

## **VARIANCE REVIEW STANDARDS ZONING ORDINANCE SECTION 15.04 (E) (2)**

Dimensional or other non-use variances shall not be granted by the Zoning Board of Appeals unless it can be determined that all of the following facts and conditions exist:

- a) Exceptional characteristics of property for which the variance is sought make compliance with dimensional requirements substantially more difficult than would be the case for the great majority of properties in the same zoning district. Characteristics of property which shall be considered include exceptional narrowness, shallowness, smallness, irregular shape, topography, vegetation and other similar characteristics.
- b) The characteristics which make compliance with dimensional requirements difficult must be related to the premises for which the variance is sought, not some other location.
- c) The characteristics which make compliance with the dimensional requirements shall not be of a personal nature.
- d) The characteristics which make compliance with dimensional requirements difficult must not have been created by the current or a previous owner.
- e) The proposed variance will not be harmful or alter the essential character of the area in which the property is located, will not impair an adequate supply of light and air to adjacent property, or unreasonably increase the congestion in public streets, or increase the danger of fire or endanger the public safety, or unreasonably diminish or impair established property value within the surrounding area, or in any other respect impair the public health, safety, comfort, morals or welfare of the inhabitants of the City.

## ZONING BOARD OF APPEALS

The Zoning Board of Appeals is a group of seven of your neighbors or peers appointed by City Council to pass judgment on requests for variances and other matters that are brought before them. A variance is a relaxation of the literal provisions of the Zoning Ordinance. Petitioners must indicate a hardship or practical difficulty running with the land that would warrant the granting of the variance

### PROCEDURE

The Board will hear the items in the order that they appear on the agenda. When an item is called, the Chairman will verify that the petitioner is present. Then the City Administration will summarize the facts of the case. The petitioner will then be given an opportunity to address the Board to explain the justification for the action requested.

After the petitioner makes their presentation, and answers any questions that the Board may have, the Chairman will open the Public Hearing. Any person wishing to speak on the request should raise their hand and when recognized by the Chairman, come up to the podium and sign in the she sheet provided. The speaker should identify themselves with name and address, indicate their relationship to the property in question (i.e. next door neighbor, live behind the property, etc.) and state whether they are in favor of or against the variance request and give reasons for their opinion. Comments must be directed through the Chairman. Comments should be kept as brief as possible and closely pertain to the matter under consideration. Only one person will be recognized by the Chairman to speak at one time.

At the conclusion of public comments the Chairman will close the Public Hearing. Once the Public Hearing is closed, no other public comment will be taken unless in response to a specific question by a member of the Board. The Board will then make a motion to approve, deny, or postpone the request. In order for the request to pass a minimum of four votes for approval are needed. If the request is not granted, the applicant has the right to appeal the Board's decision to Oakland County Circuit Court.

October, 2011



**ZONING BOARD OF APPEALS**  
**MEETING AGENDA**  
**REGULAR MEETING**

500 W. Big Beaver  
Troy, MI 48084  
(248) 524-3364  
[www.troymi.gov](http://www.troymi.gov)  
planning@troymi.gov

David Lambert, Chair, and Allen Kneale, Vice Chair  
Michael Bartnik, Glenn Clark, Kenneth Courtney  
William Fisher, Thomas Strat

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**November 15, 2011**

**7:30 P.M.**

**Council Chamber**

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1. ROLL CALL
2. APPROVAL OF MINUTES – October 18, 2011
3. POSTPONED ITEMS
  - A. VARIANCE REQUEST, MINAL GADA AND ASHISH MANEK, 4820 LIVERNOIS In order to split the subject parcel into 3 separate parcels, a 15 foot variance to the required 100 foot lot width requirement for 2 of the proposed parcels.  
  
**SECTION: 30.10.02**
4. HEARING OF CASES - No new cases
5. COMMUNICATIONS
6. PUBLIC COMMENT
7. MISCELLANEOUS BUSINESS

City Attorney comments on written meeting minutes
8. ADJOURNMENT

**NOTICE:** People with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk by e-mail at [clerk@troymi.gov](mailto:clerk@troymi.gov) or by calling (248) 524-3317 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

The Zoning Board of Appeals meeting was called to order by Chair Lambert at 7:30 p.m. on October 18, 2011, in the Council Chamber of the Troy City Hall.

1. ROLL CALL

Present:

Michael Bartnik  
Kenneth Courtney  
William Fisher  
Allen Kneale  
David Lambert  
Thomas Strat

Absent

Glenn Clark

Also Present:

Paul Evans, Zoning and Compliance Specialist  
Susan Lancaster, Assistant City Attorney

2. APPROVAL OF MINUTES – September 20, 2011

Moved by Courtney  
Seconded by Bartnik

RESOLVED, to approve the September 20, 2011 meeting minutes.

Yes: All present  
Absent: Clark

MOTION PASSED

3. APPROVAL OF AGENDA – No changes

4. HEARING OF CASES

A. VARIANCE REQUEST, PASTOR SCOTT MORGAN, ZION CHRISTIAN CHURCH, 3668 LIVERNOIS – In order to conduct an outdoor special event (Fall Harvest Festival) on Monday, October 31, 2011, a variance from the requirement that hours of operation end no later than 8:00 p.m. Applicant requests the event end at 9:00 p.m.

Moved by Courtney  
Seconded by Fisher

RESOLVED to grant the variance as requested.

Yes: All present  
Absent: Clark

MOTION PASSED

5. COMMUNICATIONS – Chairman Lambert confirmed Board member's receipt of the most recent edition of the Michigan Association of Planning magazine. Chair Lambert advised the Board that Member Kneale and himself were reappointed to the Board for 3 year terms.
6. PUBLIC COMMENT – No public present.
7. MISCELLANEOUS BUSINESS – The Board requested information from the City Attorney's Office and Staff concerning the acceptability of the content of their written meeting minutes. Board member Neale asked if staff could examine the possibility of indexing the online videos of the Board meetings to make it easier for users to get to specific meeting items.
8. ADJOURNMENT – The Zoning Board of Appeals meeting ADJOURNED at 9:00 p.m.

Respectfully submitted,

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David Lambert, Chair

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Paul Evans, Zoning and Compliance Specialist

3. POSTPONED ITEMS

- A. VARIANCE REQUEST, MINAL GADA AND ASHISH MANEK, 4820 LIVERNOIS In order to split the subject parcel into 3 separate parcels, a 15 foot variance to the required 100 foot lot width requirement for 2 of the proposed parcels.

Chair Lambert asked how a developer could have got authorization put houses over the pipeline easement. Mr. Forsyth said the City's situation with regard to the private easement is in some ways analogous to the City's situation with regard to the covenants of private homeowner associations.

Mr. Strat said that title companies and title searches are part of the process, with attendant liability for undiscovered existing easements, and he agreed that the Board lacks the information to justify a permanent variance for what some affected people might regard as unsightly; the Board needs to see the older easement, and related documents, and the City's own record.

Deputy City Attorney Forsyth said he would "dig" and verify the City's due diligence in a repeat of some of the work of six years ago, if the Board needs it. On the face of it, an ordinance cannot override a private easement unless there is a public benefit. The current relief could go on forever on a year-by-year basis.

The appellant said that in earlier discussions Sun Oil said to get rid of the entire brick wall, not just a segment. A Board member said the wall should be able to extend all the way up to the easement unless there is a reason for it not to. The appellant said that the spirit of the ordinance is to provide protection to the residences abutting a commercial entity.

Chair Lambert suggested that the appellant meet with the neighbors that are by the fence portion of the screen wall and find out what they think they could live with, and noted that one of them sent a letter that contains suggestions.

**Resolution # BZA 2011-03-17**

Moved by Clark

Seconded by Courtney

**MOVED**, To adjourn the hearing to April 19, 2011, for the petitioner to provide more information.

Vote on the motion on the floor.

Yes: All present (6)

**MOTION CARRIED 6-0**

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- C. **VARIANCE REQUEST, MINAL GADA AND ASHISH MANEK, 4820 LIVERNOIS** - In order to split the subject parcel into 3 separate parcels, a 15 foot variance to the required 100 foot lot width requirement for 2 of the proposed parcels.

**ORDINANCE SECTION: 39.10.02**

Mr. Evans presented the facts, visuals and the variance request.

Mr. Bartnik asked whether staff confirmed the information contained in a spreadsheet analysis provided by the applicant. Mr. Evans advised they had not, but could do so if the Board desires.

Mr. Courtney asked if the site could be split into two lots without a variance; Mr. Evans confirmed it could.

Chair Lambert asked whether the property, or the proposed southern 170 feet, is too small for a site condo plan.

The appellants, Ms. Gada and Mr. Manek, were accompanied by Bob Lind of Urban Land Consultants LLC., 8800 23 Mile Rd Shelby Township. Appellant Manek said he moved to Troy in 2005 and bought the unique property in 2007 and that the two southern lots resulting from a division into three meet the square footage and other requirements except for the 15 foot lot width deficit. It was part of a farm subdivided in two phases in the 1950s, when requirements were different and lots were larger, exceeding zoning requirements. Water and sewer enabled the homebuilding in the 1980s.

The existing farmhouse was built in 1901; its gravel driveway some 35 feet to the south turns north from the proposed middle lot.

The appellant said the land division would be no detriment to the surrounding area, with trees and brush to the east and more traditional, 1990s platted homes across Livernois.

Mr. Courtney asked whether there is enough square footage for site condos. Mr. Lind said they worked with City staff and looked at different scenarios. This one is the simplest; all would require variances, and condos would not be feasible. Appellant Manek thanked Mr. Evans and staff for their help.

Mr. Strat asked about the existing storage shed on the property, in what would be the center lot, and appellant Manek said they will move it to comply with the code. Mr. Strat said a site condominium appears possible and he feels would make more sense. It could use the existing curb cut and split the existing drive with a turnaround. This would work and allow two homes without a variance, even if a cul de sac, which the appellants have considered and rejected, would not.

Mr. Courtney agreed as that condominiums might be a viable alternative.

Chair Lambert asked about the rendering showing two new homes and the gambrel roof farmhouse, intent to avoid more curb cuts, and agreed with as to the need to consider alternatives such as site condominiums.

PUBLIC HEARING OPENED

No one was present to speak. Chair Lambert noted there was no written correspondence from the public.

