The **Vice-President** shall discharge the duties of the office of the **President** in the absence of the **President**. Furthermore, the **Vice-President** is recognized as the chair of all fundraising activities and standing or special committees formed for such activities for the organization and may designate and appoint persons to committees to assist him/her in accomplishing this task. He/She shall serve as the chair of a standing committee to publish the annual participant membership directory. He/she shall execute all other such assignments as may be ordered by the Board of Directors or **President**. This shall include presiding at Membership meetings and/or Board meetings, at the request of the **President**.
3. The **Secretary** shall be responsible for all books, documents, papers, and records of the Troy Youth Football Association not otherwise entrusted, temporarily or permanently, to other officers or to standing/special committees. He/she shall transcribe all minutes of meetings of the Troy Youth Football Association and the Board of Directors, and shall submit it for approval or amendment at the next meeting thereof. When so required, he/she shall conduct the general correspondence of the Troy Youth Football Association. He/she shall, with the President, attest and seal all duly authorized and approved contracts of the Troy Youth Football Association, and keep copies thereof in their files. He/she shall maintain rosters for meetings and events. At the expiration of his/her term of office, he/she shall deliver to their successor, the seal and all books, papers, documents, and records in his/her possession. He/she shall execute all other such assignments as may be ordered by the Board of Directors or by the President.
4. The **Treasurer** shall be the custodian of all funds of the Troy Youth Football Association. He/she shall issue all checks duly authorized by the Executive Board or the Board of Directors of the Troy Youth Football Association for disbursement of funds, along with the signature of the President. He/she will keep an itemized record of all receipts and disbursements. He/she shall deposit all funds collected in a bank approved by the Board of Directors. He/she shall set up special accounts for special funds and allocate to each, respectively, the amounts allocated or collected thereof. He/she shall make monthly reports to the membership as to the conditions of the funds. At the expiration of his/her term of office, he/she shall deliver to his/her successor all monies, securities, books, and records in his possession. He/she shall execute all other such assignments as may be ordered by the Board of Directors or by the President.

5. The **Member-at-Large** shall preside over the organization and execution of special events and activities as well as coordinate all volunteer activities of the organization and perform all duties as may be directed by the Board of Directors or by the President. He/she will keep records of specific jobs that need to be completed by volunteers both for game day operations and general organization operational activities and ensure that there are people assigned to those tasks.

6. The **Football General Manager** shall preside over all football operations of the Troy Youth Football Association and be one of two representatives of this organization to the OMYFA League. He/she will supervise the coaches, make player squad assignments, supervise the safety of players, enforce OMYFA League rules and TYFA rules regarding eligibility of players. He/she will schedule practices, scrimmages and games. He/she shall annually nominate head coaches for the approval of the Board of Directors at the regularly scheduled Board of Directors meeting in December of each year.

If the Football General Manager for any reason cannot attend a football game day, for any or all games, it will be the responsibility in succession of, first the Assistant Football General Manager, second the Vice President and third the President to conduct the General Managers responsibilities.

7. The **Cheerleading General Manager** shall preside over all cheer operations of the Troy Youth Football Association and be one of two representatives of this organization to the OMYFA League. He/she will supervise the coaches, make cheerleader squad assignments, supervise the safety of cheerleaders, enforce OMYFA League rules and TYFA rules regarding eligibility of cheerleaders. He/she will schedule practices and be familiar with the game schedule as executed by the Football General Manager. He/she shall annually nominate head coaches for the approval of the Board of Directors at the regularly scheduled Board of Directors meeting in December of each year.

If the Cheerleading General Manager for any reason cannot attend a football game day, for any or all games, it will be the responsibility in succession of, first the Varsity Cheerleading Head Coach, second the Vice President and third the President to conduct the General Managers responsibilities.

8. If for any reason or situation any of the Executive Board Members are not in place when it is time to nominate / assign volunteers to a position, the responsibility will automatically default to the President to carry out the task. It will be the President's responsibility until the missing Executive Board Members is replaced.

