



# TROY CITY COUNCIL

## REGULAR MEETING AGENDA

**MARCH 5, 2012  
CONVENING AT 7:30 P.M.**

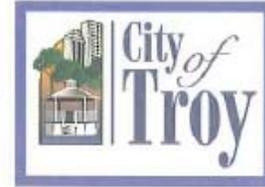
**Submitted By  
The City Manager**

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***NOTICE: Persons with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk at (248) 524-3316 or via e-mail at [clerk@troymi.gov](mailto:clerk@troymi.gov) at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.***

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TO: The Honorable Mayor and City Council  
Troy, Michigan

FROM: John Szerlag, City Manager

SUBJECT: Background Information and Reports

Ladies and Gentlemen:

This booklet provides a summary of the many reports, communications and recommendations that accompany your Agenda. Also included are suggested or requested resolutions and/or ordinances for your consideration and possible amendment and adoption.

Supporting materials transmitted with this Agenda have been prepared by department directors and staff members. I am indebted to them for their efforts to provide insight and professional advice for your consideration.

As always, we are happy to provide such added information as your deliberations may require.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John Szerlag". The signature is fluid and cursive.

John Szerlag, City Manager



# TROY CITY COUNCIL

## VISION STATEMENT AND GOALS

Adopted: Monday, February 7, 2011

### **VISION:**

To honor the legacy of the past and build a strong, vibrant future and be an attractive place to live, work, and grow a business.

### **GOALS:**

#### **Provide a safe, clean, and livable city**

- Practice good stewardship of infrastructure
- Maintain high quality professional community oriented police and fire protection
- Conserve resources in an environmentally responsible manner
- Encourage development toward a walkable, livable community

#### **Provide effective and efficient local government**

- Demonstrate excellence in community services
- Maintain fiscally sustainable government
- Attract and support a committed and innovative workforce
- Develop and maintain efficiencies with internal and external partners
- Conduct city business and engage in public policy formation in a clear and transparent manner

#### **Build a sense of community**

- Communicate internally and externally in a timely and accurate manner
- Develop platforms for transparent, deliberative and meaningful community conversations
- Involve all stakeholders in communication and engagement activities
- Encourage volunteerism and new methods for community involvement
- Implement the connectedness of community outlines in the Master Plan 2008

#### **Attract and retain business investment**

- Clearly articulate an economic development plan
  - Create an inclusive, entrepreneurial culture internally and externally
  - Clarify, reduce and streamline investment hurdles
  - Consistently enhance the synergy between existing businesses and growing economic sectors
  - Market the advantages of living and working in Troy through partnerships
-



# CITY COUNCIL AGENDA

March 5, 2012 – 7:30 PM  
Council Chambers  
City Hall - 500 West Big Beaver  
Troy, Michigan 48084  
(248) 524-3317

**INVOCATION: Pastor Jack Mannschreck – Big Beaver United Methodist Church** 1

**PLEDGE OF ALLEGIANCE:** 1

**A. CALL TO ORDER:** 1

**B. ROLL CALL:** 1

**C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:** 1

C-1 Presentation by Troy Community Coalition’s Teens Taking Action TTA President Liz Stuart and Vice President Jannet Jones Regarding the Ridin Sober Campaign; Presentation by Alliance Mobile Health CEO Laurie Thiel and Director of Operations Tom King Regarding Statistics Related to Safe Driving 1

**D. CARRYOVER ITEMS:** 1

D-1 No Carryover Items 1

**E. PUBLIC HEARINGS:** 1

E-1 No Public Hearings 1

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Monday, April 2, 2012 Regular Meeting .....	10
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Monday, May 14, 2012 Regular Meeting.....	10
Monday, June 4, 2012 Regular Meeting.....	10
Monday, June 18, 2012 Regular Meeting.....	10
Monday, July 9, 2012 Regular Meeting .....	10
Monday, July 23, 2012 Regular Meeting .....	10
Monday, August 13, 2012 Regular Meeting .....	10
Monday, August 27, 2012 Regular Meeting .....	10
Monday, September 10, 2012 Regular Meeting .....	10
Monday, September 24, 2012 Regular Meeting.....	10
Monday, October 8, 2012 Regular Meeting.....	10
Monday, October 22, 2012 Regular Meeting.....	10
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**SCHEDULED SPECIAL CITY COUNCIL MEETINGS:** 10

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**INVOCATION: Pastor Jack Mannschreck – Big Beaver United Methodist Church**

**PLEDGE OF ALLEGIANCE:**

**A. CALL TO ORDER:**

**B. ROLL CALL:**

- a) Mayor Janice Daniels  
Jim Campbell  
Wade Fleming  
Dave Henderson  
Maureen McGinnis  
Dane Slater  
Doug Tietz

- b) Excuse Absent Council Members:

Suggested Resolution

Resolution #2012-03-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **EXCUSES** the absence of \_\_\_\_\_ at the Regular City Council Meeting of March 5, 2012, due to \_\_\_\_\_.

Yes:

No:

**C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:**

- C-1** Presentation by Troy Community Coalition’s Teens Taking Action TTA President Liz Stuart and Vice President Jannet Jones Regarding the Ridin Sober Campaign; Presentation by Alliance Mobile Health CEO Laurie Thiel and Director of Operations Tom King Regarding Statistics Related to Safe Driving

**D. CARRYOVER ITEMS:**

- D-1** No Carryover Items

**E. PUBLIC HEARINGS:**

- E-1** No Public Hearings

**F. PUBLIC COMMENT:**

In accordance with the Rules of Procedure of the City Council, Article 17 – Members of the Public and Visitors:

Any person not a member of the City Council may address the Council with recognition of the Chair, after clearly stating the nature of his/her inquiry or comment. *City Council requests that if you do have a question or concern, to bring it to the attention of the appropriate department(s) whenever possible. If you feel that the matter has not been resolved satisfactorily, you are encouraged to bring it to the attention of the City Manager, and if still not resolved satisfactorily, to the Mayor and Council.*

- Petitioners shall be given a fifteen (15) minute presentation time that may be extended with the majority consent of City Council.
- Any member of the public, not a petitioner of an item, shall be allowed to speak for up to five (5) minutes to address any Public Hearing item.
- Any member of the public, not a petitioner of an item, shall be allowed to speak for up to five (5) minutes to address Postponed, Regular Business or Consent Agenda items or any other item as permitted under the Open Meetings Act during the Public Comment portion of the agenda.
- City Council may waive the requirements of this section by a majority of the City Council members.
- Agenda items that are related to topics where there is significant public input anticipated should initiate the scheduling of a Special meeting for that specific purpose.

The following has been approved by Troy City Council as a statement of the rules of decorum for City Council meetings. The Mayor will also provide a verbal notification of these rules prior to Public Comment:

*The audience should be aware that all comments are to be directed to the Council rather than to City Administration or the audience. Also, there is a timer on the City Council table in front of the Mayor that turns yellow when there is one minute of speaker time remaining, and turns red when the speaker's time is up.*

*In order to make the meeting more orderly and out of respect, please do not clap during the meeting, and please do not use expletives or make derogatory or disparaging comments about any one person or group. If you do so, then there may be immediate consequences, including having the microphone turned off, being asked to leave the meeting, and/or the deletion of speaker comments for any re-broadcast of the meeting. Speakers should also be careful to avoid saying anything that would subject them to civil liability, such as slander and defamation.*

*Please avoid these consequences and voluntarily assist us in maintaining the decorum befitting this great City.*

## **G. RESPONSE / REPLY TO PUBLIC COMMENT**

## **H. POSTPONED ITEMS:**

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### **H-1 No Postponed Items**

**I. REGULAR BUSINESS:**

**I-1 Board and Committee Appointments: a) Mayoral Appointments – Downtown Development Authority; b) City Council Appointments – None**

**a) Mayoral Appointments**

Suggested Resolution  
 Resolution #2012-03-  
 Moved by  
 Seconded by

RESOLVED, That the Mayor of the City of Troy hereby **APPOINTS** the following nominated person(s) to serve on the Boards and Committees as indicated:

**Downtown Development Authority**

Appointed by Mayor  
 13 Regular Members  
 4 Year Term

<b><u>Term Expires: 09/30/2015</u></b>	<b>Earle Van Dyke</b>	<b>(In District)</b>
	Term currently held by:	Stuart Frankel
<b><u>Term Expires: 09/30/2015</u></b>	<b>David Hay</b>	<b>(In District)</b>
	Term currently held by:	David Hay
<b><u>Term Expires: 09/30/2015</u></b>	<b>P. Terry Knight</b>	<b>(At Large)</b>
	Term currently held by:	P. Terry Knight

Yes:  
 No:

**b) City Council Appointments - None**

**I-2 Board and Committee Nominations: a) Mayoral Nominations - None; b) City Council Nominations: Traffic Committee**

**a) Mayoral Nominations - None**

**b) City Council Nominations**

Suggested Resolution  
 Resolution #2012-03-  
 Moved by  
 Seconded by

RESOLVED, That Troy City Council hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

**Traffic Committee**

Appointed by Council

7 Regular Members

3 Year Term

**Current Members:**

Last Name	First Name	App Resume Expire	Date to Council	Appointment Expire	Notes 1	Notes 3
Binkowski	Sarah	1/26/2014	2/2/2009	1/31/2013		
Diefenbaker	John	11/17/2013	2/2/2009	1/31/2013		
Halsey	Lawrence Ted	11/29/2013	2/16/2009	1/31/2012		Requests Reappointment
Huotari	William				Ex-Officio	
Kilmer	Richard	12/23/2012	10/17/2011	1/31/2014		
Mayer	Gary				Ex-Officio	
Nelson	William				Ex-Officio	
Petrulis	Al	2/8/2014	10/17/2011	1/31/2014		Requests Reappointment
Vacancy				1/31/2012		
Ziegenfelder	Peter	12/14/2012	10/17/2011	1/31/2014		

**Nominations:**

**Term Expires: 01/31/2015**

Term previously held by: Gordon Schepke (Appt to Planning Commission)

**Term Expires: 01/31/2015**

Term previously held by: Lawrence Ted Halsey

**Interested Applicants:**

Last Name	First Name	App Resume Expire	Date to Council	Current Serving on B&C
Berar	James	3/25/2012	3/2/2012	
Ogg	David	2/8/2014	3/2/2012	Liquor Advisory Comm. exp 1/31/2015

Yes:

No:

**I-3 Closed Session**Suggested Resolution

Resolution #2012-03-

Moved by

Seconded by

BE IT RESOLVED, That Troy City Council **SHALL MEET** in Closed Session, as permitted by MCL15.268 (e).

Yes:

No:

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**I-4 Bid Waiver: Pelco Camera System Core Upgrade**Suggested Resolution

Resolution #2012-03-

Moved by

Seconded by

WHEREAS, SimplexGrinnell is an authorized, licensed installer in Michigan of the Andover Controls security system and the Pelco Endura system; and

WHEREAS, The Police Department has remote access to monitor video and alarms at all facilities from a central location with compatible equipment and software; and

WHEREAS, Due to the complexity of the system, it is desirable to allow the company who programmed and currently maintains the system to upgrade the camera system, thus avoiding corruption of the programming;

NOW, THEREFORE, BE IT RESOLVED, That Troy City Council hereby **WAIVES** formal bidding procedures and **AUTHORIZES** the City of Troy to utilize the services of SimplexGrinnell of Farmington Hills, MI, to purchase and install the Pelco Endura System for an estimated total cost of \$150,000.00, in accordance with their quotation dated 10-Feb-12, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

Yes:

No:

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**I-5 Private Agreement – Holiday Inn Express – Project No. 11.911.3**Suggested Resolution

Resolution #2012-03-

Moved by

Seconded by

RESOLVED, That the Contract for the Installation of Municipal Improvements (Private Agreement) between the City of Troy and FAS Hotels, LLC., is hereby **APPROVED** for the

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installation of water main, paving, sanitary sewer, landscaping and soil erosion on the site and in the adjacent right of way, and the Mayor and City Clerk are **AUTHORIZED TO EXECUTE** the documents, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

Yes:

No:

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### **I-6 2012 Tri-Party Program – Slab Replacements on County Roads**

#### Suggested Resolution

Resolution #2012-03-

Moved by

Seconded by

RESOLVED, That the Cost Participation Agreement between the City of Troy and the Board of Road Commissioners for Oakland County for the 2012 Tri-Party Program is hereby **APPROVED** at an estimated cost to the City of Troy of \$94,375, and the Mayor and City Clerk are **AUTHORIZED TO EXECUTE** the agreement, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

Yes:

No:

### **J. CONSENT AGENDA:**

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#### **J-1a Approval of “J” Items NOT Removed for Discussion**

#### Suggested Resolution

Resolution #2012-03-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented with the exception of Item(s) \_\_\_\_\_, which **SHALL BE CONSIDERED** after Consent Agenda (I) items, as printed.

Yes:

No:

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#### **J-1b Address of “J” Items Removed for Discussion by City Council**

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#### **J-2 Approval of City Council Minutes**

#### Suggested Resolution

Resolution #2012-03-

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a) Regular City Council Meeting of February 20, 2012

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**J-3 Proposed City of Troy Proclamations: None Submitted**

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**J-4 Standard Purchasing Resolutions:**

- a) **Standard Purchasing Resolution #1: Award to Low Bidder – Pavement Seam, Fracture Sealing and Spray Injection Patching Program**

Suggested Resolution

Resolution #2012-03-

RESOLVED, That Troy City Council hereby **AWARDS** a contract to complete the Pavement Seam, Fracture Sealing and Spray Injection Patching Program for the City of Troy to the low bidder, Michigan Joint Sealing Inc. of Farmington Hills, MI, at unit prices contained in the bid tabulation opened February 6, 2012, a copy of which shall be **ATTACHED** to the original Minutes of this meeting with all work not to exceed budgetary limitations in the capital accounts for Public Works Construction, Major and Local Roads, which will not exceed \$150,000.00.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT UPON** contractor's submission of properly executed bid and contract documents, including bonds, insurance certificates and all other specified requirements.

- b) **Standard Purchasing Resolution #4: MITN Cooperative Award – City of Farmington Hills – Purchase of Pyramid Vehicular Repeaters**

Suggested Resolution

Resolution #2012-03-

RESOLVED, That Troy City Council hereby **APPROVES** a contract for the purchase and installation of five (5) Pyramid Vehicular Repeaters from the most qualified and responsive bidder, Advanced Wireless Telecom of Wixom, MI, through a MITN Cooperative Award hosted by the City of Farmington Hills at an estimated total cost of \$14,780.00.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT UPON** contractor's submission of properly executed contract documents, including insurance certificates and all other specified requirements.

- c) **Standard Purchasing Resolution #1: Award to Low Bidder – Printing and Distribution of 2012 and 2013 Summer and Winter Tax Bills**

Suggested Resolution

Resolution #2012-03-

RESOLVED, That Troy City Council hereby **AWARDS** a two (2) year contract to provide Laser Printing and Distribution of the City of Troy Summer and Winter Tax Bills, with an option to renew for one (1) additional year to the low bidder Peregrine Services Inc. of Monroe, LA for an estimated total cost of \$14,384.00 for two years, plus the actual cost of first class postage, at unit

prices contained in the bid tabulation opened February 22, 2012, a copy of which shall be **ATTACHED** to the original Minutes of this meeting, to expire December 31, 2013.

**d) Standard Purchasing Resolution #1: Award to Low Bidder – Major Street Pavement Marking Program**

Suggested Resolution  
Resolution #2012-03-

RESOLVED, That Troy City Council hereby **AWARDS** a two-year contract to furnish Major Street Pavement Markings with an option to renew for one (1) additional year to the low total bidder, P.K. Contracting, Inc. of Troy, MI, at unit prices contained in the bid tabulation opened January 31, 2012, a copy of which shall be **ATTACHED** to the original Minutes of this meeting with all work not to exceed multi-year budgetary limitations in the operating accounts of Streets and Major roads surface maintenance, which will not exceed \$208,000.00 over two years.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT UPON** contractor's submission of properly executed bid and contract documents, including bonds, insurance certificates and all other specified requirements.

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**J-5 Traffic Committee Recommendation and Minutes – February 15, 2012**

Suggested Resolution  
Resolution #2012-03-

**Item 4: Intersection Control – Burdic at Edith**

RESOLVED, That the intersection control at Burdic and Edith be **MODIFIED** from “no traffic control” to STOP signs on the Edith Street approaches to the intersection.

**K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:**

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**K-1 Announcement of Public Hearings: None Submitted**

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**K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted**

**L. COUNCIL REFERRALS:**

Items Advanced to the City Manager by Individual City Council Members for Placement on the Agenda

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**L-1 No Council Referrals Advanced**

**M. COUNCIL COMMENTS**

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**M-1 No Council Comments Advanced**

**N. REPORTS**

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**N-1 Minutes – Boards and Committees:**

- a) Planning Commission-Draft-January 10, 2012
- b) Zoning Board of Appeals-Draft-January 17, 2012
- c) Traffic Committee-Final-January 18, 2012
- d) Planning Commission-Draft-February 14, 2012
- e) Planning Commission-Final-February 14, 2012
- f) Historic District Study Committee-Draft-February 17, 2012
- g) Animal Control Appeal Board-Draft-February 22, 2012

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**N-2 Department Reports:**

- a) Planning Commission 2011 Annual Report
- b) 2011 Year End Calls for Police Service Report

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**N-3 Letters of Appreciation:**

- a) Letter of Appreciation to Chief Mayer from Elise Arndt of Faith Lutheran Church  
Thanking Officer Feld for a Presentation

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**N-4 Proposed Proclamations/Resolutions from Other Organizations: None Proposed**

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**N-5 Reference Information for Liquor License Types**

**O. STUDY ITEMS**

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**O-1 No Study Items**

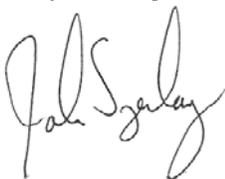
**P. CLOSED SESSION:**

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**P-1 Closed Session**

**Q. ADJOURNMENT**

Respectfully submitted,



John Szerlag, City Manager

**FUTURE CITY COUNCIL PUBLIC HEARINGS:**

**SCHEDULED REGULAR CITY COUNCIL MEETINGS:**

Monday, March 19, 2012.....	Regular Meeting
Monday, April 2, 2012 .....	Regular Meeting
Monday, April 16, 2012 .....	Regular Meeting
Monday, May 7, 2012.....	Regular Meeting
Monday, May 14, 2012.....	Regular Meeting
Monday, June 4, 2012.....	Regular Meeting
Monday, June 18, 2012.....	Regular Meeting
Monday, July 9, 2012 .....	Regular Meeting
Monday, July 23, 2012 .....	Regular Meeting
Monday, August 13, 2012 .....	Regular Meeting
Monday, August 27, 2012 .....	Regular Meeting
Monday, September 10, 2012 .....	Regular Meeting
Monday, September 24, 2012 .....	Regular Meeting
Monday, October 8, 2012.....	Regular Meeting
Monday, October 22, 2012.....	Regular Meeting
Monday, November 12, 2012 .....	Regular Meeting
Monday, November 26, 2012 .....	Regular Meeting
Monday, December 3, 2012 .....	Regular Meeting
Monday, December 17, 2012 .....	Regular Meeting

**SCHEDULED SPECIAL CITY COUNCIL MEETINGS:**

Monday, April 23, 2012 .....	Special Budget Study Session
Monday, April 30, 2012 .....	Special Budget Study Session



## CITY COUNCIL AGENDA ITEM

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February 13, 2012

To: John Szerlag, City Manager

From: Susan Leirstein, Purchasing Director  
Gert Paraskevin, IT Director  
Gary G. Mayer, Chief of Police

Subject: Bid Waiver: Pelco Camera System Core Upgrade

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### Background

The Police department currently uses two different systems to record surveillance cameras. The Pelco camera system records and stores all of the general building cameras for one month. Communications section personnel monitor these cameras along with cameras throughout the City.

The iDVTel system records sensitive cameras and audio in interview rooms and lockup, and stores the video for a period of two years. Both of these systems are extremely important in protecting the City from liability and aiding in the adjudication of cases.

