



# TROY CITY COUNCIL

## REGULAR MEETING AGENDA

**AUGUST 22, 2011  
CONVENING AT 7:30 P.M.**

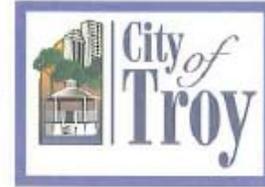
**Submitted By  
The City Manager**

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***NOTICE: Persons with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk at (248) 524-3316 or via e-mail at [clerk@troymi.gov](mailto:clerk@troymi.gov) at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.***

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TO: The Honorable Mayor and City Council  
Troy, Michigan

FROM: John Szerlag, City Manager

SUBJECT: Background Information and Reports

Ladies and Gentlemen:

This booklet provides a summary of the many reports, communications and recommendations that accompany your Agenda. Also included are suggested or requested resolutions and/or ordinances for your consideration and possible amendment and adoption.

Supporting materials transmitted with this Agenda have been prepared by department directors and staff members. I am indebted to them for their efforts to provide insight and professional advice for your consideration.

As always, we are happy to provide such added information as your deliberations may require.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John Szerlag". The signature is fluid and cursive.

John Szerlag, City Manager



# TROY CITY COUNCIL

## VISION STATEMENT AND GOALS

Adopted: Monday, February 7, 2011

### **VISION:**

To honor the legacy of the past and build a strong, vibrant future and be an attractive place to live, work, and grow a business.

### **GOALS:**

#### **Provide a safe, clean, and livable city**

- Practice good stewardship of infrastructure
- Maintain high quality professional community oriented police and fire protection
- Conserve resources in an environmentally responsible manner
- Encourage development toward a walkable, livable community

#### **Provide effective and efficient local government**

- Demonstrate excellence in community services
- Maintain fiscally sustainable government
- Attract and support a committed and innovative workforce
- Develop and maintain efficiencies with internal and external partners
- Conduct city business and engage in public policy formation in a clear and transparent manner

#### **Build a sense of community**

- Communicate internally and externally in a timely and accurate manner
- Develop platforms for transparent, deliberative and meaningful community conversations
- Involve all stakeholders in communication and engagement activities
- Encourage volunteerism and new methods for community involvement
- Implement the connectedness of community outlines in the Master Plan 2008

#### **Attract and retain business investment**

- Clearly articulate an economic development plan
  - Create an inclusive, entrepreneurial culture internally and externally
  - Clarify, reduce and streamline investment hurdles
  - Consistently enhance the synergy between existing businesses and growing economic sectors
  - Market the advantages of living and working in Troy through partnerships
-



# CITY COUNCIL AGENDA

August 22, 2011 – 7:30 PM  
Council Chambers  
City Hall - 500 West Big Beaver  
Troy, Michigan 48084  
(248) 524-3317

**INVOCATION: Reverend Norman Nawrocki – St. Elizabeth Ann Seton Church** 1

**PLEDGE OF ALLEGIANCE:** 1

**A. CALL TO ORDER:** 1

**B. ROLL CALL:** 1

**C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:** 1

C-1 No Certificates of Recognition and Special Presentations 1

**D. CARRYOVER ITEMS:** 1

D-1 No Carryover Items 1

**E. PUBLIC HEARINGS:** 1

E-1 No Public Hearings 1

**F. PUBLIC COMMENT:** 1

**G. RESPONSE / REPLY TO PUBLIC COMMENT** 2

**H. POSTPONED ITEMS:** 2

H-1 No Postponed Items 2

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Monday, September 12, 2011 Regular Meeting .....	7
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Monday, November 14, 2011 Regular Meeting .....	7
Monday, November 21, 2011 Regular Meeting .....	7
Monday, November 28, 2011 Regular Meeting .....	7
Monday, December 5, 2011 Regular Meeting .....	7
Monday, December 19, 2011 Regular Meeting .....	7

**SCHEDULED SPECIAL CITY COUNCIL MEETINGS:** **7**

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**INVOCATION: Reverend Norman Nawrocki – St. Elizabeth Ann Seton Church**

**PLEDGE OF ALLEGIANCE:**

**A. CALL TO ORDER:**

**B. ROLL CALL:**

- a) Mayor Louise E. Schilling  
Robin Beltramini  
Wade Fleming  
Martin Howrylak  
Mayor Pro Tem Mary Kerwin  
Maureen McGinnis  
Dane Slater

- b) Excuse Absent Council Members:

Suggested Resolution

Resolution #2011-08-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **EXCUSES** the absence of \_\_\_\_\_ at the Regular City Council Meeting of August 22, 2011 due to \_\_\_\_\_

Yes:

No:

**C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:**

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**C-1 No Certificates of Recognition and Special Presentations**

**D. CARRYOVER ITEMS:**

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**D-1 No Carryover Items**

**E. PUBLIC HEARINGS:**

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**E-1 No Public Hearings**

**F. PUBLIC COMMENT:**

**In accordance with the Rules of Procedure of the City Council, Article 16 – Members of the Public and Visitors:**

Any person not a member of the City Council may address the Council with recognition of the Chair, after clearly stating the nature of his/her inquiry or comment. *City Council requests that if you do have a question or concern, to bring it to the attention of the appropriate department(s)*

*whenever possible. If you feel that the matter has not been resolved satisfactorily, you are encouraged to bring it to the attention of the City Manager, and if still not resolved satisfactorily, to the Mayor and Council.*

- Petitioners shall be given a fifteen (15) minute presentation time that may be extended with the majority consent of City Council.
- Any member of the public, not a petitioner of an item, shall be allowed to speak for up to five (5) minutes to address any Public Hearing item.
- Any member of the public, not a petitioner of an item, shall be allowed to speak for up to five minutes to address Postponed, Regular Business or Consent Agenda items or any other item as permitted under the Open Meetings Act during the Public Comment portion of the agenda.
- City Council may waive the requirements of this section by a majority of the City Council members.
- City Council may wish to schedule a Special Meeting for Agenda items that are related to topics where there is significant public input anticipated.
- Through a request of the Chair and a majority vote of City Council, public Comment may be limited when there are fifteen (15) or more people signed up to speak either on a Public Hearing item or for the Public Comment period of the agenda.

**G. RESPONSE / REPLY TO PUBLIC COMMENT****H. POSTPONED ITEMS:**

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**H-1 No Postponed Items**

**I. REGULAR BUSINESS:**

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**I-1 Board and Committee Appointments: None Scheduled**

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**I-2 Board and Committee Nominations: None Scheduled**

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**I-3 Request for Closed Session – No Closed Session Requested**

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**I-4 No Regular Business**

**J. CONSENT AGENDA:**

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**J-1a Approval of “J” Items NOT Removed for Discussion**

Suggested Resolution

Resolution #2011-08-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented with the exception of Item(s) \_\_\_\_\_, which **SHALL BE CONSIDERED** after Consent Agenda (I) items, as printed.

Yes:

No:

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**J-1b Address of “J” Items Removed for Discussion by City Council**

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**J-2 Approval of City Council Minutes**

Suggested Resolution

Resolution #2011-08-

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a. Regular City Council Meeting of August 8, 2011

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**J-3 Proposed City of Troy Proclamations: None Submitted**

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**J-4 Standard Purchasing Resolutions**

- a) **Standard Purchasing Resolution #10: Travel Authorization and Approval to Expend Funds for Council Member Travel Expenses – National League of Cities (NLC) Congress of Cities & Exposition**

Suggested Resolution

Resolution #2011-08-

RESOLVED, That Council Members are **AUTHORIZED** to attend the National League of Cities (NLC) Congress of Cities & Exposition, November 9 – 12, 2011 in Phoenix, Arizona, in accordance with accounting procedures of the City of Troy.

- b) **Standard Purchasing Resolution #4: MITN Cooperative Award – City of Rochester Hills – Fire Hose Testing**

Suggested Resolution

Resolution #2011-08-

RESOLVED, That Troy City Council hereby **APPROVES** a contract for fire hose testing services during the 2011/2012 fiscal year from the low bidder, Waterway Michigan LLC of Caledonia, MI, through a MITN Cooperative Award hosted by the City of Rochester Hills at a unit price of \$.21 per foot for an estimated total cost of \$10,603.00.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon contractor’s submission of properly executed contract documents, including insurance certificates and all other specified requirements.

**c) Standard Purchasing Resolution #4: MITN Cooperative Award – Oakland County Fire Alert Receivers**

Suggested Resolution

Resolution #2011-08-

RESOLVED, That Troy City Council hereby **APPROVES** a contract for the purchase of approximately 132 fire alert receivers from the lowest acceptable bidder, Continental Wireless of Dallas, Texas, through a MITN Cooperative Award hosted by Oakland County at the 300+ quantity unit price of \$400.49 each for an estimated total cost of \$52,865.00.

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**J-5 Private Agreement – Hidden Parc Site Condominiums – Project No. 05.914.3**

Suggested Resolution

Resolution #2011-08-

RESOLVED, That the Contract for the Installation of Municipal Improvements (Private Agreement) between the City of Troy and DEI Properties, is hereby **APPROVED** for the installation of Water Main, Sanitary Sewer, Storm Sewer, Detention Pond, Concrete Sidewalk, and Concrete Pavement, and the Mayor and City Clerk are **AUTHORIZED** to execute the documents, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

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**J-6 Sole Source – Lifeguard and CPR Supplies for the Troy Family Aquatic Center and Troy Community Center**

Suggested Resolution

Resolution #2011-08-

WHEREAS, The American Red Cross is the sole known provider of Red Cross training supplies in Michigan; and

WHEREAS, The American Red Cross has been providing training supplies for Lifeguard, CPR, and Youth Swim Lesson programs and classes at the Troy Family Aquatic Center and Troy Community Center since 2005;

NOW, THEREFORE, BE IT RESOLVED, That Troy City Council hereby **WAIVES** formal bidding procedures and **AUTHORIZES** the City of Troy to purchase American Red Cross training supplies for the Troy Family Aquatic Center, Troy Community Center, and Troy Parks and Recreation staff from the sole known provider in Michigan, the American Red Cross at an estimated total cost of \$18,000.00, to commence October 1, 2011, expiring December 31, 2012.

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**J-7 Bid Waiver: Integrated Security Management System Extension – Fire Department Access Control Replacement**

Suggested Resolution

Resolution #2011-08-

WHEREAS, SimplexGrinnell is an authorized, licensed installer in Michigan of the Andover Controls Security System; and

WHEREAS, It is desirable to replace the existing systems that are at their end of life with a system compatible with the city-wide security and access control system platform; and

WHEREAS, Due to the complexity of the system, it is desirable to allow the company who programmed and currently maintains the system to integrate the new installation;

NOW, THEREFORE, BE IT RESOLVED, That Troy City Council hereby **DETERMINES** it to be in the City's best interest to **WAIVE** formal bidding procedures and **AUTHORIZES** the City of Troy to utilize the services of SimplexGrinnell of Farmington Hills, MI, to purchase and install the Continuum access control system for all fire stations and the fire storage facility under the current labor and materials pricing agreement at an estimated total cost of \$130,568.00, in accordance with their proposal dated August 5, 2011, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

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**J-8 Fireworks Permit – Troy Family Daze Festival**

Suggested Resolution  
Resolution #2011-08-

RESOLVED, That Troy City Council hereby **ISSUES** a fireworks permit to Mad Bomber Fireworks Productions of Kingsbury, Indiana, for the public display of fireworks at the Troy Family Daze Festival at the Zion Christian Church, 3668 Livernois, Troy, Michigan, on September 17, 2011, or the rain date of September 18, 2011.

BE IT FURTHER RESOLVED, That the Troy Fire Department will inspect the fireworks to be displayed along with the site to assure compliance with applicable codes and standards for such a fireworks display.

**K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:**

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**K-1 Announcement of Public Hearings: None Submitted**

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**K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted**

**L. COUNCIL REFERRALS:**

**Items Advanced to the City Manager by Individual City Council Members for Placement on the Agenda**

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**L-1 No Council Referrals Submitted**

**M. COUNCIL COMMENTS**

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**M-1 No Council Comments Advanced**

**N. REPORTS**

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**N-1 Minutes – Boards and Committees:**

- a) Planning Commission-Special/Study-Draft – July 26, 2011
- b) Planning Commission-Special/Study-Final – July 26, 2011

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**N-2 Department Reports:**

- a) Police Department Volunteer Program

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**N-3 Letters of Appreciation:**

- a) Letter of Appreciation from Roger Houck to Chief Mayer Regarding Officer Brazel's Assistance During a Traffic Accident
- b) Letter of Appreciation from Kathy Sherman to Chief Nelson Regarding Fire Dept Presence at the Neighborhood Picnic
- c) Letter of Appreciation from Meghan Shea-Keenan and Cory Miglio to Chief Mayer Regarding Assistance During a Fire

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**N-4 Proposed Proclamations/Resolutions from Other Organizations: None Proposed**

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**N-5 Notice of Hearing for the Customers of the Detroit Edison Company – Case No. U-16813**

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**N-6 Financial Reporting to City Council**

**O. STUDY ITEMS**

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**O-1 No Study Items Presented**

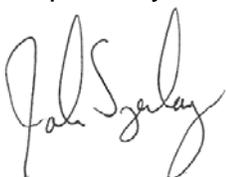
**P. CLOSED SESSION:**

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**P-1 No Closed Session Requested**

**Q. ADJOURNMENT**

Respectfully submitted,



John Szerlag, City Manager

**FUTURE CITY COUNCIL PUBLIC HEARINGS:**

**SCHEDULED REGULAR CITY COUNCIL MEETINGS:**

Monday, August 29, 2011 .....	Regular Meeting
Monday, September 12, 2011 .....	Regular Meeting
Monday, September 26, 2011 .....	Regular Meeting
Monday, October 3, 2011 .....	Regular Meeting
Monday, October 17, 2011 .....	Regular Meeting
Monday, November 14, 2011 .....	Regular Meeting
Monday, November 21, 2011 .....	Regular Meeting
Monday, November 28, 2011 .....	Regular Meeting
Monday, December 5, 2011 .....	Regular Meeting
Monday, December 19, 2011 .....	Regular Meeting

**SCHEDULED SPECIAL CITY COUNCIL MEETINGS:**

Mayor Pro Tem Kerwin gave the Invocation. The Pledge of Allegiance to the Flag was given.

## A. CALL TO ORDER:

A Regular Meeting of the Troy City Council was held Monday, August 8, 2011, at City Hall, 500 W. Big Beaver Road. Mayor Schilling called the meeting to order at 7:30 PM.

## B. ROLL CALL:

- a) Mayor Louise E. Schilling
- Robin Beltramini
- Wade Fleming
- Martin Howrylak
- Mayor Pro Tem Mary Kerwin
- Maureen McGinnis
- Dane Slater

## C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

### C-1 Certificates of Recognition and Special Presentations

- a) Presentation to Library Director Cathy Russ – Michigan Library Association 2011 Loleta D. Fyan Award Honoree

## D. CARRYOVER ITEMS:

- D-1 No Carryover Items

## E. PUBLIC HEARINGS:

- E-1 No Public Hearings

## F. PUBLIC COMMENT:

Daniels, Janice	Commented on the library millage election results and encourages the community to move forward to keep Troy a great community.
Verhelle, Carole	Expressed gratitude to the community for restoring the library and spoke about the future of Troy.
Schepke, Gordon	Complimented Council Members Fleming and Howrylak and spoke about Mayor Schilling on DDA.
Kulesza, Christopher	Spoke about lack of trust of the political institution and wants no tax increase.
Graczyk, Ed	Spoke about the results of the library millage election, wage concessions, and proposed a resolution for the November ballot.
Martin, Susan S.	Thanked the community for restoring the library and applauded the spirit of Troy.
Tagle, John	Spoke about the library millage election results on behalf of the Chamber of Commerce.

Stine, Jeanne	Spoke about the library millage election results on behalf of the Friends of the Library.
Reinhardt, Marvin	Spoke about the results of the library millage election and various other topics.
Peters, Richard	Thanked the community for results of the library millage election and spoke about other various topics.
Krent, Tom	Discussed the cap on millage rate and City Council’s responsibility to the citizens.
Hill, Christine	Thanked Troy voters for restoring the library.
Savage, James	Spoke about waste of tax money and transit center.
Kempen, Edward	Spoke about the results of the library millage election and petition to run for City Council.

