



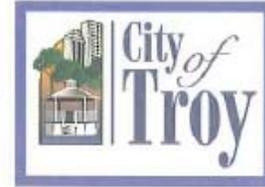
TROY CITY COUNCIL

REGULAR MEETING AGENDA

**NOVEMBER 28, 2011
CONVENING AT 7:30 P.M.**

**Submitted By
The City Manager**

NOTICE: Persons with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk at (248) 524-3316 or via e-mail at clerk@troymi.gov at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.



TO: The Honorable Mayor and City Council
Troy, Michigan

FROM: John Szerlag, City Manager

SUBJECT: Background Information and Reports

Ladies and Gentlemen:

This booklet provides a summary of the many reports, communications and recommendations that accompany your Agenda. Also included are suggested or requested resolutions and/or ordinances for your consideration and possible amendment and adoption.

Supporting materials transmitted with this Agenda have been prepared by department directors and staff members. I am indebted to them for their efforts to provide insight and professional advice for your consideration.

As always, we are happy to provide such added information as your deliberations may require.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John Szerlag". The signature is fluid and cursive.

John Szerlag, City Manager



TROY CITY COUNCIL

VISION STATEMENT AND GOALS

Adopted: Monday, February 7, 2011

VISION:

To honor the legacy of the past and build a strong, vibrant future and be an attractive place to live, work, and grow a business.

GOALS:

Provide a safe, clean, and livable city

- Practice good stewardship of infrastructure
- Maintain high quality professional community oriented police and fire protection
- Conserve resources in an environmentally responsible manner
- Encourage development toward a walkable, livable community

Provide effective and efficient local government

- Demonstrate excellence in community services
- Maintain fiscally sustainable government
- Attract and support a committed and innovative workforce
- Develop and maintain efficiencies with internal and external partners
- Conduct city business and engage in public policy formation in a clear and transparent manner

Build a sense of community

- Communicate internally and externally in a timely and accurate manner
- Develop platforms for transparent, deliberative and meaningful community conversations
- Involve all stakeholders in communication and engagement activities
- Encourage volunteerism and new methods for community involvement
- Implement the connectedness of community outlines in the Master Plan 2008

Attract and retain business investment

- Clearly articulate an economic development plan
 - Create an inclusive, entrepreneurial culture internally and externally
 - Clarify, reduce and streamline investment hurdles
 - Consistently enhance the synergy between existing businesses and growing economic sectors
 - Market the advantages of living and working in Troy through partnerships
-



**CITY COUNCIL
AGENDA**

November 28, 2011 – 7:30 PM
Council Chambers
City Hall - 500 West Big Beaver
Troy, Michigan 48084
(248) 524-3317

<u>INVOCATION: Pastor Jack Mannschreck – Big Beaver United Methodist Church</u>	1
<u>PLEDGE OF ALLEGIANCE:</u>	1
<u>A. CALL TO ORDER:</u>	1
<u>B. ROLL CALL:</u>	1
<u>C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:</u>	1
C-1 Certificates of Recognition and Special Presentations	1
a) America Recycles 2011	1
<u>D. CARRYOVER ITEMS:</u>	1
D-1 No Carryover Items	1
<u>E. PUBLIC HEARINGS:</u>	1
E-1 No Public Hearings	1
<u>F. PUBLIC COMMENT:</u>	1
<u>G. RESPONSE / REPLY TO PUBLIC COMMENT</u>	2
<u>H. POSTPONED ITEMS:</u>	2
H-1 No Postponed Items	2

<u>I.</u>	<u>REGULAR BUSINESS:</u>	<u>2</u>
I-1	Board and Committee Appointments: City Council Appointments – Parks & Recreation Board, Southeastern Michigan Council of Governments (SEMCOG)	2
I-2	Board and Committee Nominations: None Scheduled	3
I-3	Request for Closed Session – No Closed Session Requested	3
I-4	Contract Amendment – Mowing and Landscape Maintenance Services	3
I-5	Possible Changes of Hours of Operation of the Troy Public Library So As to Keep It Open on Saturday	3
<u>J.</u>	<u>CONSENT AGENDA:</u>	<u>6</u>
J-1a	Approval of “J” Items NOT Removed for Discussion	6
J-1b	Address of “J” Items Removed for Discussion by City Council	6
J-2	Approval of City Council Minutes	6
	a) Regular City Council Meeting of November 21, 2011.....	6
J-3	Proposed City of Troy Proclamations	6
	a) America Recycles 2011.....	6
J-4	Standard Purchasing Resolutions: None Proposed	6
<u>K.</u>	<u>MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:</u>	<u>6</u>
K-1	Announcement of Public Hearings: None Submitted	6
K-2	Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted	6
<u>L.</u>	<u>COUNCIL REFERRALS:</u>	<u>6</u>
L-1	No Council Referrals Submitted	7

M. COUNCIL COMMENTS **7**

M-1 No Council Comments Advanced 7

N. REPORTS **7**

N-1 Minutes – Boards and Committees: 7

a) Traffic Committee-Final-October 19, 2011 7

N-2 Department Reports: None Submitted 7

N-3 Letters of Appreciation: 7

a) Letter of Appreciation from David Miros to Chief Mayer Regarding Citizens' Police Academy..... 7

N-4 Proposed Proclamations/Resolutions from Other Organizations: None Proposed 7

N-5 Open Troy 7

N-6 Total Wages and Employees for the City of Troy 7

N-7 Troy Multi-Modal Transit Facility – Estimated Project Costs 7

O. STUDY ITEMS **7**

O-1 No Study Items Presented 7

P. CLOSED SESSION: **7**

P-1 No Closed Session Requested 7

Q. ADJOURNMENT **7**

FUTURE CITY COUNCIL PUBLIC HEARINGS: **8**

SCHEDULED REGULAR CITY COUNCIL MEETINGS: **8**

Monday, December 5, 2011 Regular Meeting 8

Monday, December 19, 2011 Regular Meeting 8

Monday, January 9, 2012 Regular Meeting	8
Monday, January 23, 2012 Regular Meeting	8
Monday, February 6, 2012 Regular Meeting	8
Monday, February 20, 2012 Regular Meeting	8
Monday, March 5, 2012 Regular Meeting	8
Monday, March 19, 2012 Regular Meeting	8
Monday, April 2, 2012 Regular Meeting	8
Monday, April 16, 2012 Regular Meeting	8
Monday, May 7, 2012 Regular Meeting	8
Monday, May 14, 2012 Regular Meeting	8
Monday, June 4, 2012 Regular Meeting	8
Monday, June 18, 2012 Regular Meeting	8
Monday, July 9, 2012 Regular Meeting	8
Monday, July 23, 2012 Regular Meeting	8
Monday, August 13, 2012 Regular Meeting	8
Monday, August 27, 2012 Regular Meeting	8
Monday, September 10, 2012 Regular Meeting	8
Monday, September 24, 2012 Regular Meeting	8
Monday, October 8, 2012 Regular Meeting	8
Monday, October 22, 2012 Regular Meeting	8
Monday, November 12, 2012 Regular Meeting	8
Monday, November 26, 2012 Regular Meeting	8
Monday, December 3, 2012 Regular Meeting	8
Monday, December 17, 2012 Regular Meeting	8

SCHEDULED SPECIAL CITY COUNCIL MEETINGS: 8

Monday, April 23, 2012 Special Budget Study Session	8
Monday, April 30, 2012 Special Budget Study Session	8

INVOCATION: Pastor Jack Mannschreck – Big Beaver United Methodist Church

PLEDGE OF ALLEGIANCE:

A. CALL TO ORDER:

B. ROLL CALL:

- a) Mayor Janice Daniels
Jim Campbell
Wade Fleming
Dave Henderson
Maureen McGinnis
Dane Slater
Doug Tietz

- b) Excuse Absent Council Members:

Suggested Resolution

Resolution #2011-11-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **EXCUSES** the absence of _____ at the Regular City Council Meeting of November 28, 2011 due to _____

Yes:

No:

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

C-1 Certificates of Recognition and Special Presentations

- a) America Recycles 2011

D. CARRYOVER ITEMS:

D-1 No Carryover Items

E. PUBLIC HEARINGS:

E-1 No Public Hearings

F. PUBLIC COMMENT:

In accordance with the Rules of Procedure of the City Council, Article 16 – Members of the Public and Visitors:

Any person not a member of the City Council may address the Council with recognition of the Chair, after clearly stating the nature of his/her inquiry or comment. *City Council requests that if you do have a question or concern, to bring it to the attention of the appropriate department(s) whenever possible. If you feel that the matter has not been resolved satisfactorily, you are encouraged to bring it to the attention of the City Manager, and if still not resolved satisfactorily, to the Mayor and Council.*

- Petitioners shall be given a fifteen (15) minute presentation time that may be extended with the majority consent of City Council.
- Any member of the public, not a petitioner of an item, shall be allowed to speak for up to five (5) minutes to address any Public Hearing item.
- Any member of the public, not a petitioner of an item, shall be allowed to speak for up to five minutes to address Postponed, Regular Business or Consent Agenda items or any other item as permitted under the Open Meetings Act during the Public Comment portion of the agenda.
- City Council may waive the requirements of this section by a majority of the City Council members.
- City Council may wish to schedule a Special Meeting for Agenda items that are related to topics where there is significant public input anticipated.
- Through a request of the Chair and a majority vote of City Council, public Comment may be limited when there are fifteen (15) or more people signed up to speak either on a Public Hearing item or for the Public Comment period of the agenda.

G. RESPONSE / REPLY TO PUBLIC COMMENT

H. POSTPONED ITEMS:

H-1 No Postponed Items

I. REGULAR BUSINESS:

I-1 Board and Committee Appointments: City Council Appointments – Parks & Recreation Board, Southeastern Michigan Council of Governments (SEMCOG)

b) City Council Appointments

Suggested Resolution

Resolution #2011-11-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **APPOINTS** the following person to serve on the Boards as indicated:

Parks & Recreation Board

Appointed by Council – (7-Regular) - 3 Year Term; (1-Troy School Board) - 1-Year Term

Aditya Yelamanchi

Student Representative

Term Expires 7/31/2012

Southeastern Michigan Council of Governments (SEMCOG)

Appointed by Council (1-Delegate & 1-Alternate) Appointment Every Odd Year Election

James Campbell**Delegate**

Term Expires 11/11/2013

Mark F. Miller**Alternate**

Term Expires 11/11/2013

Yes:

No:

I-2 Board and Committee Nominations: None Scheduled**I-3 Request for Closed Session – No Closed Session Requested****I-4 Contract Amendment – Mowing and Landscape Maintenance Services**Suggested Resolution

Resolution #2011-11-

Moved by

Seconded by

WHEREAS, On March 15, 2010, Troy City Council awarded a three-year contract for Mowing and Landscape Maintenance Services for municipal grounds and abandoned properties with an option to renew for two additional years to the low total bidder, Green Meadows Lawnscape, Inc. for an estimated annual cost of \$229,328.00 expiring December 31, 2012 (Resolution #2010-03-071); and

WHEREAS, It's the City's objective to have the irrigated athletic fields mowed frequently so the turf does not exceed a growth rate of one (1) inch between mowing schedules, which is essential in order to minimize liability and allow for consistent and ongoing athletic play;

THEREFORE, BE IT RESOLVED, Troy City Council hereby **AMENDS** the 2012 contract with Green Meadows Lawnscape Inc to provide for more frequent mowing on irrigated athletic fields as allowed in the original bid documents, for an additional \$41,000.00 at unit prices as tabulated on March 1, 2010.

BE IT FURTHER RESOLVED, Troy City Council hereby **CONFIRMS** mowing services rendered during the 2011 season over approved amounts for irrigated athletic fields totaling an estimated \$41,000.00.

Yes:

No:

I-5 Possible Changes of Hours of Operation of the Troy Public Library So As to Keep It Open on Saturday**a) Proposed Resolution for Six-Day Operation of the Troy Public Library – Closure Day Monday or Tuesday or Wednesday or Thursday**

Suggested Resolution

Resolution #2011-11-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **DIRECTS** City Management to continue six-day operation of the Troy Public Library with the day of closure being **(Monday/Tuesday/Wednesday/Thursday)** effective the week of January 1, 2012.

Yes:

No:

b) Proposed Resolution for Six-Day Operation of the Troy Public Library – Closure Day Friday

Suggested Resolution

Resolution #2011-11-

Moved by

Seconded by

WHEREAS, The 2011/12 Troy Public Library Budget and the Troy Public Library 3-Year Budget were approved on September 26, 2011, and provide for Library service Monday through Friday, and Sunday.

WHEREAS, In order to amend Library service days to include Saturday and close on Friday, an amendment of both budgets is required.

RESOLVED, That Troy City Council hereby **AMENDS** the 2011/12 Troy Public Library Budget and the Troy Public Library 3-Year Budget to reflect an additional \$35,000 in expenditures per year.

BE IT FURTHER RESOLVED, That Troy City Council hereby **DIRECTS** City Management to continue six-day operation of the Troy Public Library with the day of closure being Friday effective the week of January 1, 2012.

Yes:

No:

c) Proposed Resolution for Six-Day Operation of the Troy Public Library – Closure Day Sunday

Suggested Resolution

Resolution #2011-11 -

Moved by

Seconded by

WHEREAS, The 2011/12 Troy Public Library Budget and the Troy Public Library 3-Year Budget were approved on September 26, 2011, and provide for Library service Monday through Friday, and Sunday.

WHEREAS, In order to amend Library service days to include Saturday and close on Sunday, an amendment of both budgets is required.