Both systems were installed during the Police and Fire building renovation and addition project completed in 2004. After being in service for almost eight years, the Pelco system is beginning to fail. Two of the three digital video recorders (DVR) need to be rebooted several times a week to ensure they remain operational. The System manager can no longer be accessed to make changes to the head-end equipment. The iDVTel system "loses" video requiring the vendor to spend hours recovering the videos. A software upgrade was done to iDVTel system two years ago, however, the issues were not corrected.

Endura is the latest system from Pelco. It is an enterprise system that provides a completely fault tolerant (N+1) Network based system by Schneider Electric that can integrate to our existing access control system also made by Schneider Electric. This solution will allow the Police department to use all existing cameras and microphones on the new system. This project includes new fault tolerant storage systems, redundant system managers, workstations and controllers, encoders, and monitors in the Communications section. This project also includes the replacement of a failed camera on the southeast corner of City Hall and a new camera on the southwest corner of City Hall. Endura will lower the cost of future camera expansion projects by using our City network, instead of installing dedicated cabling from the camera to the head-end equipment. When the independent camera systems at the Library, DPW, Community Center, and Park and Recreation buildings reach end of life, these systems can be replaced with Endura enabled DVRs. This will allow all systems in the City to be managed from a single point.

SimplexGrinnell Fire Protection and Security Services provided the Pelco Camera system during the Police and Fire building renovation and addition project completed in 2004. SimplexGrinnell was the primary contractor and responsible for installation and programming of this complex and comprehensive system. A new vendor would require many hours to understand the integration



## CITY COUNCIL AGENDA ITEM

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February 13, 2012

To: John Szerlag, City Manager  
Re: Waiver – Pelco Camera System Core Upgrade

### **Background** - continued

between the Pelco system and our access control system; and SimplexGrinnell would still be required for the access control system integration. Since 2004, SimplexGrinnell has installed the camera and/or access control systems at the City Hall Offices, Library, Community Center, Police and Fire Training Center, Aquatic Center, Nature Center, DPW Building, Parks and Recreation Garage, Fire Storage Building, and all six Fire Stations. Over the last eight years, the Police Department has built a strong working relationship with SimplexGrinnell. Security of our building is top priority and SimplexGrinnell is one of only a few vendors that are allowed to work in our building unsupervised. SimplexGrinnell has learned how our operation works and can install and/or integrate systems with little input from department staff.

### **Recommendation**

City management is requesting a waiver of the formal bid process as no benefit would be derived from soliciting formal bids, and authorization to utilize the services of SimplexGrinnell of Farmington Hills, an authorized licensed installer in Michigan to purchase and install the Pelco Endura system at an estimated cost of \$150,000.00 for Phase 1, as detailed in the quotation dated 2/10/2012.

### **Fund Availability**

It is proposed that the Capital funds contained in FY 2011/12 from Police Administration Office Renovations and Federal Drug Forfeiture accounts be used to initiate this project.

Prepared by: Ryan Wolf, Research & Technology Administrator

*SimplexGrinnell*

A Division of TYCO International

Date	Quotation No.
10-Feb-12	520415-0210-12-01
Vendor Code No. 0000-232104	

Issuing Office: 24747 HALSTED ROAD, FARMINGTON HILLS, MI. 48335

**TO: City Of Troy Police Dept.**  
500 West Big Beaver Road  
Troy, MI. 48084  
  
Attn: Ryan Wolf

Job Name and Address
Request For Budgetary Proposal
City Of Troy Police
CCTV Head-End Upgrade
Pelco ENDURA Solution

Shipping Terms F.O.B. Shipping Point

Project/Reference No.	Page of
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ITEM	QUANTITY	MODEL NO.	DESCRIPTION	UNIT PRICE	EXTENSION
			<p><b>*** City Of Troy / Police Dept. / CCTV Head-end Upgrade &amp; Camera Addition ***</b></p> <p>Provide materials and labor to upgrade and install the existing CCTV head-end video monitoring and recording system at the City of Troy Police Department.</p> <p><b>Scope of Work:</b>  <u>ENDURE Head-End video solution</u></p> <ul style="list-style-type: none"> <li>* Provide labor and materials to replace (2) existing 32 channel DVRS with (1) ENDURA Network Video Recording system with IP camera connectivity, 48 TB Storage.</li> <li>* Provide and install (2) video encoder racks with 64 channels of analog to IP converters.</li> <li>* Provide and install (5) ENDURA workstations with 10 licenses, and mapping software.</li> <li>* Provide and install (2) Device Managers.</li> <li>* Provide and install (7) ENDURA fully functional keyboard / joystick.</li> <li>* Provide and install (2) 2 monitor network decoder.</li> <li>* Provide labor services to terminate all devices supplied under this quotation.</li> <li>* Provide labor to install 120VAC power.</li> </ul> <p><u>Camera Additions</u></p> <ul style="list-style-type: none"> <li>* Provide labor and materials to replace / install (1) IP HD PTZ camera on the roof of the East City hall.</li> <li>* Provide labor and materials to install (1) IP HD PTZ camera on the roof of West City hall.</li> <li>* Provide labor and materials to install (1) standard definition IP camera in the Human Resource's office.</li> <li>* Provide and install (3) Power supplies for above referenced cameras.</li> <li>* Make necessary terminations and connections to the above referenced cameras and associated network switches.</li> <li>* Provide and install new CAT 5e cabling and supports to facilitate installation.</li> <li>* Provide system programming, configuration, and start-up to complete the installation.</li> </ul> <p>In addition to the above our proposal includes engineering, programming, project coordination, start-up and debug for the camera additions required for the above referenced scope of work.</p>		

SIMPLEXGRINNELL offers to furnish the above, subject to the terms and conditions appearing on the face and on the reverse side hereof, for the sum of \_\_\_\_\_

**THIS QUOTATION DOES NOT INCLUDE ANY TAXES, INSTALLATION, INSTALLATION MATERIALS OR ANY LABOR OR SERVICES UNLESS SPECIFIED ABOVE.**

Any alteration or change from the above will be performed following the acceptance by SIMPLEXGRINNELL of Purchaser's Written Order and will become an additional cost at GINNELL then current charges. This Quotation automatically expires \_\_30\_\_ days from the date shown above. All orders are subject to acceptance by SIMPLEXGRINNELL.

SIMPLEXGRINNELL	TITLE	J.KEITH SALES
By:	The prices, specifications, terms and conditions contained herein, including the reverse side hereof, are hereby accepted.	
<b>ACCEPTANCE OF QUOTATION</b>	U:\City of Troy\CCTV Head End Upgrade.~	
Purchaser	Date	P.O. No.

By: \_\_\_\_\_ Title \_\_\_\_\_

Date	Quotation No.
10-Feb-12	520415-0210-12-01
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Project/Reference No.	Page of
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ITEM	QUANTITY	MODEL NO.	DESCRIPTION	UNIT PRICE	EXTENSION
<b>Materials &amp; Services (ENDURA IP SOLUTION)</b>					
1	2	NSM5200-24-US	Pelco Network Storage Manager, 24TB, US Power Cord	\$20,002.00	\$40,004.00
2	1	NSM5200F-03-US	Pelco Network Storage Manager, FC 3TB US Power Cord	\$15,120.00	\$15,120.00
3	2	SM5200	Pelco Endura Device Manager Unit	\$2,220.00	\$4,440.00
4	5	WS5070-US	Pelco Workstation w/WS5200 Software, US Power Cord	\$3,421.00	\$17,105.00
5	1	WS5200-10	Pelco WS5000 Software 10 Seat License	\$4,720.00	\$4,720.00
6	1	WS5200-MAP	Pelco Mapping Software, Site License	\$821.00	\$821.00
7	16	NET5404T	Pelco Encoders H.264 compression, 4 channel encoder (convert analog	\$994.00	\$15,904.00
8	2	RK5200PS-5U-US	Pelco Rack Mount Card Cage with Dual Power Supply, US power cord	\$2,376.00	\$4,752.00
9	2	VCD5202-US	Pelco Video Console Display, US Power Cord	\$3,422.00	\$6,844.00
10	2	NET5402R-HD-US	Pelco 2 Monitor Net Decoder, US Power Cord	\$2,030.00	\$4,060.00
11	7	KBD5000	Endura Keyboard Assembly	\$1,168.00	\$8,176.00
12	1	Lot	Electrical Installation	\$2,352.00	\$2,352.00
13	16	Hours	System Engineering & Design	\$166.00	\$2,656.00
14	42	Hours	System Programming & Configuration	\$112.00	\$4,704.00
15	24	Hours	System Test, Check-out & Start-up	\$112.00	\$2,688.00
15	8	Hours	Project Management & Coordination	\$88.00	\$704.00
<b>TOTAL:</b>					<b>\$135,050.00</b>
<b>Materials &amp; Services (Camera Additions)</b>					
16	2	S5118-EG1	Pelco Spectra™ HD 1.3MP camera with 18X optical zoom, environmental pendant mount, light gray back box and clear dome bubble.	\$2,557.00	\$5,114.00
17	2	WCS1-4	Pelco power supply 1 fused output with 4amp capacity, 120/240 VAC	\$104.00	\$208.00
18	2	IWM-GY	Wall mount with cable feedthrough designed for use with Intercept or Sp	\$60.00	\$120.00
19	2	SRCW2000	Video Alarm Parapet Roof Mount	\$406.00	\$812.00
20	1	IM10DN10-1V	Pelco Sarix™ IM-V network fixed vandal resistant mini dome camera 1.3 MP color day/night vari-focal lens 2.8-10mm light grey dome with liner	\$504.00	\$504.00
21	1	TF9000	Pelco 24vac 50va transformer	\$27.00	\$27.00
22	1	Lot	Electrical Installation	\$3,480.00	\$3,480.00
23	2	Hours	System Engineering & Design	\$166.00	\$332.00
24	4	Hours	System Programming & Configuration	\$112.00	\$448.00
25	4	Hours	System Test, Check-out & Start-up	\$112.00	\$448.00
26	2	Hours	Project Management & Coordination	\$88.00	\$176.00
<b>TOTAL:</b>					<b>\$11,669.00</b>

SIMPLEXGRINNELL offers to furnish the above, subject to the terms and conditions appearing on the face and on the reverse side hereof, for the sum of \_\_\_\_\_

**THIS QUOTATION DOES NOT INCLUDE ANY TAXES, INSTALLATION, INSTALLATION MATERIALS OR ANY LABOR OR SERVICES UNLESS SPECIFIED ABOVE.**

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SIMPLEXGRINNELL	TITLE
<b>ACCEPTANCE OF QUOTATION</b>	The prices, specifications, terms and conditions contained herein, including the reverse side hereof, are hereby accepted.
Purchaser	Date
	P.O. No.

By: \_\_\_\_\_ Title \_\_\_\_\_

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ITEM	QUANTITY	MODEL NO.	DESCRIPTION	UNIT PRICE	EXTENSION
			<b>Notes &amp; Clarifications:</b> 1) Sales tax excluded. 2) SimplexGrinnell Standard terms and conditions apply. 3) All new materials have a one-year warranty. 4) All installation to be performed during normal working hours Monday - Friday 7:30am - 4:30pm. 5) Installation and supply of cabling by owner. 6) Owner to provide network connection. 7) Owner to make available 120VAC power.		

SIMPLEXGRINNELL offers to furnish the above, subject to the terms and conditions appearing on the face and on the reverse side hereof, for the sum of \_\_\_\_\_

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SIMPLEXGRINNELL	TITLE	J.KEITH
By:		SALES
<b>ACCEPTANCE OF QUOTATION</b>	The prices, specifications, terms and conditions contained herein, including the reverse side hereof, are hereby accepted.	
Purchaser	Date	U:\City of Troy\CCTV Head End Upgrade.)
		P.O. No.
By:	Title	



## CITY COUNCIL AGENDA ITEM

---

Date: February 27, 2012

To: John Szerlag, City Manager

From: Mark F. Miller, Director of Economic and Community Development  
Steven Vandette, City Engineer

Subject: Private Agreement – Holiday Inn Express  
Project No. 11.911.3

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### Background

The Planning Commission granted preliminary site plan approval for the above referenced project on 08/09/2011. The Engineering Department has reviewed the plans for this project and recommends approval. The plans include water main, paving, sanitary sewer, landscaping and soil erosion.

The Owner has provided cash for escrow and fees in the amount of the estimated cost of public improvements, as required.

### Recommendation

Approval is recommended

cc: M. Aileen Bittner, City Clerk (Original Agreement)  
Keith Francis, Interim Controller

# City Of Troy

## Contract for Installation of Municipal Improvements (Private Agreement)

Project No.: 11.911.3

Project Location: SW 1/4 Section 35

Resolution No: \_\_\_\_\_

Date of Council Approval: \_\_\_\_\_

This Contract, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by and between the City of Troy, a Michigan Municipal Corporation of the County of Oakland, Michigan, hereinafter referred to as "City" and FAS Hotels, LLC whose address is 1130 E. Square Lake, Bloomfield Hills, MI 48304 and whose telephone number is 248-601-2500 hereinafter referred to as "Owners", provides as follows:

**FIRST:** That the City agrees to permit the installation of Water main, Paving, Sanitary sewer, Landscaping and Soil erosion in accordance with plans prepared by Davison Land Surveying, Inc whose address is 1063 S. State St., Suite 9, Davison, MI 48423 and whose telephone number is 810-653-5969 and approved prior to construction by the City in accordance with City of Troy specifications.

**SECOND:** That the Owners agree to provide the following securities to the City prior to the start of construction, in accordance with the Detailed Summary of Required Deposits & Fees (attached hereto and incorporated herein):

Refundable escrow deposit equal to the estimated construction cost of \$ 41,066.00. This amount will be deposited with the City in the form of (check one):

Cash	<input type="checkbox"/>
Certificate of Deposit & 10% Cash	<input type="checkbox"/>
Irrevocable Bank Letter of Credit & 10% Cash	<input type="checkbox"/>
Check	<input checked="" type="checkbox"/>
Performance Bond & 10% Cash	<input type="checkbox"/>

Refundable cash deposit in the amount of \$ 11,067.00. This amount will be deposited with the City in the form of (check one):

Cash	<input type="checkbox"/>	Check	<input checked="" type="checkbox"/>
------	--------------------------	-------	-------------------------------------

Non-refundable cash fees in the amount of \$ 6,991.00. This amount will be paid to the City in the form of (check one):

Cash	<input type="checkbox"/>	Check	<input checked="" type="checkbox"/>
------	--------------------------	-------	-------------------------------------

Said refundable escrow deposits shall be disbursed to the Owners after approval by the City. The City reserves the right to retain a minimum of ten (10) percent for each escrowed item until the entire site/development has received final inspection and final approval by all City departments. Refundable cash deposits shall be held until final approval has been issued. Disbursements shall be made by the City within a reasonable time, after request for refund of deposits is made by the Owners.

## **City Of Troy**

### **Contract for Installation of Municipal Improvements (Private Agreement)**

**THIRD:** The owners shall contract for construction of said improvement with a qualified contractor. Owners, or their agents, and contractor(s) agree to arrange for a pre-construction meeting with the City Engineer prior to start of work. All municipal improvements must be completely staked in the field under the direct supervision of a registered civil engineer or registered land surveyor, in accordance with the approved plans. Revisions to approved plans required by unexpected or unknown conflicts in the field shall be made as directed by the City.

**FOURTH:** Owners agree that if, for any reason, the total cost of completion of such improvements shall exceed the sums detailed in Paragraph SECOND hereof, that Owners will immediately, upon notification by the City, remit such additional amounts in accordance with Paragraph SECOND hereof. In the event the total cost of completion shall be less than the sums as detailed in Paragraph SECOND hereof, City will refund to the Owners the excess funds remaining after disbursement of funds.

**FIFTH:** Owners agree to indemnify and save harmless City, their agents and employees, from and against all loss or expense (including costs and attorneys' fees) by reason of liability imposed by law upon the City, its agents and employees for damages because of bodily injury, including death, at any time resulting therefrom sustained by any person or persons or on account of damage to property, including work, provided such injury to persons or damage to property is due or claimed to be due to negligence of the Owner, his contractor, or subcontractors, employees or agents, Owner further agrees to obtain and convey to the City all necessary easements and/or right-of-way for such public utilities as required by the City Engineer.

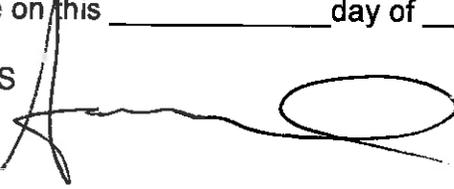
# City Of Troy

## Contract for Installation of Municipal Improvements (Private Agreement)

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed in duplicate on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

OWNERS

CITY OF TROY

By: 

By: \_\_\_\_\_

\_\_\_\_\_  
Please Print or Type ASAD MALIK  
MANAGING MEMBER

\_\_\_\_\_  
Louise E. Schilling, Mayor

\_\_\_\_\_  
Please Print or Type

\_\_\_\_\_  
M. Aileen Bittner, City Clerk

STATE OF MICHIGAN, COUNTY OF OAKLAND

On this 22nd day of February, A.D. 2012, before me personally appeared \_\_\_\_\_ known by me to be the same person(s) who executed this instrument and who acknowledged this to be his/her/their free act and deed.

  
\_\_\_\_\_

NOTARY PUBLIC, Oakland County, Michigan

My commission expires: \_\_\_\_\_



**Detailed Summary of Required Deposits & Fees**  
**Holiday Inn Express**  
**11.911.3**

**ESCROW DEPOSITS (PUBLIC):**

Sanitary Sewers	\$700
Water Mains	\$31,641
Paving	\$0
Sidewalks	\$525
Deceleration and/or Passing Lane - MAJOR ROAD	\$8,200
Major Road Improvements (other than decel or passing lanes)	\$0
Underground Detention System/Restricted Outlet/Sewer Tap/Oil & Gas Trap	\$0
<b>TOTAL ESCROW DEPOSITS (Refundable):</b>	<b><u>\$41,066</u></b>

**CASH FEES (Non-Refundable):**

Engineering Review Fee (Private Improvements)(PA1)	\$4,573
Water Main Testing and Chlorination (PA 2)	\$650
Plan Review and Construction Inspection Fee (Public Improvements) (PA1)	\$3,326
Soil Erosion/Sedimentation Control Commercial Permit Fee (SUB 10)	\$400
Soil Erosion/Sedimentation Control Commercial Inspection Fee (SUB 10)	\$800
Less Initial Engineering Review Fee (Public & Private)(1.1%)	-\$2,758
<b>TOTAL CASH FEES (Non-Refundable):</b>	<b><u>\$6,991</u></b>

**CASH DEPOSITS (Refundable):**

Street Cleaning/Road Maintenance	\$5,000
Soil Erosion/Sedimentation Control Repair, Replace, or Maintenance	\$2,500
Punchlist & Restoration	\$3,567
<b>TOTAL CASH DEPOSITS (Refundable):</b>	<b><u>\$11,067</u></b>

Total Escrow & Cash Deposits (Refundable): **\$52,133**

Total Cash Fees (Non-Refundable): **\$6,991**

Total Amount: **\$59,124**



## CITY COUNCIL ACTION REPORT

February 16, 2012

TO: John Szerlag, City Manager

FROM: Mark Miller, Director of Economic and Community Development  
Steve Vandette, City Engineer

SUBJECT: 2012 Tri-Party Program – Slab Replacements on County Roads

### **Recommendation:**

Staff recommends that City Council approve the attached Cost Participation Agreement between the City of Troy and the Board of Road Commissioners for Oakland County (Board) for the 2012 Tri-Party Program to be used for concrete slab replacements on County Roads at an estimated cost to the City of Troy of \$94,375. Furthermore, staff recommends that the Mayor and City Clerk be authorized to execute the agreements.

### **Background:**

The Engineering Department proposed to the Board that concrete slab replacements be completed under the 2012 Tri-Party program. Tri-Party Program funds have been directed to slab replacements on County roads within the City of Troy for the past four years, primarily for work on John R.

Westbound Long Lake, from Crooks to Northfield Parkway has been identified as the primary candidate for repairs under the 2012 Tri-Party program. Numerous pothole patches and broken concrete pavement have deteriorated further over the winter months and are in dire need of repair. Should funds be available after the worst areas are completed on this section of Long Lake, other areas on County roads would be identified to maximize the benefit received by the Tri-Party program funds.