VI. DUTIES OF APPOINTED BOARD MEMBERS

1. The **Registrar** shall be responsible for all registration documents, papers and participant rosters as they relate to football and cheer. He/she shall work directly with the Football General Manager and the Cheerleading General Manager in maintaining registration documents, papers and participant rosters and ensuring that any and all documents, as may be required by the Troy Youth Football Association and/or Oakland Macomb Youth Football Association, are filled out completely and correctly and available at practice and game fields at all times.
2. The **Promotional Sales Director** shall be responsible for designing, ordering and maintaining storage of promotional items and gear of the Troy Youth Football Association. He/She will ensure that the usage of the Troy Youth Football Association, Troy Cowboys, TYFA and TC insignia and logos on any and all merchandise is proper.
3. The **Public Relations Director** shall be responsible for score reports, press releases and articles for local papers and media outlets.
4. The **Webmaster** shall be responsible for ensuring the web site of the Troy Youth Football Association is updated with current and accurate information for the benefit of the organization.
5. The **Football Equipment Manager** shall be responsible for the ordering, disbursement, collecting, maintenance and storage arrangements of the football equipment of the Troy Youth Football Association.
6. The **Cheerleading Equipment Manager** shall be responsible for the ordering, disbursement, collecting, maintenance and storage arrangements of the cheer equipment of the Troy Youth Football Association.

VII. TERM OF OFFICE AND ELECTIONS

1. The Executive Board Officers of the Board of Directors shall be elected for a term of one (1) year, with their term commencing on January 1st and ending on December 31st, of the current year.
2. The seven (7) elected Executive Board positions shall be nominated and be elected by the Board of Directors at the Annual Meeting held on the third (3rd) Tuesday of November.
3. Members nominated for an elected office on the Executive Board, who accept their nomination, by so doing acknowledge their candidacy for that office.
4. There is no limit to the number of terms a member may serve in office at any level if so elected.
5. All members of the Elected Executive Board shall have one vote.

6. Appointed Officers serve at the pleasure of the Elected Officers and the Elected Officers may change appointments at any time that it would serve the best interest of the organization.

VIII. REMOVAL FROM EXECUTIVE OFFICE

1. The entire Executive Board or any individual officer may be removed from office at any time by a vote of two-thirds (2/3) of the voting membership of the Troy Youth Football Association.
2. If any or all officers are so removed, then new officers shall be elected at the same meeting and will hold office for the remainder of the term.
3. Any member of the Executive Board who is absent without an acceptable excuse from two (2) consecutive Executive Board meetings and/or regular meetings may be replaced at the discretion of the membership.
4. A hearing shall be held within 15 days or at the next regularly scheduled Board of Directors Meeting, whichever ever is first, of a decision to replace the Executive Board member. This hearing is open to all members of the Board of Directors. A vote on replacement shall take place at said hearing and if replacement is desired a nominee will be confirmed by majority vote of all voting members present.
5. In the event of death, resignation, or termination of any member of the Executive Board, the President shall call a special Executive Board meeting. At this time, the Executive Board will appoint an individual to replace the departed member, until which time the membership can vote at the next regular meeting on a permanent replacement for the vacant position.
6. If the individual in question should be the President, the Vice-President shall fulfill the President's duties for the remainder for his or her term of office and a new Vice-President shall be elected.

ARTICLE VI

GRIEVANCES & COMPLAINTS

I. GRIEVANCE PROCEDURE

1. A participant or family member having a grievance or dispute on operational matters of the Troy Youth Football Association must proceed to resolve the matter in the following manner:
 - i. Discussion of the matter with the Football General Manager or Cheerleading General Manager which ever is appropriate to make the decision for the participant based upon their squad assignment, and
 - ii. Discussion of the matter with the President, and
 - iii. Discussion of the matter with the Vice President.
 - iv. Before the removal of a football or cheerleading coach, the appropriate General Manager will meet with the President and Vice President (at the same time) to discuss the matter before any action is taken. It will be the majority rule, of the Executive Board on the final decision.
 - v. Discussion of the matter with the Executive Board
 - vi. Discussion of the matter with the Board of Directors

II. GRIEVANCE DISPOSITION

1. After the process has elevated to the Board of Directors, the governing body of this organization, their decision on the matter shall be considered final and binding.