RESOLVED, That Troy City Council hereby **AMENDS** the 2011/12 Troy Public Library Budget and the Troy Public Library 3-Year Budget to reflect an additional \$38,500 in expenditures per year.

BE IT FURTHER RESOLVED, That Troy City Council hereby **DIRECTS** City Management to continue six-day operation of the Troy Public Library with the day of closure being Sunday effective the week of January 1, 2012.

Yes:

No:

d) Proposed Resolution for Seven-Day Operation of the Troy Public Library

Suggested Resolution

Resolution #2011-11-

Moved by

Seconded by

WHEREAS, The 2011/12 Troy Public Library Budget and the Troy Public Library 3-Year Budget were approved on September 26, 2011, and provide for Library service Monday through Friday, and Sunday; and

WHEREAS, A seven-day operation of Troy Public Library will expend more than the dedicated millage revenue will generate from Fiscal Year 2012/13 through the life of the millage and would create a financial deficit in the Library Fund Balance starting with Fiscal Year 2012/13; and

WHEREAS, An annual subsidy from the General Fund is necessary to prevent a deficit in the Library Fund Balance from Fiscal Year 2012/13 through the life of the millage.

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **AMENDS** the 2011/12 Troy Public Library Budget and the Troy Public Library 3-Year Budget to reflect an additional \$340,000 in expenditures per year.

BE IT FURTHER RESOLVED, That Troy City Council hereby **AUTHORIZES** a budget amendment to reflect an annual subsidy from the General Fund in an amount to eliminate a deficit position in the Library Fund currently estimated to be \$1,330,688 through the life of the Library millage.

BE IT FINALLY RESOLVED, That Troy City Council hereby **DIRECTS** City Management to operate the Troy Public Library seven days per week, effective March 1, 2012.

Yes:

No:

J. CONSENT AGENDA:

J-1a Approval of "J" Items NOT Removed for DiscussionSuggested Resolution

Resolution #2011-11-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented with the exception of Item(s) _____, which **SHALL BE CONSIDERED** after Consent Agenda (I) items, as printed.

Yes:

No:

J-1b Address of "J" Items Removed for Discussion by City Council

J-2 Approval of City Council MinutesSuggested Resolution

Resolution #2011-11-

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a) **Regular City Council Meeting of November 21, 2011**
-

J-3 Proposed City of Troy Proclamations

- a) **America Recycles 2011**
-

J-4 Standard Purchasing Resolutions: None Proposed**K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:**

K-1 Announcement of Public Hearings: None Submitted**K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted****L. COUNCIL REFERRALS:**

Items Advanced to the City Manager by Individual City Council Members for Placement on the Agenda

L-1 No Council Referrals Submitted

M. COUNCIL COMMENTS

M-1 No Council Comments Advanced

N. REPORTS

N-1 Minutes – Boards and Committees:

a) Traffic Committee-Final-October 19, 2011

N-2 Department Reports: None Submitted

N-3 Letters of Appreciation:

a) Letter of Appreciation from David Miros to Chief Mayer Regarding Citizens' Police Academy

N-4 Proposed Proclamations/Resolutions from Other Organizations: None Proposed

N-5 Open Troy

N-6 Total Wages and Employees for the City of Troy

N-7 Troy Multi-Modal Transit Facility – Estimated Project Costs

O. STUDY ITEMS

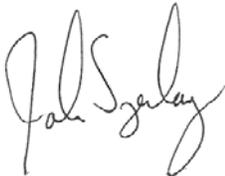
O-1 No Study Items Presented

P. CLOSED SESSION:

P-1 No Closed Session Requested

Q. ADJOURNMENT

Respectfully submitted,



John Szerlag, City Manager

FUTURE CITY COUNCIL PUBLIC HEARINGS:**SCHEDULED REGULAR CITY COUNCIL MEETINGS:**

Monday, December 5, 2011	Regular Meeting
Monday, December 19, 2011	Regular Meeting
Monday, January 9, 2012	Regular Meeting
Monday, January 23, 2012.....	Regular Meeting
Monday, February 6, 2012	Regular Meeting
Monday, February 20, 2012	Regular Meeting
Monday, March 5, 2012	Regular Meeting
Monday, March 19, 2012.....	Regular Meeting
Monday, April 2, 2012	Regular Meeting
Monday, April 16, 2012	Regular Meeting
Monday, May 7, 2012.....	Regular Meeting
Monday, May 14, 2012.....	Regular Meeting
Monday, June 4, 2012.....	Regular Meeting
Monday, June 18, 2012.....	Regular Meeting
Monday, July 9, 2012	Regular Meeting
Monday, July 23, 2012	Regular Meeting
Monday, August 13, 2012	Regular Meeting
Monday, August 27, 2012	Regular Meeting
Monday, September 10, 2012	Regular Meeting
Monday, September 24, 2012	Regular Meeting
Monday, October 8, 2012.....	Regular Meeting
Monday, October 22, 2012.....	Regular Meeting
Monday, November 12, 2012	Regular Meeting
Monday, November 26, 2012	Regular Meeting
Monday, December 3, 2012	Regular Meeting
Monday, December 17, 2012	Regular Meeting

SCHEDULED SPECIAL CITY COUNCIL MEETINGS:

Monday, April 23, 2012	Special Budget Study Session
Monday, April 30, 2012	Special Budget Study Session

**PROCLAMATION
AMERICA RECYCLES 2011**

WHEREAS, The world has changed a lot in the past century. From individually packaged food servings to disposable diapers, more garbage is generated now than ever before. The average American discards 7.5 pounds of garbage every day. Our garbage, our solid waste stream, all goes to landfills, where it's compacted and buried; and

WHEREAS, To focus the nation's attention on the importance of recycling, businesses, industries, government agencies, nonprofit organizations, and individuals have joined together to celebrate **America Recycles 2011** and are encouraging their employees, staff, customers, membership, and all citizens to pledge to buy more recycled-content products starting today; and

WHEREAS, Participating in **America Recycles 2011** is one way our citizens can help raise awareness about the need to reduce waste by reusing, recycling and buying recycled products; and

WHEREAS, The more we recycle, the less garbage winds up in our landfills and incineration plants. By reusing aluminum, paper, glass, plastics and other materials, we can save production and energy costs, and reduce by up to 75% the negative impacts that the extraction and processing of virgin materials has on the environment. Plastics, made from precious and nonrenewable petroleum, and aluminum, which is mined from bauxite, are especially important to recycle; and

WHEREAS, Recycling helps protect our resources, our environment, and our quality of life. The entire loop: Reduce, Reuse, Recycle is completed when we buy products made from recycled material; and

WHEREAS, From July 2010 to June 2011, the City of Troy recycled 4,051 tons of glass, paperboard, cardboard, newspaper, metal, tin, and plastic and 9,784 tons of compost; and

WHEREAS, State and community leaders need to spread the word about the excellent programs they have established, the growth of markets for recyclable materials, and the importance of buying recycled products;

NOW, THEREFORE BE IT RESOLVED, that the City of Troy City Council hereby proclaims **America Recycles 2011** in Troy, Michigan, and urges all Troy residents to **Reduce, Reuse and Recycle**;

BE IT FURTHER RESOLVED, That **America Recycles 2011** is celebrated year-round to encourage people to recycle and buy products made from recycled materials. The theme for **America Recycles 2011** is "It All Comes Back To You."

Presented this 28th day of November 2011.



CITY COUNCIL AGENDA ITEM

November 11, 2011

To: John Szerlag, City Manager

From: Susan A. Leirstein, Purchasing Director
Timothy L. Richnak, Public Works Director

Subject: Contract Amendment – Mowing and Landscape Maintenance Services

Background

On March 15, 2010, Troy City Council awarded a three-year contract for mowing and landscape maintenance services on municipal grounds, athletic fields, medians, and abandoned property with an option to renew for two additional years to the low total bidder, Green Meadows Lawnscape, Inc for an estimated annual cost of \$229,328.00 to expire December 31, 2012 (Resolution #2010-03-071). The Parks department retained the mowing of the athletic fields until July 1, 2010. So in 2011, Green Meadows had its first full year providing mowing services on all City athletic fields.

It's the objective of the Parks department to have the Irrigated Athletic Fields mowed frequently, so the turf does not exceed a growth rate of one (1) inch between mowing schedules. This is essential to minimize liability and allow for consistent and ongoing athletic play.

Because the mowing frequency increased for 2011, as allowed in the original bid documents, City management requests confirmation of services rendered during the 2011 season over the approved amount for Irrigated Athletic Field Mowing, Proposal E, which totals approximately \$41,000.00.

Recommendation

City management recommends amending the 2012 contract for mowing and landscape maintenance services awarded to Green Meadows Lawnscape Inc by adding an additional \$41,000.00 to the contract for irrigated athletic field mowing through the 2012 growing season.

Fund Availability

Funds for this amendment are budgeted and available in the Parks and Recreation Contractual Services accounts.

Prepared by: Kurt Bovensiep, Superintendent of Parks, Streets, and Drains

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **ACCEPTS** said streets into the City of Troy local street system, and said streets are located within the City of Troy; right of way is under the control of the City of Troy; said streets are public streets and are for public street purposes and were open to the public prior to December 31, 2009; and

BE IT FURTHER RESOLVED, That Troy City Council hereby **DECERTIFIES** the following streets: Alger, Chopin and Eckerman effective on December 31, 2009.

I-7 Troy Racquet Club Rates

Resolution #2010-03-070-I-7

RESOLVED, That Troy City Council hereby **APPROVES** the 2010-2011 membership rates for Troy Racquet Club as stated in the report from the Parks and Recreation Department dated March 5, 2010, and hereby **AUTHORIZES** the Mayor and City Clerk to execute the document, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

I-8 Release of Construction Phasing Agreement – 301 and 305 W. Big Beaver

Resolution #2010-03-070-I-8

RESOLVED, That Troy City Council hereby **APPROVES** the Release of the Construction Phasing Agreement dated August 8, 1994 concerning the property at 301 and 305 W. Big Beaver Road, and hereby **AUTHORIZES** the Mayor and City Clerk to execute the agreement, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

I-9 Approval of Munchiando Relocation Claim – John R Road Improvement Project, Square Lake to South Boulevard – Project No. 02.204.5 – Parcel 43 – Sidwell #88-20-02-279-002

Resolution #2010-03-070-I-9

RESOLVED, That as required by Michigan Laws and Federal Regulations, Troy City Council hereby **APPROVES** the Relocation Claim from James W. Munchiando and Elizabeth S. Munchiando pertaining to the City of Troy’s acquisition of their property at 6675 John R, having Sidwell #88-20-02-279-002, and hereby **AUTHORIZES** payment in the amount of \$9,144.60.

I-1b Address of “I” Items Removed for Discussion by City Council

I-4 Standard Purchasing Resolutions:

b) Standard Purchasing Resolution 1: Award to Low Bidder – Mowing and Landscape Maintenance Services

Resolution #2010-03-071

Moved by Schilling

Seconded by Kerwin

RESOLVED, That Troy City Council hereby **AWARDS** a three-year contract for Mowing and Landscape Maintenance Services for municipal grounds and abandoned properties with an option to renew for two additional years to the low total bidder, Green Meadows Lawnscape, Inc. of Sterling Heights, MI for an estimated total cost of \$229,328.00 per year, at unit prices contained in the bid tabulation opened March 1, 2010 with the contract expiring December 31, 2012, a copy of which shall be **ATTACHED** to the original Minutes of this meeting; and

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon submission of properly executed bid and contract documents, including insurance certificates, and all other specified requirements.

Yes: Howrylak, Kerwin, McGinnis, Slater, Schilling, Fleming

No: None

Absent: Beltramini

MOTION CARRIED

J. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:

J-1 Announcement of Public Hearings: None Submitted

J-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time):

- a) Motor Carrier Enforcement Cost Recovery Initiative – April 5, 2010
- b) Cancellation of Troy Daze Festival

Noted and Filed

K. COUNCIL REFERRALS:

K-1 Using Fund Balance to Advance Sustainability – Referred by Council Member Robin Beltramini – No Action Taken

L. COUNCIL COMMENTS

L-1 Council Comments Advanced

Mayor Schilling encouraged the public to complete and return their 2010 Census forms as soon as possible.

Council Member Kerwin indicated that a census worker will not make a personal visit if the census form is completed by mail.

Council Member Kerwin would like the training opportunities for members of the Planning Commission and Board of Zoning Appeals to continue, and suggested that an ethics policy be formulated.

Council Member Howrylak indicated that the City and its commissions are not allowed by law to take a position on any election, but are permitted as individuals to campaign, support candidates and endorse issues.



CITY COUNCIL ACTION REPORT

March 9, 2010

TO: John Szerlag, City Manager

FROM: John M. Lamerato, Assistant City Manager/Finance & Administration
Susan A. Leirstein, Purchasing Director
Carol K. Anderson, Parks and Recreation Director

SUBJECT: Standard Purchasing Resolution 1: Award To Low Bidder – Mowing and Landscape Maintenance Services

Background

- On March 1, 2010, bid proposals were received to provide all labor, tools, equipment, chemicals, transportation, and landscape maintenance services including mowing for municipal grounds and abandoned properties for three-years with an option to renew for two additional years.
- This contract services a wide range of municipal sites and reduces visual barriers and mosquito breeding grounds.
- 318 vendors were notified via the MITN system.
- Five vendors responded, one statement of no bid was received and one vendor did not meet specifications for failure to provide the proper bid surety.

Financial Considerations

- Funds will be available from the various departmental Operating Budgets for contractual services.

Legal Considerations

- ITB-COT 10-04, Mowing and Landscape Maintenance Services was competitively bid as required by City Charter and Code.
- The award is contingent upon the recommended bidder's submission of proper bid and contract documents, including insurance certificates, and all other specified requirements.