The 2012 Tri-Party Program amount for Troy is \$283,125. These funds are not sufficient to complete all necessary repairs on County Roads, but will be used to address only the worst locations. Specific locations would be identified in the field in coordination with the RCOC prior to work commencing.

### **Financial Considerations:**

The City of Troy's share of the Tri-Party program is one-third (1/3) or \$94,375 of the total amount. The remaining two-thirds (2/3) or \$188,750 is shared equally by the Board and the Oakland County Board of Commissioners (County).

Funds for the City of Troy's share are included in the proposed 2012-13 Major Road fund. Funds would not be expended until after July 1, 2012.

### **Legal Considerations:**

The format and content of the agreement is consistent with previously approved Cost Participation Agreements between the city and Board as approved by the Legal Department and City Council.



**Board of Road Commissioners**

**Ronald J. Fowkes**  
Commissioner

**Gregory C. Jamian**  
Commissioner

**Eric S. Wilson**  
Commissioner

---

**Dennis G. Kolar, P.E.**  
Managing Director

**Gary Piotrowicz, P.E., P.T.O.E.**  
Deputy Managing Director  
County Highway Engineer

31001 Lahser Road  
Beverly Hills, MI  
48025

248-645-2000

FAX  
248-645-0618

TDD  
248-645-9923

[www.rcocweb.org](http://www.rcocweb.org)

February 8, 2012

Mr. John Szerlag, Manager  
City of Troy  
500 West Big Beaver Road  
Troy, MI 48084-5285

RE: FY 2012 Tri-Party Program

Dear Mr. Szerlag:

Your participation is requested in the FY 2012 Tri-Party Program for road improvements. The fiscal year governing this program is October 1, 2011 through September 30, 2012. The Oakland County Board of Commissioners has approved a Tri-Party budget of \$1,000,000 to create a \$3,000,000 program for FY 2012. A total of \$1,500,000 will be designated for townships and a total of \$1,500,000 will be designated for cities and villages.

The distribution formula and method of calculation of Tri-Party allocations have remained the same. For cities and villages, it includes RCOC road miles and three-year average annual accidents. For townships, the most recent census population figures are combined with RCOC road miles and three-year annual accidents. The figures for these three factors (population, miles and accidents) are calculated as the individual community's percentage of the total of each factor in each type of community. For example, county road accidents in a city or village are divided by the total of all county road accidents in all cities and villages. The distribution formulas have been used for years in an attempt to most equitably distribute the Tri-Party dollars.

Separate formulas are used because population in the city/village equation would skew the results toward more densely populated cities with fewer RCOC road miles. In townships, on the other hand, population has been used as a determining factor to prevent the distribution from being skewed toward townships with high road miles and small populations.

RECEIVED  
ENGINEERING



**City / Village Formula:** Community Allocation =  $Ad_{cv} \frac{(Ca + Rm)}{2}$

Where:  $Ad_{cv}$  = Total Amount for distribution to cities and villages  
 $Ca$  = Community % of total accidents on county roads in cities and villages  
 $Rm$  = Community % of total county road miles in cities and Villages

(Note that accidents are an annual average for a three-year period)

**Township Formula:** Community Allocation =  $Ad_T \frac{(Ca + Pc + Rm)}{3}$

Where:  $Ad_T$  = Total Amount for distribution to townships  
 $Ca$  = Community % of total accidents on county roads in all townships  
 $Pc$  = Community % of total population in all townships  
 $Rm$  = Community % of total county road miles in all townships

(Note that accidents are an annual average for a three-year period)

Although the method of calculation and the factors involved have remained the same, the data on which those calculations are based has changed.

Population data is changed only after a decennial census or if the Census Bureau issues revised numbers. The data includes the most recent counts from the 2010 Census.

As in the past, RCOC road miles change only to reflect abandonments, transfers of jurisdiction, or the addition of new roads.

The most recent traffic accident data available from the Traffic Improvement Association of Oakland County is used. Currently, the average annual crash data from 2008 to 2010 is being used.

Your program allotment for this year is **\$283,125** and your share will be **\$94,375**. Any funds remaining from previous years may be added to this amount for use in 2012. You may use these funds to select a new project, continue funding a previous project, or save them to fund a future project. If you do not wish to participate in this program, please contact me as soon as possible, so your program allotment can be distributed as necessary.



The Tri-Party Program operates as follows:

- 1) Projects intended for 2012 construction must be selected and submitted with a local board or council resolution by May 2012.
- 2) Project locations and concepts must be approved by the County Board and the Road Commission for Oakland County.
- 3) Projects that cost more than the allocation may be selected if the community provides the additional funding.
- 4) Funding agreements must be executed before bids are accepted. On larger projects, a separate agreement for preliminary engineering or right of way may be executed prior to initiation of these phases.
- 5) Projects that improve road safety take precedence over other project types, e.g., congestion or drainage.
- 6) Due to the Road Commission's current road project commitments, preliminary and construction engineering may need to be provided by consultant engineers at a maximum rate of 10% and 15%, respectively, of estimated construction costs.

A schedule of events has been established as detailed below. If you are unable to meet any of the dates below, please inform me as soon as possible.

DEADLINE	ACTIVITY
May 2012	Potential project locations submitted to Programming Division for review.
June 2012	Local council resolutions and project commitments submitted for projects to be constructed in 2012.
July 2012	Project approval for Road Commission and County Board.
July – December 2012	Design, bidding and/or construction period.

I urge you to consider your options for projects now and involve your council members early in the process. Please contact me as soon as possible for cost estimates. The closer we follow the above schedule, the more successful our 2012 Tri-Party construction season will be.



A list of suggested project locations is attached. The list indicates some project possibilities collected from local officials, citizens, police reports, accident locations, Department of Customer Services, and Road Commission staff. The list is not in priority order and most do not yet have cost estimates. Also shown are some typical costs for comparison purposes.

In addition, a historical report of your community's Tri-Party Program participation is also attached. The report lists the projects that have been completed with their associated costs. The report also shows the allocations that have been reserved for future Tri-Party projects.

Please contact me at (248) 645-2000, extension 2266 for further discussion or assistance.

Sincerely,

A handwritten signature in black ink that reads "Thomas G. Noechel". The signature is written in a cursive style.

Thomas G. Noechel  
Programming Supervisor

TGN/je  
Enclosures

**2012 TRI-PARTY PROGRAM**  
**CITY OF TROY**  
**ALLOCATION FOR 2012: \$283,125**

The following list contains typical safety projects with general costs for your information. Actual project costs will vary depending on location and a preliminary concept and estimate should be requested. Below is the list of potential project sites recommended over the past year or so by citizens and officials; many of these have not been field checked.

<b>SAFETY PROJECTS</b>	<b>GENERAL COSTS</b>
Additional right turn lane at intersection	\$100,000 per approach
Approach paving – subdivision street	\$ 50,000
Approach paving – primary road	\$ 75,000
Passing lane	\$ 60,000
Widen for 150-200' center left-turn lane	\$200,000 per approach
Shoulder paving one side	\$ 45,000 per mile

<b>POTENTIAL PROJECT LOCATIONS</b>
------------------------------------

Crooks Road, Homestead to South Boulevard	Widen
Dequindre Road, Long Lake Road to South Boulevard	Widen to 5 lanes
John R Road, Long Lake Road to South Boulevard	Widen to 5 lanes
Livernois Road, Long Lake Road to South Boulevard	Widen to 5 lanes
Livernois Road, I-75 to Town Center Drive	Widen to 6 lane boulevard
Livernois Road at South Boulevard	Improve intersection (w/City of Rochester Hills)
Long Lake Road, Adams Road to east of Coolidge Highway	Widen
South Boulevard, Adams Road to Dequindre Road	Widen to 5 lanes
South Boulevard, Crooks Road to Livernois Road	Pave shoulders & cut hill
Square Lake Road at Livernois Road	Improve intersection
Various Locations	Concrete Repair
14 Mile Road, Campbell to Stephenson	Fund local share (2012 construction)
Livernois Road, Big Beaver to Wattles	Fund local share (2012 construction)

**ROAD COMMISSION FOR OAKLAND COUNTY  
TRI-PARTY PROGRAM  
1980-2012**

City of Troy  
County Commissioner:

- 13- Robert Gosselin
- 19- Mike Bosnic
- 20- David W. Potts
- 24- Gary R. McGillivray

PROJECT DESCRIPTION	Date of Project Agrmt No.	1980-99	2000-01	2002-03	2004	2005	2006	2007	2008	2009	2010	2011	2012	PROJECT TOTAL
		11,306	32990											
14 Mile @ I-75	C	32990	11,306											11,306
John R-overlay	C	7/22/85	35291											108,183
Crooks & Livernois-overlays	C		36161											132,117
Crooks, B Beaver to Wattles-widen to 5 ins	C	7/2/86	36641											70,759
Crooks@B Beaver/John R@Maple-add right turn In	C	8/26/87	37501											153,934
14 Mile, John R-Dequindre	C	8/10/89	38591											63,218
John R @ Cumberland & Wattles	C	10/6/88	38611											260,212
John R @ Wattles	C	8/10/89	39591											263,927
Maple @ John R & Chicago	C	6/21/90	40201											128,739
14 Mile, John R to Dequindre-resurface	C	4/26/91	39601											179,458
Long Lk, I-75 to Livernois-widen to 5 ins	C	12/1/93	40931											582,368
John R n 14 Mile-reconst median turnarounds	C	5/7/92	41271											21,692
Livernois, 16 Mile-Town Ctr-widen to 5 In	C	8/2/95	42831											251,187
Livernois, Wattles-Braemer-widen 2 to 5 In	C	11/20/01	45101											1,958,912
14 Mile @ I-75-add dual left turn lanes	C	7/16/97	43811											190,550
Dequindre, Long Lk to Wattles-CONST	C	8/23/03	44431											346,954
Dequindre, Long Lk to Auburn-PE		4/25/02	46901											42,500
Crooks, Square Lk to S Blvd-CONST	C	8/10/06	47971											779,900
Big Beaver, Rochester to Dequindre-Widen to 6 lanes	C	7/14/05	48461											406,638
Crooks/Long Lake/Livernois	C	9/28/06	48551											715,625
Livernois, Maple to Big Beaver RRR	C	3/22/07	49021											733,700
Big Beaver/Dequindre/John R Concrete Repair	C	4/24/08	49311											186,540
2009 Concrete Slab Replacement	C	4/8/09	49871											595,176
2010 Concrete Slab Replacement		4/19/10	50341											396,159
2011 Concrete Slab Replacement		5/19/11	50911											280,435
<b>AMOUNT REMAINING FOR FUTURE PROJECT</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>280,435</b>	<b>0</b>	<b>283,125</b>
<b>TOTAL</b>			<b>3,741,935</b>	<b>635,618</b>	<b>879,964</b>	<b>406,638</b>	<b>406,638</b>	<b>546,239</b>	<b>544,591</b>	<b>544,591</b>	<b>277,399</b>	<b>280,435</b>	<b>283,125</b>	<b>9,143,314</b>

**William J Huotari**

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**From:** Julie Enders [jenders@rcoc.org]  
**Sent:** Wednesday, February 15, 2012 7:19 AM  
**To:** William J Huotari  
**Subject:** Cost Participation Agreement for 2012 Concrete Slab Replacement  
**Attachments:** Project No. 51261 - City of Troy.pdf

Good morning,

Attached is the cost participation agreement for the above referenced project.

Please print two copies and arrange for signatures on both sets but do not date. The signed agreements should be returned to my attention as soon as possible. Our Board will return a fully executed original to you after their action.

Please reply to this email to confirm your receipt of the agreements.

If you have any questions, please feel free to call me.

Thanks,

Julie Enders - Engineering Aide  
Road Commission for Oakland County  
Programming Division/  
Engineering Department  
31001 Lahser Road  
Beverly Hills, MI 48025  
Office: 248.645.2000 ext. 2213 ~~ Fax: 248.645.0618

**COST PARTICIPATION AGREEMENT**

2012 Concrete Slab Replacement

Westbound Long Lake Road

From Crooks Road to Northfield Parkway

City of Troy

Board Project No. 51261

This Agreement, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by and between the Board of Road Commissioners for the County of Oakland, Michigan, hereinafter referred to as the BOARD, and the City of Troy, hereinafter referred to as the COMMUNITY, provides as follows:

WHEREAS, the BOARD and the COMMUNITY have programmed the concrete slab replacement on Westbound Long Lake Road from Crooks Road to Northfield Parkway, described in Exhibit "A", attached hereto and made a part hereof, which improvements involve roads under the jurisdiction of the BOARD and within the COMMUNITY, which improvements are hereinafter referred to as the PROJECT; and

WHEREAS, the estimated total cost of the PROJECT is \$283,125; and

WHEREAS, said PROJECT involves certain designated and approved Tri-Party Program funding in the amount of \$283,125, which amount shall be paid through equal contributions by the BOARD, the COMMUNITY, and the Oakland County Board of Commissioners, hereinafter referred to as the COUNTY; and

WHEREAS, the BOARD and the COMMUNITY have reached a mutual understanding regarding the cost sharing of the PROJECT and wish to commit that understanding to writing in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein and in conformity with applicable law, it is hereby agreed between the COMMUNITY and the BOARD that:

1. The COMMUNITY shall forthwith undertake and complete the PROJECT, as above described, under Road Commission for Oakland County permit; and shall perform or cause to be performed all preliminary engineering services and administration in reference thereto.
2. The actual total cost of the PROJECT may include total payments to the contractor.
3. The COMMUNITY shall comply with the provisions as set forth in Exhibit "B" attached hereto.
4. The COMMUNITY shall comply with the liability and insurance requirements as set forth in Exhibit "C" attached hereto.
5. The estimated total PROJECT cost of \$283,125 shall be funded as detailed below:
  - a. The Tri-Party Program funding is not to exceed \$283,125.
  - b. The COMMUNITY agrees that any PROJECT costs above the Tri-Party Program funding of \$283,125 will be funded 100% by the COMMUNITY.
5. Upon execution of this agreement, the COMMUNITY shall submit an invoice to the BOARD in the amount of \$47,187 (being 50% of the BOARD'S Tri-Party contribution).
  - a. The invoice shall be sent to:

Ms. Julie Enders, Engineering Aide  
Road Commission for Oakland County  
31001 Lahser Road  
Beverly Hills, MI 48025
7. Upon execution of this agreement, the COMMUNITY shall submit an invoice to the COUNTY in the amount of \$47,187 (being 50% of the COUNTY'S Tri-Party contribution) on May 2, 2012.

- a. The invoice shall be sent to:  
Mr. Tim Soave, Manager of Fiscal Services  
Executive Office Building  
2100 Pontiac Lake Road, Building 41 West  
Waterford, MI 48328
8. As costs of the PROJECT are incurred, the COMMUNITY shall invoice the BOARD for the remaining 50% of the BOARD'S Tri-Party contribution, not to exceed \$47,188.
9. As costs of the PROJECT are incurred, the COMMUNITY shall invoice the COUNTY for the remaining 50% of the COUNTY'S Tri-Party contribution, not to exceed \$47,188.
10. Upon receipt of said invoice(s), the BOARD and the COUNTY shall pay to the COMMUNITY the full amount thereof, within thirty (30) days of such receipt.
11. Within 90 days of completion of the PROJECT, the COMMUNITY shall submit to the BOARD one copy of the complete set of the As-built construction plans containing the adjusted quantities of the PROJECT.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and date first written above.

BOARD OF ROAD COMMISSIONERS FOR THE  
COUNTY OF OAKLAND  
A Public Body Corporate

By \_\_\_\_\_

Its \_\_\_\_\_

CITY OF TROY

By \_\_\_\_\_

Its \_\_\_\_\_

By \_\_\_\_\_

Its \_\_\_\_\_

**EXHIBIT A**

**TRI-PARTY PROGRAM**

**2012 Concrete Slab Replacement**

City of Troy

Project No. 51261

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Concrete slab replacement on Westbound Long Lake Road from Crooks Road to Northfield Parkway.

<b>ESTIMATED PROJECT COST</b>
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Contractor Payments	<u>\$283,125</u>
Total Estimated Project Cost	<u>\$283,125</u>

<b>COST PARTICIPATION BREAKDOWN</b>
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	COMMUNITY	BOARD	COUNTY	TOTAL
2012 Tri-Party Program	\$ 94,375	\$ 94,375	\$ 94,375	\$283,125
TOTAL SHARES	\$ 94,375	\$ 94,375	\$ 94,375	\$283,125

## Exhibit B PROVISIONS

**Bidding:** The COMMUNITY shall select the contractor for its share of the work, on a competitive basis by advertising for sealed bids in accordance with its established practices.

**Bonds – Insurance:** The COMMUNITY shall require the contractor provide payment and performance bonds for the PROJECT; said bonds to be in compliance with the provisions of 1963 PA 213 as amended, compiled at MCL 129.201, et seq.

Further, the COMMUNITY shall require the contractor to provide insurance naming the Road Commission for Oakland County as additional named insured's. Coverage's shall be substantial as set forth in Exhibit "C", attached hereto.

**Records:** The parties shall keep records of their expenses regarding the PROJECT in accordance with generally accepted accounting procedures, and shall make said records available to the other during business hours upon request giving reasonable notice. Such records shall be kept for three (3) years from final payment.

Final costs shall be allocated after audit of the records and adjustments in payments shall be invoiced and paid within thirty (30) days thereafter.

**EEO:** The COMMUNITY shall require its contractor to specifically agree that it will comply with any and all applicable State, Federal, and Local statutes ordinances, and regulations, and with RCOC regulations during performance of the SERVICES and will require compliance of all subcontractors and subconsultants.

In accordance with Michigan 1976 PA 453, the COMMUNITY hereto agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, because of race, color, religion, national origin, age, sex, height, weight or marital status. Further, in accordance with Michigan 1976 PA No. 220, as amended, the parties hereby agree not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position.

The COMMUNITY further agrees that it will require all subconsultants and subcontractors for this PROJECT comply with this provision.

**Governmental Function, Scope:** It is declared that the work performed under this AGREEMENT is a governmental function. It is the intention of the parties hereto that this AGREEMENT shall not be construed to waive the defense of governmental immunity held by the RCOC, and the COMMUNITY.

**Third Parties:** This AGREEMENT is not for the benefit of any third party.

**EXHIBIT C  
LIABILITY AND INSURANCE REQUIREMENTS**

Hold Harmless Agreement: The Contractor shall hold harmless, represent, defend and indemnify the Board of County Road Commissioners of Oakland County, the Road Commission for Oakland County, its officers and employees; the County of Oakland; the Water Resources Drain Commissioner and relevant drainage district(s), if applicable; the Michigan State Transportation Commission; the Michigan Department of Transportation; and the local unit(s) of government, within which the Project is located against all claims for damages to public or private property, for injuries to persons, or for other claims arising out of the performance or non-performance of the contracted work, whether during the progress or after the completion thereof.

Insurance Coverage: The Contractor, prior to execution of the contract, shall file with the Road Commission for Oakland County, copies of complete certificates of insurance as evidence that he carries adequate insurance satisfactory to the Board. Insurance coverage shall be provided in accordance with the following:

- a. **Workmen's Compensation Insurance:** To provide protection for the Contractor's employees, to the statutory limits of the State of Michigan and \$500,000 employer's liability. The indemnification obligation under this section shall not be limited in any ways by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor under worker's disability compensation coverage established by law.
  
- b. **Bodily Injury and Property Damage Other than Automobile:** To afford protection against all claims for damages to public or private property, and injuries to persons arising out of and during the progress and to the completion of the work, and with respect to product and completed operations for one year after completion of the work.

1.	<b>Bodily Injury Liability</b>	or:	<b>Single Limit: Bodily Injury and Property Damage</b>
	Each Person: \$1,000,000		Each Occurrence: \$1,000,000
	Each Occurrence \$1,000,000		Aggregate: \$2,000,000
	Aggregate \$2,000,000		

**Property Damage Liability:**  
Each Occurrence: \$250,000  
Aggregate: \$250,000

Such insurance shall include: 1) explosion, collapse, and underground damage hazards (x,c,u), which shall include, but not be limited to coverage for (a) underground damage to facilities due to drilling and excavating with mechanical equipment; and (b) collapse or structural injury to structures due to blasting or explosion,

excavation, tunneling, pile driving, cofferdam work, or building moving or demolition; (2) products and completed operations; (3) contractual liability; and (4) independent contractors coverage.