PUBLIC HEARING CLOSED

**Resolution # BZA 2011-03-17**

Moved by Courtney

Seconded by Bartnik

**MOVED**, To adjourn the hearing to April 19, 2011, so that the appellants can research the viability of alternatives, including a condominium plan alternative.

Discussion of the motion on the floor.

Chair Lambert gave appellant Manek leave to speak further, and the appellant asked whether Board members are suggesting consideration of a site condo served by the existing drive. Mr. Strat said the configuration is at the appellant's discretion.

The appellant said that, eight months ago, Planning said for some reason they could not do condos; he forgets the details, but it included two units as well as four; they were against rezoning. Chair Lambert said if there is a firm denial from Planning, the Board will take up the lot split proposal.

Vote on the motion on the floor.

Yes: All present (6)

**MOTION CARRIED**

The Board of Zoning Appeals meeting was called to order by Chair Lambert at 7:30 p.m. on April 19, 2011, in the Council Chamber of the Troy City Hall.

1. ROLL CALL

Present

- Michael Bartnik, Vice Chair
- Glenn Clark
- Kenneth Courtney
- William Fisher
- A. Allen Kneale
- David Lambert, Chair
- Thomas Strat

Also Present

- Paul Evans, Zoning and Compliance Specialist
- Susan Lancaster, Assistant City Attorney
- Stuart Filler, Recording Secretary

Chair Lambert reviewed the meeting procedure and introduced the Board members and staff. Mr. Strat is the Board liaison to the Planning Commission. Chair Lambert said that a new Zoning Ordinance was adopted last night and will soon go into effect.

2. APPROVAL OF MINUTES

**Resolution #BZA 2011-04-18**

- Moved by Bartnik
- Seconded by Strat

**MOVED**, To approve the March 15, 2011, regular meeting minutes with the following corrections:

- p. 3 - after "Ordinance Section 39.10.03" and the sentence on the City staff presentation: delete the following paragraph and the part of the third paragraph before "appellant Harry Kwon;
- p. 3 - insert a period after "and to Sunoco, to all concerned," and delete the remainder of the sentence; resume at "The wood portion is removable";
- p. 4 - replace "Mr. Bartnik said the wall" with "A Board member said the wall";
- p. 4 - replace "too small for a condo" with "too small for a site condo."

Yes: All present (7)

**MOTION CARRIED**



**Resolution #BZA 2011-04-19**

Moved by Courtney

Seconded by Clark

**MOVED**, To postpone resumption of the hearing on 4820 Livernois (Agenda item 3C) to May 17, 2011, as the petitioner has requested.

Chair Lambert asked who was present for that item, and an individual present for that item chose to come back next month rather than comment tonight on the motion on the floor.

Vote on the motion on the floor.

Yes: All present (7)

**MOTION CARRIED.**

The Zoning Board of Appeals meeting was called to order by Chair Lambert at 7:30 p.m. on May 17, 2011, in the Council Chamber of the Troy City Hall.

1. ROLL CALL

Present:

Michael Bartnik  
Glenn Clark  
Kenneth Courtney  
Thomas Strat  
A. Allen Kneale  
David Lambert

Also Present:

Paul Evans, Zoning and Compliance Specialist  
Susan Lancaster, Assistant City Attorney  
Aileen Bittner, City Clerk's Office Administrative Aide

Absent:

William Fisher

2. APPROVAL OF MINUTES

Moved by Clark  
Seconded by Courtney

**RESOLVED**, To approve the April 19, 2011 Regular meeting minutes as corrected.

Yes: All present (6)  
Absent: Fisher

**MOTION PASSED**

3. HEARING OF CASES

**B. VARIANCE REQUEST, MINAL GADA AND ASHISH MANEK, 4820 LIVERNOIS**

**Motion to Postpone Variance Request from Minal Gada and Ashish Manek, 4820 Livernois**

Moved by Courtney  
Seconded by Clark

**RESOLVED**, That the City of Troy Zoning Board of Appeals hereby **POSTPONES** to the June 21, 2011, Regular Meeting the Variance Request from Minal Gada and Ashish Manek, 4820 Livernois.

Yes: All Present (6)  
No: None  
Absent: Fisher

**MOTION PASSED**

The Zoning Board of Appeals meeting was called to order by Chair Lambert at 7:30 p.m. on June 21, 2011, in the Council Chamber of the Troy City Hall.

1. ROLL CALL

Present:

Michael Bartnik  
Kenneth Courtney  
Thomas Strat  
Allen Kneale  
William Fisher  
David Lambert

Also Present:

Paul Evans, Zoning and Compliance Specialist  
Allan Motzny, Assistant City Attorney

Absent:

Glenn Clark

2. APPROVAL OF MINUTES – May 17, 2011 Study Session and Regular Meeting

Moved by Lambert  
Seconded by Bartnik

RESOLVED, To postpone approval of the May 17, 2011 meeting minutes to July 19, 2011 to allow proposed corrections to be presented to the Board.

Yes: All present (6)  
Absent: Clark

MOTION PASSED

3. HEARING OF CASES

A. VARIANCE REQUEST, MINAL GADA AND ASHISH MANEK, 4820 LIVERNOIS -

In order to split the subject parcel into 3 separate parcels, a 15 foot variance to the required 100 foot lot width requirement for 2 of the proposed parcels, Section 30.10.02

Motion to Postpone Variance Request from Minal Gada and Ashish Manek, 4820 Livernois

Moved by Courtney  
Seconded by Fisher

**RESOLVED, That the City of Troy Zoning Board of Appeals hereby POSTPONES to the July 19, 2011, Regular Meeting the Variance Request from Minal Gada and Ashish Manek, 4820 Livernois.**

Yes: Courtney, Fisher, Kneale, Lambert, Bartnik  
No: None  
Abstain: Strat  
Absent: Clark

**MOTION PASSED**

4. HEARING OF CASES

- A. VARIANCE REQUEST, TOM KASZUBSKI, EXECUTIVE DIRECTOR, NORTH WOODWARD COMMUNITY FOUNDATION, 3668 LIVERNOIS - In order to conduct an outdoor special event (Troy Family Daze Festival): 1) A variance from the requirement that hours of operation end no later than 8:00 pm on Thursday and Sunday, and no later than 10:00 pm on Friday and Saturday, and 2) a variance from the 4 consecutive day maximum duration for any one event. Applicant proposes to end daily events 1 hour beyond the required times. The proposed event is to last for 8 days (4 day festival plus 4 days devoted to setup and tear down), Section 7.13(I)

Mr. Bartnik advised the Board of a professional relationship he had with Mr. Kaszubski and asked the Board if they believed it to be a conflict of interest. Mr. Bartnik believes there is no conflict of interest. None of the Board members believed there is a conflict of interest.

Chair Lambert OPENED the Public Hearing.

No one spoke.

Chair Lambert CLOSED the Public Hearing.

Motion to GRANT the variance as requested.

Moved by Bartnik  
Seconded by Strat

RESOLVED, That the City of Troy Zoning Board of Appeals hereby GRANTS the variance for Tom Kaszubski, Executive Director, North Woodward Community Foundation, 3668 Livernois.

Yes: All Present (6)  
Absent: Clark

MOTION PASSED

3. POSTPONED ITEM

**VARIANCE REQUEST, MINAL GADA AND ASHISH MANEK, 4820 LIVERNOIS** In order to split the subject parcel into 3 separate parcels, a 15 foot variance to the required 100 foot lot width requirement for 2 of the proposed parcels.

**SECTION: 30.10.02**

Motion to postpone to August 16, 2011 regular meeting.

Moved by Courtney  
Seconded by Lambert

**RESOLVED**, That the City of Troy Zoning Board of Appeals postpones the request to the August 16, 2011, regular meeting.

Yes: Courtney, Fisher, Kneale, Lambert, Bartnik  
No: None  
Abstain: Strat  
Absent: Clark

**MOTION PASSED**

4. HEARING OF CASES

**VARIANCE REQUEST, AIDA AND SARMAH HERMIZ, 6763 DONALDSON ROAD** – In order to construct a 2965 square foot garage addition to the existing house, a 1685 square foot variance to the requirement that the area of an attached accessory building (garage) shall not exceed 75 percent of the ground floor footprint of the living area of the dwelling. 75 percent of the ground floor footprint of the living area is 1952 square feet.

**SECTION: 7.03 (B) (b)**

Chair Lambert opened the Public Hearing.

John Havrilla, 6737 Donaldson spoke in favor of the request.

Chair Lambert closed the Public Hearing.

Motion to postpone the request to the August 16, 2011 regular meeting.

Moved by Courtney

- B. **VARIANCE REQUEST, MINAL GADA AND ASHISH MANEK, 4820 LIVERNOIS** In order to split the subject parcel into 3 separate parcels, a 15 foot variance to the required 100 foot lot width requirement for 2 of the proposed parcels.

**SECTION: 30.10.02**

Citing a conflict of interest, Board Member Strat recused himself and left the room.

Moved by Clark  
Seconded by Bartnik

**RESOLVED**, to postpone the request to the regularly scheduled November 15, 2011 ZBA meeting.

YES: All present (6)  
RECUSED: Strat

**MOTION PASSED**

**Board Member Strat returned** to the room.



4820

W LONG LAKE

E LONG LAKE

E LONG LAKE

W LONG LAKE

BELHAVEN

PARTRIDGE

BRAEMAR

ABERDEEN

LIVERNOIS

DORSHIRE

WILTON

GLENSHIRE

BERWYCK



48

26

4860

4885

BRAEMAR

DORSHIRE

WILTON

4845

4820

LIVERNOIS

41

4781

ABERDEEN

47

53

10

47

61

75

59

GLENSHIRE



4885

18

4883

DORSHIRE

4860

26

48

BRAEMAR

4845

WILTON

LIVERNOIS

4820

4781

41

ABERDEEN

47

53

10

47

61

75

59

GLENSHIRE

CITY OF TROY

BOARD OF ZONING APPEALS APPLICATION

CITY OF TROY PLANNING DEPARTMENT
500 W. BIG BEAVER ROAD
TROY, MICHIGAN 48084
PHONE: 248- 524-3364
FAX: 248-524-3382
E-MAIL:
http://www.troymi.gov/Planning



FILE NUMBER 4820 Livernois
LOCATION
REGULAR MEETING FEE (\$150.00) pd
VARIANCE RENEWAL (\$35.00)
SPECIAL MEETING (\$650.00)

NOTICE TO THE APPLICANT

REGULAR MEETINGS OF THE CITY BOARD OF ZONING APPEALS ARE HELD ON THE THIRD TUESDAY OF EACH MONTH AT 7:30 P.M. AT CITY HALL. PLEASE FILE A COMPLETE APPLICATION, WITH THE APPROPRIATE FEE, AT LEAST TWENTY-SEVEN (27) DAYS BEFORE THE MEETING DATE.