Recommendations

- City management recommends awarding a three-year contract for Mowing and Landscape Maintenance Services with an option to renew for two (2) additional years to the low total bidder, Green Meadows Lawnscape Inc of Sterling Heights, MI for an estimated total cost of \$229,328.00 per year at unit prices contained in the bid tabulation opened March 1, 2010 to expire December 31, 2012.

Opening Date -- 3/1/10
 Date Reviewed - 3/10/10 jh/sl

VENDOR NAME:	Green Meadows Lawnscape Inc.	United Lawnscape, Inc	Bowman Associates
CHECK #:	16203963	16198238	Letter of Credit
CHECK AMOUNT:	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00

PROPOSAL: FURNISH ALL LABOR, TOOLS, EQUIPMENT, CHEMICALS, TRANSPORTATION, AND LANDSCAPE MAINTENANCE SERVICES INCLUDING MOWING FOR 3 YEARS WITH OPTION TO RENEW FOR TWO-YEARS

PROPOSAL A: MEDIANS		Per Acre	TOTAL COST	Per Acre	TOTAL COST	Per Acre	TOTAL COST
Split Mowing Schedule		Unit Price		Unit Price		Unit Price	
2010	279.5 Acres	\$ 25.00	\$ 6,987.50	\$ 30.80	\$ 8,608.60	\$ 60.00	\$ 16,770.00
2011	279.5 Acres	\$ 25.00	\$ 6,987.50	\$ 30.80	\$ 8,608.60	\$ 60.00	\$ 16,770.00
2012	279.5 Acres	\$ 25.00	\$ 6,987.50	\$ 30.80	\$ 8,608.60	\$ 70.00	\$ 19,565.00

PROPOSAL B: VARIOUS LOCATIONS		Per Acre	TOTAL COST	Per Acre	TOTAL COST	Per Acre	TOTAL COST
Twice-a-Month Mowing Schedule		Unit Price		Unit Price		Unit Price	
2010	64.7 Acres	\$ 27.00	\$ 1,746.90	\$ 28.70	\$ 1,856.89	\$ 60.00	\$ 3,882.00
2011	64.7 Acres	\$ 27.00	\$ 1,746.90	\$ 28.70	\$ 1,856.89	\$ 60.00	\$ 3,882.00
2012	64.7 Acres	\$ 27.00	\$ 1,746.90	\$ 28.70	\$ 1,856.89	\$ 70.00	\$ 4,529.00

PROPOSAL C: BENEATH I/75		Per OverPass	TOTAL COST	Per OverPass	TOTAL COST	Per OverPass	TOTAL COST
		Unit Price		Unit Price		Unit Price	
2010	OverPass 5	\$ 90.00	\$ 450.00	\$ 312.00	\$ 1,560.00	\$ 50.00	\$ 250.00
2011	OverPass 5	\$ 90.00	\$ 450.00	\$ 312.00	\$ 1,560.00	\$ 50.00	\$ 250.00
2012	OverPass 5	\$ 90.00	\$ 450.00	\$ 312.00	\$ 1,560.00	\$ 60.00	\$ 300.00

PROPOSAL D: ABANDONED PROPERTIES		Per 1000 Sq Ft	TOTAL COST	Per 1000 Sq Ft	TOTAL COST	Per 1000 Sq Ft	TOTAL COST
Various Locations		Unit Price		Unit Price		Unit Price	
2010	280,000 Sq Ft.	\$ 0.95	\$ 266.00	\$ 4.00	\$ 1,120.00	\$ 0.05	\$ 14.00
2011	280,000 Sq Ft.	\$ 0.95	\$ 266.00	\$ 4.00	\$ 1,120.00	\$ 0.05	\$ 14.00
2012	280,000 Sq Ft.	\$ 0.95	\$ 266.00	\$ 4.00	\$ 1,120.00	\$ 0.05	\$ 14.00

PROPOSAL E: IRRIGATED FIELDS		Per Acre	TOTAL COST	Per Acre	TOTAL COST	Per Acre	TOTAL COST
Weekly Mow		Unit Price		Unit Price		Unit Price	
2010	56.1 Acres	\$ 28.00	\$ 1,570.80	\$ 29.70	\$ 1,666.17	\$ 60.00	\$ 3,366.00
2011	56.1 Acres	\$ 28.00	\$ 1,570.80	\$ 29.70	\$ 1,666.17	\$ 60.00	\$ 3,366.00
2012	56.1 Acres	\$ 28.00	\$ 1,570.80	\$ 29.70	\$ 1,666.17	\$ 70.00	\$ 3,927.00

SITE INSPECTION	Visited Site	Y or N	Y	Y	Y
	Date		2/24 & 2/28	Multiple Occasions	2/20/2010
CONTACT INFO:	Hrs of Operation		7:00 am - 8:00 pm	9 am to 5 pm	Blank
	24 Hr Phone #		(586) 707-1499	Will be provided upon award	(586) 871-5094
	Pager		Blank	N/A	Blank
INSURANCE:	Can Meet		XX	XX	XX
	Cannot Meet				
	Signed	Y or N	Y	Y	Y
PAYMENT TERMS:			Net 45	Net 30 Days	30 Days
EXCEPTIONS:			None	None	Blank
ACKNOWLEDGEMENT	Y or N		Y	Y	Y
VENDOR QUESTIONNAIRE	Y or N		Y	Y	Y

DMS:
 B & B Landscaping Inc - Re: Did not include bid surety as specified

HIGHLIGHTED AREA DENOTES LOW BIDDER

NO BIDS:
 Bobs Landscaping Service, Inc.

Susan Leirstein CPPO, CPPB
 Purchasing Director

ATTEST:
 Kurt Bovensiepe
 Ron Hynd
 Diane Fisher
 Julie Hamilton

Opening Date -- 3/1/10
 Date Reviewed - 3/10/10

VENDOR NAME:	WH Canon, Inc.	Landscape Concepts Management, Inc
CHECK #:	332083	1555801
CHECK AMOUNT:	\$ 10,000.00	\$ 10,000.00

PROPOSAL: FURNISH ALL LABOR, TOOLS, EQUIPMENT, CHEMICALS, TRANSPORATION, AND LANDSCAPE MAINTENANCE SERVICES INCLUDING MOWING FOR 3 YEARS WITH OPTION TO RENEW FOR TWO-YEARS

PROPOSAL A: MEDIANS		Per Acre		Per Acre	
Split Mowing Schedule		Unit Price	TOTAL COST	Unit Price	TOTAL COST
2010	279.5 Acres	\$ 75.00	\$ 20,962.50	\$ 74.00	\$ 20,683.00
2011	279.5 Acres	\$ 75.00	\$ 20,962.50	\$ 74.00	\$ 20,683.00
2012	279.5 Acres	\$ 75.00	\$ 20,962.50	\$ 74.00	\$ 20,683.00

PROPOSAL B: VARIOUS LOCATIONS		Per Acre		Per Acre	
Twice-a-Month Mowing Schedule		Unit Price	TOTAL COST	Unit Price	TOTAL COST
2010	64.7 Acres	\$ 68.00	\$ 4,399.60	\$ 92.85	\$ 6,007.40
2011	64.7 Acres	\$ 68.00	\$ 4,399.60	\$ 92.85	\$ 6,007.40
2012	64.7 Acres	\$ 68.00	\$ 4,399.60	\$ 92.85	\$ 6,007.40

PROPOSAL C: BENEATH I/75		Per OverPass		Per OverPass	
		Unit Price	TOTAL COST	Unit Price	TOTAL COST
2010	OverPass 5	\$ 125.00	\$ 625.00	\$ 108.00	\$ 540.00
2011	OverPass 5	\$ 125.00	\$ 625.00	\$ 108.00	\$ 540.00
2012	OverPass 5	\$ 125.00	\$ 625.00	\$ 108.00	\$ 540.00

PROPOSAL D: ABANDONED PROPRTIE		Per 1000 Sq Ft		Per 1000 Sq Ft	
Various Locations		Unit Price	TOTAL COST	Unit Price	TOTAL COST
2010	280,000 Sq Ft.	\$ 1.75	\$ 490.00	\$ 5.50	\$ 1,540.00
2011	280,000 Sq Ft.	\$ 1.75	\$ 490.00	\$ 5.50	\$ 1,540.00
2012	280,000 Sq Ft.	\$ 1.75	\$ 490.00	\$ 5.50	\$ 1,540.00

PROPOSAL E: IRRIGATED FIELDS		Per Acre		Per Acre	
Weekly Mow		Unit Price	TOTAL COST	Unit Price	TOTAL COST
2010	56.1 Acres	\$ 69.00	\$ 3,870.90	\$ 67.50	\$ 3,786.75
2011	56.1 Acres	\$ 69.00	\$ 3,870.90	\$ 67.50	\$ 3,786.75
2012	56.1 Acres	\$ 69.00	\$ 3,870.90	\$ 67.50	\$ 3,786.75

SITE INSPECTION	Visited Site Y or N	Y	Y
	Date	2/26 & 2/27	2/23 & 2/24/2010
CONTACT INFO:	Hrs of Operation	M - Sat 7am - 7pm	7:00 am - 7:00 pm
	24 Hr Phone #	(734) 732-1761	(734) 368-8493
	Pager	Blank	Blank
INSURANCE:	Can Meet	XX	XX
	Cannot Meet		
	Signed Y or N	Y	Y
PAYMENT TERMS:		Net 30	Blank
EXCEPTIONS:		Blank	Blank
ACKNOWLEDGEMENT	Y or N	Y	Y
VENDOR QUESTIONNAIRE	Y or N	Y	Y



CITY COUNCIL AGENDA ITEM

Date: November 23, 2011

To: Honorable Mayor and City Council

From: John Szerlag, City Manager
Mark F. Miller, Director of Economic & Community Development
Tom Darling, Interim Director of Finance & Administration
Cathleen Russ, Library Director

Subject: Possible change of hours of operation of Troy Public Library so as to keep it open on Saturday

Background

Fiscal year 2006-07 is the high point for funding and staffing of the Troy Public Library. The actual expenditures incurred were \$4,360,752, and included 17 full-time employees and 98 part-time employees. In fiscal year 2006-07, the library offered seven-day service and was open 65 hours per week. Beginning in fiscal year 2008-09, funding for the library began to decrease. In fiscal year 2010-11, the library's budget was decreased by \$1.4 million; the library was scheduled for closure on June 30, 2011. However, a millage proposal referendum was authorized for the ballot on August 3, 2011.

The passage of the dedicated millage of 0.7 mills for the Troy Public Library assured funding through June 30, 2016. Accordingly, the City Manager developed a one-year budget for the fiscal year ending June 30, 2012, and a three-year budget through the fiscal year ending June 30, 2014. These budget documents were developed in accordance with a declining revenue line. City Council adopted the budget amendment on September 26, 2011.

The adopted budgets provide a consistent level of service over the three-year time horizon. This is one of the reasons that the adopted three-year budget incorporates a fund balance. In other words, this method of budgeting smoothes out the level of service so that the library does not begin with a higher level of service and fall to a lower level of service throughout the budget cycle. The budget is subsidized by the general fund to cover city administrative indirect costs.

Current Status

The approved library budget is \$2,973,495. The operating budget is \$2,375,995; the capital budget, which includes the purchase of library materials, is \$597,500. The library provides 55 hours of service per week. The operating budget provides funds for six full-time employees and 63 part-time employees.

Fourteen of those positions (1 full-time; 13 part-time) are currently vacant. This equates to 300 hours of staff time. Library Director Russ expects to have most of these positions filled by the end of December.



CITY COUNCIL AGENDA ITEM

Possible Scenarios

See Attachment 1 for a detailed breakdown of costs and proposed scheduling scenarios.

Additional Information

Community groups meet at the library Monday-Friday. Technology programs for adults are generally scheduled in the afternoons and evenings; story times for children and parents generally occur in the mornings. Tours for school groups occur during the school day. Library book groups meet Tuesdays and Wednesdays, mornings and evenings.

An analysis of circulation and usage statistics, as well as the daily door count, demonstrate that Thursday and Friday are the slowest weekdays in terms of library usage. Circulation is consistent throughout each day, from the time the library opens until closing. In other words, there are no demonstrably slower times in library usage on any given day.

The Friends' Book Shop is currently open Fridays 10 am – 1 pm and Sundays 1 pm – 4 pm.

Survey Results

On Tuesday, November 15, 2011, the library posted a survey regarding library hours for the Troy community to provide feedback. The survey results as of Wednesday, November 23, 2011, at noon are:

Currently, the Troy City Council is discussing reopening the Library on Saturday, while keeping six days of Library service to the public. If the Library were to reopen on Saturday, on which day should it be closed?

Answer Options	Response Percent	Response Count
Sunday, 1 - 5 pm	35.7%	342
Monday, 10 am - 9 pm	25.2%	242
Friday, 10 am - 5 pm	18.8%	180
Wednesday, 10 am - 9 pm	8.3%	80
Tuesday, 10 am - 9 pm	5.1%	49
Thursday, 10 am - 9 pm	1.6%	15
Remain Closed Saturday (removed 11/18/2011)	5.3%	51
	<i>answered question</i>	959
	<i>skipped question</i>	0



CITY COUNCIL AGENDA ITEM

Recommendation

Attached for your consideration are four resolutions, all of which keep the Library open on Saturdays. The first resolution is cost neutral, and if that is adopted no further action is required by the city council.

Resolution two keeps the Library open on Saturday but closes the Library on Friday. The annual incremental cost is \$35,000. The three-year budget incremental cost is \$105,000, and the five-year cost is \$175,000. This can be accomplished without a General Fund subsidy.

