

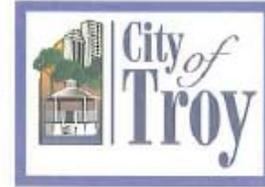
TROY CITY COUNCIL

REGULAR MEETING AGENDA

**AUGUST 29, 2011
CONVENING AT 7:30 P.M.**

**Submitted By
The City Manager**

NOTICE: Persons with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk at (248) 524-3316 or via e-mail at clerk@troymi.gov at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.



TO: The Honorable Mayor and City Council
Troy, Michigan

FROM: John Szerlag, City Manager

SUBJECT: Background Information and Reports

Ladies and Gentlemen:

This booklet provides a summary of the many reports, communications and recommendations that accompany your Agenda. Also included are suggested or requested resolutions and/or ordinances for your consideration and possible amendment and adoption.

Supporting materials transmitted with this Agenda have been prepared by department directors and staff members. I am indebted to them for their efforts to provide insight and professional advice for your consideration.

As always, we are happy to provide such added information as your deliberations may require.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John Szerlag". The signature is fluid and cursive.

John Szerlag, City Manager



TROY CITY COUNCIL

VISION STATEMENT AND GOALS

Adopted: Monday, February 7, 2011

VISION:

To honor the legacy of the past and build a strong, vibrant future and be an attractive place to live, work, and grow a business.

GOALS:

Provide a safe, clean, and livable city

- Practice good stewardship of infrastructure
- Maintain high quality professional community oriented police and fire protection
- Conserve resources in an environmentally responsible manner
- Encourage development toward a walkable, livable community

Provide effective and efficient local government

- Demonstrate excellence in community services
- Maintain fiscally sustainable government
- Attract and support a committed and innovative workforce
- Develop and maintain efficiencies with internal and external partners
- Conduct city business and engage in public policy formation in a clear and transparent manner

Build a sense of community

- Communicate internally and externally in a timely and accurate manner
- Develop platforms for transparent, deliberative and meaningful community conversations
- Involve all stakeholders in communication and engagement activities
- Encourage volunteerism and new methods for community involvement
- Implement the connectedness of community outlines in the Master Plan 2008

Attract and retain business investment

- Clearly articulate an economic development plan
 - Create an inclusive, entrepreneurial culture internally and externally
 - Clarify, reduce and streamline investment hurdles
 - Consistently enhance the synergy between existing businesses and growing economic sectors
 - Market the advantages of living and working in Troy through partnerships
-



CITY COUNCIL AGENDA

August 29, 2011 – 7:30 PM
Council Chambers
City Hall - 500 West Big Beaver
Troy, Michigan 48084
(248) 524-3317

INVOCATION: Pastor Jack Mannschreck from Big Beaver United Methodist Church 1

PLEDGE OF ALLEGIANCE: 1

A. CALL TO ORDER: 1

B. ROLL CALL: 1

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS: 1

C-1 No Certificates of Recognition and Special Presentations 1

D. CARRYOVER ITEMS: 1

D-1 No Carryover Items 1

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SCHEDULED SPECIAL CITY COUNCIL MEETINGS: **14**

INVOCATION: Pastor Jack Mannschreck from Big Beaver United Methodist Church

PLEDGE OF ALLEGIANCE:

A. CALL TO ORDER:

B. ROLL CALL:

- a) Mayor Louise E. Schilling
Robin Beltramini
Wade Fleming
Martin Howrylak
Mayor Pro Tem Mary Kerwin
Maureen McGinnis
Dane Slater

- b) Excuse Absent Council Members:

Suggested Resolution

Resolution #2011-08-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **EXCUSES** the absence of _____ at the Regular City Council Meeting of August 29, 2011 due to _____

Yes:

No:

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

C-1 No Certificates of Recognition and Special Presentations

D. CARRYOVER ITEMS:

D-1 No Carryover Items

E. PUBLIC HEARINGS:

E-1 Public Hearing for the Establishment of an Industrial Development District (IDD) for Inteva Products, LLC – 1401 Crooks

Suggested Resolution

Resolution #2011-08-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **ESTABLISHES** an Industrial Development District (IDD) for property known as 1401 Crooks, Troy, MI. 48084-7155, Parcel #88-20-32-226-037, in accordance with City Council Policy Resolution #2010-08-173; and

BE IT FINALLY RESOLVED, That Troy City Council hereby **DIRECTS** the City Clerk to forward a copy of this resolution to the State Tax Commission, Treasury Building, P.O. Box 30471, Lansing, MI 48909-7971.

Yes:

No:

E-2 Public Hearing for the Granting of an Industrial Facilities Exemption Certificate (IFEC) for Inteva Products, LLC – 1401 Crooks

Suggested Resolution

Resolution #2011-08-

Moved by

Seconded by

WHEREAS, After due notice and proper hearing, the City Council of the City of Troy on August 29, 2011, established an Industrial Development District (IDD) for property known as 1401 Crooks, Troy, MI. 48084-7155, Parcel # 88-20-32-226-037 ; and

WHEREAS, An Application has been submitted by Inteva Products LLC, for an Industrial Facilities Exemption Certificate (IFEC) for personal property at 1401 Crooks, Troy, MI. 48084-7155, for six (6) years; and

WHEREAS, After due and proper notice by the City Clerk, the City Council, on August 29, 2011, held a Public Hearing giving opportunity for comment by all taxing units as to the possibility that the granting of an Industrial Facilities Exemption Certificate (IFEC) for Inteva Products LLC, at 1401 Crooks, Troy, MI. 48084-7155 may have the effect of substantially impeding the operation of the taxing unit, or impairing the financial soundness of the taxing unit; and

WHEREAS, The aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Troy, after granting this certificate will not exceed 5% of an amount equal to the sum of the SEV of the City of Troy, plus the SEV of real and personal property thus exempted;

NOW, THEREFORE, BE IT RESOLVED, That Troy City Council has **FOUND THAT THE GRANTING** of an Industrial Facilities Exemption Certificate (IFEC) for Inteva Products LLC, at 1401 Crooks, Troy, MI. 48084-7155 shall not substantially impede the operation of the City of Troy or the other taxing units, **NOR HAS IT BEEN FOUND THAT THE GRANTING** of the Industrial Facilities Exemption Certificate (IFEC) will impair the financial soundness of the City of Troy, or the other taxing units which levy taxes on said property; and

BE IT FURTHER RESOLVED, That Troy City Council hereby **APPROVES** the application to for an Industrial Facilities Exemption Certificate (IFEC) for Inteva Products LLC, Inc., at 1401 Crooks, Troy, MI. 48084-7155, Parcel # 88-20-32-226-037 , for personal property for a term of

six (6) years, after completion, **CONTINGENT** upon the execution of a Letter of Agreement between the City of Troy and Inteva Products LLC, and the payment of the fees in accordance with Public Act 198 of 1974, as amended; and

BE IT FURTHER RESOLVED, That the Mayor and City Clerk are **AUTHORIZED TO EXECUTE** the Letter of Agreement between the City of Troy and Inteva Products LLC, a copy of which shall be **ATTACHED** to the original minutes of this meeting; and

BE IT FINALLY RESOLVED, That the City Clerk is hereby **AUTHORIZED TO COMPLETE** the Application and **TRANSMIT** same to the State Tax Commission, Treasury Building, P.O. Box 30471, Lansing, MI. 48909-7971

Yes:

No:

F. PUBLIC COMMENT:

In accordance with the Rules of Procedure of the City Council, Article 16 – Members of the Public and Visitors:

Any person not a member of the City Council may address the Council with recognition of the Chair, after clearly stating the nature of his/her inquiry or comment. *City Council requests that if you do have a question or concern, to bring it to the attention of the appropriate department(s) whenever possible. If you feel that the matter has not been resolved satisfactorily, you are encouraged to bring it to the attention of the City Manager, and if still not resolved satisfactorily, to the Mayor and Council.*

- Petitioners shall be given a fifteen (15) minute presentation time that may be extended with the majority consent of City Council.
- Any member of the public, not a petitioner of an item, shall be allowed to speak for up to five (5) minutes to address any Public Hearing item.
- Any member of the public, not a petitioner of an item, shall be allowed to speak for up to five minutes to address Postponed, Regular Business or Consent Agenda items or any other item as permitted under the Open Meetings Act during the Public Comment portion of the agenda.
- City Council may waive the requirements of this section by a majority of the City Council members.
- City Council may wish to schedule a Special Meeting for Agenda items that are related to topics where there is significant public input anticipated.
- Through a request of the Chair and a majority vote of City Council, public Comment may be limited when there are fifteen (15) or more people signed up to speak either on a Public Hearing item or for the Public Comment period of the agenda.

G. RESPONSE / REPLY TO PUBLIC COMMENT

H. POSTPONED ITEMS:

H-1 No Postponed Items

I. REGULAR BUSINESS:**I-1 Board and Committee Appointments: None Scheduled****I-2 Board and Committee Nominations: None Scheduled****I-3 Request for Closed Session – No Closed Session Requested****I-4 Streamlining Boards and Committees Pursuant to Direction of City Council****a) Dissolving of the Advisory Committee for Persons with Disabilities**Suggested Resolution

Resolution #2011-08-

Moved by

Seconded by

WHEREAS, The Troy City Council reviewed streamlining boards and committees, as a result of concerns about economic sustainability due to staffing impacts, and

WHEREAS, By City Council consensus, City Management to was directed to prepare appropriate agenda materials relative to several boards and committees;

WHEREAS, The following boards and committees were identified as committee where dissolution was appropriate:

- Advisory Committee for Persons with Disabilities
- Advisory Committee for Senior Citizens
- Ethnic Issues Advisory Board
- Board of Canvassers
- Cable Advisory Board
- Troy Daze Committee
- Youth Council

WHEREAS, The above referenced boards and committees were initially established by resolution of Council and therefore can be dissolved by resolution;

NOW, THEREFORE, BE IT RESOLVED, The Advisory Committee for Person with Disabilities is hereby DISSOLVED this 29th day of August, 2011;

BE IT FINALLY RESOLVED, That the Mayor will **PREPARE** a letter thanking each board or committee member for their volunteerism and prior service to the City of Troy.

Yes:

No:

b) Dissolving of the Advisory Committee for Senior Citizens

Suggested Resolution

Resolution #2011-08-

Moved by

Seconded by

WHEREAS, The Troy City Council reviewed streamlining boards and committees, as a result of concerns about economic sustainability due to staffing impacts, and

WHEREAS, By City Council consensus, City Management to was directed to prepare appropriate agenda materials relative to several boards and committees;

WHEREAS, The following boards and committees were identified as committee where dissolution was appropriate:

- Advisory Committee for Persons with Disabilities
- Advisory Committee for Senior Citizens
- Ethnic Issues Advisory Board
- Board of Canvassers
- Cable Advisory Board
- Troy Daze Committee
- Youth Council

WHEREAS, The above referenced boards and committees were initially established by resolution of Council and therefore can be dissolved by resolution;

NOW, THEREFORE, BE IT RESOLVED, The Advisory Committee for Senior Citizens is hereby DISSOLVED this 29th day of August, 2011;

BE IT FINALLY RESOLVED, That the Mayor will **PREPARE** a letter thanking each board or committee member for their volunteerism and prior service to the City of Troy.

Yes:

No:

c) Dissolving of the Ethnic Issues Advisory Board

Suggested Resolution

Resolution #2011-08-

Moved by

Seconded by

WHEREAS, The Troy City Council reviewed streamlining boards and committees, as a result of concerns about economic sustainability due to staffing impacts, and

WHEREAS, By City Council consensus, City Management to was directed to prepare appropriate agenda materials relative to several boards and committees;

WHEREAS, The following boards and committees were identified as committee where dissolution was appropriate:

- Advisory Committee for Persons with Disabilities
- Advisory Committee for Senior Citizens
- Ethnic Issues Advisory Board
- Board of Canvassers
- Cable Advisory Board
- Troy Daze Committee
- Youth Council

WHEREAS, The above referenced boards and committees were initially established by resolution of Council and therefore can be dissolved by resolution;

NOW, THEREFORE, BE IT RESOLVED, The Ethnic Issues Advisory Board is hereby DISSOLVED this 29th day of August, 2011;

BE IT FINALLY RESOLVED, That the Mayor will **PREPARE** a letter thanking each board or committee member for their volunteerism and prior service to the City of Troy.

Yes:

No:

d) Dissolving of the Board of Canvassers

Suggested Resolution

Resolution #2011-08-

Moved by

Seconded by

WHEREAS, The Troy City Council reviewed streamlining boards and committees, as a result of concerns about economic sustainability due to staffing impacts, and

WHEREAS, By City Council consensus, City Management to was directed to prepare appropriate agenda materials relative to several boards and committees;

WHEREAS, The following boards and committees were identified as committee where dissolution was appropriate:

- Advisory Committee for Persons with Disabilities
- Advisory Committee for Senior Citizens
- Ethnic Issues Advisory Board
- Board of Canvassers
- Cable Advisory Board
- Troy Daze Committee
- Youth Council

WHEREAS, The above referenced boards and committees were initially established by resolution of Council and therefore can be dissolved by resolution;

NOW, THEREFORE, BE IT RESOLVED, The Board of Canvassers is hereby DISSOLVED this 29th day of August, 2011;

BE IT FINALLY RESOLVED, That the Mayor will **PREPARE** a letter thanking each board or committee member for their volunteerism and prior service to the City of Troy.

Yes:

No:

e) Dissolving of the Cable Advisory Board

Suggested Resolution

Resolution #2011-08-

Moved by

Seconded by

WHEREAS, The Troy City Council reviewed streamlining boards and committees, as a result of concerns about economic sustainability due to staffing impacts, and

WHEREAS, By City Council consensus, City Management to was directed to prepare appropriate agenda materials relative to several boards and committees;

WHEREAS, The following boards and committees were identified as committee where dissolution was appropriate:

- Advisory Committee for Persons with Disabilities
- Advisory Committee for Senior Citizens
- Ethnic Issues Advisory Board
- Board of Canvassers
- Cable Advisory Board
- Troy Daze Committee
- Youth Council

WHEREAS, The above referenced boards and committees were initially established by resolution of Council and therefore can be dissolved by resolution;

NOW, THEREFORE, BE IT RESOLVED, The Cable Advisory Board is hereby DISSOLVED this 29th day of August, 2011;

BE IT FINALLY RESOLVED, That the Mayor will **PREPARE** a letter thanking each board or committee member for their volunteerism and prior service to the City of Troy.

Yes:

No:

f) Dissolving of the Troy Daze CommitteeSuggested Resolution

Resolution #2011-08-

Moved by

Seconded by

WHEREAS, The Troy City Council reviewed streamlining boards and committees, as a result of concerns about economic sustainability due to staffing impacts, and

WHEREAS, By City Council consensus, City Management to was directed to prepare appropriate agenda materials relative to several boards and committees;

WHEREAS, The following boards and committees were identified as committee where dissolution was appropriate:

- Advisory Committee for Persons with Disabilities
- Advisory Committee for Senior Citizens
- Ethnic Issues Advisory Board
- Board of Canvassers
- Cable Advisory Board
- Troy Daze Committee
- Youth Council

WHEREAS, The above referenced boards and committees were initially established by resolution of Council and therefore can be dissolved by resolution;

NOW, THEREFORE, BE IT RESOLVED, The Troy Daze Committee is hereby DISSOLVED this 29th day of August, 2011;

BE IT FINALLY RESOLVED, That the Mayor will **PREPARE** a letter thanking each board or committee member for their volunteerism and prior service to the City of Troy.

Yes:

No:

g) Dissolving of the Youth CouncilSuggested Resolution

Resolution #2011-08-

Moved by

Seconded by

WHEREAS, The Troy City Council reviewed streamlining boards and committees, as a result of concerns about economic sustainability due to staffing impacts, and

WHEREAS, By City Council consensus, City Management to was directed to prepare appropriate agenda materials relative to several boards and committees;

WHEREAS, The following boards and committees were identified as committee where dissolution was appropriate:

- Advisory Committee for Persons with Disabilities
- Advisory Committee for Senior Citizens
- Ethnic Issues Advisory Board
- Board of Canvassers
- Cable Advisory Board
- Troy Daze Committee
- Youth Council

WHEREAS, The above referenced boards and committees were initially established by resolution of Council and therefore can be dissolved by resolution;

NOW, THEREFORE, BE IT RESOLVED, The Youth Council is hereby DISSOLVED this 29th day of August, 2011;

BE IT FINALLY RESOLVED, That the Mayor will **PREPARE** a letter thanking each board or committee member for their volunteerism and prior service to the City of Troy.

Yes:
No:

J. CONSENT AGENDA:

J-1a Approval of “J” Items NOT Removed for Discussion

Suggested Resolution
Resolution #2011-08-
Moved by
Seconded by

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented with the exception of Item(s) _____, which **SHALL BE CONSIDERED** after Consent Agenda (I) items, as printed.

Yes:
No:

J-1b Address of “J” Items Removed for Discussion by City Council

J-2 Approval of City Council Minutes

Suggested Resolution
Resolution #2011-08-

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a. Regular City Council Meeting Of August 22, 2011

J-3 Proposed City of Troy Proclamations: None Submitted

J-4 Standard Purchasing Resolutions

- a) **Standard Purchasing Resolution #1: Award to Low Bidder Contract 11-6 – Rochester, Chopin to Larchwood Pavement Rehabilitation**

Suggested Resolution
Resolution #2011-08-

RESOLVED, That Contract No. 11-6 - Rochester, Chopin to Larchwood Pavement Rehabilitation, be **AWARDED** to Barrett Paving Materials Inc., 5800 Cherry Hill Road, Ypsilanti, MI 48198, or their low total bid amount of \$260,928.25.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon submission of proper contract and bid documents, including bonds, insurance certificates and all specified requirements, and if additional work is required such additional work is **AUTHORIZED** in an amount not to exceed 25% of the total project cost.

- b) **Standard Purchasing Resolution #3: Exercise Renewal Option – Outdoor Light Maintenance and Repair Contract**

Suggested Resolution
Resolution #2011-08-

WHEREAS, On September 28, 2009, a contract to furnish all labor, tools, equipment, transportation service, and traffic controls to provide two (2) year requirements of street, parking lot, and athletic field light maintenance and repair with an option to renew for one additional year was awarded to the low total bidder, Northern Sign Company, Inc. of Pontiac, Michigan (Resolution #2009-09-290-F-4a); and

WHEREAS, Northern Sign Company has agreed to exercise the option to renew the contract under the same pricing, terms and conditions;

THEREFORE, BE IT RESOLVED, That the Troy City Council hereby **EXERCISES** and **APPROVES** the option to renew the contract with Northern Sign Company Inc. to provide outdoor light maintenance and repair under the same pricing, terms, and conditions for one-year at unit prices and discounts contained in the bid tabulation opened August 19, 2009, to expire September 30, 2012.

- c) **Standard Purchasing Resolution #3: Exercise Renewal Option – Street Light Installation and Replacement**

Suggested Resolution
Resolution #2011-08-

WHEREAS, On September 28, 2009, a contract to furnish all labor, tools, equipment, transportation service, and traffic controls to provide two (2) year requirements of street, parking lot, and athletic field light installation and replacement with an option to renew for one additional year was awarded to the low total bidder, Corby Energy Services, Inc of Belleville, Michigan (Resolution #2009-09-290-F-4b); and

WHEREAS, Corby Energy Services, Inc has agreed to exercise the option to renew the contract under the same pricing, terms and conditions;

THEREFORE, BE IT RESOLVED, That the Troy City Council hereby **EXERCISES** and **APPROVES** the option to renew the contract with Corby Energy Services Inc to provide street light installation and replacement under the same pricing, terms, and conditions for one-year at unit prices and discounts contained in the bid tabulation opened August 26, 2009, to expire September 30, 2012.

d) Standard Purchasing Resolution #2: Bid Award – Lowest Bidder Meeting Specifications – Asphalt Patching Material - Cold

Suggested Resolution
Resolution #2011-08-

RESOLVED, That Troy City Council hereby **AWARDS** a seasonal contract for asphalt patching material – QPR/UPM to the lowest bidder meeting specifications, Saginaw Asphalt Paving Company of Saginaw, MI, for an estimated total cost of \$38,740.00, at the unit price contained in the bid tabulation opened August 11, 2011, a copy of which shall be **ATTACHED** to the original Minutes of this meeting, with a contract expiration of April 30, 2012; and

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the contractor’s submission of properly executed bid and proposal documents, including insurance certificates and all other specified requirements.

J-5 Application Regarding New Dance Permit for the St. Andrews Society of Detroit

Suggested Resolution
Resolution #2011-08-

(a) New Dance Permit

Suggested Resolution
Resolution #2011-08-

RESOLVED, That Troy City Council hereby **CONSIDERS** for **APPROVAL** a liquor license request as indicated below, and hereby **AUTHORIZES** the Mayor and City Clerk to **EXECUTE** the document, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

Liquor License Applicant :	The St. Andrews Society of Detroit
Type of License Requested :	New Dance Permit to be held in conjunction with 2010 Club

	Licensed Business
Located at :	2360 Rochester Court, Troy, MI 48084, Oakland County
MLCC Request # :	607210

and

(b) Agreement

Suggested Resolution

Resolution #2011-08-

WHEREAS, The Troy City Council deems it necessary to enter into agreements with applicants for liquor licenses for the purpose of providing civil remedies to the City of Troy in the event licensees fail to adhere to Troy Codes and Ordinances;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **APPROVES** an agreement with the liquor license applicant named in the approved resolution above, and hereby **AUTHORIZES** the Mayor and City Clerk to **EXECUTE** the document, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

J-6 Contract Extension – Banking Services

Suggested Resolution

Resolution #2011-08-

WHEREAS, On July 19, 1999, City Council approved a three (3) year contract to provide Banking Services with an option to renew the contract for an additional three (3) year period to Fifth Third Bank (formerly Old Kent Bank), the most qualified and lowest bidder as a result of a request for proposal process (Resolution #99-349-E-2c); and on May 6, 2002, exercised the renewal option for an additional three years under the same prices, terms and conditions expiring September 30, 2005 (Resolution #2002-05-288-E2); and on June 20, 2005, the contract was extended for a three-year period expiring October 1, 2008, with fee reductions in Controlled Disbursement Accounts from \$100.00 to \$50.00 per account per month and deposit fees from \$.60 cents to \$.50 cents per deposit (Resolution #2005-06-304-F3); and on July 21, 2008, Troy City Council approved a three-year contract to provide Banking Services with Fifth Third Bank under the same pricing, terms and conditions expiring October 1, 2011 (Resolution #2008-07-241); and

WHEREAS, Fifth Third Bank has offered to extend their contract for two years under the same terms and conditions with a revised pricing structure as indicated below; and

WHEREAS, There has been an on-going joint effort between the City and Fifth Third Bank personnel to integrate appropriate technology, implement proper security procedures, create reporting structures, execute feedback mechanisms and provide end-user training to achieve optimal performance;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **APPROVES** a two-year contract to provide Banking Services with Fifth Third Bank under the same prices, terms and

conditions with a 50% reduction in the pass-through FDIC insurance assessment fee charged to all non-interest bearing deposit account balances each month over the next two years, all to expire October 1, 2013.

K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:

K-1 Announcement of Public Hearings: None Submitted

K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted

L. COUNCIL REFERRALS:

Items Advanced to the City Manager by Individual City Council Members for Placement on the Agenda

L-1 No Council Referrals Submitted

M. COUNCIL COMMENTS

M-1 No Council Comments Advanced

N. REPORTS

N-1 Minutes – Boards and Committees:

- a) Liquor Advisory Committee/Final – July 11, 2011
 - b) Liquor Advisory Committee/Draft – August 8, 2011
 - c) Planning Commission/Draft – August 9, 2011
 - d) Zoning Board of Appeals/Final – July 19, 2011
-

N-2 Department Reports: None Submitted

N-3 Letters of Appreciation:

- a) Letter of Appreciation from Stephanie Pierson of Brookdale Senior Living Thanking Officers Cole and Barrows for their K-9 Demonstration
 - b) Letter of Appreciation from Mr. and Mrs. Bielski Thanking Officers of the Troy Police Dept. for the Three Home Invasion Arrests in Charnwood Subdivision
-

N-4 Proposed Proclamations/Resolutions from Other Organizations:

- a) Communication from the State of Michigan Public Service Commission Regarding Notice of Hearing for the Customers of Consumers Energy Company and The Detroit Edison Company – Case No. U-16055
-

O. STUDY ITEMS

O-1 No Study Items Presented

P. CLOSED SESSION:

P-1 No Closed Session Requested

Q. ADJOURNMENT

Respectfully submitted,



John Szerlag, City Manager

FUTURE CITY COUNCIL PUBLIC HEARINGS:

SCHEDULED REGULAR CITY COUNCIL MEETINGS:

Monday, September 12, 2011	Regular Meeting
Monday, September 26, 2011	Regular Meeting
Monday, October 3, 2011	Regular Meeting
Monday, October 17, 2011	Regular Meeting
Monday, November 14, 2011	Regular Meeting
Monday, November 21, 2011	Regular Meeting
Monday, November 28, 2011	Regular Meeting
Monday, December 5, 2011	Regular Meeting
Monday, December 19, 2011	Regular Meeting

SCHEDULED SPECIAL CITY COUNCIL MEETINGS:



CITY COUNCIL AGENDA ITEM

Date: August 29, 2011

To: John Szerlag, City Manager

From: Nino Licari, City Assessor

Subject: Public Hearing for the establishment of an Industrial Development District (IDD) for Inteva Products, LLC – 1401 Crooks

Background:

Inteva Products, LLC, is expanding their product line, in Troy at 1401 Crooks. As part of their expansion, they intend to purchase machinery and equipment valued at \$3,000,000. They will also add 35 new jobs to the 184 existing jobs they have in Troy. They are asking for Personal Property Tax Abatement, which they qualify for under City Council Policy Resolution #2010-08-173 (attached).

The Industrial Facility Exemption Certificate (IFEC) would be for six (6) years.

In order to grant the IFEC, an Industrial Development District must first be established, as the City Council has not designated all non-residential areas to be IDD's. This is the reason for the back to back Public Hearings.

Financial Considerations:

The projected amount of the investment is \$3,000,000. Over the six (6) year life of the abatement, the estimated total taxes would be \$113,302.31, of which \$35,733.86 would be City Taxes.

A 50% abatement amounts to a total savings to the taxpayer of \$56,651.15, of which \$17,866.93 would be abated City taxes.

Legal Considerations:

The application meets all requirements of Public Act 198 of 1974 (as amended), the Plant Rehabilitation and Industrial Development Districts legislation.



CITY COUNCIL AGENDA ITEM

Policy Considerations:

The application is in compliance with City Council Tax Abatement Policy Resolution #2010-08-173.