ARTICLE VII

EXECUTION OF INSTRUMENTS

I. CHECKS

1. All checks, drafts and orders for payment of money shall be signed in the name of the Troy Youth Football Association and shall be countersigned by Executive Officers and agents that the Board of Directors and these By-Laws designate for that purpose. Signature authority is outlined in Article V, Executive Body; Section V, Duties of Executive Board Members; Number 1, of this document.

II. CONTRACTS, CONVEYENCES AND ETCETERA

1. The Executive Board or their designated agents shall have the power and authority to execute agreements and instruments on behalf of the organization.

III. FISCAL YEAR

1. The fiscal year of the Troy Youth Football Association shall be from January 1st through December 31st.

ARTICLE VIII

PARTICIPANTS

I. ELIGIBILITY OF PARTICIPANTS

1. The Football Players and Cheerleaders of this organization shall meet all requirements of the Troy Youth Football Association and the Oakland Macomb Youth Football Association to be eligible to participate.

II. REGISTRATION OF PARTICIPANTS

1. Participant registration shall be conducted annually, supervised by the Football General Manager and Cheerleading General Manager and administered by the Registrar.
 - i. Participant registration will be completed in two (2) segments. The first segment shall be for returning participants, in the month of February and the second segment shall be for new participants, in the month of March.
 - ii. Returning participants shall be defined for registration purpose in the following manner:
 1. A football player or cheerleader who has participated and completed the season in the year previous to the year for which registration is being conducted.
 2. A sibling who has not previously registered for the Troy Youth Football Association of a returning football player or cheerleader who has participated and completed the season in the year previous to the year for which registration is being conducted.
 3. If a player quits the program in the previous season and wants to return in the current season, the child forfeits his/her rights, as a sibling or returning player status. They will be considered a new player. Therefore, will hold the same rights as a new participant. There is one exception here and that is if there is a medical reason the child has to leave the program.
 - iii. New participants shall be defined for registration purpose in the following manner:
 1. A youth who was not registered for the prior year in the Troy Youth Football Association.
 2. If a player quits the program in the previous season and wants to return in the current season, they will need to register as a new participant. If there is a limited number of openings, and more participants then openings, all participants will go into a lottery drawing, with all other participants for the squad they qualify for.

2. Participants shall be required to complete all registration forms of the Troy Youth Football Association and the Oakland Macomb Youth Football Association in their entirety in order to be eligible to be assigned to a squad.

III. ASSIGNMENT OF PARTICIPANTS

1. The Football General Manager and Cheerleading General Manager shall have complete authority regarding all squad assignments, during practice(s) within the parameters that no such assignment is in direct conflict with the Oakland Macomb Youth Football Association Rules. If a situation arises where the General Manager has a concern for a participant, they will bring the issue to the President (or Vice President if the President is absent) to resolve the matter.

IV. SQUAD SIZE

1. The Football General Manager and Cheerleading General Manager, along with the President, shall decide on the number of participants for each squad, along with input from the Head Coach of the squad(s) in question.

ARTICLE IX **MEETINGS**

I. LOCATION OF MEETINGS

1. Meetings for conducting the business of this organization shall be held within the geographical limits of the City of Troy, Oakland County, Michigan.

II. ANNUAL MEETINGS

1. An annual meeting of the Board of Directors shall occur for the purpose of electing officers of the Executive Body of the Board of Directors.
2. This meeting shall occur on the third Tuesday of November at a location and time as selected by the Executive Board.
3. This meeting shall also serve and comply as the monthly meeting for November as required in Article IX, Section III, Sub-Section 1.

III. MONTHLY MEETINGS

1. A monthly meeting of the Board of Directors shall occur for the purpose of conducting business of the organization and for the Executive Board to make any reports as may be necessary.
2. This meeting shall occur on the third Tuesday of each month at a location and time as selected by the Executive Board.
3. In the event of a time and location change, notification of such change shall occur no less than five days prior.

IV. SPECIAL MEETINGS

1. Special Meetings may be called by the President or the Executive Board as may be required to conduct business of an emergent nature.
2. This meeting shall occur on a date and time as selected by the Executive Board.
3. A minimum of five (5) days notice shall be required of any special meeting.