Resolution three keeps the Library open on Saturday but closes on Sunday. The annual incremental cost is \$38,500. The three-year budget incremental cost is \$115,500, and the five-year cost is \$192,500. Again, no General Fund subsidy is required for this option.

Resolution four keeps the Library open seven days per week. The annual incremental cost is \$340,000. The three-year budgetary cost is \$1,020,000, and the five-year cost, which is the length of the dedicated millage, is \$1,700,000. As this cost is more than the dedicated millage, a General Fund subsidy of \$1,330,688 will be required.

Schedule of Implementation

As most of the library's open positions will be filled by the end of December, 2011, Library Director Russ will be able to implement changes to the library's six day schedule beginning January 1, 2012.

A seven day operation would require hiring and training additional staff. Library Director Cathy Russ expects that could be accomplished by March 1, 2012.

Troy Public Library Schedule Scenarios

Scenario 1: Six Day Operation, Closed one weekday (Monday-Thursday) (51 hours per week)

Proposed Hours of Operation:

Monday-Thursday:	10 am – 9 pm (the library would be closed one day)
Friday-Saturday:	10 am – 5 pm
Sunday:	1 pm – 5 pm

Total Cost: \$0

Library Fund Balance/Impact on 5-year budget: \$369,342 at the end of 5 years (16% of operating costs)

Scenario 2: Six Day Operation, Closed Friday (55 hours per week)

Proposed Hours of Operation:

Monday-Thursday:	10 am – 9 pm
Saturday:	10 am – 5 pm
Sunday:	1 pm – 5 pm

Staff Costs: \$30,000

Utilities: \$ 5,000

Total: \$35,000 per year additional costs added to the library's operating budget

Library Fund Balance/Impact on 5-year budget: \$170,172 at the end of 5 years (7% of operating costs)

Scenario 3: Six Day Operation, Closed Sunday (58 hours per week)

Proposed Hours of Operation:

Monday-Thursday:	10 am – 9 pm
Friday-Saturday:	10 am – 5 pm

Total Costs: \$38,500 (Staff only) per year additional costs added to the library's operating budget

Library Fund Balance/Impact on 5-year budget: \$152,672 at the end of 5 years (6% of operating costs)

Scenario 4: Seven Day Operation (62 hours per week)

Proposed Hours of Operation:

Monday-Thursday:	10 am – 9 pm
Friday-Saturday:	10 am – 5 pm
Sunday:	1 pm – 5 pm

Staff Costs: \$318,000

Custodial: \$ 5,000

Utilities: \$ 12,000

Supplies: \$ 5,000

Total: \$340,000 per year additional costs added to the library's operating budget

Library Fund Balance/Impact on 5-year budget: (\$1,330,688) negative fund balance after 5 years

a) **Proposed Resolution for Six-Day Operation of the Troy Public Library – Closure Day Monday or Tuesday or Wednesday or Thursday**

Resolution #2011-11-
Moved by
Seconded by

RESOLVED, That Troy City Council hereby **DIRECTS** City Management to continue six-day operation of the Troy Public Library with the day of closure being **(Monday/Tuesday/Wednesday/Thursday)** effective the week of January 1, 2012.

Yes:
No:

b) **Proposed Resolution for Six-Day Operation of the Troy Public Library – Closure Day Friday**

Resolution #2011-11-
Moved by
Seconded by

WHEREAS, The 2011/12 Troy Public Library Budget and the Troy Public Library 3-Year Budget were approved on September 26, 2011, and provide for Library service Monday through Friday and Sunday.

WHEREAS, In order to amend Library service days to include Saturday and close on Friday, an amendment of both budgets is required.

RESOLVED, That Troy City Council hereby **AMENDS** the 2011/12 Troy Public Library Budget and the Troy Public Library 3-Year Budget to reflect an additional \$35,000 in expenditures per year.

BE IT FURTHER RESOLVED, That Troy City Council hereby **DIRECTS** City Management to continue six-day operation of the Troy Public Library with the day of closure being Friday effective the week of January 1, 2012.

Yes:
No:

c) Proposed Resolution for Six-Day Operation of the Troy Public Library – Closure Day Sunday

Resolution #2011- 11 -

Moved by

Seconded by

WHEREAS, The 2011/12 Troy Public Library Budget and the Troy Public Library 3-Year Budget were approved on September 26, 2011, and provide for Library service Monday through Friday and Sunday.

WHEREAS, In order to amend Library service days to include Saturday and close on Sunday, an amendment of both budgets is required.

RESOLVED, That Troy City Council hereby **AMENDS** the 2011/12 Troy Public Library Budget and the Troy Public Library 3-Year Budget to reflect an additional \$38,500 in expenditures per year.

BE IT FURTHER RESOLVED, That Troy City Council hereby **DIRECTS** City Management to continue six-day operation of the Troy Public Library with the day of closure being Sunday effective the week of January 1, 2012.

Yes:

No:

d) Proposed Resolution for Seven-Day Operation of the Troy Public Library

Resolution #2011-11-

Moved by

Seconded by

WHEREAS, The 2011/12 Troy Public Library Budget and the Troy Public Library 3-Year Budget were approved on September 26, 2011, and provide for Library service Monday through Friday and Sunday, and

WHEREAS, A seven-day operation of Troy Public Library will expend more than the dedicated millage revenue will generate from Fiscal Year 2012/13 through the life of the millage and would create a financial deficit in the Library Fund Balance starting with Fiscal Year 2012/13, and

WHEREAS, An annual subsidy from the General Fund is necessary to prevent a deficit in the Library Fund Balance from Fiscal Year 2012/13 through the life of the millage.

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **AMENDS** the 2011/12 Troy Public Library budget and the Troy Public Library 3-Year Budget to reflect an additional \$340,000 in expenditures per year.

BE IT FURTHER RESOLVED, That Troy City Council hereby **AUTHORIZES** a budget amendment to reflect an annual subsidy from the General Fund in an amount to eliminate a deficit position in the Library Fund currently estimated to be \$1,330,688 through the life of the Library millage.

BE IT FINALLY RESOLVED, That Troy City Council hereby **DIRECTS** City Management to operate the Troy Public Library seven days per week, effective March 1, 2012.

Yes:

No:

Council Member Fleming gave the Invocation. The Pledge of Allegiance to the Flag was given.

A. CALL TO ORDER:

A Regular Meeting of the Troy City Council was held Monday, November 21, 2011, at City Hall, 500 W. Big Beaver Road. Mayor Daniels called the meeting to order at 7:30 PM.

B. ROLL CALL:

Mayor Janice Daniels
 Jim Campbell
 Wade Fleming
 Dave Henderson
 Maureen McGinnis
 Dane Slater
 Doug Tietz

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

C-1 Certificates of Recognition and Special Presentations

- a) Troy School District Students Present “Say No to Drugs” Pledge Forms to Troy City Council

D. CARRYOVER ITEMS:

D-1 No Carryover Items

E. PUBLIC HEARINGS:

E-1 No Public Hearings

F. PUBLIC COMMENT:

Stine, Jeanne	Spoke about the Mayoral and City Council Oath of Office.
Cherasaro, Nicholas	Spoke in opposition of the Transit Facility.
Peters, Richard	Spoke about various topics.
Kotubey, Jordan	Spoke in support of the Transit Facility on behalf of the International Academy of Design and Technology and the Troy Chamber of Commerce – Economic Development Committee.
Reinhardt , Marvin	Spoke in opposition of the Transit Facility and other various topics.
Savage, James	Spoke in opposition of the Transit Facility and the 7-day Library service.
Bloomingtondale, Bruce	Spoke in support of the Transit Facility.
Kajma, Linda	Spoke about the Mayoral and City Council Oath of Office and the 7-day Library service.
Hendrickson, Rob	Spoke about 7-day Library service and in support of the Transit Facility.

Murrish, Dale	Spoke in opposition of the Transit Facility.
Grix, E. James	Spoke about various topics.
Krent, Tom	Spoke in support of the Transit Facility.
Cowger, Bill	Spoke in support of the Transit Facility.
Zembrzuski, Audre	Spoke about the Transit Facility.
Sovaburg, Boris	Spoke in opposition of the Transit Facility.
Basile, Andy	Spoke in support of the Transit Facility.
Canady, Ted	Spoke in support of the Transit Facility and the amenities in Troy.

G. RESPONSE / REPLY TO PUBLIC COMMENT

The Meeting **RECESSED** at 8:52 PM.

The Meeting **RECONVENED** at 9:07 PM.

H. POSTPONED ITEMS:

H-1 Adoption of City Council Rules of Procedure Postponed from the November 14, 2011 Regular City Council Meeting

Vote on Resolution to Postpone Item H-1 Adoption of City Council Rules of Procedure Postponed from the December 5, 2011 Regular City Council Meeting

Resolution #2011-11-257
 Moved by McGinnis
 Seconded by Campbell

RESOLVED, That Item *H-1 Adoption of City Council Rules of Procedure Postponed from the November 14, 2011 Regular City Council Meeting* be **POSTPONED** to a Study Session scheduled for the December 5, 2011 Regular City Council Meeting.

Yes: All-7
 No: None

MOTION CARRIED

I. REGULAR BUSINESS:

I-1 Board and Committee Appointments: City Council Appointments – Employee Retirement System Board of Trustees/Retiree Health Care Benefits Plan and Trust

b) City Council Appointments

Tally of City Council Nominee Choices:

NOMINEES:	COUNCIL MEMBERS: 1 Selection for Nomination
Wade Fleming	Campbell, Henderson, Tietz, Daniels, Fleming
Maureen McGinnis	McGinnis, Slater

Resolution #2011-11-258
Moved by McGinnis
Seconded by Slater

RESOLVED, That Troy City Council hereby **APPOINTS** the following person to serve on the Boards as indicated:

Employee Retirement System Board of Trustees/Retiree Health Care Benefits Plan and Trust

Appointed by Council - City Council Representative

Wade Fleming

City Council Representative

Unexpired Term 04/15/2012

Yes: All-7
No: None

MOTION CARRIED

I-2 Board and Committee Nominations: City Council Nominations – Parks & Recreation Board; Southeastern Michigan Council of Governments (SEMCOG)

b) City Council Nominations

Resolution #2011-11-259
Moved by McGinnis
Seconded by Slater

RESOLVED, That Troy City Council hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

Parks & Recreation Board

Appointed by Council – (7-Regular) - 3 Year Term; (1-Troy School Board) - 1-Year Term; (1-Troy Daze Committee) - 1-Year Term; (1-Adv. Comm. For Sr. Citizens) - 1-Year Term

Aditya Yelamanchi

Student Representative

Term Expires 7/31/2012

Yes: All-7
No: None

MOTION CARRIED

Resolution #2011-11-260
Moved by McGinnis
Seconded by Fleming

RESOLVED, That Troy City Council hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

Southeastern Michigan Council of Governments (SEMCOG)

Appointed by Council (1-Delegate & 1-Alternate) Appointment Every Odd Year Election

James Campbell	Delegate	Term Expires 11/11/2013
Mark Miller	Alternate	Term Expires 11/11/2013

Yes: All-7
 No: None

MOTION CARRIED

I-3 Request for Closed Session – No Closed Session Requested

I-4 Bid Waiver – Professional Services – Police Department Promotional Testing Services

Resolution #2011-11-261
 Moved by Fleming
 Seconded by Tietz

WHEREAS, EMPCO, Inc. has been providing testing and hiring services to the City’s Police Department for 20 years; and has provided this service to several other surrounding municipalities; and

WHEREAS, EMPCO, Inc. meets departmental needs and complies with Act 78 Commission requirements, including the requirement to be fair and impartial.

THEREFORE, BE IT RESOLVED, That formal bidding procedures for this professional service are hereby **WAIVED**, since the public interest is best served by contracting with EMPCO, Inc.

BE IT FURTHER RESOLVED, That the attached contract, authorizing EMPCO, Inc. to provide police lieutenant and police sergeant promotional testing is **APPROVED**, and a copy will be **ATTACHED** to the original minutes of this meeting.

BE IT FINALLY RESOLVED, That upon the final action of the City of Troy Civil Service Commission requesting the certification of eligible police sergeant and lieutenant candidates, the City Manager and Human Resources Director are hereby **AUTHORIZED to EXECUTE** this contract on behalf of the City.

Yes: All-7
 No: None

MOTION CARRIED

I-5 2012 City Council Meeting Schedule

Resolution #2011-11-262

Moved by McGinnis

Seconded by Campbell

RESOLVED, That Troy City Council **SHALL HOLD** Regular Meetings in 2012 according to the following schedule at 7:30 pm:

Monday, January 9 & 23
Monday, February 6 & 20
Monday, March 5 & 19
Monday, April 2 & 16
Monday, May 7 & 14
Monday, June 4 & 18
Monday, July 9 & 23
Monday, August 13 & 27
Monday, September 10 & 24
Monday, October 8 & 22
Monday, November 12 & 26
Monday, December 3 & 17

BE IT FURTHER RESOLVED, That Troy City Council **SHALL HOLD** Special Study Sessions for the purpose of budget discussions in 2012 according to the following schedule at 7:30 pm

Monday, April 23
Monday, April 30

BE IT FURTHER RESOLVED, That troy City Council **MAY SCHEDULE** other Special Meetings as needed.