City Council goal II, "Retain and attract investment while encouraging redevelopment" is met with this application.

Recommendation:

Since both legal and policy considerations are met, staff would recommend establishing the district, and granting the tax abatement for the subsequent Public Hearing.

Options:

City Council may establish the IDD (and approve the tax abatement). Or, City Council may choose to not establish a district at this site. In which case, the Council must then deny any tax abatement.

NI/nl H:IFT\Inteva\Memo IDD 08.29.11

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk	Date received by Local Unit 06/27/11
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION

All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) INTEVA PRODUCTS LLC		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 336399	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 1401 CROOKS ROAD, TROY, MI 48084		1d. City/Township/Village (indicate which) CITY OF TROY	1e. County OAKLAND
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Transfer (1 copy only) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(1)) <input type="checkbox"/> Research and Development (Sec. 2(9))		3a. School District where facility is located TROY	3b. School Code 63150
		4. Amount of years requested for exemption (1-12 Years) 12 (Qualify for 6 Years) NL	

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

INSTALLATION OF LABORATORY & TESTING EQUIPMENT AND MANUFACTURING EQUIPMENT TO SUPPORT OUR NEW PRODUCT LINES AND TEAM MEMBERS.

6a. Cost of land and building improvements (excluding cost of land)	▶ _____
* Attach list of improvements and associated costs.	
* Also attach a copy of building permit if project has already begun.	
6b. Cost of machinery, equipment, furniture and fixtures	▶ \$3,000,000.00
* Attach itemized listing with month, day and year of beginning of installation, plus total	
6c. Total Project Costs	▶ \$3,000,000.00
* Round Costs to Nearest Dollar	
Total of Real & Personal Costs	

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	<u>Begin Date (M/D/Y)</u>	<u>End Date (M/D/Y)</u>	
Real Property Improvements ▶	_____	_____	▶ <input type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements ▶	7/1/11	6/30/13	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. Yes No

9. No. of existing jobs at this facility that will be retained as a result of this project. 184	10. No. of new jobs at this facility expected to create within 2 years of completion. 35
---	--

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land)

b. TV of Personal Property (excluding inventory)

c. Total TV

12a. Check the type of District the facility is located in:

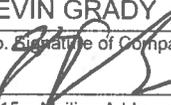
Industrial Development District Plant Rehabilitation District

12b. Date district was established by local government unit (contact local unit)	12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	---

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name DHIREIN PATEL	13b. Telephone Number (248) 655-0813	13c. Fax Number (248) 655-8770	13d. E-mail Address dpatel@intevaproducts.com
14a. Name of Contact Person DHIREIN PATEL	14b. Telephone Number (248) 655-0813	14c. Fax Number (248) 655-8770	14d. E-mail Address dpatel@intevaproducts.com
▶ 15a. Name of Company Officer (No Authorized Agents) KEVIN GRADY			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number 248-655-8289	15d. Date 6/7/11
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 1401 CROOKS ROAD, TROY, MI 48084		15f. Telephone Number 248-655-0621	15g. E-mail Address kgrady@intevaproducts.com

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input checked="" type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input checked="" type="checkbox"/> 2. Resolution establishing district <input checked="" type="checkbox"/> 3. Resolution approving/denying application. <input checked="" type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input checked="" type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> n/a 6. Building Permit for real improvements if project has already begun <input checked="" type="checkbox"/> 7. Equipment List with dates of beginning of installation <input checked="" type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> n/a 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input checked="" type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input checked="" type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input checked="" type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input checked="" type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	
16c. LUCI Code 336399	16d. School Code 63150 (Troy Public)
17. Name of Local Government Body City of Troy	▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk M. Aileen Bittner	19c. E-mail Address BittnerA@TroyMI.Gov
19d. Clerk's Mailing Address (Street, City, State, ZIP Code) 500 W. Big Beaver Troy MI 48084-5254		
19e. Telephone Number 248 524-3316	19f. Fax Number 248 524-1770	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

**State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971**

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

INTEVA PRODUCTS LLC

APPLICATION FOR INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE

PERSONAL PROPERTY

LAB & TESTING EQUIPMENT

ENVIRONMENTAL CHAMBER INSTALLED NOVEMBER 2012	225,000
AIR COMPRESSOR SYSTEM INSTALLED DECEMBER 2012	75,000

MANUFACTURING EQUIPMENT

COMPOUNDING 95MM TWIN SCREW EXTRUSION MACHINE INSTALLED JANUARY 2013	1,200,000
INJECTION MOLDING MACHINE INSTALLED FEBRUARY 2013	1,200,000
ROBOT INSTALLED MARCH 2013	300,000

TOTAL PROJECT COSTS

3,000,000

Applicant Name Inteva Products LLC

Fiscal Statement (to be completed by local unit)

	<u>YES</u>	<u>NO</u>
Is this project:		
Real Property?	<input type="checkbox"/>	<input type="checkbox"/>
Personal Property?	<input type="checkbox"/>	<input type="checkbox"/>
Both Real and Personal Property - New Facility?	<input type="checkbox"/>	<input type="checkbox"/>
Both Real and Personal Property - Rehabilitation Facility?	<input type="checkbox"/>	<input type="checkbox"/>
Both New and Replacement Facility?	<input type="checkbox"/>	<input type="checkbox"/>

Estimated Project Investment (not assessed value):

Real Property	Personal Property	Total
---------------	-------------------	-------

	<u>YES</u>	<u>NO</u>	<u>REMARKS</u>
1. A. Has the proper local authority reviewed the plan?	<input type="checkbox"/>	<input type="checkbox"/>	_____
B. Is the project located in a certified industrial park?	<input type="checkbox"/>	<input type="checkbox"/>	_____
C. Is this a renovation or expansion of an existing building?	<input type="checkbox"/>	<input type="checkbox"/>	_____
2. Will this project require improvement of your road service?	<input type="checkbox"/>	<input type="checkbox"/>	_____
3. Will this project require improvement of your sanitary sewer services?	<input type="checkbox"/>	<input type="checkbox"/>	_____
4. Will this project require improvement of your storm sewer services?	<input type="checkbox"/>	<input type="checkbox"/>	_____
5. Will this project require improvement of your water services?	<input type="checkbox"/>	<input type="checkbox"/>	_____
6. Will this project require additional police personnel, police equipment or a need for new police building expansion?	<input type="checkbox"/>	<input type="checkbox"/>	_____
7. Will this project require the need for additional fire personnel, additional or specialized fire equipment or the need for a new fire building?	<input type="checkbox"/>	<input type="checkbox"/>	_____
8. Will this project require other costs?	<input type="checkbox"/>	<input type="checkbox"/>	_____
9. Are costs of infrastructure elements to be provided through Local Development Finance Authority or Tax Increment Finance Authority Bonds?	<input type="checkbox"/>	<input type="checkbox"/>	_____

If you answered yes to any of questions 2 through 8, the appropriate sections of the Supplement to Fiscal Statement form must be completed and accompany the IFT application. Call (517) 373-3272 to obtain that form.

LOCAL UNIT CERTIFICATION

This is to certify that the following has been provided as accurately as possible.

Signature	Name and Title of Local Governmental Unit Official
-----------	--



June 13, 2011

City Council
City of Troy
500 W. Big Beaver Rd
Troy, MI 48084

Attn: Mr. Leger A. (Nino) Licari
Assessor, City of Troy

RE: Inteva Products, LLC (Inteva)

Dear Council Members:

Inteva respectfully requests that the City Council of the City of Troy establish an industrial Development District (IDD) at 1401 Crooks, Troy, so that we may apply for industrial personal property tax abatement.

Should you have any questions, please call Dhirein Patel, Tax Manager, at 248-655-0813.

Sincerely,

A handwritten signature in black ink, appearing to be 'K. Grady', written over a horizontal line.

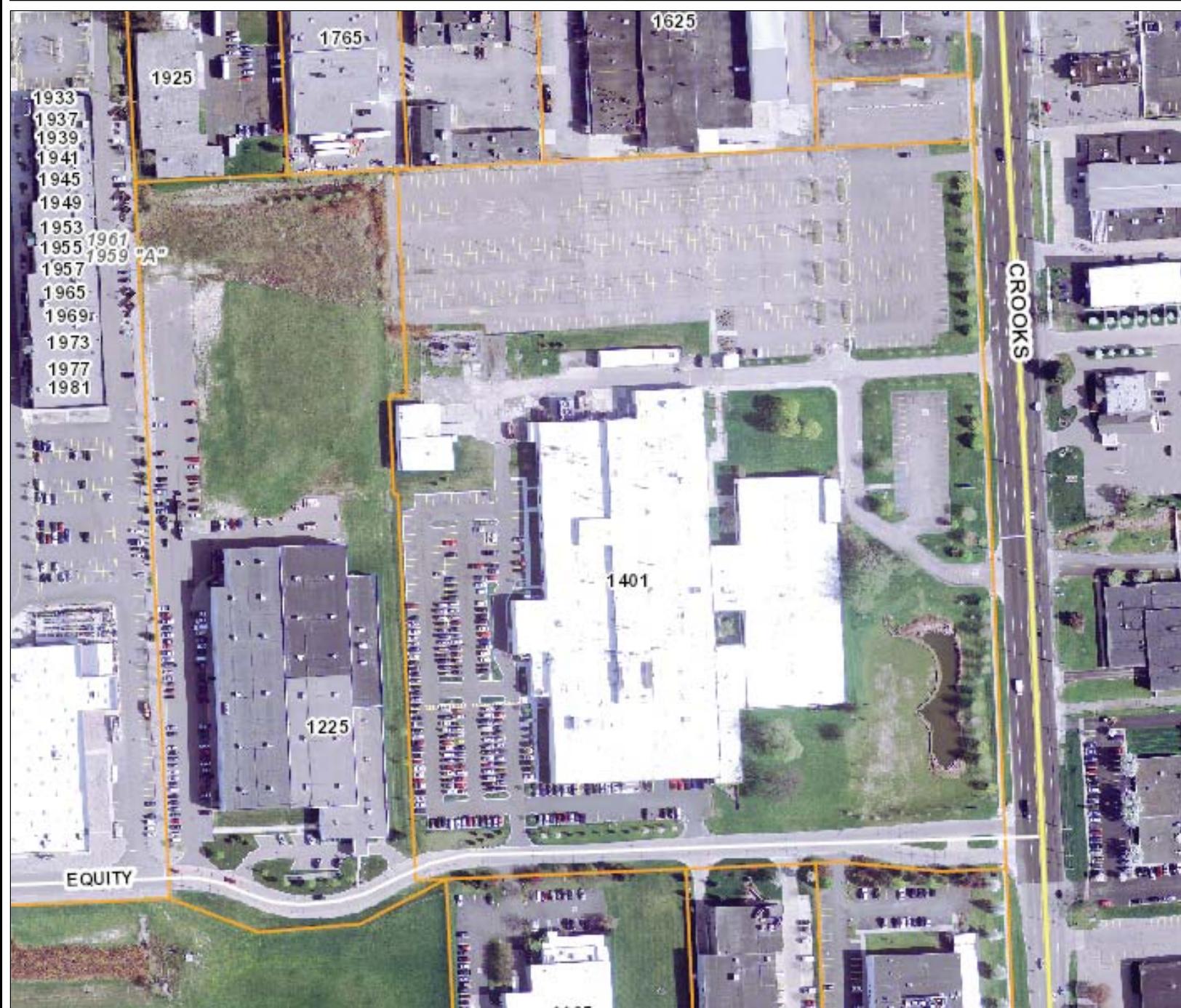
Kevin Grady
Vice President & CFO

RECEIVED

JUN 15 2011

**CITY OF TROY
ASSESSING DEPT.**

Inteva Products LLC
1401 Crooks
88-20-32-226-037



400 0 244 400 E-4



City of Troy – Assessing Department

Industrial Development District (IDD) – Industrial Facilities Exemption Certificate (IFEC)

LEGAL DESCRIPTION

Inteva Products LLC
88-20-32-226-037
1401 Crooks
Troy, MI. 48084-7155

T2N, R11E, SEC 32
PART OF NE 1/4
BEG AT PT DIST
S 00-20-48 W 417.42 FT &
N 89-58-17 W 53 FT
FROM NE SEC COR,
TH S 00-20-48 W 1031.57 FT,
TH N 89-39-12 W 901.20 FT,
TH N 00-20-48 E 529.87 FT,
TH N 89-39-12 W 6.00 FT,
TH N 00-20-48 E 150 FT,
TH S 89-39-12 E 27.21 FT,
TH N 00-20-48 E 346.82 FT,
TH S 89-58-17 E 880 FT
TO BEG, ALSO
BEG AT PT DIST
S 00-20-48 W 417.42 FT &
N 89-56-36 W 53 FT &
S 00-20-48 W 1031.60 FT
FROM NE SEC COR,
TH S 00-20-48 W 80 FT,
TH N 89-39-12 W 100 FT,
TH N 82-03-31 W 151.33 FT,
TH N 89-39-12 W 738.49 FT,
TH N 00-20-48 E 60 FT,
TH S 89-39-12 E 988.49 FT
TO BEG EXC
WLY 87.29 FT 22.47 A
8-30-96 FR 035

**City of Troy - Assessing Department
Inteva Products LLC - IFT
Estimate of Total Taxes and Tax Savings for IFEC Application**

Market Value	3,000,000	2,670,000	2,029,200	1,359,564	815,738	440,499	215,844
50% of Value	1,500,000	1,335,000	1,014,600	679,782	407,869	220,249	107,922
Year		2012	2013	2014	2015	2016	2017
Depreciation		0.8900	0.7600	0.6700	0.6000	0.5400	0.4900
Taxable Value		1,335,000	1,014,600	679,782	407,869	220,249	107,922

Taxes	100% of Millage	Taxes	Taxes	Taxes	Taxes	Taxes	Taxes
Trans	0.59000	\$787.65	\$598.61	\$401.07	\$240.64	\$129.95	\$63.67
County	4.64610	\$6,202.54	\$4,713.93	\$3,158.34	\$1,895.00	\$1,023.30	\$501.42
Zoo	0.10000	\$133.50	\$101.46	\$67.98	\$40.79	\$22.02	\$10.79
Int Schools	3.36900	\$4,497.62	\$3,418.19	\$2,290.19	\$1,374.11	\$742.02	\$363.59
Comm Coll	1.58440	\$2,115.17	\$1,607.53	\$1,077.05	\$646.23	\$348.96	\$170.99
State Ed	0.00000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
School Op	0.00000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sch Debt	4.70000	\$6,274.50	\$4,768.62	\$3,194.98	\$1,916.99	\$1,035.17	\$507.23
Hold Harmless	5.46080	\$7,290.17	\$5,540.53	\$3,712.15	\$2,227.29	\$1,202.74	\$589.34
Admin	0.14990	\$200.11	\$152.08	\$101.90	\$61.14	\$33.01	\$16.18
City	9.49000	\$12,669.15	\$9,628.55	\$6,451.13	\$3,870.68	\$2,090.17	\$1,024.18
Total	30.09020	\$40,170.41	\$30,529.51	\$20,454.77	\$12,272.86	\$6,627.35	\$3,247.40

Total Taxes 6 Yrs	\$113,302.31
Total City Taxes 6 Yrs	\$35,733.86

50% Total Taxes 6 Yrs	\$56,651.15	Net Total Taxes Abated
50% Total City Taxes 6 yrs	\$17,866.93	Net Total City Taxes Abated
2% Total City 6 Yrs	\$357.34	Application Fee (2% total city)

Tenant Lease Summary
1401 Troy

DATE: 03/01/11

GENERAL SECTION

PREPARED BY: LM/DB

Tenant Name: Inteva Products, LLC, a Delaware Limited Liability Company

Tenant Address (for Notices): 1401 Crooks Road
Troy, MI 48084
Attn: General Director Manufacturing

Landlord Name: 1401 Troy Associates Limited Partnership

Type of Space: General Office, research, testing, prototyping and warehouse purposes.

Total Square Feet: 125,138 s.f. (Initial Demise Premises - Suite 100)
29,648 s.f. (Expansion Space – Suite 175)
6,020 s.f. (Expansion Space - Outbuilding)
160,806 s.f (New Demised Premises)

Suite #: 100, 175 & Outbuilding

Lease/Amendment #: First Amendment

Lease/Amendment Date: October 28, 2010

Lease Term: One hundred-seven (107) full calendar months

Commencement Date: January 1, 2009

Expiration Date: April 30, 2019

Tenant Improvements: “AS-IS”

Work Stations: See Section 9.

FINANCIAL SUMMARY

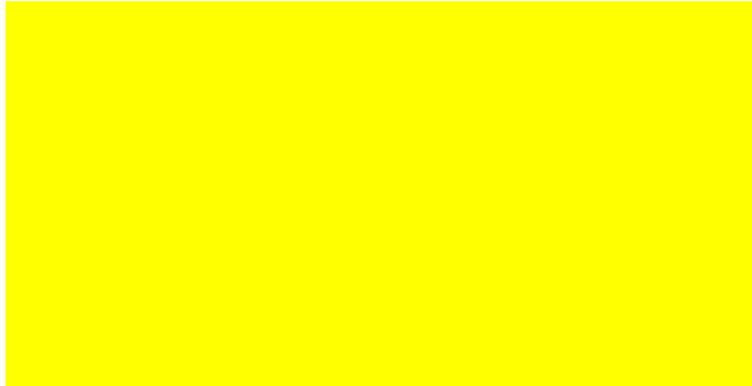
Tenant % for CAM: 73.88%

Based on: 211,639 total building s.f.

Security Deposit:

Basic Rental:

11/01/10-09/30/11
10/01/11-09/30/12
10/01/12-09/30/13
10/01/13-09/30/14
10/01/14-09/30/15
10/01/15-09/30/16
10/01/16-09/30/17
10/01/17-09/30/18
10/01/18-09/30/19



Parking: 250 surface parking spaces on the south and west sides of the Building will be available for Tenant's exclusive use.

Storage: N/A

Percentage Rent: N/A

Base Year: N/A

Base Year Amount: N/A

Free Rent: Tenant's right to abate Basic Rental for the months of January, 2011 (month 25 of the original Lease Term) and January, 2012 (month 37 of the original Lease Term), as set forth in Section 5.1 of the Lease, is null and void and of no further force and effect.

Late Fee: All amounts payable by Tenant to Landlord, if not paid within five (5) business days of when due, shall bear interest from the due date until paid at the lesser of twelve (12%) percent per annum or the maximum lawful rate of interest; additionally, Landlord may charge Tenant a fee equal to the lesser of four percent (4%) of any delinquent payment of Basic Rental or Tenant's Share of Expenses or Taxes or the late fee charged by Landlord's lender to reimburse Landlord for its cost and inconvenience incurred as a consequence of Tenant's delinquency. In no event, however, shall the charges permitted under Section 5.4 or elsewhere in the Lease, to the extent they are considered to be interest under law, exceed the maximum lawful rate of interest.

Tenant Improvement Allowance: Landlord and Tenant acknowledge that the Tenant Improvement Allowance (as described in section 4.3 of the Lease) is, as of the date of this Amendment, equal to [REDACTED] (resulting from a previous balance of [REDACTED] and a 2009 Expenses reconciliation refund of [REDACTED] which Landlord and Tenant hereby agree shall be added to the Tenant Improvement Allowance). Other than this acknowledgement of the amount, the provisions of section 4.3 remain in effect.

Utilities: It is acknowledged and agreed that: (i) in accordance with Section 8.2 of the Lease, Tenant shall pay an equitable amount for Tenant's share of the Building's and the entire Outbuilding's consumption of utilities, and (ii) the terms of Section 8.4 of the Lease with respect to the proration of Common Area Utilities among the Demised Premises (including the Expansion Space) and the adjacent space within the Building shall continue to be applicable.

Property Taxes: Billed monthly thru CAM.

OPTIONS/RIGHTS/OTHER TERMS

Renewal Option: Provided Tenant is not in default of the Lease on the date set for exercise or on the date of commencement for such option term, Landlord grants Tenant the right to extend the Term of the Lease for an additional period of five (5) years. The extended Term shall be on the same terms, covenants, and conditions of the Lease, except that Basic Rental shall be equal to the then current market rate for comparable space in comparable office buildings in Troy, Michigan. Tenant shall exercise its option to renew the Lease by tendering written notice of the same to Landlord not less than two hundred seventy (270) days prior to the expiration of the original Term.

Termination Option: See Section 42 of the Lease for details.

Right of First Offer: N/A

Inteva Products, L.L.C.
March 1, 2011

Signage: Tenant shall have the right, at its sole cost and expense, to have its name on a monument sign on the corner of Equity Drive and Crooks Road, subject to Landlord's and the City of Troy's prior written approval. Landlord shall not place any landscaping or another sign at such corner in a location that will unreasonably interfere with the visibility of Tenant's sign.

cc: D. Etkin
J. Ketai
E. Randolph

I-4 Amending the Personal Property Tax Abatement Policy

Resolution #2010-08-173

Moved by Beltramini

Seconded by Kerwin

WHEREAS, The City of Troy has the economic objective of (a) increasing employment opportunities, (b) diversifying and stabilizing the tax base of the community, (c) reducing economic obsolescence, (d) providing homogenous industrial areas, (e) encouraging expansion, (f) providing for improved public facilities, and (g) encouraging attractive, viable building sites and (h) enhancing our economic development tools to attract and retain businesses; and

WHEREAS, The Industrial Facilities Tax Act (P.A. 1974 No. 198), as amended, empowers cities to establish Industrial Development Districts (IDD) and to grant tax abatements for eligible properties established by the Act;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **ADOPTS** the following minimum criteria, as authorized by the Industrial Facilities Tax Act (P.A. 1974 No. 198):

1. An Industrial Facilities Exemption Certificate (IFEC) tax abatement shall not be granted until there is compliance with MCL 207.559; and
2. Any real and/or personal property tax abatement at a minimum must be revenue neutral to the City of Troy.
3. Leasehold property shall not qualify for an IFEC tax abatement unless applicant is responsible for payment of the property taxes, and can demonstrate timely payment of property taxes upon the City's request; and
4. An IFEC tax abatement shall not be issued for a period or term exceeding 12 years; and
5. An IFEC tax abatement shall not be issued unless an Applicant will create more than 10 jobs and/or has a personal property investment of at least \$750,000.00, and/or owns the underlying real property or has a lease for the underlying property for a minimum term of 5 years, as long as two of the three criteria are satisfied.

BE IT FURTHER RESOLVED, That Troy City Council hereby **APPROVES** the use of the following matrix to calculate the length of an IFEC tax abatement, where the increase in the number of jobs created will increase the term of the IFEC abatement, and similarly the increase in the personal property investment and the ownership/lease conditions on the real property will increase the term of the IFEC abatement:

Tax Abatement Matrix for Real and Personal Property					
Job Creation		Building Terms		RP and/or PP Investment	
10 - 24	1 year	Own	4 years	\$ 750,000	1 year
25 - 49	2 years	Lease		\$ 2,000,000	2 years
50 - 99	3 years	5 year	1 Year	\$ 5,000,000	3 years
100 - 149	4 years	6 - 9 year	2 years	\$ 10,000,000	4 years
150 - 199	5 years	10 + year	4 years	\$ 20,000,000	5 years
200 +	6 years				

BE IT FINALLY RESOLVED, That Troy City Council hereby **AUTHORIZES** the implementation of an application fee equal to 2% of the estimated personal property taxes abated under the terms of the IFEC tax abatement, or the actual costs of processing the application, whichever is less, and the City of Troy will not charge or collect any other fees for the application, in keeping with MCL 207.555 (3).

Yes: Schilling, Beltramini, Fleming, Kerwin, McGinnis, Slater

No: Howrylak

MOTION CARRIED

June 27, 2011

To: State Tax Commission
P. O. Box 30471
Lansing, MI 48909-7971

From: Leger A. (Nino) Licari, City Assessor

Re: Affidavit of Application Fees For IFEC

This affidavit attests to the fact that the City of Troy has charged an application fee in the amount of \$357.34, equal to 2% of the estimated abated City taxes for the life of the exemption for Inteva Products LLC, 1401 Crooks, Troy, MI 48084-7155

Further, no other fee or concession has been charged or accepted in regards to this application, or consideration thereof.

Signed: Leger A. (Nino) Licari, City Assessor

June 27, 2011
Dated:

**CITY OF TROY
INDUSTRIAL FACILITIES EXEMPTION
CERTIFICATE LETTER OF AGREEMENT**

This agreement between **Inteva Procufts LLC**, (“Company”) and the **City of Troy**, is for the purpose of fulfilling the requirements of Public Act 198, as amended in Public Act 334, Section 22.

In consideration of approval of an Industrial Facilities Exemption Certificate (IFEC), **Inteva Procufts LLC**, understands that through its investment of \$3,000,000.00 ~~and its qualification for Michigan Economic Growth Authority incentives~~, and the **City of Troy**, by its investment of the Industrial Facilities Exemption Certificate, are mutually investing in and benefiting from this economic development project, and furthermore, agree to the following:

- 1.) The length of time for which the abatement is approved is **6** years after either completion of construction of the facilities, or December 31, 2019, whichever is sooner.
- 2.) At the end of two (2) years or no later than December 31, 2013, **Inteva Procufts LLC**, will report to the Assessing Department of the City of Troy the actual cost of this project and indicate any differences and the reason for any differences in the cost or scope of the project as compared to the IFEC application submitted by the Company.
- 3.) **Inteva Procufts LLC**, agrees to remain within the City of Troy for the period of the Industrial Facilities Tax (IFT) abatement in order to retain the benefits of the IFT, unless permission for relocation is granted by the **City Council of the City of Troy**.

Inteva Procufts LLC, further understands that if it chooses to leave the City of Troy without permission for relocation prior to the end of the term of the IFT, the **City Council of the City of Troy** has the right to recapture from the Company the total amount of taxes abated by the IFT.

- 4.) **Inteva Procufts LLC**, understands that the City of Troy may reduce the term of the IFEC, revoke the IFEC and/or recover from the Company, the amount of taxes which were abated if the project has not been completed, expenditures made, as represented by the Company, in Section 12’C of its application, by sending a copy of this Agreement along with a copy of the City Council Resolution authorizing such action to the State Tax Commission.

- 5.) **Inteva Procufts LLC**, agrees that it will operate the Project in accordance with all applicable Federal, State and Local laws or regulations, including but not limited to zoning, outside storage, industrial waste disposal, air and water quality, noise control, other environmental regulations, and all of the terms and conditions of any Consent Judgment governing the parcel.
- 6.) By execution of the Agreement, it is understood that the Company's investment in the Project, and the City of Troy's investment in the granting of the IFEC is to encourage economic growth within the City of Troy.