**G. RESPONSE / REPLY TO PUBLIC COMMENT**

**H. POSTPONED ITEMS:**

**H-1 No Postponed Items**

**I. REGULAR BUSINESS:**

**I-1 Board and Committee Appointments: None Scheduled**

**I-2 Board and Committee Nominations: None Scheduled**

**I-3 Request for Closed Session – No Closed Session Requested**

**I-4 Application for Transfer of Resort Class C License to Hot Rock Pizza**

Resolution #2011-08-184

Moved by McGinnis

Seconded by Howrylak

**(a) Transfer Class C License**

RESOLVED, That Troy City Council hereby **CONSIDERS** for **APPROVAL** a liquor license request as indicated below, and hereby **AUTHORIZES** the Mayor and City Clerk to **EXECUTE** the document, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

<b>Liquor License Applicant :</b>	<b>Hot Rock Pizza, LLC</b>
<b>Type of License Requested :</b>	<b>Transfer Ownership of Escrowed 2011 Resort Class C License issued under MCL 436.1531(2) (Original 550 Resort at its’ Original Location, no Seating or Food Requirements) &amp; SDM Licensed Business with Dance Permit, located at 35100 Twenty Three Mile, New Baltimore, MI 48047,</b>

	<b>Macomb County from J.V. Inc.; Transfer Location &amp; Governmental Unit to 1893 E. Big Beaver, Troy, MI 48083, Oakland County. The Dance Permit will be removed from the license.</b>
<b>Located at :</b>	<b>1893 E. Big Beaver Road, Troy, MI 48083, Oakland County</b>
<b>MLCC Request # :</b>	<b>607312</b>

and

**(b) Agreement**

WHEREAS, The Troy City Council deems it necessary to enter into agreements with applicants for liquor licenses for the purpose of providing civil remedies to the City of Troy in the event licensees fail to adhere to Troy Codes and Ordinances;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **APPROVES** an agreement with the liquor license applicant named in the approved resolution above, and hereby **AUTHORIZES** the Mayor and City Clerk to **EXECUTE** the document, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

Yes: All-7  
No: None

**MOTION PASSED**

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**I-5 Reconsideration and Substitution of Resolutions Approving Industrial Facilities Tax Exemption Certificate (IFEC) and Industrial Facilities Tax Exemption Certificate (IFEC) for Plant Rehabilitation for Meritor Heavy Vehicles, LLC**

Resolution #2011-08-185  
Moved by Beltramini  
Seconded by Slater

**a) Reconsideration Resolution #2011-01-007 Request for Consideration to Grant an Industrial Facilities Exemption Certificate (IFEC to Meritor Heavy Vehicles, LLC – 2135 W. Maple, Troy, MI 48084**

RESOLVED, That Troy City Council hereby **RECONSIDERS** Resolution #2011-01-007 *Request for Consideration to Grant an Industrial Facilities Exemption Certificate (IFEC to Meritor Heavy Vehicles, LLC – 2135 W. Maple, Troy, MI 48084*, Moved by Beltramini and Seconded by Fleming, as it appears below:

*WHEREAS, After due notice and proper hearing, the City Council of the City of Troy on January 24, 2011, established an Industrial Development District (IDD) for property known as 2135 W. Maple, Troy, MI 48084, Parcel # 88-20-32-126-035;*

WHEREAS, An Application has been submitted by Meritor Heavy Vehicles, LLC, for an Industrial Facilities Exemption Certificate (IFEC) for personal property at 2135 W. Maple, Troy, MI 48084, for twelve (12) years, after completion; and

WHEREAS, After due and proper notice by the City Clerk, the City Council, on January 24, 2011, held a Public Hearing giving opportunity for comment by all taxing units as to the possibility that the granting of an Industrial Facilities Exemption Certificate (IFEC) for Meritor Heavy Vehicles, LLC, at 2135 W. Maple, Troy, MI 48084 may have the effect of substantially impeding the operation of the taxing unit, or impairing the financial soundness of the taxing unit;

NOW, THEREFORE, BE IT RESOLVED, That Troy City Council has hereby **FOUND** that the granting of an Industrial Facilities Exemption Certificate (IFEC) for Meritor Heavy Vehicles, LLC, at 2135 W. Maple, Troy, MI 48084 shall not substantially impede the operation of the City of Troy or the other taxing units, **NOR HAS IT BEEN FOUND** that the granting of the Industrial Facilities Exemption Certificate (IFEC) will impair the financial soundness of the City of Troy, or the other taxing units which levy taxes on said property; and

BE IT FURTHER RESOLVED, That Troy City Council hereby **APPROVES** the application for an Industrial Facilities Exemption Certificate (IFEC) for Meritor Heavy Vehicles, LLC, Inc., at 2135 W. Maple, Troy, MI 48084, Parcel # 88-20-32-126-035, for personal property for a term of twelve (12) years, after completion, contingent upon the execution of a Letter of Agreement between the City of Troy and Meritor Heavy Vehicles, LLC, and payment of the application fee established in accordance with Public Act 198 of 1974, as amended; and

BE IT FURTHER RESOLVED, That the Mayor and City Clerk are hereby **AUTHORIZED** to execute the Letter of Agreement between the City of Troy and Meritor Heavy Vehicles, LLC, a copy of which shall be **ATTACHED** to the original Minutes of this meeting; and

BE IT FINALLY RESOLVED, That the City Clerk is hereby **AUTHORIZED** to complete the Application and **TRANSMIT** same to the State Tax Commission, Treasury Building, P.O. Box 30471, Lansing, MI 48909-7971.

Yes: Beltrami, Fleming, Kerwin, McGinnis, Slater, Schilling  
No: Howrylak

- b) **Reconsideration of Resolution #2011-01-008 Request for Consideration to Grant an Industrial Facilities Exemption Certificate (IFEC for Plant Rehabilitation, to Meritor Heavy Vehicles, LLC, 2135 W. Maple, Troy, MI 48084**

RESOLVED, That Troy City Council **RECONSIDERS** Resolution #2011-01-008 Request for Consideration to Grant an Industrial Facilities Exemption Certificate (IFEC for Plant

Rehabilitation, to Meritor Heavy Vehicles, LLC, 2135 W. Maple, Troy, MI 48084, Moved by Slater and Seconded by McGinnis, as it appears below:

*WHEREAS, After due notice and proper hearing, the City Council of the City of Troy on January 24, 2011, established a Plant Rehabilitation District (PRD) for property known as 2135 W. Maple, Troy, MI 48084, Parcel # 88-20-32-126-035;*

*WHEREAS, An Application has been submitted by Meritor Heavy Vehicles, LLC, for an Industrial Facilities Exemption Certificate (IFEC) for Plant Rehabilitation, for real property at 2135 W. Maple, Troy, MI 48084, for twelve (12) years after completion; and*

*WHEREAS, After due an proper notice by the City Clerk, the City Council, on January 24, 2011, held a Public Hearing giving opportunity for comment by all taxing units as to the possibility that the granting of a Industrial Facilities Exemption Certificate (IFEC) for Plant Rehabilitation, for Meritor Heavy Vehicles, LLC, at 2135 W. Maple, Troy, MI 48084 may have the effect of substantially impeding the operation of the taxing unit, or impairing the financial soundness of the taxing unit;*

*NOW, THEREFORE, BE IT RESOLVED, That Troy City Council has hereby **FOUND** that the granting of a Industrial Facilities Exemption Certificate (IFEC) for Plant Rehabilitation, for Meritor Heavy Vehicles, LLC, at 2135 W. Maple, Troy, MI 48084 shall not substantially impede the operation of the City of Troy or the other taxing units, **NOR HAS IT BEEN FOUND** that the granting of the Industrial Facilities Exemption Certificate (IFEC) for Plant Rehabilitation, will impair the financial soundness of the City of Troy, or the other taxing units which levy taxes on said property; and*

*BE IT FURTHER RESOLVED, That Troy City Council hereby **APPROVES** the application for a Industrial Facilities Exemption Certificate (IFEC) for Plant Rehabilitation, for Meritor Heavy Vehicles, LLC, Inc., at 2135 W. Maple, Troy, MI 48084, Parcel # 88-20-32-126-035, for real property for a term of twelve (12) years after completion, contingent upon the execution of a Letter of Agreement between the City of Troy and Meritor Heavy Vehicles, LLC, and in accordance with Public Act 198 of 1974, as amended; and*

*BE IT FURTHER RESOLVED, That the Mayor and City Clerk are hereby **AUTHORIZED** to execute the Letter of Agreement between the City of Troy and Meritor Heavy Vehicles, LLC, a copy of which shall be **ATTACHED** to the original Minutes of this meeting; and*

*BE IT FINALLY RESOLVED, That the City Clerk is hereby **AUTHORIZED** to complete the Application and **TRANSMIT** same to the State Tax Commission, Treasury Building, P.O. Box 30471, Lansing, MI 48909-7971.*

Yes: Fleming, Kerwin, McGinnis, Slater, Schilling, Beltramini  
No: Howrylak

- c) **Proposed Resolution to Amend Reconsidered Resolution #2011-01-007 Request for Consideration to Grant an Industrial Facilities Exemption Certificate (IFEC to Meritor Heavy Vehicles, LLC – 2135 W. Maple, Troy, MI 48084, as Directed by the State Tax Commission**

RESOLVED, That Troy City Council hereby **AMENDS** Resolution #2011-01-007, *Establishment of an Industrial Facilities Exemption Certificate (IFEC)* by **STRIKING** it in its entirety and **SUBSTITUTING** it with the following:

*WHEREAS, After due notice and proper hearing, the City Council of the City of Troy on January 24, 2011, established an Industrial Development District (IDD) for property known as 2135 W. Maple, Troy, MI. 48084, Parcel # 88-20-32-126-035; and*

*WHEREAS, An Application has been submitted by Meritor Heavy Vehicles, LLC, for an Industrial Facilities Exemption Certificate (IFEC) for personal property at 2135 W. Maple, Troy, MI. 48084, for six (6) years, after completion; and*

*WHEREAS, After due and proper notice by the City Clerk, the City Council, on January 24, 2011, held a Public Hearing giving opportunity for comment by all taxing units as to the possibility that the granting of an Industrial Facilities Exemption Certificate (IFEC) for Meritor Heavy Vehicles, LLC, at 2135 W Maple, Troy, MI 48084 may have the effect of substantially impeding the operation of the taxing unit, or impairing the financial soundness of the taxing unit; and*

*WHEREAS, The aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Troy, after granting this certificate will not exceed 5% of an amount equal to the sum of the SEV of the City of Troy, plus the SEV of real and personal property thus exempted;*

*NOW, THEREFORE, BE IT RESOLVED, That Troy City Council has **FOUND THAT THE GRANTING** of an Industrial Facilities Exemption Certificate (IFEC) for Meritor Heavy Vehicles, LLC, at 2135 W. Maple, Troy, MI 48084 shall not substantially impede the operation of the City of Troy or the other taxing units, **NOR HAS IT BEEN FOUND THAT THE GRANTING** of the Industrial Facilities Exemption Certificate (IFEC) will impair the financial soundness of the City of Troy, or the other taxing units which levy taxes on said property; and*

*BE IT FURTHER RESOLVED, That Troy City Council hereby **APPROVES** the application for an Industrial Facilities Exemption Certificate (IFEC) for Meritor Heavy Vehicles, LLC, Inc., at 2135 W. Maple, Troy, MI 48084, Parcel # 88-20-32-126-035, for personal property for a term of twelve (12) years, after completion, **CONTINGENT** upon the execution of a Letter of Agreement between the City of Troy and Meritor Heavy Vehicles, LLC, and payment of the application fee established in accordance with Public Act 198 of 1974, as amended; and*

*BE IT FURTHER RESOLVED, That the Mayor and City Clerk are **AUTHORIZED TO EXECUTE** the Letter of Agreement between the City of Troy and Meritor*

*Heavy Vehicles, LLC, a copy of which shall be **ATTACHED** to the original Minutes of this meeting; and*

*BE IT FINALLY RESOLVED, That the City Clerk is hereby **AUTHORIZED TO COMPLETE** the Application and **TRANSMIT** same to the State Tax Commission, Treasury Building, P.O. Box 30471, Lansing, MI 48909-7971.*

- d) **Proposed Resolution to Amend Reconsidered Resolution #2011-01-008 Request for Consideration to Grant an Industrial Facilities Exemption Certificate (IFEC) for Plant Rehabilitation, to Meritor Heavy Vehicles, LLC 2135 W. Maple, Troy, MI 48084, as Directed by the State Tax Commission**

RESOLVED, That Troy City Council hereby **AMENDS** Resolution #2011-01-008, *Establishment of an Industrial Facilities Exemption Certificate (IFEC) for Plant Rehabilitation* by **STRIKING** it in its entirety and **SUBSTITUTING** it with the following:

*WHEREAS, After due notice and proper hearing, the City Council of the City of Troy on January 24, 2011, established a Plant Rehabilitation District (PRD) for property known as 2135 W. Maple, Troy, MI 48084, Parcel # 88-20-32-126-035; and*

*WHEREAS, An Application has been submitted by Meritor Heavy Vehicles, LLC, for an Industrial Facilities Exemption Certificate (IFEC) for Plant Rehabilitation, for real property at 2135 W. Maple, Troy, MI 48084, for twelve (12) years after completion; and*

*WHEREAS, After due an proper notice by the City Clerk, the City Council, on January 24, 2011, held a Public Hearing giving opportunity for comment by all taxing units as to the possibility that the granting of a Industrial Facilities Exemption Certificate (IFEC) for Plant Rehabilitation, for Meritor Heavy Vehicles, LLC, at 2135 W. Maple, Troy, MI 48084 may have the effect of substantially impeding the operation of the taxing unit, or impairing the financial soundness of the taxing unit; and*

*WHEREAS, The aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Troy, after granting this certificate will not exceed 5% of an amount equal to the sum of the SEV of the City of Troy, plus the SEV of real and personal property thus exempted;*

*NOW, THEREFORE, BE IT RESOLVED, That Troy City Council has **FOUND THAT THE GRANTING** of a Industrial Facilities Exemption Certificate (IFEC) for Plant Rehabilitation, for Meritor Heavy Vehicles, LLC, at 2135 W. Maple, Troy, MI 48084 shall not substantially impede the operation of the City of Troy or the other taxing units, **NOR HAS IT BEEN FOUND THAT THE GRANTING** of the Industrial Facilities Exemption Certificate (IFEC) for Plant Rehabilitation, will impair the financial soundness of the City of Troy, or the other taxing units which levy taxes on said property; and*

*BE IT FURTHER RESOLVED, That Troy City Council hereby **APPROVES** the application for an Industrial Facilities Exemption Certificate (IFEC) for Plant Rehabilitation for Meritor Heavy Vehicles, LLC, at 1235 W. Maple, Troy, MI 48084, Parcel # 88-20-32-126-035, for real property for a term of twelve (12) years, after completion, **CONTINGENT** upon the execution of a Letter of Agreement between the City of Troy and Meritor Heavy Vehicles, LLC, and in accordance with Public Act 198 of 1974, as amended; and*

*BE IT FURTHER RESOLVED, That the Mayor and City Clerk are **AUTHORIZED TO EXECUTE** the Letter of Agreement between the City of Troy and Meritor Heavy Vehicles, LLC, a copy of which shall be **ATTACHED** to the original Minutes of this meeting; and*

*BE IT FINALLY RESOLVED, That the City Clerk is hereby **AUTHORIZED TO COMPLETE** the Application and **TRANSMIT** same to the State Tax Commission, Treasury Building, P.O. Box 30471, Lansing, MI 48909-7971.*

Yes: Beltramini, Fleming, Kerwin, McGinnis, Slater, Schilling  
No: Howrylak

#### **MOTION PASSED**

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#### **I-6 Contract Modification: Drive Approach Replacements - Section 35 Water Main Replacement Project**

Resolution #2011-08-186  
Moved by Slater  
Seconded by Kerwin

**RESOLVED**, That a contract modification to Dilisio Contracting, Inc., of Clinton Township, MI for residential drive approach and concrete curb replacements in the Section 35 Water Main Replacement project area be **APPROVED** to Dilisio Contracting, Inc., of Clinton Township, MI at an estimated total cost of \$131,400.

**BE IT FURTHER RESOLVED**, That if additional work is required such additional work is **AUTHORIZED** in an amount not to exceed 10% of the contract modification amount.

Yes: All-7  
No: None

#### **MOTION PASSED**

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#### **I-7 Application for Transfer of Stock for A&S Babi, Inc. (John's Party Store)**

Resolution #2011-08-187  
Moved by Kerwin  
Seconded by Howrylak

**(a) Transfer Stock**

RESOLVED, That Troy City Council hereby **CONSIDERS** for **APPROVAL** a liquor license request as indicated below, and hereby **AUTHORIZES** the Mayor and City Clerk to **EXECUTE** the document, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

<b>Liquor License Applicant :</b>	<b>A &amp; S Babi, Inc. (John's Party Store)</b>
<b>Type of License Requested :</b>	<b>Transfer All Stock Interest in 2010 SDD and SDM Licensed Corporation, wherein existing stockholder Adel H. Babi Transfers 1,000 Shares of Stock to New Stockholder Sana Thomas Babi.</b>
<b>Located at :</b>	<b>4009 Livernois, Troy, MI 48098, Oakland County</b>
<b>MLCC Request # :</b>	<b>607015</b>

and

**(b) Agreement**

WHEREAS, The Troy City Council deems it necessary to enter into agreements with applicants for liquor licenses for the purpose of providing civil remedies to the City of Troy in the event licensees fail to adhere to Troy Codes and Ordinances;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **APPROVES** an agreement with the liquor license applicant named in the approved resolution above, and hereby **AUTHORIZES** the Mayor and City Clerk to **EXECUTE** the document, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

Yes: All-7  
No: None

**MOTION PASSED****J. CONSENT AGENDA:****J-1a Approval of "J" Items NOT Removed for Discussion**

Resolution #2011-08-188  
Moved by Fleming  
Seconded by Howrylak

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented with the exception of Item(s) J-4a, which **SHALL BE CONSIDERED** after Consent Agenda (I) items, as printed.

Yes: All-7  
No: None

**MOTION PASSED**

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**J-1b Address of “J” Items Removed for Discussion by City Council**

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**J-2 Approval of City Council Minutes**

Resolution #2011-08-188-J-2

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a. Regular City Council Meeting of July 25, 2011

---

**J-3 Proposed City of Troy Proclamations: None Submitted**

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**J-4 Standard Purchasing Resolutions**

- b. Standard Purchasing Resolution 10: Travel Authorization and Approval to Expend Funds for Council Member Travel Expenses – Michigan Municipal League’s Annual Convention – October 4-7, 2011 Grand Rapids

Resolution #2011-08-188-J-4b

RESOLVED, That Council members are **AUTHORIZED** to attend the Michigan Municipal League’s Annual Convention on October 4 – 7, 2011 in Grand Rapids, Michigan, in accordance with accounting procedures of the City of Troy.

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**J-5 Request for Acceptance of a Storm Sewer and Surface Drainage Easement from Gary A. and Brenda F. Abitheira – Sidwell #88-20-27-481-024**

---

Resolution #2011-08-188-J-5

RESOLVED, That Troy City Council hereby **ACCEPTS** the storm sewer and surface drainage easement from Gary A. and Brenda F. Abitheira, owners of the property having Sidwell #88-20-27-481-024, and

BE IT FURTHER RESOLVED, That the City Clerk is hereby **DIRECTED** to record the easement with the Oakland County Register of Deeds, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

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**J-6 Paul Garfield v. City of Troy**

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Resolution #2011-08-188-J-6

RESOLVED, That the City Attorney is hereby **AUTHORIZED** and **DIRECTED** to represent the City of Troy in any and all claims and damages in the matter of *Paul Garfield v. City of Troy* (Oakland County Circuit Court Case No. 11-120353-AA). Furthermore, the City Attorney is **AUTHORIZED** to pay necessary costs and expenses and to retain any necessary expert witnesses to adequately represent the City.

