



CITY COUNCIL ACTION REPORT

August 22, 2011

TO: John Szerlag, City Manager

FROM: Susan A. Leirstein, Purchasing Director
Timothy L. Richnak, Public Works Director

RE: Standard Purchasing Resolution 3: Exercise Renewal Option – Street Light Installation and Replacement

Background

On September 28, 2009, Troy City Council approved a contract to provide two (2) year requirements of street, parking lot, and athletic field light installation and replacement with an option to renew for one additional year to the low total bidder, Corby Energy Services, Inc of Belleville, MI (Resolution #2009-09-290-F4b). The awarded vendor has been providing quality service for the City and has offered to renew their contract for 2011/2012 under the same prices, terms, and conditions. Moving this work forward will enhance public safety and reduce liability to the City.

The Purchasing department conducted a favorable market survey and found no additional value would be obtained from bidding at this time. (See survey attached)

Fund Availability

Funds for this contract are available in the 2011/2012 Street Light Maintenance and capital accounts, and the Parks Maintenance account for lighting work done on the ball diamonds.

Recommendation

City management and the Public Works department recommend exercising the option to renew for one additional year to the low total bidder, Corby Energy Services, Inc of Belleville, at unit prices and discounts contained in the bid tabulation, not to exceed budgetary limitations, with a contract expiration of September 30, 2012.

August 18, 2011

TO: Susan A. Leirstein, Purchasing Director

FROM: Julie Hamilton, Buyer

RE: MARKET SURVEY – Outdoor Light Installation / Replacement

HARLAN ELECTRIC COMPANY – Robert Kohl (248) 853-4601

Mr. Kohl feels it is a good time to rebid although his bid prices would not be less than what was bid previously. There has been no wage increases and the cost of supplies have been steady. Fuel cost is not an issue as they are located close to the City of Troy.

J. Ranck Electric, Inc. – Adam Ranck (989) 775-7393

Mr. Ranck stated it was a good time to rebid this contract. Even though the market prices keep increasing on commodities along with fuel, there is still strong competition in the market place.

Although both vendors surveyed feel it is a good time to rebid, based upon their underlying comments and past bidding practice, I respectfully recommend that the City accept the offer to renew the contract for Outdoor Light Installation and Replacement with the current vendor as no additional value can be obtained from bidding at this time.

CC: File

From: City of Troy DPW

2485243520

08/08/2011 09:13

#550 P.001/001

ATTN:
Corby Energy Services,
PO box 672433
Detroit, Mi 48267-2433

On October 1, 2009, the City of Troy entered into contract 2010-90000009 OB with Corby Energy Services, Inc. to provide two (2) year requirements of the Street Light Installation program. This contract contained an option to renew for one (1) additional year periods through mutual consent of both parties, within 30 days of contract termination.

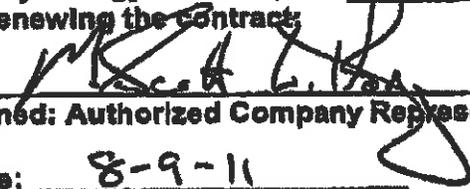
Please fax this letter back to Marina Basta Farouk at Public Works Department indicating Corby Energy Services, wishes to renew this contract until September 30, 2012. Our fax number is (248) 524-3520. It should be understood that this request to renew the contract is subject to a favorable market survey. A request by City staff to determine the successful bidder's interest in renewing the contract in no way obligates the City. The option cannot be exercised without Troy City Manager and City Council approval and a blanket purchase order issued.

If you have any questions please call me at (248) 524-3595.

CHECK ONE:

Corby Energy Services, Inc. is interested in renewing the contract under the same prices, terms, and conditions:

Corby Energy Services, Inc. is not interested in renewing the contract:

X 
Signed: Authorized Company Representative

Date: 8-9-11

Thank you,
Marina Basta Farouk
Project Construction Manager

Resolution #2009-09-290
Moved by Beltramini
Seconded by Fleming

RESOLVED, That all items as presented on the Consent Agenda are hereby **APPROVED** as printed.