2. Bodily Injury Liability and Property Damage Liability - Automobiles (Comprehensive Auto Liability).

The minimum limits of bodily injury liability and property damage liability shall be:

Bodily Injury Liability	or	Single Limit: Bodily Injury and Property Damage Liability
Each Person	\$500,000	Each Occurrence: \$2,000,000
Each Occurrence	\$1,000,000	

Property Damage Liability:  
Each Occurrence: \$1,000,000

Such insurance shall include coverage for all owned, hired, and non-owned vehicles.

- c. Excess and Umbrellas Insurance – The Contractor may substitute corresponding excess and/or umbrella liability insurance for a portion of the above listed requirements in order to meet the specified minimum limits of liability.
- d. The Contractor shall provide for and on behalf of the Road Commission for Oakland County and all agencies specified by the Road Commission, as their interest may appear, Owner's Protective Public Liability Insurance. Such insurance shall provide coverage and limits the same as the Contractor's Public Liability Insurance.
- e. Notice – The Contractor shall not cancel, renew, or non-renew the coverage of any insurance required by this Section without providing 30 day prior written notice to the Road Commission for Oakland County. All such insurance shall include an endorsement whereby the insurer shall agree to notify the Road Commission for Oakland County immediately of any reduction by the Contractor. The Contractor shall cease operations on the occurrence of any such cancellation or reduction, and shall not resume operations until new insurance is in force. If the Contractor cannot secure the required insurance within 30 days, the Board reserves the right to terminate the Contract.
- f. Reports – The Contractor or his insurance carrier shall immediately report all claims received which relate to the Contract, and shall also report claims investigations made, and disposition of claims to the County Highway Engineer.

Mayor Pro Tem McGinnis performed the Invocation. Tiger Cub Scouts Pack 1712 from Wattles Elementary School led the Pledge of Allegiance to the Flag.

### A. CALL TO ORDER:

A Regular Meeting of the Troy City Council was held Monday, February 20, 2012, at City Hall, 500 W. Big Beaver Rd. Mayor Daniels called the meeting to order at 7:33 PM.

### B. ROLL CALL:

Mayor Janice Daniels  
 Jim Campbell  
 Wade Fleming  
 Dave Henderson  
 Maureen McGinnis  
 Dane Slater

Resolution #2012-02-036  
 Moved by Fleming  
 Seconded by Slater

RESOLVED, That Troy City Council hereby **EXCUSES** the absence of Council Member Tietz at the Regular City Council Meeting of February 20, 2012, due to traveling from Grand Rapids to the meeting.

Yes: Daniels, Campbell, Fleming, Henderson, McGinnis, Slater  
 No: None  
 Absent: Tietz

### MOTION CARRIED

### C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

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**C-1** Proclamation – Heart Healthy Month – February 2012 – Presented to Michele Boertman, Manager of Preventative Cardiology/Cardiac Rehab – Beaumont Hospital

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**C-2** Proclamation of Appreciation – Troy Family Daze Festival

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**C-3** City of Troy Employees' Casual for a Cause Program - November and December 2011 – Presented to ARC of Oakland County

Council Member Tietz arrived at 7:46 PM.

### D. CARRYOVER ITEMS:

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**D-1** No Carryover Items

**E. PUBLIC HEARINGS:****E-1 Public Hearing – Michigan NextEnergy Exemption**

The Mayor **OPENED** the Public Hearing.

The Mayor **CLOSED** the Public Hearing after receiving no public comment.

Resolution #2012-02-037

Moved by Slater

Seconded by Campbell

RESOLVED, That the City Council of the City of Troy **AFFIRMS** the Michigan NextEnergy Exemption of Alternative Energy Personal Property located at 1857 Technology Drive, Troy, MI., as certified by the City Assessor, in an amount not to exceed \$2,458,258, a copy of which shall be **ATTACHED** to the original Minutes of this meeting; and

BE IT FURTHER RESOLVED, That the City Clerk of the City of Troy shall **FORWARD** a copy of this resolution and attachments to the Michigan NextEnergy Authority at 300 N. Washington Square, Lansing, MI. 48913.

Yes: Campbell, Fleming, Henderson, McGinnis, Slater

No: Tietz, Daniels

**MOTION CARRIED****F. PUBLIC COMMENT:**

Toth, Steve,	Spoke about the annual PNC Bank Taste of Troy benefit for the Boys & Girls Club of Troy to be held on Sunday, March 4, 2012 from 1-4 pm at the San Marino Club.
Walters, Allen	Spoke about Item I-6 Boyd Street Issues Relative to Baker Middle School and International Academy.
Walters, Roger	Spoke about Item I-6 Boyd Street Issues Relative to Baker Middle School and International Academy.
Wright, Lynn	Spoke about Item I-6 Boyd Street Issues Relative to Baker Middle School and International Academy.
Tegge, Stephen	Spoke about comments towards Planning Commission nominee.
Reinhardt, Marvin	Spoke about various topics.
Alati, Diane	Spoke about Item I-6 Boyd Street Issues Relative to Baker Middle School and International Academy.
Peters, Richard	Spoke about various topics.
Kamel, Wassim	Spoke about I-9 Application Regarding New SDM License for Kamel Management, Inc. (Troy Smokers)
Bernardi, Mary Ann	Spoke about tree preservation.
Savage, James	Spoke about Mayor Daniels.
Graczyk, Ed	Spoke about various topics.
Hodges, Michele	Gave an update on efforts to sustain the operating costs of the Transit Facility.
Murrish, Dale	Spoke in support of Mayor Daniels.

Femminineo, Charlene	Spoke in support of Mayor Daniels.
Hodorek, Ellen	Spoke about the importance of getting back “heart” in the City.
Bloomingtondale, Bruce	Read into public record excerpts from an article written by L. Brooks Patterson.
Witz, Jonathan	Spoke in support of efforts to recall Mayor Daniels.
Krent, Thomas	Spoke about comments made during Public Comment.
Schepke, Gordon	Responded to comments made about him during Public Comment.
Troy Resident	Spoke about Item I-6 Boyd Street Issues Relative to Baker Middle School and International Academy.
Grix, E. James	Spoke about the Troy Chamber of Commerce and the Transit Facility.
Collins, George	Spoke about Item I-6 Boyd Street Issues Relative to Baker Middle School and International Academy.
Elizabeth Gjochi	Read her mother’s letter regarding Item I-6 Boyd Street Issues Relative to Baker Middle School and International Academy.
McCreary, Felicia,	Spoke in support of Mayor Daniels.
Khan, Cynthia	Spoke in support of Mayor Daniels.
Ivan, Jennifer	Spoke about Item I-6 Boyd Street Issues Relative to Baker Middle School and International Academy.

The Meeting **RECESSED** at 9:42 PM.

The Meeting **RECONVENED** at 9:50 PM.

## **G. RESPONSE / REPLY TO PUBLIC COMMENT**

### **Vote on Resolution to Suspend Rules of Procedure for the City Council, Rule #6 – Order of Business**

Resolution #2012-02-038  
 Moved by Slater  
 Seconded by Fleming

RESOLVED, That Troy City Council hereby **SUSPENDS** Rules of Procedure for the City Council, Rule #6 *Order of Business* to take items out-of-order on the Agenda.

Yes: All-7  
 No: None

### **MOTION CARRIED**

### **Vote on Resolution to Move Item I-6 Boyd Street Issues Relative to Baker Middle School and International Academy as the Next Item Addressed on the Agenda**

Resolution #2012-02-039  
 Moved by Fleming  
 Seconded by Tietz

RESOLVED, That *Item I-6 Boyd Street Issues Relative to Baker Middle School and International Academy* be **MOVED** as the next item addressed on the Agenda.

Fleming

Tietz

Yes: All-7

No: None

## MOTION CARRIED

### **I-6 Boyd Street Issues Relative to Baker Middle School and International Academy**

Resolution #2012-02-040

Moved by Fleming

Seconded by Slater

RESOLVED, That the north side of Boyd Street, from Rochester Road to the school entrance on Boyd Street, be **POSTED** as a “No Parking – Tow Away Zone” during the morning arrival (7:15 a.m. to 8:15 a.m.) and evening dismissal (2:00 p.m. to 2:45 p.m.) times on school days only for the remainder of the 2011-12 school year.

BE IT FURTHER RESOLVED, That the issue be **RE-EVALUATED** in the fall of 2012 to determine the need for these signs after the school district changes the start times for Baker Middle School and the International Academy, which is expected to considerably reduce traffic on Boyd.

Yes: All-7

No: None

## MOTION CARRIED

### **H. POSTPONED ITEMS:**

#### **H-1 No Postponed Items**

### **I. REGULAR BUSINESS:**

#### **I-1 Board and Committee Appointments: a) Mayoral Appointments – Board of Review; Planning Commission; b) City Council Appointments – Building Code Board of Appeals; Liquor Advisory Committee**

##### **a) Mayoral Appointments**

Resolution #2012-02-041

Moved by Daniels

Seconded by McGinnis

RESOLVED, That the Mayor of the City of Troy hereby **APPOINTS** the following nominated person(s) to serve on the Boards and Committees as indicated:

Board of Review  
Appointed by Mayor  
3 Regular Members  
3-Year Term

**Term Expires: 01/31/2015**

**Frank Strahl**

Term currently held by: Frank Strahl

Yes: All-7  
No: None

**MOTION CARRIED**

**Vote on Resolution to Separate the Vote for Item I-1 a) Mayoral Appointments – Planning Commission**

Resolution #2012-02-042  
Moved by Slater  
Seconded by McGinnis

RESOLVED, That City Council **SEPARATE** Item *I-1a) Mayoral Appointments to the Planning Commission*.

Yes: Campbell, McGinnis, Slater  
No: Tietz, Daniels, Fleming, Henderson

**MOTION FAILED**

Resolution #2012-02-043  
Moved by Daniels  
Seconded by Tietz

RESOLVED, That the Mayor of the City of Troy hereby **APPOINTS** the following nominated person(s) to serve on the Boards and Committees as indicated:

Planning Commission  
Appointed by Mayor  
9 Regular Members  
3 Year Term

**Term Expires: 12/31/2014**

**Gordon Schepke**

Term currently held by: Lon Ullmann

**Term Expires: 12/31/2014**

**Thomas Strat**

Term currently held by: Thomas Strat

**Term Expires: 12/31/2014**

**Robert Schultz**

Term currently held by: Robert Schultz

Yes: Daniels, Fleming, Henderson, Tietz

No: Campbell, McGinnis, Slater

**MOTION CARRIED**

**b) City Council Appointments**

Resolution #2012-02-044

Moved by McGinnis

Seconded by Fleming

RESOLVED, That Troy City Council hereby **APPOINTS** the following nominated person(s) to serve on the Boards and Committees as indicated:

**Building Code Board of Appeals**

Appointed by Council

5 Regular Members

5 Year Term

**Term Expires: 01/01/2017**

**Gary Abitheira**

Term currently vacant

**Liquor Advisory Committee**

Appointed by Council

7 Regular Members

3 Year Term

**Term Expires: 01/31/2014**

**Max Ehlert**

Term currently held by: Max Ehlert

**Term Expires: 01/31/2014**

**David Ogg**

Term currently held by: David Ogg

**Term Expires: 01/31/2014**

**Timothy P. Payne**

Term currently held by: Timothy P. Payne

Yes: All-7

No: None

**MOTION CARRIED**

**I-2 Board and Committee Nominations: a) Mayoral Nominations - Downtown Development Authority; b) City Council Nominations: None**

**a) Mayoral Nominations**

Resolution #2012-02-045  
Moved by Daniels  
Seconded by Tietz

RESOLVED, That the Mayor of the City of Troy hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

**Downtown Development Authority**

Appointed by Mayor  
13 Regular Members  
4 Year Term

**Term Expires: 09/30/2015** **Earle Van Dyke** **(In District)**

Term currently held by: Stuart Frankel

**Term Expires: 09/30/2015** **David Hay** **(In District)**

Term currently held by: David R. Hay

**Term Expires: 09/30/2015** **P. Terry Knight** **(At Large)**

Term currently held by: P. Terry Knight

Yes: All-7  
No: None

**MOTION CARRIED**

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**I-3 Closed Session**

Resolution #2012-02-046  
Moved by McGinnis  
Seconded by Henderson

BE IT RESOLVED, That Troy City Council **SHALL MEET** in Closed Session, as permitted by MCL15.268(h) (MCL15.243(g)).

Yes: All-7  
No: None

**MOTION CARRIED**

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**I-4 Bid Waiver – Purchase of Police Radio Batteries and Chargers**

Resolution #2012-02-047  
Moved by Slater  
Seconded by Henderson

WHEREAS, Global Technology Systems Inc. of Framingham, MA, is the manufacturer of Honeywell Batteries and Tri-Chemistry chargers; and

WHEREAS, Honeywell Batteries Lithium Polymer Technology is superior to the battery system that the Police Department is currently using and will maintain consistency between the Police and Fire Departments;

NOW, THEREFORE, BE IT RESOLVED, That Troy City Council **DETERMINES** it to be in the City's best interest to purchase directly from the manufacturer and hereby **WAIVES** formal bidding procedures and **AUTHORIZES** the purchase of Honeywell batteries, retrofit kits, and chargers from Global Technology Systems, Inc. of Framingham, MA, at an estimated cost of \$18,362.50, in accordance with the quote dated January 24, 2012, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

Yes: All-7  
No: None

### MOTION CARRIED

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#### I-5 Application Regarding Class C Liquor License for El Charro Restaurant

Resolution #2012-02-048  
Moved by McGinnis  
Seconded by Slater

#### (a) Transfer Class C License, Food Permit, Sunday Sales Permit

RESOLVED, That Troy City Council hereby **CONSIDERS** for **APPROVAL**, above all others, a liquor license request as indicated below, and hereby **AUTHORIZES** the Mayor and City Clerk to **EXECUTE** the document, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

<b>Liquor License Applicant :</b>	<b>Marty Martin Enterprises, Inc.--El Charro Restaurant</b>
<b>Type of License Requested :</b>	<b>Transfer Class C License, Food Permit, and Sunday Sales Permit.</b>
<b>Located at :</b>	<b>3651 Rochester Road, Troy, MI 48083</b>
<b>MLCC Request # :</b>	<b>625705</b>

and

#### (b) Agreement

WHEREAS, The Troy City Council deems it necessary to enter into agreements with applicants for liquor licenses for the purpose of providing civil remedies to the City of Troy in the event licensees fail to adhere to Troy Codes and Ordinances;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **APPROVES**, above all others, an agreement with the liquor license applicant named in the approved resolution above, and hereby **AUTHORIZES** the Mayor and City Clerk to **EXECUTE** the document, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

Yes: All-7  
No: None

## **MOTION CARRIED**

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### **I-7 Adoption of Rules of Procedure**

Moved by Fleming  
Seconded by Tietz

RESOLVED, That Troy City Council hereby **ADOPTS** the Rules of Procedure of the City Council of the City of Troy as recorded by the City Clerk in the Minutes of the Study Session of February 6, 2012.

### **Vote on Resolution to Amend Item [I-7 Adoption of Rules of Procedure](#)**

Resolution #2012-02-049  
Moved by McGinnis  
Seconded by Campbell

RESOLVED, That Item *I-7 Adoption of Rules and Procedure* be **AMENDED** to include the language used for Public Comment at tonight's meeting as Rules and Procedure Rule #17.

Yes: All-7  
No: None

## **MOTION CARRIED**

### **Vote on Amended Resolution for [I-7 Adoption of Rules of Procedure](#)**

Resolution #2012-02-050  
Moved by Tietz  
Seconded by Slater

RESOLVED, That Troy City Council hereby **ADOPTS** the Rules of Procedure of the City Council of the City of Troy, as amended.

Yes: All-7  
No: None

## **MOTION CARRIED**

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**I-8 Approval of MDOT Subcontract with Tooles/Clark for Construction Manager at Risk Services for the Troy Multi-Modal Transit Facility**

Resolution #2012-02-051

Moved by McGinnis

Seconded by Campbell

WHEREAS, The City of Troy received a \$8,485,212 federal grant for the construction of the Troy Multi-Modal Transit Facility through the American Recovery and Reinvestment Act (ARRA) High-Speed Intercity Passenger Rail (HSIPR) Program, Federal Rail Administration (FRA), as secured through a TIGER grant; and

WHEREAS, On January 17, 2012, City Council resolved that the total cost of the Troy Multi-Modal Transit Facility shall not exceed \$6,272,500; and

WHEREAS, Construction Manager at Risk (CMR) proposals were received and the CMR team of Tooles/Clark was selected in accordance with the Qualifications Based Selection process.

THEREFORE BE IT RESOLVED, That Troy City Council hereby **AWARDS** the MDOT subcontract between the City of Troy and Tooles/Clark to provide construction manager at risk services for the Troy Multi-Modal Transit Facility at an estimated cost **NOT TO EXCEED** \$648,731, a cost which is included as part of the total estimated Transit Center cost and within budget for CMR services; and

BE IT FURTHER RESOLVED, That the award is **CONTINGENT UPON** Tooles/Clark's submission of properly executed proposal and contract documents, including agreements, insurance certificates and all other specified requirements and MDOT approval; and

BE IT FINALLY RESOLVED, That the Mayor and City Clerk are **DIRECTED** to execute the agreements once in acceptable form as approved by the Michigan Department of Transportation.

Yes: Campbell, Fleming, Henderson, McGinnis, Slater, Tietz

No: Daniels

**MOTION CARRIED**

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**I-9 Application Regarding New SDM License for Kamel Management, Inc. (Troy Smokers)**

Resolution #2012-02-052

Moved by Slater

Seconded by Campbell

WHEREAS, Kamel Management, Inc. requests a New SDM License to be located at 186 W. Maple Road, Troy, MI 48084, Oakland County {MLCC Req. #614894}; and

WHEREAS, The Troy Police Department conducted an investigation into this application, and did not discover any reasons for disqualification of this particular applicant; and

WHEREAS, Based on past experience, the Troy City Administration is concerned about the increased probability of liquor license violations for those businesses that primarily sell tobacco products to patrons, including those between the ages of 18 to 20 years old who are considered minors under the liquor laws; and

WHEREAS, Based on this increased probability of illegal sales of alcohol to minors in these establishments, the Troy City Council finds that tobacconists are not favorable locations to sell alcoholic products, and reaffirms commitment to the prevention of access to and consumption of alcohol by persons under the age of 21 as an established community norm which is consistent with the community's established priorities and dedication to public safety.

NOW, THEREFORE, BE IT RESOLVED, That the Troy City Council hereby **RECOMMENDS DENIAL** of the application from Kamel Management, Inc. for a New SDM License to be located at 186 W. Maple Road, Troy, MI 48084, Oakland County {MLCC Req. #614894}.

Yes: Campbell, Henderson, McGinnis, Slater  
No: Fleming, Tietz, Daniels

#### **MOTION CARRIED**

#### **J. CONSENT AGENDA:**

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##### **J-1a Approval of "J" Items NOT Removed for Discussion**

Resolution #2012-02-053  
Moved by Fleming  
Seconded by Slater

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented.

Yes: All-7  
No: None

#### **MOTION CARRIED**

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##### **J-1b Address of "J" Items Removed for Discussion by City Council**

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##### **J-2 Approval of City Council Minutes**

Resolution #2012-02-053-J-2

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a) Special City Council Meeting of February 6, 2012
- b) Regular City Council Meeting of February 6, 2012

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**J-3 Proposed City of Troy Proclamations:**

- a) Heart Healthy Month – February 2012 – Presented to Michele Boertman, Manager of Preventative Cardiology/Cardiac Rehab – Beaumont Hospital
- b) Proclamation of Appreciation – Troy Family Daze Festival

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**J-4 Standard Purchasing Resolutions:**

- a) **Standard Purchasing Resolution #3: Exercise Renewal Option – Transit Mixed Concrete**

Resolution #2012-02-053-J-4a

WHEREAS, On April 18, 2011, Troy City Council awarded one-year contracts to provide transit mixed concrete with an option to renew for one (1) additional year to the low bidders, McCoig Materials/Koenig Fuel & Supply of Plymouth, MI as the primary supplier, and Superior Materials, LLC of Farmington Hills, MI as the secondary supplier (Resolution #2011-04-085-J-4a); and

WHEREAS, McCoig Materials/Koenig Fuel & Supply and Superior Materials, LLC have agreed to exercise the option to renew their respective contracts for one (1) additional year under the same prices, terms, and conditions;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **EXERCISES** the option to renew the contracts to provide transit mixed concrete with McCoig Materials/Koenig Fuel & Supply of Plymouth, MI, as the primary supplier, and Superior Materials, LLC, as the secondary supplier, at unit prices contained in the bid tabulation opened March 22, 2011, with the contracts expiring April 30, 2013.