**J-4 Standard Purchasing Resolutions****a) Standard Purchasing Resolution 4: MITN Cooperative Award – Purchase of Fire Apparatus**

Resolution #2011-08-189  
Moved by Fleming  
Seconded by Beltramini

RESOLVED, That Troy City Council hereby **APPROVES** a contract for the purchase of two (2) PUC fire apparatus pumpers from the lowest acceptable bidder, Pierce Manufacturing Inc. of Wisconsin c/o Halt Fire Inc. of Wixom, MI, through a MITN Cooperative Award hosted by the Brighton Area Fire Department (BAFD) for an estimated total cost of \$1,025,345.00.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon contractor's submission of properly executed contract documents, including bonds, insurance certificates and all other specified requirements.

Yes: All-7  
No: None

**MOTION PASSED****K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:**

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**K-1 Announcement of Public Hearings:**

- a) Announcement of Public Hearings for Industrial Development District (IDD) and Industrial Facilities Exemption Certificate (IFEC) for Inteva Products, LLC at 1401 Crooks

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**K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted****L. COUNCIL REFERRALS:**

Items Advanced to the City Manager by Individual City Council Members for Placement on the Agenda

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**L-1 No Council Referrals Advanced****M. COUNCIL COMMENTS**

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**M-1 No Council Comments Advanced**

Council Member Beltramini shared information about public access computers at the Library.

City Council discussed improving transparency within the organization and gave Management direction on a budget update.

## **N. REPORTS**

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### **N-1 Minutes – Boards and Committees:**

- a) Zoning Board of Appeals-Final-May 17, 2011
  - b) Zoning Board of Appeals-Study-Final-May 17, 2011
  - c) Zoning Board of Appeals-Draft-June 21, 2011
  - d) Planning Commission-Draft-July 12, 2011
  - e) Planning Commission-Final-July 12, 2011
- Noted and Filed
- 

### **N-2 Department Reports: None Submitted**

Noted and Filed

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### **N-3 Letters of Appreciation:**

- a) Letter of Appreciation from Meghan Shea-Keenan and Cory Miglio to the Troy Fire Department
  - b) Letter of Appreciation from Jon Pascal of Krav Maga Worldwide, Inc. to Sergeant Ostrowski Regarding Officer Fitzpatrick and Officer Zagacki
  - c) Letter of Appreciation from Claudia Mills of Home Instead to Chief Mayer Regarding Officer Reynolds
- Noted and Filed
- 

### **N-4 Proposed Proclamations/Resolutions from Other Organizations: None Proposed**

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## **O. STUDY ITEMS**

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### **O-1 No Study Items Presented**

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## **P. CLOSED SESSION:**

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### **P-1 No Closed Session Requested**

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## **Q. ADJOURNMENT**

The meeting **ADJOURNED** at 9:28 PM.

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Mayor Louise E. Schilling

---

M. Aileen Bittner  
Acting City Clerk

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## CITY COUNCIL AGENDA ITEM

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August 4, 2011

To: John Szerlag, City Manager

From: Beth Tashnick, Manager's Office Coordinator

Subject: Standard Purchasing Resolution #10: Travel Authorization and Approval to Expend Funds for Council Member Travel Expenses – National League of Cities (NLC) Congress of Cities & Exposition

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The NLC Congress of Cities & Exposition is scheduled to take place November 9 – 12, 2011 in Phoenix, Arizona.

Funds utilized will come from Council's *Education & Training* account.

A resolution has been provided so that City Council may authorize and approve the expenditure of funds on travel expenses for any Council members interested in attending this conference.

# Congress of Cities & Exposition



## Register Online!

This year's conference will have a restructured format to allow for more in-depth exploration of the most pressing challenges facing cities. Register online or modify an existing registration for the 2011 Congress of Cities and Exposition, November 9-12 in Phoenix!

1 2 3

## Five Conference Programs in One!

This year's Congress of Cities offers four concurrent conferences to offer more in-depth exploration of the most pressing challenges facing cities. All conference programming will incorporate keynote speakers, workshops, peer networking sessions and workshops on the impact that immigration has on communities. Attendees can choose one of the concurrent conferences or be a "generalist" by sampling from all workshops and sessions. [Read more](#)



The Economic Development Conference will help local leaders foster global economic linkages and encourage entrepreneurship and small business — both critical ingredients to more competitive cities in a 21st century economy. [More](#)



The Green Cities Conference will offer attendees an opportunity to explore and network across several topics fundamental to building and maintaining strong sustainability programs. Cities are clear and essential leaders in the promotion, development, and implementation of sustainability activities, programs, and policies. [More](#)



The Infrastructure Conference will explore several topics fundamental to building and maintaining strong communities and regions. Programming and activities have been designed to focus on practical skills, tools and resources geared toward cities of all population sizes. [More](#)



The National Summit on Your City's Families offers city officials a unique opportunity to learn effective and promising approaches for ensuring that every child has opportunities to learn and grow, a safe neighborhood to call home, a healthy lifestyle and environment, and a financially fit family in which to thrive. [More](#)



A message from NLC President, James Mitchell, Jr.

## Special Thanks to our Sponsors!



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## CITY COUNCIL ACTION REPORT

August 15, 2011

TO: John Szerlag, City Manager

FROM: Susan A. Leirstein, Purchasing Director  
William S. Nelson, Fire Chief

SUBJECT: Standard Purchasing Resolution 4: MITN Cooperative Award –  
City of Rochester Hills – Fire Hose Testing

### **Background**

In 2009, the City of Rochester Hills obtained bids for fire hose testing via the Michigan Intergovernmental Trade Network (MITN) website of which the City of Troy is part.

The City of Rochester Hills accepted the low bid received from Waterway Michigan LLC for a one-year contract with options to renew for two additional one-year periods for unloading, testing and reloading fire hose. The City of Rochester Hills has exercised the second option to renew for 2011 and extended the award to MITN Purchasing Cooperative members. All pricing, terms and conditions from Waterway remain the same as originally bid.

Fire hose is required to be tested annually by the National Fire Protection Association standards. This hose testing project is for the 2011-2012 fiscal year.

### **Financial Considerations**

Funds are budgeted for this service in the 2011-2012 fiscal year under Fire Halls, Contractual Services, General Account #344.7802.070.

Due to the MITN program the total purchase is estimated at \$10,603.00

### **Recommendation**

City management and the Fire Department request authorization to contract for fire hose testing services from the low bidder, Waterway Michigan, LLC, of Caledonia, MI, as a result of a MITN cooperative award for the unloading, testing and reloading of approximately 50,490 feet of fire hose for an estimated total cost of \$10,603.00.



innovative by nature

August 4, 2011

**Bryan K. Barnett**  
Mayor

City Council

**Ravi Yalamanchi**  
District 1

**J. Martin Brennan**  
District 2

**Greg Hooper**  
District 3

**Nathan Klomp**  
District 4

**Vern Pixley**  
At-Large

**James Rosen**  
At-Large

**Michael Webber**  
At-Large

City of Troy  
Attn: Susan Leirstein CPPB CPPO  
Director of Purchasing  
500 West Big Beaver  
Troy, Michigan 48084

Re: ITB-RH-09-011  
Fire Hose Testing

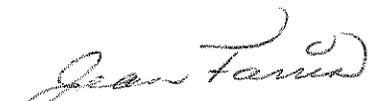
Dear Susan,

The City of Rochester Hills awarded a bid solicitation to Waterway, Caledonia, Michigan in 2009. The Invitation to Bid included language for options to renew for two (2) additional one (1) year periods. The City exercised its option to renew for 2011 fire hose testing with Waterway.

The award has been extended to the MITN Purchasing Cooperative members. The bid submitted by Waterway is attached for your information.

If you require further documentation, please let me know.

Sincerely,

  
Jean A. Farris CPPB  
Supervisor of Procurement



Waterway of Michigan , LLC.  
 3509 108<sup>th</sup> Street  
 Caledonia, Michigan, 49316  
 800-991-6297 – Phone/Fax  
 www.waterwayofmichigan.com  
**HOSE & LADDER TESTING CONTRACT**

DATE: 03/01/2011		County: Oakland	
FROM: Waterway of Michigan, LLC. 3509 108 <sup>th</sup> Street Caledonia, Michigan, 49316		TO: Troy FD 500 West Big Beaver Troy, MI, 48084 Att: Pete Hullinger 248-524-3419	
TOTAL FOOTAGE	Description	PER FT.	EXT.
50,490	Hose	\$0.21	\$10,602.90
TAX I.D.#		TAX	TOTAL: <b>\$10,602.90</b>

**SERVICE TEST INCLUDES:**

- Test all hose to NFPA 1962 standards
- Test all ground ladders to NFPA 1932 standards
- Unpack/Re-pack all hose beds & racks
- Check all couplings/lubricate/as needed
- Check and replace all gaskets as needed
- Stenciled numbering system
- Stencil station # or initials/upon request for additional fee
- Complete computer report
- **Waterway will provide all LABOR.**

Waterway, Inc. will inspect and service test all hose in accordance with the standards of the NFPA as set forth in the section titles "Care, Use and Maintenance of Fire Hose, Connections and Nozzles." It is expressly understood and agreed that Waterway, Inc. shall not be deemed or held liable, obligated or accountable upon or under any guarantees or warranties, express or implied, statutory, by operation of law, or otherwise, relative to the use of any tested fire hose, connections or nozzles after the date of inspection. Furthermore, Waterway, Inc. will not be held liable, obligated or accountable for any hose lengths that fail during testing under specified conditions and pressures.

The customer will be responsible for the water supply and any costs associated with the testing. A computer test record will be supplied upon payment for services.

\*\* \*\*\*\*\*24/7 COMPUTER RECORD ACCESS\*\*\*\*\*  
 \*\*\* PAYMENT DUE WITHIN 30 DAYS OF TEST COMPLETION \*\*\*  
 \*\*\* Sign and return one copy of this estimate. \*\*\*

SIGNATURE  DATE: 3-30-11

SEALED BIDS FOR FIRE HOSE TESTING

BID TABULATION

NAME	WATERWAY	FIRE CATT, LLC
ADDRESS	Caledonia MI	Troy, MI
On Site hose testing. Awarded vendor shall unload & re-load approx 190,000 ft of hose	2009 \$ .21/ft 2010 \$ .22/ft 2011 \$ .23/ft	2009 \$ .275/ft 2010 \$ .29/ft 2011 \$ .305/ft
On Site hose testing w/ community's personnel unloading & re-loading approx 150,000 ft of hose	2009 \$ .18/ft 2010 \$ .19/ft 2011 \$ .20/ft	2009 \$ .19/ft 2010 \$ .205/ft 2011 \$ .22/ft
References	Bedford Township Fire Dept Fowlerville Area Fire District Dansville Fire & Rescue	Troy Fire Department Ann Arbor Fire Department Franklin Bingham Fire Department
Complete list of service technicians including training & certifications. Can be submitted after bid opening upon City's request	Not Attached	Attached
Can meet insurance requirements	Yes	Yes
Exceptions:	Barcodes are not installed due to the fact that there has not been found a cost effective way to install a bar code that will hold up to the environmental conditions that the fire service puts the fire hose through.	1-Additional documentation of benefits utilizing Fire Catt are attached 2-An additional \$.02/ft will be charged if less than 6 fire dept personel are provided when community personnel are provided 3-An additional \$.02/ft will be charged if test location is less than 300 ft in length and 30 ft in width. 4-All hose testing will be completed by 10/31/2009

2



Dated: March 9, 2009

**NOTICE OF INTENT TO ACCEPT  
SEALED BIDS FOR FIRE HOSE TESTING  
ITB-RH-09-01 1**

Sealed bids for **FIRE HOSE TESTING** for the City of Rochester Hills and Oakland County Fire Departments will be received by the City of Rochester Hills at the Purchasing Division, 1000 Rochester Hills Drive, Rochester Hills, MI 48309 at **3:00 p.m.**, Local Time, **MONDAY, MARCH 30, 2009**, at which time and place said bids will be publicly opened and read aloud.

The complete specifications for the **FIRE HOSE TESTING** bid are included for your review.

The City of Rochester Hills officially distributes bid documents from the Purchasing Division or through the Michigan Intergovernmental Trade Network (MITN). Copies of bid documents obtained from any other source are not considered official copies. Only those vendors who obtain bid documents from either the Purchasing Division or the MITN System are guaranteed access to receive addendum information, if such information is issued. The first step to do business with the City is to become a registered vendor by visiting the City website at [www.rochesterhills.org](http://www.rochesterhills.org), select City Services, Purchasing and Vendor Registration to link to the MITN website. Final bid results will be posted on the MITN website after award.

Any deviation from the specifications must be noted on the bid.

**THE CITY OF ROCHESTER HILLS RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS.**

Please submit bid on or before the date and time given above to:

Jean A. Farris, CPPB, Supervisor of Procurement  
City of Rochester Hills  
1000 Rochester Hills Drive  
Rochester Hills, MI 48309

All bids (**3 copies**) must be submitted in a Sealed Envelope marked **“BID – “FIRE HOSE TESTING”** or electronically on the MITN website.

## SPECIFICATIONS

The City of Rochester Hills, Michigan is accepting bids for the City of Rochester Hills and other Oakland County Fire Departments for furnishing all equipment, labor and materials to provide fire hose testing for one (1) year with options to renew for two (2) additional one (1) year periods in accordance with the following specifications that are considered an integral part of this bid.

- I. Furnish on-site fire hose testing at locations to be designated by each Oakland County community in accordance with specifications. Awarded Vendor shall unload and re-load an approximate total of 190,000 feet of hose for the communities listed in this solicitation.
- II. Furnish on-site fire hose testing at locations to be designated by each Oakland County community with community's personnel unloading and re-loading an approximate total of 150,000 feet of hose in accordance with specifications for the communities listed in this solicitation.
- III. Awarded vendor shall contact each community to schedule hose testing times and locations. All hose testing shall be completed by August 15, 2009.

Quantities are estimates and not guaranteed. The entities will not be penalized for testing more or less than the stated quantities.

The Contractor shall confine his/her work to the area assigned in this project. The City will not be liable for damage to property due to the Contractor's negligence. The Contractor will be responsible for repairing any damage to any area not considered as part of the work.

The Contractor shall furnish all supervision, labor, insurance and supplies necessary to perform services. The Contractor is responsible for providing proper equipment and trained personnel to execute the requirements of the contract.

The City reserves the right to withhold any or all payments until any defects in performance have been satisfactorily corrected.

## PARTICIPATING OAKLAND COUNTY FIRE DEPARTMENTS

**Bloomfield Township Fire Dept**  
4200 Telegraph Road  
Bloomfield Hills, MI  
Attn: Assistant Chief Bigger  
248-433-7799

**Brandon Township Fire Dept**  
53 South St.  
Ortonville, MI  
Attn: Chief David Kwapis  
248-627-4000

**Commerce Township Fire Dept**  
2401 Glengary Rd.  
Commerce Twp., MI 48382  
Attn: Chief Joe Schornack  
248-560-0126

**Farmington Public Safety**  
23600 Liberty Street  
Farmington, MI  
Attn: Sgt. Reginald Madeline  
248-474-5500 Ext 241

**Franklin-Bingham Fire Dept**  
32707 Franklin Road  
Franklin, MI  
Attn: Chief Tony Averbuch  
248-626-9862

**Village of Holly**  
313 Broad Street  
Holly, MI  
Attn: Chief Steve McGee  
248-467-0078

**Independence Fire Dept**  
6500 Citation Drive  
Clarkston, MI 48346  
Attn: Chief Steve Ronk  
248-625-1924

**North Oakland County Fire Authority**  
PO Box 129  
Holly, MI  
Attn: Chief Jeremy Lintz  
248-634-4511 Ext 0

**Oakland Township Fire Dept**  
4393 Collins Road  
Rochester, MI  
Attn: Chief Bill Benoit  
248-651-6930

**Rochester Fire Dept**  
277 E. Second Street  
Rochester, MI 48307  
Attn: Chief John Cieslik  
248-651-4470

**Troy Fire Dept**  
500 W. Big Beaver Road  
Troy, MI  
Attn: Peter Hullinger  
248-524-3419

**Waterford Fire Dept**  
2495 Crescent Lake Road  
Waterford, MI 48329  
Attn: Dep. Chief Steve Booth  
248-618-7565

**Groveland Fire Dept**  
14645 Dixie Hwy.  
Holly, MI 48442  
Attn: Chief Steve McGee  
248-634-7722

**Huntington Woods Public Safety**  
12755 W. 11 Mile Road  
Huntington Woods, MI  
Attn: Lt. Neil Gensler  
248-541-1180

**Milford Fire Dept**  
1100 Atlantic Street  
Milford, MI  
Attn: Chief Larry Waligora  
248-684-2335

**Novi Fire Dept**  
42975 Grand River Avenue  
Novi, MI  
Attn: Dist, Chief Jeff Johnson  
248-866-8213

**Pontiac Fire Dept**  
123 E. Pike  
Pontiac, MI  
Attn: Dept Chief Mike Wells  
248-758-3501

**Rochester Hills Fire Dept**  
1111 Horizon Court  
Rochester Hills, MI 48309  
Chief Ron Crowell  
248-656-4720

**Walled Lake Fire Dept**  
1499 E. West Maple  
Walled Lake, MI 48390  
Attn: Chief Ken Van Sparrentak  
248-960-2045

**Wixom Fire Dept**  
1345 N. Wixom Road  
Wixom, MI  
Attn: Chief Jeff Roberts  
248-624-1055

Each City or Government entity will provide their own purchase order(s) and testing locations(s) and they must be invoiced separately to the address indicated on their individual purchase orders. Each City or Government entity will only assume responsibility for payment or orders placed for that entity.

**SPECIFICATIONS**

Bids are requested for fire hose testing per the most recent revision of NFPA 1962 standard as per the specifications contained herein:

- Fire hose testing service shall include but not be limited to the following: labor, travel, per diem, equipment and incidentals to test each hose length including multiple diameter lengths simultaneously to test pressures as per the most recent revision of NFPA standard 1962.
- The successful contractor shall test hose on-site in the City of Rochester Hills and other Oakland County communities at mutually agreed upon locations to stated service ratings.
- The service shall be provided on consecutive days until completion, all hose shall be returned to the hose bed or hose rack that it was removed from.
- The contractor shall furnish a hard copy and an electronic copy of the test results within two (2) weeks of testing.
- The hose shall also be bar coded and permanently identified with stenciling. Please specify any other tracking system offered by your company.