Yes: All-7

No: None

MOTION CARRIED

I-6 Resolution to Revoke an Industrial Facilities Exemption Certificate (IFEC) and Vacate an Industrial Development District (IDD) Previously Granted and Established: Faurecia Automotive Seating, Inc. – 2350 Meijer

Vote to Postpone Item I-6 Resolution to Revoke an Industrial Facilities Exemption Certificate (IFEC) and Vacate an Industrial Development District (IDD) Previously Granted and Established: Faurecia Automotive Seating, Inc. – 2350 Meijer Until the December 19, 2011 Regular City Council Meeting

Resolution #2011-11-263

Moved by Slater

Seconded by Daniels

RESOLVED, That Item *I-6 Resolution to Revoke an Industrial Facilities Exemption Certificate (IFEC) and Vacate an Industrial Development District (IDD) Previously Granted and Established: Faurecia Automotive Seating, Inc. – 2350 Meijer* be **POSTPONED** Until the December 19, 2011 Regular City Council Meeting.

Yes: All-7

No: None

MOTION CARRIED

I-7 Resolution to Revoke an Industrial Facilities Exemption Certificate (IFEC) and Vacate an Industrial Development District (IDD) Previously Granted and Established: EcoMotors, International – 1055 W. Square Lake

Resolution #2011-11-264

Moved by Fleming

Seconded by Slater

WHEREAS, After due notice and proper hearing, the City Council of the City of Troy on August 25, 2008, established an Industrial Development District (IDD) for property known as 1055 W. Square Lake, Troy, MI. 48098, Parcel #; 88-20-08-226-002, in the name of EcoMotors, International; and

WHEREAS, Per the Letter of Agreement, between EcoMotors, International and the City of Troy, and per Public Act 198 of 1974, as amended, EcoMotors, International was allowed until December 31, 2010 to purchase and install all of the personal property to be abated, as reported on their application for exemption; and

WHEREAS, EcoMotors, International has not purchased and installed all of the personal property that was to be abated, contrary to the terms of the Letter of Agreement between EcoMotors, International and the City of Troy, and in violation of Public Act 198 of 1974, as amended;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **REVOKES** the Industrial Facilities Exemption Certificate (IFEC), certificate # 2008-363, and hereby **VACATES** the Industrial Development District (IDD) previously granted to EcoMotors, International, for property located at 1055 W. Square Lake, Troy, MI. 48098, Parcel # 88-20-08-226-002, effective December 31, *Year*, and

BE IT FINALLY RESOLVED, That Troy City Council hereby **DIRECTS** the City Clerk to forward, by certified mail, a copy of this Resolution to the State Tax Commission (STC), Treasury Building, P.O. Box 30471, Lansing, MI. 48909-7971, and to EcoMotors, International at 2401 W. Big Beaver Ste 100, Troy, MI. 48084.

Yes: All-7

No: None

MOTION CARRIED

I-8 Resolution to Revoke an Industrial Facilities Exemption Certificate (IFEC) and Vacate an Industrial Development District (IDD) Previously Granted and Established: The ProMetal RCT, LLC – 2341 Alger

Moved by Slater
Seconded by McGinnis

WHEREAS, After due notice and proper hearing, the City Council of the City of Troy on September 22, 2008, established an Industrial Development District (IDD) for property known as 2341 Alger, Troy, MI. 48083, Parcel #: 88-20-26-200-060, in the name of The ProMetal RCT, LLC; and

WHEREAS, Per the Letter of Agreement, between The ProMetal RCT, LLC and the City of Troy, and per Public Act 198 of 1974, as amended, The ProMetal RCT, LLC was allowed until December 31, 2010 to purchase and install all of the personal property to be abated, as reported on their application for exemption; and

WHEREAS, The ProMetal RCT, LLC has not purchased and installed all of the personal property that was to be abated, contrary to the terms of the Letter of Agreement between The ProMetal RCT, LLC and the City of Troy, and in violation of Public Act 198 of 1974, as amended;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **REVOKES** the Industrial Facilities Exemption Certificate (IFEC), certificate # 2008-506, and hereby **VACATES** the Industrial Development District (IDD) previously granted to The ProMetal RCT, LLC, for property located at 2341 Alger, Troy, MI. 48083, Parcel # 88-20-26-200-060, effective December 31, 2011, and

BE IT ALSO RESOLVED, That Troy City Council hereby **DIRECTS** the City Treasurer to invoice The ProMetal RCT, LLC for the amount of the abated taxes as calculated by the City Assessor's spreadsheet, which shall be attached and become a part of the Regular Minutes of this meeting; and

BE IT FINALLY RESOLVED, That Troy City Council hereby **DIRECTS** the City Clerk to forward, by certified mail, a copy of this Resolution to the State Tax Commission (STC), Treasury Building, P.O. Box 30471, Lansing, MI. 48909-7971, and to The ProMetal RCT, LLC at 2341 Alger, Troy, MI. 48083.

Motion to Take No Action on Item I-8 Resolution to Revoke an Industrial Facilities Exemption Certificate (IFEC) and Vacate an Industrial Development District (IDD) Previously Granted and Established: The ProMetal RCT, LLC – 2341 Alger

Move by Slater
Seconded by Fleming

RESOLVED, That **NO ACTION** be Taken on Item *I-8 Resolution to Revoke an Industrial Facilities Exemption Certificate (IFEC) and Vacate an Industrial Development District (IDD) Previously Granted and Established: The ProMetal RCT, LLC – 2341 Alger.*

Council Member Slater withdrew his motion.

Vote on Main Resolution to Revoke an Industrial Facilities Exemption Certificate (IFEC) and Vacate an Industrial Development District (IDD) Previously Granted and Established: The ProMetal RCT, LLC – 2341 Alger

Resolution #2011-11-265

Moved by Slater

Seconded by McGinnis

WHEREAS, After due notice and proper hearing, the City Council of the City of Troy on September 22, 2008, established an Industrial Development District (IDD) for property known as 2341 Alger, Troy, MI. 48083, Parcel #; 88-20-26-200-060, in the name of The ProMetal RCT, LLC; and

WHEREAS, Per the Letter of Agreement, between The ProMetal RCT, LLC and the City of Troy, and per Public Act 198 of 1974, as amended, The ProMetal RCT, LLC was allowed until December 31, 2010 to purchase and install all of the personal property to be abated, as reported on their application for exemption; and

WHEREAS, The ProMetal RCT, LLC has not purchased and installed all of the personal property that was to be abated, contrary to the terms of the Letter of Agreement between The ProMetal RCT, LLC and the City of Troy, and in violation of Public Act 198 of 1974, as amended;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **REVOKES** the Industrial Facilities Exemption Certificate (IFEC), certificate # 2008-506, and hereby **VACATES** the Industrial Development District (IDD) previously granted to The ProMetal RCT, LLC, for property located at 2341 Alger, Troy, MI. 48083, Parcel # 88-20-26-200-060, effective December 31, 2011, and

BE IT ALSO RESOLVED, That Troy City Council hereby **DIRECTS** the City Treasurer to invoice The ProMetal RCT, LLC for the amount of the abated taxes as calculated by the City Assessor's spreadsheet, which shall be attached and become a part of the Regular Minutes of this meeting; and

BE IT FINALLY RESOLVED, That Troy City Council hereby **DIRECTS** the City Clerk to forward, by certified mail, a copy of this Resolution to the State Tax Commission (STC), Treasury Building, P.O. Box 30471, Lansing, MI. 48909-7971, and to The ProMetal RCT, LLC at 2341 Alger, Troy, MI. 48083.

Yes: Tietz

No: Campbell, Fleming, Henderson, McGinnis, Slater, Daniels

MOTION FAILED

I-9 Reconsideration and Substitution of Resolution Approving Industrial Facilities Exemption Certificate (IFEC) for Sulzer Metco, Inc. – 1972 Meijer

Resolution #2011-11-266

Moved by Slater

Seconded by McGinnis

RESOLVED, That Troy City Council hereby **RECONSIDERS** Resolution #2010-09-186 *Request for Consideration to Grant an Industrial Facilities Exemption Certificate (IFEC) to Sulzer Metco, Inc., - 1972 Meijer*, Moved by Kerwin and Seconded by McGinnis, as it appears below:

WHEREAS, After due notice and proper hearing, the City Council of the City of Troy on September 13, 2010, established an Industrial Development District (IDD) for property known as 1972 Meijer, Troy MI, 48084-7143, Parcel # 88-20-32-226-024; and

WHEREAS, An Application has been submitted by Sulzer Metco, Inc., for an Industrial Facilities Exemption Certificate (IFEC) for personal property at 1972 Meijer, Troy MI, 48084-7143, for seven (7) years; and

WHEREAS, After due and proper notice by the City Clerk, the City Council, on September 13, 2010, held a Public Hearing giving opportunity for comment by all taxing units as to the possibility that the granting of an Industrial Facilities Exemption Certificate (IFEC) for Sulzer Metco, Inc., at 1972 Meijer, Troy MI, 48084-7143 may have the effect of substantially impeding the operation of the taxing unit, or impairing the financial soundness of the taxing unit;

*NOW, THEREFORE, BE IT RESOLVED, That Troy City Council has **FOUND THAT THE GRANTING** of an Industrial Facilities Exemption Certificate (IFEC) for Sulzer Metco, Inc., at 1972 Meijer, Troy MI, 48084-7143 shall not substantially impede the operation of the City of Troy or the other taxing units, **NOR HAS IT BEEN FOUND THAT THE GRANTING** of the Industrial Facilities Exemption Certificate (IFEC) will impair the financial soundness of the City of Troy, or the other taxing units which levy taxes on said property; and*

*BE IT FURTHER RESOLVED, That Troy City Council hereby **APPROVES** the application for an Industrial Facilities Exemption Certificate (IFEC) for Sulzer Metco, Inc., at 1972 Meijer, Troy MI, 48084-7143, Parcel # 88-20-32-226-024, for personal property for a term of seven (7) years, **CONTINGENT** upon the execution of a Letter of Agreement between the City of Troy and Sulzer Metco, Inc., and payment of the application fee established in accordance with Public Act 198 of 1974, as amended; and*

*BE IT FURTHER RESOLVED, That the Mayor and City Clerk are **AUTHORIZED TO EXECUTE** the Letter of Agreement between the City of Troy and Sulzer Metco, Inc., a copy of which shall be **ATTACHED** to the original minutes of this meeting; and*

BE IT FINALLY RESOLVED, That the City Clerk is hereby **AUTHORIZED TO COMPLETE** the Application and **TRANSMIT** same to the State Tax Commission, Treasury Building, P.O. Box 30471, Lansing, MI. 48909-7971

Yes: Kerwin, McGinnis, Slater, Schilling, Beltramini, Fleming,
No: Howrylak

and

- a) **Proposed Resolution to Amend Reconsidered Resolution #2010-09-186 Request for Consideration to Grant an Industrial Facilities Exemption Certificate (IFEC) to Sulzer Metco, Inc., - 1972 Meijer, as Directed by the State Tax Commission**

RESOLVED, That Troy City Council hereby **AMENDS** Resolution #2010-09-186, *Establishment of an Industrial Facilities Exemption Certificate (IFEC)* by **STRIKING** it in its entirety and **SUBSTITUTING** it with the following:

WHEREAS, After due notice and proper hearing, the City Council of the City of Troy on September 13, 2010, established an Industrial Development District (IDD) for property known as 1972 Meijer, Troy MI, 48084-7143, Parcel # 88-20-32-226-024; and

WHEREAS, An Application has been submitted by Sulzer Metco, Inc., for an Industrial Facilities Exemption Certificate (IFEC) for personal property at 1972 Meijer, Troy MI, 48084-7143, for seven (7) years; and

WHEREAS, After due and proper notice by the City Clerk, the City Council, on September 13, 2010, held a Public Hearing giving opportunity for comment by all taxing units as to the possibility that the granting of an Industrial Facilities Exemption Certificate (IFEC) for Sulzer Metco, Inc., at 1972 Meijer, Troy MI, 48084-7143 may have the effect of substantially impeding the operation of the taxing unit, or impairing the financial soundness of the taxing unit;

WHEREAS, The aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Troy, after granting this certificate will not exceed 5% of an amount equal to the sum of the SEV of the City of Troy, plus the SEV of real and personal property thus exempted;

NOW, THEREFORE, BE IT RESOLVED, That Troy City Council has **FOUND THAT THE GRANTING of an Industrial Facilities Exemption Certificate (IFEC) for Sulzer Metco, Inc., at 1972 Meijer, Troy MI, 48084-7143 shall not substantially impede the operation of the City of Troy or the other taxing units, **NOR HAS IT BEEN FOUND THAT THE GRANTING** of the Industrial Facilities Exemption Certificate (IFEC) will impair the financial soundness of the City of Troy, or the other taxing units which levy taxes on said property; and**

BE IT FURTHER RESOLVED, That Troy City Council hereby **APPROVES the application for an Industrial Facilities Exemption Certificate (IFEC) for Sulzer Metco, Inc., at 1972 Meijer, Troy MI, 48084-7143, Parcel # 88-20-32-226-024, for personal property for a term of seven (7) years, **CONTINGENT** upon the execution of a Letter of**

Agreement between the City of Troy and Sulzer Metco, Inc., and payment of the application fee established in accordance with Public Act 198 of 1974, as amended; and

*BE IT FURTHER RESOLVED, That the Mayor and City Clerk are **AUTHORIZED TO EXECUTE** the Letter of Agreement between the City of Troy and Sulzer Metco, Inc., a copy of which shall be **ATTACHED** to the original minutes of this meeting; and*

*BE IT FINALLY RESOLVED, That the City Clerk is hereby **AUTHORIZED TO COMPLETE** the Application and **TRANSMIT** same to the State Tax Commission, Treasury Building, P.O. Box 30471, Lansing, MI. 48909-7971.*

Yes: Fleming, Henderson, McGinnis, Slater, Daniels, Campbell

No: Tietz

MOTION CARRIED

J. CONSENT AGENDA:

J-1a Approval of "J" Items NOT Removed for Discussion

Resolution #2011-11-267

Moved by Fleming

Seconded by Campbell

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented and as printed.