The City of Troy acknowledges that in some instances economic conditions may prevent the Company from complying fully with this Agreement, and the terms of the Application. The City of Troy will give the Company an opportunity to explain the reasons for any variations from the representations contained in the Application and will evaluate the Company's situation prior to taking any action authorized by Paragraph 4 and 5 of this Letter of Agreement.

- 7.) This Agreement constitutes the entire Agreement between the parties and there are no other remedies for breach of this Agreement other than as specified in this Agreement or as provided for in Public Act 198.

This agreement may only be altered upon mutual consent of both parties.

CITY OF TROY
INDUSTRIAL FACILITIES EXEMPTION
CERTIFICATE LETTER OF AGREEMENT
(Signature page)

Signed: _____ (date) _____

Name:

Title:

Signed: _____ (date) _____
Louise E. Schilling , Mayor
City of Troy
500 W Big Beaver
Troy, MI 48084-5285

Signed: _____ (date) _____
M. Aileen Bittner
Acting City Clerk

CITY OF TROY
PUBLIC HEARING

A Public Hearing will be held by and before the City Council of the City of Troy at City Hall, 500 W. Big Beaver, Troy, Michigan on Monday, August 29, 2011 at 7:30 P.M. to consider the establishment of an Industrial Development District (IDD), the granting of an Industrial Facilities Exemption Certificate (IFEC), for Inteva Products, LLC, at the following location:

88-20-32-226-037 1401 Crooks, Troy, MI. 48084-7155
T2N, R11E, Section 32 part of NE 1/4

You may express your comments regarding this matter by writing to this office, or by attending the Public Hearing.

M. Aileen Bittner, Deputy Clerk
Acting City Clerk

NOTICE: *People with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk by e-mail at clerk@ci.troy.mi.us or by calling (248) 524-3317 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.*

TROY SCHOOL DISTRICT
MARK RAJTER
4400 LIVERNOIS
TROY MI 48098-4799

OAKLAND COMMUNITY COLLEGE
CLARENCE E BRANTLEY
2480 OPDYKE
BLOOMFIELD HILLS MI 48304-2266

OAKLAND INTERMEDIATE
SCHOOLS
2111 PONTIAC LAKE
WATERFORD MI 48328

OAKLAND COUNTY PTA
1200 N TELEGRAPH Dept 479
PONTIAC MI 48341-0479

OAKLAND COUNTY EQUALIZATION
Attn: DAVID HIEBER
250 ELIZABETH LAKE RD 1000 W
PONTIAC MI 48341

INTEVA PRODUCTS LLC
Attn: DHIREIN PATEL
1401 CROOKS
TROY MI 48084-7155

OAKLAND COUNTY ZOO AUTH
1200 N TELEGRAPH Dept 479
PONTIAC MI 48341-0479

E-01 Establishment of an Industrial Development District (IDD) at 1401 Crooks

Suggested Resolution

Resolution #2011-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **ESTABLISHES** an Industrial Development District (IDD) for property known as 1401 Crooks, Troy, MI. 48084-7155, Parcel #88-20-32-226-037, in accordance with City Council Policy Resolution #2010-08-173; and

BE IT FINALLY RESOLVED, That Troy City Council hereby **DIRECTS** the City Clerk to forward a copy of this resolution to the State Tax Commission, Treasury Building, P.O. Box 30471, Lansing, MI 48909-7971.

Yes:

No:



CITY COUNCIL AGENDA ITEM

Date: August 29, 2011

To: John Szerlag, City Manager

From: Nino Licari, City Assessor

Subject: Public Hearing for the granting of an Industrial Facilities Exemption Certificate (IFEC) for Inteva Products, LLC – 1401 Crooks

Background:

Inteva Products, LLC, is expanding their product line, in Troy at 1401 Crooks. As part of their expansion, they intend to purchase machinery and equipment valued at \$3,000,000. They will also add 35 new jobs to the 184 existing jobs they have in Troy. They are asking for Personal Property Tax Abatement, which they qualify for under City Council Policy Resolution #2010-08-173 (attached).

The Industrial Facility Exemption Certificate (IFEC) would be for six (6) years.

Financial Considerations:

The projected amount of the investment is \$3,000,000. Over the six (6) year life of the abatement, the estimated total taxes would be \$113,302.31, of which \$35,733.86 would be City Taxes.

A 50% abatement amounts to a total savings to the taxpayer of \$56,651.15, of which \$17,866.93 would be abated City taxes.

Legal Considerations:

The application meets all requirements of Public Act 198 of 1974 (as amended), the Plant Rehabilitation and Industrial Development Districts legislation.

Policy Considerations:

The application is in compliance with City Council Tax Abatement Policy Resolution #2010-08-173.

City Council goal II, "Retain and attract investment while encouraging redevelopment" is met with this application.



CITY COUNCIL AGENDA ITEM

Recommendation:

Since both legal and policy considerations are met, staff would recommend granting the tax abatement.

Options:

City Council may approve the tax abatement. Or, City Council may choose not to grant the abatement. In which case, the Petitioner may appeal that decision to the State Tax Commission (STC).

NI/nl H:IFT\Inteva\Memo IFEC 08.29.11

CITY OF TROY
PUBLIC HEARING

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88-20-32-226-037 1401 Crooks, Troy, MI. 48084-7155
T2N, R11E, Section 32 part of NE 1/4

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E - 02 Request for Consideration to Grant an Industrial Facilities Exemption Certificate (IFEC) for Inteva Products LLC – 1401 Crooks

Suggested Resolution

Resolution # 2011-

Moved by:

Seconded by:

WHEREAS, After due notice and proper hearing, the City Council of the City of Troy on August 29, 2011, established an Industrial Development District (IDD) for property known as 1401 Crooks, Troy, MI. 48084-7155, Parcel # 88-20-32-226-037 ; and

WHEREAS, An Application has been submitted by Inteva Products LLC, for an Industrial Facilities Exemption Certificate (IFEC) for personal property at 1401 Crooks, Troy, MI. 48084-7155, for six (6) years; and

WHEREAS, After due and proper notice by the City Clerk, the City Council, on August 29, 2011, held a Public Hearing giving opportunity for comment by all taxing units as to the possibility that the granting of an Industrial Facilities Exemption Certificate (IFEC) for Inteva Products LLC, at 1401 Crooks, Troy, MI. 48084-7155 may have the effect of substantially impeding the operation of the taxing unit, or impairing the financial soundness of the taxing unit; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Troy, after granting this certificate will not exceed 5% of an amount equal to the sum of the SEV of the City of Troy, plus the SEV of real and personal property thus exempted;

NOW, THEREFORE, BE IT RESOLVED, That Troy City Council has **FOUND THAT THE GRANTING** of an Industrial Facilities Exemption Certificate (IFEC) for Inteva Products LLC, at 1401 Crooks, Troy, MI. 48084-7155 shall not substantially impede the operation of the City of Troy or the other taxing units, **NOR HAS IT BEEN FOUND THAT THE GRANTING** of the Industrial Facilities Exemption Certificate (IFEC) will impair the financial soundness of the City of Troy, or the other taxing units which levy taxes on said property; and

BE IT FURTHER RESOLVED, That Troy City Council hereby **APPROVES** the application to for an Industrial Facilities Exemption Certificate (IFEC) for Inteva Products LLC, Inc., at 1401 Crooks, Troy, MI. 48084-7155, Parcel # 88-20-32-226-037 , for personal property for a term of six (6) years, after completion, **CONTINGENT** upon the execution of a Letter of Agreement between the City of Troy and Inteva Products LLC, and the payment of the fees in accordance with Public Act 198 of 1974, as amended; and

BE IT FURTHER RESOLVED, That the Mayor and City Clerk are **AUTHORIZED TO EXECUTE** the Letter of Agreement between the City of Troy and Inteva Products LLC, a copy of which shall be **ATTACHED** to the original minutes of this meeting; and

BE IT FINALLY RESOLVED, That the City Clerk is hereby **AUTHORIZED TO COMPLETE** the Application and **TRANSMIT** same to the State Tax Commission, Treasury Building, P.O. Box 30471, Lansing, MI. 48909-7971

Yes:

No:



CITY COUNCIL AGENDA ITEM

August 25, 2011

TO: The Honorable Mayor and City Council Members

FROM: John Szerlag, City Manager
Lori Grigg Bluhm, City Attorney

SUBJECT: Streamlining Boards and Committees Pursuant to Direction of City Council

In accordance with your direction, attached are resolutions for boards and committees slated for dissolution:

- Advisory Committee for Persons with Disabilities
- Advisory Committee for Senior Citizens
- Ethnic Issues Advisory Board
- Board of Canvassers
- Cable Advisory Board
- Troy Daze Committee
- Youth Council

The above boards and committees were initially established by resolution and therefore can be dissolved by a resolution. And please know that we will be coming to you in the near future addressing the issues of the Library Board, Historical Commission and the Animal Control Appeals Board.

Please feel free to call should you have any questions.

C: Mark Miller, Director of Economic and Community Development
Gary Mayer, Chief of Police
Cathleen Russ, Library Director
Cindy Stewart, Community Affairs Director

Reverend Norman Nawrocki from St. Elizabeth Ann Seton Church gave the Invocation. The Pledge of Allegiance to the Flag was given.

A. CALL TO ORDER:

A Regular Meeting of the Troy City Council was held Monday, August 22, 2011, at City Hall, 500 W. Big Beaver Road. Mayor Schilling called the meeting to order at 7:30 PM.

B. ROLL CALL:

Mayor Louise E. Schilling
 Robin Beltramini
 Wade Fleming
 Martin Howrylak
 Mayor Pro Tem Mary Kerwin
 Maureen McGinnis
 Dane Slater

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

C-1 No Certificates of Recognition and Special Presentations

D. CARRYOVER ITEMS:

D-1 No Carryover Items

E. PUBLIC HEARINGS:

E-1 No Public Hearings

F. PUBLIC COMMENT:

Richard Peters	Discussed various topics, such as the Library, Debt Ceiling, Recreation Programs, Policing in Parks
Marvin Reinhardt	Spoke about the City of Troy Facebook page, unsafe parking lot, selling city hall.
Bruce Bloomingdale	Discussed protocol on communicating with City Council.
James Savage	Spoke about the cost of transit system and wasteful studies.
Ed Graczyk	Spoke about Patriot week, opposition to raising taxes, and wants a waiver on taxes.
Fred Eckhout	Discussed comprehensive benefit summary with concessions.

G. RESPONSE / REPLY TO PUBLIC COMMENT

H. POSTPONED ITEMS:

H-1 No Postponed Items

I. REGULAR BUSINESS:

I-1 Board and Committee Appointments: None Scheduled

I-2 Board and Committee Nominations: None Scheduled

I-3 Request for Closed Session – No Closed Session Requested

I-4 No Regular Business

J. CONSENT AGENDA:

J-1a Approval of “J” Items NOT Removed for Discussion

Resolution #2011-08-190

Moved by McGinnis

Seconded by Howrylak

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented with the exception of Item(s) J-4-a, J-7, and J-8, which **SHALL BE CONSIDERED** after Consent Agenda (I) items, as printed.

Yes: All-7

No: None

MOTION CARRIED

J-1b Address of “J” Items Removed for Discussion by City Council

J-2 Approval of City Council Minutes

Resolution #2011-08-190-J-2

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a. Regular City Council Meeting of August 8, 2011

J-3 Proposed City of Troy Proclamations: None Submitted

J-4 Standard Purchasing Resolutions**b) Standard Purchasing Resolution #4: MITN Cooperative Award – City of Rochester Hills – Fire Hose Testing**

Resolution #2011-08-190-J-4b

RESOLVED, That Troy City Council hereby **APPROVES** a contract for fire hose testing services during the 2011/2012 fiscal year from the low bidder, Waterway Michigan LLC of Caledonia, MI, through a MITN Cooperative Award hosted by the City of Rochester Hills at a unit price of \$.21 per foot for an estimated total cost of \$10,603.00.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon contractor's submission of properly executed contract documents, including insurance certificates and all other specified requirements.

c) Standard Purchasing Resolution #4: MITN Cooperative Award – Oakland County Fire Alert Receivers

Resolution #2011-08-190-J-4c

RESOLVED, That Troy City Council hereby **APPROVES** a contract for the purchase of approximately 132 fire alert receivers from the lowest acceptable bidder, Continental Wireless of Dallas, Texas, through a MITN Cooperative Award hosted by Oakland County at the 300+ quantity unit price of \$400.49 each for an estimated total cost of \$52,865.00.

J-5 Private Agreement – Hidden Parc Site Condominiums – Project No. 05.914.3

Resolution #2011-08-190-J-5

RESOLVED, That the Contract for the Installation of Municipal Improvements (Private Agreement) between the City of Troy and DEI Properties, is hereby **APPROVED** for the installation of Water Main, Sanitary Sewer, Storm Sewer, Detention Pond, Concrete Sidewalk, and Concrete Pavement, and the Mayor and City Clerk are **AUTHORIZED** to execute the documents, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

J-6 Sole Source – Lifeguard and CPR Supplies for the Troy Family Aquatic Center and Troy Community Center

Resolution #2011-08-190-J-6

WHEREAS, The American Red Cross is the sole known provider of Red Cross training supplies in Michigan; and

WHEREAS, The American Red Cross has been providing training supplies for Lifeguard, CPR, and Youth Swim Lesson programs and classes at the Troy Family Aquatic Center and Troy Community Center since 2005;

NOW, THEREFORE, BE IT RESOLVED, That Troy City Council hereby **WAIVES** formal bidding procedures and **AUTHORIZES** the City of Troy to purchase American Red Cross training supplies for the Troy Family Aquatic Center, Troy Community Center, and Troy Parks and Recreation staff from the sole known provider in Michigan, the American Red Cross at an estimated total cost of \$18,000.00, to commence October 1, 2011, expiring December 31, 2012.

J-4 Standard Purchasing Resolutions

a) Standard Purchasing Resolution #10: Travel Authorization and Approval to Expend Funds for Council Member Travel Expenses – National League of Cities (NLC) Congress of Cities & Exposition

Resolution #2011-08-191

Moved by Beltramini

Seconded by Fleming

RESOLVED, That Council Members are **AUTHORIZED** to attend the National League of Cities (NLC) Congress of Cities & Exposition, November 9 – 12, 2011 in Phoenix, Arizona, in accordance with accounting procedures of the City of Troy.

Yes: Beltramini, Fleming, Howrylak, Kerwin, McGinnis, Slater

No: Schilling

MOTION CARRIED

J-7 Bid Waiver: Integrated Security Management System Extension – Fire Department Access Control Replacement

Resolution #2011-08-192

Moved by Fleming

Seconded by Beltramini

WHEREAS, SimplexGrinnell is an authorized, licensed installer in Michigan of the Andover Controls Security System; and

WHEREAS, It is desirable to replace the existing systems that are at their end of life with a system compatible with the city-wide security and access control system platform; and

WHEREAS, Due to the complexity of the system, it is desirable to allow the company who programmed and currently maintains the system to integrate the new installation;

NOW, THEREFORE, BE IT RESOLVED, That Troy City Council hereby **DETERMINES** it to be in the City's best interest to **WAIVE** formal bidding procedures and **AUTHORIZES** the City of Troy to utilize the services of SimplexGrinnell of Farmington Hills, MI, to purchase and install

the Continuum access control system for all fire stations and the fire storage facility under the current labor and materials pricing agreement at an estimated total cost of \$130,568.00, in accordance with their proposal dated August 5, 2011, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

Yes: All-7
No: None

MOTION CARRIED

J-8 Fireworks Permit – Troy Family Daze Festival

Resolution #2011-08-193
Moved by Fleming
Seconded by Beltramini

RESOLVED, That Troy City Council hereby **ISSUES** a fireworks permit to Mad Bomber Fireworks Productions of Kingsbury, Indiana, for the public display of fireworks at the Troy Family Daze Festival at the Zion Christian Church, 3668 Livernois, Troy, Michigan, on September 17, 2011, or the rain date of September 18, 2011.

BE IT FURTHER RESOLVED, That the Troy Fire Department will inspect the fireworks to be displayed along with the site to assure compliance with applicable codes and standards for such a fireworks display.

Yes: All-7
No: None

MOTION CARRIED

K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:

K-1 Announcement of Public Hearings: None Submitted

K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted

L. COUNCIL REFERRALS:

Items Advanced to the City Manager by Individual City Council Members for Placement on the Agenda

L-1 No Council Referrals Advanced

M. COUNCIL COMMENTS

M-1 No Council Comments Advanced

N. REPORTS

N-1 Minutes – Boards and Committees:

- a) Planning Commission-Special/Study-Draft – July 26, 2011
 - b) Planning Commission-Special/Study-Final – July 26, 2011
Noted & Filed
-

N-2 Department Reports:

- a) Police Department Volunteer Program
Noted & Filed
-

N-3 Letters of Appreciation:

- a) Letter of Appreciation from Roger Houck to Chief Mayer Regarding Officer Brazel's Assistance During a Traffic Accident
 - b) Letter of Appreciation from Kathy Sherman to Chief Nelson Regarding Fire Dept Presence at the Neighborhood Picnic
 - c) Letter of Appreciation from Meghan Shea-Keenan and Cory Miglio to Chief Mayer Regarding Assistance During a Fire
Noted & Filed
-

N-4 Proposed Proclamations/Resolutions from Other Organizations: None Proposed
Noted & Filed

N-5 Notice of Hearing for the Customers of the Detroit Edison Company – Case No. U-16813
Noted & Filed

N-6 Financial Reporting to City Council

O. STUDY ITEMS

O-1 No Study Items Presented

P. CLOSED SESSION:

P-1 No Closed Session Requested

The meeting **RECESSED** at 8:39 PM.

The meeting **RECONVENED** at 8:51 PM.

Vote on Resolution to Suspend Rules of Procedure for the City Council, Rule #6 – Order of Business

Resolution #2011-08-194
Moved by Schilling
Seconded by Fleming

RESOLVED, That Troy City Council hereby **SUSPENDS** Rules of Procedure for the City Council, Rule #6 *Order of Business* to take action on an item that does not appear on the Agenda.

Yes: All-7
No: None

MOTION CARRIED

Proposed Resolution to Conduct a Study Session to Discuss Streamlining of Boards & Committees

Resolution #2011-08-195
Moved by Schilling
Seconded by Kerwin

BE IT RESOLVED, That Troy City Council **SHALL MEET** in Study Session, to discuss Streamlining of Boards & Committees.

Yes: All-7
No: None

MOTION CARRIED

Q. ADJOURNMENT

The meeting **ADJOURNED** at 9:37 PM.

Mayor Louise E. Schilling

M. Aileen Bittner
Acting City Clerk



CITY COUNCIL AGENDA ITEM

Date: August 22, 2011

To: John Szerlag, City Manager

From: Mark F. Miller, Director of Economic and Community Development
Steven J. Vandette, City Engineer

Subject: Agenda Item – Standard Purchasing Resolution #1: Award to Low Bidder
Contract 11-6 – Rochester, Chopin to Larchwood Pavement Rehabilitation

Background

Bids were received and publicly read on August 17, 2011. The low bid of \$260,928.25 was submitted by Barrett Paving Materials Inc., as can be seen in the attached bid tabulation summary. The engineer's estimate at the time of bidding was \$275,000.00. The low bid is therefore \$14,071.75 or 5.39% below the engineer's estimate.

Work includes milling the asphalt surface, base repairs, curb & gutter repairs, and an asphalt overlay on Rochester Road between Chopin and Larchwood in Section 27. The work is anticipated to start mid-September and be completed by mid-November.

Recommendation

It is recommended that City Council award a contract for the Rochester, Chopin to Larchwood Pavement Rehabilitation project to Barrett Paving Materials Inc., 5800 Cherry Hill Rd., Ypsilanti, MI 48198 for their low total bid amount of \$260,928.25.

In addition, we are requesting authorization to approve additional work, if needed, not to exceed 25% of the original project cost due to unknown conditions exposed after the milling operation and prior to placement of the asphalt overlay.

Fund Availability

Funds for this work are included in the 2011-12 Major Road Fund. The budgeted amount includes funds for construction, inspection and contingencies.

Legal Considerations

Work was competitively bid and publicly opened with five (5) bidders responding. The award is contingent upon submission of proper proposal and bid documents, including insurance certificates, bonds and all specified requirements.

Bid Tabulation Summary

Contract ID: 11-06
Contract Year: 2011
Location: Rochester Road, Chopin to Larchwood
Description: Local Roads Resurfacing

Project Number: 10.102.5	Project Engineer: Scott Finlay
Estimate Number: 1	Date Created: 7/22/2011
Project Type: Resurfacing	Fed/State #:
Location: Rochester Road, Chopin to Larchwood	Fed Item:
	Control Section:

Description: Local Roads Resurfacing

Rank	Vendor	Total Bid	% Over Low	% Over Est.
0	ENGINEER'S ESTIMATE	\$275,000.00	5.39%	0%
1	(01411) Barrett Paving Materials Inc.	\$260,928.25	0%	-5.11%
2	(00891) Florence Cement Company	\$280,638.00	7.55%	2.05%
3	(08208) Pro-Line Asphalt Paving Corp.	\$281,971.74	8.06%	2.53%
4	(05184) Cadillac Asphalt, LLC.	\$286,541.50	9.81%	4.19%
5	(00588) Ajax Paving Industries, Inc.	\$288,302.75	10.49%	4.83%



CITY COUNCIL ACTION REPORT

August 22, 2011

TO: John Szerlag, City Manager

FROM: Susan A. Leirstein, Purchasing Director
Timothy L. Richnak, Public Works Director

RE: Standard Purchasing Resolution 3: Exercise Renewal Option – Outdoor Light Maintenance and Repair Contract

Background

On September 28, 2009, Troy City Council approved a contract to provide two (2) year requirements of street, parking lot and athletic field light maintenance and repair with an option to renew for one additional year to the low total bidder, Northern Sign Company of Pontiac, MI (Resolution #2009-09-290-F4a). The awarded vendor has been providing quality service for the City and has offered to renew their contract for 2011/2012 under the same prices, terms, and conditions. Moving this work forward would enhance public safety and reduce liability to the City.

The Purchasing department conducted a favorable market survey and found no additional value would be obtained from bidding at this time. (See survey attached)

Fund Availability

Funds for this contract are available in the 2011/2012 Street Light Maintenance Accounts and the Parks Maintenance Account for lighting work done on ball diamonds.

Recommendation

City management and the Public Works department recommend exercising the option to renew for one additional year with the low total bidder, Northern Sign Company, Inc. of Pontiac, at unit prices and discounts contained in the bid tabulation, not to exceed budgetary limitations, with a contract expiration of September 30, 2012.

August 18, 2011

TO: Susan A. Leirstein, Purchasing Director

FROM: Julie Hamilton, Buyer

RE: MARKET SURVEY – Outdoor Light Maintenance and Repair

GREAT LAKES POWER & LIGHTING – Charles Schhab (586) 716-4000

Wages and rates have remained steady over the past two (2) years. Work for the electrical trades has remained steady but there has not been a decrease in rates or supply costs.

MHM CONSTRUCTION, LLC – Mary H. Michelsen (248) 689-0710

According to Mary, wages have remained steady but supplies, especially wire, has increased with the rise in fuel costs.

ARANEAE, INC. – John Carroll (248) 344-8840

John stated that his rates have remained steady with no major decreases. His bid prices would be consistent with what he bid last time.

Additional research was conducted with a review of recent bid results from neighboring cities. The City of Livonia issued a bid for Parking, Athletic, Street and General Electrical Maintenance that opened May 5, 2011. Comparing Livonia's bid prices to that of Troy's, our unit prices for replacement of equipment is around half those received by Livonia. In contrast, we are paying more for our hourly labor rates than the rates provided to the City of Livonia. Under our contract, the hourly labor rates are used for additional items only, while the majority of the work conducted under this contract is for replacement of equipment.

Based upon the above comments and the City of Livonia bid results, I respectfully recommend that the City accept the offer to renew the contract for Outdoor Light Maintenance and Repair with the current vendor as no additional value can be obtained from bidding at this time.

CC: File

ATTN:
Northern Sign Company, Inc.
101 E Walton
Pontiac , MI 48340

On October 1, 2009, the City of Troy entered into contract 2010-90000010 OB with Northern Sign Company, Inc. to provide two (2) year requirements of the Outdoor Light Maintenance and Repair. This contract contained an option to renew for one (1) additional year periods through mutual consent of both parties, within 30 days of contract termination.

Please fax this letter back to Marina Basta Farouk at Public Works Department indicating Northern Sign Company, Inc., wishes to renew this contract until September 30, 2012. Our fax number is (248) 524-3520. It should be understood that this request to renew the contract is subject to a favorable market survey. A request by City staff to determine the successful bidder's interest in renewing the contract in no way obligates the City. The option cannot be exercised without Troy City Manager and City Council approval and a blanket purchase order issued.

If you have any questions please call me at (248) 524-3595.

CHECK ONE:

Northern Sign Company, Inc. is interested in renewing the contract under the same prices, terms, and conditions:

Northern Sign Company, Inc. is not interested in renewing the contract:

X *Ant. Kalle*
Signed: Authorized Company Representative

Date: 8/8/11

Thank you,
Marina Basta Farouk
Project Construction Manager

Resolution #2009-09-290
Moved by Beltramini
Seconded by Fleming

RESOLVED, That all items as presented on the Consent Agenda are hereby **APPROVED** as printed.

Yes: Fleming, Howrylak, Kerwin, Schilling, Beltramini, Eisenbacher
No: None
Absent: Broomfield

MOTION CARRIED

F-1b Address of "F" Items Removed for Discussion by City Council and/or the Public

F-2 Approval of City Council Minutes

Resolution #2009-09-290-F-2

RESOLVED, That Troy City Council hereby **APPROVES** the Minutes of the 7:30 PM Regular City Council Meeting of September 14, 2009 as submitted.