Yes: Fleming, Howrylak, Kerwin, Schilling, Beltramini, Eisenbacher
No: None
Absent: Broomfield

MOTION CARRIED

F-1b Address of "F" Items Removed for Discussion by City Council and/or the Public

F-2 Approval of City Council Minutes

Resolution #2009-09-290-F-2

RESOLVED, That Troy City Council hereby **APPROVES** the Minutes of the 7:30 PM Regular City Council Meeting of September 14, 2009 as submitted.

F-3 Proposed City of Troy Proclamation: None Submitted

F-4 Standard Purchasing Resolutions:

a) Standard Purchasing Resolution 1: Award to Low Bidder – Outdoor Light Maintenance and Repair

Resolution #2009-09-290-F-4a

RESOLVED, That Troy City Council hereby **AWARDS** a contract to provide two-year requirements of street light, parking lot, and athletic field light maintenance with an option to renew for one additional year to the low total bidder, Northern Sign Company, Inc. of Pontiac, MI, at unit prices and discounts contained in the bid tabulation opened August 19, 2009, a copy of which shall be **ATTACHED** to the original Minutes of this meeting, with expenditures not to exceed budgetary limitations, expiring September 30, 2011; and

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon submission of properly executed bid and contract documents, including insurance certificates and all other specified requirements.

b) Standard Purchasing Resolution 1: Award to Low Bidder – Street Light Installation/Replacement

Resolution #2009-09-290-F-4b

RESOLVED, That Troy City Council hereby **AWARDS** a contract to provide two-year requirements of street, parking lot, and athletic field light installation and replacement with an option to renew for one additional year to the low total bidder, Corby Energy Services, Inc. of Belleville, MI, at unit prices and discounts contained in the bid tabulation opened August 26, 2009, a copy of which shall be **ATTACHED** to the original Minutes of this meeting, with expenditures not exceeding amounts budgeted, expiring September 30, 2011; and

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon submission of properly executed bid and contract documents, including insurance certificates and all other specified requirements.

F-5 Recognition as a Nonprofit Organization Status from Ahren J. Savickas, President/Executive Director of *To Replant All Trees Association* (T.R.A.T.A.)

Resolution #2009-09-290-F-5

RESOLVED, That Troy City Council hereby **APPROVES** the request from *To Replant All Trees Association* (T.R.A.T.A.), asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining a charitable gaming license as recommended by City Management.

Vote on Resolution to Excuse Council Member Broomfield

Resolution #2009-09-291

Moved by Schilling

Seconded by Fleming

RESOLVED, That Troy City Council hereby **EXCUSES** the absence of Council Member Broomfield at the Regular City Council Meeting of Monday, September 28, 2009 due to being absent from the county.

Yes: Howrylak, Kerwin, Schilling, Beltramini, Eisenbacher, Fleming

No: None

Absent: Broomfield

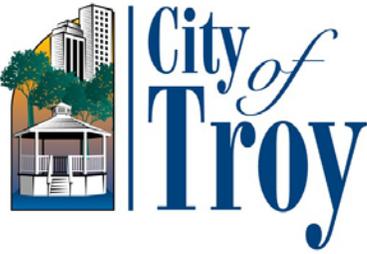
MOTION CARRIED

MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:

G-1 Announcement of Public Hearings:

- a) Zoning Ordinance Text Amendment (File Number: ZOTA 240) – Article 43 – BZA Provisions – October 5, 2009
- b) Establishment of an Industrial Development District (IDD), Issuance of an Industrial Facilities Exemption Certificate (IFEC), and Plant Rehabilitation Exemption (PR) – Bostick Rochester Road Development, LLC and AxleTech International, LLC – 1400 Rochester Road – October 19, 2009

Noted and Filed



CITY COUNCIL ACTION REPORT

September 9, 2009

TO: John Szerlag, City Manager

FROM: Mark F. Miller, Acting Assistant City Manager / Economic Development Services
 Susan A. Leirstein, Purchasing Director
 Timothy L. Richnak, Public Works Director
 Carol K. Anderson, Parks and Recreation Director

SUBJECT: Standard Purchasing Resolution 1: Award To Low Bidder – Street Light Installation/Replacement

Background

- On August 26, 2009, bids were opened to provide two (2) year requirements of Street Light installation/replacement with an option to renew for one additional year.
- Sixty-nine (69) vendors were notified via the MITN website with three (3) bidders responding.
- Corby Energy Services, Inc. of Belleville was the low bidder.
- All bidders were given the opportunity to respond with their level of interest in furnishing all labor, tools, equipment, transportation services and traffic controls for installation and replacement of street lights.

