



CITY COUNCIL AGENDA ITEM

August 15, 2011

To: John Szerlag, City Manager

From: Mark F. Miller, Director of Economic and Community Development
Susan A. Leirstein, Purchasing Director
Jeffrey J. Biegler, Recreation Director

Subject: Sole Source – Lifeguard and CPR Supplies for the Troy Family Aquatic Center and Troy Community Center

Background

American Red Cross acts as a resource for all training supplies needed for staff and classes to the outside public. No actual service is required from the Red Cross as our staff teaches the classes and programs for our facilities. American Red Cross is the only agency that offers American Red Cross training supplies such as books, certifications, and training packets. These supplies are used for training of Community Center, Troy Family Aquatic Center, and Recreation staff as well as American Red Cross programs offered to the public.

The American Red Cross has been the sole provider to the City for the last six years. The City uses the American Red Cross Lifeguarding, CPR, and Youth Swim Lesson Programs at the aquatic facilities. Because the American Red Cross has increased their fees, it is necessary to have City Council approval. All increases have been incorporated into the fee structure for the aquatic classes.

Recommendation

City management and the Recreation department recommend approval for the continued purchase of supplies from the American Red Cross, the sole provider of American Red Cross Lifeguard, CPR, and Youth Swim Lesson training supplies for recreation programs and classes for the Troy Family Aquatic Center and Troy Community Center at an estimated cost of \$18,000.00 to commence October 1, 2011 and expire December 31, 2012.

Fund Availability

The funds for these purchases are available in the Recreation, Aquatic Center, and Community Center operating budgets.