A COMPLETE APPLICATION THAT MEETS ZONING ORDINANCE REQUIREMENTS IS PLACED ON THE NEXT AVAILABLE AGENDA OF THE BOARD OF ZONING APPEALS.

- 1. ADDRESS OF THE SUBJECT PROPERTY: 4820 Livernois Troy MI 48098
LOT NO. 4820 SUBDIVISION Belzair
LOCATED ON THE East SIDE OF (ROAD) Livernois Rd
BETWEEN Glenshaire Dr AND Belhaven dr
ACREAGE PROPERTY: Attach legal description if this an acreage parcel
2. PROPERTY TAX IDENTIFICATION NUMBER(S): 20-15-102-010
3. ZONING ORDINANCE SECTIONS THAT ARE APPLICABLE TO THIS APPEAL: R1-B
4. REASONS FOR APPEAL: On a separate sheet, please describe the reasons justifying the requested action
5. HAVE THERE BEEN ANY PREVIOUS APPEALS INVOLVING THIS PROPERTY? If yes, provide date(s) and particulars: No

6. APPLICANT INFORMATION:

NAME Minal Gada and Ashish Manek  
COMPANY \_\_\_\_\_  
ADDRESS 4820 livernois  
CITY Troy STATE MI ZIP 48098  
TELEPHONE 248-566-1326, Cell: 614-946-4749  
E-MAIL ashishmanek@yahoo.com

7. RELATIONSHIP OF APPLICANT TO THE OWNER OF THE SUBJECT PROPERTY:

\_\_\_\_\_

8. OWNER OF SUBJECT PROPERTY:

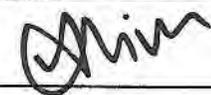
NAME Minal Gada and Ashish Manek  
COMPANY \_\_\_\_\_  
ADDRESS 4820 livernois  
CITY Troy STATE MI ZIP 48098  
TELEPHONE 248-566-1326, Cell: 614-946-4749  
E-MAIL ashishmanek@yahoo.com

The undersigned hereby declare(s) under penalty of perjury that the contents of this application are true to the best of my (our) knowledge, information and belief.

The applicant accepts all responsibility for all of the measurements and dimensions contained within this application, attachments and/or plans, and the applicant releases the City of Troy and its employees, officers, and consultants from any responsibility or liability with respect thereto

I, Minal Gada & Ashish Manek (PROPERTY OWNER) HEREBY DEPOSE AND SAY THAT ALL THE ABOVE STATEMENTS AND STATEMENTS CONTAINED IN THE INFORMATION SUBMITTED ARE TRUE AND CORRECT AND GIVE PERMISSION FOR THE BOARD MEMBERS AND CITY STAFF TO CONDUCT A SITE VISIT TO ASCERTAIN PRESENT CONDITIONS.

SIGNATURE OF APPLICANT   DATE 02/07/2011  
PRINT NAME: Minal Gada and Ashish Manek

SIGNATURE OF PROPERTY OWNER   DATE 02/07/2011  
PRINT NAME: Minal Gada and Ashish Manek

To,  
Board of Zoning Appeal,  
City of Troy  
Michigan.

Date: February 4<sup>th</sup> 2011

Sub: Application of Variance for Split lots B & C for current Property Location 4820 Livernois

Dear Sir/ Madam,

I, Ashish Manek and my wife Minal Gada ( Current Owners) of property @ 4820 Livernois Rd, Troy, MI 48098. We are proud residents of city of troy for last 6 years and 4 years at current resident. We would like to apply to split the lot as per drawings submitted in this application.

Currently there is one house (Our residence)on this lot. This is a unique lot. Keeping the location of this house in mind, we could develop 3 lots. We don't intend to demolish or move current house.

All 3 lots meet the city of troy acreage requirement, However 2 of this lots don't meet the frontage lot requirement. Hence we are asking for variance. All this lots are unique compare to other surrounding lots as they have more depth. Please find attached document that support the following.

- 1) Average Acreage in surrounding subdivision
- 2) Average depth and width in surrounding subdivision.

As our proposed lots meets acreage requirement and as per our survey this three lots would not cause any kind of adverse effect to properties in immediate vicinity or in the zoning district. Infact they would give more revenue to city of troy in taxes.

We plan to build unique energy efficient house on this lots that meets requirement of City of Troy and State of Michigan.

We request you to approve our application.

Thank you for your cooperation.

Yours sincerely

Minal Gada and Ashish Manek

# PROPOSED SPLITS A

Bern?

30.10.02 Lot width Proposed 85'  
Required 100'  
VARIANCE 15'

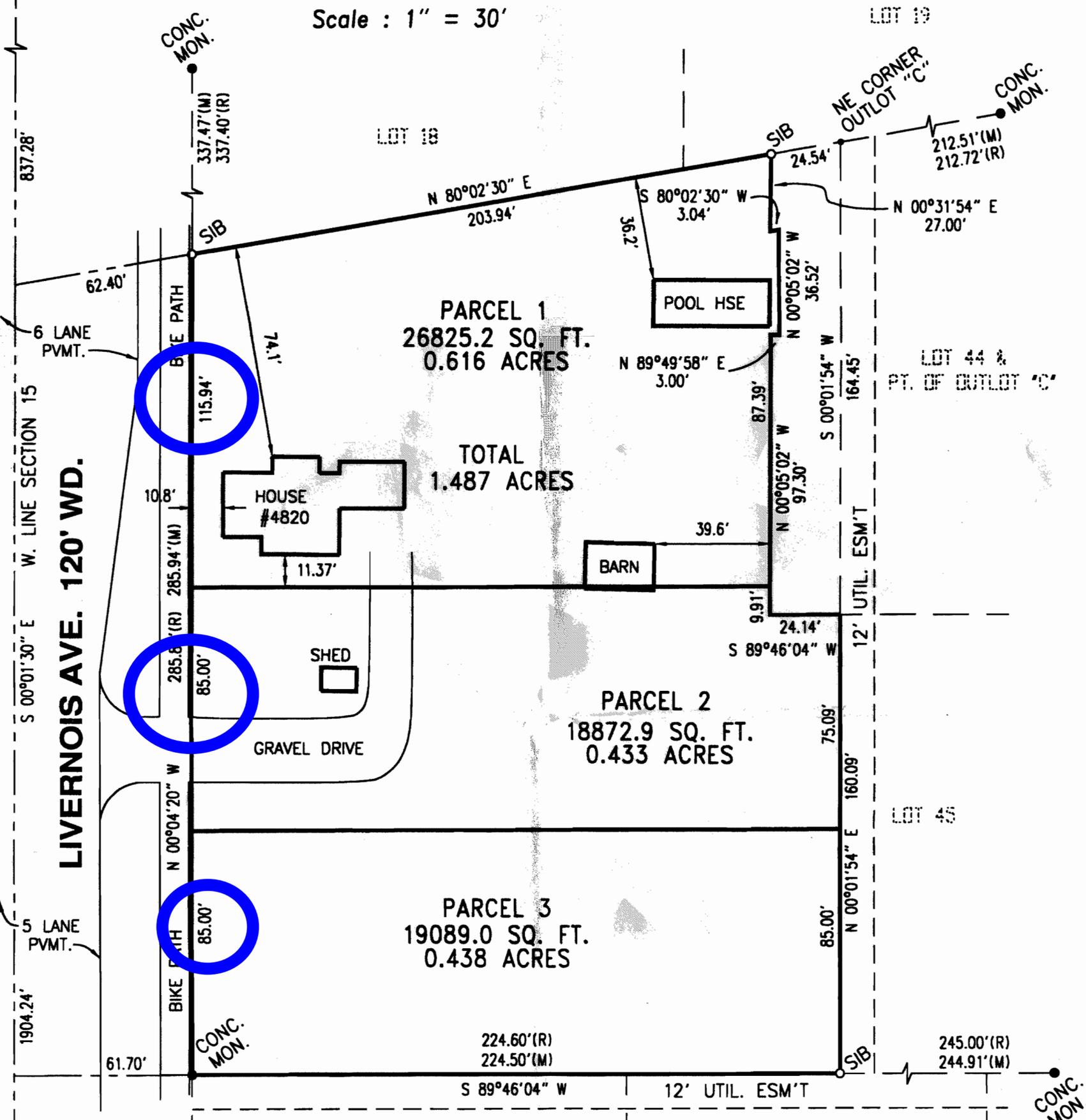
NW CORNER  
SECTION 15  
T.2N., R.11E.



'RE-PLAT OF BELZAIR SUB.'  
L.69, PG.7

Scale : 1" = 30'

LOT 19



W 1/4 CORNER  
SECTION 15  
T.2N., R.11E.