Financial Considerations

- Funds for these services are available in the 2009/10 Street Lighting accounts and the Athletic Field Maintenance account as listed below:
 - Acct # 101.447.25.448.7802.150 Street Lighting - Contractual Services
 - Acct # 401.447.448.7978.010 Street Lighting - General Equipment.
 - Acct # 101.751.30.759.7802.070 Athletic Field Maintenance - Contractual Services

Legal Considerations

- ITB-COT 09-33 outdoor Light installation/replacement Contract was competitively bid as required by City Charter and Code.
- The award is contingent upon the recommended bidder's submission of proper contracts and bid documents, including insurance certificates and all other specified requirements.

Options

- City management and the Public Works department recommends awarding a contract to provide two (2) year requirements of street, parking lot, and athletic field light installation and replacement with an option to renew for one additional year to the low bidder, Corby Energy Services, Inc. of Belleville, MI, for an estimated total cost of \$43,997.00, at unit prices and discounts contained in the bid tabulation opened August 26, 2009, not to exceed budgetary limitations, expiring September 30, 2011.

Opening Date -- 8/26/09
 Date Prepared -- 8/26/09

CITY OF TROY
 BID TABULATION
 OUTDOOR LIGHT INSTALLATION/REPLACEMENT

jh

VENDOR NAME: **

Corby Energy Services, inc	Harlan Electric Company	J. Ranck Electric, Inc.	
CHECK # --	36319790	36329605	15370339
CHECK AMOUNT --	\$500.00	\$500.00	\$500.00

EST ITEM #	QTY/YR	DESCRIPTION	Lump Sum Total Price for One			
1A.	1 ea	Remove Street Light Pole - (Ornamental Pole)	\$ 400.00	\$ 350.00	\$ 975.00	
1.B.	1 ea	Remove Street Light Pole - Wood	\$ 650.00	\$ 350.00	\$ 975.00	
2.	1 ea	Remove Concrete Foundations	\$ 650.00	\$ 750.00	\$ 1,350.00	
3.	1 ea	Installation of Concrete Foundations	\$ 1,250.00	\$ 1,400.00	\$ 2,780.00	
4.A.	1 ea	Install 40' Light Ornamental Pole with mast arms - one fixture	\$ 450.00	\$ 765.00	\$ 1,175.00	
4.B.	1 ea	Install 40' Light Ornamental Pole with mast arms - two fixtures	\$ 450.00	\$ 990.00	\$ 1,375.00	
5.A.	1 ea	Install 40' Light Wood Pole with mast arms - one fixture	\$ 750.00	\$ 940.00	\$ 1,697.00	
5.B.	1 ea	Install 40' Light Wood Pole with mast arms - two fixtures	\$ 750.00	\$ 1,110.00	\$ 1,797.00	
6.	1 ea	Install Pole w/Control Box/Service connections	\$ 4,000.00	\$ 2,325.00	\$ 5,400.00	
7.	1 ea	New installation of 40' Street Light Pole with concrete foundation	\$ 1,700.00	\$ 2,185.00	\$ 3,950.00	
8.	6 ea	Remove Existing 250 Watt Luminaries & Replace with equivalent Wattage LED	\$ 1,300.00	\$ 1,205.00	\$ 2,200.00	
9.	3 ea	Remove existing 400 Watt luminaries and replace with equivalent wattage of LED	\$ 1,565.00	\$ 1,465.00	\$ 2,400.00	

ADDITIONAL ITEMS, IF REQUIRED

	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
10. 1 ea Cut & Weld Street Light Base H Base	\$ 1,750.00	\$ 330.00	\$ 780.00	
11. 120 L.F. 1 1/2" Rigid Plastic Conduit Sch. 40	\$ 0.50	\$ 9.30	\$ 20.00	
12. 160 L.F. No. 8 AWG Cable Red	\$ 0.30	\$ 2.15	\$ 4.50	
13. 160 L.F. No. 8 AWG Cable Black	\$ 0.30	\$ 2.15	\$ 4.50	
14. 40 L.F. No.10 AWG Cable Bare	\$ 0.20	\$ 1.90	\$ 4.50	
15. 2 ea Photo Cell	\$ 19.00	\$ 9.20	\$ 395.00	
16. 1 ea 40' Wood Light Pole	\$ 300.00	\$ 445.00	\$ 1,400.00	