- b) **Standard Purchasing Resolution #3: Exercise Renewal Option - Aggregates**

Resolution #2012-02-053-J-4b

WHEREAS, On April 18, 2011, one-year contracts to provide Aggregates with an option to renew for one additional year was awarded to the low bidders, B&W Landscape Supply, Boulevard & Trumbull Towing, Novak Construction, Osburn Industries, Inc., Richmond Transport, Inc., and Tri-City Aggregates at unit prices contained in the bid tabulation opened March 22, 2011(Resolution #2011-04-085-J4b); and

WHEREAS, After the award of contract, Richmond Transport withdrew their bid for 6A Slag due to a calculation error; and on May 9, 2011, Troy City Council rescinded with prejudice the award to Richmond Transport and re-awarded the contract for 6A Slag to the next lowest bidder, B&W Landscape Supply of Clinton Township (Resolution #2011-05-094); and

WHEREAS, All suppliers with the exception of Osburn Industries have agreed to exercise the one-year option to renew their respective contracts under the same prices, terms, and conditions;

NOW, THEREFORE, BE IT RESOLVED, That Troy City Council hereby **EXERCISES** the option to renew the contracts to provide one-year requirements of Aggregates with the following low bidders – B&W Landscape Supply of Clinton Township, Boulevard & Trumbull Towing of Detroit, Novak Construction of Almont, and Tri-City Aggregates of Holly, under the same contract prices, terms, and conditions expiring April 30, 2013.

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**J-5 Milano Development Company, Inc. v. City of Troy et. al.**

Resolution #2012-02-053-J-5

WHEREAS, The February 5, 2008 Consent Judgment in the *Milano Development Company, Inc. v. City of Troy, et. al.* case, (Oakland County Circuit Court Case No. 06-079401-CZ) allows for the City of Troy to agree to an extension of time for the presentation of a revised plat for the Square Acres Subdivision plat, that vacates the 43 foot easements for roadway purposes and allows for a new residential development;

NOW, THEREFORE, BE IT RESOLVED, That the Troy City Council **GRANTS** its consent to extend the time within which to file a revised plat for the Square Acres Subdivision for good cause; and

BE IT FURTHER RESOLVED, That the Troy City Council **APPROVES** the revised plat for Square Acres Subdivision, as attached and incorporated into the original Minutes of this meeting; and

BE IT FURTHER RESOLVED, That the City Clerk is hereby **DIRECTED** to send a copy of this Resolution to the State of Michigan and Athens Parc Developers, LLC.

**K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:**

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**K-1 Announcement of Public Hearings: None Submitted**

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**K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted**

**L. COUNCIL REFERRALS:**

**Items Advanced to the City Manager by Individual City Council Members for Placement on the Agenda**

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**L-1 No Council Referrals Advanced**

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**M. COUNCIL COMMENTS**

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**M-1 No Council Comments Advanced**

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**N. REPORTS**

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**N-1 Minutes – Boards and Committees:**

- a) Civil Service Committee-Final-December 8, 2011
  - b) Liquor Advisory Committee-Final-January 9, 2012
  - c) Planning Commission-Draft-January 10, 2012
  - d) Zoning Board of Appeals-Draft-January 17, 2012
  - e) Civil Service Commission-Final-January 19, 2012
  - f) Liquor Advisory Committee-Draft-February 13, 2012
  - g) Civil Service Commission-Draft-February 14, 2012
- Noted and Filed

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**N-2 Department Reports:**

- a) Final Reporting – BidNet On-Line Auction Services – January 2012
  - b) Final Reporting – Greater Detroit Auto Auction Services – Auctions for Calendar Year 2011
  - c) Quarterly Financial Report – December 31, 2011
  - d) Tax Abatement Policy
- Noted and Filed

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**N-3 Letters of Appreciation:**

- a) Letter of Appreciation to Troy Police Department from Rose Weber Thanking Officer Bordo for Assistance
  - b) Letter of Appreciation to Officer Breidenich from Peggy Willockx of Troy People Concerned
  - c) Letter of Appreciation to Chief Mayer from Bonnie Bostelman Thanking Officer Cooney for Assistance
  - d) Letter of Appreciation to Chief Mayer from Rhonda Berger Thanking Sergeant Szuminski, Officer Barrows, Officer Villerot, Officer Bordo, Officer Denny, Officer Linton and Officer Piper for Assistance
  - e) Letter of Appreciation to Chief Mayer from Elise Arndt Thanking Officer Fitzpatrick and Officer Zagacki
- Noted and Filed

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**N-4 Proposed Proclamations/Resolutions from Other Organizations: None Proposed**

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**N-5 Economic Development Update Information**

Noted and Filed

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**N-6 Allowable Restrictions on Public Comment**

Noted and Filed

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**N-7 Super City Smoker’s Express, LLC. SDM Liquor License**  
Noted and Filed

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**N-8 Article from Michigan Humanities Council**  
Noted and Filed

**O. STUDY ITEMS**

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**O-1 No Study Items**

**P. CLOSED SESSION:**

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**P-1 Closed Session**

**Q. ADJOURNMENT**

The meeting **RECESSED** at 10:56 PM

The meeting **RECONVENED** into Closed Session at 11:02 PM.

The meeting **ADJOURNED** at 12:15 AM.

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Mayor Janice Daniels

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M. Aileen Bittner, CMC  
City Clerk



## CITY COUNCIL AGENDA ITEM

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February 6, 2012

TO: John Szerlag, City Manager

FROM: Susan A. Leirstein, Purchasing Director  
Timothy L. Richnak, Public Works Director

RE: Standard Purchasing Resolution 1: Award To Low Bidder – Pavement Seam, Fracture Sealing and Spray Injection Patching Program

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### **Background**

On February 6, 2012, competitive bids were received to complete the Pavement Seam, Fracture Sealing and Spray Injection Patching Program for the City of Troy as required by City Charter and Code. 187 vendors were notified of the bid opportunity via the MITN website. Two companies responded. Michigan Joint Sealing Inc of Farmington Hills was the low bidder. The award is contingent upon contractor's submission of properly executed bid and contract documents including bonds, insurance certificates and all other specified requirements.

### **Recommendation**

City management recommends awarding a contract to complete the pavement seam, fracture sealing and spray injection program for fiscal year 2011/12 to the low bidder, Michigan Joint Sealing Inc of Farmington Hills, MI, at unit prices contained in the bid tabulation opened 2/6/2012 with all work not to exceed budgetary limitations.

### **Fund Availability**

Funds for this project are available in the 2011/12 budget - Capital accounts for Public Works Construction, Major and Local Roads.

Prepared by: Marina Basta-Farouk, Project Construction Manager

G:\Bid Award 12-13 New Format\ Award Standard Purchasing Resolution 1 PavementSealProgramITB-COT 11-30.doc

VENDOR NAME:

sl	**	Michigan Joint Sealing, Inc	Scodeller Construction Inc
Ck Number		0000646664	19275414
Ck Amount		\$5,000.00	\$5,000.00

**City of Troy Pavement Seam, Fracture Sealing and Spray Injection Patching Program 2012**

**PROPOSAL A:**

ITEM	DESCRIPTION	Estimated Quantities	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
1	Pavement Seam & Fracture Sealing for Major Roads - Labor	73,000 L.F.	\$ 0.52	\$ 37,960.00	\$ 0.65	\$ 47,450.00
2	Pavement Seam & Fracture Sealing for Local Roads - Labor	146,000 L.F.	\$ 0.52	\$ 75,920.00	\$ 0.55	\$ 80,300.00
3	Pavement Seam & Fracture Sealing Material for Major and Local Roads	74,000 LBS.	\$ 0.52	\$ 38,480.00	\$ 0.55	\$ 40,700.00
4	Spray Injection Patching Local Roads Labor & Materials	15 Tons	\$ 361.00	\$ 5,415.00	\$ 370.00	\$ 5,550.00
5	Spray Injection Patching Major Roads Labor & Materials	25 Tons	\$ 361.00	\$ 9,025.00	\$ 370.00	\$ 9,250.00
6	Traffic Control	Included	-----	Included	-----	Included
<b>ESTIMATED TOTAL - PROPOSAL A</b>				<b>\$ 166,800.00</b>		<b>\$ 183,250.00</b>

**PROPOSAL B:**

ITEM	DESCRIPTION	Estimated Quantities	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
1	Pavement Seam & Fracture Sealing for Longitudinal Joint on eight foot sidewalks - Labor and Material	10,600 L.F.	\$ 0.56	\$ 5,936.00	\$ 2.95	\$ 31,270.00
<b>ESTIMATED TOTAL - PROPOSAL B</b>				<b>\$ 5,936.00</b>		<b>\$ 31,270.00</b>

**CONTACT INFORMATION:**

Hrs of Operation	7:00-4:00PM	8:00-5:00
Contact Number	(248) 476-4120	(248) 787-1461

**PROGRESS PAYMENT SCHEDULE:**

	Net 30	Monthly Billings
--	--------	------------------

**COMPLETION SCHEDULE:**

Can Meet	XX	XX
Cannot Meet		
<b>by 6/30/2012</b>		

**INSURANCE:**

Can Meet	XX	XX
Cannot Meet		

**PAYMENT TERMS:**

	Net 30	Net 40
--	--------	--------

**WARRANTY:**

	2 Years	366 Days
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**EXCEPTIONS:**

	Blank	Blank
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**ACKNOWLEDGEMENT:**

**SIGNED** Y or N

	Y	Y
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**VENDOR QUESTIONNAIRE:**

**ATTACHED** Y or N

	Y	Y
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**LEGAL STATUS OF BIDDER**

**ATTACHED** Y or N

	Y	Y
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**NON-COLLUSION AFFIDAVIT**

**ATTACHED** Y or N

	Y	Y
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**ATTESTED:**

Susan Riesterer  
Marina Basta-Farouk  
Julie Hamilton

\*\*DENOTES LOW BIDDER

Susan Leirstein CPPO, CPPB  
Purchasing Director



## CITY COUNCIL AGENDA ITEM

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February 21, 2012

To: John Szerlag, City Manager

From: Susan Leirstein, Purchasing Director  
William S. Nelson, Fire Chief

Subject: Standard Purchasing Resolution 4 - MITN Cooperative Award –  
City of Farmington Hills - Purchase of Pyramid Vehicular Repeaters

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### **Background**

Reliable radio communications are essential to the daily operations of the Fire Department. While the OakWIN countywide trunked radio system provides significant improvements in radio technology, capacity, and interoperability, communications with handheld portable radios deep inside buildings may be compromised by building construction and other factors. A number of public safety agencies researched available technology to improve the in building coverage and have determined that the vehicular repeater manufactured by the Pyramid Corp. is the most cost effective alternative. The Pyramid Vehicular Repeater interfaces to the OakWIN trunked mobile radio and improves the portable radio coverage in buildings. A prototype test unit has been tested by numerous fire and public safety departments in the county with excellent results.

The City of Farmington Hills issued a bid for these units and the bid tabulation is attached. Farmington Hills, with input from other municipalities, investigated the bidders and their experience and chose to award the bid to Advanced Wireless Technology (AWT). AWT has previously interfaced several of the in-band Pyramid Vehicular repeaters to OakWIN mobile radios successfully and is very familiar with the installation, programming, and adjustments required in the variety of emergency vehicles in service.

Invitations to bid were advertised, available on the MITN e-procurement system and opened on Tuesday, January 24, 2012, for analog vehicular repeaters. This bid is a cooperative effort on behalf of the Farmington Hills Fire Department, Troy Fire Department, and White Lake Township Fire Department and will be offered to the MITN Purchasing Cooperative and members of the Oakland County Fire Mutual Aid Association. Notification was sent to over one-hundred (100) vendors with two (2) responding.

A full one-year warranty on parts & labor was required as part of the bid.



## CITY COUNCIL AGENDA ITEM

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February 21, 2012

To: John Szerlag, City Manager

Re: MITN Cooperative Award – Pyramid Vehicular Repeaters

### **Recommendation**

City management requests authorization to contract for the purchase and installation of five (5) Pyramid Vehicular Repeaters from the most qualified and responsive bidder, Advanced Wireless Telecom of Wixom, as a result of a MITN Cooperative award through the City of Farmington Hills at an estimated total cost of \$14,780.00.

### **Fund Availability**

Funds are budgeted in the General Fund, Fire Operations, Equipment, account for these units.

**REPORT FROM THE CITY MANAGER TO CITY COUNCIL**  
**February 13, 2012**

**SUBJECT: PURCHASE OF ANALOG VEHICULAR REPEATERS**

**ADMINISTRATIVE SUMMARY**

- Invitations to bid were advertised, available on the MITN e-procurement system and opened on Tuesday, January 24, 2012, for analog vehicular repeaters. This bid is a cooperative effort on behalf of the Farmington Hills Fire Department, Troy Fire Department, White Lake Township Fire Department and will be offered to the MITN Purchasing Cooperative and members of the Oakland County Fire Chief's Association. Notification was sent to over one-hundred (100) vendors with two (2) responding.
- Clear and consistent radio communication is vital to the daily operations of the Fire Department. Since migration to the Oakland County "Open Sky" digital radio system, on-scene communication between firefighters and firefighters to dispatch has been unreliable. It has been determined that digital reception is being compromised as it bounces off or tries to penetrate buildings walls. In short, when a firefighter is in a building they may not be able to communicate with others outside of the building. To rectify this issue a repeater will be installed in vehicles that can change the signal from digital to analog (and back again), which will improve signal penetration on scene.
- Specifications require the awarded vendor to bid tiered pricing to provide, program and install new repeaters in all Fire Department vehicles. The installation is potentially different with every vehicle as optimum placement for the repeater unit is determined by testing each piece of equipment as it is installed.
- This equipment is vital to ensure the safety of fire-fighters and the public. Bids received were evaluated based on experience, references, service history, vendor interview and price. Staff has determined that Advanced Wireless Telecom is the most qualified and responsive bidder. Their product offering is complete, meets all specifications, their staff is extremely knowledgeable about radio technology and they have experience installing this specific equipment. Cynergy Wireless has not completed an installation (which was required in the bid specification) and prior work for the City contracted through Oakland County for the installation of radios was unacceptable. In reviewing the pricing it was determined Advanced Wireless was higher due to programming and installation costs. Since Cynergy Wireless has not completed an installation of this equipment, staff is concerned with their lack of experience and low pricing. Because of the critical nature and technical requirements of this project it is recommend the award be made to Advanced Wireless Telecom.
- A full one-year warranty on parts & labor was required as part of the bid
- Funding is budgeted and available in the Capital Equipment fund.

**BID TABULATIONS – ATTACHED**

**RECOMMENDATION**

In view of the above, it is recommended that City Council authorize the City Manager to issue a purchase order to Advanced Wireless Telecom, for analog vehicular repeaters in the amount of \$40,858.00.

Prepared by: Michael Lasley, Director of Central Services  
Reviewed by: Corey Bartsch, Fire Chief  
Approved by: Steve Brock, City Manager

City of Farmington Hills

Bid # itb-fh-11-12-1678

VHF, UHF & 700 MHz Analog Vehicular Repeaters

ITEM	FH Quan	ADVANCED WIRELESS, WIXOM, MI				CYNERGY WIRELESS, TROY, MI				
		PRICE PER UNIT IF AGENCY PURCHASES 1-15 UNITS	PRICE PER UNIT IF AGENCY PURCHASES 16-30 UNITS	PRICE PER UNIT IF AGENCY PURCHASES 31 +UNITS	FARMINGTON HILLS FIRE TOTAL (BASED ON 1-15 UNITS)	PRICE PER UNIT IF AGENCY PURCHASES 1-15 UNITS	PRICE PER UNIT IF AGENCY PURCHASES 16-30 UNITS	PRICE PER UNIT IF AGENCY PURCHASES 31 +UNITS	FARMINGTON HILLS FIRE TOTAL	
Pyramid SVR250MC 700MHz Repeater w/ preselector and cable, Harris OpenSky interface cable, antenna's and programming (some may need VHF or UHF interface)	13	\$1,731.00	\$1,676.00	\$1,626.00	\$22,503.00	\$1,686.00	\$1,617.00	\$1,555.00	\$21,918.00	
Lot Installation & Programming 700 MHz (including all labor & materials need to make the unit operational.)	13	\$1,225.00	\$1,225.00	\$1,225.00	\$15,925.00	\$272.00	\$264.00	\$257.00	\$3,536.00	
Lot Installation & Programming with VHF interface (including all labor & materials need to make the unit operational.)	0	\$1,225.00	\$1,225.00	\$1,225.00	\$0.00	\$272.00	\$264.00	\$257.00	\$0.00	
Lot Installation & Programming with UHF interface (including all labor & materials need to make the unit operational.)	0	\$1,225.00	\$1,225.00	\$1,225.00	\$0.00	\$272.00	\$264.00	\$257.00	\$0.00	
12v Harris P7200 charger	8	\$110.00	\$95.00	\$95.00	\$880.00	\$120.75	\$120.75	\$120.75	\$966.00	
Setcom Headset w/ PTT and volume control for Harris M7300	0	\$350.00	\$350.00	\$350.00	\$0.00	No-Bid	No-Bid	No-Bid	No-Bid	
Harris P7200 Alternate Knob Kit (MA-017862-001)	90	\$11.00	\$10.00	\$10.00	\$990.00	\$12.00	\$12.00	\$12.00	\$1,080.00	
Leather case w/ belt loop and swivel for P7200	8	\$39.00	\$36.00	\$33.00	\$312.00	\$149.50	\$149.50	\$149.50	\$1,196.00	
Leather case w/ shoulder strap Kit for P7200	8	\$31.00	\$28.00	\$25.00	\$248.00	\$80.50	\$80.50	\$80.50	\$644.00	
				<b>GRAND TOTAL</b>	\$40,858.00				<b>GRAND TOTAL</b>	\$29,340.00



## CITY COUNCIL AGENDA ITEM

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February 29, 2012

To: John Szerlag, City Manager

From: Tom Darling, Acting Director Finance & Administrative Services  
Susan A. Leirstein, Purchasing Director  
Sandra Kasperek, City Treasurer

Subject: Standard Purchasing Resolution 1: Award To Low Bidder -  
Printing and Distribution of 2012 and 2013 Summer and Winter Tax Bills

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### **Background**

On February 22, 2012, competitive bids were received, as required by City Charter and Code, to furnish requirements of the printing and distribution of the City of Troy's 2011 and 2012 summer and winter tax bills with the option to renew for one (1) additional year. 109 vendors were notified via the MITN website with five (5) bid responses received. Local vendors are given an opportunity to match the low bid, if they are within 5% of the low total responsible bidder. The two (2) local bids received were outside this parameter. Peregrine Services Inc. of Monroe, LA is the recommended bidder with nineteen years of experience providing direct mailing services.

The City will pay the actual cost of first-class postage via escrow account.

### **Recommendation**

City management recommends awarding a two-year contract with the option to renew for one (1) additional year to produce, print and distribute the City's summer and winter tax bills to the low total bidder, Peregrine Services Inc. of Monroe, LA for an estimated total cost of \$14,384.00 for two years, at unit prices contained in the bid tabulation opened February 22, 2012, to expire December 31, 2013.

### **Fund Availability**

Multi-year budgets are used to fund multi-year contracts creating the opportunity for economies of scale, which saves money. Funds for these services are available in the printing and postage accounts in the operating budget of the Treasurer's Office.

