A Meeting of the Civil Service Commission (Act 78) was held Thursday, September 22, 2011, at Troy City Hall, 500 W. Big Beaver Road in the Lower Level Conference Room. Chairman/President McGinnis called the meeting to order at 7:30 AM.

A. ROLL CALL:

PRESENT: Chairman/President Donald E. McGinnis, Jr.
Commissioner David Cannon

ALSO PRESENT: Lori Grigg Bluhm, City Attorney
Peggy Sears, Human Resources Director
Bill Nelson, Fire Chief
M. Aileen Bittner, City Clerk
Jeanette Menig, Human Resources Specialist

B. APPROVAL OF MINUTES:

1. Approval of Minutes of Thursday, October 14, 2010

Resolution #CSC-2011-09-001
Moved by McGinnis
Seconded by Cannon

RESOLVED, That the Troy Civil Service Commission (Act 78) hereby **APPROVES** the Minutes of the Thursday, October 14, 2010 meeting as presented.

Yes: Cannon, McGinnis
No: None

MOTION CARRIED

C. PETITIONS AND COMMUNICATIONS:

1. Review of Test Battery for Recruitment of Fire Staff Technician

Resolution #CSC-2011-09-002
Moved by McGinnis
Seconded by Cannon

RESOLVED, That the Civil Service Commission (Act 78) hereby **APPROVES** the job qualifications, the posting, and the test battery for the recruitment of Fire Staff Technician as **PRESENTED**, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

Yes: Cannon, McGinnis
No: None

MOTION CARRIED

D. REPORTS: None

E. OLD BUSINESS: None

F. NEW BUSINESS:

Chairman McGinnis and Commissioner Cannon discussed the current vacancy, which is the neutral Commissioner position that they are required to appoint. There was a consensus to discuss the applications at the next meeting. Human Resources Director Sears indicated that a meeting will likely be scheduled in the next couple of months for the police department, and the Commissioners agreed that a special meeting would not be required. Absent further direction from the Commissioners, city administration will not need to notify the applicants to be present at the next scheduled meeting.

PUBLIC COMMENT: None

G. ADJOURNMENT:

Donald E. McGinnis, Jr., Chairman

Aileen Bittner, City Clerk