**OPTIONAL – ADDITIONAL ENTITIES:**

**EXTENSION OF AWARD TO THE MICHIGAN INTERGOVERNMENTAL TRADE NETWORK COOPERATIVE**

The City of Rochester Hills is a member of MITN (Michigan Intergovernmental Trade Network Cooperative). If your company is awarded item(s) referenced in the Invitation To Bid, the cooperative governmental entities may wish to issue a purchase order for the item(s) awarded in the bid proposal. Each entity is responsible for their own payments and is to be considered individually for billing and collection purposes. Each entity will provide their own delivery location(s) and must be invoiced separately to the address indicated on their purchase order.

  X   If an award is made by the City of Rochester Hills, it is agreed that the contract will be extended to MITN Purchasing Cooperative members and associate entities under the same prices, terms and conditions.

       Our company is **NOT** interested in extending the contract to other MITN Cooperative members not included on the original solicitation.

## **GENERAL REQUIREMENTS**

The successful bidder must meet and provide all requirements as outlined in the specifications contained herein. All bids shall be in conformance with and subject to Specifications and other bid documents as contained herein.

To receive consideration, bids shall be received prior to the specified time of opening as designated in the bid documents. **NO LATE BIDS WILL BE ACCEPTED.** Bids received after the time or date prescribed herein shall not be considered for award. The City reserves the right to postpone the bid opening for its own convenience. Bidders shall use the bid documents furnished as none other may be accepted. Bids are considered received when in the possession of the City's Purchasing Division. Bids may be mailed or delivered to the City of Rochester Hills Purchasing Division or submitted electronically through the MITN website. No faxed or other forms of electronic submission will be accepted.

The Bid Form must be completed entirely and submitted with the Bid.

All bid prices shall remain in effect for at least ninety (90) days from the date of the bid opening to allow for the award of the bid.

No bidder may withdraw a bid after the actual date of the opening thereof except in a case where a bidder demonstrates to the City's reasonable satisfaction that a material and substantial mistake was made in preparing the bid, in which event the bidder shall have 24 hours after the opening of the bid to deliver to the City a notice, in writing, that the bidder desires to withdraw the bid and state the reasons therefore. Once a bid is withdrawn, it may not be re-bid.

The City reserves the right to reject any and all bids and to waive any defect or irregularity in bids. The City reserves the right to accept any separate item in the bid; and to accept the bid that in the opinion of the City is to the best advantage and interest of the public based on price, availability and service.

The City of Rochester Hills reserves the right to split or abstract any or all bid proposals and award multiple contracts from the same bid when in its judgment it best serves the City of Rochester Hills.

Any deviations from the specifications must be noted in the proposal.

The City reserves the right to waive any informalities or immaterial omissions or defects not involving price, time or changes in the work. In the case of error in the extension of prices in the bid or other arithmetic error, the unit price shall govern.

No bid will be accepted from any person, firm or corporation who is in arrears upon and obligation to the City or who otherwise may be deemed irresponsible or unreliable to the City.

### **THE CITY OF ROCHESTER HILLS RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS.**

All correspondence or inquiries from interested vendors regarding this bid proposal shall be directed to the attention of: Jean Farris, Supervisor of Procurement, City of Rochester Hills, Purchasing Division, 1000 Rochester Hills Drive, Rochester Hills, MI 48309, 248-841-2538; [farrisj@rochesterhills.org](mailto:farrisj@rochesterhills.org)

Only those persons designated above are authorized to seek additional information from prospective vendors regarding their bid proposals. Correspondence or inquiries made directly to vendors regarding their bid proposals from all other persons are to be directed to those City employees designated above for appropriate review and response.

Any significant explanation desired by a bidder, regarding the meaning or interpretation of the Bid must be requested with sufficient time allowed for a reply to reach all prospective bidders before the submission of their bids. Any information given to a prospective bidder concerning the bid will be furnished to all prospective bidders as an amendment or an addendum to the bid, if such information would be of significance to uninformed bidders. The City shall make the sole determination as to the significance to uninformed bidders. Questions regarding the bid **must be made in writing prior FRIDAY, MARCH 20, 2009, at 12:00 noon**, at which time a response will be prepared and forwarded to all vendors.

Municipalities are exempt from Michigan State Sales and Federal Excise taxes. Prices quoted shall not include Federal or State taxes. The City will furnish the successful bidder with tax exemption certificates upon request.

Unless otherwise stated by bidder, the bids will be considered as being in strict accordance with the City's applicable standard specifications, and any special specifications as outlined in the bid document. Reference to particular trade names, manufacturers, or model numbers are made for descriptive purposes to guide the bidder in interpreting the requirements of the City, and should not be construed as excluding bids on other trade names, manufacturers, or model numbers unless otherwise stated. However, the Bidder, if awarded the contract, will be required to furnish the particular item referred to in the specifications or description unless departure or substitution is clearly noted and described in the bid.

The City of Rochester Hills shall accept no changes to the bid document made by the vendor unless those changes are set out in the "Exceptions" provision of the authorized version of the bid document. Bidders are cautioned that any alternate bid, unless requested by Purchasing, or any changes, insertions or omissions to the terms and conditions, specifications or any other requirements or this bid, may be considered non-responsive, and at the opinion of the City, may result in rejection of the bid.

All costs incurred in the preparation and presentation of this proposal, in any way whatsoever; shall be wholly absorbed by the prospective firm. All supporting documentation will become the property of the City of Rochester Hills unless requested otherwise at the time of submission. Ownership of all data, materials and documentation originated and prepared for the City of Rochester Hills pursuant to the Invitation to Bid and the subsequent contract shall belong exclusively to the City of Rochester Hills. Michigan FOIA requires the disclosure, upon request, of all public records that are not exempt from disclosure under Section 13 of the Act, which are subject to disclosure under the Act. Therefore, confidentiality of information submitted in response to this Invitation to Bid is not assured.

The City of Rochester Hills shall reserve the right to terminate the contract without penalty upon 30 days written notice due to poor performance or for any reason deemed to be in its best interest. A designated representative of the City of Rochester Hills will be solely responsible for determining acceptable performance levels. His/her decision will be deemed in the City of Rochester Hills' best interest and will be final. The City of Rochester Hills reserves the right to re-award the contract to the second most qualified bidder, re-bid the contract, or do whatever is deemed to be in its best interest.

The contractor shall represent that all tasks will be performed in accordance with generally acceptable professional standards and further represents that advice and consultation provided will be within its authority

and capacity as a professional. The firm will comply with the regulations, laws, ordinances and requirements of all levels of government applicable to the requested services.

The contractor shall not subcontract any or all portions of the work unless the City grants prior written approval. Any subcontractor, so approved, shall be bound by the terms and conditions of this contract. The contractor shall be fully liable for all acts and omissions of its subcontractor(s) and shall indemnify the City of Rochester Hills for such acts or omissions.

All work shall meet with the approval of the Fire Chief or his authorized representative, as conforming to the provisions and requirements of this contract.

Contracts for work under this proposal will obligate the firm or firms to not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment on a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status pursuant to the Elliot Larsen Civil Rights Act, 1976, P.A. 453. The contractor and the City shall also comply with the provisions of the Michigan Handicappers Civil Rights Act, 1976, P.A. 220 and the Federal Rehabilitation Act of 19073, P.A. 93 112, 87 Stat. 394, which require that no employee or client or otherwise qualified firm participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal Assistance. No person shall, on the grounds of race, creed, color, sex, age national origin, height, weight, handicap or marital status be excluded from participation, in be denied the proceeds of or be subject to discrimination in the performance of this contract. The contractor shall comply with all applicable regulations promulgated pursuant to the Civil Rights Act of 1964, as amended. The successful proposer shall furnish documentation complying with State of Michigan and Federal laws relating to discrimination under Equal Employment Opportunity (EEO).

### **AWARD OF CONTRACT**

The bid will be awarded to the responsible, responsive bidder whose bid conforming to this solicitation will be most advantageous to the City, price and other factors considered.

The City reserves the right to reject any and all bids, in part or whole, and to waive any informalities or irregularities in bids received.

### **CHANGES AND ADDENDA**

Each change or addendum issued in relation to this bid will be on file in the Purchasing Division and posted on the MITN system. It shall be the bidder's responsibility to make inquiry as to the changes or addenda issued. All such changes or addenda shall become part of the contract and all bidders shall be bound by such changes or addenda.

It shall be the bidder's responsibility to make inquiry as to the changes or addenda issued. All such changes or addenda shall become a part of the contract and all bidders shall be bound by such changes or addenda.

### **METHOD OF PAYMENT**

Payment shall be made from supplier's invoice submitted to cover items received and accepted during the billing period. Invoices must contain the purchase order number under which the contract is awarded.

Partial payments are not authorized on individual written purchase orders issued for this procurement. Payment will be made upon final delivery and acceptance of all services/equipment/supplies ordered on each purchase order issued.

Any bid submitted which requires a down payment or prepayment for services prior to performance and acceptance as being in conformance with specifications will not be considered for award. No payments will be made until work/service is performed to the satisfaction of the authorized entity representative.

## **INSURANCE REGULATIONS**

The contractor shall not commence work, nor will the City sign a Contract, until vendor has obtained and delivered to the City of Rochester Hills the certificate of insurance required under this paragraph. All insurance carriers must be acceptable to the City and licensed and admitted to do business in the State of Michigan.

A new certificate of insurance shall be provided to the City each year at the time of policy renewal. New certificates shall be delivered to the City in the same format as outlined in the SAMPLE certificate attached. Failure of the Consultant to maintain the required insurance shall be grounds for contract cancellation.

1. Workers' Compensation Insurance: The Contractor shall procure and maintain during the life of this contract, Workers' Compensation Insurance, including employers Liability Coverage, in accordance with all applicable statutes of the State of Michigan.
2. Commercial General Liability Insurance. The Contractor shall procure and maintain during the life of the contract, Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$1,000,000 per occurrence, Personal Injury, Bodily Injury and Property Damage. Coverage shall include the following extensions: (A) Contractual Liability; (B) Products and Completed Operations Liability with limits of liability not less than \$1,000,000; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent; (E) Deletion of all Explosion, Collapse and Underground (XCU) Exclusions, if applicable.
3. Motor Vehicle Liability. The Contractor shall procure and maintain during the life of this contract Motor Vehicle Liability Insurance, including Michigan No-Fault Coverages, with limits of liability of not less than \$1,000,000 per occurrence combined single limit Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.
4. Umbrella Liability Insurance. The Consultant shall procure and maintain during the life of this contract Umbrella Liability Insurance with limits of liability of not less than \$1,000,000 per occurrence.
5. Additional Insured. Commercial General Liability and Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating the following shall be Additional Insureds "The City of Rochester Hills, all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and board members, including employees and volunteers thereof. This coverage shall be primary to the Additional Insureds, and not contributing with any other insurance or similar protection available to the Additional Insureds, whether other available coverage be primary, contributing or excess."
6. Cancellation Notice. Workers' Compensation Insurance, Commercial General Liability Insurance and Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating the

following "It is understood and agreed that Sixty (60) days Advance Written Notice of Cancellation, Non-Renewal, Reduction and/or Material Change shall be sent to City of Rochester Hills, 1000 Rochester Hills Drive, Rochester Hills, Michigan 48309."

6. If any of the above coverages expire during the term of the contract, the Consultant shall deliver renewal certificates and/or policies to the City of Rochester Hills at least ten (10) days prior to the expiration date.

#### Hold Harmless

To the fullest extent permitted by law, Vendor agrees to defend, pay in behalf of, indemnify and hold harmless the City of Rochester Hills, its elected and appointed officials, employees and volunteers and others working in behalf of the City of Rochester Hills against any and all claims, demands, suits, or loss, including all costs and attorney fees connected therewith, and for any damages which may be asserted, claimed or recovered against or from the City of Rochester Hills, its elected and appointed officials, employees, volunteers or others working in behalf of the City of Rochester Hills by reason of personal injury, including bodily injury and death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this contract.

**BID FORM – ITB-RH-09-01 1 FIRE HOSE TESTING**

Each bidder must use the attached Bid Form to submit their bid.

**BIDDER SHALL COMPLETE EVERY SPACE IN THIS SECTION. FAILURE TO COMPLETE EVERY SPACE ON THIS FORM MAY DISQUALIFY BID! PRICES SHALL REMAIN FIRM FOR 90 DAYS OR BID AWARD, WHICHEVER COMES FIRST, EXCEPT THE SUCCESSFUL BIDDER WHOSE PRICES SHALL REMAIN FIRM FOR THE ENTIRE CONTRACT PERIOD.**

- I. Furnish on-site fire hose testing at locations to be designated by each Oakland County community in accordance with specifications. Awarded Vendor shall unload and re-load an approximate total of 190,000 feet of hose for the communities listed in this solicitation.

<u>YEAR 2009</u> (Unit Price Per Foot)	<u>YEAR 2010</u> (Unit Price Per Foot)	<u>YEAR 2011</u> (Unit Price Per Foot)
\$ 0.21 /foot	\$ 0.22 /foot	\$ 0.23 /foot

- II. Furnish on-site fire hose testing at locations to be designated by each Oakland County community with community’s personnel unloading and re-loading an approximate total of 150,000 feet of hose in accordance with specifications for the communities listed in this solicitation.

<u>YEAR 2009</u> (Unit Price Per Foot)	<u>YEAR 2010</u> (Unit Price Per Foot)	<u>YEAR 2011</u> (Unit Price Per Foot)
\$ 0.18 /foot	\$ 0.19 /foot	\$ 0.20 /foot

All prices bid are to be in U.S. Currency.

**REFERENCES:**

Company shall list at least (3) clients who have recently had similar work performed by your company.

COMPANY: Bedford Township Fire Department

ADDRESS: 800 Jackman Rd

CITY: Temperance

ZIP: 48182

TELEPHONE: 734-847-8280

CONTACT: Joe Keane

EMAIL: [jkeane@bedfordmi.org](mailto:jkeane@bedfordmi.org)

COMPANY: Fowlerville Area Fire District

ADDRESS: 200 N Grand

CITY: Fowlerville

ZIP: 48836

TELEPHONE: 517-223-8561

CONTACT: John Wright

EMAIL: [Fowlerville-afd@cablespeed.com](mailto:Fowlerville-afd@cablespeed.com)

COMPANY: Dansville Fire & Rescue

ADDRESS: 1420 Johnson

CITY: Dansville

ZIP: 48819

TELEPHONE: 517-623-6691

CONTACT: Tim Whipple

EMAIL: [firechief@inghamtownship.com](mailto:firechief@inghamtownship.com)

Companies must provide a complete list of their service technicians and include the training and certifications held by those technicians. At the City's option, the documentation may be submitted after the bid opening but prior to bid award within 48 hours of a verbal request.

Attached

Not Attached

Company can meet insurance requirements as outlined herein.  Yes  No

Exceptions - Any exceptions, substitutions, deviations, etc., from the specifications must be stated below.

1 - Barcodes are not installed due to the fact that there has not been found a cost effective way to install a bar code that will hold up to the environmental conditions that the fire service puts the fire hose through.

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**BIDDER INFORMATION:**

**COMPANY NAME:** Waterway of Michigan

**ADDRESS:** 419 Greenview Dr

**CITY:** Caledonia                      **STATE:** MI                      **ZIP:** 49316

**TELEPHONE:** 616-622-2049                      **FAX:** 616-839-6000

**EMAIL:** dvanputten@waterwayinc.com

**COMPANY WEB ADDRESS:** www.waterwayinc.com

**DATE:** 3/30/2009

The undersigned hereby declares that he/she has carefully read and understands the Invitation to Bid, has full knowledge of the scope, nature, quantity and quality of work to be performed and will provide Fire Hose Testing, as described herein, for the price set forth in this bid. Any changes to the specifications and its impact on the final cost will be discussed and mutually agreed upon before the delivery of the services. Unless specified to the contrary, by the submission of a response to this Invitation to Bid, it will be interpreted as agreement to all provisions and requirements of this document and addendums thereto.

It is understood that all proposed prices shall remain in effect for at least ninety (90) days from the date of the bid opening to allow for the award and that, if chosen the successful vendor, the prices will remain firm through invoice.

The bidder affirms that he/she is duly authorized to execute this bid, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder and that the contents of this bid as to prices, terms or conditions have not been communicated by the undersigned, nor by any employee or agent, to any competitor, and will not be, prior to the award and the bidder has full authority to execute any resulting contract awarded as the result of, or on the basis of the bid.

By submission of a response, the Bidder agrees that at the time of submittal, he/she: (1) has no interest (including financial benefit, commission, finder's fee, or any other remuneration) and shall not acquire any interest, either direct or indirect, that would conflict in any manner or degree with the performance of Bidder's services, or (2) benefit from an award resulting in a "Conflict of Interest." A "Conflict of Interest" shall include holding or retaining membership, or employment, on a board, elected office, department, division or bureau, or committee sanctioned by and/or governed by the City of Rochester Hills. Bidders shall identify any interests, and the individuals involved, on separate paper with the response and shall understand that the City, at its discretion may reject their proposal.

The submission of a bid hereunder shall be considered evidence that the bidder is satisfied with respect to the conditions to be encountered and the character, quantity and quality of the work to be performed.

**Representative's Name: David Van Putten**

**Title: Vice President**

**Signature: **



## CITY COUNCIL AGENDA ITEM

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August 17, 2011

To: John Szerlag, City Manager

From: Susan A. Leirstein, Purchasing Director  
William S. Nelson, Fire Chief

Subject: Standard Purchasing Resolution 4: MITN Cooperative Award – Oakland County Fire Alert Receivers

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### **Background**

The fire department utilizes personal alert receivers to dispatch volunteer firefighters to incidents. Due to Federal Communications Commission requirements, all public safety radio users must narrow their communications channel bandwidth (narrowbanding) by January 1, 2013. This mandate requires that the fire department replace our current alert receivers.

Since this requirement affects many fire departments in Oakland County, the fire service submitted a grant project for homeland security funding. A grant of \$137,000 was awarded and bid specifications developed. Based on the low bid price per unit, the county is purchasing 342 alert receivers for the 27 participating fire departments. Each department is receiving a percentage of the total units they requested since the grant received was not enough to purchase all of the required units.