'GLENCHIRE SUB.'  
L.190, PG.35/36

**URBAN LAND CONSULTANTS**  
 CIVIL ENGINEERS PLANNERS LAND SURVEYORS  
 GPS CONSULTANTS  
 8800 23 MILE ROAD SHELBY TWP., MI 48316-4516  
 PHONE 586 731-8030 FAX 586 731-2605

**LEGEND**

- FIB = Found Iron Bar ●
- FIP = Found Iron Pipe ●
- SIB = Set Iron Bar/Cap ○
- R = Record Distance
- M = Measured Distance
- C = Calculated

JARRETT L. MILLER  
 PROFESSIONAL SURVEYOR  
 No. 52454

Date 12-7-10  
 Drawn T.M.P.  
 Check J.L.M.  
 Sheet 1 of 2  
 Fid. Bk.  
 Job No. 090504-7938

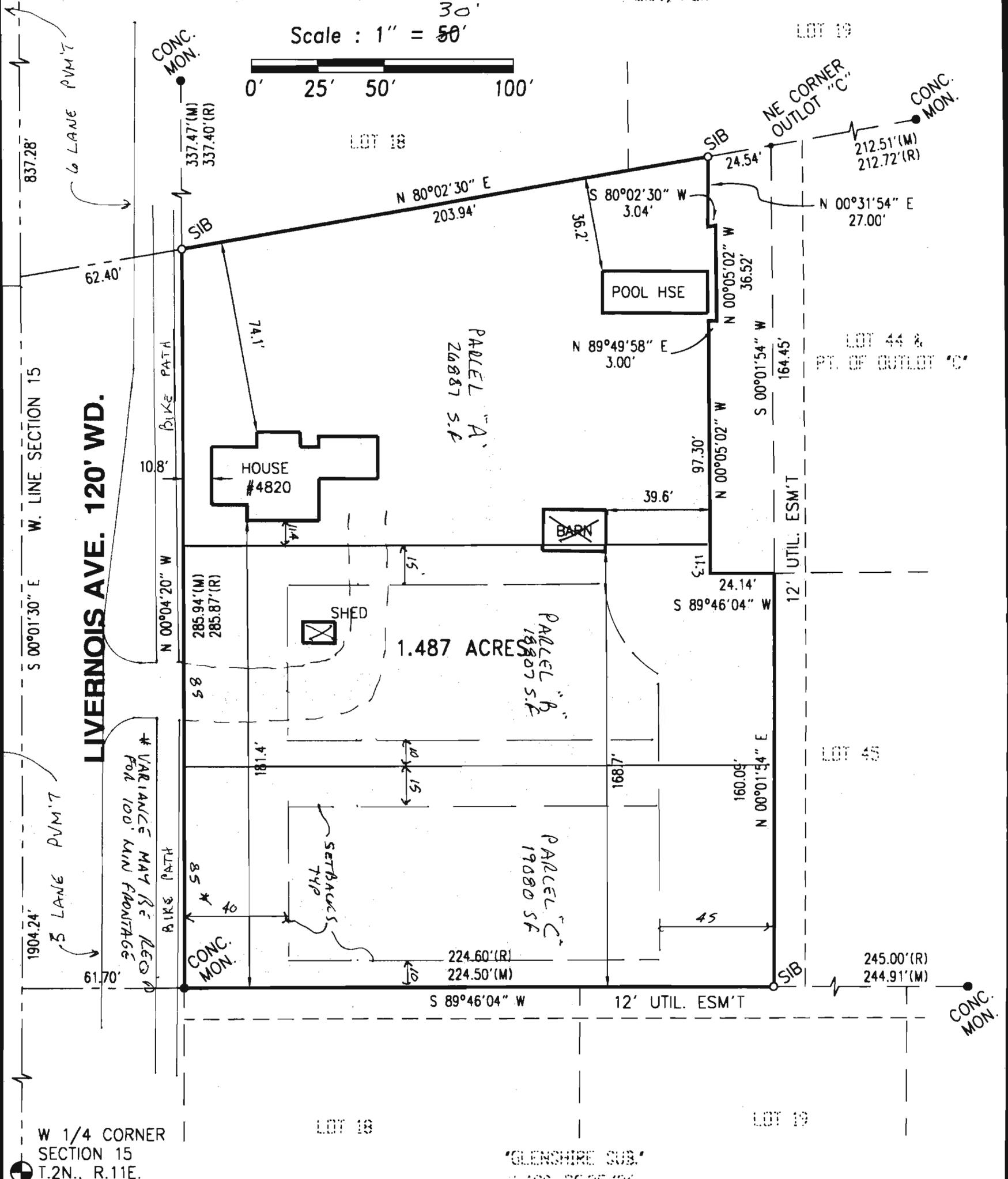
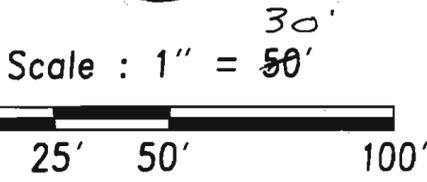
# CERTIFICATE OF SURVEY

SPLIT PLAN



NW CORNER  
SECTION 15  
T.2N., R.11E.

'RE-PLAT OF BELZAIR SUB.'  
L.69, PG.7



## Surveyor's Certificate

I hereby certify that I have surveyed and mapped the land above platted and/or described on May 21, 2009 and that the ratio of closure on the unadjusted field observations of such survey was 1/50,000.



PHONE 586 731-8030  
FAX 586 731-2605

**URBAN  
LAND  
CONSULTANTS** ©

CIVIL ENGINEERS PLANNERS LAND SURVEYORS  
GPS CONSULTANTS  
8800 23 MILE ROAD SHELBY TWP., MI 48316-4516

### LEGEND

- FIB = Found Iron Bar ●
- FIP = Found Iron Pipe ●
- SIB = Set Iron Bar/Cap ○
- R = Record Distance
- M = Measured Distance
- C = Calculated

JARRETT L. MILLER  
PROFESSIONAL SURVEYOR  
No. 52454

Date 05-27-09  
Drawn J.L.M.  
Check J.L.M.  
Sheet 1 of 2  
Fld. Bk.  
Job No.  
090504-7938

4820 Livernois and Near by property Facts

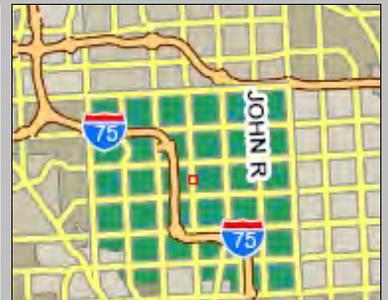
Lot Identification	City Acreage/ Frontage Requirement	Acreage	Actual Frontage	Depth	Subdivision	Construction Year	Address
26	15000/100	17250	115	150	Opposite Subdivision	1990's	Braemar Dr
48	15000/100	13500	90	150	Opposite Subdivision	1990's	Braemar Dr
70	15000/100	13500	90	150	Opposite Subdivision	1990's	Braemar Dr
92	15000/100	13500	90	150	Opposite Subdivision	1990's	Braemar Dr
114	15000/100	17250	115	150	Opposite Subdivision	1990's	Braemar Dr
139	15000/100	13500	90	150	Opposite Subdivision	1990's	Braemar Dr
117	15000/100	13500	90	150	Opposite Subdivision	1990's	Braemar Dr
95	15000/100	13500	90	150	Opposite Subdivision	1990's	Braemar Dr
73	15000/100	17250	115	150	Opposite Subdivision	1990's	Braemar Dr
41	15000/100	16100	115	140	Opposite Subdivision	1990's	Aberdeen Dr
47 Opposite to lot	15000/100	13580	97	140	Opposite Subdivision	1990's	Aberdeen Dr
47 Next to house	15000/100	19932	132	151	Same Subdivision	1980's	Aberdeen Dr
53	15000/100	7910	56.5	140	Opposite Subdivision	1990's	Aberdeen Dr
59	15000/100	7410	57	130	Opposite Subdivision	1990's	Aberdeen Dr
72	15000/100	15400	110	140	Opposite Subdivision	1990's	Aberdeen Dr
94	15000/100	13500	90	150	Opposite Subdivision	1990's	Aberdeen Dr
116	15000/100	13500	90	150	Opposite Subdivision	1990's	Aberdeen Dr
138	15000/100	13500	90	150	Opposite Subdivision	1990's	Aberdeen Dr
65	15000/100	10200	68	150	Opposite Subdivision	1990's	Aberdeen Dr
71	15000/100	8850	59	150	Opposite Subdivision	1990's	Aberdeen Dr
4781	15000/100	29600	160	185	Same Subdivision	1980's	Dorshire Dr
61	15000/100	16500	125	132	Same Subdivision	1980's	Glenshire Dr
75	15000/100	15708	119	132	Same Subdivision	1980's	Glenshire Dr
174	15000/100	13440	64	210	Same Subdivision	1980's	Glenshire Dr
187	15000/100	10132	68	149	Same Subdivision	1980's	Glenshire Dr
173	15000/100		70	132	Same Subdivision	1990's	Glenshire Dr
186	15000/100		56.05	210	Same Subdivision	1990's	Glenshire Dr
72	15000/100	17000	56.01	135.14	200 meters from Property	2004	Whitney Ct
56	15000/100	17000	56.01	158	200 meters from Property	2004	Whitney Ct
40	15000/100	16000	79	149	200 meters from Property	2004	Whitney Ct
<b>Average</b>	<b>15000</b>	<b>15111.56</b>	<b>83.72</b>	<b>136.37</b>	<b>Averages</b>		
Proposed Lot A / Parcel 1	15000	23648.88	115.96	203.94	Unique lot		
Proposed Lot B / Parcel 2	15000	19082.5	85	224.5	Variance Required		
Proposed Lot C / Parcel 3	15000	18807.01	85	221.26	Variance Required		

Plot A

Plot B

Plot C





**Notes**

800 ft from 4820 livernois new construction compared to neighbourhood

Created: 02/10/2011



Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.

CITY of TROY  
ASSESSING DEPARTMENT  
APPLICATION FOR DESCRIPTION CHANGE

Owner's name: Minal Gada & Ashish Mandla  
 Signature: \_\_\_\_\_  
 Address: 4860 Livensons Rd  
 City State Zip: Troy, MI, 48098  
 Phone (home): 248-566-1326  
 Phone (work): 616-966-4749  
 (each owner must be listed & sign form, use additional sheets if needed)

Date: 11/11/2010  
 Parcel Number(s): \_\_\_\_\_  
20-15-10.2-010  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

This request is for a :

SPLIT: (  )      COMBINATION: (    )      CORRECTION: (    )

- (    ) Survey and Description(s) of existing parcel(s) attached
- (    ) Survey and Description(s) of each new parcel and remainder parcel(s) attached
- (    ) Survey detailing correction(s) supplied
- (    ) Recorded copy of Transfer document supplied, if necessary.
- (    ) Property Taxes current (Assessing Department to verify)
- (    ) Special Assessments current (Assessing Department to verify)
- (    ) Name, Address, Mailing Address (if different) of each parcel supplied
- (    ) Review and Approval by Planning Department (if necessary), submitted by Assessing Department

**APPROVAL by Assessing Department:**

The above referenced description change has been reviewed and approved for processing by the Assessing Department.