F-3 Proposed City of Troy Proclamation: None Submitted

F-4 Standard Purchasing Resolutions:

a) **Standard Purchasing Resolution 1: Award to Low Bidder – Outdoor Light Maintenance and Repair**

Resolution #2009-09-290-F-4a

RESOLVED, That Troy City Council hereby **AWARDS** a contract to provide two-year requirements of street light, parking lot, and athletic field light maintenance with an option to renew for one additional year to the low total bidder, Northern Sign Company, Inc. of Pontiac, MI, at unit prices and discounts contained in the bid tabulation opened August 19, 2009, a copy of which shall be **ATTACHED** to the original Minutes of this meeting, with expenditures not to exceed budgetary limitations, expiring September 30, 2011; and

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon submission of properly executed bid and contract documents, including insurance certificates and all other specified requirements.

b) **Standard Purchasing Resolution 1: Award to Low Bidder – Street Light Installation/Replacement**

Resolution #2009-09-290-F-4b



CITY COUNCIL ACTION REPORT

September 9, 2009

TO: John Szerlag, City Manager

FROM: Mark F. Miller, Acting Assistant City Manager / Economic Development Services
Susan A. Leirstein, Purchasing Director
Timothy L. Richnak, Public Works Director
Carol K. Anderson, Parks and Recreation Director

SUBJECT: Standard Purchasing Resolution 1: Award To Low Bidder – Outdoor Light Maintenance and Repair

Background

- On August 19, 2009, bids were opened to provide two (2) year requirements of street, parking lot, and athletic field light maintenance with an option to renew for one additional year.
- Sixty-five (65) vendors were notified via the MITN website with six (6) bidders responding.
- Northern Sign Company, Inc. of Pontiac was the low bidder.
- All bidders were given the opportunity to respond with their level of interest in furnishing all labor, tools, equipment, transportation services and traffic controls for outdoor light maintenance and repairs.

Financial Considerations

- Funds for these services are available in the 2009/10 Street Lighting accounts and the Athletic Field Maintenance account as listed below:
 - Acct # 101.447.25.448.7802.150 Street Lighting - Contractual Services
 - Acct # 401.447.448.7978.010 Street Lighting - General Equipment
 - Acct # 101.751.30.759.7802.070 Athletic Field Maintenance - Contractual Services

Legal Considerations

- ITB-COT 09-32 Outdoor Light Maintenance was competitively bid and opened as required by City Charter and Code.
- The award is contingent upon the recommended bidder's submission of proper contracts and bid documents, including insurance certificates and all other specified requirements.

Options

- City management and the Public Works department recommends awarding a contract to provide two (2) year requirements of street, parking lot, and athletic field light maintenance with an option to renew for one additional year to the low bidder, Northern Sign Company, Inc. of Pontiac, MI, for an estimated total cost of \$54,825.00, at unit prices and discounts contained in the bid tabulation opened August 19, 2009, not to exceed budgetary limitations, expiring September 30, 2011.

Opening Date -- 8/19/09
 Date Prepared -- 8/19/09 jh

CITY OF TROY
 BID TABULATION
 OUTDOOR LIGHT MAINTENANCE

VENDOR NAME:

* Northern Sign Company	Great Lakes Power and	MHM Construction, LLC
Inc.	Lighting, Inc.	
Check # 1070007333	15349566	1805
Check Amount \$1,000.00	\$1,000.00	\$1,000.00

EST ITEM #	QTY/YR	DESCRIPTION	Unit Price	Total	Unit Price	Total	Unit Price	Total
1.	200 ea	Call Out & Determination of cause of outage	\$ 86.00	\$ 17,200.00	\$ 55.00	\$ 11,000.00	\$ 100.00	\$ 20,000.00
2.	500 ea	Replace Lamp	\$ 24.00	\$ 12,000.00	\$ 35.00	\$ 17,500.00	\$ 70.00	\$ 35,000.00
3.	80 ea	Replace Ballast	\$ 65.00	\$ 5,200.00	\$ 55.00	\$ 4,400.00	\$ 122.00	\$ 9,760.00
4.	60 ea	Replace Starter	\$ 34.00	\$ 2,040.00	\$ 110.00	\$ 6,600.00	\$ 62.00	\$ 3,720.00
5.	100 ea	Replace Fuse	\$ 30.00	\$ 3,000.00	\$ 35.00	\$ 3,500.00	\$ 56.00	\$ 5,600.00
6.	20 ea	(per pole/per electric box) Replace Lens	\$ 34.00	\$ 680.00	\$ 35.00	\$ 700.00	\$ 62.00	\$ 1,240.00
7.	50 ea	Replace Photo Cell	\$ 34.00	\$ 1,700.00	\$ 55.00	\$ 2,750.00	\$ 56.00	\$ 2,800.00
8.	20 ea	Replace Breakers	\$ 34.00	\$ 680.00	\$ 110.00	\$ 2,200.00	\$ 70.00	\$ 1,400.00
9.	200 ea	Tighten & Lubricate Anchor Bolts						
		Horizontal Refractors, Glass et	\$ 60.00	\$ 12,000.00	\$ 85.00	\$ 17,000.00	\$ 92.00	\$ 18,400.00
10.	5 ea	Remove & Replace Fixture	\$ 65.00	\$ 325.00	\$ 110.00	\$ 550.00	\$ 105.00	\$ 525.00
ESTIMATED GRAND TOTAL:				\$ 54,825.00		\$ 66,200.00		\$ 98,445.00

CONTACT INFORMATION:

Hours of Operation:	7 AM to 5 PM	6:30 AM to 5:30 PM	8 AM to 5 PM
24HR Contact Number:	248-333-7938	810-824-0075	248-556-6550

ADDITIONAL ITEMS, IF REQUIRED

	PRICE/HR/CREW	PRICE/HR/CREW	PRICE/HR/CREW
11. Hourly labor rate per crew			
A) Regular Time	\$ 150.00	\$ 98.00	\$ 50.00
B) Overtime	\$ 200.00	\$ 146.00	\$ 75.00
C) Holiday Time	\$ 250.00	\$ 192.00	\$ 75.00
	\$/HR/Electrician	\$/HR/Electrician	\$/HR/Electrician
12. Journeyman Electrician			
A) Regular Time	\$ 85.00	\$ 55.00	\$ 35.00
B) Overtime	\$ 120.00	\$ 80.00	\$ 52.50
C) Holiday Time	\$ 155.00	\$ 106.00	\$ 52.50
	\$/HR/Inc Operator	\$/HR/Inc Operator	\$/HR/Inc Operator
13. Hourly rate for Backhoe/Operator			
A) Regular Time	\$ 120.00	\$ 100.00	\$ 50.00
B) Overtime	\$ 155.00	\$ 145.00	\$ 50.00
C) Holiday Time	\$ 185.00	\$ 190.00	\$ 50.00
	\$/HR/Inc Operator	\$/HR/Inc Operator	\$/HR/Inc Operator
14. Hourly rate for Service Truck w/Crane			
A) Regular Time	\$ 150.00	\$ 100.00	\$ 50.00
B) Overtime	\$ 200.00	\$ 145.00	\$ 50.00
C) Holiday Time	\$ 250.00	\$ 190.00	\$ 50.00

Opening Date -- 8/19/09
 Date Prepared -- 8/19/09

CITY OF TROY
 BID TABULATION
 OUTDOOR LIGHT MAINTENANCE

VENDOR NAME:	* Northern Sign Company, Inc.	Great Lakes Power and Lighting, Inc.	MHM Construction, LLC
15. Non-Contract Replacement Parts			
Discount + % or - %	+30%	+15%	+5% or -0%
Parts List Dated	Blank	Blank	Blank
or Invoiced Price	Blank	Yes	Yes
Manufactured by:	various	Blank	Blank
INSURANCE: Can Meet	XX	XX	XX
Cannot Meet			
PAYMENT TERMS:	30 Days	Blank	30 Days
WARRANTY:	Blank	Blank	1 Year
RESPONSE TIME:	Within 48 Hours	Blank	48 Hours
EXCEPTIONS:	Blank	Blank	Blank
ACKNOWLEDGEMENT: Y or N	Yes	Yes	Yes

PROPOSAL: Furnish All Labor, Tools, Equipment, Transportation Services, and Traffic Controls to Provide Two-Year Requirements of Street, Parking Lot, and Athletic Field Light Maintenance with an Option to Renew for One Additional Year

*** DENOTES LOW TOTAL BIDDER**

DISQUALIFIED:
 Dynamic Signs Systems & Marketing LLC (Did not submit bid surety check with bid, as specified)

ATTEST:
 Deanna Theobald
 Tom Rosewarne
 Diane Fisher
 Linda Bockstanz

 Susan Leirstein CPPB
 Purchasing Director

CITY OF TROY
 BID TABULATION
 OUTDOOR LIGHT MAINTENANCE

Opening Date -- 8/19/09
 Date Prepared -- 8/19/09

VENDOR NAME:		Aranae, Inc.	J. Ranck Electric, Inc	Corby Energy Services, Inc		
Check #		100534594	15343256	36319779		
Check Amount		\$1,000.00	\$1,000.00	\$1,000.00		
EST ITEM QTY/YR DESCRIPTION	Unit Price	Total	Unit Price	Total	Unit Price	Total
1. 200 ea Call Out & Determination of cause of outage	\$ 285.00	\$ 57,000.00	\$ 250.00	\$ 50,000.00	\$ 650.00	\$ 130,000.00
2. 500 ea Replace Lamp	\$ 45.00	\$ 22,500.00	\$ 80.00	\$ 40,000.00	\$ 120.00	\$ 60,000.00
3. 80 ea Replace Ballast	\$ 75.00	\$ 6,000.00	\$ 100.00	\$ 8,000.00	\$ 175.00	\$ 14,000.00
4. 60 ea Replace Starter	\$ 55.00	\$ 3,300.00	\$ 75.00	\$ 4,500.00	\$ 120.00	\$ 7,200.00
5. 100 ea Replace Fuse (per pole/per electric box)	\$ 30.00	\$ 3,000.00	\$ 80.00	\$ 8,000.00	\$ 120.00	\$ 12,000.00
6. 20 ea Replace Lens	\$ 55.00	\$ 1,100.00	\$ 80.00	\$ 1,600.00	\$ 120.00	\$ 2,400.00
7. 50 ea Replace Photo Cell	\$ 45.00	\$ 2,250.00	\$ 60.00	\$ 3,000.00	\$ 120.00	\$ 6,000.00
8. 20 ea Replace Breakers	\$ 95.00	\$ 1,900.00	\$ 80.00	\$ 1,600.00	\$ 150.00	\$ 3,000.00
9. 200 ea Tighten & Lubricate Anchor Bolts Horizontal Refractors, Glass etc	\$ 95.00	\$ 19,000.00	\$ 125.00	\$ 25,000.00	\$ 120.00	\$ 24,000.00
10. 5 ea Remove & Replace Fixture	\$ 145.00	\$ 725.00	\$ 150.00	\$ 750.00	\$ 160.00	\$ 800.00
ESTIMATED GRAND TOTAL:		\$ 116,775.00	\$ 142,450.00	\$ 259,400.00		
CONTACT INFORMATION:						
Hours of Operation:		7 AM to 4:30 PM	7 AM to 3:30 PM	7 AM to 5 PM		
24HR Contact Number:		313-218-5808	888-459-0594	313-350-2433		
ADDITIONAL ITEMS, IF REQUIRED						
		PRICE/HR/CREW	PRICE/HR/CREW	PRICE/HR/CREW		
11. Hourly labor rate per crew						
A) Regular Time	\$ 140.00	\$ 160.00	\$ 125.00			
B) Overtime	\$ 190.00	\$ 225.00	\$ 160.00			
C) Holiday Time	\$ 240.00	\$ 300.00	\$ 195.00			
		\$/HR/Electrician	\$/HR/Electrician	\$/HR/Electrician		
12. Journeyman Electrician						
A) Regular Time	\$ 70.00	\$ 70.00	\$ 65.00			
B) Overtime	\$ 95.00	\$ 115.00	\$ 80.00			
C) Holiday Time	\$ 130.00	\$ 165.00	\$ 95.00			
		\$/HR/Inc Operator	\$/HR/Inc Operator	\$/HR/Inc Operator		
13. Hourly rate for Backhoe/Operator						
A) Regular Time	\$ 125.00	\$ 140.00	\$ 75.00			
B) Overtime	\$ 180.00	\$ 190.00	\$ 105.00			
C) Holiday Time	\$ 230.00	\$ 225.00	\$ 130.00			
		\$/HR/Inc Operator	\$/HR/Inc Operator	\$/HR/Inc Operator		
14. Hourly rate for Service Truck w/Crane						
A) Regular Time	\$ 110.00	\$ 135.00	\$ 95.00			
B) Overtime	\$ 130.00	\$ 165.00	\$ 110.00			
C) Holiday Time	\$ 160.00	\$ 200.00	\$ 125.00			

Opening Date -- 8/19/09
 Date Prepared -- 8/19/09

CITY OF TROY
 BID TABULATION
 OUTDOOR LIGHT MAINTENANCE

VENDOR NAME:	Aranae, Inc.	J. Ranck Electric, Inc	Corby Energy Services, Inc.
15. Non-Contract Replacement Parts			
Discount + % or - %	Blank	+ 15%	+ 10%
Parts List Dated	18-Aug-09	Blank	Blank
or Invoiced Price	Blank	Blank	Blank
Manufactured by:	Blank	Blank	Blank
INSURANCE: Can Meet	XX	XX	XX
Cannot Meet			
PAYMENT TERMS:	N 30	30 Days	Net 30
WARRANTY:	1 Yr on workmanship only	Manufacturers	1 Year
RESPONSE TIME:	48 Hours	48 Hours	48 Hours
EXCEPTIONS:	Blank	Blank	None
ACKNOWLEDGEMENT: Y or N	Yes	Yes	Yes

PROPOSAL: Furnish All Labor, Tools, Equipment, Transportation Services, and Traffic Controls to Provide Two-Year Requirements of Street, Parking Lot, and Athletic Field Light Maintenance with an Option to Renew for One Additional Year



CITY COUNCIL ACTION REPORT

August 22, 2011

TO: John Szerlag, City Manager

FROM: Susan A. Leirstein, Purchasing Director
Timothy L. Richnak, Public Works Director

RE: Standard Purchasing Resolution 3: Exercise Renewal Option – Street Light Installation and Replacement

Background

On September 28, 2009, Troy City Council approved a contract to provide two (2) year requirements of street, parking lot, and athletic field light installation and replacement with an option to renew for one additional year to the low total bidder, Corby Energy Services, Inc of Belleville, MI (Resolution #2009-09-290-F4b). The awarded vendor has been providing quality service for the City and has offered to renew their contract for 2011/2012 under the same prices, terms, and conditions. Moving this work forward will enhance public safety and reduce liability to the City.

The Purchasing department conducted a favorable market survey and found no additional value would be obtained from bidding at this time. (See survey attached)

Fund Availability

Funds for this contract are available in the 2011/2012 Street Light Maintenance and capital accounts, and the Parks Maintenance account for lighting work done on the ball diamonds.

Recommendation

City management and the Public Works department recommend exercising the option to renew for one additional year to the low total bidder, Corby Energy Services, Inc of Belleville, at unit prices and discounts contained in the bid tabulation, not to exceed budgetary limitations, with a contract expiration of September 30, 2012.

August 18, 2011

TO: Susan A. Leirstein, Purchasing Director

FROM: Julie Hamilton, Buyer

RE: MARKET SURVEY – Outdoor Light Installation / Replacement

HARLAN ELECTRIC COMPANY – Robert Kohl (248) 853-4601

Mr. Kohl feels it is a good time to rebid although his bid prices would not be less than what was bid previously. There has been no wage increases and the cost of supplies have been steady. Fuel cost is not an issue as they are located close to the City of Troy.

J. Ranck Electric, Inc. – Adam Ranck (989) 775-7393

Mr. Ranck stated it was a good time to rebid this contract. Even though the market prices keep increasing on commodities along with fuel, there is still strong competition in the market place.

Although both vendors surveyed feel it is a good time to rebid, based upon their underlying comments and past bidding practice, I respectfully recommend that the City accept the offer to renew the contract for Outdoor Light Installation and Replacement with the current vendor as no additional value can be obtained from bidding at this time.

CC: File

From: City of Troy DPW

2485243520

08/08/2011 09:13

#550 P.001/001

ATTN:
Corby Energy Services,
PO box 672433
Detroit, Mi 48267-2433

On October 1, 2009, the City of Troy entered into contract 2010-90000009 OB with Corby Energy Services, Inc. to provide two (2) year requirements of the Street Light Installation program. This contract contained an option to renew for one (1) additional year periods through mutual consent of both parties, within 30 days of contract termination.

Please fax this letter back to Marina Basta Farouk at Public Works Department indicating Corby Energy Services, wishes to renew this contract until September 30, 2012. Our fax number is (248) 524-3520. It should be understood that this request to renew the contract is subject to a favorable market survey. A request by City staff to determine the successful bidder's interest in renewing the contract in no way obligates the City. The option cannot be exercised without Troy City Manager and City Council approval and a blanket purchase order issued.

If you have any questions please call me at (248) 524-3595.

CHECK ONE:

Corby Energy Services, Inc. is interested in renewing the contract under the same prices, terms, and conditions:

Corby Energy Services, Inc. is not interested in renewing the contract:

X 
Signed: Authorized Company Representative

Date: 8-9-11

Thank you,
Marina Basta Farouk
Project Construction Manager

Resolution #2009-09-290
Moved by Beltramini
Seconded by Fleming

RESOLVED, That all items as presented on the Consent Agenda are hereby **APPROVED** as printed.

Yes: Fleming, Howrylak, Kerwin, Schilling, Beltramini, Eisenbacher
No: None
Absent: Broomfield

MOTION CARRIED

F-1b Address of "F" Items Removed for Discussion by City Council and/or the Public

F-2 Approval of City Council Minutes

Resolution #2009-09-290-F-2

RESOLVED, That Troy City Council hereby **APPROVES** the Minutes of the 7:30 PM Regular City Council Meeting of September 14, 2009 as submitted.

F-3 Proposed City of Troy Proclamation: None Submitted

F-4 Standard Purchasing Resolutions:

a) Standard Purchasing Resolution 1: Award to Low Bidder – Outdoor Light Maintenance and Repair

Resolution #2009-09-290-F-4a

RESOLVED, That Troy City Council hereby **AWARDS** a contract to provide two-year requirements of street light, parking lot, and athletic field light maintenance with an option to renew for one additional year to the low total bidder, Northern Sign Company, Inc. of Pontiac, MI, at unit prices and discounts contained in the bid tabulation opened August 19, 2009, a copy of which shall be **ATTACHED** to the original Minutes of this meeting, with expenditures not to exceed budgetary limitations, expiring September 30, 2011; and

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon submission of properly executed bid and contract documents, including insurance certificates and all other specified requirements.

b) Standard Purchasing Resolution 1: Award to Low Bidder – Street Light Installation/Replacement

Resolution #2009-09-290-F-4b

RESOLVED, That Troy City Council hereby **AWARDS** a contract to provide two-year requirements of street, parking lot, and athletic field light installation and replacement with an option to renew for one additional year to the low total bidder, Corby Energy Services, Inc. of Belleville, MI, at unit prices and discounts contained in the bid tabulation opened August 26, 2009, a copy of which shall be **ATTACHED** to the original Minutes of this meeting, with expenditures not exceeding amounts budgeted, expiring September 30, 2011; and

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon submission of properly executed bid and contract documents, including insurance certificates and all other specified requirements.

F-5 Recognition as a Nonprofit Organization Status from Ahren J. Savickas, President/Executive Director of *To Replant All Trees Association* (T.R.A.T.A.)

Resolution #2009-09-290-F-5

RESOLVED, That Troy City Council hereby **APPROVES** the request from *To Replant All Trees Association* (T.R.A.T.A.), asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining a charitable gaming license as recommended by City Management.

Vote on Resolution to Excuse Council Member Broomfield

Resolution #2009-09-291

Moved by Schilling

Seconded by Fleming

RESOLVED, That Troy City Council hereby **EXCUSES** the absence of Council Member Broomfield at the Regular City Council Meeting of Monday, September 28, 2009 due to being absent from the county.

Yes: Howrylak, Kerwin, Schilling, Beltramini, Eisenbacher, Fleming

No: None

Absent: Broomfield

MOTION CARRIED

MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:

G-1 Announcement of Public Hearings:

- a) Zoning Ordinance Text Amendment (File Number: ZOTA 240) – Article 43 – BZA Provisions – October 5, 2009
- b) Establishment of an Industrial Development District (IDD), Issuance of an Industrial Facilities Exemption Certificate (IFEC), and Plant Rehabilitation Exemption (PR) – Bostick Rochester Road Development, LLC and AxleTech International, LLC – 1400 Rochester Road – October 19, 2009

Noted and Filed



CITY COUNCIL ACTION REPORT

September 9, 2009

TO: John Szerlag, City Manager

FROM: Mark F. Miller, Acting Assistant City Manager / Economic Development Services
 Susan A. Leirstein, Purchasing Director
 Timothy L. Richnak, Public Works Director
 Carol K. Anderson, Parks and Recreation Director

SUBJECT: Standard Purchasing Resolution 1: Award To Low Bidder – Street Light Installation/Replacement

Background

- On August 26, 2009, bids were opened to provide two (2) year requirements of Street Light installation/replacement with an option to renew for one additional year.
- Sixty-nine (69) vendors were notified via the MITN website with three (3) bidders responding.
- Corby Energy Services, Inc. of Belleville was the low bidder.
- All bidders were given the opportunity to respond with their level of interest in furnishing all labor, tools, equipment, transportation services and traffic controls for installation and replacement of street lights.

Financial Considerations

- Funds for these services are available in the 2009/10 Street Lighting accounts and the Athletic Field Maintenance account as listed below:
 - Acct # 101.447.25.448.7802.150 Street Lighting - Contractual Services
 - Acct # 401.447.448.7978.010 Street Lighting - General Equipment.
 - Acct # 101.751.30.759.7802.070 Athletic Field Maintenance - Contractual Services

Legal Considerations

- ITB-COT 09-33 outdoor Light installation/replacement Contract was competitively bid as required by City Charter and Code.
- The award is contingent upon the recommended bidder's submission of proper contracts and bid documents, including insurance certificates and all other specified requirements.

Options

- City management and the Public Works department recommends awarding a contract to provide two (2) year requirements of street, parking lot, and athletic field light installation and replacement with an option to renew for one additional year to the low bidder, Corby Energy Services, Inc. of Belleville, MI, for an estimated total cost of \$43,997.00, at unit prices and discounts contained in the bid tabulation opened August 26, 2009, not to exceed budgetary limitations, expiring September 30, 2011.

Opening Date -- 8/26/09
 Date Prepared -- 8/26/09

CITY OF TROY
 BID TABULATION
 OUTDOOR LIGHT INSTALLATION/REPLACEMENT

jh

VENDOR NAME: **

Corby Energy Services, inc	Harlan Electric Company	J. Ranck Electric, Inc.	
36319790	36329605	15370339	
\$500.00	\$500.00	\$500.00	

CHECK # --

CHECK AMOUNT --

EST ITEM #	QTY/YR	DESCRIPTION	Lump Sum Total Price for One			
1A.	1 ea	Remove Street Light Pole - (Ornamental Pole)	\$ 400.00	\$ 350.00	\$ 975.00	
1.B.	1 ea	Remove Street Light Pole - Wood	\$ 650.00	\$ 350.00	\$ 975.00	
2.	1 ea	Remove Concrete Foundations	\$ 650.00	\$ 750.00	\$ 1,350.00	
3.	1 ea	Installation of Concrete Foundations	\$ 1,250.00	\$ 1,400.00	\$ 2,780.00	
4.A.	1 ea	Install 40' Light Ornamental Pole with mast arms - one fixture	\$ 450.00	\$ 765.00	\$ 1,175.00	
4.B.	1 ea	Install 40' Light Ornamental Pole with mast arms - two fixtures	\$ 450.00	\$ 990.00	\$ 1,375.00	
5.A.	1 ea	Install 40' Light Wood Pole with mast arms - one fixture	\$ 750.00	\$ 940.00	\$ 1,697.00	
5.B.	1 ea	Install 40' Light Wood Pole with mast arms - two fixtures	\$ 750.00	\$ 1,110.00	\$ 1,797.00	
6.	1 ea	Install Pole w/Control Box/Service connections	\$ 4,000.00	\$ 2,325.00	\$ 5,400.00	
7.	1 ea	New installation of 40' Street Light Pole with concrete foundation	\$ 1,700.00	\$ 2,185.00	\$ 3,950.00	
8.	6 ea	Remove Existing 250 Watt Luminaries & Replace with equivalent Wattage LED	\$ 1,300.00	\$ 1,205.00	\$ 2,200.00	
9.	3 ea	Remove existing 400 Watt luminaries and replace with equivalent wattage of LED	\$ 1,565.00	\$ 1,465.00	\$ 2,400.00	

ADDITIONAL ITEMS, IF REQUIRED

	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
10. 1 ea Cut & Weld Street Light Base H Base	\$ 1,750.00	\$ 330.00	\$ 780.00	
11. 120 L.F. 1 1/2" Rigid Plastic Conduit Sch. 40	\$ 0.50	\$ 9.30	\$ 20.00	
12. 160 L.F. No. 8 AWG Cable Red	\$ 0.30	\$ 2.15	\$ 4.50	
13. 160 L.F. No. 8 AWG Cable Black	\$ 0.30	\$ 2.15	\$ 4.50	
14. 40 L.F. No.10 AWG Cable Bare	\$ 0.20	\$ 1.90	\$ 4.50	
15. 2 ea Photo Cell	\$ 19.00	\$ 9.20	\$ 395.00	
16. 1 ea 40' Wood Light Pole	\$ 300.00	\$ 445.00	\$ 1,400.00	

17. Hourly labor rate per Crew

40 Hrs	A) Regular Time	B) Overtime Time	C) Holiday Time	HOURLY RATE	HOURLY RATE	HOURLY RATE	HOURLY RATE
				\$ 125.00	\$ 137.25	\$ 175.00	
				\$ 160.00	\$ 196.95	\$ 235.00	
				\$ 195.00	\$ 256.60	\$ 300.00	

18. Hourly rate for Journeyman Electrician

40 Hrs	A) Regular Time	B) Overtime Time	C) Holiday Time	HOURLY RATE	HOURLY RATE	HOURLY RATE	HOURLY RATE
				\$ 65.00	\$ 70.00	\$ 90.00	
				\$ 80.00	\$ 100.00	\$ 115.00	
				\$ 95.00	\$ 130.00	\$ 165.00	

Opening Date -- 8/26/09
Date Prepared -- 8/26/09

CITY OF TROY
BID TABULATION
OUTDOOR LIGHT INSTALLATION/REPLACEMENT

VENDOR NAME:		** Corby Energy Services, inc	Harlan Electric Company	J. Ranck Electric, Inc.	
19. Hourly rate for Backhoe/Operator		HOURLY RATE	HOURLY RATE	HOURLY RATE	HOURLY RATE
40 Hrs	A) Regular Time	\$ 75.00	\$ 130.00	\$ 145.00	
	B) Overtime Time	\$ 105.00	\$ 160.00	\$ 190.00	
	C) Holiday Time	\$ 130.00	\$ 195.00	\$ 225.00	
20. Hourly rate for Service Truck		HOURLY RATE	HOURLY RATE	HOURLY RATE	HOURLY RATE
40 Hrs	A) Regular Time	\$ 95.00	\$ 105.00	\$ 130.00	
	B) Overtime Time	\$ 110.00	\$ 130.00	\$ 165.00	
	C) Holiday Time	\$ 125.00	\$ 165.00	\$ 195.00	
21. Hourly rate for Bucket Truck		HOURLY RATE	HOURLY RATE	HOURLY RATE	HOURLY RATE
40 Hrs	A) Regular Time	\$ 95.00	\$ 25.00	\$ 130.00	
	B) Overtime Time	\$ 110.00	\$ 25.00	\$ 165.00	
	C) Holiday Time	\$ 125.00	\$ 25.00	\$ 195.00	
22. Non-Contract Replacement Parts:	Discount + or -	(+) 10%	(+) 10%	(+) 15%	
	Parts List:	Blank	Blank	Blank	
	Dated:	Blank	Blank	Blank	
ESTIMATED TOTAL		\$ 43,997.00	\$ 44,153.40	\$ 75,664.00	\$ -

CONTACT INFORMATION:	Hrs of Operation	M-F 8AM-5PM	7:30AM - 4PM	7AM - 4:30PM
	24-Hr Phone #	(313) 350-2433	(248) 379-5446	(888) 459-0594
INSURANCE:	Can Meet	XX	XX	XX
	Cannot Meet			
PAYMENT TERMS:		Net 30	Net 30 Days	Net 30 Days
WARRANTY:		1 Yr	1 Yr Labor	Manufacture
RESPONSE TIME:		48 Hours	48 Hours	48 Hours
EXCEPTIONS:		None	None	Blank
ACKNOWLEDGEMENT:	Y or N	Y	Y	Y

PROPOSAL: FURNISH ALL LABOR, TOOLS, EQUIPMENT, TRANSPORTATION SERVICES AND TRAFFIC CONTROLS TO PROVIDE TWO-YEAR REQUIREMENTS OF STREET, PARKING LOT, AND ATHLETIC FIELD LIGHT INSTALLATION/REPLACEMENT WITH AN OPTION TO RENEW FOR ONE ADDITIONAL YEAR

NO BIDS:
G & B Electrical Company
Beacon Sign Company

**** DENOTES LOW TOTAL BIDDER**

ATTEST:
Debra Painter
Tom Rosewarne
Julie Hamilton

Susan Leirstein
Purchasing Director



CITY COUNCIL AGENDA ITEM

August 22, 2011

To: John Szerlag, City Manager

From: Susan A. Leirstein, Purchasing Director
Timothy L. Richnak, Public Works Director

Subject: Standard Purchasing Resolution 2: Bid Award – Lowest Bidder Meeting Specifications – Asphalt Patching Material – Cold

Background

On August 11, 2011, bid proposals were received electronically to furnish seasonal requirements of Asphalt Patching Material – Cold. Fifty-three (53) vendors were notified of the bid opportunity via the MITN system with five (5) on-line bid responses received. Ajax Materials Corporation bid an alternate product, SPM Cold Mix (CP6), which does not meet the current Michigan Department of State Highways Standard Specifications as listed in the bid proposal.