VENDOR NAME:

<b>Peregrine</b>	Lasercom LLC	Ancor	DIVDAT
<b>Services</b>		DBA Utilitec	
<b>Inc</b>			
CHECK # - 038366	9117600985	411667	On Deposit
CHECK AMOUNT - \$ 3,000.00	\$3,000.00	\$ 3,000.00	

**PROPOSAL: FURNISH ALL LABOR, MATERIALS, AND EQUIPMENT TO PROVIDE PRINTING SERVICES FOR THE 2012/2013 SUMMER/WINTER TAX BILLS WITH AN OPTION TO RENEW FOR ONE (1) ADDITIONAL YEAR**

EST QTY	DESCRIPTION	\$ PER BILLING	\$ PER BILLING	\$ PER BILLING	\$ PER BILLING
<b>LASER PRINTED TAX BILLS</b>					
10,000	INFORMATION STATEMENT 8.5" x 11" 70# White offset stock <b>COMPLETE FOR THE SUM OF:</b>	\$ 180.00	\$ 243.75	\$ 220.00	\$ 226.00
29,000	TAX STATEMENT 8.5" x 11" 70# White offset stock <b>COMPLETE FOR THE SUM OF:</b>	\$ 541.00	\$ 706.88	\$ 650.00	\$ 655.00
35,000	LASER IMPRINT FACE OF STATEMENT <b>COMPLETE FOR THE SUM OF:</b>	\$ 700.00	\$ 875.00	\$ 895.00	\$ 913.00
<b>ENVELOPES</b>					
35,000	#10 DOUBLE WINDOW ENVELOPE 24# White wove stock <b>COMPLETE FOR THE SUM OF:</b>	\$ 1,050.00	\$ 795.81	\$ 695.00	\$ 737.00
25,000	#9 REPLY ENVELOPE 24# White wove stock <b>COMPLETE FOR THE SUM OF:</b>	\$ 475.00	\$ 505.31	\$ 525.00	\$ 537.00
<b>FULFILLMENTS</b>					
10,000	INFORMATION STATEMENT Fold form, Insert form into window envelope etc <b>COMPLETE FOR THE SUM OF:</b>	\$ 100.00	\$ 150.00	\$ 235.00	\$ 242.00
25,000	TAX STATEMENT Fold form, Insert form and return envelope into window envelope etc <b>COMPLETE FOR THE SUM OF:</b>	\$ 375.00	\$ 500.00	\$ 595.00	\$ 634.00
<b>SET UP &amp; PROGRAMMING CHARGE</b>					
	<b>COMPLETE FOR THE SUM OF:</b>	\$ -	\$ 275.00	\$ 250.00	\$ -
<b>PRESORT &amp; DELIVER TO POST OFFICE (Do NOT Include Postage)</b>					
35,000	PRESORT <b>COMPLETE FOR THE SUM OF:</b>	\$ 175.00	\$ -	\$ 375.00	\$ 525.00
35,000	DELIVERY TO POST OFFICE <b>COMPLETE FOR THE SUM OF:</b>	\$ -	\$ -	\$ -	\$ -
	<b>ESTIMATED TOTAL PER YEAR</b>	\$ 7,192.00	\$ 8,103.50	\$ 8,880.00	\$ 8,938.00
	<b>ESTIMATED GRAND TOTAL (two years)</b>	\$ 14,384.00	\$ 16,207.00	\$ 17,760.00	\$ 17,876.00
<b>COMPLETION SCHEDULE:</b>					
	Can meet	XX	XX	XX	XX
	Cannot meet				
<b>SERVICE FACILITY:</b>					
	Location	Monroe LA	2230 Elliot Troy, MI	1911 Woodslee Troy	10811 Northend Ferndale, MI
	Hours of Operations	7-6pm Central	M-F 7AM to 6PM	M-F 24hrs	8 AM to 6 PM
	24HR Phone Number	318-325-4762	248-670-1120	248-740-8866	248-721-2787

Opening Date -- 2/22/2012  
 Date Reviewed -- 2/29/12

CITY OF TROY  
 BID TABULATION  
 PRINTING OF TAX BILLS

VENDOR NAME:

<b>Peregrine</b>	Lasercom LLC	Ancor	DIVDAT		
<b>Services Inc</b>		DBA Utilitec			
<b>SAMPLE DOCUMENT</b>	Y or N	No	No	Yes	Yes
<b>PAYMENT TERMS</b>		Net 30	Net 30	Net 45	Net 30
<b>DELIVERY</b>		<b>7 Calendar Days - As Specified</b>			
<b>EXCEPTIONS:</b>		Blank	None	Blank	Attached To Bid
<b>ACKNOWLEDGEMENT:</b>	Y or N	Yes	Yes	Yes	Yes
<b>COST BREAKDOWN</b>	Y or N	Yes	Yes	Yes	Yes

**HIGHLIGHTED AREA DENOTES LOW TOTAL BIDDER**

**ATTEST:**

Susan Riesterer  
Sandra Kasperek  
Susan Leirstein

\_\_\_\_\_  
 Susan Leirstein CPPO CPPB  
 Purchasing Director

VENDOR NAME:

LaserTec			
CHECK # -	435331		
CHECK AMOUNT -	\$3,000.00		

**PROPOSAL: FURNISH ALL LABOR, MATERIALS, AND EQUIPMENT TO PROVIDE PRINTING SERVICES FOR THE 2012/2013 SUMMER/WINTER TAX BILLS WITH AN OPTION TO RENEW FOR ONE (1) ADDITIONAL YEAR**

EST QTY	DESCRIPTION	\$ PER BILLING		
<b>LASER PRINTED TAX BILLS</b>				
10,000	INFORMATION STATEMENT 8.5" x 11" 70# White offset stock <b>COMPLETE FOR THE SUM OF:</b>	\$ 657.00		
29,000	TAX STATEMENT 8.5" x 11" 70# White offset stock <b>COMPLETE FOR THE SUM OF:</b>	\$ 952.00		
35,000	LASER IMPRINT FACE OF STATEMENT <b>COMPLETE FOR THE SUM OF:</b>	\$ 950.00		
<b>ENVELOPES</b>				
35,000	#10 DOUBLE WINDOW ENVELOPE 24# White wove stock <b>COMPLETE FOR THE SUM OF:</b>	\$ 918.54		
25,000	#9 REPLY ENVELOPE 24# White wove stock <b>COMPLETE FOR THE SUM OF:</b>	\$ 481.95		
<b>FULFILLMENTS</b>				
10,000	INFORMATION STATEMENT Fold form, Insert form into window envelope etc <b>COMPLETE FOR THE SUM OF:</b>	\$ 260.00		
25,000	TAX STATEMENT Fold form, Insert form and return envelope into window envelope etc <b>COMPLETE FOR THE SUM OF:</b>	\$ 650.00		
<b>SET UP &amp; PROGRAMMING CHARGE</b>				
<b>COMPLETE FOR THE SUM OF:</b>		\$ 200.00		
<b>PRESORT &amp; DELIVER TO POST OFFICE</b> (Do NOT Include Postage)				
35,000	PRESORT <b>COMPLETE FOR THE SUM OF:</b>	\$ 175.00		
35,000	DELIVERY TO POST OFFICE <b>COMPLETE FOR THE SUM OF:</b>	\$ -		
<b>ESTIMATED TOTAL PER YEAR</b>		\$ 10,488.98		
<b>ESTIMATED GRAND TOTAL (two years)</b>		\$ 20,977.96		
<b>COMPLETION SCHEDULE:</b>				
Can meet		XX		
Cannot meet				
<b>SERVICE FACILITY:</b>				
Location		33472 Sterling Pond		
		Sterling Hts		
Hours of Operations		24 hours		
24HR Phone Number		800-388-5832		

Opening Date -- 2/22/2012  
 Date Reviewed -- 2/29/12

CITY OF TROY  
 BID TABULATION  
 PRINTING OF TAX BILLS

VENDOR NAME:

LaserTec			
<b>SAMPLE DOCUMENT</b>	Y or N	Yes	
<b>PAYMENT TERMS</b>		30 days	
<b>DELIVERY</b>		<b>7 Calendar Days - As Specified</b>	
<b>EXCEPTIONS:</b>		Blank	
<b>ACKNOWLEDGEMENT:</b>	Y or N	Yes	
<b>COST BREAKDOWN</b>	Y or N	Yes	

**ATTEST:**

Susan Riesterer  
Sandra Kasperek  
Susan Leirstein



## CITY COUNCIL AGENDA ITEM

---

February 6, 2012

To: John Szerlag, City Manager

From: Susan A. Leirstein, Purchasing Director  
Timothy L. Richnak, Public Works Director

Subject: Standard Purchasing Resolution 1: Award To Low Bidder –  
Major Street Pavement Marking Program

### **Background**

On January 31, 2012, bids were received to complete the Major Street Pavement Marking Program for two-years with an option to renew for one additional year. Forty-four (44) vendors were notified of the bid opportunity via the MITN website with two (2) bid responses received. P.K. Contracting, Inc, of Troy, MI was the low total bidder. This program has historically been bid on a low total basis due to bonding requirements, as well as to effectively utilize limited resources in the field. If items were allowed to be individually bid and awarded, costs would rise as contractors attempt to cover their direct costs as well as overhead with a smaller contract. Moving this work forward improves public safety.

ITB-COT 11-16 to complete the Major Street Pavement Marking Program was competitively bid as required by City Charter and Code. The award is contingent upon the recommended bidder's submission of proper contracts and bid documents, including bonds, insurance certificates and all other specified requirements.

### **Recommendation**

City management recommends awarding a two-year contract to furnish Major Street Pavement Markings with an option to renew for one (1) additional year to the low total bidder P.K. Contracting, Inc, of Troy, MI at unit prices contained in the bid tabulation opened January 31, 2012, with all work not to exceed budgetary limitations.

### **Fund Availability**

Multi-year budgets are used to fund multi-year contracts creating the opportunity for economies of scale, which saves money. Funds are budgeted in the Streets Division Operating Accounts for Major Road Surface Maintenance.

Prepared by: Marina Basta-Farouk, Project Construction Manager

G:\Bid Award 12-13 New Format\ Award Standard Purchasing Resolution 1 PavementMarking\ITB-COT 11-16.doc3

Opening Date -- 1/31/12  
 Date Reviewed -- 2/2/2012

CITY OF TROY  
 BID TABULATION  
 STREET PAVEMENT MARKINGS

VENDOR NAME: sl

Check Number  
 Check Amount

P.K. Contracting Inc.	R.S. Contracting, Inc.
1014217	1252149355
\$ 10,500.00	\$ 11,100.00

ITEM #	EST QTY Lineal Feet	DESCRIPTION	Year 1 Unit Price	Year 2 Unit Price	Year 1 Unit Price	Year 2 Unit Price
<b>PROPOSAL A Retrace</b>						
1	173,800	Sprayable Thermo Plastic 4"Solid white	\$ 0.126	\$ 0.133	\$ 0.135	\$ 0.135
2	54,800	Sparyable Thermo Plastic 4" Skip white	\$ 0.126	\$ 0.133	\$ 0.135	\$ 0.135
3	281,000	Sprayable Thermo Plastic 4" Solid Yellow	\$ 0.121	\$ 0.127	\$ 0.135	\$ 0.135
4	33,000	Sprayable Thermo Plastic 4"Skip Yellow	\$ 0.121	\$ 0.127	\$ 0.135	\$ 0.135
5	1,000	Removal/Pavement Marking 4"Yellow/White	\$ 0.450	\$ 0.450	\$ 1.000	\$ 1.000
<b>ESTIMATED TOTAL OF PROPOSAL A:</b>			\$ 67,247.60	\$ 70,731.80	\$ 74,251.00	\$ 74,251.00
<b>PROPOSAL A -GRAND TOTAL- 2 YEARS</b>			Estimated Year 1 Unit Price	Estimated Year 2 Unit Price	Estimated Year 1 Unit Price	Estimated Year 2 Unit Price
			\$ 137,979.40	\$ 148,502.00		
<b>PROPOSAL B New Pavement</b>						
1	500	4" Solid White	\$ 0.200	\$ 0.220	\$ 0.500	\$ 0.500
2	500	4" Skip White	\$ 0.200	\$ 0.220	\$ 0.500	\$ 0.500
3	500	4" Solid Yellow	\$ 0.200	\$ 0.220	\$ 0.500	\$ 0.500
4	500	4" Skip Yellow	\$ 0.200	\$ 0.220	\$ 0.500	\$ 0.500
<b>ESTIMATED TOTAL OF PROPOSAL B:</b>			\$ 400.000	\$ 440.000	\$ 1,000.000	\$ 1,000.000
<b>PROPOSAL B -GRAND TOTAL- 2 YEARS</b>			Estimated Year 1 Unit Price	Estimated Year 2 Unit Price	Estimated Year 1 Unit Price	Estimated Year 2 Unit Price
			\$ 840.00	\$ 2,000.00		
<b>PROPOSAL C Legend - Removal</b>						
1	2 ea	School Legend	\$ 40.000	\$ 40.000	\$ 50.000	\$ 50.000
2	35 ea	Only Legend	\$ 30.000	\$ 30.000	\$ 40.000	\$ 40.000
3	35 ea	Right Arrow & Left Arrow	\$ 25.000	\$ 25.000	\$ 40.000	\$ 40.000
4	2 ea	Straight/Left Turn/Right Turn	\$ 30.000	\$ 30.000	\$ 70.000	\$ 70.000
5	200 L.F.	Stop bars (Local Rd.) - 12"	\$ 1.250	\$ 1.250	\$ 2.000	\$ 2.000
6	330 L.F.	Stop bars (Major Rd.) - 24"	\$ 2.500	\$ 2.500	\$ 3.000	\$ 3.000
7	450 L.F.	Cross walk (Major Rd.) -24"	\$ 2.500	\$ 2.500	\$ 3.000	\$ 3.000
<b>ESTIMATED TOTAL OF PROPOSAL C:</b>			\$ 4,265.000	\$ 4,265.000	\$ 5,780.000	\$ 5,780.000
<b>PROPOSAL C -GRAND TOTAL- 2 YEARS</b>			Estimated Year 1 Unit Price	Estimated Year 2 Unit Price	Estimated Year 1 Unit Price	Estimated Year 2 Unit Price
			\$ 8,530.00	\$ 11,560.00		
<b>PROPOSAL D Tape 3M 270ES</b>						
1	2 ea	School Legend	\$ 200.000	\$ 210.000	\$ 200.000	\$ 200.000
2	35 ea	Only Legend	\$ 100.000	\$ 105.000	\$ 80.000	\$ 80.000
3	35 ea	Right Arrow & Left Arrow	\$ 90.000	\$ 95.000	\$ 80.000	\$ 80.000
4	2 ea	Straight/Left turn/Right turn	\$ 150.000	\$ 160.000	\$ 150.000	\$ 150.000
5	200 L.F.	Stop bars (Local Rd.) - 12"	\$ 4.000	\$ 4.200	\$ 3.500	\$ 3.500
6	330 L.F.	Stop bars (Major Rd.) - 24"	\$ 8.000	\$ 8.400	\$ 8.000	\$ 8.000
7	450 L.F.	Cross walk (Major Rd.) -24"	\$ 8.000	\$ 8.400	\$ 8.000	\$ 8.000
<b>ESTIMATED TOTAL OF PROPOSAL D:</b>			\$ 14,390.000	\$ 15,132.000	\$ 13,240.000	\$ 13,240.000
<b>PROPOSAL D -GRAND TOTAL- 2 YEARS</b>			Estimated Year 1 Unit Price	Estimated Year 2 Unit Price	Estimated Year 1 Unit Price	Estimated Year 2 Unit Price
			\$ 29,522.00	\$ 26,480.00		
<b>PROPOSAL E Recessed Urethane</b>						
1	2 ea	School Legend	150.00	155.00	150.00	155.00
2	35 ea	Only Legend	90.00	95.00	90.00	95.00
3	35 ea	Right Arrow & Left Arrow	80.00	85.00	80.00	85.00
4	2 ea	Straight/Left turn/Right turn	135.00	140.00	135.00	140.00
5	200 L.F.	Stop bars (Local Rd.) - 12"	3.25	3.45	3.25	3.45
6	330 L.F.	Stop bars (Major Rd.) - 24"	6.50	6.90	6.50	6.90
7	450 L.F.	Cross walk (Major Rd.) -24"	6.50	6.90	6.50	6.90
<b>ESTIMATED TOTAL OF PROPOSAL E:</b>			\$ 12,240.000	\$ 12,962.000	\$ 12,240.000	\$ 12,962.000
<b>PROPOSAL E -GRAND TOTAL- 2 YEARS</b>			Estimated	Estimated	Estimated	Estimated
			\$ 25,202.00	\$ 25,202.00		

VENDOR NAME:

P.K. Contracting Inc.

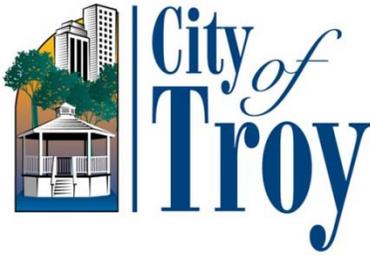
R.S. Contracting, Inc.

Item #	Est Qty	Lineal Ft	DESCRIPTION	Year 1 Unit Price	Year 2 Unit Price	Year 1 Unit Price	Year 2 Unit Price
<b>PROPOSAL F MDOT Special Provisions</b>							
1	1000		Recessing Pavement Marking	1.00	1.05	1.00	1.00
2	1000		Primerless Patterned 4" Tape	2.00	2.10	3.00	3.00
<b>ESTIMATED TOTAL OF PROPOSAL E:</b>				<b>\$ 3,000.000</b>	<b>\$ 3,150.000</b>	<b>\$ 4,000.000</b>	<b>\$ 4,000.000</b>
<b>PROPOSAL F -GRAND TOTAL- 2 YEARS</b>				Estimated <b>\$ 6,150.00</b>		Estimated <b>\$ 8,000.00</b>	
<b>GRAND TOTALS OF ESTIMATED A - F</b>				<b>\$ 101,542.60</b>	<b>\$ 106,680.80</b>	<b>\$ 110,511.00</b>	<b>\$ 111,233.00</b>
<b>PROPOSAL A TO F -GRAND TOTAL- 2 YEARS</b>				<b>\$ 208,223.40</b>		<b>\$ 221,744.00</b>	
PROGRESS PAYMENTS:				Per Contract unit prices, Net 30		Blank	
COMPLETION SCHEDULE:				<b>JUNE 30TH (each year)</b>			
Can Meet				XX		XX	
Cannot Meet - but offers							
CONTACT INFORMATION		Hr of Operations		24 Hours / 7 Days		Blank	
		24 Hr Phone No.		(248) 362-2130		(810) 217-1659	
YEARS OF EXPERIENCE:				32		29	
LIST OF EQUIPMENT		Yes or No		Yes		Yes	
PREQUALIFICATION REQUIREMENTS:							
MDOT Classification:				N-3 (Pavement Marking)		Blank	
Company Numerical Rating:				\$121,770,000		Blank	
INSURANCE:							
Can Meet				XX		XX	
Cannot Meet							
PAYMENT TERMS:				Net 30		N / 30	
WARRANTY:				As Specified		Blank	
EXCEPTIONS:				N/A		Blank	
ACKNOWLEDGEMENT: Signed Y or N				Y		Y	
FORMS: Legal Status of Bidder Attached - Y or N				Y		Y	
Non-Collusion Affidavit Attached - Y or N				Y		Y	

**HIGHLIGHTED AREA DENOTES LOW TOTAL BIDDER**

**ATTEST:** PROPOSAL-- Two-Year Requirements of Major Street Pavement Marking with an Option to Renew for  
 One Additional Year  
Julie Hamilton  
Marina Basta-Farouk  
Susan Riesterer

\_\_\_\_\_  
 Susan Leirstein CPPO CPPB  
 Purchasing Director



## CITY COUNCIL AGENDA ITEM

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Date: February 27, 2012

To: John Szerlag, City Manager

From: Mark F. Miller, Director of Economic & Community Development  
Steven J. Vandette, City Engineer  
William J. Huotari, Deputy City Engineer/Traffic Engineer

Subject: Traffic Committee Recommendation and Minutes  
February 15, 2012

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### Background

The Traffic Committee considered a request for intersection control at the Burdic at Edith intersection at the February 15, 2012 meeting. The minutes of the meeting are attached.

### Recommendations

The Traffic Committee recommends that the intersection of Burdic and Edith be modified from "no traffic control" to STOP signs on the Edith Street approaches to the intersection. **(Item 3)**

Staff concurs with the recommendation that Stop signs be installed.

