



CITY COUNCIL AGENDA ITEM

Date: June 13, 2011

To: John Szerlag, City Manager

From: Mark F. Miller, Director of Economic and Community Development
R. Brent Savidant, Acting Planning Director

Subject: Reduction in Service Delivery – Planning Department

At the June 6, 2011 Regular meeting, City Council was presented with a report (Item N-02b) outlining the reduction in service delivery in the Planning Department since the number of full-time Planning Department staff was reduced from 5 to 2. A City Council member expressed concern over elimination of inventory lists for a number of uses, including daycare facilities, gas stations and churches.

It should be clarified that the Planning Department maintains individual files for all development applications including site plans, special uses, rezonings, and PUD's. Information including application forms, site plans, boundary surveys and meeting minutes are included in each file. All files are available to the public for review.

The data in question are simple inventory lists, some with corresponding location maps. A list of gas stations is attached as an example. These lists are rarely used or requested by residents and developers. Keeping these lists current is a challenge given reduced Planning staffing. The City has a comprehensive Geographic Information System (GIS) application that includes a wealth of information. The IT Department keeps the GIS current, and many applications are available to the public on the City website. Furthermore, similar information is available through other private or public entities, including the State of Michigan website, the Yellow Pages or Internet search engines such as Google. From a Zoning Administration standpoint, it is therefore not necessary to maintain the Planning lists.

Attachments:

1. Location of Gas Stations and Other Uses Including Gas Pumps

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LOCATION OF GAS STATIONS AND OTHER USES INCLUDING GAS PUMPS

(lastest) (Pre App., Final, U/C, Built)

MAP NUMBER	FILE NUMBER	ADDRESS	NAME	BLDG. AREA S.F.	SITE AREA	ZONING DISTRICT	SECTION	YEAR APPROVED	CURRANT STATUS
1	SU-337	6951Rochester	Clark	2475	19,573 / .44Ac.	H-S	3	11/14/2007	Old Existing / New Not Built
2	SU-326	5977 Livernois	Marathon	1652	20,370 / .46Ac.	H-S	9	10/5/2005	Existing
3	N / F	5015 Livernois	Mobil	720	29,925/.68 gross	H-S	9		Existing
4	SP-728	5012 Rochester	Sunoco	1272	20,250 / .46 Ac.	H-S	11	9/20/1993	Existing
5	N / F	2970 E. Long Lake	Shell	2618	22,215 / .51 Ac.	H-S	13		Existing
6	SU-315	3785 Rochester	Pro Car Wash W. BP	6285	30427 / .69 Ac.	H-S	22	9/20/1993	Existing
7	SP-477	3990 Rochester	Shell	1247	24824 / .57 Ac.	B-1	23		Existing
8	N / F	3688 Rochester	Pro Car Wash E. BP	3122	37,026 / .85 Ac.	H-S	23		Existing
9	SU-342	3410 Rochester	Marathon	1740	21,000 / .48Ac.	H-S	23	5/10/2007	need to update/ new blt.
10	SP-323	3020 John R	Shell	2350	23958 / .55 Ac.	B-3	24		need to update/ new blt.
11	N / F	2980 John R	Speedway	12,085	56,628/1.3 Ac.	B-3	25		Existing
12	SU-323	1610 John R	Clark	1840	20,804 / .47 Ac.	H-S	25	7/17/2005	Existing
13	SU-236	1489 E. Maple	Marathon	720+304	24,597/ .56Ac.	H-S	26	6/9/1987	Existing
14	SU-328	1610 E. Maple	Clark	1600	15126 / .35 Ac.	H-S	27	7/19/2005	need to update/ new blt.
15	SU-231	2017 Livernois	Sunoco	1000	19,166/ .44Ac.	H-S	28	6/14/1988	Existing
16	SP-644	1350 Maple	Mobil	2374	21,875 / .50 Ac.	H-S	28	B.P. 4/3/08	Existing
17	N / F	2989 Crooks	Amoco W car wash	2240	22651 / .52 Ac.	H-S	29		Existing
18	SP-452	880 E. Maple	Speedway	2335	32,670/.75 Ac.	H-S	34	1/14/1999	Existing
19	N / F	1490 E. Maple	Sunoco	1980	28,314 / .65 Ac.	H-S	35		Existing
20	N / F	1980 E. Maple	Amoco	1915	18,730 / .43 Ac.	H-S	35		Existing
21	N / F	2886 E. Maple	Marathon W Car Wash	2400	22,215 / .51 Ac.	B-3	36		Existing
22	SP-47	1881 E. Fourteen Mi.	Mobil	922	21,780/ .50 Ac.	H-S	36	7/8/1986	Existing
23	SP-560	25 E. Fourteen Mi.	Mobil	922	20,473/ .47 Ac.	H-S	36	7/8/1986	Existing

Assessing Numbers

B.P. / Bldg. Permit

U / C = UnderConstr.

N / F = No File

(8/21/2008)