ITB-COT 11-17, to furnish seasonal requirements of Asphalt Patching Material - Cold was competitively bid as required by City Charter and Code. The award is contingent upon contractor's submission of proper insurance certificates, and all other specified requirements.

Recommendation

City management recommends awarding a contract for seasonal requirements of asphalt patching material, QPR/UPM – Delivered, to the lowest bidder meeting specifications, Saginaw Asphalt Paving Company of Saginaw, MI for an estimated total cost of \$38,740.00 at the unit price contained in the bid tabulation dated August 11, 2011, to expire April 30, 2012.

Fund Availability

Funds are available through the Public Works operating budgets for the Streets and Water Divisions.



CITY COUNCIL AGENDA ITEM

COMPOSITION / INFORMATION ON INGREDIENTS TABLE

INGREDIENTS	CAS NUMBER	UPM LIQUID BLEND (CP7) % By Weight	SPM-CB (CP6) % By Weight
Limestone	1317-65-3	0	91-97
Petroleum Asphalt Base	8052-42-4	70-95	2-8
Petroleum Solvent	68476-30-2	3-30	1-3
Amido-Amino Complex	Proprietary	0-7	
Additives			<1.0

CITY OF TROY
 BID TABULATION
 ASPHALT PATCHING MATERIAL - COLD

Opening Date -- 08/11/11
 Date Reviewed - 8/22/2011

sl

VENDOR NAME: **			Saginaw Asphalt Paving Company		Ajax Materials Corporation		Barrett Paving Materials, Inc.		Seaboard Asphalt Products Company	
Description	UOM	QTY	Unit Price	Ext Price	Unit Price	Ext Price	Unit Price	Ext Price	Unit Price	Ext Price
QPR/UPM or Approved Alternate - Delivered	TON	400	\$ 96.85	\$ 38,740.00	\$100.75	\$ 40,300.00	\$ 103.75	\$ 41,500.00	\$ 130.00	\$ 52,000.00
Brand Requirement:			Brand Name or Approved Equal							
Manufacturer: QPR/UPM			QPR/UPM		UPM		QPR/UPM		Bond-X Green High Performance Cold Mix	
Model Number:			QPR/UPM		UPM		QPR/UPM		GPCM-1	
Vendor Comments:			Blank		Blank		UPM Cold Patch included in this proposal		Blank	
Pricing Guarantee:			1 Year		Until 4/30/2012		4/30/2012		Term of Contract	
Payment Terms / Discount:			Net 30 Days		Net 30 Days		Net 30		Net 30 Days	
Warranty Info:			Blank		As Specified by UPM		N/A		Term of Contract	
Delivery / Start Date:			2 Business Days		24-48 Hrs ARO		M-F 24-48 Hr Notice		48 Hrs ARO	
Minimum Order?			50 Tons		50 Tons		50 Tons		20 Tons	
Price Firm Through?			April 30, 2012		April 30, 2012		April 30, 2012		April 30, 2012	
Exceptions Taken?			Blank		Alt Bid Submitted		Blank		See Below	
Comments/Exceptions:			Blank		Blank		Blank		Bond-X Green meets specs for M.E. regs. UPM does not	
Insurance: Can Meet Y/N			Y		Y		Y		Y	

PROPOSAL: Seasonal Requirements of Asphalt Patching Material - Cold Patch

** Denotes Lowest Acceptable Bidder

DMS:

Ajax Materials Corporation - Alternate Bid (SPM-CP6) - (\$36,400.00) Reason: Does not meet current MDOT standard specifications as specified

ATTEST:

Cheryl Stewart
 Marina Basta-Farouk
 Julie Hamilton

Susan Leirstein CPPO, CPPB
 Purchasing Director



CITY COUNCIL AGENDA ITEM

Date: August 22, 2011

To: John Szerlag, City Manager

From: Gary Mayer, Chief of Police *GM*
 Captain Gerard Scherlinck *CS*
 Lieutenant Robert Redmond *RS*

Subject: Application regarding New Dance Permit for The St. Andrews Society of Detroit

Background

The St. Andrews Society of Detroit requests a New Dance Permit to be held in conjunction with 2010 Club Licensed Business, located at 2360 Rochester Court, Troy, MI 48084, Oakland County. {MLCC Req. #607210}.

On August 8, Mr. R. Ian Hunter, chairman of the Board of Trustees, was present to answer questions from the Liquor Advisory Committee.

Mr. Hunter explained to the Committee that The St. Andrews Society is a non-profit, benevolent organization. They are requesting a dance permit in order to accommodate weddings and other parties. The building renovations are nearly complete.

The Police Department conducted an investigation into this application. The investigation did not reveal any issues that would cause us to recommend against this request based upon the guidelines outlined by the MLCC and the Troy City Ordinance Chapter 101. In addition, the Liquor Advisory Committee unanimously approved the request.

The request complies with all applicable Troy City Ordinances and Michigan Liquor Control Commission Rules.

Recommendation

Recommend approval of the request from The St. Andrews Society of Detroit for New Dance Permit.

Prepared by: Jeff Oberski

A regular meeting of the Liquor Advisory Committee was held on Monday, August 8, 2011 in the Lower Level Conference Room of Troy City Hall, 500 West Big Beaver Road. Chairman Max K. Ehlert called the meeting to order at 6:57 p.m.

ROLL CALL:

PRESENT: Max K. Ehlert, Chairman
W. Stan Godlewski
Patrick C. Hall
Andrew Kaltsounis
David S. Ogg
Timothy P. Payne
Bohdan L. Ukrainec

ALSO PRESENT: Officer James Feld
Lori Grigg Bluhm, City Attorney
Pat Gladysz

Resolution to Approve Minutes of July 11, 2011 Meeting

Resolution #LC2011-08-24
Moved by Hall
Seconded by Ukrainec

RESOLVED, That the Minutes of the July 11, 2011 meeting of the Liquor Advisory Committee be **APPROVED**.

Yes: 7
No: 0
Absent: 0

Agenda Items

1. **The St. Andrews Society of Detroit** requests a New Dance Permit to be held in conjunction with 2010 Club Licensed Business, located at 2360 Rochester Road, Troy, MI 48084, Oakland County. {MLCC Req. #607210}. *This is the location of the former Mountain Jack's Restaurant.*

Present to answer questions from the Committee was R. Ian Hunter, chairman of the Board of Trustees.

Mr. Hunter explained to the Committee that The St. Andrews Society is a non-profit, benevolent organization. They are requesting a dance permit in order to accommodate weddings and other parties. The building renovations are nearly complete.

Resolution #LC2011-08-25

Moved by Godlewski

Seconded by Ogg

RESOLVED, That the Liquor Advisory Committee recommends that the request of The St. Andrews Society of Detroit for a New Dance Permit to be held in conjunction with 2010 Club Licensed Business, located at 2360 Rochester Road, Troy, MI 48084, Oakland County be **APPROVED**.

Yes: 7

No: 0

Absent: 0

City Attorney Bluhm and Officer Feld answered questions from the Committee regarding sales to minors at Smoker's Express on July 21, 2011. Citations were issued for three alcohol sales and one tobacco sale. The City Attorney's Office will plan to attend any hearings pertaining to Smoker's Outlet, and will aggressively pursue possible revocation of the liquor license.

The members of the Liquor Advisory Committee asked for further discussion on possible Ordinance amendments related to the size of an establishment, similar to the gas station regulations since the size of an establishment was thought by some of the members to have a correlation to liquor violations.

Public Comment:

Citizen Michael Kerr expressed his concern about the recent violations at Smoker's Outlet.

The meeting adjourned at 7:36 p.m.

Max K. Ehlert, Chairman

Patricia A. Gladysz, Secretary II

AGREEMENT REGARDING LIQUOR LICENSE REQUEST

This Agreement, made this 22nd day of JUNE, 2011, by and between the CITY OF TROY, MICHIGAN, a municipal corporation, with offices located at 500 W. Big Beaver Road, Troy, Michigan, 48084, hereinafter known as THE CITY, and St. Andrew's Society of Detroit the Applicant, hereinafter known as APPLICANT.

1. The City Council of the City of Troy, for and in consideration of the following covenants and conditions, agrees to recommend to the Michigan Liquor Control Commission Approval of the request to transfer ownership of New Club License license to be located at 2360 Rochester Road, Troy MI.
2. In consideration of the City of Troy's recommendation for approval of the request, the applicant hereby agrees that:
 - (a) It has read and is aware of the provisions of City of Troy Ordinances, Chapter No. 67, Chapter No. 68, Chapter No. 98 and Chapter No. 101, and agrees that it shall be deemed to have knowledge of any subsequent amendments to said Chapters which may become effective during the term of this agreement.
 - (b) It agrees to observe and comply with all laws, statutes, ordinances, rules, regulations or resolutions of the United States government, State of Michigan, and the City of Troy, or any department or agency of the governmental entities, as well as the rules and regulations of the Michigan Liquor Control Commission as they pertain to the operation of a liquor licensed business in the City of Troy.
 - (c) It agrees to immediately require all employees who serve/sell alcohol to attend a recognized alcohol awareness program, and forward the names of each certified employee to the Troy Police Department. The alcohol awareness program must either be recognized by the Troy Police Department (i.e. TIPS, TAMS), or the program must be reviewed by the Troy Police Department to insure that the program is comparable to the recognized programs.
3. Applicant agrees that the recommendation for Approval agreed upon by the City Council is not a property right and is approved upon the express and continuing condition that no violation as set forth in paragraph 2 of this agreement shall occur.
4. Applicant agrees that the recommendation for Approval agreed upon by the City Council is approved upon the express and continuing condition that the physical characteristics (including but not limited to the inside layout, building design and engineering, seating capacity, parking space allocations, fire exits, and other physical attributes); and also the nature and type of business intended to be conducted remain virtually the same.
5. Applicant agrees that upon such violation, after full investigation and an opportunity for said applicant to be heard, upon a finding by the City Council that a violation as set forth in paragraph 2 of this agreement has occurred, the City Council shall have just cause for revocation of said recommendation for approval.

LICENSEE AUTHORIZED REPRESENTATIVE

Witnesses: _____

Domini Lawler

By: _____

[Signature]

Jane M Szalay

Subscribed and sworn to before me this 22nd day of June 2011
Notary Public, MACOMB County, MI
Acting in the County of OAKLAND
My commission expires: 5/20/2013

CITY OF TROY

Witnesses: _____

By: _____

Louise Schilling, Mayor

By: _____

Tonni Bartholomew, City Clerk

Subscribed and sworn to before me this _____ day of _____ 200 ____
Notary Public, _____ County, MI
Acting in the County of Oakland
My commission expires: _____



Michigan Department of Energy, Labor & Economic Growth
MICHIGAN LIQUOR CONTROL COMMISSION (MLCC)
 7150 Harris Drive, P.O. Box 30005
 Lansing, Michigan 48909-7505

FOR MLCC USE ONLY

Request ID # 607210

Business ID # 137727

LAW ENFORCEMENT RECOMMENDATION

[Authorized by MCL 436.1916, R 436.1105(2)(d) and R 436.1403]

March 21, 2011

TO: TROY POLICE DEPARTMENT
 CHIEF OF POLICE
 500 WEST BIG BEAVER RD
 TROY, MI 48084-5285

Re: THE ST. ANDREW'S SOCIETY OF DETROIT REQUESTS NEW DANCE PERMIT TO BE HELD IN CONJUNCTION WITH 2010 CLUB LICENSED BUSINESS, LOCATED AT 2360 ROCHESTER CT, TROY, MI 48084, OAKLAND COUNTY.

We have received a request from the above licensee for the type of permit indicated below. Please make an investigation and submit your recommendation to the offices of the MLCC at the above address. Questions about this request should be directed to Unit 3 of the Retail Licensing Division at (517) 636-0204.

OFFICIAL PERMIT FOR EXTENDED HOURS OF OPERATION FOR:
 Weekdays _____ A.M. to _____ A.M. _____
 Sundays _____ A.M. to _____ A.M./P.M. _____

Recommended Recommended, subject to final inspection Not Recommended

NOTE: If the applicant is requesting two separate extended hours permits and the permits are for **different hours** you must complete the box below. If additional space is needed please use reverse side of this form.

OFFICIAL PERMIT FOR EXTENDED HOURS OF OPERATION FOR:
 Weekdays _____ A.M. to _____ A.M. _____
 Sundays _____ A.M. to _____ A.M./P.M. _____

Recommended Recommended, subject to final inspection Not Recommended

NEW DANCE PERMIT

Recommended Recommended, subject to final inspection Not Recommended

ENTERTAINMENT PERMIT

Recommended Recommended, subject to final inspection Not Recommended

<input type="checkbox"/> TOPLESS ACTIVITY PERMIT <input type="checkbox"/> Recommended <input type="checkbox"/> Recommended, subject to final inspection <input type="checkbox"/> Not Recommended
<input type="checkbox"/> OUTDOOR SERVICE <input type="checkbox"/> Recommended <input type="checkbox"/> Recommended, subject to final inspection <input type="checkbox"/> Not Recommended
<input type="checkbox"/> PARTICIPATION PERMIT <input type="checkbox"/> Recommended <input type="checkbox"/> Recommended, subject to final inspection <input type="checkbox"/> Not Recommended
<input type="checkbox"/> ADDITIONAL BAR PERMIT <input type="checkbox"/> Recommended <input type="checkbox"/> Recommended, subject to final inspection <input type="checkbox"/> Not Recommended
<input type="checkbox"/> OTHER <input type="checkbox"/> Recommended <input type="checkbox"/> Recommended, subject to final inspection <input type="checkbox"/> Not Recommended

Signed:

Signature and Title

Print Name and Title

TROY POLICE DEPARTMENT

Date: _____

smg

RESOLUTION

At a _____ meeting of the _____
(Regular or Special) (Township Board, City or Village Council)

called to order by _____ on _____ at _____ P.M.

The following resolution was offered:

Moved by _____ and supported by _____

That the request to ADD NEW DANCE PERMIT IN CONJUNCTION WITH 2010 CLUB LICENSED BUSINESS, LOCATED AT 2360 ROCHESTER CT, TROY, MI 48084, OAKLAND COUNTY

be considered for _____
(Approval or Disapproval)

APPROVAL

DISAPPROVAL

Yeas: _____

Yeas: _____

Nays: _____

Nays: _____

Absent: _____

Absent: _____

It is the consensus of this legislative body that the application be:

_____ for issuance
(Recommended or Not Recommended)

State of Michigan _____)

County of _____)

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the _____ at a _____
(Township Board, City or Village Council) (Regular or Special)

meeting held on _____
(Date)

(Signed) _____
(Township, City or Village Clerk)

SEAL

(Mailing address of Township, City or Village)



CITY COUNCIL ACTION REPORT

August 23, 2011

TO: John Szerlag, City Manager

FROM: Susan A. Leirstein, Purchasing Director
Sandra L. Kasperek, City Treasurer
Keith Francis, Interim Controller
Lisa Burnham, Senior Accountant

SUBJECT: Contract Extension – Banking Services

Background

- On July 19, 1999, Troy City Council approved a three-year contract to Fifth Third Bank (formerly Old Kent Bank) for banking services with an option to renew the contract for three (3) additional years (Resolution #99-349-E-2c). On May 6, 2002, the option was exercised for an additional three (3) year period (Resolution # 2002-05-288-E-2) under the same prices, terms, and conditions expiring September 30, 2005. On June 20, 2005 Troy City Council approved a three-year contract with Fifth Third Bank for banking services (Resolution #2005-06-304-F-3). On July 21, 2008, banking services with Fifth Third Bank were approved for another three period by Troy City Council (Resolution #2008-07-241-Item F-5)
- Fifth Third Bank has offered to extend the contract for an additional two-year period beginning October 1, 2011, expiring October 1, 2013 under the same prices, terms, and conditions along with a significant 50% reduction in the pass-through FDIC insurance assessment fee charged to all non-interest bearing deposit account balances. At this point in time, the FDIC assessment fee alone accounts for one-third to one-half the monthly fees (see Appendix Z attached). The proposed discount will provide an annual savings of approximately \$31,146.00, based on current banking activity.
- Fifth Third Bank was the recommended bidder as the result of a request for proposal process. Their estimated total cost of banking services was substantially less than the other banks, which in turn required a substantially lower monthly compensating balance.

August 23, 2011

To: John Szerlag, City Manager
Re: Contract Extension – Banking Services

Background: continued

- Although pricing is just one factor in the selection process, the proposal submitted by Fifth Third Bank is significant in that mergers and acquisitions in the banking industry have generally resulted in higher fees for consumers and businesses.
- The current implementation of the New World Systems financial management platform is allowing efficiency improvements through integration with Fifth Third Bank. Some payments are being made to vendors electronically saving supplies and staff time.
- The City of Troy currently enjoys a good business relationship with Fifth Third Bank to uphold fiscal integrity and maintain high levels of service in a cost-effective manner. There has been an on-going joint effort between the City of Troy and Fifth Third Bank personnel to integrate appropriate technology, implement proper security procedures, create reporting structures, execute feedback mechanisms, and provide end-user training to achieve optimal performance.
- Fifth Third Bank constructed a new branch on Rochester Road in 2006. Currently, Fifth Third Bank is investing in the future of Troy by building a new state-of-the-art branch at its Big Beaver location.
- Fifth Third ranked #326 on Fortune 500's annual listing of the largest U.S. corporations based on revenues, profits, assets, stockholders' equity, market value, earnings per share and total return to investors. Fifth Third Bancorp was named the seventh strongest bank in the world by Bloomberg Markets magazine. Fifth Third was the highest ranking of only three U.S. banks to make the top 20.

Recommendation

- Staff recommends that City Council approve the contract extension with Fifth Third Bank under the proposed pricing, terms and conditions for an additional two-year period expiring October 1, 2013.

Financial Considerations

- Costs for banking services are an offset to interest earnings and not a direct charge paid from a City account.

FDIC Pass-Through Assessment Charges with 50% Reduction

APPENDIX Z

	Current FDIC ASSESSMENT	Current Total Monthly Fees	FDIC Fee as % of Total Fees
Jul-10	3,840.72	12,111.57	31.71%
Aug-10	6,895.08	18,848.64	36.58%
Sep-10	8,492.76	15,180.93	55.94%
Oct-10	6,596.76	11,415.76	57.79%
Nov-10	5,750.40	11,253.56	51.10%
Dec-10	5,454.96	17,588.25	31.01%
Jan-11	5,255.52	13,076.68	40.19%
Feb-11	5,674.92	10,894.59	52.09%
Mar-11	4,812.84	10,973.99	43.86%
Apr-11	3,772.08	8,050.55	46.85%
May-11	3,213.93	8,329.38	38.59%
Jun-11	2,533.68	8,261.72	30.67%
Total 2010-2011	\$62,293.65	\$145,985.62	42.67%

	PROPOSED FDIC ASSESSMENT 50% MONTHLY SAVINGS FOR 2 YEAR TERM	Total Monthly Fees with 50% reduction in FDIC Assessment Fee	PROPOSED FDIC Fee as % of Total
Jul-10	1,920.36	10,191.21	18.84%
Aug-10	3,447.54	15,401.10	22.39%
Sep-10	4,246.38	10,934.55	38.83%
Oct-10	3,298.38	8,117.38	40.63%
Nov-10	2,875.20	8,378.36	34.32%
Dec-10	2,727.48	14,860.77	18.35%
Jan-11	2,627.76	10,448.92	25.15%
Feb-11	2,837.46	8,057.13	35.22%
Mar-11	2,406.42	8,567.57	28.09%
Apr-11	1,886.04	6,164.51	30.60%
May-11	1,606.97	6,722.42	23.90%
Jun-11	1,266.84	6,994.88	18.11%
PROPOSED Total for 2011-12 (using 2010-11 data)	\$31,146.83	\$114,838.80	27.12%



Aron M. Kominars
Vice President and Managing Director
Public Funds Banking
1000 Town Center, Suite 1400
Southfield, MI 48075
Tel: 248-603-0528
Fax: 248-603-0144

August 22, 2011

Ms. Susan Leirstein
Purchasing Manager
City of Troy
500 W. Big Beaver Road
Troy, Michigan 48084

Re: City of Troy Banking Contract Extension

Dear Ms. Leirstein:

I would like to thank you for the banking relationship Fifth Third Bank (formerly Old Kent Bank) has had with the City of Troy.

As pertaining to RFP-99-01, we Fifth Third Bank would like to extend to the City a renewal extension for an additional two-year period beginning October 1, 2011, expiring October 1, 2013.

Fifth Third Bank is offering a reduction in the FDIC assessment charged to the City of Troy's DDA balances held at Fifth Third Bank. FDIC coverage provides the City with FDIC insurance for all non-interest bearing DDA balances. This is a pass-through cost charged by FDIC to Fifth Third Bank that is assessed to the Bank's customers. Currently, the charge is .012% per dollar covered under the FDIC program. I am proposing a 50% reduction of the FDIC assessment to .06% per dollar. In May 2011, a FDIC charge was assessed for \$3,213.96. With the outlined reduction, the fee would be reduced by 50% or \$1,606.98.

In addition to the reduction in FDIC, Fifth Third Bank is offering all other pricing, terms and conditions remain in place.

As stated in the previous contract, the City or the Bank reserves the right to terminate the contract providing one hundred and twenty (120) days written notice to that of either party with intent to terminate.

We are excited about our commitment in the City. In fact, we are tearing down our Fifth Third Branch on Big Beaver Road and building a new state-of-the-art Branch at the same location.

The City of Troy is a wonderful place to work, live and conduct business. Again, I would like to thank you for your previous business and look forward to a continued mutually rewarding relationship. Should you have any questions or concerns, please feel free to call me at 248.603.0528.

Sincerely,

A handwritten signature in black ink, appearing to read 'Aron Kominars', with a long, sweeping underline.

Aron Kominars
Vice President
1000 Town Center
Southfield, Michigan 48075

CC: Ms. Sandra Kasperek
City Treasurer

E. Big Beaver to 1980 E. Big Beaver, Troy, MI 48083, Oakland County; and **AUTHORIZES** the Mayor and City Clerk to execute the document, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

F-10 Public Hearing for the Purpose of Receiving Public Input on the City of Royal Oak Hospital Financing Authority Utilizing Tax-Exempt Bonds

Resolution #2008-07-239-F-10

WHEREAS, William Beaumont Hospital is anticipating a financing through the City of Royal Oak Hospital Financing Authority utilizing tax-exempt bonds;

WHEREAS, The Internal Revenue Code of 1986, as amended (the "Code"), requires a public hearing before authorizing the issuance of bonds by a hospital authority in all jurisdictions benefitting from the issuance; and

WHEREAS, A portion of the proceeds of the bonds will be used to construct, acquire, renovate, equip, rehabilitate and/or improve hospital facilities in the city of Troy as well as to refund bonds, the proceeds of which were used to construct an addition to William Beaumont Hospital – Troy;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **SCHEDULES** a public hearing for Monday, August 11, 2008 at 7:30 PM in Council Chambers of Troy City Hall, 500 W. Big Beaver, Troy, MI 48084 for the purpose of receiving public input on the City of Royal Oak Hospital Financing Authority issuing tax-exempt bonds for William Beaumont Hospital.

F-1b Address of "F" Items Removed for Discussion by City Council and/or the Public

F-2 Approval of City Council Minutes

Resolution #2008-07-240
Moved by Howrylak
Seconded by Broomfield

RESOLVED, That Troy City Council hereby **APPROVES** the Minutes of the 5:00 PM Special City Council Meeting of July 7, 2008 and the 7:30 PM Regular City Council Meeting of July 7, 2008 as amended.