Signature: \_\_\_\_\_  
 Title: \_\_\_\_\_ Date: \_\_\_\_\_

**DENIAL by Assessing Department**

The above referenced description change has been denied by the the Assessing Department for the following reason(s):

- (    ) Does not meet area requirements for zoning
- (    ) Does not meet setback requirements
- (  ) Does not meet width requirements
- (    ) Does not meet depth requirements (24' res.)
- (    ) Does not meet parking requirements
- (    ) Does not meet landscape requirements
- (    ) Does not front on a public roadway
- (    ) Accessory building only, on land
- (    ) Allowable site coverage exceeded

Signature: Kimberly H. ...  
 Title: Deputy Assessor Date: 11/11/10

RECEIVED

CITY OF TROY  
ASSESSING DEPT

City of Troy  
Assessing Department  
500 W Big Beaver  
Troy, MI 48084-5285  
(248) 524-3311

## **The next 3 exhibits are City-provided.**

The intent of this information is to give the Board a numerical idea of lot layout in the area. The exhibits show the *lot frontage* for selected lots.

The first example comprises of properties within 300 feet of the subject property.

The second example comprises properties within a random “block”

The third example comprises of all properties within the platted subdivision, excluding one lot that does not have a house (appears to be a detention pond)

At the end of each exhibit are calculations showing the average lot frontage and one standard deviation.

Keep in mind:

The information is for *lot frontage*, which is different than *lot width*. Lot frontage is the width of the front lot line. Lot frontage is not regulated by the Zoning Ordinance. Lot width is measured at the front setback line. In this district that is 40 feet back from the front lot line.

By using the map, you can estimate which lots might have a wider or narrower lot width than the frontage.

By calculating a standard deviation, you can further examine (statistically) whether the average frontage skewed by a small number of lots that are either very wide or narrow.

Applying one standard deviation to either side of the average frontage tells us where about 68% of the lots within the sample fall.

From Wikipedia:

“**The Standard deviation** is a widely used measurement of variability or diversity used in [statistics](#) and [probability theory](#). It shows how much variation or “[dispersion](#)” there is from the “average” ([mean](#), or expected/budgeted value). A low standard deviation indicates that the data points tend to be very close to the [mean](#), whereas high standard deviation indicates that the data are spread out over a large range of values.”

For further explanation here is another good source

<http://www.robertniles.com/stats/stdev.shtml>



# Parcel Variance Report



Address: 76 GLENSHIRE	Parcel Frontage: 104
Address: 61 GLENSHIRE	Parcel Frontage: 125
Address: 65 ABERDEEN	Parcel Frontage: 68
Address: 4901 LIVERNOIS	Parcel Frontage: 100
Address: 4890 DORSHIRE	Parcel Frontage: 130
Address: 18 BELHAVEN	Parcel Frontage: 171
Address: 4885 DORSHIRE	Parcel Frontage: 120
Address: 70 BELHAVEN	Parcel Frontage: 120
Address: 4883 LIVERNOIS	Parcel Frontage: 100
Address: 26 BRAEMAR	Parcel Frontage: 115
Address: 110 WILTON	Parcel Frontage: 138

Address: 47 ABERDEEN	Parcel Frontage: 97
Address: 4860 LIVERNOIS	Parcel Frontage: 137
Address: 48 BRAEMAR	Parcel Frontage: 90
Address: 41 ABERDEEN	Parcel Frontage: 115
Address: 53 ABERDEEN	Parcel Frontage: 100
Address: 4820 LIVERNOIS	Parcel Frontage: 286
Address: 4781 DORSHIRE	Parcel Frontage: 160
Address: 103 GLENSHIRE	Parcel Frontage: 118
Address: 115 WILTON	Parcel Frontage: 197
Address: 4845 DORSHIRE	Parcel Frontage: 196
Address: 75 GLENSHIRE	Parcel Frontage: 125
Address: 47 GLENSHIRE	Parcel Frontage: 150
Address: 59 ABERDEEN	Parcel Frontage: 57
Address: 64 GLENSHIRE	Parcel Frontage: 118
Address: 90 GLENSHIRE	Parcel Frontage: 104
Address: 50 GLENSHIRE	Parcel Frontage: 165

### Summary Parcel Frontage

Number of Parcels Selected	27
<b>Avg (Mean)</b>	<b>130</b>
<b>Standard Deviation (STDEV)</b>	<b>46</b>



# Parcel Variance Report



Address: 61 GLENSHIRE	Parcel Frontage: 125
Address: 18 BELHAVEN	Parcel Frontage: 171
Address: 4885 DORSHIRE	Parcel Frontage: 120
Address: 70 BELHAVEN	Parcel Frontage: 120
Address: 4860 LIVERNOIS	Parcel Frontage: 137
Address: 4820 LIVERNOIS	Parcel Frontage: 286
Address: 4781 DORSHIRE	Parcel Frontage: 160
Address: 4845 DORSHIRE	Parcel Frontage: 196
Address: 75 GLENSHIRE	Parcel Frontage: 125
Address: 47 GLENSHIRE	Parcel Frontage: 150

## Summary Parcel Frontage

Number of Parcels Selected	10
Avg (Mean)	159
Standard Deviation (STDEV)	51



# Parcel Variance Report



Address:	Parcel Frontage:
451 BELDALE	148

Address:	Parcel Frontage:
375 BELHAVEN	132

Address:	Parcel Frontage:
481 BELDALE	320

Address:	Parcel Frontage:
520 BELDALE	115

Address:	Parcel Frontage:
476 BELDALE	130

Address:	Parcel Frontage:
410 BELDALE	130

Address:	Parcel Frontage:
314 BELDALE	148

Address:	Parcel Frontage:
344 BELDALE	148

Address:	Parcel Frontage:
376 BELHAVEN	136

Address:	Parcel Frontage:
255 WILTON	125

Address:	Parcel Frontage:
185 WILTON	135

Address:	Parcel Frontage:
229 WILTON	130

Address:	Parcel Frontage:
203 WILTON	130

Address:	Parcel Frontage:
285 WILTON	150

Address:	Parcel Frontage:
280 WILTON	276

Address:	Parcel Frontage:
307 WILTON	136

Address:	Parcel Frontage:
110 WILTON	138

Address:	Parcel Frontage:
170 WILTON	155

Address:	Parcel Frontage:
140 WILTON	144

Address:	Parcel Frontage:
230 WILTON	158

Address:	Parcel Frontage:
157 WILTON	135

Address:	Parcel Frontage:
4820 LIVERNOIS	286

Address:	Parcel Frontage:
200 WILTON	158

Address:	Parcel Frontage:
4781 DORSHIRE	160

Address:	Parcel Frontage:
386 BELHAVEN	136

Address:	Parcel Frontage:
498 BELDALE	124

Address:	Parcel Frontage:
115 WILTON	197

Address:	Parcel Frontage:
4845 DORSHIRE	196

Address:	Parcel Frontage:
432 BELDALE	130

Address:	Parcel Frontage:
454 BELDALE	130

Address:	Parcel Frontage:
338 WILTON	161

Address:	Parcel Frontage:
396 BELHAVEN	135

Address:	Parcel Frontage:
310 WILTON	161

## Summary Parcel Frontage

Number of Parcels Selected	33
<b>Avg (Mean)</b>	<b>157</b>
<b>Standard Deviation (STDEV)</b>	<b>48</b>

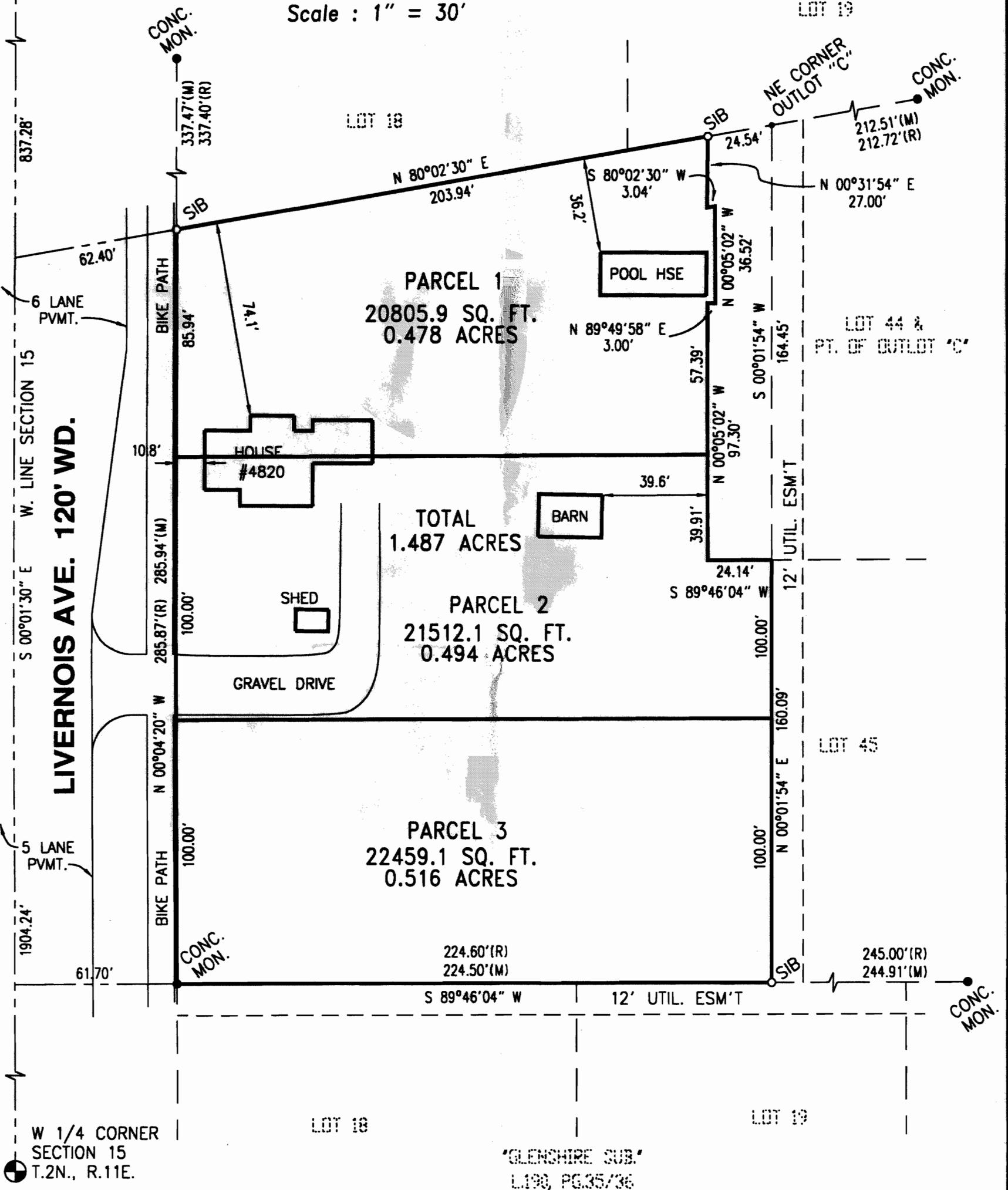
# PROPOSED SPLITS B

NW CORNER  
SECTION 15  
T.2N., R.11E.