17. Hourly labor rate per Crew

40 Hrs	A) Regular Time	B) Overtime Time	C) Holiday Time	HOURLY RATE	HOURLY RATE	HOURLY RATE	HOURLY RATE
				\$ 125.00	\$ 137.25	\$ 175.00	
				\$ 160.00	\$ 196.95	\$ 235.00	
				\$ 195.00	\$ 256.60	\$ 300.00	

18. Hourly rate for Journeyman Electrician

40 Hrs	A) Regular Time	B) Overtime Time	C) Holiday Time	HOURLY RATE	HOURLY RATE	HOURLY RATE	HOURLY RATE
				\$ 65.00	\$ 70.00	\$ 90.00	
				\$ 80.00	\$ 100.00	\$ 115.00	
				\$ 95.00	\$ 130.00	\$ 165.00	

Opening Date -- 8/26/09
 Date Prepared -- 8/26/09

CITY OF TROY
 BID TABULATION
 OUTDOOR LIGHT INSTALLATION/REPLACEMENT

VENDOR NAME:		** Corby Energy Services, inc	Harlan Electric Company	J. Ranck Electric, Inc.	
19.	Hourly rate for Backhoe/Operator	HOURLY RATE	HOURLY RATE	HOURLY RATE	HOURLY RATE
40 Hrs	A) Regular Time	\$ 75.00	\$ 130.00	\$ 145.00	
	B) Overtime Time	\$ 105.00	\$ 160.00	\$ 190.00	
	C) Holiday Time	\$ 130.00	\$ 195.00	\$ 225.00	
20.	Hourly rate for Service Truck	HOURLY RATE	HOURLY RATE	HOURLY RATE	HOURLY RATE
40 Hrs	A) Regular Time	\$ 95.00	\$ 105.00	\$ 130.00	
	B) Overtime Time	\$ 110.00	\$ 130.00	\$ 165.00	
	C) Holiday Time	\$ 125.00	\$ 165.00	\$ 195.00	
21.	Hourly rate for Bucket Truck	HOURLY RATE	HOURLY RATE	HOURLY RATE	HOURLY RATE
40 Hrs	A) Regular Time	\$ 95.00	\$ 25.00	\$ 130.00	
	B) Overtime Time	\$ 110.00	\$ 25.00	\$ 165.00	
	C) Holiday Time	\$ 125.00	\$ 25.00	\$ 195.00	
22.	Non-Contract Replacement Parts: Discount + or -	(+) 10%	(+) 10%	(+) 15%	
	Parts List:	Blank	Blank	Blank	
	Dated:	Blank	Blank	Blank	
ESTIMATED TOTAL		\$ 43,997.00	\$ 44,153.40	\$ 75,664.00	\$ -

CONTACT INFORMATION:	Hrs of Operation	M-F 8AM-5PM	7:30AM - 4PM	7AM - 4:30PM
	24-Hr Phone #	(313) 350-2433	(248) 379-5446	(888) 459-0594
INSURANCE:	Can Meet	XX	XX	XX
	Cannot Meet			
PAYMENT TERMS:		Net 30	Net 30 Days	Net 30 Days
WARRANTY:		1 Yr	1 Yr Labor	Manufacture
RESPONSE TIME:		48 Hours	48 Hours	48 Hours
EXCEPTIONS:		None	None	Blank
ACKNOWLEDGEMENT:	Y or N	Y	Y	Y

PROPOSAL: FURNISH ALL LABOR, TOOLS, EQUIPMENT, TRANSPORTATION SERVICES AND TRAFFIC CONTROLS TO PROVIDE TWO-YEAR REQUIREMENTS OF STREET, PARKING LOT, AND ATHLETIC FIELD LIGHT INSTALLATION/REPLACEMENT WITH AN OPTION TO RENEW FOR ONE ADDITIONAL YEAR

NO BIDS:
G & B Electrical Company
Beacon Sign Company

**** DENOTES LOW TOTAL BIDDER**

ATTEST:
Debra Painter
Tom Rosewarne
Julie Hamilton

 Susan Leirstein
 Purchasing Director