Troy is receiving 58 units through the grant and requires an additional 132 units to complete the conversion. The county bid contained provisions extending bid prices to other units of government for ninety (90) days.

First Communications was disqualified because they failed to provide the 5-year warranty as specified in the original solicitation.

### **Recommendation**

Management recommends establishing a contract to purchase the additional 132 alert receivers from the lowest acceptable bidder, Continental Wireless of Dallas, TX at the 300+ quantity unit price of \$400.49 each for an estimated total cost of \$52,865.00.

### **Fund Availability**

Funds are budgeted for these units in the Fire Operations, Equipment A/C #101.336.338.7740.115

**Event# 001889**

**Fire Alerting Receiver Replacement Project (2009 GAC)**

**Requisition Request Information**

Description	Part/Model	Number	Quantity	Price Each	Total Cost
<b>Motorola Minitor V Fire Alert Radio</b> Single channel with Stored Voice option (8 minutes of recording time), standard battery pack, charger, and extended warranty (total of 5 years warranty coverage from date of delivery). (Programming to be done by individual fire departments.) <b>Frequency:</b> 143-166.9975: 8 MHz <b>(VHF Radios)</b>	A03KMS9238_A		286	\$400.49	\$114,540.14
<b>Motorola Minitor V Fire Alert Radio</b> Single channel with Stored Voice option (8 minutes of recording time), standard battery pack, charger, and extended warranty (total of 5 years warranty coverage from date of delivery). (Programming to be done by individual fire departments.) <b>Frequency:</b> 406-430: 8 MHz <b>(UHF Radios)</b>	A04KMS9238_A		56	\$400.49	\$22,427.44
	(50) UHF Radios must operate in the specified 406 - 430 MHZ Range				
	(6) UHF Radios must operate in the 450 - 470 MHZ Range				
<b>Grand Total \$136,967.58</b>					

**Ship To:**  
**Attention: Chief Bill Nelson**  
**Troy Fire Department**  
**W. Big Beaver Road**  
**Michigan 48084**

**500 Troy, Michigan**

**Vendor:** Continental Wireless Inc  
**Vendor Number:** 0000012999  
**Vendor Address:**  
 10455 Vista Park Road  
 Dallas, Texas 75238

**Notes to Vendor:**  
 Vendor should contact Chief Bill Nelson at the Troy Fire Department for questions concerning radio frequency settings, delivery, etc.  
 Phone: (248)524-3420  
 Email: nelsonws@troymi.gov

**County of Oakland  
Purchasing Division  
Bid Tabulation  
Solicitation Event 001889  
Fire Alert Receivers**

ITEM NO.	COMPANY → DESCRIPTION ↓	Bidder #1	Bidder #2	Bidder #3	Bidder #4							
		Blumerich Communication Services	Continental Wireless	First Communications	Utility Communications							
		Price ea.	Price ea.	Price ea.	Price ea.							
1	<b>Motorola Minitor V (Model# A03KMS9238_A)</b>											
2												
3	Quantity: 0 - 300	\$423.00	\$439.34	\$397.96	\$419.00							
4	Quantity: 301 - 400	\$422.00	\$400.49	\$397.96	\$409.00							
5	Quantity: 401 - 500	\$421.00	\$400.49	\$397.96	\$408.00							
6	Quantity: 501 - 600	\$420.00	\$400.49	\$397.96	\$407.00							
7												
8	<b>Motorola Minitor V (Model# A04KMS9238_A)</b>											
9												
10	Quantity: 0 - 300	\$423.00	\$439.34	\$397.96	\$419.00							
11	Quantity: 301 - 400	\$422.00	\$400.49	\$397.96	\$412.00							
12	Quantity: 401 - 500	\$421.00	\$400.49	\$397.96	\$408.00							
13	Quantity: 501 - 600	\$420.00	\$400.49	\$397.96	\$407.00							
14												
15	Warranty	5 Years*	5 Years*	1 Year Parts & Labor	5 Years							
16	Delivery	30 Days	15 - 20 days ARO	30 Days ARO	21 - 35 days							
17	Exchange Policy	30 Days	30 Days	30 Days	30 Days*							
18	Terms	Cash with Order	NET 30	NET 30	30 Days Net							
19	Discounts	Not Offered	Not Offered	Not Offered	1% Net 10 days							
20												
21		1 Year Standard Warranty + 4 Year Repair Service Advantage (RSA). Does Not cover damage or abuse (90 day warranty on batteries.)	1 Year Standard Warranty + 4 Year Repair Service Advantage (RSA). Does Not cover damage or abuse (90 day warranty on batteries.)		*Exchange Policy: Unopened Boxes Only 5% Restocking Fee							
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## CITY COUNCIL AGENDA ITEM

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Date: August 15, 2011

To: John Szerlag, City Manager

From: Mark F. Miller, Director of Economic and Community Development  
Steven Vandette, City Engineer

Subject: Private Agreement – Hidden Parc Site Condominiums  
Project No. 05.914.3

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### Background

The Planning Commission granted preliminary site plan approval for the above referenced project on 8/12/2010. The Engineering Department has reviewed the plans for this project and recommends approval. The plans include Water Main, Sanitary Sewer, Storm Sewer, Detention Pond, Concrete Sidewalk, and Concrete Pavement.

The Owner has provided a performance bond and 10% cash for escrow and cash fees in the amount of the estimated cost of public improvements, as required.

### Recommendation

Approval is recommended

cc: Aileen Bittner, Acting City Clerk (Original Agreement)  
Financial Department

**City Of Troy**  
Contract for Installation of Municipal Improvements  
(Private Agreement)

Project No.: **05.914.3** Project Location: **SE 1/4 Section 14**  
Resolution No: \_\_\_\_\_ Date of Council Approval: \_\_\_\_\_

This Contract, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2011 by and between the City of Troy, a Michigan Municipal Corporation of the County of Oakland, Michigan, hereinafter referred to as "City" and C.P Ventures, LP whose address is 12955 23 Mile Road, Shelby Twp., MI 48315 and whose telephone number is (586) 254-4367 hereinafter referred to as "Owners", provides as follows:

**FIRST:** That the City agrees to permit the installation of Water Main, Sanitary Sewer, Storm Sewer, Detention Pond, Concrete Sidewalk, and Concrete Pavement in accordance with plans prepared by Community Engineering whose address is 6303 26 Mile Road, Suite 110, Washington Twp., MI 48094 and whose telephone number is (586) 677-4081 and approved prior to construction by the City in accordance with City of Troy specifications.

**SECOND:** That the Owners agree to provide the following securities to the City prior to the start of construction, in accordance with the Detailed Summary of Required Deposits & Fees (attached hereto and incorporated herein):

Refundable escrow deposit equal to the estimated construction cost of \$ 801,992.00. This amount will be deposited with the City in the form of (check one):

- Cash
- Certificate of Deposit & 10% Cash
- Irrevocable Bank Letter of Credit & 10% Cash
- Check
- Performance Bond & 10% Cash

Refundable cash deposit in the amount of \$ 142,740.00. This amount will be deposited with the City in the form of (check one):

- Cash
- Check

Non-refundable cash fees in the amount of \$ 72,590.73. This amount will be paid to the City in the form of (check one):

- Cash
- Check

Said refundable escrow deposits shall be disbursed to the Owners after approval by the City. The City reserves the right to retain a minimum of ten (10) percent for each escrowed item until the entire site/development has received final inspection and final approval by all City departments. Refundable cash deposits shall be held until final approval has been issued. Disbursements shall be made by the City within a reasonable time, after request for refund of deposits is made by the Owners.

**City Of Troy**  
Contract for Installation of Municipal Improvements  
(Private Agreement)

**THIRD:** The owners shall contract for construction of said improvement with a qualified contractor. Owners, or their agents, and contractor(s) agree to arrange for a pre-construction meeting with the City Engineer prior to start of work. All municipal improvements must be completely staked in the field under the direct supervision of a registered civil engineer or registered land surveyor, in accordance with the approved plans. Revisions to approved plans required by unexpected or unknown conflicts in the field shall be made as directed by the City.

**FOURTH:** Owners agree that if, for any reason, the total cost of completion of such improvements shall exceed the sums detailed in Paragraph SECOND hereof, that Owners will immediately, upon notification by the City, remit such additional amounts in accordance with Paragraph SECOND hereof. In the event the total cost of completion shall be less than the sums as detailed in Paragraph SECOND hereof, City will refund to the Owners the excess funds remaining after disbursement of funds.

**FIFTH:** Owners agree to indemnify and save harmless City, their agents and employees, from and against all loss or expense (including costs and attorneys' fees) by reason of liability imposed by law upon the City, its agents and employees for damages because of bodily injury, including death, at any time resulting therefrom sustained by any person or persons or on account of damage to property, including work, provided such injury to persons or damage to property is due or claimed to be due to negligence of the Owner, his contractor, or subcontractors, employees or agents, Owner further agrees to obtain and convey to the City all necessary easements and/or right-of-way for such public utilities as required by the City Engineer.

**City Of Troy**  
Contract for Installation of Municipal Improvements  
(Private Agreement)

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed in duplicate on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

OWNERS

CITY OF TROY

By:

By:



CHRISTOPHER COUSINO  
Please Print or Type

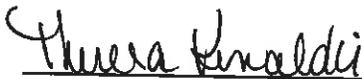
\_\_\_\_\_  
Louise E. Schilling, Mayor

\_\_\_\_\_  
Please Print or Type

\_\_\_\_\_  
Tonni Bartholomew, City Clerk

STATE OF MICHIGAN, COUNTY OF OAKLAND

On this 8<sup>th</sup> day of August, A.D. 2011, before me personally appeared Christopher Cousino, Authorized Agent known by me to be the same person(s) who executed this instrument and who acknowledged this to be his/her/their free act and deed.



NOTARY PUBLIC, ~~Oakland~~ Macomb County, Michigan NOTARY PUBLIC - STATE OF MICHIGAN  
COUNTY OF MACOMB

My commission expires: 1-6-2014 My Commission expires Jan. 6, 2014  
Acting in the County of Macomb

Detailed Summary of Required Deposits & Fees  
Hidden Parc Site Condos.  
30 Units - Section 14

**ESCROW DEPOSITS or PERFORMANCE BOND:**

Sanitary Sewers	\$95,294
Water Mains	<u>\$131,280</u>
Storm Sewers	<u>\$136,132</u>
Rear Yard Drains	<u>\$58,032</u>
Pavement - CONCRETE	<u>\$253,651</u>
Grading	<u>\$28,000</u>
Detention Basin	<u>\$9,460</u>
Monuments and Lot Corner Irons	<u>\$790</u>
Temporary Access Road	<u>\$2,500</u>
Deceleration and/or Passing Lane - MAJOR ROAD	<u>\$40,900</u>
Major Road Improvements (other than decel or passing lanes)	<u>\$4,038</u>
Sidewalks - ON SITE	<u>\$6,315</u>
Sidewalks - OFF SITE	<u>\$3,600</u>
Street Light	<u>\$14,000</u>
Deposit for the Repair of Damage to Existing Public Streets Used for Access	<u>\$18,000</u>

**TOTAL ESCROW DEPOSITS or PERFORMANCE BOND (REFUNDABLE):** \$801,992

(Circle One)

**CASH FEES (NON-REFUNDABLE):**

Water Main Testing and Chlorination (PA2)	\$1,034
Street Name and Traffic Signs (SUB 4)	<u>\$1,771</u>
Maintenance of Detention Basin (20 year)	<u>\$10,400</u>
Testing Services (SUB 11)	<u>\$12,030</u>
Engineering Review and Inspection (PA 1)	<u>\$54,054</u>
Engineering Review and Inspection (Previously Paid on 4/16/10) (PA 1)	<u>-\$6,698.27</u>

**(PA 3) TOTAL CASH FEES (NON-REFUNDABLE):** \$72,590.73

**CASH DEPOSITS (REFUNDABLE):**

Sidewalk Closures	\$1,944
Deposit for Maintenance & Cleaning of Ex. Public Streets Used for Access	<u>\$6,000</u>
Landscape Deposit	<u>\$31,825</u>
Punchlist & Restoration Deposit	<u>\$100,971</u>
Deposit for Repair, Replacement or Maintenance of SESC	<u>\$2,000</u>

**(PA 3) TOTAL CASH DEPOSITS (REFUNDABLE):** \$142,740



## CITY COUNCIL AGENDA ITEM

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August 15, 2011

To: John Szerlag, City Manager

From: Mark F. Miller, Director of Economic and Community Development  
Susan A. Leirstein, Purchasing Director  
Jeffrey J. Biegler, Recreation Director

Subject: Sole Source – Lifeguard and CPR Supplies for the Troy Family Aquatic Center and Troy Community Center

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### **Background**

American Red Cross acts as a resource for all training supplies needed for staff and classes to the outside public. No actual service is required from the Red Cross as our staff teaches the classes and programs for our facilities. American Red Cross is the only agency that offers American Red Cross training supplies such as books, certifications, and training packets. These supplies are used for training of Community Center, Troy Family Aquatic Center, and Recreation staff as well as American Red Cross programs offered to the public.

The American Red Cross has been the sole provider to the City for the last six years. The City uses the American Red Cross Lifeguarding, CPR, and Youth Swim Lesson Programs at the aquatic facilities. Because the American Red Cross has increased their fees, it is necessary to have City Council approval. All increases have been incorporated into the fee structure for the aquatic classes.

### **Recommendation**

City management and the Recreation department recommend approval for the continued purchase of supplies from the American Red Cross, the sole provider of American Red Cross Lifeguard, CPR, and Youth Swim Lesson training supplies for recreation programs and classes for the Troy Family Aquatic Center and Troy Community Center at an estimated cost of \$18,000.00 to commence October 1, 2011 and expire December 31, 2012.

### **Fund Availability**

The funds for these purchases are available in the Recreation, Aquatic Center, and Community Center operating budgets.



## CITY COUNCIL AGENDA ITEM

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August 15, 2011

To: John Szerlag, City Manager

From: Susan Leirstein, Purchasing Director  
Gert Paraskevin, IT Director  
William S. Nelson, Fire Chief

Subject: Bid Waiver: Integrated Security Management System Extension – Fire Department Access Control Replacement

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### **Background**

The fire department purchased and installed a keyless entry system for the six fire stations in 1999. This system has functioned for over twelve years but has been problematic for the past several years for the following reasons:

- Each station was originally limited to a maximum of 4 doors capable of keyless entry which has created issues at the fire stations with more than 4 exterior doors that are commonly accessed by fire personnel.
- The system controllers in the fire stations are at their end of life and have been failing at an increased frequency resulting in the systems being inoperable with time and materials service calls.
- All city buildings with access control have standardized on the SimplexGrinnell system which is not compatible with the existing access devices used by the fire department so personnel requiring access to fire stations and other city buildings are required to carry multiple access devices.

The fire department has researched replacing the key access system and has found that SimplexGrinnell is the only vendor that can provide the Continuum Access Control System which is compatible with the existing city system. There are a several advantages to using the same system for all city buildings:

- A standard access device will provide access to any authorized door in any city facility.
- Fire station doors will be capable of being unlocked remotely from Dispatch, the fire administrative offices, and authorized workstations.
- There are enhanced reporting capabilities with the Continuum system.
- The SimplexGrinnell system includes door status monitoring and alarm reporting which the existing system has never provided.



## CITY COUNCIL AGENDA ITEM

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August 15, 2011

To: John Szerlag, City Manager  
Re: Waiver – Integrated Security Management System Extension

### **Recommendation**

No benefit would be derived from soliciting bids. City management is requesting a waiver of the formal bid process and authorization to utilize the services of SimplexGrinnell of Farmington Hills to purchase and install the Continuum access control system for all fire stations and the fire storage facility under the current labor and materials pricing agreement dated January 1, 2011, at an estimated total cost of \$130,568.00, as detailed on the attached proposal dated August 5, 2011.

### **Fund Availability**

Funds are budgeted in the Fire Building and Improvements, and Fire Stations capital accounts for this project.



Fire & Security

SimplexGrinnell

A Division of TYCO International

QUOTATION

Date	Quotation No.
	05-Aug-11 520415-0720-11-01
Vendor Code No.	