Yes: All-7

MOTION CARRIED

F-5 Contract Extension – Banking Services

Resolution #2008-07-241
Moved by Beltramini
Seconded by Kerwin

WHEREAS, On July 19, 1999, City Council approved a three (3) year contract to provide Banking Services with an option to renew the contract for an additional three (3) year period to Fifth Third Bank (formerly Old Kent Bank), the most qualified and lowest bidder as a result of a request for proposal process (Resolution #99-349-E-2c), and on May 6, 2002, exercised the renewal option for an additional three years under the same prices, terms and conditions expiring September 30, 2005 (Resolution #2002-05-288-E2), and on June 20, 2005, the contract was extended for a three-year period expiring October 1, 2008, with fee reductions in Controlled Disbursement Accounts from \$100.00 to \$50.00 per account per month and deposit fees from \$.60 cents to \$.50 cents per deposit (Resolution #2005-06-304-F3);

WHEREAS, Fifth Third Bank has offered to extend their contract for three years under the same prices, terms and conditions currently in place; and

WHEREAS, The City has successfully implemented lock box and procurement card services to enhance payment collection and improve efficiencies of purchasing procedures;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **APPROVES** a three-year contract to provide Banking Services with Fifth Third Bank under the same pricing, terms, and conditions expiring October 1, 2011.

Yes: Broomfield, Eisenbacher, Fleming, Kerwin, Schilling, Beltramini

No: Howrylak

MOTION CARRIED

MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:

G-1 Announcement of Public Hearings: None Submitted

G-2 Memorandums:

- a. Proposed New Liquor License Ordinance – August 11, 2008
Noted and Filed

COUNCIL REFERRALS:

H-1 No Council Referrals Advanced

COUNCIL COMMENTS:

I-1 Council Comments:

Council Member Beltramini referred to a newspaper article about Oakland County greening their fleet and believes this is another example of how another governmental entity is getting press coverage about something that the City of Troy has been doing for years. Council Member Beltramini explained that Fleet Maintenance has been purchasing hybrid vehicles for at least three years and has been using synthetic fuels in all city vehicles long before she became a council member. Council Member Beltramini appreciates the type of foresight the City of Troy's cutting edge staff demonstrates.



CITY COUNCIL ACTION REPORT

July 10, 2008

TO: Phillip L. Nelson, City Manager

FROM: John M. Lamerato, Assistant City Manager/Finance & Administration
Susan A. Leirstein, Purchasing Director
James A. Nash, Financial Services Director
Sandra L. Kasperek, City Treasurer

SUBJECT: Contract Extension – Banking Services

Background

- On July 19, 1999, Troy City Council approved a three-year contract to Fifth Third Bank (formerly Old Kent Bank) for banking services with an option to renew the contract for three (3) additional years (Resolution #99-349-E-2c). On May 6, 2002 the option was exercised for an additional three (3) year period (Resolution # 2002-05-288-E-2) under the same prices, terms, and conditions expiring September 30, 2005. On June 20, 2005 Troy City Council approved a three-year contract to Fifth Third Bank for banking services (Resolution #2005-06-304-F-3).
- Fifth Third Bank has offered to extend the contract for an additional three-year period beginning October 1, 2008, expiring October 1, 2011 under the same prices, terms, and conditions.
- Fifth Third Bank was the recommended bidder as the result of a request for proposal process. Their estimated total cost of banking services was substantially less than the other banks, which in turn required a substantially lower monthly compensating balance.
- The current implementation of the New World Systems financial management platform is allowing efficiency improvements through integration with Fifth Third Bank. Some payments are already being made to vendors electronically saving supplies and staff time.

July 10, 2008

To: Phillip L. Nelson, City Manager
Re: Contract Extension – Banking Services

Background: continued

- The City of Troy currently enjoys a good business relationship with Fifth Third Bank to uphold fiscal integrity and maintain high levels of service in a cost-effective manner. Since the last contract award, the Bank has constructed a new branch on Rochester Road.
- Although pricing is just one factor in the selection process, the proposal submitted by Fifth Third Bank is significant in that mergers and acquisitions in the banking industry have generally resulted in higher fees for consumers and businesses.

Financial Considerations

- Costs for banking services are an offset to interest earnings and not a direct charge paid from a City account

Legal Considerations

- There are no legal considerations associated with this item.

Policy Considerations

- Adoption will satisfy Goal II.

Options

- Staff recommends that City Council approve the contract extension with Fifth Third Bank under the same pricing, terms and conditions in place for the additional three-year period expiring October 1, 2011.

Prepared by: James A. Nash, Financial Services Director

G:/Regular Business – Contract Extension – Banking Services 07.08.doc



Aron M. Kominars
Vice President and Managing Director
Public Funds Banking
1000 Town Center, Suite 1400
Southfield, MI 48075
Tel: 248-603-0528
Fax: 248-603-0144

May 12, 2008

Ms. Susan Leirstein
Purchasing Director
City of Troy
500 W. Big Beaver Road
Troy, Michigan 48084

Re: City of Troy Banking Contract Extension

Dear Ms. Leirstein:

I would like to thank you for the banking relationship Fifth Third Bank (formerly Old Kent Bank) has had with the City of Troy.

As pertaining to RFP-99-01, we Fifth Third Bank would like to extend to the City a renewal extension for an additional three-year period beginning October 1, 2008, expiring October 1, 2011.

Fifth Third Bank is offering that all pricing, terms and conditions remain in place for the additional three-year period expiring on October 1, 2011. As stated in the previous contract, the City or the Bank reserves the right to terminate the contract providing one hundred and twenty (120) days written notice to that of either party with intent to terminate.

We are excited about our growth in the City. The City of Troy is a wonderful place to work, live and conduct business.

Again, I would like to thank you for your previous business and look forward to a continued mutually rewarding relationship.

Should you have any questions or concerns, please feel free to call me at 248.603.0528.

Sincerely,

A handwritten signature in black ink, appearing to read 'Aron Kominars', written over a white background.

Aron Kominars

CC: Mr. John Lamerato
Assistant City Manager

REGULAR BUSINESS:

F-1 Appointments to Boards and Committees: a) Mayoral Appointments: No Appointments b) City Council Appointments: Personnel Board

(b) City Council Appointments

Resolution #2005-06-302
Moved by Beltramini
Seconded by Eisenbacher

RESOLVED, That the following persons are hereby **APPOINTED BY THE CITY COUNCIL** to serve on the Boards and Committees as indicated:

Personnel Board

Appointed by Council (5) - 3 years

Deborah L. Baughman

Term Expires 04/30/08

Yes: All-6
No: None
Absent: Lambert

F-2 City of Troy Retiree Health Care Benefits Plan and Trust

Resolution #2005-06-303
Moved by Beltramini
Seconded by Stine

Resolved, That the City of Troy City Council **ADOPT** the Retiree Health Care Plan and Trust as amended and a copy of the Plan and Trust shall be **ATTACHED** to the original Minutes of this meeting.

Yes: All-6
No: None
Absent: Lambert

F-3 Bid Waiver - Contract Extension - Banking Services

Resolution #2005-06-304
Moved by Stine
Seconded by Broomfield



WHEREAS, On July 19, 1999, City Council approved a three (3) year contract to provide Banking Services with an option to renew the contract for an additional three (3) year period to Fifth Third Bank (formerly Old Kent Bank), the most qualified and lowest bidder as a result of a request for proposal process (Resolution #99-349-E-2c), and on May 6, 2002, exercised the

renewal option for an additional three years under the same prices, terms and conditions expiring September 30, 2005 (Resolution #2002-05-288-E2);

WHEREAS, Fifth Third Bank has offered to extend their contract for three years under the same prices, terms and conditions with a reduction in the monthly maintenance charges for Controlled Disbursement Accounts and deposit fees;

WHEREAS, The City has successfully implemented lock box and procurement card services to enhance payment collection and improve efficiencies of purchasing procedures.

NOW, THEREFORE, BE IT RESOLVED, That a three-year contract to provide Banking Services is hereby **APPROVED** with Fifth Third Bank under the same pricing, terms, and conditions expiring October 1, 2008, with fee reductions in Controlled Disbursement Accounts from \$100.00 to \$50.00 per account per month and deposit fees from \$.60 cents to \$.50 cents per deposit.

Yes: All-6
 No: None
 Absent: Lambert

F-4 Sale of Rochester Road Remnant Parcel #20, PIN# 20-23-352-035, 037 Section 23, Part of Lots 86 Through 91, and Vacated Alley of Supervisor's Plat of Beaver Run

Resolution #2005-06-305

Moved by Broomfield

Seconded by Beltramini

WHEREAS, The City Council may from time to time determine that the sale of certain parcels will best serve the public interest;

WHEREAS, The City Council may determine the public interest will best be served without obtaining sealed bids for the sale of remnant parcels.

NOW THEREFORE BE IT RESOLVED, That the Troy City Council finds that "the public interest will best be served without obtaining a sealed bid in accordance with *Resolution 85-254 Policy Governing Disposal (Sales) of Excess Right-of-Way* and approve the sale of the remnant parcel, described in Attachment A attached hereto, to Buscemi's Party Shoppe for \$36,000.00 as outlined in the Offer to Purchase with conditions, plus closing costs; and

BE IT FURTHER RESOLVED, That closing will take place when all conditions have been met; and

BE IT FURTHER RESOLVED, That the Mayor and City Clerk are **AUTHORIZED TO EXECUTE** the agreement to Purchase and the Warranty Deed, on behalf of the City; and

BE IT FINALLY RESOLVED, That the City Clerk is hereby **DIRECTED TO RECORD** said documents, including all attachments, at the Oakland County Register of Deeds, a copy of which shall be **ATTACHED** to and made part of the original Minutes of this meeting.

Yes: Schilling, Beltramini, Broomfield, Eisenbacher, Stine

May 25, 2005

TO: John Szerlag, City Manager

FROM: John M. Lamerato, Assistant City Manager/ Finance and Administration
James Nash, Financial Services Director
Sandra Kasperek, City Treasurer
Jeanette Bennett, Director of Purchasing

SUBJECT: **Agenda Item:** Bid Waiver - Contract Extension – Banking Services

RECOMMENDATION

On July 19, 1999, Troy City Council approved a three-year contract to Fifth Third Bank (formerly Old Kent Bank) for banking services with an option to renew the contract for three (3) additional years (Resolution #99-349-E-2c). On May 6, 2002 the option was exercised for an additional three (3) year period (Resolution # 2002-05-288-E-2) under the same prices, terms, and conditions expiring September 30, 2005.

City management recommends the contract be extended with Fifth Third Bank for banking services expiring October 1, 2008. Fifth Third Bank has offered to extend the contract under the same prices, terms, and conditions with a fee reduction in two areas. They have offered to reduce the monthly maintenance charge for Controlled Disbursement Accounts 50% from \$100.00 per account per month to \$50.00 per account per month. Secondly, they have offered a 16.6% reduction in the deposit fee from \$.60 per deposit to \$.50 per deposit.

Also, the original resolution granted approval to negotiate with Fifth Third Bank to provide additional banking services, as the City was ready to implement them. Since the beginning of the contract, we have added lock box services and a procurement card program. The implementation of the Procurement Card Program was approved by City Council on August 6, 2001 [Resolution #2001-08-404(a)].

BACKGROUND

The recommendation to extend the contract with Fifth Third Bank is made for the following reasons:

- Fifth Third Bank (formerly Old Kent Bank) was the recommended bidder as the result of a request for proposal process. The estimated total cost of banking services was substantially less than the other banks, which in turn required a substantially lower monthly compensating balance.

Both factors were in the City's best interests in 1999, and since the same prices, terms, and conditions are being proposed to be extended from that time, would continue to be in the City's best interests.

To: John Szerlag, City Manager
Re: Bid Waiver – Contract Extension – Banking Services
Page 2 of 2

BACKGROUND - continued

- Staff recommends extending the contract with Fifth Third since several banking products have been implemented to enhance payment collections. A partial list of these products include lock box collection for tax and water payments, auto-debit program for water bills and recreation fees, and credit card services for recreation fees (i.e. educational and fitness programs, golf course fees, etc). All of these products require the joint effort of staff from both the City of Troy and Fifth Third Bank in the process of integrating appropriate technology, implementing security procedures, creating and printing forms, training end-users to work with features of new software packages, developing reporting procedures, and maintaining feedback for optimal performance.

Changing banking services at this time would divert staff time to a very complex task of discontinuing current services and procedures, establishing new services at a new banking institution, implementing new software, and educating all users. Furthermore, not only would the payment collection products be affected, but also the products used for internal purposes such as payroll, accounts receivable, accounts payable, investing etc. Clearly, a change of this magnitude would impact the services we offer our customers and employees.

- The implementation of the Procurement Card Program is relatively new (approved Aug 2001) and required training all participants to learn on-line account reconciliation.

New banking services would require the City to implement a new card program and require all cardholders to be retrained in the use of new software and processes, which increases the opportunity for errors as cardholders would need to become familiar with another reporting system.

MARKET SURVEY

The City of Troy currently enjoys a good business relationship with Fifth Third Bank to uphold fiscal integrity and maintain high levels of service in a cost-effective manner.

Although pricing is just one factor in the selection process, the proposal submitted by Fifth Third was substantially lower than the other banks submitting proposals at the time of the last RFP and still holds true based on a recent informal survey.

BUDGET

Costs for banking services are an offset to interest earnings and not a direct charge paid from a City account.

May 13, 2005

Ms. Jeanette Bennett
Purchasing Director
City of Troy
500 W. Big Beaver Road
Troy, Michigan 48084

Re: City of Troy Banking Contract Extension

Dear Ms. Bennett

I would like to thank you for the banking relationship Fifth Third Bank (formerly Old Kent Bank) has had with the City of Troy.

As pertaining to RFP-99-01, we Fifth Third Bank would like to extend to the City a renewal extension for an additional three-year period beginning October 1, 2005, expiring October 1, 2008.

Fifth Third Bank is offering that all pricing and terms and conditions remain in place for the additional three-year period expiring on October 1, 2008. In addition, we are offering to the City fee reductions in two categories. I would like to offer a 50 % reduction in the monthly maintenance charge for your Controlled Disbursement Accounts. The current charge is \$100.00 per account per month and our proposal is to reduce the charge to \$50.00 per account per month. In addition, we are offering a 16.6% reduction in the deposit fee. The current charge is 60 cents per deposit and we are offering 50 cents per deposit.

As stated in the previous contract, the City or the Bank reserves the right to terminate the contract providing one hundred and twenty (120) days written notice to that of either party with intent to terminate.

We are excited about our growth in the City with the recent signing of the lease for our new branch on Rochester and Bishop Roads. The City of Troy is a wonderful place to work, live and conduct business.

Again, I would like to thank you for your previous business and look forward to a continued mutually rewarding relationship.

Should you have any questions or concerns, please feel free to call me at 248.458.5817.

Sincerely,



Aron Kominars
Vice President
2280 West Big Beaver Road
Troy, Michigan 48084

CC: Mr. John Lamerato
Assistant City Manager

E-2 Standard Purchasing Resolution 3: Exercise Renewal Option – Banking Services

Resolution #2002-05-288-E-2

NOTE

WHEREAS, On July 19, 1999, a three-year contract with an option to renew for three additional years to provide banking services was awarded to Fifth Third Bank (formerly Old Kent Bank) (Resolution #99-349-E-2c); and

WHEREAS, Fifth Third Bank has agreed to exercise the option to renew the contract for an additional three years under the same prices, terms, and conditions.

NOW, THEREFORE, BE IT RESOLVED, That the option to renew the contract is hereby exercise with Fifth Third Bank to provide Banking Services, under the same contract prices, terms, and conditions for three years expiring September 30, 2005.

E-3 Request from C. A. MUER CORPORATION: (a) To Transfer Stock Through Merger in 2001 Class C Licensed Business, Located at 5498 Crooks, Troy, by Adding LSRI HOLDINGS, INC. as New Stockholder Through Issuance of 1,000 Shares of Stock from the Corporation, and by Dropping Anthony Adams, et al, Through Transfer of Their 1,166,066 Shares of Stock Back to the Corporation [MLCC REQ ID# 151240]; (b) Approval of Agreement**(a) License Transfer**

Resolution #2002-05-288-E-3a

RESOLVED, That the request from C.A. Muer Corporation, to transfer stock in 2001 Class C licensed business, located at 5498 Crooks, Troy, by adding LSRI Holdings, Inc. as new stockholder, and dropping Anthony Adams, et al, be considered for approval. It is the consensus of this legislative body that the application be recommended for issuance.

(b) Agreement

Resolution #2002-05-288-E-3b

WHEREAS, The City Council of the City of Troy deems it necessary to enter agreements with applicants for liquor licenses for the purpose of providing civil remedies to the City of Troy in the event licensees fail to adhere to Troy Codes and Ordinances.

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Troy hereby approves an agreement with C. A. Muer Corporation., which shall become effective upon approval of the request to transfer stock to LSRI Holdings, Inc., and dropping Anthony Adams, et al; and the Mayor and City Clerk are authorized to execute the document, a copy of which shall be attached to the original Minutes of this meeting.

April 26, 2002

TO: The Honorable Mayor and City Council

FROM: John Szerlag, City Manager
John M. Lamerato, Assistant City Manager/ Finance and Administration
James Nash, Financial Services Director
Jeanette Bennett, Purchasing Director 

Subject: Standard Purchasing Resolution 3: Exercise Renewal Option –
Banking Services

RECOMMENDATION

On July 19, 1999, the Troy City Council approved a three-year contract to Fifth Third Bank (formerly Old Kent Bank) for banking services with an option to renew the contract for three (3) additional years (Resolution 99-349-E-2c). Fifth Third Bank has agreed to extend their contract under the same prices, terms, and conditions. The Finance Division has been satisfied with the performance of Fifth Third Bank during the past three years and recommends exercising the option to renew the contract for three additional years to expire September 30, 2005.

ADDITIONAL INFORMATION

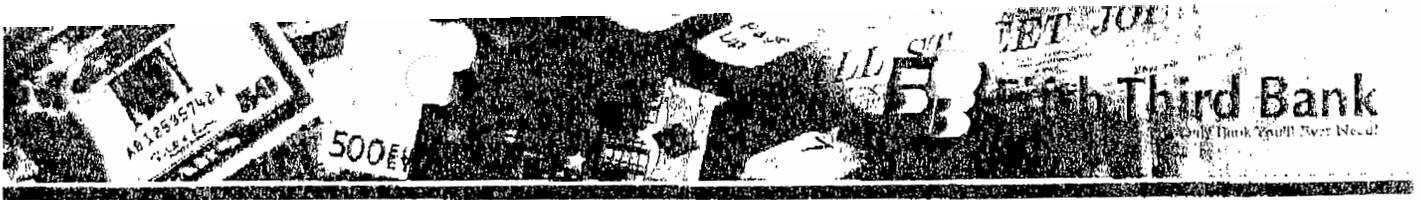
The recommended bidder was selected as a result of a request for proposal process. The original resolution granted approval to negotiate with Fifth Third Bank to provide additional banking services, as the City was ready to implement them. Since the beginning of the contract, we have added lock box services and a procurement card program. The implementation of the Procurement Card Program was approved by City Council on August 6, 2001 [Resolution #2001-08-404(a)].

MARKET SURVEY

A market survey was not deemed necessary since the bank was selected as a result of a request for proposal process. Pricing is just one factor in the selection process, although their pricing was substantially lower than the other banks submitting proposals.

BUDGET

Costs for banking services are an offset to interest earnings and not a direct charge paid from a City account.



January 14, 2002

Ms. Jeanette Bennett
Purchasing Director
City of Troy
500 W. Big Beaver Rd.
Troy, MI 4804

Re: City of Troy Contract Extension

Dear Ms. Bennett:

We would like to thank you for the banking relationship Fifth Third Bank (previously Old Kent Bank) has had with the City of Troy for almost three years now.

As pertaining to RFP-99-01, we Fifth Third Bank (previously Old Kent) would like to extend to the City a renewal for an additional three year contract period beginning October 1, 2002, expiring three calendar years later in the year 2005.

October 1 of 1999 was the implementation date of all accounts and products set up at Old Kent Bank now Fifth Third Bank. The award date by the City of Troy Council was July 19, 1999. Fifth Third (previously Old Kent Bank) agrees that all pricing and terms and conditions remain the same for an additional three year period thru the month of October 2005.

The City or the Bank reserves the right to terminate the contract providing one hundred and twenty (120) days written notice to that of either party with intent to terminate.

Again, we thank you and look forward to a mutual rewarding relationship.

Sincerely,

Dan Viant
Vice President

cc: Mr. John Lamerato
Assistant City Manager

Accepted on this 6 day of May 2002

Resolution #2002-05-288-E-2
Approved May 6, 2002
Attached

Title Asst. City Manager/ Finance &
City of Troy Administratio
500 W. Big Beaver Rd.
Troy, MI 48064

CONSENT AGENDA – CONTINUED

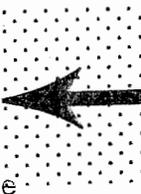
Bid Awards – Continued

E-2

(c) Banking Services

Resolution #99-349-E-2c

RESOLVED, that a three year contract to provide Banking Services with an option to renew the contract for three additional years is hereby approved to Old Kent Bank at an estimated annual cost of \$ 18,995.75, which could be covered by maintaining an estimated monthly compensating balance of \$ 414,186.00, contingent upon contractor submission of properly executed proposal and contract documents, including bonds, insurance certificates and all other specified requirements. In addition, Optional Banking Services contained in the Request for Proposal may be negotiated at the time the City is ready to implement those services.



Award of Office Supply Contract

E-3

Resolution #99-349-E-3

WHEREAS, a "piggy back" addendum with Los Angeles County and the National Cooperative Purchasing Alliance (NACo) allows the Tri-County Purchasing Cooperative of which the City of Troy is a member to participate in the contract for Office Supplies competitively bid and awarded to Office Depot, the best value bidder; and

WHEREAS, the NACo program is a highly visible \$40 Million-plus contract with over 2,500 participating government agencies which enjoys the best pricing, inventory commitment, and service from one of the nations' largest office supply dealers; and

NOW, THEREFORE, BE IT RESOLVED, that the "piggy back" addendum is hereby approved to Office Depot which will allow the City of Troy to participate in the contract for Office Supplies as part of the Tri-County Purchasing Cooperative at an estimated total of \$125,000 per year expiring April 1, 2001 at the following discount structure:

Catalog of 4,000 frequently ordered items Discounts up to 61% off manufacturer's list price

Additional discounts as follows:

- | | |
|---|---|
| A) 105 High Usage | Items Average of 70% off Suggested List Price |
| B) Office Furniture | 44% off Manufacturer's Suggested List Price |
| C) Electronic Equipment/Business Machines | Retail Superstore Pricing |
| D) Miscellaneous Items | 35% off Manufacturer's Suggested List Price |
| E) Wholesale Items | 20% off Manufacturer's Suggested List Price |

Program Incentives:

- | | |
|----------------------------|----------------------|
| Electronic ordering system | |
| 40% of Total Transactions | 0.5% of Annual Sales |
| 80% of Total Transactions | 1.0% of Annual Sales |

F-6 Bid Waiver – Exhibition Tents for Troy Daze Festival

Resolution #2001-08-403
Moved by Pallotta
Seconded by Kaszubski

WHEREAS, A market analysis has been conducted to rent exhibition tents for the Troy Daze Festival; and

WHEREAS, It has been determined by all participants that the festival needs to improve traffic flow and relieve congestion in the walkway areas; and

WHEREAS, The Parks and Recreation Department and Troy Daze Committee members have changed the sizing requirements of the tents in an effort to reconfigure and improve the layout of the Troy Daze Festival;

NOW, THEREFORE, BE IT RESOLVED, That formal bidding procedures are hereby waived and a contract to provide exhibition tents for the 2001 Troy Daze Festival is hereby awarded to Special Events Rental at an estimated total cost of \$12,240.00.

Yes: All-7

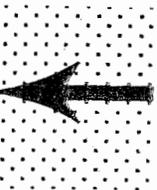
F-7 Approval of a Procurement Card Program and Accompanying Bank Resolution from Fifth Third Bank

(a) Resolution A

Resolution #2001-08-404(a)
Moved by Pallotta
Seconded by Kaszubski

RESOLVED, That a Purchasing Card Program is hereby approved with the City of Troy's bank service provider, Old Kent Bank soon to be Fifth Third Bank in compliance with the provisions of Public Act 266 of 1995.

Yes: All-7



TO: Honorable Mayor and City Council

FROM: James C. Bacon, Jr., City Manager *B*
John M. Lamerato, Assistant City Manager-Finance & Administration *J*

RE: Banking Services

DATE: July 13, 1999

We have completed our extensive review of the banking service proposals received from Bank One, Comerica, Michigan National, National City, Old Kent and Standard Federal Bank. These banks were pre-selected by City Council.

We have attached the bid tabulation to give you an idea of the type of required and optional services we are seeking. In addition to the bid tabulation, we have also compiled a fact sheet that lists other elements that were taken into consideration in the selection process.

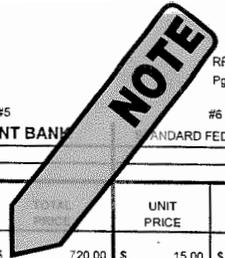
It is our recommendation that Old Kent Bank provide banking services for the City of Troy for a three-year period, with the option to renew for an additional three-year period upon mutual consent. The estimated annual cost for required banking services is \$18,995.75, which could be covered by maintaining an estimated monthly compensating balance of \$ 414,186.00. In addition to the required banking services, we are also seeking approval to negotiate with Old Kent Bank to provide any optional services contained in the request for proposal at such time the City is ready to implement them.

We are presently using Old Kent Bank as Trustee and Transfer Agent for the TDDA Parking Structure bonds and have been very pleased with their performance to date. We also have several certificates of deposit with Old Kent Bank.

NOTE: If approved by Council, this proposal shall be awarded to the recommended bidder contingent upon submission of proper contract and proposal documents, including insurance certificates and all specified requirements.