'RE-PLAT OF BELZAIR SUB.'  
L.69, PG.7

Scale : 1" = 30'



**URBAN LAND CONSULTANTS**  
 CIVIL ENGINEERS PLANNERS LAND SURVEYORS  
 GPS CONSULTANTS  
 8800 23 MILE ROAD SHELBY TWP., MI 48316-4516  
 PHONE 586 731-8030  
 FAX 586 731-2605

**LEGEND**

- FIB = Found Iron Bar ●
- FIP = Found Iron Pipe ●
- SIB = Set Iron Bar/Cap ○
- R = Record Distance
- M = Measured Distance
- C = Calculated

JARRETT L. MILLER  
 PROFESSIONAL SURVEYOR  
 No. 52454

Date 12-7-10  
 Drawn T.M.P.  
 Check J.L.M.  
 Sheet 2 of 2  
 Fid. Bk.  
 Job No.  
 090504-7938

# CERTIFICATE OF SURVEY

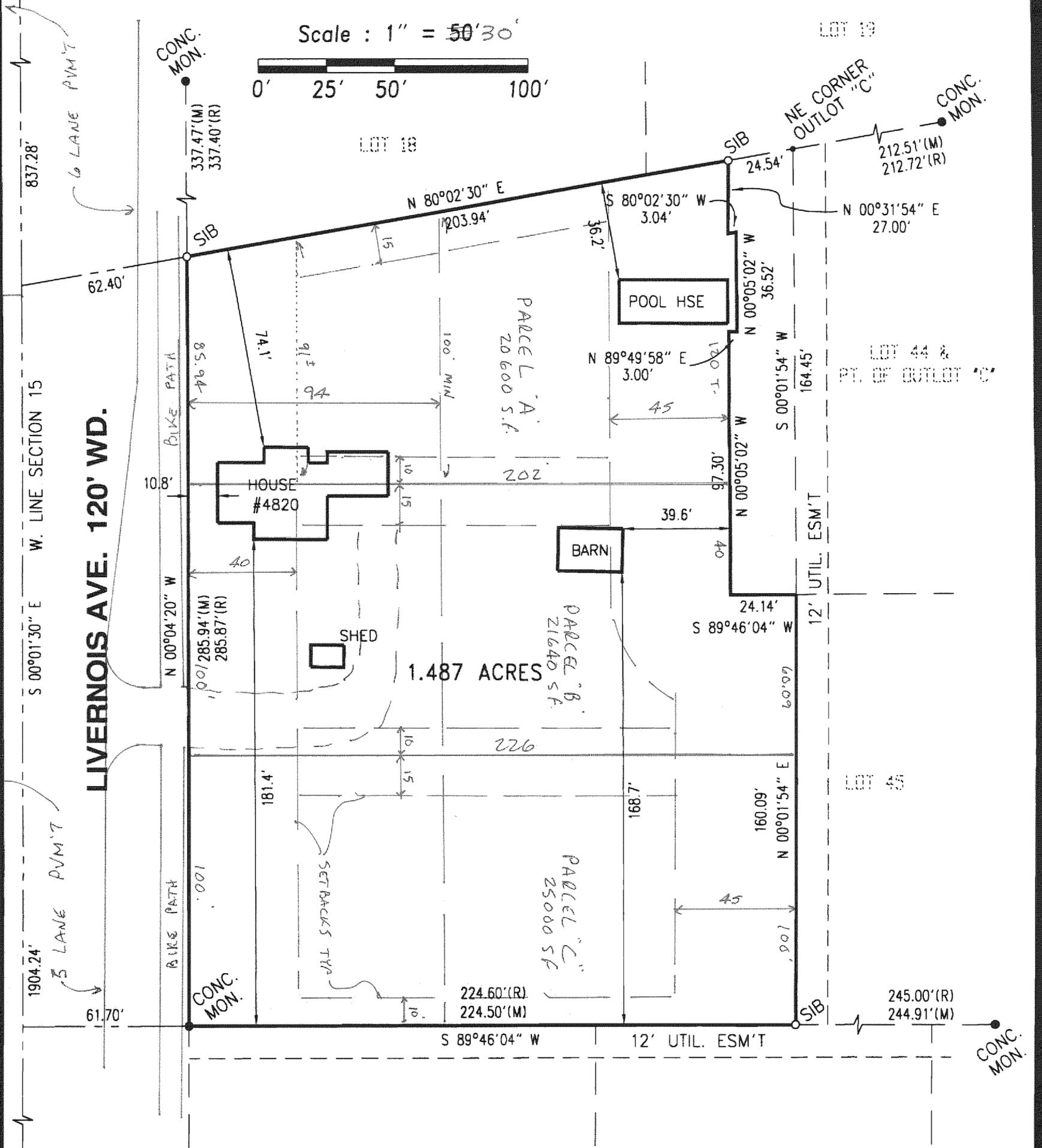
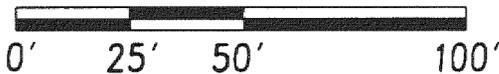
PROPOSED SPLITS

NW CORNER  
SECTION 15  
T.2N., R.11E.



'RE-PLAT OF BELZAIR SUB.'  
L.69, PG.7

Scale : 1" = 50'30"



S 00°01'30" E  
W. LINE SECTION 15  
LIVERNOIS AVE. 120' WD.

W 1/4 CORNER  
SECTION 15  
T.2N., R.11E.

'GLENSHIRE SUB.'  
L.198, PG.35/36

CRITERIA:  
ZONING R-LB(w/ SAN SEWER)  
MIN LOT SIZE 15000 S.F.  
MIN LOT WIDTH @ SETBACK 100'  
MIN SIDE 10' TOTAL 25'  
MIN FRONT 40'  
MIN. REAR 45'

Surveyor's Certificate

I hereby certify that I have surveyed and mapped the land above platted and/or described on May 21, 2009 and that the ratio of closure on the unadjusted field observations of such survey was 1/50,000.

**URBAN LAND CONSULTANTS**  
CIVIL ENGINEERS PLANNERS LAND SURVEYORS  
GPS CONSULTANTS  
8800 23 MILE ROAD SHELBY TWP., MI 48316-4516  
PHONE 586 731-8030  
FAX 586 731-2605

**LEGEND**

- FIB = Found Iron Bar ●
- FIP = Found Iron Pipe ●
- SIB = Set Iron Bar/Cap ○
- R = Record Distance
- M = Measured Distance
- C = Calculated

JARRETT L. MILLER  
PROFESSIONAL SURVEYOR  
No. 52454

Date 05-27-09  
Drawn J.L.M.  
Check J.L.M.  
Sheet 1 of 2  
Fld. Bk.  
Job No.  
090504-7938

**From:** [Karol Szymula](#)  
**To:** [Planning](#)  
**Subject:** April 19th zoning board meeting concerning property @ 4820 Livernois  
**Date:** Monday, April 11, 2011 5:04:36 PM

---

To Whom it may concern,

The Belzair Property Owners Association would like to share some concerns about the proposed lot division and talk of site condos on this property. I am attaching deed restrictions and by-laws from our association. Mr. Manek and Ms. Gada are active members of our association, but haven't shown us any of their plans.

As president, I spoke with Mr. Evans and showed him our deed restrictions which he hasn't seen before. He has a copy of the complete restrictions. I was shown the proposed division of 85 ft frontage which doesn't comply with the city of Troy or our deed restrictions.

I have also been told his residence is a historic building and must remain so and maintained. The latter is being called into question. It needs a lot of work.

Any questions feel free to call or email me, Karol Szymula, President, Belzair Property Owner's Association, 248-250-0112.



The following covenants, conditions, restrictions, easements, reservations and agreements are hereby imposed on all lots in:

Re-Plat of Belzair Subdivision, a subdivision of part of the Northwest quarter of Section 15, Town 2 North, Range 11 East, Troy Township, Oakland County, Michigan, according to the Plat thereof as recorded in Liber 69 of Plats, on page 7, Oakland County Records.

and shall constitute a general plan of restrictions imposed on all lots in said Subdivision and shall be binding upon the undersigned and upon their heirs, legal representatives, successors and assigns of the undersigned and upon all grantees, their heirs, legal representatives, successors and assigns.

LAND USE AND BUILDING TYPE.

(a) No lots shall be used except for residential purposes. No structure shall be erected, altered, placed or permitted to remain on any lot other than one detached single-family private dwelling not to exceed one and one-half stories in height, except on lots where the topography would permit a two level house to be constructed, a private garage and only where and to the extent hereinafter provided, a private stable for the keeping of riding horses.

(b) No structure shall be erected, altered, placed or permitted to remain on any building plot containing less than one full lot as presently subdivided, unless additional land is acquired outside the confines of said Subdivision and added to the area of such lot, in which case the total lot area must be not less than 23000 square feet after division and the frontage thereof must be not less than 110 lineal feet.

3501

2-11/15

1975  
RECORDED

ARCHITECTURAL CONTROL. ← *No longer in existence*

No building shall be erected, placed or altered on any lot until the construction plans and specifications and a plan showing the location of the structure have been approved by the architectural control committee as to quality of workmanship and materials, harmony of external design with existing structures and as to location with respect to topography, finish grade elevation and these restrictions. Any fence to be erected must have approval of the architectural control committee. Approval shall be as hereinafter provided.