Issuing Office: 24747 HALSTED ROAD, FARMINGTON HILLS, MI. 48335

**TO: City Of Troy Police Dept.**  
 500 West Big Beaver Road  
 Troy, MI. 48084  
 Attn: Ryan Wolf

Job Name and Address
City Of Troy
Fire Station Upgrade
Security System
Proposal

Shipping Terms F.O.B. Shipping Point

Project/Reference No.	Page of
	1   6

ITEM	QUANTITY	MODEL NO.	DESCRIPTION	UNIT PRICE	EXTENSION
<b>*** CITY OF TROY / FIRE STATIONS / SECURITY UPGRADE PROJECT***</b>					
SIMPLEXGRINNELL IS PLEASED TO OFFER THE FOLLOWING QUOTATION TO PROVIDE AND INSTALL NEW SECUIRTY CARD ACCESS AT (6) FIRE STATION FOR THE CITY OF TROY. THIS QUOTATION IS BASED ON OUR SITE WALK THROUGH DATED, 7/8/11 AND THE FOLLOWING SCOPE WORK WITH OUR CLARIFICATIONS:					
OUR PROPOSAL INCLUDES THE NECESSARY EQUIPMENT, ENGINEERING, INSTALLATION LABOR, MATERIALS, PROGRAMMING, START-UP / DEBUG REQUIRED TO COMPLETE THE SUBJECT PROJECT.					
<b>FIRE STATION NO. 1</b>					
1	1	8M-16I/O-T-M	NETCONTROLLER +4M NETLAN, AND MODEM	\$2,160.00	\$2,160.00
2	1	PS120/240-AC50U	POWER SUPPLY MODULE	\$280.00	\$280.00
3	4	AC-1	CONTINUUM READER MODULE	\$245.00	\$980.00
4	1	G-G-G	ENCLOSURE ASSEMBLY	\$448.00	\$448.00
5	1	AL600UULX	AUXILIARY POWER SUPPLY	\$230.00	\$230.00
6	4	PR5355	PROXIMITY CARD READER	\$290.00	\$1,160.00
7	5	1076	DOOR ALARM MONITORING CONTACTS	\$35.00	\$175.00
8	4	DS150I	REQUEST TO EXIT MOTION DETECTORS	\$142.00	\$568.00
9		310-2	ELECTRIC DOOR STRIKES (REUSE 3 EXISTING STRIKES)	\$347.00	
10	1	99 SERIES	ELECTRIFIED PANIC BAR W/ POWER SUPPLY AND TRANSFER	\$2,287.00	\$2,287.00
11	10	HOURS	SYSTEM ENGINEERING AND DRAFTING	\$166.00	\$1,660.00
12	10	HOURS	SYSTEM PROGRAMMING	\$112.00	\$1,120.00
13	14	HOURS	SYSTEM TEST, CHECK-OUT & START-UP	\$112.00	\$1,568.00
14	10	HOURS	PROJECT MANAGEMENT & COORDINATION	\$88.00	\$880.00
15	1	LOT	ELECTRICAL INSTALLATION AND MATERIALS	\$8,188.00	\$8,188.00
16	1	LOT	LOCKSMITH INSTALLATION	\$285.00	\$285.00
<b>SUB-TOTAL:</b>					<b>\$19,829.00</b>

SIMPLEXGRINNELL offers to furnish the above, subject to the terms and conditions appearing on the face and on the reverse side hereof, for the sum of

**THIS QUOTATION DOES NOT INCLUDE ANY TAXES, INSTALLATION, INSTALLATION MATERIALS OR ANY LABOR OR SERVICES UNLESS SPECIFIED ABOVE.**

Any alteration or change from the above will be performed following the acceptance by SIMPLEXGRINNELL of Purchaser's Written Order and will become an additional cost at GINNELL then current charges. This Quotation automatically expires \_\_30\_\_ days from the date shown above. All orders are subject to acceptance by SIMPLEXGRINNELL.

SIMPLEXGRINNELL	TITLE	J.KEITH SALES
By:		

**ACCEPTANCE OF QUOTATION** The prices, specifications, terms and conditions contained herein, including the reverse side hereof, are hereby accepted. U:\troy\fire\security\budget proposal.xls

Purchaser	Date	P.O. No.
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By:	Title
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Fire & Security

SimplexGrinnell

A Division of TYCO International

QUOTATION

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	05-Aug-11 520415-0720-11-01
Vendor Code No.	

Issuing Office: 24747 HALSTED ROAD, FARMINGTON HILLS, MI. 48335

**TO: City Of Troy Police Dept.**  
 500 West Big Beaver Road  
 Troy, MI. 48084  
 Attn: Ryan Wolf

Job Name and Address
City Of Troy
Fire Station Upgrade
Security System
Proposal

Shipping Terms F.O.B. Shipping Point

Project/Reference No.	Page of
	2   6

ITEM	QUANTITY	MODEL NO.	DESCRIPTION	UNIT PRICE	EXTENSION
<b>FIRE STATION NO. 2</b>					
17	1	8M-16I/O-T-M	NETCONTROLLER +4M NETLAN, AND MODEM	\$2,160.00	\$2,160.00
18	1	PS120/240-AC50U	POWER SUPPLY MODULE	\$280.00	\$280.00
19	4	AC-1	CONTINUUM READER MODULE	\$245.00	\$980.00
20	1	G-G-G	ENCLOSURE ASSEMBLY	\$448.00	\$448.00
21	1	AL600UULX	AUXILIARY POWER SUPPLY	\$230.00	\$230.00
22	4	PR5355	PROXIMITY CARD READER	\$290.00	\$1,160.00
23	4	1076	DOOR ALARM MONITORING CONTACTS	\$35.00	\$140.00
24	4	DS150I	REQUEST TO EXIT MOTION DETECTORS	\$142.00	\$568.00
25	2	310-2	ELECTRIC DOOR STRIKES (REUSE 2 EXISTING STRIKES)	\$347.00	\$694.00
26	8	HOURS	SYSTEM ENGINEERING AND DRAFTING	\$166.00	\$1,328.00
27	8	HOURS	SYSTEM PROGRAMMING	\$112.00	\$896.00
28	12	HOURS	SYSTEM TEST, CHECK-OUT & START-UP	\$112.00	\$1,344.00
29	8	HOURS	PROJECT MANAGEMENT & COORDINATION	\$88.00	\$704.00
30	1	LOT	ELECTRICAL INSTALLATION AND MATERIALS	\$8,313.00	\$8,313.00
31	1	LOT	LOCKSMITH INSTALLATION	\$375.00	\$375.00
<b>SUB-TOTAL:</b>					<b>\$19,620.00</b>
<b>FIRE STATION NO. 3</b>					
32	1	8M-16I/O-T-M	NETCONTROLLER +4M NETLAN, AND MODEM	\$2,160.00	\$2,160.00
33	1	PS120/240-AC50U	POWER SUPPLY MODULE	\$280.00	\$280.00
34	6	AC-1	CONTINUUM READER MODULE	\$245.00	\$1,470.00
35	1	G-G-G	ENCLOSURE ASSEMBLY	\$448.00	\$448.00
36	1	AL600UULX	AUXILIARY POWER SUPPLY	\$230.00	\$230.00
37	6	PR5355	PROXIMITY CARD READER	\$290.00	\$1,740.00
38	6	1076	DOOR ALARM MONITORING CONTACTS	\$35.00	\$210.00
39	6	DS150I	REQUEST TO EXIT MOTION DETECTORS	\$142.00	\$852.00

SIMPLEXGRINNELL offers to furnish the above, subject to the terms and conditions appearing on the face and on the reverse side hereof, for the sum of \_\_\_\_\_

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SIMPLEXGRINNELL	TITLE	PREPARED BY:
By:		
<b>ACCEPTANCE OF QUOTATION</b>	The prices, specifications, terms and conditions contained herein, including the reverse side hereof, are hereby accepted.	
Purchaser	FILE NAME	
	Date	P.O. No.
By:	Title	



Fire & Security

SimplexGrinnell

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Issuing Office: 24747 HALSTED ROAD, FARMINGTON HILLS, MI. 48335

**TO: City Of Troy Police Dept.**  
 500 West Big Beaver Road  
 Troy, MI. 48084  
  
 Attn: Ryan Wolf

Job Name and Address
City Of Troy
Fire Station Upgrade
Security System
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Project/Reference No.	Page of
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ITEM	QUANTITY	MODEL NO.	DESCRIPTION	UNIT PRICE	EXTENSION
40	2	310-2	ELECTRIC DOOR STRIKES (REUSE 4 EXISTING STRIKES)	\$347.00	\$694.00
41	12	HOURS	SYSTEM ENGINEERING AND DRAFTING	\$166.00	\$1,992.00
42	12	HOURS	SYSTEM PROGRAMMING	\$112.00	\$1,344.00
43	16	HOURS	SYSTEM TEST, CHECK-OUT & START-UP	\$112.00	\$1,792.00
44	12	HOURS	PROJECT MANAGEMENT & COORDINATION	\$88.00	\$1,056.00
45	1	LOT	ELECTRICAL INSTALLATION AND MATERIALS	\$5,750.00	\$5,750.00
46	1	LOT	LOCKSMITH INSTALLATION	\$375.00	\$375.00
<b>SUB-TOTAL:</b>					<b>\$20,393.00</b>
<b>FIRE STORAGE AREA</b>					
47	1	8M-16I/O-T-M	NETCONTROLLER +4M NETLAN, AND MODEM	\$2,160.00	\$2,160.00
48	1	PS120/240-AC50U	POWER SUPPLY MODULE	\$280.00	\$280.00
49	1	AC-1	CONTINUUM READER MODULE	\$245.00	\$245.00
50	1	G-G-G	ENCLOSURE ASSEMBLY	\$448.00	\$448.00
51	1	AL600UULX	AUXILIARY POWER SUPPLY	\$230.00	\$230.00
52	1	PR5355	PROXIMITY CARD READER	\$290.00	\$290.00
53	1	1076	DOOR ALARM MONITORING CONTACTS	\$35.00	\$35.00
54	1	DS150I	REQUEST TO EXIT MOTION DETECTORS	\$142.00	\$142.00
55	1	310-2	ELECTRIC DOOR STRIKES	\$347.00	\$347.00
56	2	HOURS	SYSTEM ENGINEERING AND DRAFTING	\$166.00	\$332.00
57	2	HOURS	SYSTEM PROGRAMMING	\$112.00	\$224.00
58	2	HOURS	SYSTEM TEST, CHECK-OUT & START-UP	\$112.00	\$224.00
59	2	HOURS	PROJECT MANAGEMENT & COORDINATION	\$88.00	\$176.00
60	1	LOT	ELECTRICAL INSTALLATION AND MATERIALS	\$1,610.00	\$1,610.00
61	1	LOT	LOCKSMITH INSTALLATION	\$285.00	\$285.00
<b>SUB-TOTAL:</b>					<b>\$7,028.00</b>
<b>FIRE STATION NO. 4</b>					
62	1	8M-16I/O-T-M	NETCONTROLLER +4M NETLAN, AND MODEM	\$2,160.00	\$2,160.00
63	1	PS120/240-AC50U	POWER SUPPLY MODULE	\$280.00	\$280.00
64	3	AC-1	CONTINUUM READER MODULE	\$245.00	\$735.00
65	1	G-G-G	ENCLOSURE ASSEMBLY	\$448.00	\$448.00

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SIMPLEXGRINNELL	TITLE
By:	
<b>ACCEPTANCE OF QUOTATION</b>	The prices, specifications, terms and conditions contained herein, including the reverse side hereof, are hereby accepted.
Purchaser	Date
	P.O. No.
	Title



Fire & Security

QUOTATION

SimplexGrinnell

A Division of TYCO International

Date	Quotation No.
	05-Aug-11 520415-0720-11-01
Vendor Code No.	

Issuing Office: 24747 HALSTED ROAD, FARMINGTON HILLS, MI. 48335

**TO: City Of Troy Police Dept.**  
 500 West Big Beaver Road  
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 Attn: Ryan Wolf

Job Name and Address
City Of Troy
Fire Station Upgrade
Security System
Proposal

Shipping Terms F.O.B. Shipping Point

Project/Reference No.	Page of
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ITEM	QUANTITY	MODEL NO.	DESCRIPTION	UNIT PRICE	EXTENSION
66	1	AL600UULX	AUXILIARY POWER SUPPLY	\$230.00	\$230.00
67	3	PR5355	PROXIMITY CARD READER	\$290.00	\$870.00
68	4	1076	DOOR ALARM MONITORING CONTACTS	\$35.00	\$140.00
69	3	DS150I	REQUEST TO EXIT MOTION DETECTORS	\$142.00	\$426.00
70		310-2	ELECTRIC DOOR STRIKES (REUSE 2 EXISTING STRIKES)	\$347.00	
71	1	99 SERIES	ELECTRIFIED PANIC BAR W/ POWER SUPPLY AND TRANSFER	\$2,287.00	\$2,287.00
72	10	HOURS	SYSTEM ENGINEERING AND DRAFTING	\$166.00	\$1,660.00
73	10	HOURS	SYSTEM PROGRAMMING	\$112.00	\$1,120.00
74	14	HOURS	SYSTEM TEST, CHECK-OUT & START-UP	\$112.00	\$1,568.00
75	10	HOURS	PROJECT MANAGEMENT & COORDINATION	\$88.00	\$880.00
76	1	LOT	ELECTRICAL INSTALLATION AND MATERIALS	\$6,875.00	\$6,875.00
77	1	LOT	LOCKSMITH INSTALLATION	\$285.00	\$285.00
<b>SUB-TOTAL:</b>					<b>\$19,964.00</b>
<b>FIRE STATION NO. 5</b>					
78	1	8M-16I/O-T-M	NETCONTROLLER +4M NETLAN, AND MODEM	\$2,160.00	\$2,160.00
79	1	PS120/240-AC50U	POWER SUPPLY MODULE	\$280.00	\$280.00
80	4	AC-1	CONTINUUM READER MODULE	\$245.00	\$980.00
81	1	G-G-G	ENCLOSURE ASSEMBLY	\$448.00	\$448.00
82	1	AL600UULX	AUXILIARY POWER SUPPLY	\$230.00	\$230.00
83	4	PR5355	PROXIMITY CARD READER	\$290.00	\$1,160.00
84	4	1076	DOOR ALARM MONITORING CONTACTS	\$35.00	\$140.00
85	4	DS150I	REQUEST TO EXIT MOTION DETECTORS	\$142.00	\$568.00
86	2	310-2	ELECTRIC DOOR STRIKES (REUSE 2 EXISTING STRIKES)	\$347.00	\$694.00
87	8	HOURS	SYSTEM ENGINEERING AND DRAFTING	\$166.00	\$1,328.00
88	8	HOURS	SYSTEM PROGRAMMING	\$112.00	\$896.00
89	12	HOURS	SYSTEM TEST, CHECK-OUT & START-UP	\$112.00	\$1,344.00
90	8	HOURS	PROJECT MANAGEMENT & COORDINATION	\$88.00	\$704.00
91	1	LOT	ELECTRICAL INSTALLATION AND MATERIALS	\$7,375.00	\$7,375.00
92	1	LOT	LOCKSMITH INSTALLATION	\$375.00	\$375.00
<b>SUB-TOTAL:</b>					<b>\$18,682.00</b>

SIMPLEXGRINNELL offers to furnish the above, subject to the terms and conditions appearing on the face and on the reverse side hereof, for the sum of \_\_\_\_\_

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SIMPLEXGRINNELL	TITLE
By:	
<b>ACCEPTANCE OF QUOTATION</b>	The prices, specifications, terms and conditions contained herein, including the reverse side hereof, are hereby accepted.
Purchaser	Date
	P.O. No.
By:	Title



Fire & Security

QUOTATION

SimplexGrinnell

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Date	Quotation No.
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Issuing Office: 24747 HALSTED ROAD, FARMINGTON HILLS, MI. 48335

**TO: City Of Troy Police Dept.**  
 500 West Big Beaver Road  
 Troy, MI. 48084  
 \$0.00  
 Attn: Ryan Wolf

Job Name and Address
City Of Troy
Fire Station Upgrade
Security System
Proposal

Shipping Terms F.O.B. Shipping Point

Project/Reference No.	Page of
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ITEM	QUANTITY	MODEL NO.	DESCRIPTION	UNIT PRICE	EXTENSION
<b>FIRE STATION NO. 6</b>					
93	1	8M-16I/O-T-M	NETCONTROLLER +4M NETLAN, AND MODEM	\$2,160.00	\$2,160.00
94	1	PS120/240-AC50U	POWER SUPPLY MODULE	\$280.00	\$280.00
95	4	AC-1	CONTINUUM READER MODULE	\$245.00	\$980.00
96	1	G-G-G	ENCLOSURE ASSEMBLY	\$448.00	\$448.00
97	1	AL600UULX	AUXILIARY POWER SUPPLY	\$230.00	\$230.00
98	4	PR5355	PROXIMITY CARD READER	\$290.00	\$1,160.00
99	4	1076	DOOR ALARM MONITORING CONTACTS	\$35.00	\$140.00
100	4	DS150I	REQUEST TO EXIT MOTION DETECTORS	\$142.00	\$568.00
101	2	310-2	ELECTRIC DOOR STRIKES (REUSE 2 EXISTING STRIKES)	\$347.00	\$694.00
102	6	HOURS	SYSTEM ENGINEERING AND DRAFTING	\$166.00	\$996.00
103	6	HOURS	SYSTEM PROGRAMMING	\$112.00	\$672.00
104	10	HOURS	SYSTEM TEST, CHECK-OUT & START-UP	\$112.00	\$1,120.00
105	6	HOURS	PROJECT MANAGEMENT & COORDINATION	\$88.00	\$528.00
106	1	LOT	ELECTRICAL INSTALLATION AND MATERIALS	\$7,875.00	\$7,875.00
107	1	LOT	LOCKSMITH INSTALLATION	\$375.00	\$375.00
<b>SUB-TOTAL:</b>					<b>\$18,226.00</b>
<b>HEAD-END EQUIPMENT</b>					
108	250	1346LSSMN-S129C	HID PROXKEY II - PROXIMTY ACCESS KEYFOB	\$5.60	\$1,400.00
109	1	VAL-8500-630PTZ	VALCAM PHOT ID CAMERA W/ INTEGRATED FLASH, MINI TRIPOD, PHOTO BACK DROP, CABLES, AND POWER SUPPLY.	\$1,495.00	\$1,495.00
110	1	LAN-SEC-U-P-B-U	CONTINUUM CYBER STATION W/ PHOTO ID BADGE OPTION	\$3,259.00	\$3,259.00
111	6	HOURS	SYSTEM PROGRAMMING	\$112.00	\$672.00
<b>SUB-TOTAL:</b>					<b>\$6,826.00</b>

SIMPLEXGRINNELL offers to furnish the above, subject to the terms and conditions appearing on the face and on the reverse side hereof, for the sum of

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Any alteration or change from the above will be performed following the acceptance by SIMPLEXGRINNELL of Purchaser's Written Order and will become an additional cost at GINNELL then current charges. This Quotation automatically expires \_\_30\_\_ days from the date shown above. All orders are subject to acceptance by SIMPLEXGRINNELL.

SIMPLEXGRINNELL	TITLE	SALES	\$0.00
By:	The prices, specifications, terms and conditions contained herein, including the reverse side hereof, are hereby accepted.		
<b>ACCEPTANCE OF QUOTATION</b>			<b>\$0.00</b>
Purchaser	Date	P.O. No.	

By:	Title
-----	-------



Fire & Security

SimplexGrinnell

A Division of TYCO International

QUOTATION

Date	Quotation No.
	05-Aug-11 520415-0720-11-01
Vendor Code No.	