A regular meeting of the Troy Traffic Committee was held Wednesday, February 15, 2012 in the Lower Level Conference Room at Troy City Hall. Pete Ziegenfelder called the meeting to order at 7:30 p.m.

**1. Roll Call**

PRESENT: Sarah Binkowski  
John Diefenbaker  
Ted Halsey  
Richard Kilmer  
Al Petrulis  
Pete Ziegenfelder

ABSENT: Gordon Schepke

Also present: Jim E. Tompert, 2106 Burdic  
Bill Huotari, Deputy City Engineer/Traffic Engineer

**2. Minutes – January 18, 2012**

RESOLUTION # 2012-02-03

Moved by Halsey  
Seconded by Diefenbaker

To approve the January 18, 2012 minutes as printed.

YES: All-6  
NO: None  
ABSENT: 1 (Schepke)  
MOTION CARRIED

**REGULAR BUSINESS**

**3. Discussion of Stop and Yield Signs**

The traffic engineer and Traffic Committee members discussed the use of Stop and Yield signs for intersection control in accordance with the Michigan Manual of Uniform Traffic Control Devices (MMUTCD) as well as past practices of the committee.

**4. Request for Intersection Control – Burdic at Edith**

Holly Pryor of 2106 Burdic requested that the intersection of Burdic and Edith be reviewed for the purpose of installing Stop signs. Ms. Pryor states that the lack of Stop signs at this intersection creates a hazardous situation.

Mr. Jim E. Tompert of 2106 Burdic was present at the meeting and discussed his concerns regarding the intersection and his support for installation of Stop signs. Mr. Tompert supplied pictures of the area and supplied petitions signed by four (4) residents who also support the installation of Stop signs.

Traffic Engineering also received an email in support of Stop signs at this location from Anne and William Giacalone of 2069 Burdic.

**RESOLUTION # 2012-02-04**

Moved by Halsey  
Seconded by Binkowski

**RESOLVED**, that the Traffic Committee recommends that the intersection control at Burdic and Edith be modified from “no traffic control” to STOP signs on the Edith Street approaches to the intersection.

YES: All-6  
NO: None  
ABSENT: 1 (Schepke)  
MOTION CARRIED

**5. Public Comment**

There were no public comments made beyond those comments made for the agenda item.

**6. Other Business**

Mr. Ziegenfelder requested that the landscaping in the southwest corner of Niagara and Caldwell or Niagara at Eagle be reviewed as it has the potential to obstruct drivers vision when in full bloom. Traffic Engineering will review.

Mr. Halsey reports rocks in the right-of-way at Kilmer and Trombley as well as on Ellenboro between Trombley and Colebrook. Traffic Engineering will review.

Mr. Halsey provided a request to review the morning arrival (8:40 am – 9:10 am) and evening dismissal (4:00 pm – 4:20 pm) at Wattles Elementary, specifically on Ellenboro between Trombley and Colebrook. Traffic Engineering will review.

**7. Adjourn**

The meeting adjourned at 8:05 p.m.

\_\_\_\_\_  
Pete Ziegenfelder, Chairperson

\_\_\_\_\_  
Bill Huotari, Recording Secretary

Chair Hutson called the Regular Meeting of the Troy City Planning Commission to order at 7:30 p.m. on January 10, 2012 in the Council Chamber of the Troy City Hall.

1. ROLL CALL

Present:

Donald Edmunds  
Michael W. Hutson  
Tom Krent  
Mark Maxwell  
Philip Sanzica  
Robert Schultz  
Thomas Strat  
John J. Tagle  
Lon M. Ullmann

Also Present:

R. Brent Savidant, Planning Director  
Allan Motzny, Assistant City Attorney  
Zachary Branigan, Carlisle/Wortman Associates, Inc.  
Kathy L. Czarnecki, Recording Secretary

2. APPROVAL OF AGENDA

**Resolution # PC-2012-01-001**

Moved by: Sanzica  
Seconded by: Tagle

RESOLVED, To approve the Agenda as prepared.

Yes: All present (9)

**MOTION CARRIED**

3. APPROVAL OF MINUTES

**Resolution # PC-2012-01-002**

Moved by: Strat  
Seconded by: Maxwell

**RESOLVED**, To approve the minutes of the December 13, 2011 Regular meeting as printed.

Yes: All present (9)

**MOTION CARRIED**

4. PUBLIC COMMENTS – Items not on the Agenda

There was no one present who wished to speak.

**SPECIAL USE REQUEST**

5. PUBLIC HEARING – SPECIAL USE REQUEST AND PRELIMINARY SITE PLAN REVIEW (File Number SU 392) – Proposed Vehicle Repair Facility, Action Collision Inc., West of Dequindre, North of 14 Mile (2722 Elliott), Section 36, Currently Zoned IB (Integrated Industrial and Business) District

PUBLIC HEARING OPENED

No one was present to speak.

PUBLIC HEARING CLOSED

**Resolution # PC-2012-01-003**

Moved by: Sanzica

Seconded by: Maxwell

**RESOLVED**, That Special Use Approval and Preliminary Site Plan Approval for the proposed Vehicle Repair Facility, Action Collision Inc., West of Dequindre, North of 14 Mile (2722 Elliott), Section 36, within the IB (Integrated Industrial and Business) District, be granted, subject to the following:

1. Show all required and proposed dimensions on final site plan.
2. Clarify number of service bays, the presence of any tow trucks, and condition any approval on the limitation of the site to no more than 10 bays.
3. Show overhead doors.
4. Provide a bike rack with capacity of at least two bicycles must be added to the site plan.
5. Add two deciduous street trees.
6. Provide landscaped area calculations.
7. Provide four additional trees at the perimeter of the parking lot to meet minimum parking lot landscaping requirements.
8. Provide detailed landscaping calculations showing how all requirements of Section 13.02 are being met.
9. Clarify that the use will not have retail aside from that which is normally required to support the repair use.
10. No vehicles may be parked other than in compliant striped spaces.

Yes: All present (9)

**MOTION CARRIED**

**SITE CONDOMINIUM DEVELOPMENT**

- 6. PRELIMINARY SITE PLAN REVIEW – Proposed Tuscany Estates Site Condominium, 11 units/lots, West side of Dequindre, North of Winter Drive, Section 24, Currently Zoned R-1C (One Family Residential) District

**Resolution # PC-2012-01-004**

Moved by: Ullmann  
Seconded by: Schultz

**RESOLVED**, To postpone the item until all requirements as listed by staff are met and the application has been resubmitted.

Yes: All present (9)

**MOTION CARRIED**

**PRELIMINARY SITE PLAN REVIEW**

- 7. PRELIMINARY SITE PLAN REVIEW (File Number SP 971) – Proposed Warrior Park Baseball Field, South side of Equity between 1735 and 1515 Equity, Section 32, Currently Zoned IB (Integrated Industrial and Business) District – Controlled by Consent Judgment

**Resolution # PC-2012-01-005**

Moved by: Edmunds  
Seconded by: Schultz

**RESOLVED**, The Planning Commission hereby recommends to City Council, that Preliminary Site Plan Approval for the proposed Warrior Park Baseball Field, located on the south side of Equity between 1735 and 1515 Equity, in Section 32, Currently Zoned IB (Integrated Industrial and Business) District, but controlled by Consent Judgment be granted, subject to the following:

1. Provide written justification for the proposed number of spaces.
2. Add a bike rack with capacity of at least two bicycles.
3. Comply with Section 13.02.C.2.b, Section 13.02.C.2.d, and Section 13.02.C.3.b of the landscape requirements; this includes providing landscape islands or justifying their removal; providing parking lot landscape island trees in islands or, if waived, at the perimeter, and providing a screen for the parking lot along its north side.
4. Show all setbacks.
5. Provide a lighting plan indicating proposed photometrics, height of light fixtures, proposed light fixtures, and proposed methods of shielding, if lighting is proposed.
6. Provide samples, swatches, or manufacturer’s specification sheets of the predominant proposed exterior materials and colors of all buildings and permanent structures, including walls and fences.

Yes: All present (9)

**MOTION CARRIED**

**OTHER BUSINESS**

- 8. POTENTIAL CONDITIONAL REZONING – Proposed Culver’s Restaurant (with Drive-Through), 4889 Rochester Road, West side of Rochester Road, South of Long Lake, Section 15, From NN (Neighborhood Node) to CB (Community Business) District

This item was withdrawn at the request of the petitioner.

- 9. ELECTION OF OFFICERS FOR 2012

Mr. Edmunds nominated Mark Maxwell as Chair and John Tagle as Vice Chair.

Hearing no further nominations, Chair Hutson declared the nominations for the positions of Chair and Vice Chair closed.

Roll Call vote on the nomination

Yes: All present (9)

Mr. Sanzica nominated Thomas Strat as Zoning Board of Appeals representative.

Hearing no further nominations, Chair Hutson declared the nominations for the position of Zoning Board of Appeals representative closed.

Roll Call vote on the nomination

Yes: All present (9)

- 10. PUBLIC COMMENTS – Items on Current Agenda

There was no one present who wished to speak.

- 11. PLANNING COMMISSION COMMENTS

There was general Planning Commission discussion.

The Regular Meeting of the Planning Commission adjourned at 8:55 p.m.

Respectfully submitted,

---

Michael W. Hutson, Chair

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Kathy L. Czarnecki, Recording Secretary

G:\Planning Commission Minutes\2012 PC Minutes\Draft\2012 01 10 Regular Meeting\_Draft.doc

Chair Lambert called the Zoning Board of Appeals meeting to order at 7:30 p.m. on January 17, 2012, in the Council Board Room of the Troy City Hall.

1. ROLL CALL

Present:

Kenneth Courtney  
William Fisher  
Allen Kneale (arrived at 7:36 pm)  
David Lambert  
Thomas Strat  
Glenn Clark

Absent

Michael Bartnik

Also Present:

Paul Evans, Zoning and Compliance Specialist  
Susan Lancaster, Assistant City Attorney

2. APPROVAL OF MINUTES – November 15, 2011

Moved by Courtney  
Seconded by Fisher

RESOLVED, to approve the November 15, 2011 meeting minutes.

Yes: All present  
Absent: Bartnik, Kneale

MOTION PASSED

3. APPROVAL OF AGENDA – No changes

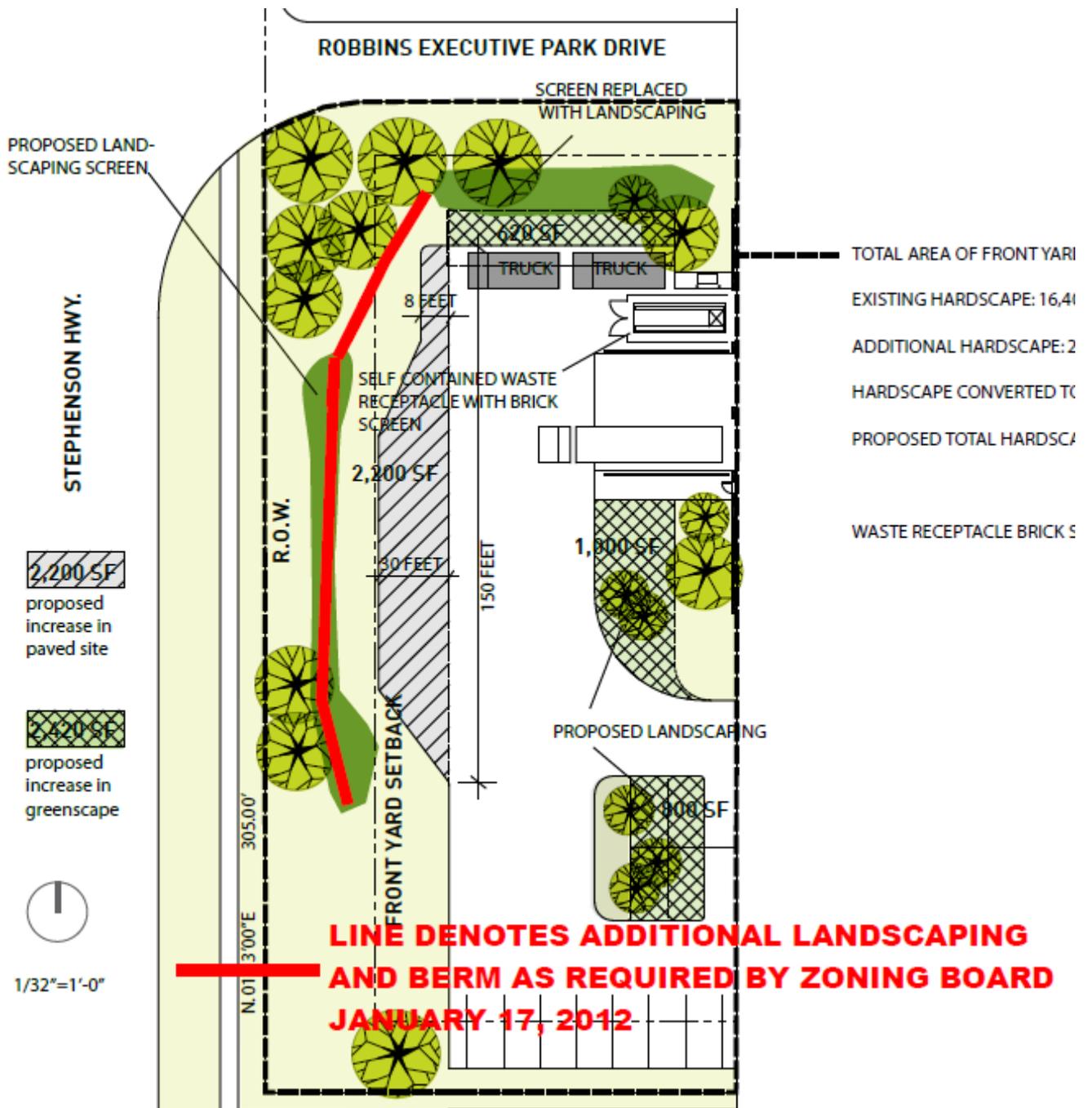
4. HEARING OF CASES

A. VARIANCE REQUEST, JIM BARDY OF CONTINENTAL SERVICES, 700 STEPHENSON HIGHWAY – In order to place/construct the following improvements in the front yard: a trash container, a loading area and a maneuvering lane. The Zoning Ordinance does not allow these items in the front yard.

Moved by Courtney  
Seconded by Kneale

RESOLVED to grant the variance as requested with the following conditions:

- That the existing berm be extended north and west as depicted on the attached drawing
- That the new berm height and massing match that of the existing berm
- That the new berm be undulating
- That the new berm not be required where it will interfere with existing screening trees
- That additional screening vegetation be installed in the front yard and on the berm
- That the aforementioned vegetation species, height, and placement effectively screen the view of the trucks located in the front yard from Stephenson Highway
- That the vegetation provides year round screening.



Yes: All present  
Absent: Bartnik

MOTION APPROVED

5. COMMUNICATIONS – Chair Lambert acknowledged Board Members’ receipt of the most recent edition of the Michigan Association of Planning magazine.
6. PUBLIC COMMENT – There was no public comment.
7. MISCELLANEOUS BUSINESS – The Board discussed the need for City Council to appoint two Alternates as specified in the Zoning Ordinance. There was Board consensus on methods to increase citizen awareness of this volunteer opportunity which included Board member and staff referrals, City press release and the Troy Today newsletter. Interested citizens would be directed to fill out an application at the City Clerks’ Office.
8. ADJOURNMENT – The Zoning Board of Appeals meeting ADJOURNED at 8:45 p.m.

Respectfully submitted,

---

David Lambert, Chair

---

Paul Evans, Zoning and Compliance Specialist

A regular meeting of the Troy Traffic Committee was held Wednesday, January 18, 2012 in the Lower Level Conference Room at Troy City Hall. Pete Ziegenfelder called the meeting to order at 7:30 p.m.

**1. Roll Call**

PRESENT: Sarah Binkowski  
John Diefenbaker  
Ted Halsey  
Richard Kilmer  
Gordon Schepke  
Pete Ziegenfelder

ABSENT: Al Petrulis

Also present: Bill Huotari, Deputy City Engineer/Traffic Engineer  
Sergeant Michael Szuminski, Troy Police Dept.

**2. Minutes – November 16, 2011**

RESOLUTION # 2012-01-01

Moved by Kilmer  
Seconded by Binkowski

To approve the November 16, 2011 minutes as printed.

YES: All-6  
NO: None  
ABSENT: 1 (Petrulis)  
MOTION CARRIED

**REGULAR BUSINESS**

**3. Request for Stop or Yield Sign – Brunswick at Cadmus**

Janel Karoumy of 6910 Brunswick requested that the intersection of Brunswick at Cadmus be reviewed for the purpose of installing a Stop or Yield sign on southbound Brunswick at Cadmus. Ms. Karoumy states that traffic entering from South Boulevard does not yield or stop at the intersection before proceeding onto Cadmus creating a hazardous situation.

Nikola Todorovski of 6909 Brunswick submitted an email requesting multi-way Stop sign control at this intersection (copy attached).

The Traffic Committee tabled this item to the February 15, 2012 meeting.

RESOLUTION # 2012-01-02

Moved by Halsey  
Seconded by Diefenbaker

RESOLVED, that the request for a Stop or Yield sign at the Brunswick and Cadmus intersection be tabled to the February 15, 2012 Traffic Committee meeting.

YES: All-6  
NO: None  
ABSENT: 1 (Petrulis)  
MOTION CARRIED

**4. Public Comment**

There were no members of the public in attendance.

**5. Other Business**

Mr. Kilmer requested that Badder Street near Rochester be reviewed for illegal parking activities. Mr. Kilmer has noted that contractor vehicles have been parking on both sides of street after 9:00 a.m.

**6. Adjourn**

The meeting adjourned at 7:58 p.m.

\_\_\_\_\_  
Pete Ziegenfelder, Chairperson

\_\_\_\_\_  
Bill Huotari, Recording Secretary

Chair Maxwell called the Regular Meeting of the Troy City Planning Commission to order at 7:30 p.m. on February 14, 2012 in the Council Chamber of the Troy City Hall.

1. ROLL CALL

Present:

Donald Edmunds  
Michael W. Hutson  
Tom Krent  
Mark Maxwell  
Robert Schultz  
Thomas Strat  
John J. Tagle

Absent:

Philip Sanzica  
Lon M. Ullmann

Also Present:

R. Brent Savidant, Planning Director  
Susan Lancaster, Assistant City Attorney  
Zachary Branigan, Carlisle/Wortman Associates, Inc.  
Paul Evans, Zoning and Compliance Specialist

2. APPROVAL OF AGENDA

**Resolution # PC-2012-02-006**

Moved by: Schultz  
Seconded by: Edmunds

RESOLVED, To approve the Agenda as prepared.

Yes: All present (7)  
Absent: Sanzica, Ullmann

**MOTION CARRIED**

3. APPROVAL OF MINUTES

**Resolution # PC-2012-02-007**

Moved by: Hutson  
Seconded by: Schultz

**RESOLVED**, To approve the minutes of the January 10, 2011 Regular meeting as printed.

Yes: All present (7)  
Absent: Sanzica, Ullmann

**MOTION CARRIED**

4. PUBLIC COMMENTS – Items not on the Agenda

There was no one present who wished to speak.

**REZONING REQUEST**

- 5. **PUBLIC HEARING – REZONING APPLICATION (File Number Z 739)** – Proposed Professional/Medical Building, South side of Colebrook, West of Rochester Road between Big Beaver and Wattles (970 Colebrook), Section 22, From R-1C (One Family Residential) District to CB (Community Business) District

Zak Branigan summarized the rezoning report.

There was general discussion of this item.

Artur Kokaj, 17106 Addington Drive, Commerce Township, MI, representing the applicant, discussed the project with the Planning Commission.

The conditional rezoning process was discussed with the applicant.

**PUBLIC HEARING OPENED**

Dennis Bushon, 3515 Rochester Road, encouraged the applicant to combine the subject parcel with the abutting parcel to the east, located on the corner of Colebrook and Rochester Road.

**PUBLIC HEARING CLOSED**

Mr. Schultz stated the rezoning had the potential to be detrimental to the residential neighborhood to the east.