RESIDENCE STRUCTURES.

(a) No one-story residence structure shall be erected, altered, placed or permitted to remain on any lot unless such structure shall have a square foot area at first floor level of at least 1000 square feet.

(b) No one and one-half store residence structure shall be erected, altered, placed or permitted to remain on any lot unless such structure shall have a square foot area at first floor level of at least 850 square feet.

(c) "Square foot area" may be computed by including exterior walls, partitions, bay windows if the same reach to the floor. Garages, porches and breezeways shall not be included in computing square foot area.

(d) No old or used structure of any kind may be moved upon any lot. No structure of a temporary character, trailer, tent, shack, garage, barn or other out building shall be constructed or placed prior to the beginning of construction of the main residence structure nor shall it

GARAGES, BREEZERWAYS AND STABLES.

X (a) No garage shall have a floor area of less than 400 square feet. If garage is attached to the residence there may be one other service building on the lot not exceeding 600 square feet; if garage is detached then said garage will constitute the service building and may include space for storage other than an automobile.

(b) Where practicable oil storage tanks shall be placed inside garage or dwelling, but where impracticable to so locate such tanks, so that it is necessary to locate them outside, then proper screening shall be provided to keep such tanks from view.

(c) No private stable shall be erected or maintained on any lot unless approved by the architectural control committee.

X (d) No animals or livestock of any kind shall be raised, bred or kept on any lot, except that not more than 2 horses may be kept. Household pets may be kept on any lot provided they are not kept, bred or maintained for any commercial purpose, or provided they do not become a nuisance. Dog kennel for the use of such household pets shall be built integral with the garage. A sealed box or pit shall be provided for all animal refuse.

BUILDING AND GRADE LINES.

(a) The finish grade line shall be such as shall be established by the Architectural Control Committee giving due consideration to the topography of each lot. No structure shall be erected, altered, placed or permitted to remain on any lot

A front building line less than 60 feet from the front lot line may be established upon lots 10 to 18, inclusive, by the Architectural Control Committee after giving due consideration to the depth and topography of the lot and harmony with the building line of the then existing structures. No residence shall be constructed further than 75 feet from the front lot line.

(c) For the purpose of building line restrictions, eaves, steps and open porches extending not more than five feet beyond the main residence structure shall not be considered as part of a building.

#### NUISANCES

No noxious or offensive activity shall be carried on upon any lot, nor shall anything be done thereon which may be or may become an annoyance or nuisance to the neighborhood.

#### EASEMENTS

Easements for installation and maintenance of utility and drainage facilities are reserved as shown on the recorded plat.

#### ARCHITECTURAL CONTROL COMMITTEE > *No longer in existence*

(a) The Architectural Control Committee is composed of Maurice W. Haven, Richard J. Belz and Dorothy L. Haven. A majority of the Committee may appoint a designated representative to act for it. In case of death or resignation of any member of the Committee, the remaining members shall have full authority to appoint a successor. Neither the members of the Committee nor its designated representative shall be entitled to compensation for services performed pursuant to this covenant. At any time after five years after the date of recording of this

(b) The Committee's approval or disapproval as required in these covenants shall be in writing. In the event the Committee or its designated representative fails to approve or disapprove within thirty (30) days after plans and specifications have been submitted to it, or in any event, if no suit to enjoin construction has been commenced prior to completion thereof, approval will not be required and the related covenants shall be deemed to have been complied with, provided said plans and specifications on their face are in accordance with these restrictions.

#### SIGNS

No signs shall be erected or permitted to remain upon any lot in said Subdivision without the consent in writing of the Architectural Control Committee.

#### GENERAL PROVISIONS.

(a) These covenants shall run with the land and shall be binding on all parties and all persons claiming under them for a period of thirty five (35) years from and after the date of recording of this Agreement, after which date said covenants shall be automatically extended for successive periods of ten (10) years each, unless an instrument signed by the owners of record of a majority of the lots in the Subdivision has been recorded changing or modifying said restrictive covenants in whole or in part.

(b) Invalidation of any one of these covenants by judgment or decree shall in no wise effect any of the other provisions hereof which shall remain in full force and effect.

(c) These restrictions are intended to be minimum restrictions and all lots in the Subdivision must be used in full conformity with the zoning ordinances of the Township of Troy, Oakland County, Michigan, or any other applicable zoning ordinances and with the laws of the Township of Troy, County of

IN WITNESS WHEREOF, the owners in fee, of all lots in said Subdivision, Richard J. Belz; a single man, and Dorothy L. Haven, have hereunto set their hands and seals this 13th day of July, A. D. 1953.

In Presence of:

Norman R. Bernard  
Norman R. Bernard

Richard J. Belz  
Richard J. Belz

Harriet K. Bernard  
Harriet K. Bernard

Dorothy L. Haven  
Dorothy L. Haven

State of Michigan  
County of Oakland ss.

On this 13th day of July, A. D. 1953, before me, a Notary Public in and for said County, personally appeared Richard J. Belz, a single man, and Dorothy L. Haven, to me known to be the persons described in and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

Harriet K. Bernard  
Harriet K. Bernard

Notary Public, Oakland County,  
Michigan  
My commission expires: Dec. 26, 1953.

By Laws for

**"BELZAIR PROPERTY OWNERS' ASSOCIATION"**

**Article I--Name and Area**

**Section 1:**

The name of this association shall be known as the Belzair Property Owners' Association.

**Section 2:**

The area of jurisdiction embraced by the activities of this association shall be all property within Replat of Belzair Subdivision, Belzair Subdivision Number 1 and Belzair Subdivision Number 2, as recorded in Oakland County, Michigan.

**Article II--Purposes**

**Section 1:**

The purpose of this association shall be to promote the best interests of the property owners and residents within the area named and in a broad way to foster, further, advocate and protect the best interests of the area as a residential section; to encourage all propositions that may be deemed helpful to the development of the area; to discourage and oppose all propositions that may be detrimental to residents and property owners of the area.

**Section 2:**

To procure the construction of necessary public improvements and to insure their proper maintenance within said area.

**Section 3:**

To maintain high standards of community and family progress and development.

**Section 4:**

To strengthen the bonds of community relationships between all property owners and residents.

**Section 5:**

To preserve the best interests of property owners in the subdivision, both singly and collectively, by lending support to the enforcement and maintenance of subdivision restrictions.

**Section 6:**

To preserve the present natural charm of wooded areas and beautiful landscapes in keeping with the ideals of modern suburban residential communities.

**Section 7:**

To support accredited campaigns for improved services or initiate community drives for said services, such being as schools; public transportation; mail service; public utilities; etc.

**Article III--Membership**

**Section 1:**

Each property owner and his/her spouse or joint owner within the geographical area of this association shall be entitled to one membership of this association upon payment of the annual dues of said association, together with any special assessments, approved and collected for the year in which membership is applied for.

**Section 2:**

The annual dues for each property owner, together with his/her spouse, shall be fifty (\$50.00) dollars. Dues may be raised only by a majority vote of the membership.

**Section 3:**

During the month of April of each year, the Secretary shall prepare and mail to all members whose names appear upon the roll of membership, an invoice specifying the dues for the current year and requesting payment thereof within twenty (20) days.

**Article IV--Organization and Officers**

**Section 1:**

The officers of this association shall consist of the following: President, Vice-President, Secretary and a Treasurer. The officers shall be elected by the members at the first meeting and shall serve for a term of one (1) year and thereafter until their successor or successors are elected. The officers thus elected shall constitute the Executive Committee and the President shall be the Chairperson thereof.

#### Section 2: PRESIDENT

The President shall be selected by, and from the membership of, the association. He/she shall be the chief executive officer of the association. He/she shall preside over all meetings of the board and of the members. He/she shall have general and active management of the business of the association and shall see that all orders and resolutions of the board are carried into effect. He/she shall be ex officio a member of all standing committees and shall have the general powers and duties of supervision and management usually vested in the office of president of an association.

#### Section 3: VICE-PRESIDENT

He/she shall perform the duties and exercise the powers of the President during the absence or disability of the President. The Vice-President has voting power.

#### Section 4: SECRETARY

The Secretary shall attend all meetings of the members and of the board of directors, and shall preserve in books of the association true minutes of proceedings of all such meetings. He/she shall give all notices required by stature, by-law, or resolution. He/she shall perform such other duties as may be delegated to him/her by the Board of Directors, or by the executive committee.

#### Section 5: TREASURER

The Treasurer shall have custody of all association funds and securities and shall keep in books belonging to the association full and accurate accounts of all receipts and disbursements; he/she shall deposit all money, securities and other valuable effects the name of the association in such depositories as may be designated for that purpose by the Board of Directors. He/she shall disburse the funds of the association as may be ordered by the Board, taking proper vouchers for such disbursements, and shall render to the President and Directors at the regular meetings of the Board, and whenever requested by them, an account of all his/her transactions as Treasurer and of the financial conditions of the association. If required by the Board, he/she shall deliver to the President of the association, and shall keep in force, a bond in form amount and with a surety or sureties satisfactory to the Board, conditioned for faithful performance of duties of his/her office, and for restoration to the association in case of his/her death, resignation, retirement or removal from office, of all books papers, vouchers, money and property of whatever kind is his/her possession or under his control belonging to the association.

Section 6: VACANCIES

Should a vacancy occur in any of said offices by death, resignation, or otherwise a successor shall be appointed by the Board of Directors to serve the unexpired term of the office so vacated.

Article V--Meetings

Section 1: ANNUAL MEETING OF MEMBERS

After the year 1954 (the year of organization) an annual meeting shall be held in September, the time and location of which will be determined by the Executive Committee.

Section 2: NOTICE OF ANNUAL MEETING OF MEMBERS

At least ten (10) days prior to the date fixed by Section 1 of this article for the holding of the annual meeting of members, written notice of the time and place of such meeting shall be delivered either by mail or by handout as hereinafter provided, to each member entitled to vote at such meeting.

Section 3: DELAYED ANNUAL MEETING

If, for any reason, the annual meeting of the members shall not be held on the day hereinbefore designated, such meeting may be called and held as a special meeting, provided however, that the notice of such meeting shall be the same herein required for the annual meeting, namely, not less than a ten (10) day notice.