Issuing Office: 24747 HALSTED ROAD, FARMINGTON HILLS, MI. 48335

**TO: City Of Troy Police Dept.**  
 500 West Big Beaver Road  
 Troy, MI. 48084  
 Attn: Ryan Wolf

Job Name and Address
City Of Troy
Fire Station Upgrade
Security System
Proposal

Shipping Terms F.O.B. Shipping Point

Project/Reference No.	Page of
	6   6

ITEM	QUANTITY	MODEL NO.	DESCRIPTION	UNIT PRICE	EXTENSION
			<b>*** PRICING RECAP ***</b>		
			FIRE SATION NO. 1		\$19,829.00
			FIRE SATION NO. 2		\$19,620.00
			FIRE SATION NO. 3		\$20,393.00
			FIRE STORAGE FACILITY		\$7,028.00
			FIRE SATION NO. 4		\$19,964.00
			FIRE SATION NO. 5		\$18,682.00
			FIRE SATION NO. 6		\$18,226.00
			HEAD-END EQUIPMENT		\$6,826.00
			<b>TOTAL:</b>		<b>\$130,568.00</b>
			<b>Notes and Clarification to Our Bid:</b>		
			1) This quotation is based on a specific number of devices as outlined in bill of materials.		
			2) SimplexGrinnell Standard terms and conditions apply.		
			3) The above materials have a one year part and labor warranty.		
			4) All work quoted based on straight time only, Monday - Friday, 7:30am - 4:30pm.		
			5) Owner to furnish all computer routers, HUBs, for network connectivity.		
			6) Ower to provide all LAN/WAN connectivity. This work includes any cable installation from hub to security panel location.		
			7) Pricing based upon reusing all existing field cabling and devices when applicable.		
			8) This proposal is based on using existing Wiegand 36 BIT format access cards.		
			9) This proposal does not include any Fire alarm interfaces.		
			10) Owner to furnish PC for photo badging system.		
			11) Sales or use tax is not included.		

SIMPLEXGRINNELL offers to furnish the above, subject to the terms and conditions appearing on the face and on the reverse side hereof, for the sum of \_\_\_\_\_

**THIS QUOTATION DOES NOT INCLUDE ANY TAXES, INSTALLATION, INSTALLATION MATERIALS OR ANY LABOR OR SERVICES UNLESS SPECIFIED ABOVE.**

Any alteration or change from the above will be performed following the acceptance by SIMPLEXGRINNELL of Purchaser's Written Order and will become an additional cost at GINNELL then current charges. This Quotation automatically expires  30  days from the date shown above. All orders are subject to acceptance by SIMPLEXGRINNELL.

SIMPLEXGRINNELL	TITLE	\$0.00
By:		\$0.00

**ACCEPTANCE OF QUOTATION** The prices, specifications, terms and conditions contained herein, including the reverse side hereof, are hereby accepted. \$0.00

Purchaser	Date	P.O. No.
-----------	------	----------

By:	Title
-----	-------



## CITY COUNCIL AGENDA ITEM

---

Date: August 3, 2011

To: John Szerlag, City Manager

From: William Nelson, Fire Chief  
David Roberts, Assistant Fire Chief/Fire Marshal

Subject: Fireworks Permit – Troy Family Daze Festival

---

On August 1, 2011, the Fire Department received a permit application from Mad Bomber Fireworks Productions of Kingsbury, Indiana, for a public fireworks display to be conducted at the Troy Family Daze Festival at the Zion Christian Church, 3668 Livernois.

### Background

Michigan's Fireworks Law requires that before anyone can conduct a fireworks display, a permit must be obtained from the local unit of government. The law states that any person or group that would like to conduct a fireworks display must apply to the local unit of government for a permit. The law defines local unit of government as the council or commission of a city or village, or the township board of a township.

Mad Bomber Fireworks Productions, therefore, is requesting that City Council grant a permit for a public fireworks display to occur on the evening of Saturday, September 17, 2011, or the rain date of Sunday, September 18, 2011.

### Recommendation

The Fire Department has reviewed the permit application and recommends that City Council issue a fireworks permit to Mad Bomber Fireworks Productions. Enclosed for Council's review is the permit application along with the permit itself to be signed and issued.

### City Attorney's Review as to Form and Legality

---

Lori Grigg Bluhm, City Attorney

**Permit for Fireworks Display**  
 Michigan Department of Labor & Economic Growth  
 Bureau of Construction Codes & Fire Safety  
 Office of the State Fire Marshal  
 P.O. Box 30254  
 Lansing, MI 48909  
 517-241-9302

Authority: Compliance: Penalty:	1988 PA 388 Required Misdemeanor	The Department of Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.
---------------------------------------	----------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

*This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only.*

Public Display       Agricultural Pest Control

ISSUED TO <b>RANDY McCASLAND</b>	AGE (18 or over) <b>40</b>
-------------------------------------	-------------------------------

ADDRESS  
**2953 ARAN QUAY TERRACE, VALPARASIO, IN 46385**

NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION  
**MAD BOMBER FIREWORKS PRODUCTIONS**

ADDRESS  
**P.O. BOX 418, KINGSBURY, IN 46345**

NUMBER AND TYPES OF FIREWORKS

**254 2.5" DISPLAY SHELLS**  
**316 3.0" DISPLAY SHELLS**  
**1500 SHOT BARRAGE BOXES**

EXACT LOCATION OF DISPLAY  
**ZION CHURCH, 3668 LIVERNOIS**

CITY, VILLAGE, TOWNSHIP <b>TROY</b>	DATE <b>9/17/11 (9/18 RAIN DATE)</b>	TIME <b>DARK</b>
----------------------------------------	-----------------------------------------	---------------------

BOND OR INSURANCE FILED  
 Yes       No

Issued by action of the     council       commission       board of

city     village     township of \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_ 20 \_\_\_\_\_

(Signature and Title of Council/Commission/Board Representative)

MICHIGAN STATE POLICE  
FIRE MARSHAL DIVISION

APPLICATION FOR FIREWORKS DISPLAY PERMIT

<input checked="" type="checkbox"/> PUBLIC DISPLAY		<input type="checkbox"/> AGRICULTURAL PEST CONTROL	Date of Application 8/11/11
Name of Applicant Mad Bomber Fireworks Productions		Address P.O. Box 418 Kingsbury IN 46345	Age (18 or over)
If a Corporation, Name of President Andrew James		Address 14509 Clark St. Crown Point IN 46307	
If a Non-resident Applicant: Name of MI Attorney or Resident Agent John Granello		Address 303 Brotherton Wakefield MI 49968	Phone No. (906) 224 9871
Name of Pyrotechnic Operator Randy McCosland		Address 2953 Arden Runy Valparaiso IN 46385	Age (18 or over) 37
No. Years Experience 19	No. Displays 900+	Where IN IL MI WI FL MN MO	
Name of Assistant: Mike Gardner		Address Scherverville IN	Age 30
Name of Other Assistant Rick James		Address Dyer IN	Age 50
Exact Location of Proposed Display 3668 Livernais Rd Troy MI			
Date of Proposed Display September 17 2011		Time of Proposed Display Evening Dusk	
No. Of Fireworks	Kind of Fireworks to be Displayed		
254	2.5" Display Shells		
316	3" Display Shells		
1500 shots	Barrage Boxes		
Manner & Place of Storage Prior to Display (Subject to Approval of Local Fire Authorities) Kingsbury Industrial Park High X Area			
Amount of Bond or Insurance (to be set by local gov't) \$5,000,000.00		Name of Bonding Corporation or Insurance Company Britton-Gallagher and Associates, Inc.	
Address of Bonding Corporation or Insurance Company 6240 SOM Center Rd Cleveland OH 44139			
Signature of Applicant <i>[Signature]</i>			

SEE OTHER SIDE FOR INSTRUCTIONS

Authority: 1968 PA 358  
Compliance: Voluntary but a permit will not be issued without an application

~~BLAST~~ PRODUCTIONS/MAD BOMBER FIREWORKS

P.O. BOX 418  
 KINGSBURY, IN 46345  
 Phone: (219) 393 5051

BILL TO:  
 TROY DAZE COMMITTEE  
 TROY DAZE  
 , FAMILY

SHIP TO:  
 TROY DAZE COMMITTEE  
 TROY DAZE  
 , FAMILY

Invoice #: 7198

Date: 07/19/2011

# of Boxes: 0

Show Date: 09/17/2011

RAIN DATE 09/18/2011

ORDER QUANTITY	BIN	INVENTORY NUMBER	DESCRIPTION	EX NUMBER
3		02-K-25	POPPING FLOWER VOLLEY (3)	EX-2006031002
4		20-B-N02	T TAIL-SAL 13 SHOT MODULES	EX-
4	3	03-W-31	4 SHOT COLOR CYCAS	EX-2009100293
4	9	03-Y-05	VOLLEY NISH KAM (4)	EX-
12	01	03-S-00	SALUTE W/ SIL SPLAT RST	EX-9307102
4	10	03-Y-06	GOLD WILLOW-TWINKLING (4)	EX-
3	22	03-K-22	SMILE FACE	EX-2006031002
4	301	03-W-32	WHITE STR W/FALL VOLLEY(4)	EX-2009100293
5	350	03-K-21	3" KANTO PATTERNS BAG OF 5	EX-
10	352	03-Y-01	YUNG FENG EFFECTS (10)	EX-200650199
12	353	03-K-20	3" KANTO COLOR BAG (12)	EX-2006031002
4	426	02-K-40	KANTO CYLINDER SHELLS	EX-2006031002
3	430	02-K-22	1/2 SIL 1/2 RED VOLLEY (3)	EX-2006031002
3	433	02-K-23	CHARTREUSE PEONY VOLLEY	EX-200631002
10	434	02-K-30	KANTO DISPLAY SHELLS	EX-2006031002
12	444	02-Y-01	YUNG FENG ASST (12)	EX-
3	460	20-C-W30	WIZ 3" COLOR FINALE IN 1	EX-2009060216
18	465	03-V-X1	VULCAN FANCY 18 OR 36	EX-9307102
72	601	03-D-X1	DOMINATOR ASST (72)	EX-2006110244
36	604	03-J-01	JINSHAN ASSORTED 3"	EX-
48	605	02-J-01	JINSHAN ASSORTED 2.5"	EX-
5	655	20-C-D01	DOM 3" COLOR FINALE	EX-2006110244
8	656	20-C-W20	2.5"12 SHOT COL/SAL FIN (8)	EX-2009100293
3	660	20-C-W33	WIZ 3" SALUTE FINALE (12)	EX-9307102
1	806	20-B-J02	36S 2.5" ASSORTED RINGS	EX-
1	807	20-B-W008	100 Z R STR MN SIL TOUR GOLD S	EX-2009100294
1	815	20-B-M01	150 DISPLAY	EX-1999060150
4	832	20-B-G20	100 CHINA TRAVEL SINGLES	EX-2006030065
1	836	20-B-G39	200 ORIENTAL THUNDER	EX-2005090424
1	847	20-B-M03	49 49 ASSORTED CAKES (2)	EX-004198
1	855	20-B-W02	25 SHOT 2.5" THSND BLOOMING	EX-2009100294
4	870	20-B-M13	25 CRACKLING CAKE SINGLE CAKES	EX-
1	873	20-B-W20	50 2" COLOR & SALUTE	EX-2003120199
1	899	20-B-L09	10X10 Z LEMON PURPLE 2/1	EX-
6	899	20-B-N01	ASSORTED 13S MODULES	EX-

Total Weight: 505.9



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Britton-Gallagher and Associates, Inc. 6240 SOM Center Rd. Cleveland OH 44139	<b>CONTACT NAME:</b> PHONE (A/C No. Ext): 440-248-4711 FAX (A/C No): 440-544-1234	
	<b>E-MAIL ADDRESS:</b> PRODUCER CUSTOMER ID #:	
<b>INSURED</b> Mad Bomber Fireworks Productions PO Box 418 Kingsbury IN 46345	<b>INSURER A:</b> Lexington Insurance Co	
	<b>INSURER B:</b> Granite State Insurance Co.	
	<b>INSURER C:</b> Colony National Insurance Co 34118	
	<b>INSURER D:</b> Liberty Mutual Insurance Co 25035	
	<b>INSURER E:</b> <b>INSURER F:</b>	

**COVERAGES**      **CERTIFICATE NUMBER: 17246848**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL ISDR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL. AGGREGATE LIMIT APPLIES PER: POLICY <input checked="" type="checkbox"/> PRO-PORT <input type="checkbox"/> LOC		1619303-03	2/4/2011	2/4/2012	EACH OCCURRENCE	\$1,000,000
						DAMAGE TO RENTED PREMISES (Per occurrence)	\$
						MED EXP (Any one person)	\$
						PERSONAL & ADV INJURY	\$1,000,000
						GENERAL AGGREGATE	\$2,000,000
						PRODUCTS - COMP/OP AGG	\$2,000,000
							\$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		CA93487733	2/4/2011	2/4/2012	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
							\$
							\$
C	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE RETENTION \$		AR5461099	2/4/2011	2/4/2012	EACH OCCURRENCE	\$4,000,000
						AGGREGATE	\$4,000,000
							\$
							\$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	WC734531836	3/12/2011	3/12/2012	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER	
						E.L. EACH ACCIDENT	\$1,000,000
						E.L. DISEASE - EA EMPLOYEE	\$1,000,000
						E.L. DISEASE - POLICY LIMIT	\$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Operation: Fireworks Display. Additional Insured: NORTH WOODWARD COMMUNITY FOUNDATION; ZION CHRISTIAN CHURCH, ZION CHRISTIAN CHURCH FOUNDATION

<b>CERTIFICATE HOLDER</b>  NORTH WOODWARD COMMUNITY FOUNDATION 1120 E. LONG LAKE SUITE 205 TROY MI 48065	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

DEPARTMENT OF THE TREASURY - BUREAU OF ALCOHOL, TOBACCO AND FIREARMS



LICENSE/PERMIT (18 U.S.C. CHAPTER 40, EXPLOSIVES)

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 556) you may engage in the activity specified in this license/permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder until the expiration date shown. See "WARNING" and "NOTICES" on back.

DIRECT ATF  
CORRESPONDENCE  
TO:

Christopher R. Reeves  
Chief, Federal Explosives Licensing Center (FELC)  
Bureau of Alcohol, Tobacco, Firearms and Explosives  
244 Needy Road  
Martinsburg, West Virginia 25405  
Telephone: 1-877-283-3352 Fax: 1-304-816-4401

PERMIT  
NUMBER  
EXPIRATION  
DATE

4-IN-091-51-1L-00872

November 1, 2011

NAME

PLANET PROD/MAD BOMB FWKS/NIGHT MAG  
DISP/SKY MAJ

Premises Address CHANGES? You must notify the FELC at least 10 days before the mc  
3999 HURP RD MIDWEST WAREHOUSING BLDG R-3-1  
KINGSBURY, IN 46345-

TYPE OF LICENSE OR PERMIT

51-IMPORTER OF FIREWORKS (DISPLAY)

*Specimen*

CHIEF, FEDERAL EXPLOSIVES LICENSING CENTER (FELC)

*Christopher R. Reeves*  
Christopher R. Reeves

PURCHASING CERTIFICATION

I certify that this is a true copy of a license/permit issued to me to engage in the activity specified.

*Specimen*

(SIGNATURE OF LICENSEE/PERMITEE)

Mailing Address CHANGES? You must notify the FELC at least 10 days before the chan

MIAND INC  
PLANET PROD/MAD BOMB FWKS/NIGHT MAG  
DISP/SKY MAJ  
PO BOX 418  
KINGSBURY IN 46345-

The licensee/permittee named herein shall use a reproduction of this license/permit to assist a transferor of explosives to verify the identity and status of the licensee/permittee as provided in 27 CFR Part 556. The signature on each reproduction must be an ORIGINAL signature.



The Special/Study Meeting of the Troy City Planning Commission was called to order by Chair Hutson at 7:30 p.m. on July 26, 2011 in the Council Board Room of the Troy City Hall.

1. ROLL CALL

Present:

Donald Edmunds  
 Michael W. Hutson  
 Tom Krent  
 Philip Sanzica (arrived 7:32 p.m.)  
 Robert M. Schultz  
 Thomas Strat  
 John J. Tagle  
 Lon M. Ullmann

Absent:

Mark Maxwell

Also Present:

R. Brent Savidant, Planning Director  
 Susan Lancaster, Assistant City Attorney  
 Zachary Branigan, Carlisle/Wortman Associates, Inc.  
 Kathy Czarnecki, Recording Secretary

2. APPROVAL OF AGENDA

**Resolution # PC-2011-07-044**

Moved by: Edmunds  
 Seconded by: Ullmann

**RESOLVED**, To approve the Agenda as prepared.

Yes: Edmunds, Hutson, Krent, Schultz, Strat, Tagle, Ullmann  
 Absent: Maxwell, Sanzica (arrived 7:32 p.m.)

**MOTION CARRIED**

3. APPROVAL OF MINUTES

[Mr. Sanzica arrived 7:32 p.m.]

**Resolution # PC-2011-07-045**

Moved by: Schultz  
 Seconded by: Tagle

**RESOLVED**, To approve the minutes of the July 12, 2011 Regular meeting as prepared with a correction to the title of R. Brent Savidant.

Yes: Edmunds, Hutson, Krent, Schultz, Strat, Tagle, Ullmann  
 Abstain: Sanzica  
 Absent: Maxwell

**MOTION CARRIED**

4. PUBLIC COMMENT

There was no one present who wished to speak.

5. ZONING BOARD OF APPEALS (ZBA) REPORT

Mr. Strat gave a summary of the July 19, 2011 Zoning Board of Appeals meeting.

6. DOWNTOWN DEVELOPMENT AUTHORITY (DDA) REPORT

There was no DDA meeting in July.

7. PLANNING AND ZONING REPORT

Mr. Savidant gave a report on current planning and zoning matters. Mr. Savidant requested to reschedule discussion on Agenda item #10, Sustainable Development Checklist.

**SPECIAL USE REQUEST**

8. PUBLIC HEARING – SPECIAL USE REQUEST AND PRELIMINARY SITE PLAN REVIEW (File Number SU 117 D) – Proposed St. Mark Coptic Orthodox Church Expansion Sunday School Classes, West Side of Livernois, South of Wattles (3603 Livernois), Section 21, Currently Zoned R-1B (One Family Residential) District

PUBLIC HEARING OPENED

Gerald Kupel of 3641 Livernois; clarification on location of temporary buildings.  
Mark VanValkenburg of 12 Kirk Lane; opposed.  
Thomas Gill of 53 Kirk Lane; opposed.