Yes: All-7

No: None

MOTION CARRIED

J-1b Address of "J" Items Removed for Discussion by City Council

J-2 Approval of City Council Minutes

Resolution #2011-11-267-J-2

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a. Regular City Council Meeting of November 14, 2011

J-3 Proposed City of Troy Proclamations: None Submitted

J-4 Standard Purchasing Resolutions

- a) Standard Purchasing Resolution 1: Award to Low Bidders – Snow Removal Services – Municipal Parking Lots and Local Roads

Resolution #2011-11-267-J-4a

RESOLVED, That Troy City Council hereby **AWARDS** contract(s) for seasonal requirements of snow removal services under Proposals A and E with an option to renew for one (1) additional season to the following low bidders: Advanced Landscape & Builders Supply Inc of Clawson MI for Proposal A – Municipal Parking Lots, Building Entrances and Sidewalks, and to DiPonio Contracting Inc and Florence Cement Company, of Shelby Township MI, for Proposal E - Local Roads Emergency Basis, all at hourly rates as contained in the bid tabulation opened November 1, 2011, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

BE IT FURTHER RESOLVED, That Troy City Council hereby **AUTHORIZES** City staff to extend the hourly contract prices to other contractors after the successful bidders have been employed, to speed the snow removal process during times of snow emergencies.

BE IT FINALLY RESOLVED, That awards are **CONTINGENT UPON** contractors' submission of properly executed proposal and contract documents, including insurance certificates and all other specified requirements.

b) Standard Purchasing Resolution 1: Award to Low Bidders – Snow Removal Services – Home Chore Program and Public Sidewalks

Resolution #2011-11-267-J-4b

RESOLVED, That Troy City Council hereby **AWARDS** contracts to provide seasonal requirements of snow removal services for the City's municipal sidewalks (Proposal A), code enforcement tasks (Proposal B), and the Home Chore Program (Proposal C) with an option to renew for one (1) additional season to the low total bidder, MVP Environmental, LLC of Troy as the primary contractor for all three (3) proposals; and Brantley Development LLC of Westland, as secondary contractor for code enforcement and the home chore program, to be used in the event the primary contractor is unable to provide the services as needed, all at unit prices contained in the bid tabulation opened November 11, 2011, a copy of which shall be **ATTACHED** to the original Minutes of this meeting, with contracts expiring April 30, 2012.

BE IT FURTHER RESOLVED, That the awards are **CONTINGENT** upon contractors' submission of properly executed bid and contract documents, including insurance certificates and all other specified requirements.

J-5 Request to Waive Recapture of Community Development Block Grant 2009 Funds

Resolution #2011-11-267-J-5

WHEREAS, The U.S. Department of Housing and Urban Development (HUD) mandates that Community Development Block Grant (CDBG) balances not exceed 1.5 times the current program year allocation sixty (60) days prior to the end of the program year (February 28th); and

WHEREAS, The Oakland County Board of Commissioners adopted a policy allowing communities to protect funds from their two most recent program years to help comply with this regulation; and

WHEREAS, All unobligated 2009 and older funds are at risk of recapture December 31, 2011; and

WHEREAS, The City of Troy may protect unobligated 2009 funds from recapture for one additional year by requesting a waiver; and

WHEREAS, A separate Waiver request form must be submitted for each 2009 line item to the Manager of the Oakland County Community & Home Improvement Division no later than December 1, 2011.

NOW THEREFORE, BE IT RESOLVED, That the City of Troy hereby **REQUESTS TO WAIVE** recapture of 2009 CDBG funds as follows:

Account Number	Project Name	Amount
172170-730744	Flood Drain Improvements	\$ 33,567.00
172160-732170	Public Services (Yard Services)	\$ 50,388.00
172170-731332	Parks –Recreational Facilities	\$ 81,505.00

J-6 May, as Personal Representative of Jesus Gillard v Bloomfield Township, Troy, et. al

Resolution #2011-11-267-J-6

RESOLVED, That the City Attorney is hereby **AUTHORIZED** and **DIRECTED** to represent the City of Troy and the individual Troy defendants named in the matter of Alan A. May, as Personal Representative of the Estate of Jesus Winston Gillard, Deceased, v. Bloomfield Township, et al., United States District Court for the Eastern District of Michigan, Case No. 2:11-cv-14453, against any claims and damages. Furthermore, the City Attorney is **AUTHORIZED** to pay necessary costs and expenses and to retain any necessary expert witnesses to adequately represent the City and the Troy defendants.

K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:

K-1 Announcement of Public Hearings: None Submitted

K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted

Vote on Resolution to Suspend Rules of Procedure for the City Council, Rule #6 – Order of Business to Move the Study Session Prior to Council Comments

Resolution #2011-11-268

Moved by Tietz

Seconded by Daniels

RESOLVED, That Troy City Council hereby **SUSPENDS** Rules of Procedure for the City Council, Rule #6 *Order of Business* to Move Study Session Prior to Council Comments.

Yes: Tietz, Daniels, Fleming, Henderson
No: McGinnis, Slater, Campbell

MOTION CARRIED

The Meeting **RECESSED** at 9:54 PM.

The Meeting **RECONVENED** at 9:58 PM.

O. STUDY ITEMS

O-1 Update and Status of the Troy Multi-Modal Transit Facility

The Meeting **RECESSED** at 11:34 PM.

The Meeting **RECONVENED** at 11:37 PM.

L. COUNCIL REFERRALS:

Items Advanced to the City Manager by Individual City Council Members for Placement on the Agenda

L-1 No Council Referrals Submitted

M. COUNCIL COMMENTS

M-1 No Council Comments Advanced

N. REPORTS

N-1 Minutes – Boards and Committees:

- a) Liquor Advisory Committee Minutes-Final-October 10, 2011
 - b) Zoning Board of Appeals-Draft-October 18, 2011
 - c) Zoning Board of Appeals-Final-October 18, 2011
 - d) Liquor Advisory Committee Minutes-Draft-November 14, 2011
- Noted and Filed
-

N-2 Department Reports:

- a) City of Troy Retiree Health Care Plan Actuarial Valuation of Other Postemployment Benefits - December 31, 2010
 - b) City of Troy Employees Retirement System Forty-Seventh Annual Actuarial Valuation – December 31, 2010
 - c) Quarterly Financial Report – September 30, 2011
- Noted and Filed
-

N-3 Letters of Appreciation:

- a) Letter of Appreciation from Vandan Kumar Manni to Lieutenant Riesterer – Fire Department
- b) Letter of Appreciation from Matt Creech to Steven Vandette – City Engineer
- c) Letter of Appreciation from JoAnne Carlson – American Business Women’s Association to Cathy Russ – Library Director

Noted and Filed

N-4 Proposed Proclamations/Resolutions from Other Organizations: None Proposed

Noted and Filed

N-5 University of Michigan-Dearborn’s iLabs eCities Research Recognizes Troy for Its Positive Entrepreneurial Climate

Noted and Filed

N-6 Notice of Hearing for the Electric Customers of the Detroit Edison Company Case No. U-16892

Noted and Filed

P. CLOSED SESSION:

P-1 No Closed Session Requested

Q. ADJOURNMENT

The meeting **ADJOURNED** at 11:59 PM.

Mayor Janice Daniels

M. Aileen Bittner, CMC
City Clerk

TRAFFIC COMMITTEE MINUTES – OCTOBER 19, 2011**FINAL**

A regular meeting of the Troy Traffic Committee was held Wednesday, October 19, 2011 in the Lower Level Conference Room at Troy City Hall. Pete Ziegenfelder called the meeting to order at 7:30 p.m.

1. Roll Call

PRESENT: Sarah Binkowski
John Diefenbaker
Gordon Schepke
Pete Ziegenfelder

ABSENT: Ted Halsey
Richard Kilmer
Al Petrusis

Also present: Bill Huotari, Deputy City Engineer/Traffic Engineer

2. Minutes – September 21, 2011**RESOLUTION # 2011-10-15**

Moved by Binkowski
Seconded by Schepke

To approve the September 21, 2011 minutes as printed.

YES: All-4
NO: None
ABSENT: 3 (Halsey, Kilmer, Petrusis)
MOTION CARRIED

REGULAR BUSINESS**3. Change YIELD sign to STOP sign at Demaret at Player**

Geoffrey Rossi of 5566 Casper requested that the existing Yield sign on Demaret at Player be changed to a Stop sign. The posted speed limit on both streets is 25 mph. Demaret is considered the local road. Average Daily Traffic (ADT) on Player is 931 vehicles per day (vpd) while Milburn has an ADT of 646 vpd. There have been no crashes recorded in the past five (5) years.

There is a large shrub in the southwest quadrant that creates a sight distance obstruction. Traffic Engineering contacted Code Compliance for a review of the landscaping to review compliance with City ordinances. The only violation was some branches overhanging the sidewalk which have been trimmed up by the homeowner. The shrub sits outside of the 25' x 25' sight distance triangle, so no further removal can be required.

The sight distance obstruction in the southwest quadrant comes into play when determining the safe approach speed for the intersection. The safe approach speed was found to be less than 10 mph on the Demaret approach northbound to Player.

There were no members of the public at the meeting to address this item.

Discussion ensued among Traffic Committee members and the Traffic Engineer.

RESOLUTION # 2011-10-16

Moved by Binkowski

Seconded by Diefenbaker

Recommend that the existing YIELD sign be changed to a STOP sign on northbound Demaret at Player.

YES: All-4

NO: None

ABSENT: 3 (Halsey, Kilmer, Petrusis)

MOTION CARRIED

4. Public Comment

There were no members of the public in attendance.

5. Other Business

The EVA between Paragon and Hedgewood will be installed by DPW this fall. Work was anticipated to start this week and will continue as time allows, but is expected to be completed prior to winter.

Discussed preliminary results of the speed study performed on Barclay. Preliminary findings do not show a speeding or cut through problem. The final report will be presented at the Traffic Committee meeting of November 16, 2011.

Discussed traffic concerns on Boyd and Torpey as it relates to the Baker Middle School and International Academy site. Traffic Engineering has requested that our traffic engineering consultant, Orchard, Hiltz & McCliment, Inc. (OHM), provide a proposal for a study to review the impacts of the site on the public road system. Troy PD has officers assigned to patrol the area.

Discussed Traffic Engineering website updates. Agendas and minutes are posted on the City's website. Letters to property owners will now reference a link that can be accessed to review documentation for agenda items. This saves a significant amount of resources, including staff time and materials. Accommodations for persons with disabilities and/or no access to the internet can still request a hard copy of information from the Traffic Engineer.

6. Adjourn

The meeting adjourned at 8:28 p.m.

Pete Ziegenfelder, Chairperson

Bill Huotari, Recording Secretary

K:\aaa Traffic Committee\2011\October 19\Minutes_10192011_FINAL.doc

Troy Police Department

Chief Gary G. Mayer

500 West Big Beaver

Troy, MI 48084

11/09/11

Dear Chief Mayer:

I just wanted to drop you a note to thank you again for the Citizens Police Academy program I just completed this past week.

I specifically wanted to let you know I did my patrol "drive along" this past Saturday night, 10 pm -2 am+. It was awesome. I was with your Officer Gail Grzybowski. She was absolutely wonderful. Gave me a complete orientation to the patrol car itself and the multiple bags of equipment each of your officers' take with them on patrol. Officer Grzybowski was professional, informative, dedicated and engaging. She patiently answered each of my many questions.

During her shift, we were (she) participated in 10+ incidents in which we were the primary unit or backup unit. We responded to one medical incident of an elderly heart patient and participated in a call at the home of a resident with a history of mental issues that "heard voices" outside his home having awoken suddenly. Three of your officers, reassured the frightened male resident and demonstratively searched his home and surrounding area. He was grateful and was returning to his bed as we left.

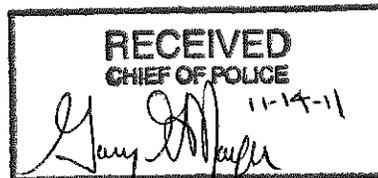
With each incident, I got to meet many of your patrol officers who good naturedly welcomed me to their shift. At every stop, it was easy to see the teamwork and mutual friendship amongst your officers although I must admit, the most impressive officer that I met, was, Officer Tico (canine).

Seriously, thank you for the experience. If all your officers are as professional and dedicated as Officer Grzybowski, then it is easy to see why my home town, is the safest city in Michigan.

Respectfully,

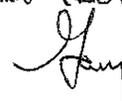


David Miros



P.O. GAIL GRZYBOWSKI -

THANKS FOR MAKING SUCH A GREAT IMPRESSION
ON MR. MIROS AND REPRESENTING TROY P.D. SO WELL





CITY COUNCIL AGENDA ITEM

November 23, 2011

TO: The Honorable Mayor and City Council Members
FROM: John Szerlag, City Manager
SUBJECT: Open Troy

Attached is our progress to date on Open Troy, transparency in government. Essentially, there are four major elements:

1. Check register
2. Purchasing contracts
3. Salary and benefits
4. Bargaining unit contracts

Please know that the check register is patterned after the City of Novi. And salaries/benefits are patterned after the Troy School District.

We expect to go live by mid December.

As always, please contact me should you have any questions.