6 Request for Proposals Sent
6 Request for Proposals Received
0 No Bids

E-20



INSTITUTION NAME:		#1	#2	#3	#4	#5	#6						
		MICHIGAN NATIONAL	NBD BANK, A BANK ONE COMPANY	COMERICA	NATIONAL CITY BANK	OLD KENT BANK	STANDARD FEDERAL BANK						
REQUIRED BANKING SERVICES:	ESTIMATED ANNUAL VOLUME	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE		
SERVICE DESCRIPTION													
ACCOUNT MAINTENANCE FEES:													
CURRENT CHECKING ACCOUNT (6)	72	\$ 22.00	\$ 1,584.00	(5) \$ 17.00	\$ 1,020.00	\$ 15.00	\$ 1,260.00	\$ 11.00	\$ 792.00	\$ 10.00	\$ 720.00	\$ 15.00	\$ 1,080.00
CONTROL DISBURSEMENT (1)	12	\$ 180.00	\$ 2,160.00	(1) \$ 50.00	\$ 600.00	NOT PROPOSED	\$ 50.00	\$ 600.00	\$ 100.00	\$ 1,200.00	\$ 100.00	\$ 1,200.00	
OTHER FEES (Identify and Detail)													
SWEEP ACCT MONTHLY BASE FEE	72			NOTE: GENERAL ACCT IS RECOMMENDED AS AN ARP \$ 50.00 \$ 3,600.00		NOTE: BASED ON (7) DEMAND ACCTS ACCOUNT AND PRICED (ASSUMES \$25M TARGET BAL)				N/C	N/C	\$ 15.00	\$ 180.00
SWEEP FEE - GENERAL ACCT	12											\$ 15.00	\$ 180.00
SAFEKEEPING ACCT - MTNCE	12												
SWEEP ACCT FUNDING TRANSFERS	1440					\$ 0.50	\$ 720.00						
ZERO BAL MONTHLY BASE FEE	24					\$ 15.00	\$ 360.00						
ZERO BAL FUNDING TRANSFERS	480					\$ 0.35	\$ 168.00						
ZBA								\$ 10.00					
CONTROLLED DISBURSEMENT								\$ 50.00					
MONTHLY PRODUCT CHARGE	12			\$ 60.00	\$ 720.00								
TERMINAL OUTPUT PER ACCESS	252			\$ 1.60	\$ 403.20								
TERMINAL OUTPUT PER FIELD	756			\$ 0.12	\$ 90.72								
CONTROLLED DISBURSEMENT RPT--													
MONTHLY PRODUCT CHARGE	12			\$ 30.00	\$ 360.00								
TERMINAL OUTPUT PER DAY	252			\$ 1.60	\$ 403.20								
TERMINAL OUTPUT PER ACCOUNT	504			\$ 0.12	\$ 60.48								
MISCELLANEOUS DEBITS													
MISCELLANEOUS CREDITS	252			\$ 0.45	\$ 113.40								
	252			\$ 0.80	\$ 201.60								
CHECKS PAID:													
CONTROLLED DISBURSEMENT	12,000	\$ 0.21	\$ 2,520.00	\$ 0.18	\$ 2,160.00	SEE ZERO BAL ACCT BELOW	\$ 0.165	\$ 1,980.00	\$ 0.10	\$ 1,200.00	\$ 0.15	\$ 1,800.00	
PAYROLL	19,000	\$ 0.16	\$ 3,040.00	\$ 0.18	\$ 3,420.00	\$ 0.19	\$ 3,610.00	\$ 0.18	\$ 3,420.00	\$ 0.09	\$ 1,710.00	\$ 0.15	\$ 2,850.00
OTHER FEES (Identify and Detail)													
1500 T&A / 1500 GENERAL CHECKS	3,000			\$ 0.18	\$ 540.00	\$	\$						
PAYABLE CHECKS (ON ZBA ACCT)	12,000			\$	\$	\$ 0.19	\$ 2,280.00						
CHECK RENDERING FEE								\$ 0.03					
POSITIVE PAY(0-5,000 MNTHLY ITEMS)	12							\$ 67.50	\$ 810.00				
UNCOLLECTED FEE - PER DAY												\$ 25.00	
OVERDRAFT FEE - PER ITEM												\$ 25.00	
ITEMS DEPOSITED:													
CURRENT CHECKING ACCOUNT	1,600	\$ 1.15	\$ 1,840.00	\$ 1.15	\$ 1,840.00	0.09	\$ 144.00	\$ 0.80	\$ 1,280.00	\$ 0.60	\$ 960.00	\$ 0.09	\$ 144.00
CHECKS DEPOSITED	150,000	\$ 0.085	\$ 12,750.00	\$ 0.105	\$ 15,750.00	0.09	\$ 13,500.00	\$ 0.075	\$ 11,250.00	\$ 0.02	\$ 3,000.00	\$ 0.09	\$ 13,500.00
DEPOSIT ITEMS RETURNED	150	\$ 4.00	\$ 600.00	\$ 4.50	\$ 675.00	5.25	\$ 787.50	\$ 4.00	\$ 600.00	\$ 2.00	\$ 300.00	\$ 4.50	\$ 675.00
OTHER FEES (Identify and Detail)													
REDEPOSITED ITEMS	108	\$ 2.00	\$ 216.00			\$	\$					\$ 1.25	\$ 135.00
FDIC ASSESSMENT													
CHECK ENCODING													
DEPOSITS												\$ 0.80	
MISC CREDITS												\$ 0.80	
MISC DEBITS												\$ 0.22	
ACCOUNT RECONCILEMENT FEES:													
MONTHLY MAINTENANCE	24	\$ 30.00	\$ 720.00	\$ 50.00	\$ 1,200.00	(2) ACCOUNTS: \$ 100.00	\$ 2,400.00	\$ 30.00	\$ 720.00	\$ 65.00	\$ 1,560.00	\$ 70.00	\$ 1,680.00
RECONCILED CHECKS PAID	31,000	\$ 0.06	\$ 1,860.00	N/C	\$	\$ 0.03	\$ 930.00	\$ 0.05	\$ 1,550.00	\$ 0.09	\$ 2,790.00	\$ 0.025	\$ 775.00
OTHER FEES (Identify and Detail)													
Data Transmission - Paid Items File - 1st Acct	12			\$ 40.00	\$ 480.00	SEE ARP SCHEDULE IN EXHIBITS SEC (6)							
Data Transmission - Paid Items - Add'l Accts	12			\$ 6.00	\$ 72.00								
DATA TRANSMISSION	24							\$ 5.00	\$ 120.00				

INSTITUTION NAME:		#1	#2	#3	#4	#5	#6
		MICHIGAN NATIONAL	NBD BANK, A BANK ONE COMPANY	COMERICA	NATIONAL CITY BANK	OLD KENT BANK	STANDARD FEDERAL BANK
CREDIT CARDS FOR PURCHASES:		NOT AN ISSUER OF CREDIT CARDS. CITY CAN OPEN A CHECKING ACCT LINKED TO DEBIT CARDS.		NO PROPOSED FEES		NO PROPOSAL	
ANNUAL FEES	1		N/C		\$ 25.00		\$ 50.00
INTEREST RATE			PRIME + 2%	SEE OPTIONAL SERVICES	18%		13.75%
GRACE PERIOD: NUMBER OF DAYS			25 DAYS	SEC (7) FOR A DESCRIPTION OF COMERICA'S PROCUREMENT CARD PROGRAM.	25 DAYS		25 DAYS
OTHER FEES:						\$ 25.00	
LATE PAYMENT						\$ 25.00	
OVERLIMIT FEE						\$ 0.50	
MINIMUM FINANCE CHG							
PAYMENT BY CREDIT/DEBIT CARDS.		TOTAL PRICE	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE
SETUP CHARGES (One Time Only)		0	0	N/C	\$ 350.00	\$ 50.00	N/C
MONTHLY MAINTENANCE	12	\$ 1.50	\$ 18.00	\$ 10.00	\$ 120.00	\$ 5.00	\$ 60.00
OTHER FEES BASED ON RFP:							
AMEX: PER AUTHORIZATION		\$ 0.15	OPTION 1: TIERED PRICING RATE		\$ 0.20		\$ 0.15
DISCOVER: PER AUTHORIZATION		\$ 0.15	1.98% QUALIFIED		\$ 0.20		\$ 0.15
VISA PER ITEM FEE		\$ 0.05	2.63% MID QUALIFIED		\$ 0.20	\$ 0.08	N/C
MASTERCARD PER ITEM FEE		\$ 0.10	3.03% NON QUALIFIED		\$ 0.20	\$ 0.08	N/C
FIXED PROCESSING RATE: Visa/MC		1.75%	-OR-		EST EFFECTIVE RATE 60% SWIPED	1.81%	
DEBIT CARD			OPTION 2: CARD NOT PRESENT RATE		1.97%	\$ 0.30	
PROPOSED DISCOUNT RATES:			2.49% USING AVS*		EST EFFECTIVE RATE 80% SWIPED		
COMM CTR. GOLF COURSE, AQ CTR					1.90%		
TAX COLLECTIONS			*AVS = Address Verification Service				
NOTE: BOTH RATES ASSUME CARD IS PRESENT FOR SWIPING AT POINT OF SALE.							
PAYROLL SERVICES IN ACCORDANCE WITH PROVISIONS ESTABLISHED IN THE ATTACHED 'BANKING SERVICES REQUIREMENTS', PAGES 17 & 18							
MONTHLY MAINTENANCE	12	\$ 25.00	\$ 300.00	\$ 40.00	\$ 480.00	NO APPLICABLE FEES	\$ 10.00
ORIGINATED ITEMS	4,680	\$ 0.085	\$ 397.80				\$ 120.00
ACH DATA TRANSMISSIONS *	48	\$ 5.00	\$ 240.00				
ACH RETURN PAPER *	60	\$ 2.50	\$ 150.00				
ACH NOC PAPER *	144	\$ 2.50	\$ 360.00				
*NOTE: Three above services were pulled from current account analysis statement.							
DDP UPLOAD INPUT	26	\$ 4.50	\$ 117.00				
PER CREDIT AMOUNT	12,480	\$ 0.12	\$ 1,497.60				
SOFTWARE (ONE TIME)						\$ 150.00	
PC/ACH LOGON						\$ 0.50	
PC/ACH FILE DOWNLOAD FOR						\$ 2.00	
DEBIT/CREDIT						\$ 0.10	
TRANSMISSION PER ITEM							\$ 25.00
EMPLOYEE US SAVINGS BOND PROGRAM IN ACCORDANCE WITH THE PROVISIONS ESTABLISHED IN THE ATTACHED 'BANKING SERVICES REQUIREMENTS' PAGE 21							
SAVINGS BONDS MTHLY FILE DEL CHG	12	NO CHARGE	NO CHARGE	\$ 75.00	\$ 900.00	N/A	\$ -
		Add'l info found under, Banking Services Requirements, II.					N/C
		Required Services, H. U.S. Savings Bond Program					NC
TOTAL-		\$ 33,125.50	\$ 36,917.20	\$ 37,524.50	\$ 28,116.00	\$ 18,995.75	\$ 31,009.00
EARNINGS CREDIT RATE (MAR 1999)		4.46%	4.45%	4.35%	4.48%	4.50%	4.53%
FACTOR RATE		3.345%	3.4015	3.325	3.4244	3.8219%	3.4626
REQUIRED MONTHLY COMPENSATING BALANCE		\$ 825,257	\$ 904,434	\$ 940,464	\$ 684,207	\$ 414,166	\$ 746,284
FACTOR RATE FORMULA		(ECR/12)*.90	(ECR*31/365)*.90	(ECR*31/365)*.90	(ECR*31/365)*.90	(ECR/365)*31	(ECR*31/365)*.90

NOTE: THE HIGHER THE FACTOR RATE, THE LOWER THE COMPENSATING BALANCE.

INSTITUTION NAME:		#1	#2	#3	#4	#5	#6						
		MICHIGAN NATIONAL	NBD BANK, A BANK ONE COMPANY	COMERICA	NATIONAL CITY BANK	OLD KENT BANK	STANDARD FEDERAL BANK						
ACCOUNT RECONCILEMENT FEES: (Cont'd)		UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE		
POSITIVE PAY - INCL W/FULL RECON													
PAID NOT ISSUED FEE								N/C	N/C				
VOIDED ITEM FEE								\$ 2.50					
PAID ITEMS FEE - PER ITEM ISSUED 31,000								\$ 0.03					
PAID ITEMS - PER TRANSMISSION 1										\$ 0.025	\$ 775.00		
										\$ 20.00	\$ 20.00		
PERSONAL COMPUTER EXPENSES:		TOTAL PRICE	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE		
SOFTWARE AND SETUP (One Time Only)		N/C	0	N/C	-	LAN	\$ 500.00		\$ 295.00	N/C	\$ -	CASHPRO+	WAIVED
OTHER FEES (Identify and Detail)													
MONTHLY MAINTENANCE 12		\$ 55.00	\$ 660.00	\$ 12.00	\$ 144.00	\$ 100.00	\$ 1,200.00			\$ 95.00	\$ 1,140.00	\$ 50.00	\$ 600.00
PER FIELD CHARGE 1440		\$ 0.25	\$ 360.00			SEE SCHEDULE IN EXHIBITS				NOTE: For the first (4) Accounts:			
MONTHLY ACTIVITY FEE 12						SECTION (6) FOR ADDL FEES		\$ 70.00	\$ 840.00	each Add'l Account - N/C -			
ITEMS IN EXCESS OF 400:										NOTE: Includes (5) Accounts, 750 Credit and/or Debit Transactions, and 60.00 ACH Transactions.			
CHECKS 30,600										\$ 0.05	\$ 1,530.00		
DEPOSITS 1,600										\$ 0.05	\$ 80.00		
WIRES 100										\$ 0.05	\$ 5.00		
STOP PAYMENTS 15										\$ 0.05	\$ 0.75		
MTHLY PRIOR DAY RPT MODULE 12												\$ 35.00	\$ 420.00
MTHLY PRIOR DAY RPT PER ACCT												\$ 15.00	
PRIOR DAY REPORT - PER ITEM												\$ 0.05	
SAFEKEEPING FEES:													
FEDERAL RESERVE BANK (per Item)		\$ 25.00		N/C	\$ -	N/C	\$ -	\$ 18.00	/ISSUE/YEAR	N/C	\$ -	N/C	\$ -
DEPOSITORY TRUST (per Item)		\$ 25.00		N/C	\$ -	N/C	\$ -	\$ 18.00	/ISSUE/YEAR	N/C	\$ -	N/C	\$ -
NEW YORK CORRESPONDENT (per Item)		\$ 75.00		N/C	\$ -	N/C	\$ -	\$ 18.00	/ISSUE/YEAR	N/C	\$ -	N/C	\$ -
INTEREST BEARING ACCOUNT PROPOSAL: BASIS FOR DETERMINING RATE													
RESPONSES:		SEE REQUIRED SERVICES		AS OF 4/29/99 THE GOV'L OPERATING MONEY MARKET		SEE SECTION (4)		MUNICIPAL INVESTMENT FUND:		REFER TO BAL AND INTEREST		BECAUSE INT BEARING DDA ACCTS PAY < OUR EARNINGS CREDIT RATE, WE DO NOT RECOMMEND AN INT BEARING	
		SECTION OR		FUND IS 4.59% (SEE SECTION 11 FOR HISTORICAL RATE INFORMATION)		V. COMPENSATION		Portfolio priced daily and averaged at month-end to pay interest.		RATE CALCULATION SECTION		ACCT. WE RECOMMEND THE SWEEP TO REPO ACCT WHICH IS INT BEARING	
WIRE TRANSFERS:		UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
INCOMING 50		N/C	0	N/C	0	\$ 8.00	\$ 400.00	\$ 8.00	\$ 400.00	N/C	\$ -	\$ 5.00	\$ 250.00
OUTGOING 50		N/C	0	N/C	0	\$ 12.00	\$ 600.00	\$ 10.50	\$ 525.00	\$ 7.00	\$ 350.00	\$ 6.00	\$ 300.00
OTHER FEES:		NOTE: N/C WHEN INITIATED BY OUR PUBLIC FUNDS DEPT		NOTE: N/C WHEN INITIATED FROM POOL INVESTMENT ACCTS									
INCOMING WIRE NOTICE VIA FAX 50													
ON-LINE SERVICE MODULE FEE 12						\$ 1.40	\$ 70.00						
STOP PAYMENTS 15		\$ 25.00	\$ 375.00	\$ 25.00	\$ 375.00	\$ 25.00	\$ 375.00	\$ 25.00	\$ 375.00	\$ 6.00	\$ 90.00	\$ 25.00	\$ 300.00
AUTOMATED CLEARING HOUSE (ACH):												\$ 13.00	\$ 195.00
MONTHLY MAINTENANCE 12		\$ 25.00	\$ 300.00	\$ 45.00	\$ 540.00	N/C	\$ -	\$ -	\$ -	\$ 10.00	\$ 120.00		
ORIGINATED ITEMS 30,000		\$ 0.085	\$ 2,550.00	\$ 0.12	\$ 3,600.00	\$ 0.08	\$ 2,400.00	\$ 0.06	\$ 1,800.00	\$ 0.07	\$ 2,100.00	\$ 0.12	\$ 3,600.00
OTHER FEES (Identify and Detail)													
EFT UPLOAD INPUT 12				\$ 4.50	\$ 54.00	\$ -	\$ -						
(Assume Monthly)													
DATA TRANSMISSION (MAX \$100/MO) 12						\$ 100.00	\$ 1,200.00						
REJECTS/RETURNED ITEMS												\$ 25.00	
NOTICE OF CHANGE												\$ 7.50	
REVERSALS/DELETIONS												\$ 1.00	
REDEPOSITS												\$ 15.00	
												\$ 0.20	

INSTITUTION NAME:

		#1	#2	#3	#4	#5	#6
		MICHIGAN NATIONAL	NBD BANK, A BANK ONE COMPANY	COMERICA	NATIONAL CITY BANK	OLD KENT BANK	STANDARD FEDERAL BANK
ADDITIONAL FEES:				REFER TO EXHIBITS SECTION	SEE SECTION III, PG 4		
ADDITIONAL LIST ATTACHED AND IDENTIFIED AS --							
OPTIONAL SERVICES:							
SERVICE DESCRIPTION	ESTIMATED ANNUAL VOLUME	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
LOCK-BOX FEES:							
MONTHLY MAINTENANCE	12	\$ 100.00	\$ 1,200.00	\$ 100.00	\$ 1,200.00	\$ 90.00 (MIN)	\$ 960.00
PER ITEM CHARGES - PAYMENT STUBS	190,000	\$ 0.09	\$ 17,100.00	\$ 0.218	\$ 41,420.00		NO PROPOSAL
PER ITEM CHARGES - CHECKS	190,000	\$ 0.09	\$ 17,100.00	\$ 0.08	\$ 15,200.00	\$ 0.22	\$ 41,800.00
		Price is tiered on monthly volume.*					
		TOTAL PRICE	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE
SETUP CHARGES (One Time Only)		NO CHARGE	\$ 2,000.00	NO CHARGE		0	0
OTHER FEES (Identify and Detail)		* See Pricing Section for Add'l fees the City may incur.					
DATA TRANSMISSION	12	\$ 100.00	\$ 1,200.00	\$ 100.00	\$ 1,200.00		
DOCUMENT DELIVERY - Per Day (Est)	250	\$ 4.15	\$ 1,037.50				
MICROFICHE REPORT	12	\$ 75.00	\$ 900.00				
BOX RENTAL	12						
PICK UP	250					\$ 2.50	\$ 30.00
ADD'L DOCUMENTS - PER ITEM						\$ 20.00	\$ 5,000.00
SCANLINE REJECTS - PER ITEM							\$ 0.07
LOCK BOX DEPOSITS	250						\$ 0.12
							\$ 2.00
							\$ 500.00
ATM MACHINE, EACH INSTALLATION							
CRITERIA FOR PLACEMENT OF EQUIPMENT--		/INTERVAL	/INTERVAL	/INTERVAL	/INTERVAL	/INTERVAL	/INTERVAL
		NO CHARGE	NO CHARGE	NO CHARGE	NO CHARGE	NO CHARGE	NO CHARGE
		Cost will vary on transaction volume.	Varies depending on volume.	1) High volume location	Building must have 24 hour access	Cost of installing a 2-outlet std	Cost of installing a 2-outlet std
		The City will only be responsible for the utilities.	Refer to Section #14 for add'l info	2) Signage leading to location	if placed inside.	voltage dedicated electrical line	terminating where the ATM will reside.
						Cost of electrical power needed for the operation of the ATM.	Cost of electrical power needed for the operation of the ATM.
TRUST DEPARTMENT FEES:							
BOND PAYING AGENT & REGISTRAR		\$300 /YR	\$275 /YR		\$ 400.00 TWICE YEARLY	VARIES	NO PROPOSAL
CUSTODIAL/SAFEKEEPING SERVICES		NO CHARGE					
*NO CHARGE IF SECURITIES PURCHASED THROUGH MICHIGAN NATIONAL.							
*ESCROW FEES: ACCEPTANCE FEE			\$500: ONE TIME				NOTE: Depends on the specific type of account: Transfer Agent, Paying Agent, Custodian, Trustee, Master Trustee, 401K, etc.
*ANNUAL FEE			\$500 /YR				
CUSTODY ACCOUNTS					\$ 40.00 PER SWAP		
CUSTODY ACCOUNTS					\$ 20.00 PER ASSET HELD		
PROCUREMENT CARD PROGRAM:							
ANNUAL FEES		NO PROPOSAL					
INTEREST RATE		Michigan National procurement card program is under development it is expected out late summer of 1999.	Refer to Section #16 for Detail Pricing.	\$ 20.00	\$ 80.00	NONE	NO PROPOSAL
GRACE PERIOD: NUMBER OF DAYS						18%	\$ 45.00
NOTE: PLEASE SEE QUESTIONNAIRE, PAGE B						THREE	0%
SET-UP FEE						25 DAYS	5 DAYS
LATE FEE						REFER TO PROCUREMENT CARD PROPOSAL - SECTION VI -	
INTEREST ON LATE PAYMENT							\$ 200.00
							\$ 50.00
							19.8%
							NOTE: On-Line reporting fees not provided until specific service selected.

INSTITUTION NAME:		#1	#2	#3	#4	#5	#6
		MICHIGAN NATIONAL	NBD BANK, A BANK ONE COMPANY	COMERICA	NATIONAL CITY BANK	OLD KENT BANK	STANDARD FEDERAL BANK
OTHER FEES: ADDITIONAL SERVICES							
CD ROM IMAGING SERVICE (DebitView):							
SOFTWARE (One Time Charge)		\$ 100.00	\$ 250.00	\$ 200.00 /SETUP	\$ 400.00		
PER CD (Assume One Per Month)	12	\$ 40.00	\$ 480.00	\$ 25.00	\$ 300.00	\$ 20.00	\$ 240.00
PER IMAGE	32,500	\$ 0.02	\$ 650.00	\$ 0.04	\$ 1,300.00	\$ 0.02	\$ 650.00
IMAGE CAPTURE/STORAGE						\$.20/ITEM	
IMAGE RETRIEVAL						\$ 3.00/IMAGE	
ARP IMAGE MTNCE							\$ 50.00
RELATED ARP SERVICES:							
POSITIVE PAY SERVICE:			WORK W/REGISTER RECONCILIATION ACCT.		OTHER SERVICE PROPOSALS:	OTHER SERVICE PROPOSALS:	NOTE: CD-ROM AVAILABLE ON
DAILY FAX REPORT - PER MONTH		\$ 60.00			POSITIVE PAY P-1	POSITIVE PAY	CONTROLLED DISBURSEMENT
RETURNED CHECKS		\$ 10.00			LOCKBOX P-2	EMPLOYEE BANKING	ACCOUNT ONLY - MID SUMMER
ARP STOP PAYMENT/INQUIRY:					IMAGE PROCESSING P-3	KENT FUNDS	1999.
MONTHLY PRODUCT CHARGE		\$ 25.00				TREASURY PRODUCTS	
PER STOP PLACED		\$ 10.00					
ARP CHECK INQUIRY		\$ 0.25					
PHOTOCOPY REQUEST		\$ 4.00					
ADDITIONAL CASHNET REPORTING OPTIONS:							SWEEP SERVICE:
STATEMENT-TO-DATE REPORT							FOR ALL ACCOUNTS
MONTHLY PRODUCT CHARGE		\$ 40.00					UTILIZING THE SWEEP TO REPO
TERMINAL OUTPUT - PER ACCESS		\$ 1.60					SERVICE - \$150.00 MTHLY FEE
TERMINAL OUTPUT - PER TRANSACTION		\$ 0.12					FOR EA ACCT. WAIVED.
DEBIT/CREDIT DETAIL REPORT							PROVIDED \$250,000 AVE BAL
MONTHLY PRODUCT CHARGE		\$ 75.00					MAINTAINED IN REPO
TERMINAL OUTPUT - PER ACCESS		\$ 1.60					INVESTMENT ACCT.
TERMINAL OUTPUT - PER FIELD		\$ 0.12					
STANDARD REPORT PKG (PAPER REPORTS)				\$ 50.00			
LOCK BOX FEES:							
CORRESPONDENCE - PER ITEM				For Electronic Reporting Pkg			\$ 0.05
MICR CAPTURE - PER ITEM				& Other Fees, See Schedule in			\$ 0.02
CHECK ONLY PROCESSING - PER ITEM				Exhibits Section.			\$ 0.28
(INCL PHOTOCOPY OF CHECK)							
POSITIVE PAY:							
CHECK PAID - PER ITEM							\$ 0.025
CHECK ISSUED - PER ITEM							\$ 0.025
CASHPRO+ MODULE - PER ACCOUNT							\$ 25.00
INSURANCE: Can Meet		XX	BANKERS' BLANKET BOND	XX	XX	XX	XX
Cannot Meet			IN LIEU OF INSURANCE				
TERMS:		BLANK	BLANK	BLANK	THREE YEARS	THREE YEARS	AGREES TO CITY STATED TERMS
COMMENCEMENT DATE:		BLANK	BLANK	DATE OF AWARD:	JULY 1, 1999	BID PROPOSAL AWARD DATE	AGREES TO CITY'S TIMELINE
Y2K COMPLIANT:	Y/N	YES	YES	EXPIRING THREE YEARS LATER	YES	YES	YES
DATE		LETTER ATTACHED TO PROPOSAL	JUNE 30, 1999	LETTER ATTACHED TO PROPOSAL	JUNE 30, 1999	12/98	6/30/99
EXCEPTIONS:		BLANK	BLANK	REFER TO SECTION #3, PG. 10	LETTER ATTACHED TO PROPOSAL	LETTER ATTACHED TO PROPOSAL	BLANK
					BLANK	NONE	

ATTEST:
 ESTER CORBIN
 JEANETTE BENNETT
 JOHN M LAMERATO

JEANETTE BENNETT
 PURCHASING DIRECTOR

NOTE: BOLDFACE TYPE DENOTES LOWEST ACCEPTABLE BIDDER

G:\BANKING SERVICES

	#1 MICHIGAN NATIONAL	#2 NBD BANK, A BANK ONE COMPANY	#3 COMERICA	#4 NATIONAL CITY BANK	#5 OLD KENT BANK	#6 STANDARD FEDERAL BANK
OTHER SERVICE PROPOSALS: ADDITIONAL SHEET ATTACHED AND IDENTIFIED AS --	8:00 AM NEXT BANKING	AVAILABLE BY 9:30 AM	6:30 AM DAILY	10:00 AM	10:00 AM	8:00 AM EST
ACCOUNT MAINTENANCE INFORMATION: SERVICE PROPOSED -- DAILY BALANCE REPORTING						
DAILY STATEMENTS	CHECKING ACCOUNTS: 8:00 AM NEXT BANKING	RECOMMEND USE OF ON-LINE BALANCE REPORTING	6:30 AM DAILY	2:00 PM	PREVIOUS DAY DAILY BALANCES AND DETAILED INFO CAN BE OBTAINED UTILIZING OKB CONNECT +, WHICH IS UNDER "PERSONAL COMPUTER EXPENSES."	N/A
MONTHLY STATEMENTS	MAILED OUT BY THE 5TH OF EACH MONTH	TEN BUSINESS DAYS FOLLOWING THE LAST CALENDAR DAY OF THE MONTH	SEVEN BUSINESS DAYS	SEVEN BUSINESS DAYS	THREE BUSINESS DAYS	TEN BUSINESS DAYS
DEPOSITS ACCEPTED UNTIL THE CLOSE OF BUSINESS AT:	(LIST BRANCH & ADDRESS)					
	MICHIGAN NATIONAL ALL BRANCHES	SOMERSET BRANCH #121 2155 W BIG BEAVER TROY, MI	BRANCH #242 - CROOKS AT MAPLE 1495 CROOKS TROY, MI	BIG BEAVER/COOLIDGE 3001 W BIG BEAVER RD BIG BEAVER/ROCHESTER 725 E BIG BEAVER ROAD	TROY 2280 W BIG BEAVER RD	ALL SIX TROY LOCATIONS

MICHIGAN NATIONAL AGREES TO ACCEPT DEPOSITS MONTHLY UNTIL 2:30PM AT ANY OF OUR BRANCHES, FOR GOOD LEDGER CREDIT. FRI ALL DAY, AND SAT UNTIL 1:00PM THE DEPOSIT RECEIVES LEDGER CREDIT AS A FRI DEPOSIT.