Chair Hutson stated the Public Hearing would continue to remain open and notification of a meeting scheduled in the future for this item would be provided, noting the City would not be constrained by any legal requirements of such notification.

**Resolution #2011-07-046**

Moved by: Schultz  
Seconded by: Strat

To postpone the Special Use Request and Preliminary Site Plan Approval and the Public Hearing on this item until such time that the required documentation is provided and there is adequate time for review by the Planning Director and Planning Consultant.

Yes: All present (8)  
Absent: Maxwell

### **MOTION CARRIED**

### **SITE PLAN REVIEW**

9. PRELIMINARY SITE PLAN REVIEW (File Number SP 970) – Proposed Granite City Food & Brewery Restaurant, South Side of Big Beaver Road, East of Troy Center Drive, Section 28, Currently Zoned BB (Big Beaver Form Based Code) District

#### **Resolution #2011-07-047**

Moved by: Schultz  
Seconded by: Edmunds

**RESOLVED**, The Planning Commission hereby approves a reduction in the total number of required parking spaces for the proposed Granite City Food & Brewery to 142 when a total of 149 spaces are required on the site based on the off-street parking space requirements for restaurants. This 7-space reduction meets the standards of Section 13.06; and,

**BE IT FURTHER RESOLVED**, The Planning Commission hereby approves a reduction in the total number of required parking spaces for the entire PNC office building parent site, including the tower, annex and proposed restaurant, to 1,607, when a total of 2,122 spaces are required on the site based on the off-street parking space requirements for office, medical office, restaurant and retail uses. This 515 space reduction meets the standards of Section 13.06.

**BE IT FINALLY RESOLVED**, That Preliminary Site Plan Approval, pursuant to Article 5 of the Zoning Ordinance, as requested for the proposed Granite City Food & Brewery Restaurant, located on the south side of Big Beaver Road, east of Troy Center Drive, in Section 28, within the BB (Big Beaver Form Based) zoning district, is hereby granted, subject to the following conditions:

1. Correct the east boundary labels and setback lines to reflect its condition as a side yard.
2. Demonstrate that the first floor is 14 feet or taller in height.
3. Relocate the proposed 30 inch wall and hedgerow so that the hedgerow is on the north side of the wall, along the required building line.
4. Add a bike rack with capacity of at least two bicycles.
5. Add one street tree.
6. Show the location of existing cross access easements on abutting properties and the location of proposed cross access easements or joint drive easements on the subject property.
7. Provide full dimensions for the preliminary floor plans.

- 8. Provide lighting plans indicating proposed photometrics, height of light fixtures, proposed light fixtures, and proposed methods of shielding, prior to Final Site Plan Approval.

Yes: All present (8)  
Absent: Maxwell

**MOTION CARRIED**

**STUDY ITEM**

- 10. **SUSTAINABLE DEVELOPMENT CHECKLIST**

**OTHER ITEMS**

- 11. **PUBLIC COMMENT** – Items on Current Agenda

There was no one present who wished to speak.

- 12. **PLANNING COMMISSION COMMENT**

There was general Planning Commission discussion.

**ADJOURN**

The Special/Study Meeting of the Planning Commission adjourned at 8:45 p.m.

Respectfully submitted,

---

Michael W. Hutson, Chair

---

Kathy L. Czarnecki, Recording Secretary

The Special/Study Meeting of the Troy City Planning Commission was called to order by Chair Hutson at 7:30 p.m. on July 26, 2011 in the Council Board Room of the Troy City Hall.

1. ROLL CALL

Present:

Donald Edmunds  
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 Robert M. Schultz  
 Thomas Strat  
 John J. Tagle  
 Lon M. Ullmann

Absent:

Mark Maxwell

Also Present:

R. Brent Savidant, Planning Director  
 Susan Lancaster, Assistant City Attorney  
 Zachary Branigan, Carlisle/Wortman Associates, Inc.  
 Kathy Czarnecki, Recording Secretary

2. APPROVAL OF AGENDA

**Resolution # PC-2011-07-044**

Moved by: Edmunds  
 Seconded by: Ullmann

**RESOLVED**, To approve the Agenda as prepared.

Yes: Edmunds, Hutson, Krent, Schultz, Strat, Tagle, Ullmann  
 Absent: Maxwell, Sanzica (arrived 7:32 p.m.)

**MOTION CARRIED**

3. APPROVAL OF MINUTES

[Mr. Sanzica arrived 7:32 p.m.]

**Resolution # PC-2011-07-045**

Moved by: Schultz  
 Seconded by: Tagle

**RESOLVED**, To approve the minutes of the July 12, 2011 Regular meeting as prepared with a correction to the title of R. Brent Savidant.

Yes: Edmunds, Hutson, Krent, Schultz, Strat, Tagle, Ullmann  
 Abstain: Sanzica  
 Absent: Maxwell

**MOTION CARRIED**

4. PUBLIC COMMENT

There was no one present who wished to speak.

5. ZONING BOARD OF APPEALS (ZBA) REPORT

Mr. Strat gave a summary of the July 19, 2011 Zoning Board of Appeals meeting.

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Mr. Savidant gave a report on current planning and zoning matters. Mr. Savidant requested to reschedule discussion on Agenda item #10, Sustainable Development Checklist.

**SPECIAL USE REQUEST**

8. PUBLIC HEARING – SPECIAL USE REQUEST AND PRELIMINARY SITE PLAN REVIEW (File Number SU 117 D) – Proposed St. Mark Coptic Orthodox Church Expansion Sunday School Classes, West Side of Livernois, South of Wattles (3603 Livernois), Section 21, Currently Zoned R-1B (One Family Residential) District

PUBLIC HEARING OPENED

Gerald Kupel of 3641 Livernois; clarification on location of temporary buildings.  
Mark VanValkenburg of 12 Kirk Lane; opposed.  
Thomas Gill of 53 Kirk Lane; opposed.

Chair Hutson stated the Public Hearing would continue to remain open and notification of a meeting scheduled in the future for this item would be provided, noting the City would not be constrained by any legal requirements of such notification.

**Resolution #2011-07-046**

Moved by: Schultz  
Seconded by: Strat

To postpone the Special Use Request and Preliminary Site Plan Approval and the Public Hearing on this item until such time that the required documentation is provided and there is adequate time for review by the Planning Director and Planning Consultant.

Yes: All present (8)  
Absent: Maxwell

### **MOTION CARRIED**

### **SITE PLAN REVIEW**

9. PRELIMINARY SITE PLAN REVIEW (File Number SP 970) – Proposed Granite City Food & Brewery Restaurant, South Side of Big Beaver Road, East of Troy Center Drive, Section 28, Currently Zoned BB (Big Beaver Form Based Code) District

#### **Resolution #2011-07-047**

Moved by: Schultz  
Seconded by: Edmunds

**RESOLVED**, The Planning Commission hereby approves a reduction in the total number of required parking spaces for the proposed Granite City Food & Brewery to 142 when a total of 149 spaces are required on the site based on the off-street parking space requirements for restaurants. This 7-space reduction meets the standards of Section 13.06; and,

**BE IT FURTHER RESOLVED**, The Planning Commission hereby approves a reduction in the total number of required parking spaces for the entire PNC office building parent site, including the tower, annex and proposed restaurant, to 1,607, when a total of 2,122 spaces are required on the site based on the off-street parking space requirements for office, medical office, restaurant and retail uses. This 515 space reduction meets the standards of Section 13.06.

**BE IT FINALLY RESOLVED**, That Preliminary Site Plan Approval, pursuant to Article 5 of the Zoning Ordinance, as requested for the proposed Granite City Food & Brewery Restaurant, located on the south side of Big Beaver Road, east of Troy Center Drive, in Section 28, within the BB (Big Beaver Form Based) zoning district, is hereby granted, subject to the following conditions:

1. Correct the east boundary labels and setback lines to reflect its condition as a side yard.
2. Demonstrate that the first floor is 14 feet or taller in height.
3. Relocate the proposed 30 inch wall and hedgerow so that the hedgerow is on the north side of the wall, along the required building line.
4. Add a bike rack with capacity of at least two bicycles.
5. Add one street tree.
6. Show the location of existing cross access easements on abutting properties and the location of proposed cross access easements or joint drive easements on the subject property.
7. Provide full dimensions for the preliminary floor plans.

8. Provide lighting plans indicating proposed photometrics, height of light fixtures, proposed light fixtures, and proposed methods of shielding, prior to Final Site Plan Approval.

Yes: All present (8)  
Absent: Maxwell

**MOTION CARRIED**

**STUDY ITEM**

10. SUSTAINABLE DEVELOPMENT CHECKLIST

**OTHER ITEMS**

11. PUBLIC COMMENT – Items on Current Agenda

There was no one present who wished to speak.

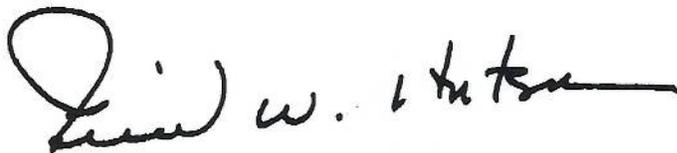
12. PLANNING COMMISSION COMMENT

There was general Planning Commission discussion.

**ADJOURN**

The Special/Study Meeting of the Planning Commission adjourned at 8:45 p.m.

Respectfully submitted,



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Michael W. Hutson, Chair



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Kathy L. Czarnecki, Recording Secretary



INTEGRITY \* RESPECT \* LAWS AND THE CONSTITUTION \* ACCOUNTABILITY \* PROBLEM SOLVING \* PROFESSIONALISM

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## MEMORANDUM

DATE: August 18, 2011  
TO: John Szerlag, City Manager  
FROM: Gary G. Mayer, Chief of Police  
RE: Police Department Volunteer Program

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The purpose of this memorandum is to take a moment and report the implementation of an active volunteer program.

We believe in operational excellence and realize that there is always room for improvement. This is especially important as we continue the downsizing of the Troy Police Department. We need to be continuously innovative and make incremental improvements to our operations while reducing the level of service that we provided in the past. The financial reality is to focus on finding ways to do fewer things well, instead of doing everything poorly. We realized that the citizens who have attended our Citizen's Police Academy and understand our operation were an excellent source of volunteers and asked for their help. As you will read below our efforts have paid off.

### INTERNAL

A year ago we had no volunteers directly in our building. Coordinated by Lieutenant Chris Stout, we now have volunteers in the police building, in the following positions:

- Contacting crime victims to keep them informed them of the status of their case. Approximately 4 hours a week.
- Entering pawn shop/gold transactions data into our database. Approximately 4 hours per week.
- Assisting the Records Department. Two at approximately 4 hours per week each.

We are currently doing background investigations on several other candidates to fill volunteer roles.

### EXTERNAL

The Citizens on Patrol volunteers began on July 7, 2011. There are 20 volunteers that have been trained by members of our Directed Patrol Unit. The volunteers patrol in their own vehicles and look for suspicious activity and report it to the Troy Police Department. These additional eyes and ears in the community will help watch for crimes in progress, suspicious circumstances or other matters needing the response of a sworn officer. While the volunteers help they cannot replace the value of sworn uniformed officers on patrol in the community.

In July, these volunteers worked a total of 62.5 hours patrolling subdivisions and parks. We will continually evaluate the effectiveness of this program and expect to expand the number of volunteers in the future.

In conclusion, you can see that we have gone from no volunteers to 24 in less than one year. This is a work in progress and we will make incremental changes as needed to make this a positive experience for the volunteers who give so generously of their time and the citizens we serve. Future reports will be included in the *ICMA Implementation Plan and Progress Report - Police Department*.

P.O. BRAZEL -

**From:** Gary G Mayer  
**Sent:** Monday, August 08, 2011 1:31 PM  
**Subject:** Performance of Officer Steve Brazel

THANKS FOR MAKING SUCH A GREAT  
IMPRESSION ON MR. HOUCK. I APPRECIATE  
YOUR EFFORTS. GARY MAYER

Mr. Houck,

Thank you for bringing this to our attention. I will pass your praise onto Officer Brazel's supervisor.

Gary Mayer

**From:** Roger Houck  
**Sent:** Thursday, August 04, 2011 9:58 AM

**Subject:** Re: Officer Steve Brazel

Chief Gary Mayer,

Sir, I would like to take this opportunity to relay to you the fine police work of one of your officers, Steve Brazel. On July 28, 2011, I was involved in an accident on I75 (report #11-22039). Officer Brazel was the responding officer. He was there in a matter of minutes. His professionalism and caring attitude helped eased the trauma of the accident. As a retired police Captain (Pontiac P.D.), my standards are set very high. Officer Brazel exceeded these standards. I wish I had every officer like him under my command. You, your City and your Department are well represented by this fine young Officer. Please give him my thanks and a job well done. Thank you, Captain Roger L. Houck (Ret.)

cc: John Szurlog

N-03b

August 3, 2011

City of Troy Fire Department

Attention: Fire Chief

On Saturday, July 29, our neighborhood hosted its annual picnic with 46 adults and 23 children attending. We requested a fire truck come by as it was a special memory of several years ago when the kids got to "go up in the ladder truck". John Roberts and his colleague came, as promised, and spent time with young and old – all getting rides over the tree tops. The men were generous with their time and patience and not even over-heated in our hot afternoon sunshine! Everyone enjoyed the adventure! I have enclosed a couple of pictures taken to mark the day. We can't thank you enough for including this type of activity under the PR for the department.

With appreciation,



Kathy Sherman  
3361 Paddington Dr.  
Troy, MI 48084

P.S. We also took advantage of our picnic to make a pitch for YES votes for the Library – so glad that the millage was a success.

N-3b

Dear Troy Police Department,

Thank you for your response to the fire at Sunnymede Apartments on July 22, 2011. It was quite a shock to come home to find a fire at our home. Thank you for your kindness and your patience. I know we had many questions. We are very grateful you went in to get our wedding rings for us. Thank you for your efforts during this ordeal.

God Bless You,

(CAPT 14) Meghan Shea - Keenan & Cory Miglio

Sgt. Haddad  
Ofc. Breidenich  
Ofc. Satterfield  
Ofc. Villerot  
Ofc. Gobler  
Ofc. Malik  
Ofc. Garcher  
EMS PFR/MFR Chris Ahart

CASE# 1121409

THANKS TO ALL OF YOU FOR YOUR RESPONSE TO THIS FIRE.

I APPRECIATE YOUR EFFORTS AND THE GOOD IMPRESSION YOU MADE ON THESE FIRE VICTIMS.

GARY MAYER 8-3-11

**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION**

**NOTICE OF HEARING  
FOR THE CUSTOMERS OF  
THE DETROIT EDISON COMPANY  
CASE NO. U-16813**

- The Detroit Edison Company proposes to reconcile its Choice Implementation Surcharge, if the Michigan Public Service Commission approves its request.
- The information below describes how a person may participate in this case.
- You may call or write The Detroit Edison Company, One Energy Plaza, Detroit, Michigan 48226, (800) 477-4747, for a free copy of its application. Any person may review the application at the offices of The Detroit Edison Company.
- The first public hearing in this matter will be held:

**DATE/TIME:** August 25, 2011, at 9:00 a.m.  
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

**BEFORE:** Administrative Law Judge Sharon L. Feldman

**LOCATION:** Michigan Public Service Commission  
6545 Mercantile Way, Suite 7  
Lansing, MI

**PARTICIPATION:** Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 241-6160 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider the June 29, 2011 application of The Detroit Edison Company (Detroit Edison), which seeks approval of reconciliation of the recovery of Commission approved choice implementation costs via the Detroit Edison's Choice Implementation Surcharge (CIS). Detroit Edison is also seeking approval of its proposed Tariff Sheets implementing the credit in the manner described in its application.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in

Word or PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 241-6180 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by August 18, 2011. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Detroit Edison's attorney, David S. Maquera, One Energy Plaza, Detroit, Michigan 48226.

Any person wishing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his/her wish to make a statement of position. All information submitted to the Commission in this matter will become public information: available on the Michigan Public Service Commission's website, and subject to disclosure.

Requests for adjournment must be made pursuant to the Commission's Rules of Practice and Procedure R 460.17315 and R 460.17335. Requests for further information on adjournment should be directed to (517) 241-6060.

A copy of Detroit Edison's request may be reviewed on the Commission's website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets), and at the office of The Detroit Edison Company, One Energy Plaza, Detroit, MI. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 241-6180.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and the Commission's Rules of Practice and Procedure, as amended, 1999 AC, R 460.17101 et seq.

August 5, 2011



## CITY COUNCIL AGENDA ITEM

Date: August 17, 2011

To: John Szerlag, City Manager

From: Thomas Darling, Darling and Associates

Subject: Financial Reporting to City Council

You have requested that I research the intervals and timing related to the delivery of financial information to the Mayor and City Council.

Based on my research and understanding, financial statements are delivered to the Mayor and City Council on a quarterly basis in accordance with standards and customs generally practiced by most municipalities.

The schedule is as follows:

Year End (April 1 – June 30)	Submitted in December as part of audit report
1 <sup>st</sup> Quarter (July 1 - September 30)	Submitted in November
2 <sup>nd</sup> Quarter (October 1 – December 31)	Submitted in January
3 <sup>rd</sup> Quarter (January 1 – March 31)	Submitted in May

In addition you also inquired about the length of time required to compile and report year end results. The additional time is due to several reasons of varying degrees. The most prominent is that the City runs the day to day financial operations on a cash basis. As such the interim reports for Quarters 1 through 3 are typically on the cash basis and reported only at the fund level. The year-end report is required by generally accepted accounting principles to be recorded at the modified accrual basis for the fund level and at the full accrual basis on a government wide level.

The mechanics of recording the financial data on two different basis of accounting can be very labor intensive and time consuming. This is coupled with the fact that unlike the private sector, we may not know the exact amount of some of our funding sources until two to three months after the year end. These include such examples as state shared revenues, local and major street state funding and law enforcement grants.

Based on these and other factors, the City (as with most Michigan municipalities) receives the annual financial report typically from mid November through the end of December.

With that said, I would suggest referring to the 2011 projected financial information contained in the 2011/2012 Budget report as the most current estimate. Any other submitted financial information would be considered incomplete and unreliable at this time.