Section 4: ORDER OF BUSINESS AT ANNUAL MEETING

The order of business at the annual meeting of the members shall be as follows:

- a) Roll Call
- b) Reading notice and proof of mailing
- c) Reading of minutes of last preceding meeting
- d) report of President
- e) Report of Treasurer
- f) Election of Directors
- g) Transaction of other business mentioned in the notice
- h) Adjournment

Provided that, in the absence of any objection, the presiding officer may vary the order of business at discretion.

Section 5: SPECIAL MEETING OF MEMBERS

A special meeting of the members may be called at any time by the President, or by a majority of the Board of Directors, or by petition to the President, signed by fifteen (15) members who are in good standing with dues fully paid. The method by which such meetings may be called is as follows: Upon receipt of a specification in writing setting forth the day and objects of a said special meeting, signed by the President or by a majority of the Board of Directors, the Secretary or an Assistant Secretary shall prepare, sign and mail the notices requisite to such meeting. Such notice may be signed, stamped, typewritten or printed signature of the Secretary or of an Assistant Secretary.

Section 6: NOTICE OF SPECIAL MEETING OF MEMBERS

At least three (3) days prior to the date fixed for the holding of any special meeting of members, written notice of the time, place and purposes of such meeting shall be delivered by mail or by handout, as hereinafter provided, to each member entitled to vote a such meeting. No business not mentioned in the notice shall be transacted at such meeting.

Section 7: REGULAR MEETINGS OF BOARD

Regular meetings of the Board of Directors shall be held no less frequently than once in every three (3) months at such time and place as the Board of Directors shall from time to time determine. No notice of regular meetings of the Board shall be required.

Section 8: SPECIAL MEETINGS OF BOARD

Special meetings of the Board of Directors may be called by the President at any time by means of written or verbal notice of the time, place and purpose thereof to each Director as the President in his discretion shall deem sufficient, but action taken at any such meeting shall not be invalidated for want of notice if such notice shall be waived as hereinafter provided.

Section 9: NOTICES AND MAILING

All notices required to be given by a provision of these By-Laws shall state the authority pursuant to which they are issued (as, "by order of the President", or "by order of the Board of Directors" as the case may be) and shall bear the written, stamped, typewritten or printed signature of the Secretary or Assistant Secretary. Every notice shall be deemed duly served when the same has been deposited in the United States mail, with postage fully prepaid, plainly addressed to the sendee at his/her last address appearing upon the membership record of this corporation.

Section 10: WAIVER OF NOTICE

Notice of the time, place and purpose of any meeting of the members or of the board of directors, may be waived in writing, either before or after such meeting has been held.

**Article VI--Quorum**

Section 1: QUORUM OF MEMBERS

Presence in person or by proxy of members representing fifteen (15) of the voting rights of this association shall constitute a quorum at meetings of the members.

Section 2: QUORUM OF DIRECTORS

A majority of the directors shall constitute a quorum.

**Article VII--Voting, Elections, and Proxies**

Section 1: PROXIES

No proxy shall be deemed operative unless and until signed by the member and filed with the association. In the absence of limitation to the contrary contained in the proxy, the same shall extend to all meetings of the members and shall remain in force until revoked by written notice to the Secretary.

Section 2: INSPECTORS

Whenever any person entitled to vote at a meeting of the members shall request the appointment of inspectors, the chairperson of the meeting shall appoint not more than three (3) inspectors. The inspectors shall receive and count the votes either upon an election or for the decision of any question and shall determine the result. Their certificate of any vote shall be prime facie evidence thereof.

**Article VIII--Board of Directors**

Section 1: NUMBER AND TERM OF DIRECTORS

The business, property and affairs of this association shall be managed by a board of directors consisting of the President, Secretary, Treasurer and four (4) Directors. The Directors shall be elected at the meeting of the members for a term of two (2) years except at the first meeting two (2) shall be elected for a term of one (1) year and thereafter at each annual meeting two (2) shall be elected.

Section 2: VACANCIES

Vacancies in the Board of Directors shall be filled by appointment made by the remaining Directors. Each person so elected to fill a vacancy shall remain an indirector until his/her successor has been elected by the members, who may make such election at their next annual meeting or any special meeting duly called for the purpose and held prior thereto.

Section 3: ACTION BY UNANIMOUS WRITTEN CONSENT

If and when the Directors shall severally or collectively consent in writing to any action to be taken by the association, such action shall be as valid an association action as though it had been authorized at a meeting of the Board of Directors.

Section 4: POWER TO APPOINT OTHER OFFICERS AND AGENTS

The Board of Directors shall have the power to appoint such other officers and agents as the Board may deem necessary for transaction of the business of the corporation, together with the right to remove such other officers, or agents, whenever in the judgment of the board the business interest of the association will be served thereby.

Article IX--**Amendments**

Section 1: AMENDMENTS

These By-Laws may be amended at any annual meeting of the members by a majority of those in attendance, or at any special meeting upon submission of such amendment to the Board of Directors and subject to their approval.

**From:** [Paul M Evans](#)  
**To:** [Kathy Czarnecki](#)  
**Subject:** FW: 4820 Livernois City of Troy ZBA  
**Date:** Thursday, May 12, 2011 8:25:05 AM

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Kathy: please include this e-mail in the application file as a .pdf, insert it in the digital meeting agenda packet (last page for the item) and advise when completed.

Thanks!

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**From:** Ashish [mailto:ashishmanek@yahoo.com]  
**Sent:** Thursday, May 12, 2011 12:17 AM  
**To:** Paul M Evans  
**Subject:** Re: 4820 Livernois City of Troy ZBA

Paul,

I look forward to meet with you tomorrow, and yes we would like to postpone our hearing in front of Board of Zone Appeal.

Also I will talk to Karol the president of Belzaire sub division, This is the first time I saw by laws of our subdivision.

Best Regards

Ashish Manek

--- On **Wed, 5/11/11**, **Paul M Evans** <[P.Evans@troymi.gov](mailto:P.Evans@troymi.gov)> wrote:

**From:** Paul M Evans <[P.Evans@troymi.gov](mailto:P.Evans@troymi.gov)>  
**Subject:** 4820 Livernois City of Troy ZBA  
**To:** "Ashish" <[ashishmanek@yahoo.com](mailto:ashishmanek@yahoo.com)>  
**Date:** Wednesday, May 11, 2011, 10:19 AM

Ashish: we are preparing the agenda packet for next weeks ZBA meeting. The packet will be distributed tomorrow. Any information you would like to be included in this packet should be in my office by 8 am tomorrow. 1 electronic copy and two hardcopies. Thanks.

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**From:** Paul M Evans  
**Sent:** Thursday, April 14, 2011 4:11 PM  
**To:** 'Ashish'  
**Subject:** RE: 4820 Livernois City of Troy

You left a phone message for Kathy here. Is the matter addressed? If not please let me know your concern. Thanks.

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From: Paul M Evans  
Sent: Thursday, April 14, 2011 2:05 PM  
To: 'Ashish'  
Cc: Kathy Czarnecki  
Subject: RE: 4820 Livernois City of Troy

Ashish: we will make your request part of your project file and forward this to the Board for you.

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From: Ashish [mailto:ashishmanek@yahoo.com]  
Sent: Thursday, April 14, 2011 1:16 PM  
To: Paul M Evans  
Subject: Re: 4820 Livernois City of Troy

Hi Paul,

Thank you for your email, Sorry I was not able to get back to you early. If I can request to approve for extension till month of may that would be great.

The engineer we are working with has some health issues that he is going through.

Appreciate your help

Best Regards  
For Quality Design Services

Ashish Manek  
614-946-4749

--- On Tue, 4/12/11, Paul M Evansur o <P.Evans@troymi.gov> wrote:

From: Paul M Evans <P.Evans@troymi.gov>  
Subject: 4820 Livernois City of Troy  
To: "Ashish" <ashishmanek@yahoo.com>  
Date: Tuesday, April 12, 2011, 9:08 AM

Ashish:

I am finalizing the April Board of Appeals Agenda packet. It will be distributed this Thursday. Any items you desire to be included in this distribution should be to me by noon tomorrow.

Please advise if you anticipate filing additional material by then. If not, staff can start finalizing the packet. Thanks.

Paul Evans

Zoning Compliance Specialist

City of Troy

248 524-3359



**TO:** Chairman David Lambert and Members of the  
Zoning Board of Appeals  
**FROM:** Susan M. Lancaster, Assistant City Attorney *smL*  
**DATE:** November 9, 2011  
**SUBJECT:** Minutes of Zoning Board of Appeals Meetings

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The Zoning Board of Appeals has asked the City Attorney's Office to research the state statutes regarding the type of minutes required for Zoning Board of Appeal meetings. There is also a concern by the Zoning Board of Appeals as to the sufficiency of our current "resolution and vote" minutes for litigation purposes.

The Michigan Zoning Enabling Act, specifically MCL 125.3602(2), states as follows:

"The zoning board of appeals shall maintain a record of its proceedings which shall be filed in the office of the clerk of the legislative body."

Additionally, the Open Meetings Act, which controls certain public meetings, such as meetings of a zoning board of appeals, states:

"Each public body shall keep minutes of each meeting showing the date, time, place, members present, members absent, and decisions made at a meeting open to the public and the purpose or purposes for which a closed session is held. The minutes shall include all roll call votes taken at the meeting. The public body shall make any corrections in the minutes at the next meeting after the meeting to which the minutes refer. The public body shall make corrected minutes available at or before the next subsequent meeting after correction. The corrected minutes shall show both the original entry and the correction". MCL 15.269.

Neither of these statutes requires a summary of discussions which have taken place during the meeting. Therefore, the minutes of the Zoning Board of Appeals meet all the requirements of the Zoning Enabling Act and the Open Meetings Act.

With City Council approval, the City Attorney's Office defends law suits filed against the City or its Boards involving planning and zoning issues, including appeals from decisions of the Zoning Board of Appeals. Zoning Board of Appeal decisions are also relevant to other types of law suits handled by the City Attorney's Office. For example, the existence of variances on specific parcels must be considered in valuing the fair market value of property in condemnation cases. The City Attorney's Office would not rely on minutes alone in a court action. A copy of the video tape of the subject meeting(s) would be ordered and transcribed by our office and/or the opposition. Therefore, the use of "resolution and vote" minutes is acceptable to the City Attorney's Office.