C: Department Directors



Open Troy

Transparency in Government

Open Troy

- [Open Troy Home](#)
- [Check Register](#)
- [Purchasing Contracts](#)
- [Salaries and Benefits](#)
- [Bargaining Unit Contracts](#)

Welcome to the City of Troy's transparency in government site. Open Troy is a user friendly site that provides information related to City expenditures. Click on any of the boxes below to access details about that category of information.

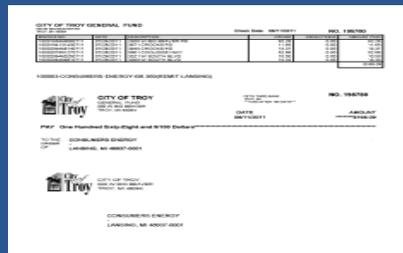
In addition under Resources on the left are links to other documents related to the City's performance and finances.

For questions, comments or suggestions for Open Troy call 248-524-1147.

Resources

- [Dashboard](#)
- [Budget](#)
- [PAFR](#)
- [CAFR](#)

Check Register



General Fund Expenditures.

Purchasing Contracts



On-line searchable Purchasing Contracts.

Salaries and Benefits



Salary and benefit information.

Bargaining Unit Contracts



Bargaining unit contract documents.



Open Troy
Transparency in Government

Check Register

- [Open Troy Home](#)
- [Check Register](#)
- [Purchasing Contracts](#)
- [Salaries and Benefits](#)
- [Bargaining Unit Contracts](#)

Welcome to the City of Troy Online Check Register. This site includes data from the City of Troy's General Fund Accounts Payable system for the current and previous fiscal years. The information available here excludes checks that might provide protected privacy information. For more information contact the Finance Department at 248-524-3411.

Register Date:

Resources

- [Dashboard](#)
- [Budget](#)
- [PAFR](#)
- [CAFR](#)

<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Void Date</u>								
+ 11/3/2011 3M		\$4,148.68									
+ 11/3/2011	A & L SYSTEMS-ALL LOCATIONS	\$204.05									
+ 11/3/2011	ADVANCED WIRELESS TELECOM	\$600.00									
- 11/3/2011	AIRGAS GREAT LAKES	\$8.93									
	<table border="1"> <thead> <tr> <th><u>Invoice #</u></th> <th><u>Date</u></th> <th><u>Description</u></th> <th><u>Amount</u></th> </tr> </thead> <tbody> <tr> <td>9900381033</td> <td>9/30/2011</td> <td>COMM CENTER SUPPLIES-HELIUM</td> <td>\$8.93</td> </tr> </tbody> </table>	<u>Invoice #</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>	9900381033	9/30/2011	COMM CENTER SUPPLIES-HELIUM	\$8.93		
<u>Invoice #</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>								
9900381033	9/30/2011	COMM CENTER SUPPLIES-HELIUM	\$8.93								
+ 11/3/2011	ALTA EQUIPMENT COMPANY	\$88.50									
- 11/3/2011	AM-DYN-IC FLUID POWER	\$38.63									

<u>Invoice #</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
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Open Troy
Transparency in Government

Purchasing Contracts

Welcome to the City of Troy Online Contract Database. Contact the Purchasing Department at 248-524-3338 for more information.

Filter Results

Vendor or Bid Name:

- [Open Troy Home](#)
- [Check Register](#)
- [Purchasing Contracts](#)
- [Salaries and Benefits](#)
- [Bargaining Unit Contracts](#)

Resources

- [Dashboard](#)
- [Budget](#)
- [PAFR](#)
- [CAFR](#)

Click link to see contract

<u>Bid Number</u>	<u>Bid Name</u>	<u>Department</u>	<u>Vendor</u>	<u>Expiration Date</u>	<u>Resolution Number</u>	<u>Commencement Date</u>
ITB-COT 11-21	PREFAB RESTROOM FACILITY	Parks and Recreation	CXT, INC.		2011-10-246-J-7	11/1/2011
RFP-COT 11-13	Communication Strategy	Community Affairs	Marketing Associates		2011-09-209-I-6	10/18/2011
ITB-COT 11-18	Ice Melt Compounds	Streets	Washington Elevator Company, Inc.	10/31/2012	2011-10-220-J-4a	10/1/2011
ITB-COT 11-19	Tee Shirts	Parks and Recreation	ITA Printing	9/30/2012	2011-09-218-J-4a	9/30/2011
ITB-COT 11-17	ASPHALT PATCHING MATERIAL - COLD PATCH	Streets	SAGINAW ASPHALT PAVING COMPANY	4/30/2012	2011-08-202-J-4d	8/29/2011
RFP-COT 10-43	CATERER TROY COMMUNITY CENTER	Parks and Recreation	ENCORE CATERING	8/20/2014	2011-05-093-I-6	8/20/2011



Open Troy
Transparency in Government

Salaries and Benefits

- [Open Troy Home](#)
- [Check Register](#)
- [Purchasing Contracts](#)
- [Salaries and Benefits](#)
- [Bargaining Unit Contracts](#)

Resources

- [Dashboard](#)
- [Budget](#)
- [PAFR](#)
- [CAFR](#)

Welcome to the City of Troy Online Salary Database. This site provides salary and benefit information for the last complete calendar year. Salaries represent Medicare wages as reported on W2's filed with the IRS. For more information contact the Finance Department at 248-524-3411.

Troy offers a self-funded medical insurance plan. Where employees are enrolled in that plan noted with an "SF." The actual cost of an employee's self-funded benefits vary by employee based upon individual claims filed on behalf of the employee and/or his/her dependents. Accordingly, due to privacy concerns, these costs are not reported on an individual employee basis. The total cost for the self funded medical plan from January 1, 2010, through December 31, 2010, was \$XXXXXXX.

Position:

<u>Position Number</u>	<u>Title</u>	<u>Department</u>	<u>Salary</u>	<u>FICA</u>	<u>Retirement</u>	<u>Health/Vision</u>	<u>Dental</u>	<u>Life</u>	<u>Disability</u>	<u>Total Compensation</u>
479320003	MSE-F Equipment Operator II	STS	\$53,701.95	\$4,108.20	\$9,601.06	\$17,317.08	\$1,397.50	\$182.91	\$301.82	\$86,610.52
479320004	MSE-F Equipment Operator II	STS	\$55,012.33	\$4,208.44	\$9,386.98	\$15,451.2	\$1,397.50	\$180.30	\$300.36	\$85,937.11
479320005	MSE-F Equipment Operator II	STS	\$52,839.33	\$4,042.21	\$10,146.69	\$15,451.2	\$1,397.50	\$182.91	\$301.82	\$84,361.66



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- [Bargaining Unit Contracts](#)

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Bargaining Unit Contracts

Welcome to the City of Troy Bargaining Unit Contract site. Below you will find pdf copies of all current Collective Bargaining Agreements. The period covered by each agreement can be found on the cover page of each document. For any questions please contact Human Resources at 248-680-7296.

- [American Federation of State, County, and Municipal Employees \(AFSCME\)](#)
- [Clerical and Non-Sworn Police Personnel - Michigan Association of Police\(MAP\)](#)
- [Troy Command Officers Association \(TCOA\)](#)
- [Troy Communications Supervisors Association \(TCSA\)](#)
- [Troy Fire Staff Officers Association \(TFSOA\)](#)
- [Troy Police Officers Association \(TPOA\)](#)

Click link to see contract



CITY COUNCIL AGENDA ITEM

November 23, 2011

TO: The Honorable Mayor and City Council Members
FROM: John Szerlag, City Manager *JAS*
SUBJECT: Total Wages and Employees for the City of Troy

Each year we are required to submit Federal payroll tax return form #941 to the IRS. This form indicates total wages paid to all full-time and part-time employees each year.

I thought it would be of interest to delineate the total wages and employees beginning in fiscal year 2005 and compare them to each subsequent fiscal year. As can be seen, our highest wage year had payments of \$36,740,000 in fiscal year 2009. For fiscal year 2011, this number was brought down to \$29.6 million for a decrease of 19.4%.

In terms of employees, fiscal year 2008 saw the highest number at 935 and fiscal year 2011 incorporated 615 employees. This is a decrease of 34.2%.

Please feel free to call should you have any questions.

C: Tom Darling, Interim Director of Finance and Administrative Services
Lisa Burnham, Senior Accountant
Keith Francis, Accountant

City of Troy, Michigan
Total Wages and Employees

	Total Wages (\$ in Millions) *						
	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
September Quarter	\$ 7.69	\$ 9.17	\$ 9.43	\$ 9.49	\$ 9.58	\$ 9.19	\$ 7.83
December Quarter	9.94	8.89	8.99	9.18	9.16	9.71	8.22
March Quarter	8.32	9.55	9.86	10.25	10.57	7.99	7.33
June Quarter	8.71	7.79	7.89	7.82	7.42	6.79	6.22
Total	\$ 34.66	\$ 35.40	\$ 36.16	\$ 36.73	\$ 36.74	\$ 33.68	\$ 29.60

\$\$ Change from prior year
% Change from prior year

\$ (0.74) \$ 0.76 \$ 0.01 \$ (3.06) \$ (4.08)
2.1% 2.1% 0.0% -8.3% -12.1%

\$\$ Change from FY 2005 to FY 2011
% Change from FY 2005 to FY 2011

\$ (5.06) \$ (7.14) \$ (19.4%)
-14.6%

\$\$ Change from FY 2009 to FY 2011
% Change from FY 2009 to FY 2011

\$ (7.14) \$ (19.4%)
-19.4%

	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
Total Employees as of June 30*	848	831	929	935	902	826	615

Change from prior year
% Change from prior year

-17 -2.0% 11.8% 0.6% -3.5% -8.4% -25.5%

Change from FY 2005 to FY 2011
% Change from FY 2005 to FY 2011

-233 -27.5%

Change from FY 2008 to FY 2011
% Change from FY 2008 to FY 2011

-320 -34.2%

* Source: Employer's Quarterly Payroll Tax Return (Form 941) filed with IRS



CITY COUNCIL REPORT

November 22, 2011

TO: The Honorable Mayor and City Council

FROM: John Szerlag, City Manager
Mark Miller, Director of Economic and Community Development
Steven Vandette, City Engineer
Bill Huotari, Deputy City Engineer

SUBJECT: Troy Multi-Modal Transit Facility – Estimated Project Costs

Additional information relative to the estimated costs for the transit center project is provided for City Council's review.

ESTIMATED PROJECT COSTS

A detailed cost summary of each major work item is attached. This estimate was prepared and submitted to the Michigan Department of Transportation (MDOT) as well as the Federal Railroad Administration (FRA) for approval as part of the Environmental Assessment. The major work items are grouped into primary project components, which are shown below along with the cost of each component and its percentage of the total project cost:

<u>Primary Project Components</u>	<u>Estimated Cost</u>	<u>Percent</u>
1. Civil and Site Work (including bridge)	\$2,870,708	33.8%
2. Platform and Canopy Work	\$552,668	6.5%
3. Transit Center Building and Elevators	\$1,911,000	22.5%
4. Utility Relocation	\$201,000	2.4%
5. Canadian National Railroad	\$140,000	1.6%
6. Contingency	\$851,832	10%
7. Design and Construction Management	\$1,958,004	23.1%

Also attached is a detailed list of the items that are included in the major work items. The Civil and Site Work for example contains new storm sewers, sanitary and water services, site lighting, Doyle Drive reconstruction, bus slip construction, pedestrian bridge, stairways, parking lot paving, site landscaping, information kiosk, benches, bike racks and bus shelters among others.

The building itself, without the elevators to the bridge, is estimated at \$1,310,000 or 15.4% of the total project cost. The building utilizes all commercial grade materials, green roof, geothermal heating/cooling, LED lighting, fire suppression system and security cameras. Some of these items can be removed to lower cost, however the LED lighting is one that should be retained as this will reduce energy costs over the long run.

The estimated bridge cost is \$1,094,000 and is included in the Civil and Site Work. The cost of the bridge, as with most highway bridges, reflects the restrictions of constructing a bridge over an active roadway, in this case an active rail line, and also under high voltage power lines, within a tight working area. Very little design work

has been done on the bridge so this cost is one that may be subject to the most change, and possible utilization of some of the project contingency.

The cost of AT&T, DTE and underground fiber optic utility relocations at \$201,000 is as estimated by the utility companies. This cost is subject to change depending of site conditions at the time of construction, and may utilize some of the project contingency.

The estimated cost of the platform and canopy work is not something that should be changed. It is possible that this cost could even go up as there are new ADA accessibility requirements that will have to be incorporated into the final design. The rules for this have yet to be written by the Federal Rail Administration.

POTENTIAL COST SAVINGS

As stated during the Council Study Meeting, the cost of the project can be reduced so long as the functionality of the Transit Center is maintained. In reviewing the estimated costs, potential savings could be realized in the following areas:

1. Reducing sustainable/green design elements
2. Reducing site landscaping and amenities
3. Restricting building treatments to lower cost items

Attached is a revised cost estimate that reflects these reductions. The green roof, geo-thermal heating/cooling system and water reuse systems are eliminated as is the electric car charging station and LEED certification. The cost of landscaping and building treatments could also be reduced by 10% or more depending on cost goals are desired by the city. The attached REVISED cost estimate reflects elimination of the foregoing items and a 10% reduction in landscaping and building treatments. The revised cost with these reductions is \$7,881,100. The revised building cost per square foot is \$425.41 and compares with an estimated industry average of \$378 to \$462 for similar sized commercial buildings.

DESIGN & CONSTRUCTION COST CONTAINMENT MEASURES

A statement made at the Council Study Meeting last week requires clarification. While the MDOT agreement limits funding to \$8,485,212 and all additional costs become city costs, the contract for the Construction Manager at Risk eliminates the City's financial risk, unless changes in scope are made by the city during construction. The Architect/Engineering contract also eliminates financial risks except when scope changes are made by the City.