CITY OF TROY
FACT SHEET
BANKING SERVICES
JULY 11, 1999

INSTITUTION	REQ. SERV. BANKING FEES	REQ. MO. COMP. BAL.	NO.# BRANCH LOC. - TROY	COMMUNITY REINVESTMENT ACT RATING	CREDIT/ DEBIT CARD DISCOUNT RATE	Y2K COMPLIANT	MOODY'S RATING	S&P RATING
OLD KENT	\$ 18,995.75	\$414,186.00	1	SATISFACTORY	1.81%	Y	A1	A
NATIONAL CITY	\$ 28,116.00	\$684,207.00	3	OUTSTANDING	1.90%	Y	A1	A
STANDARD FEDERAL	\$ 31,009.00	\$746,284.00	6	OUTSTANDING	1.89%	Y	Aa2	N/A
MICHIGAN NATIONAL	\$ 33,125.80	\$825,257.00	7	SATISFACTORY	1.75%	Y	Aa3	AA
BANK ONE	\$ 36,917.20	\$904,434.00	3	OUTSTANDING	1.98%	Y	Aa3	AA-
COMERICA	\$ 37,524.50	\$940,464.00	5	OUTSTANDING	1.81%	Y	A1	A

BIDDERS

Mailing Name	Address Line 1	Address Line 2	Address Line 3
Address Line 4	City	ST	Postal Code
ATTN GERALD T RITO, VP	COMERICA BANK DETROIT	MI	48275-3354
			500 WOODWARD AVE
			P O BOX 75000
ATTN ROBERT H DUSCHINSKE, VP	NATIONAL CITY BANK MICHIGAN/ BIRMINGHAM	MI	48009-6543
			1001 SOUTH WORTH
ATTN RONALD JESZKE P O BOX 9065	PUBLIC FUNDS DEPARTMENT FARMINGTON HILLS	MI	48333-9065
			MICHIGAN NATIONAL BANK
			27777 INKSTER RD
ATTN D'ARCY GONZALES, VP	NATIONAL BANK OF DETROIT WATERFORD	MI	48328-3304
			3245 ELIZABETH LAKE RD
ATTN PAMELA J HARDY, VP	STANDARD FEDERAL BANK TROY	MI	48084-3703
			2500 WEST BIG BEAVER RD
			P O BOX 3703
ATTN DAN VIANT, VP	OLD KENT BANK AND TRUST COMPANY TROY	MI	48084
			2290 W BIG BEAVER RD

RFP 99-01 BANKING SERVICES
 COMMODITY CODE: 946-25
 BANKING SERVICES

A regular meeting of the Liquor Advisory Committee was held on Monday, July 11, 2011 in the Lower Level Conference Room of Troy City Hall, 500 West Big Beaver Road. Chairman Max K. Ehlert called the meeting to order at 7:00 p.m.

ROLL CALL:

PRESENT: Max K. Ehlert, Chairman
Patrick C. Hall
Andrew Kaltsounis
David S. Ogg
Timothy P. Payne
Bohdan L. Ukrainec

ABSENT: W. Stan Godlewski

ALSO PRESENT: Officer James Feld
Susan Lancaster, Assistant City Attorney
Pat Gladysz

Resolution to Excuse Committee Member Godlewski

Resolution #LC2011-07-20
Moved by Hall
Seconded by Kaltsounis

RESOLVED, That the absence of Committee member Godlewski at the Liquor Advisory Committee meeting of July 11, 2011 be **EXCUSED**.

Yes: 6
No: 0
Absent: Godlewski

Resolution to Approve Minutes of June 13, 2011 Meeting

Resolution #LC2011-07-21
Moved by Hall
Seconded by Payne

RESOLVED, That the Minutes of the June 13, 2011 meeting of the Liquor Advisory Committee be **APPROVED**.

Yes: 6
No: 0
Absent: Godlewski

Agenda Items

1. **A & S Babi, Inc.** requests to Transfer All Stock Interest in 2010 SDD and SDM licensed corporation located at 4009 Livernois, Troy, MI 48098, Oakland County, wherein existing stockholder, Adel H. Babi transfers 1,000 shares of stock to new stockholder, Sana Thomas Babi {MLCC Req. #607015}. *This is John’s Party Store on Livernois, just north of Wattles.*

Present to answer questions from the Committee were Adel Babi and Trevor Babi.

Mr. Adel Babi explained to the Committee that he is retiring from the business and wants to transfer shares to his wife, Sana Babi. His son, Trevor Babi, stated that he is active in the business. Day-to-day business operations will not change.

Resolution #LC2011-07-22

Moved by Hall

Seconded by Kaltsounis

RESOLVED, That the Liquor Advisory Committee recommends that the request of A & S Babi, Inc. to Transfer All Stock Interest in 2010 SDD and SDM licensed corporation located at 4009 Livernois, Troy, MI 48098, Oakland County, wherein existing stockholder, Adel H. Babi transfers 1,000 shares of stock to new stockholder, Sana Thomas Babi be **APPROVED**.

Yes: 6
No: 0
Absent: Godlewski

2. **Hot Rock Pizza, LLC** requests to Transfer Ownership of escrowed 2011 Resort Class C License, issued under MCL 436.1531(2), (original 550 Resort at its original location, no seating or food requirements) & SDM licensed business with Dance Permit, located at 35100 Twenty Three Mile, New Baltimore, MI 48047, Macomb County from J.V., Inc.; transfer location & governmental unit to 1893 E. Big Beaver, Troy, MI 48083, Oakland County {MLCC Req. #607312}.

Present to answer questions from the Committee were attorney Frank Palazzola and business partners Michele Aluia and Vincenzo Militello.

Mr. Palazzola explained to the Committee that this new restaurant is requesting this transfer to serve beer and wine to their customers. Alcohol will be offered only at special events. TIPS/TAMS training will be immediately offered to all employees. The dance permit on the license will be relinquished.

Resolution #LC2011-07-23

Moved by Ukrainec

Seconded by Hall

RESOLVED, That the Liquor Advisory Committee recommends that the request of Hot Rock Pizza, LLC to Transfer Ownership of escrowed 2011 Resort Class C License, issued under MCL 436.1531(2), (original 550 Resort at its original location, no seating or food requirements) & SDM licensed business with Dance Permit, located at 35100 Twenty Three Mile, New Baltimore, MI 48047, Macomb County from J.V., Inc.; transfer location & governmental unit to 1893 E. Big Beaver, Troy, MI 48083, Oakland County be **APPROVED** under the condition that the dance permit be removed from the license.

Yes: 6
No: 0
Absent: Godlewski

Officer Feld advised the Committee on the following:

Gaucha II, LLC

This is a Brazilian steakhouse restaurant planned for the former Designer Shoe Warehouse located on Rochester Road. Uncertain if this item will be ready for an August meeting.

Kamel Management, Inc.

The Maple Market has closed and the former owner had placed the license in escrow. This is the new owner. Uncertain if this item will be ready for an August meeting.

Clawson-Troy Elks Lodge, No. 2169

This request was heard and approved by City Council. The Elks Lodge was very appreciative that we resolved this issue so quickly.

Assistant City Attorney Lancaster advised the Committee on the following:

Sanctuary Lakes Golf Course - Catering Vendor

There is a delay at the State level in transferring the liquor license from Kosch Catering to Sanctuary Lake Golf Management, LLC.

Troy Community Center - Catering Vendor

Alpha-Doni, Inc. d/b/a Encore Catering was approved as the new caterer by City Council. They will be applying for a Class C quota license which will remain with the City at termination of the agreement.

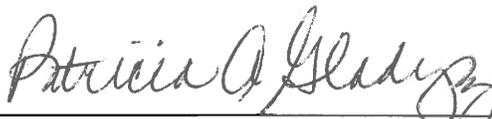
Camp Ticonderoga

A new lease was signed. Renovations will be made by the owners of Camp Ticonderoga under the new agreement.

The meeting adjourned at 7:28 p.m.



Max K. Ehlert, Chairman



Patricia A. Gladysz, Secretary II

A regular meeting of the Liquor Advisory Committee was held on Monday, August 8, 2011 in the Lower Level Conference Room of Troy City Hall, 500 West Big Beaver Road. Chairman Max K. Ehlert called the meeting to order at 6:57 p.m.

ROLL CALL:

PRESENT: Max K. Ehlert, Chairman
W. Stan Godlewski
Patrick C. Hall
Andrew Kaltsounis
David S. Ogg
Timothy P. Payne
Bohdan L. Ukraineec

ALSO PRESENT: Officer James Feld
Lori Grigg Bluhm, City Attorney
Pat Gladysz

Resolution to Approve Minutes of July 11, 2011 Meeting

Resolution #LC2011-08-24
Moved by Hall
Seconded by Ukraineec

RESOLVED, That the Minutes of the July 11, 2011 meeting of the Liquor Advisory Committee be **APPROVED**.

Yes: 7
No: 0
Absent: 0

Agenda Items

1. **The St. Andrews Society of Detroit** requests a New Dance Permit to be held in conjunction with 2010 Club Licensed Business, located at 2360 Rochester Road, Troy, MI 48084, Oakland County. {MLCC Req. #607210}. *This is the location of the former Mountain Jack's Restaurant.*

Present to answer questions from the Committee was R. Ian Hunter, chairman of the Board of Trustees.

Mr. Hunter explained to the Committee that The St. Andrews Society is a non-profit, benevolent organization. They are requesting a dance permit in order to accommodate weddings and other parties. The building renovations are nearly complete.

Resolution #LC2011-08-25

Moved by Godlewski

Seconded by Ogg

RESOLVED, That the Liquor Advisory Committee recommends that the request of The St. Andrews Society of Detroit for a New Dance Permit to be held in conjunction with 2010 Club Licensed Business, located at 2360 Rochester Road, Troy, MI 48084, Oakland County be **APPROVED**.

Yes: 7
No: 0
Absent: 0

City Attorney Bluhm and Officer Feld answered questions from the Committee regarding sales to minors at Smoker’s Express on July 21, 2011. Citations were issued for three alcohol sales and one tobacco sale. The City Attorney’s Office will plan to attend any hearings pertaining to Smoker’s Outlet, and will aggressively pursue possible revocation of the liquor license.

The members of the Liquor Advisory Committee asked for further discussion on possible Ordinance amendments related to the size of an establishment, similar to the gas station regulations since the size of an establishment was thought by some of the members to have a correlation to liquor violations.

Public Comment:

Citizen Michael Kerr expressed his concern about the recent violations at Smoker’s Outlet.

The meeting adjourned at 7:36 p.m.

Max K. Ehlert, Chairman

Patricia A. Gladysz, Secretary II

Vice Chair Maxwell called the Regular Meeting of the Troy City Planning Commission to order at 7:30 p.m. on August 9, 2011 in the Council Chamber of the Troy City Hall.

1. ROLL CALL

Present:

Donald Edmunds
Tom Krent
Mark Maxwell
Philip Sanzica
Thomas Strat
John J. Tagle
Lon M. Ullmann

Absent:

Michael W. Hutson
Robert Schultz

Also Present:

Allan Motzny, Assistant City Attorney
Zachary Branigan, Carlisle/Wortman Associates, Inc.
Kathy L. Czarnecki, Recording Secretary

2. APPROVAL OF AGENDA

Resolution # PC-2011-08-048

Moved by: Edmunds
Seconded by: Strat

RESOLVED, To approve the Agenda as prepared.

Yes: All present (7)
Absent: Hutson, Schultz

MOTION CARRIED

3. APPROVAL OF MINUTES

Resolution # PC-2011-08-049

Moved by: Sanzica
Seconded by: Tagle

RESOLVED, To approve the minutes of the July 26, 2011 Special/Study meeting as prepared.

Yes: All present (7)
Absent: Hutson, Schultz

MOTION CARRIED

4. PUBLIC COMMENTS – Items not on the Agenda

There was no one present who wished to speak.

SPECIAL USE REQUESTS

- 5. **PUBLIC HEARING – SPECIAL USE REQUEST AND PRELIMINARY SITE PLAN REVIEW (File Number SU 390)** – Proposed Holiday Inn Express Hotel & Suites, East side of Stephenson Highway, North of 14 Mile (466 Stephenson Highway), Section 35, Currently Zoned OM (Office Mixed Use) District

PUBLIC HEARING OPENED

No one was present to speak.

PUBLIC HEARING CLOSED

Resolution # PC-2011-08-050

Moved by: Sanzica

Seconded by: Strat

RESOLVED, That Special Use Approval and Preliminary Site Plan Approval for the proposed Holiday Inn Express Hotel & Suites, located on the east side of Stephenson Highway, north of 14 Mile Road, at 466 Stephenson Highway, Section 35, within the OM (Office Mixed Use) zoning district, be granted, subject to the following:

- 1. Show lot coverage calculation.
- 2. Add a bike rack with capacity of at least two bicycles.
- 3. Satisfy landscape requirements as follows:
 - a. Add one deciduous street tree.
 - b. Provide landscaped area calculations.
 - c. Correct errors and inconsistencies in the landscape plan and existing tree inventory.
 - d. Provide detailed landscaping calculations showing how all requirements of Section 13.02 are being met.
 - e. Add a 3-foot landscape berm in the lawn area between the parking lot and the right-of-way for Stephenson Highway, specifically along the length of the actual area where the 10 parking spaces facing Stephenson are proposed.
 - f. Show protective techniques for trees proposed to remain.
- 4. Seal remaining architectural sheets.
- 5. Provide samples, swatches, or manufacturer’s specification sheets of the predominant proposed exterior materials and colors of all buildings and permanent structures, including walls and fences.

Yes: All present (7)

Absent: Hutson, Schultz

MOTION CARRIED

- 6. PUBLIC HEARING – SPECIAL USE REQUEST AND PRELIMINARY SITE PLAN REVIEW (File Number SU 391) – Proposed Kroger Retail Fuel Center D-464, Southwest Corner of South Boulevard and Crooks (2105 W. South Boulevard), Section 5, Currently Zoned NN (Neighborhood Node) District (Controlled by Consent Judgment)

PUBLIC HEARING OPENED

No one was present to speak.

PUBLIC HEARING CLOSED

Resolution # PC-2011-08-051

Moved by: Edmunds
 Seconded by: Krent

RESOLVED, The Planning Commission hereby recommends to City Council that Special Use Approval and Preliminary Site Plan Approval for the proposed Kroger Retail Fuel Center, located at the southwest corner of South Boulevard and Crooks Road, Section 5, within the NN (Neighborhood Node) zoning district, controlled by Consent Judgment, be granted, subject to the following:

- 1. If fire suppression is required, demonstrate that the fire protection devices under the canopy are architecturally screened so that the tanks are not directly visible from the street.
- 2. Demonstrate compliance with light levels along the South Boulevard and Crooks Road rights-of-way.

Yes: All present (7)
 Absent: Hutson, Schultz

MOTION CARRIED

OTHER BUSINESS

- 7. SPECIAL USE REQUEST AND PRELIMINARY SITE PLAN REVIEW (File Number SU 388 A) – Proposed Adult Foster Care Home, North Side of Square Lake, East of Beach (2420 W. Square Lake), Section 6, Currently Zoned R-1A (One Family Residential) District

A variance request for this item is scheduled at the August 16, 2011 Zoning Board of Appeals.

8. PUBLIC COMMENTS – Items on Current Agenda

There was no one present who wished to speak.

9. PLANNING COMMISSION COMMENTS

There was general Planning Commission discussion.

The Regular Meeting of the Planning Commission adjourned at 8:45 p.m.

Respectfully submitted,

Mark Maxwell, Vice Chair

Kathy L. Czarnecki, Recording Secretary

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The Zoning Board of Appeals meeting was called to order by Chair Lambert at 7:30 p.m. on July 19, 2011, in the Council Chamber of the Troy City Hall.

1. ROLL CALL

Present:

Michael Bartnik
Kenneth Courtney
Thomas Strat
Allen Kneale
William Fisher
David Lambert

Also Present:

Paul Evans, Zoning and Compliance Specialist
Susan Lancaster, Assistant City Attorney

Absent:

Glenn Clark

2. APPROVAL OF MINUTES

May 17, 2011 Study Session and Regular Meeting

Moved by Bartnik
Seconded by Courtney

RESOLVED, To approve the May 17, 2011 Study Session and Regular Meeting minutes with corrections as presented tonight.

Yes: All present (6)
Absent: Clark

MOTION PASSED

June 21, 2011 Regular Meeting

Moved by Lambert
Seconded by Fisher

RESOLVED, To approve the June 21, 2011 and Regular Meeting minutes with corrections as presented tonight.

Yes: All present (6)
Absent: Clark

MOTION PASSED

3. POSTPONED ITEM

VARIANCE REQUEST, MINAL GADA AND ASHISH MANEK, 4820 LIVERNOIS In order to split the subject parcel into 3 separate parcels, a 15 foot variance to the required 100 foot lot width requirement for 2 of the proposed parcels.

SECTION: 30.10.02

Motion to postpone to August 16, 2011 regular meeting.

Moved by Courtney
Seconded by Lambert

RESOLVED, That the City of Troy Zoning Board of Appeals postpones the request to the August 16, 2011, regular meeting.

Yes: Courtney, Fisher, Kneale, Lambert, Bartnik
No: None
Abstain: Strat
Absent: Clark

MOTION PASSED

4. HEARING OF CASES

VARIANCE REQUEST, AIDA AND SARMAD HERMIZ, 6763 DONALDSON ROAD – In order to construct a 2965 square foot garage addition to the existing house, a 1685 square foot variance to the requirement that the area of an attached accessory building (garage) shall not exceed 75 percent of the ground floor footprint of the living area of the dwelling. 75 percent of the ground floor footprint of the living area is 1952 square feet.

SECTION: 7.03 (B) (b)

Chair Lambert opened the Public Hearing.

John Havrilla, 6737 Donaldson spoke in favor of the request.

Chair Lambert closed the Public Hearing.

Motion to postpone the request to the August 16, 2011 regular meeting.

Moved by Courtney
Seconded by Kneale

RESOLVED, That the City of Troy Zoning Board of Appeals postpones the variance request to the August 16, 2011 regular meeting.

Yes: All Present (6)
Absent: Clark

MOTION PASSED

5. COMMUNICATIONS

Mr. Evans advised the Board of improvements to the ZBA's website and the City's efforts towards providing public online video downloads of Zoning Board meetings.

6. PUBLIC COMMENT – No one was present to speak.

7. MISCELLANEOUS BUSINESS - none

8. ADJOURNMENT

The Zoning Board of Appeals meeting ADJOURNED at 8:15 p.m.

Respectfully submitted,



David Lambert, Chair



Paul Evans, Zoning and Compliance Specialist

Brookdale Senior Living
4900 Northfield Parkway
Troy, Mi 48098
August 11, 2011

Chief Gary Mayer
500 West Big Beaver
Troy, MI 48084

Dear Chief Mayer:

The K9 Demonstration Officer Mark Cole and Officer Russ Barrows gave yesterday was excellent. Our residents, families, and Associates enjoyed the presentation and learned a great deal about the K9 Department. Our residents were extremely impressed by the dogs and very fond of the Officers, they spoke about the demonstration all last night and again this morning.

Thank you again for such an informative and pleasant afternoon.

Sincerely,

Stephanie Pierson

Stephanie Pierson
Life Enrichment Coordinator



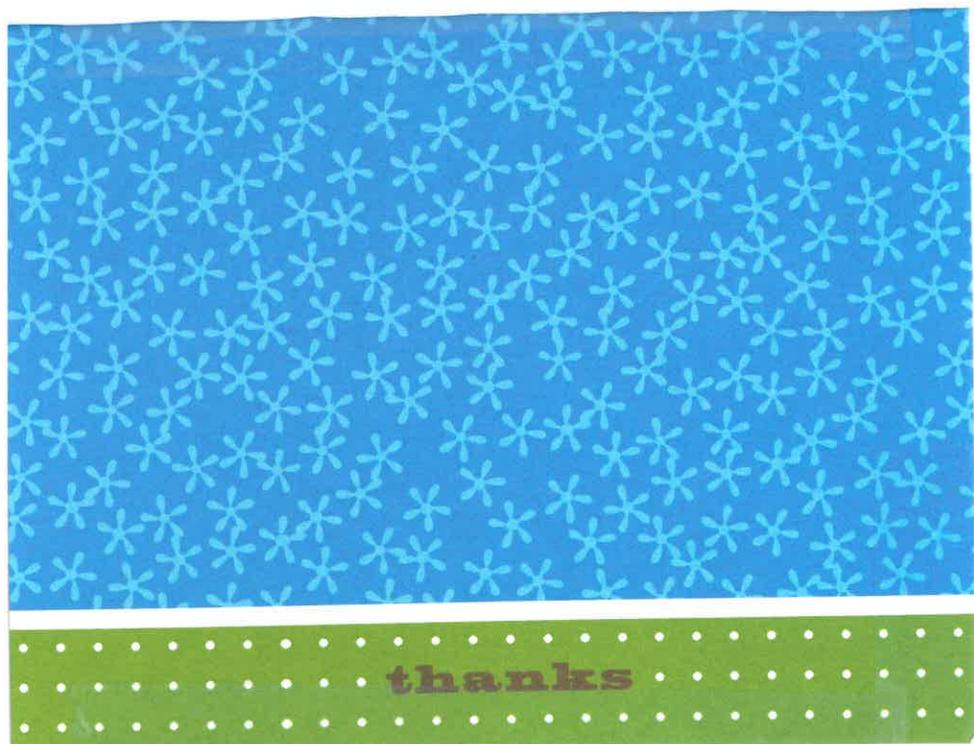
POLICE OFFICERS MARK COLE + RUSS BARROWS -
THANK YOU FOR MAKING SUCH A GREAT
IMPRESSION ON THE RESIDENTS OF BROOKDALE.
GARY MAYER

INCIDENT 2011-22685 HOME INVASION ARRESTS x 3

Sgt. HONAK P.O. RILTZ
P.O. GOBLEZ
DIRECTED PATROL UNIT { P.O. STOPCZYNSKI
P.O. MINTOLI
P.O. JULIAN
P.O. RACZKA

THANK YOU ALL FOR YOUR WORK ON THIS PROBLEM.
MR + MRS BIELSKI APPRECIATE IT AND SO DO I.

GARY MAYER



Dear Chief Mayer and
Members of the Police Department,
Your team has been vigilant
keeping an eye out in the
Charmwood Sub this week. Thank
you so much! You managed to catch
the suspects in both robberies.
I am impressed and hold the
members of your team in high regard.
Thanks for keeping us safe! Sincerely,
Mr + Mrs Bielski
Betty

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION**

**NOTICE OF HEARING
FOR THE CUSTOMERS OF
THE DETROIT EDISON COMPANY
CASE NO. U-16671**

- The Michigan Public Service Commission (Commission) will review The Detroit Edison Company's plan to meet the energy optimization requirements in compliance with Public Act 295 of 2008 and the Michigan Public Service Commission's December 4, 2008 and March 17, 2011 Commission Orders in Case No. U-15800 and in Case No. U-16671, respectively.
- The information below describes how a person may participate in this case.
- You may call or write The Detroit Edison Company, One Energy Plaza, Detroit, Michigan 48226-1279, (800) 477-4747, for a free copy of its application. Any person may review the application at the offices of The Detroit Edison Company.
- The first public hearing in this matter will be held:

DATE/TIME: September 9, 2011, at 9:00 a.m.
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

BEFORE: Administrative Law Judge Dennis W. Mack

LOCATION: Michigan Public Service Commission
6545 Mercantile Way, Suite 7
Lansing, Michigan

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 241-6160 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider The Detroit Edison Company (Detroit Edison) plan to meet its energy optimization requirements, including energy optimization surcharges, to be filed by September 1, 2011, in accordance with the Public Act 295 of 2008, and the December 4, 2008 and March 17, 2011 Commission Orders in Cases Numbers U-15800 and U-16671, respectively.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to:

mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 241-6180 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by September 8, 2011. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Detroit Edison's attorney, Michael J. Solo, Jr., One Energy Plaza, Detroit, Michigan 48226.

Any person wishing to make a statement of position without becoming a party to the case, may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter will become public information: available on the Michigan Public Service Commission's website, and subject to disclosure.

Requests for adjournment must be made pursuant to the Commission's Rules of Practice and Procedure R 460.17315 and R 460.17335. Requests for further information on adjournment should be directed to (517) 241-6060.

A copy of Detroit Edison's request may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of The Detroit Edison Company, One Energy Plaza, Detroit, MI. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 241-6180.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 2008 PA 295, MCL 460.1001 et seq.; and the Commission's Rules of Practice and Procedure, as amended, 1999 AC, R 460.17101 et seq.

August 10, 2011