V. QUORUM

1. A minimum of three (3) members of the Board of Directors shall constitute a quorum for a meeting.
2. The presence of the President or Vice-President shall be necessary for the transaction of business.
3. Members of the Board of Directors and the Executive Board may designate their vote by proxy and said proxy shall count towards the minimum attendance requirements to establish a quorum for meetings.

ARTICLE X **FEEES & SECURITY DEPOSITS**

I. FEES

1. The Troy Youth Football Association shall have the ability to assess fees, dues and raise funds for the organization.
2. Fees per participant will be established to be used for the administration of the Troy Youth Football Association.
3. Fees charged by the Troy Youth Football Association are non-refundable if a participant leaves the organization.
4. If a family proves there is a hardship (examples: loss of job, death), it will be the decision of the President, Vice President and the appropriate General Manager if a refund will be issued.

ARTICLE XI

AMENDMENTS

I. ABILITY TO AMEND THE BY-LAWS

1. These By-Laws may be amended by resolution made proposing such amendment, and must be approved by not less than two-thirds of the approved voting Board of Directors.

II. PROCEDURE TO AMEND THE BY-LAWS

1. The resolution for amendment shall be read to the Board of Directors at the meeting following its proposal. The resolution shall then be published in the minutes of the meeting at which time the amendments shall be considered and passed if affirmed by a two-thirds vote of the approved voting members in attendance.
2. The most current edition of Robert Rules of Order Modern Edition shall be used to settle any procedural disputes, and will prevail in all cases not in conflict with these By-Laws.

ARTICLE XII

PROHIBITED ACTIVITIES

I. ACTIONS JEOPARDIZING TAX STATUS

1. The Troy Youth Football Association shall not carry on any activities not permitted to be carried on by an organization exempt from federal income taxes under 501 c 3 of the Internal Revenue Code, as amended, or the corresponding provision of any future United States internal revenue law.

II. PRIVATE INUREMENT

1. No part of the net income or net assets of the Troy Youth Football Association shall inure to the benefit of, or be distributable to, its directors, officers, members or other private persons.

III. NON-DISCRIMINATION

1. In the conduct of all aspects of its activities, the Troy Youth Football Association shall not discriminate on the grounds of race, color, religion, national origin or gender.

ARTICLE XIII
EXISTENCE

I. TYPE OF EXISTENCE

1. The Troy Youth Football Association shall exist as a non-profit organization.

II. TERM OF EXISTENCE

1. The Troy Youth Football Association shall have a perpetual existence.

III. DISSOLUTION

1. The Troy Youth Football Association may be dissolved by a majority vote of no less than two-thirds of the approved voting membership.
2. The Troy Youth Football Association exists to develop the athletic abilities of young people within the City of Troy and surrounding communities not franchised to compete in the same league as the Troy Youth Football Association; and upon any such dissolution of this organization, all assets and equipment shall be distributed to the City of Troy, Parks and Recreation Department, which is a designated department of the City of Troy, Michigan, a recognized Municipal Corporation with tax-exempt status.

Troy Youth Football Association
Troy Cowboys; TC
By Laws
Adopted:

Gary Maudie
Gary Maudie, President

July 21, 2009
Date

Sherri Rockensus
Sherri Rockensus, Secretary

7-21-09
Date

5:32 AM

05/05/11

Accrual Basis

Troy Youth Football Association
Profit & Loss
February 2010 through January 2011

	Feb '10 - Jan 11
Income	
Banquet Fee	2,260.00
Fundraising	
Buy-Out	4,945.00
Cookie Dough Sales	
Cookie Dough Prizes	32.00
Cookie Dough Supplies	-2,134.00
Cookie Dough Sales - Other	3,194.00
Total Cookie Dough Sales	1,092.00
Donations - Unspecified	465.00
Golf Outing	1,166.91
Green Book	
Program Advertising	5,797.50
Green Book - Other	-2,265.00
Total Green Book	3,532.50
Video Sales	910.00
Yearbook	
Shout-Out	405.00
Total Yearbook	405.00
Fundraising - Other	250.00
Total Fundraising	12,766.41
Game 1 Troy	
Concessions	-125.33
Field Costs	-749.25
Medic Fee	-75.00
Total Game 1 Troy	-949.58
Game 2 - Troy	
Concessions	327.00
Field Costs	-1,194.75
Medic Fee	-250.00
Total Game 2 - Troy	-1,117.75
Game 3 - Troy	
50/50	135.00
Concessions	311.00
Field Costs	-1,595.25
Medic Fee	-325.00
Total Game 3 - Troy	-1,474.25
Game 4	
Concessions	411.00
Field Costs	-1,573.25
Medic Fee	-300.00
Total Game 4	-1,462.25
Game 5- Flag Bowl	
50/50	417.00
Concessions	675.83
Field Costs	-1,512.01
Field Ref Fees	-840.00
Gate	2,496.00
Medic Fee	-150.00
Total Game 5- Flag Bowl	1,086.82
Interest Income	36.65
Merchandise	
Merchandise Supplies	-4,723.15
Merchandise - Other	8,044.00
Total Merchandise	3,320.85

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Accrual Basis

Troy Youth Football Association
Profit & Loss
 February 2010 through January 2011

	Feb '10 - Jan 11
Registration	
Refund	-2,750.00
Registration - Other	24,320.00
Total Registration	21,570.00
Total Income	36,036.90
Gross Profit	36,036.90
Expense	
Advertising	650.00
Banking Fees	
Checking Fees	29.40
NSF Fees	30.00
Total Banking Fees	59.40
Charitable Donations	323.00
Cheerleading Operations	
Cheerleading Clinics	
Cheer Camp	485.00
Total Cheerleading Clinics	485.00
Cheerleading Equipment	
Bows	1,150.00
Briefs	-140.00
Gloves	34.98
Pom Poms	750.00
Ponchos	436.25
Cheerleading Equipment - Other	8,587.68
Total Cheerleading Equipment	10,818.91
Cheerleading Shoes	-2,394.87
Competition Costs	-109.90
Indoor practice	30.00
Misc. Cheerleading Expenses	2,233.50
Total Cheerleading Operations	11,062.64
Coaching & Exec Board Shirts	43.90
Family Picnic	289.53
Field Rental	
High School Field	1,000.00
Field Rental - Other	230.00
Total Field Rental	1,230.00
Football Operations	
Football Equipment	
BELTS	149.00
Chin Straps	325.80
FOOTBALLS - TDY	79.47
GAME JERSEYS - TACKLE	5,922.00
GAME PANTS	3,808.00
GAME SOCKS	570.00
HELMET NUMBERS	103.80
HELMET RECONDITION	2,967.28
HELMET STARS	456.00
Helmets	868.96
Misc. Football Expenses	997.13
MOUTH GUARDS	100.00
PRACTICE JERSEYS	1,776.00
Shoulder Pads	1,008.00
T-Hooks	20.00
Total Football Equipment	19,151.44
Tape	38.00
Football Operations - Other	0.00
Total Football Operations	19,189.44

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05/05/11

Accrual Basis

Troy Youth Football Association
Profit & Loss
February 2010 through January 2011

	<u>Feb '10 - Jan 11</u>
Game Medic - Non Home Games	775.00
Gifts	
Flowers	70.08
Total Gifts	<u>70.08</u>
Insurance Expense	749.00
League Fees	
Football League Fee	1,400.00
League Fees - Other	65.50
Total League Fees	<u>1,465.50</u>
Meeting Room Rental	90.00
Merchandise Expense (Not Sold)	111.77
Needs to Be Classified	-245.00
Office Expense	
Copies	210.50
Office Expense - Other	26.40
Total Office Expense	<u>236.90</u>
Photography Expenses	7.99
Playoff & Championship Apparel	
SuperBowl Gear	357.75
Total Playoff & Championship Apparel	<u>357.75</u>
Referee Fees	
Field Referees	2,415.00
Total Referee Fees	<u>2,415.00</u>
Rent - Storage Space	325.95
Taxes	
501c3 Application	3,500.00
Total Taxes	<u>3,500.00</u>
Trophies & Patches	2,008.05
Video Expenses	1,471.20
Website Fees	361.95
Total Expense	<u>46,549.05</u>
Net Income	<u><u>-10,512.15</u></u>