The Architect & Engineering (A/E) services and Construction Manager at Risk (CMR) contracts both include cost containment directives that protect the city from cost overages not covered by federal funds, thereby reducing risk.

Under the A/E contract the A/E is required to complete the final design such that the project can be constructed within the established project budget. If estimated project costs during final design exceed the budget, then the A/E would perform redesign work to permit construction contract awards to be within the project budget. If the project being designed exceeds or is likely to exceed the project budget, and it is unable to design a usable facility within these limitations, then a change in scope or materials would be authorized by the City to reduce the estimated construction cost to an amount within the estimated budget.

While the A/E is responsible to design the project within the budget, the Construction Manager at Risk is responsible for building the project within the budget AND within a Guaranteed Maximum Price (GMP), which the CMR establishes. The Construction Manager at Risk is committed to deliver the project at or below the Guaranteed Maximum Price. Using the CMR approach to construction the CMR initially acts as a consultant to

the owner, assisting the A/E in the development of the final design to keep the project within budget, and then acts as the equivalent of a general contractor during the construction phase. In addition to acting in the owner's interest during the design phase, the construction manager must manage and control construction costs to not exceed the Guaranteed Maximum Price. If the project does exceed the GMP, the CMR must absorb the additional cost. Conversely, if the project comes in below the GMP, the cost savings belong to the City. This is different from a fixed price contract where cost savings are retained by the contractor and essentially become additional profits. Since the Construction Manager, not the City, is ultimately assuming the responsibility for cost overruns, hence the name Construction Manager at Risk.

The CMR is also subject to liquidated damages of \$2,650 per day for each and every calendar day beyond the final contract completion date, which is on or before October 1, 2013 as established by the CMR. In addition to the foregoing, the CMR will be responsible for one hundred percent (100%) of penalties or loss of federal funds due to the failure of the CMR to complete the project by the contract completion date (on or before October 1, 2013). Therefore, the CMR, not the City, will be at risk for additional costs.

OPERATION & MAINTENANCE COSTS

The operation and maintenance costs were estimated by the Building Operations and Department of Public Works Directors based on historical costs of other comparable city facilities. The basis for these costs, which is \$31,594 is attached.

It is anticipated that the operation and maintenance costs will be offset by lease agreements with Amtrak as well as potential vendors interested in locating at the site (concessions, rental agencies, etc.). These offsetting costs will not be known until the final design of the facility is near complete and these lease agreements can be negotiated.

PROJECT OVERSIGHT

As mentioned previously, the CMR functions as the owner's representative during construction with the onus on the CMR to build the project within the budget. The City has assigned staff to work jointly with the A/E and CMR throughout the life of the project. There is significant federal and state oversight of the project due to the obligation of the federal funds. Monthly reports providing employment information are required throughout the life of the project. Additionally, FRA requires quarterly reports on expenditures and project progress.

**TROY INTERMODAL TRANSIT FACILITY PROJECT
HSR2010000178 - CHICAGO: CHICAGO-DETROIT**

**SUMMARY OF
PRELIMINARY CONSTRUCTION COST ESTIMATE**

SITE UTILITIES	\$ 547,754
DOYLE DRIVE RECONSTRUCTION	\$ 133,011
DOYLE DRIVE BUS SLIPS	\$ 149,127
SITE PAVING	\$ 468,586
PEDESTRIAN BRIDGE & STAIRWAYS	\$ 1,094,000
SITE LANDSCAPING & AMENITIES	\$ 303,350
GENERAL ITEMS	<u>\$ 174,880</u>

SUBTOTAL CIVIL & SITE WORK \$ 2,870,708

TRAIN PLATFORM DEMOLITION	\$ 40,000
TRAIN PLATFORM STRUCTURE	\$ 216,668
TRAIN PLATFORM CANOPY	<u>\$ 296,000</u>

SUBTOTAL PLATFORM/CANOPY WORK \$ 552,668

TRANSIT CENTER BUILDING	\$ 1,310,000
ELEVATOR BUILDINGS	<u>\$ 601,000</u>

SUBTOTAL TRANSIT CENTER BUILDING & ELEVATORS \$ 1,911,000

DTE O.H. RELOCATION	\$ 76,000
ATT O.H. RELOCATION	\$ 50,000
SPRINT F.O. RELOCATION	<u>\$ 75,000</u>

SUBTOTAL UTILITY RELOCATION COSTS \$ 201,000

CN RAILROAD PERMITTING COSTS	\$ 50,000
CN RAILROAD TEMP. CONSTRUCTION CROSSING	<u>\$ 90,000</u>

SUBTOTAL CN RAILROAD COSTS \$ 140,000

ESTIMATED CONSTRUCTION COST \$ 5,675,376

15% CONTINGENCY \$ 851,832

TOTAL ESTIMATED CONSTRUCTION COST \$ 6,527,208

A/E COST (15%) \$ 979,002

CM AT RISK (15%) \$ 979,002

TOTAL ESTIMATED DESIGN & CONSTRUCTION MGMT. \$ 1,958,004

TOTAL PROJECT COST \$ 8,485,212

HIGH SPEED RAIL AWARD \$ 8,485,212

TOTAL GRANT FUNDING \$ 8,485,212

TROY INTERMODAL TRANSIT FACILITY
HSR2010000178 – CHICAGO: CHICAGO-DETROIT

**PRELIMINARY CONSTRUCTION COST ESTIMATE
DESCRIPTION OF WORK INCLUDED**

CIVIL & SITE WORK

- Site Utilities: includes new storm sewer, manholes, drainage structures, pavement underdrain system, roadway edgedrain, domestic water supply, sanitary service line, site lighting, emergency generator, and high-speed internet service allowance
- Doyle Drive Reconstruction: includes removal of existing paving materials in Doyle Drive, and replacement with new concrete pavement and raised crosswalks
- Doyle Drive Bus Slips: includes removal of sidewalks and trees, and earth excavation in area of proposed bus slips, and replacement with new concrete pavement and concrete curb & gutter
- Site Paving (parking lot and site excluding Doyle Drive/bus slips): includes removal of existing paving materials, site clearing & grubbing, earth excavation, new asphalt paving with concrete curb & gutter, decorative paving, sidewalk, handicap ramps, brick pavers, sidewalk snow-melt system, subgrade drainage layer below pedestrian plaza, decorative security fencing, decorative fencing
- Pedestrian Bridge & Stairways: includes bridge and stair tower foundation systems, site embankment for pathway leading to stairs, bridge support and stair tower structures, prefabricated pedestrian bridge, bridge erection, bridge deck, bridge and stairway enclosure system, HVAC allowance for bridge and stairways, lighting allowance for bridge and stairways
- Site Landscaping & Amenities: includes trees, shrubs, perennials, annuals, ground cover, topsoil and sod, benches, flag poles, bike racks, litter/recycling receptacles, tree grates, signage kiosk, information kiosk, transit facility sign, wayfinding signage allowance, bus shelters and bike rack shelters
- General Items: includes contractor mobilization allowance, temporary traffic maintenance & control allowance, temporary soil erosion & sedimentation control allowance, and contaminated material handling and disposal allowance

PLATFORM/CANOPY WORK

- Train Platform Demolition: includes cost for removing pedestrian stairs/ramps and platform at existing Amtrak station in Birmingham
- Train Platform Structure: includes removal of existing materials, excavation, installation of foundation system, placement of concrete slab with high-visibility detectable edge
- Train Platform Canopy: includes shelter construction, canopy structure, lighting allowance

TRANSIT CENTER BUILDING & ELEVATORS

- Transit Center Building: includes foundation, building structure, membrane roof system, exterior finishes, interior finishes, seating, plumbing, fire protection, electrical, interior lighting, HVAC, communications, and security cameras
- Elevator Buildings: includes foundations, elevator tower structures, membrane roof system, exterior finishes, interior finishes, energy efficient elevators, fire protection, HVAC, and interior lighting

REVISED
TROY INTERMODAL TRANSIT FACILITY PROJECT
HSR2010000178 - CHICAGO: CHICAGO-DETROIT

SUMMARY OF
PRELIMINARY CONSTRUCTION COST ESTIMATE
*****REVISED*****

SITE UTILITIES	\$ 500,354
DOYLE DRIVE RECONSTRUCTION	\$ 133,011
DOYLE DRIVE BUS SLIPS	\$ 149,127
SITE PAVING	\$ 468,586
PEDESTRIAN BRIDGE & STAIRWAYS	\$ 1,094,000
SITE LANDSCAPING & AMENITIES	\$ 271,000
GENERAL ITEMS	\$ 170,892

SUBTOTAL CIVIL & SITE WORK \$ 2,786,970

TRAIN PLATFORM DEMOLITION	\$ 40,000
TRAIN PLATFORM STRUCTURE	\$ 216,668
TRAIN PLATFORM CANOPY	\$ 296,000

SUBTOTAL PLATFORM/CANOPY WORK \$ 552,668

TRANSIT CENTER BUILDING	\$ 1,021,000
ELEVATOR BUILDINGS	\$ 570,000

SUBTOTAL TRANSIT CENTER BUILDING & ELEVATORS \$ 1,591,000

DTE O.H. RELOCATION	\$ 76,000
ATT O.H. RELOCATION	\$ 50,000
SPRINT F.O. RELOCATION	\$ 75,000

SUBTOTAL UTILITY RELOCATION COSTS \$ 201,000

CN RAILROAD PERMITTING COSTS	\$ 50,000
CN RAILROAD TEMP. CONSTRUCTION CROSSING	\$ 90,000

SUBTOTAL CN RAILROAD COSTS \$ 140,000

ESTIMATED CONSTRUCTION COST \$ 5,271,638

15% CONTINGENCY \$ 790,746

TOTAL ESTIMATED CONSTRUCTION COST \$ 6,062,384

A/E COST (15%) \$ 909,358

CM AT RISK (15%) \$ 909,358

TOTAL ESTIMATED DESIGN & CONSTRUCTION MGMT. \$ 1,818,716

TOTAL PROJECT COST \$ 7,881,100

HIGH SPEED RAIL AWARD \$ 8,485,212

TOTAL GRANT FUNDING \$ 8,485,212

TROY INTERMODAL TRANSIT FACILITY
HSR2010000178 – CHICAGO: CHICAGO-DETROIT

**PRELIMINARY CONSTRUCTION COST ESTIMATE
COST REDUCTION EXPLANATION FOR 11/22/11 ESTIMATE**

As requested, we have eliminated certain items from the project scope and have revised the preliminary construction cost estimate accordingly. Following is a brief description of the items removed, and their impact to the estimate:

GREEN ROOF

Replacing the green roof with a membrane roofing system will reduce the cost of the **TRANSIT CENTER BUILDING** by \$52,945. This reduction reflects a cost savings due to the change in the roofing materials plus the savings in the roof support structure resulting from the reduced design load.

GEOHERMAL HEATING & COOLING SYSTEM

Replacing the geothermal heating and cooling system with a standard natural gas furnace and electric air conditioner will reduce the cost of the **TRANSIT CENTER BUILDING** by \$15,120, and the **ELEVATOR BUILDINGS** by \$8,000.

HARVESTED RAIN WATER RE-USE SYSTEM

Eliminating the harvested rain water re-use system will reduce the cost of the **TRANSIT CENTER BUILDING** by \$12,000, and the **SITE UTILITIES** by \$12,400.

ELECTRIC VEHICLE CHARGING STATION

Eliminating the electric vehicle charging stations will reduce the cost of the **SITE UTILITIES** by \$35,000.

LEED CERTIFICATION FEE

Modifying the scope of the project as described above will eliminate a number of LEED credits from being available, thereby eliminating the opportunity to achieve LEED Silver certification. If LEED certification will not be pursued, some savings to the project can be realized for not having to go through the certification process. Elimination of the LEED certification fee will reduce the cost of the **TRANSIT CENTER BUILDING** by \$75,000, and the **ELEVATOR BUILDINGS** by \$21,440.

MOBILIZATION/GENERAL CONDITIONS COST

In the estimate, mobilization and general conditions are items based on a percentage of construction cost. Reducing the costs of the project as described above will also reduce these costs, resulting in reducing the cost of **GENERAL ITEMS** by \$2,370, **TRANSIT CENTER BUILDING** by \$20,935, and the **ELEVATOR BUILDINGS** by \$1,560.

In summary, the total savings to the **ESTIMATED CONSTRUCTION COST** for the project would be \$256,770.

TROY MULTI MODAL TRANSIT FACILITY
 OPERATION AND MAINTENANCE COST ESTIMATE

Item	Quantity	Unit	Unit Price	Total Cost
1 Building Maintenance and Custodial	2400	SF	\$3.07	\$7,368.00
2 Custodial supplies	2400	SF	\$0.20	\$480.00
3 Mowing (one acre or less)	21	EA	\$28.00	\$588.00
4 Snow and Ice Removal - Parking Lot and Doyle Drive SF x \$3.20 per 1,000 SF = \$210.60 per removal)	(65,812)	EA	\$210.60	\$6,318.00
5 Snow and Ice Removal - Sidewalks x \$.20 per SF = \$130 per removal x 30/year x 50% benefit from heated sidewalks)	(13,000 SF)	EA	\$130.00	\$1,950.00
6 Electric	1	Lsum	\$5,200.00	\$5,200.00
7 Gas Utility	1	Lsum	\$2,800.00	\$2,800.00
8 Elevator Maintenance	2	EA	\$1,875.00	\$3,750.00
9 Relief Valve Testing	2	EA	\$1,570.00	\$3,140.00
Total Estimated O&M Costs				\$31,594.00