



CITY COUNCIL AGENDA ITEM

Date: November 6, 2013

To: Brian Kischnick, City Manager

From: Mark F. Miller, Director of Economic and Community Development
MaryBeth Murz, Purchasing Manager
Carol K. Anderson, Temporary Recreation Director
Brian E. Goul, Aquatics/Fitness Coordinator

Subject: Standard Purchasing Resolution 2: Low Bidder Meeting Specifications – LED Light Fixtures for Community Center Indoor Pool Area

History

The City of Troy Community Center indoor pool has 31 light fixtures in the pool area which need to be replaced. The current lights are the original lighting from when the building opened eleven years ago. The fixtures are in need of replacement. The purchase will create a decrease in electrical and repair costs. Installation of the light fixtures will be completed by The Building Operations Department as the old fixtures burn out.

Purchasing

On November 5, 2013, a bid opening was conducted as required by City Charter and Code for thirty-one (31) pieces of LED fixtures. The bid was posted on the Michigan Inter-governmental Trade Network (MITN) website; www.mitn.info and the bid was also sent to the Troy Chamber of Commerce. Three (3) bid responses were received. Below is a detailed summary of potential vendors:

Companies notified via MITN	215
Troy Companies notified via MITN	8
Troy Companies notified Active email Notification	8
Troy Companies notified Active Free	0
Companies that viewed the bid	51
Troy Companies that viewed the bid	1

MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy.

Active MITN members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPs and Quote opportunities with the City.

Active MITN non-paying members are responsible to monitor and check the MITN website for opportunities to do business with the City.

Inactive MITN member status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.

After reviewing the bid proposal, Madison Electric Company of Madison Heights, MI was the low bidder meeting specification and is being recommended for the purchase of thirty-one (31) pieces of LED lighting for the indoor pool at the Community Center.

Financial

The funds for these purchases are available in the 2013-14 Capital Improvement Program fund.

Recommendation

City management recommends awarding a contract to purchase thirty-one (31) Dialight Model HBGCMP LED lights to the low bidder meeting specification, *Madison Electric Company of Madison Heights, MI* for an estimated total cost of \$32,054.00, at prices contained in the bid tabulation dated November 5, 2013.

Opening Date -- 11/5/2013
 Date Reviewed -- 11/5/2013 mb

CITY OF TROY
 BID TABULATION
 LED Lights Indoor Pool Community Center

VENDOR NAME:

Madison Electric	Competitive	Michigan
Company	Lighting	Electric Supply
Madison Hgts	Clinton Twp	Company
MI	MI	Flint, MI

PROPOSAL: To Furnish NEW LED Lights for the City of Troy Indoor Pool at the Community Center, in accordance with bid specifications.

DESCRIPTION:

Dialight Model HBGCMP with additional clear coat (lights will be used in a pool area) and shall include mount and cable gland.

Pricing shall include freight.

Quantity: 31	Unit Cost:	\$ 1,034.00	\$ 1,087.60	\$ 1,115.00
	Total Cost:	\$ 32,054.00	\$ 33,715.60	\$ 34,565.00

MANUFACTURER:	Dialight	Dialight	Blank
DELIVERY:	4-7 weeks	4-7 weeks	36 days ARO
PAYMENT TERMS	1% 10th Prox	Net 30	Net 30
WARRANTY:	10 years	10 years	10 Years
REFERENCES	NONE	Yes	None
EXCEPTIONS:	NONE	Blank	Blank
ACKNOWLEDGEM Yes or No	YES	YES	YES
Forms (5) Yes or No	YES	YES	YES

Bold Type Indicates: Low Bidder meeting Specification.

ATTEST:

Susan Riesterer
Scott Mercer
Enna Bachelor

 MaryBeth Murz,
 Purchasing Manager