Chair Maxwell agreed with Mr. Schultz and added that he had concern with the potential negative impacts on the elementary school located in the neighborhood. He stated he would support a rezoning if the subject parcel were to be combined with the property fronting on Rochester Road.

**Resolution # PC-2012-02-008**

Moved by: Schultz

Seconded by: Krent

**RESOLVED**, That the Planning Commission hereby recommends to the City Council that the R-1C to CB rezoning request, located west of Rochester on the south side of Colebrook, within Section 22, being approximately 10,500 square feet in size, be denied.

Yes: All present (7)

Absent: Sanzica, Ullmann

**MOTION CARRIED**

**OTHER BUSINESS**

6. **REVISIONS TO CHAPTER 85 – SIGNS**

Mr. Savidant presented a draft document, which proposed minimal revisions to bring Chapter 85 Signs into compliance with the Zoning Ordinance.

General discussion followed. No action was taken.

7. **PLANNING COMMISSION 2011 ANNUAL REPORT**

Mr. Savidant presented the Planning Commission 2011 Annual Report.

There was general discussion on this item

**Resolution # PC-2012-02-009**

Moved by: Schultz

Seconded by: Tagle

**RESOLVED**, That the 2011 Annual Report be forwarded to City Council and placed on the City’s website.

Yes: All present (7)

Absent: Sanzica, Ullmann

8. **PUBLIC COMMENTS** – For Items on Current Agenda

There was no one present who wished to speak.

9. **PLANNING COMMISSION COMMENTS**

There was general discussion.

The Regular Meeting of the Planning Commission adjourned at 8:55 p.m.

Respectfully submitted,

\_\_\_\_\_  
Mark Maxwell, Chair

\_\_\_\_\_  
R. Brent Savidant, Planning Director

Chair Maxwell called the Regular Meeting of the Troy City Planning Commission to order at 7:30 p.m. on February 14, 2012 in the Council Chamber of the Troy City Hall.

1. ROLL CALL

Present:

Donald Edmunds  
Michael W. Hutson  
Tom Krent  
Mark Maxwell  
Robert Schultz  
Thomas Strat  
John J. Tagle

Absent:

Philip Sanzica  
Lon M. Ullmann

Also Present:

R. Brent Savidant, Planning Director  
Susan Lancaster, Assistant City Attorney  
Zachary Branigan, Carlisle/Wortman Associates, Inc.  
Paul Evans, Zoning and Compliance Specialist

2. APPROVAL OF AGENDA

**Resolution # PC-2012-02-006**

Moved by: Schultz  
Seconded by: Edmunds

RESOLVED, To approve the Agenda as prepared.

Yes: All present (7)  
Absent: Sanzica, Ullmann

**MOTION CARRIED**

3. APPROVAL OF MINUTES

**Resolution # PC-2012-02-007**

Moved by: Hutson  
Seconded by: Schultz

**RESOLVED**, To approve the minutes of the January 10, 2011 Regular meeting as printed.

Yes: All present (7)  
Absent: Sanzica, Ullmann

**MOTION CARRIED**

4. PUBLIC COMMENTS – Items not on the Agenda

There was no one present who wished to speak.

**REZONING REQUEST**

- 5. **PUBLIC HEARING – REZONING APPLICATION (File Number Z 739)** – Proposed Professional/Medical Building, South side of Colebrook, West of Rochester Road between Big Beaver and Wattles (970 Colebrook), Section 22, From R-1C (One Family Residential) District to CB (Community Business) District

Zak Branigan summarized the rezoning report.

There was general discussion of this item.

Artur Kokaj, 17106 Addington Drive, Commerce Township, MI, representing the applicant, discussed the project with the Planning Commission.

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**PUBLIC HEARING OPENED**

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Mr. Schultz stated the rezoning had the potential to be detrimental to the residential neighborhood to the east.

Chair Maxwell agreed with Mr. Schultz and added that he had concern with the potential negative impacts on the elementary school located in the neighborhood. He stated he would support a rezoning if the subject parcel were to be combined with the property fronting on Rochester Road.

**Resolution # PC-2012-02-008**

Moved by: Schultz

Seconded by: Krent

**RESOLVED**, That the Planning Commission hereby recommends to the City Council that the R-1C to CB rezoning request, located west of Rochester on the south side of Colebrook, within Section 22, being approximately 10,500 square feet in size, be denied.

Yes: All present (7)

Absent: Sanzica, Ullmann

**MOTION CARRIED**

**OTHER BUSINESS**

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Mr. Savidant presented a draft document, which proposed minimal revisions to bring Chapter 85 Signs into compliance with the Zoning Ordinance.

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There was general discussion on this item

**Resolution # PC-2012-02-009**

Moved by: Schultz

Seconded by: Tagle

**RESOLVED**, That the 2011 Annual Report be forwarded to City Council and placed on the City's website.

Yes: All present (7)

Absent: Sanzica, Ullmann

8. **PUBLIC COMMENTS** – For Items on Current Agenda

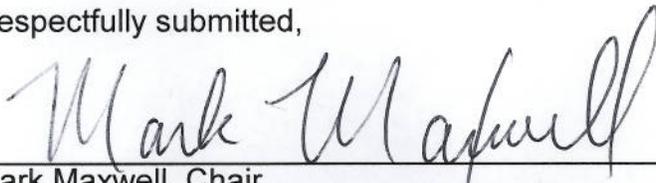
There was no one present who wished to speak.

9. **PLANNING COMMISSION COMMENTS**

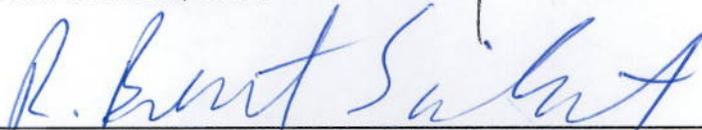
There was general discussion.

The Regular Meeting of the Planning Commission adjourned at 8:55 p.m.

Respectfully submitted,



Mark Maxwell, Chair



R. Brent Savidant, Planning Director

The Historic District Study Committee meeting began at 12:00 p.m. on February 17, 2012, in the meeting room of Troy Historic Village.

1. ROLL CALL

Present:

Barb Chambers  
Loraine Campbell  
Bruce Bloomingdale

Also Present:

R. Brent Savidant, Planning Director  
Paul Evans, Zoning & Compliance Specialist  
Ashish Manek, Owner of 4820 Livernois

2. APPROVAL OF AGENDA

Moved by: Campbell  
Seconded by: Chambers

RESOLVED, To approve the Agenda as prepared.

Yes: All present (3)

**MOTION CARRIED**

3. ELECTION OF OFFICERS

Moved by: Chambers  
Seconded by: Bloomingdale

RESOLVED, To elect Loraine Campbell as Chairperson.

Yes: All present (3)

**MOTION CARRIED**

4. PRELIMINARY REPORT, APPLICATION TO DE-LIST A HISTORIC PROPERTY – 4820 LIVERNOIS

Mr. Savidant presented the Preliminary Report (attached). General discussion followed.

Moved by: Chambers  
Seconded by: Bloomingdale

**RESOLVED**, The Historic District Study Committee hereby approves the Preliminary Report to De-List 4820 Livernois Road.

***BE IT FURTHER RESOLVED,*** The Historic District Study Committee hereby requests that the Planning Department transmit copies of the Preliminary Report to City Council, the Planning Commission, the Historic District Commission, the Michigan Historical Commission and the State Historic Preservation Review Board, and any additional review body required by the State Historic Preservation Officer.

***BE IT FINALLY RESOLVED,*** The Historic District Study Committee hereby requests the Planning Department to schedule a public hearing not less than sixty (60) days after the transmittal of the report to the above listed organizations.

Yes: All present (3)

**MOTION CARRIED**

The Historic District Study Committee agreed to schedule a Public Hearing on May 2, 2012 at 12:00 p.m. in the meeting room of Troy Historic Village.

5. PUBLIC COMMENT

There was no one present who wished to speak.

Chairperson Campbell adjourned the meeting at 12:38 pm.

**PRELIMINARY REPORT  
APPLICATION TO DE-LIST A HISTORIC PROPERTY  
4820 LIVERNOIS**

**PREPARED BY HISTORIC DISTRICT STUDY COMMITTEE:**

Loraine Newman – Director, Troy Historical Museum  
Barb Chambers – Chairperson, Historic District Commission  
Bruce Bloomingdale – ZBA Alternate

A request to remove the historic designation of the property at 4820 Livernois was received from the present owner, Ashish Manek.

The following is a Preliminary Report by the Historic District Study Committee.

**Description of Resource:**

4820 Livernois

Referred to as the “Gregory-Belz House” in the Building-Structure Inventory Form



**Legal Description of 4820 Livernois:**

(Tax ID: 88-20-15-102-010) T2N, R11E, SEC 15 BELZAIR SUB NO 1 OUTLOT C EXC THAT PART DESC AS BEG AT NE COR OF OUTLOT C, TH S 00-06-40 W 164.45 FT ALG E LINE OF OUTLOT C, TH S 89-46-10 W 24.14 FT, TH N 00-00-16 W 97.30 FT, TH N 89-59-44 E 3.00 FT, TH N 00-00-16 W 36.52 FT, TH S 80-03-40 W 3.04 FT, TH N 00-00-16 W 27.00 FT TO N LINE OF OUTLOT C, TH N 80-03-40 E 24.54 FT TO BEG

**Historical Significance (Reason for Listing):**

According to the Building-Structure Inventory Form prepared by the Historic District Commission on August 1, 1986:

“J. Gregory land granted entire 160 acres of NW ¼ Sec 15 Nov 22, 1823. They lived in the structure until 1875, selling to N. Barwise, who sold to G. Jennings in 1881, who sold to Henry Ackerman in 1886. J. Belz acquired the property 1900 and raised a large family.

The area remains as most of the structures remain and many apple trees that were planted to be three orchards. Apples were taken across the corner to the old cider mill which is Troy’s one and only mill of any kind. The cider press is still intact, and the old apple trees still overbear. People from everywhere came to buy cider and vegetables.”

**Findings of Fact:**

Research on this property was conducted by Ray Lucas from the Troy Historical Museum. Mr. Lucas made the following findings:

Based on various Troy Township census and assessment records, Jesse Gregory was the original owner of the property. However, neither Jesse Gregory nor his heirs ever lived in the existing house.

Based on various Troy Township census and assessment records, neither N. Barwise nor G. Jennings ever lived on the property. Even if either family had lived on the property, neither family is considered historically significant.

The earliest available map that included buildings was published in 1872. This map does not show a building on the property. Therefore it appears the house was constructed after 1872.

Assessment records indicate that assessed value increased from \$1,700 to \$3,800 between 1879 and 1880. Therefore, it appears the house was built in 1879/1880.

There may have been apple trees on the property at one time. However there are no apple trees on the property today. Additionally the cider press was located off of the property and therefore should not have had any bearing on the historic significance of the subject property.

**Applications of Standards:**

Chapter 13 requires that in order to eliminate a property’s historic designation, one or more of the following shall be shown: (1) The historic district has lost those physical characteristics that enabled establishment of the district; (2) The historic district was not significant in the way previously defined; and (3) The historic district was established pursuant to defective procedures.

Based on research conducted, the subject parcel meets all three of the standards:

1. *The historic district has lost those physical characteristics that enabled establishment of the district.*

The Building-Structure Inventory Form prepared in 1986 emphasized the significance of the apple orchard that was on the property. The apple orchard no longer exists. There is no evidence of any apple tree ever being on the site. The cider mill, where the apples were processed, was located on a different property “across the corner”. The cider mill no longer exists.

2. *The historic district was not significant in the way previously defined.*

The fact that apples from the orchard were processed off site does not make the site historically significant. There were possibly numerous apple orchards in the area that provided apples to the cider mill.

Although stated in the Building-Structure Inventory Form, neither N. Barwise nor G. Jennings ever lived on the property. Even if either family had lived on the property, neither family is considered historically significant.

3. *The historic district was established pursuant to defective procedures.*

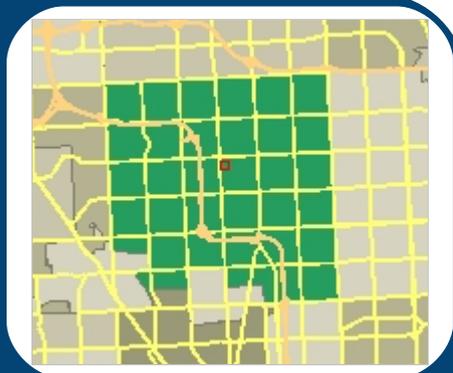
The Building-Structure Inventory Form prepared in 1986 did not specify the date of construction of the home, which appears to have been in 1979 or 1880. It implies that the Gregory, Barwise and Jennings families all lived in the home, which is not the case. The home is incorrectly referred to as the “Gregory-Belz House”. Additional research should have been conducted prior to designating the property as historically significant.

**Recommendation:**

It is recommended that the historic district designation for 4820 Livernois be eliminated.

**Attachments:**

1. Maps
2. Building-Structure Inventory Form
3. Certificate of Survey
4. Letter from property owner
5. Photos of site



### Legend

-  I-75
- Road Centerline**
  -  Major Road
  -  Industrial Road
  -  Local Road
-  Ponds and Basins
-  Streams and Creeks
-  Parcels
- Aerial Photos - 2010**
  -  Red: Band\_1
  -  Green: Band\_2
  -  Blue: Band\_3

211 0 106 211 Feet

Scale 1: 1,269



BUILDING-STRUCTURE INVENTORY FORM

Michigan History Division  
Michigan Department of State  
Lansing, Michigan 48918

For Office Use	
Theme	_____
	_____
	_____

IDENTIFICATION

1. Building name Gregory - Belz House
2. County Oakland Town/City Troy Village \_\_\_\_\_
3. Street Location 4820 Livernois
4. Ownership: a. Public  b. Private
5. Present Owner Wil & Catherine Bedford Address 4820 Livernois
6. Use: Original residence Present residence
7. Accessibility to Public: Exterior visible from public road: Yes  No   
Interior accessible: Explain private residence

DESCRIPTION

8. Building Material
  - a. clapboard  b. stone  c. brick  d. board and batten
  - e. cobblestone  f. shingles  g. stucco  h. other \_\_\_\_\_
9. Structural Material
  - a. wood frame with interlocking joints  b. wood frame with light members (balloon frame)
  - c. masonry load-bearing walls  d. iron frame  e. steel frame with curtain walls
  - f. reinforced concrete  g. other \_\_\_\_\_
10. Condition
  - a. excellent  b. good  c. fair  d. deteriorated
11. Integrity
  - a. original site  b. moved  if so, when? CIRCA

Notes on alterations and additions, with dates and architect.  
NO additions from early settler.
12. Related Outbuildings and Property
  - a. barn  b. carriage house  c. garage  d. privy  e. shed
  - f. shop  g. greenhouse  h. landscape features  i. other pig & chicken house turned into usable structures.
13. Surroundings of the Building
  - a. open land  b. woodland  c. scattered outbuildings  d. densely built-up
  - e. commercial  f. industrial  g. residential  h. other \_\_\_\_\_
14. Photo
15. Map

not available

SE corner Livernois  
& Long Lake

16. Interrelationship of Building and Surroundings

Residential surrounded with residential.

17. Other Notable Features of Building and Site

acre of land with old barn still standing. One of few remaining

18. Threats to Building

- a. none known
- b. zoning
- c. roads
- d. developers
- e. deterioration
- f. other \_\_\_\_\_

SIGNIFICANCE (Indicate sources of information for all statements)

19. Architectural Significance

Date of Construction circa 1831 Architect Ja. Gregory early settler

Builders, suppliers, etc. \_\_\_\_\_

Notes on original plan and specifications:

not available.

20. Historical Significance:

J. Gregory land granted entire 160 acres of NW 1/4 Sec 15 Nov 22, 1823. They lived in the structure until 1875. selling to N. Barwise, who sold to G. Jennings in 1881, who sold to Henry Ackerman in 1886. J. Belz acquired the property 1900 and raised a large family.

The area remains as most of the structure remain and many apple trees that were planted to be three orchards. Apples were taken across the corner to the old cider mill which is Troys one and only mill of any kind. The cider press is still intact, and the old apple trees still overbear. People from everywhere came to buy Cider and vegetables.

21. Sources (for primary and secondary sources, give complete facts of publication: author, title, place of publication, date):

Early tax valuation of 1844 was high indicating a structure on site. Vital Records -

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Prepared by Dorothy Scott Date August 1, 1986

Address 109 Belhaven Telephone \_\_\_\_\_

Organization Troy Historic District Commission

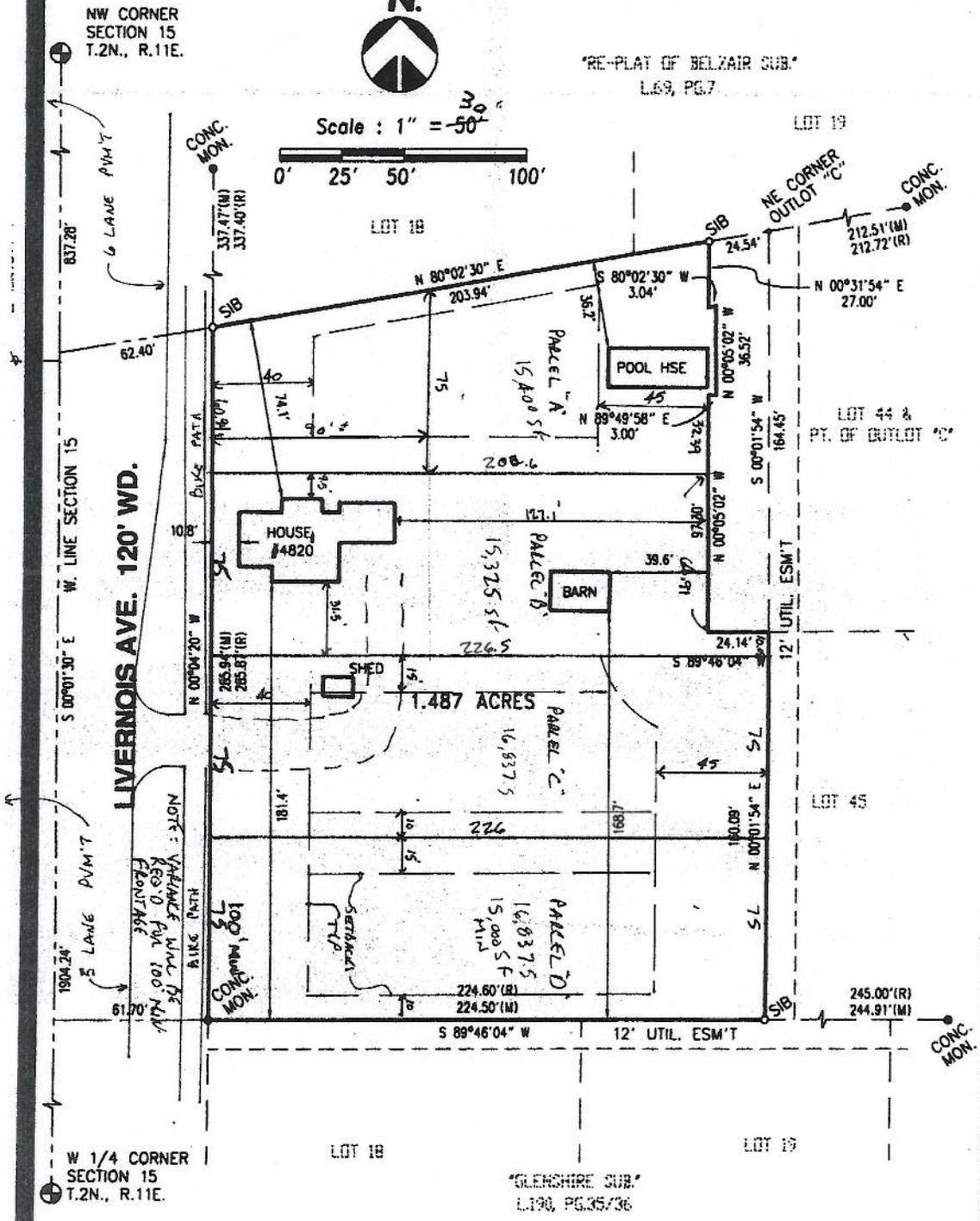
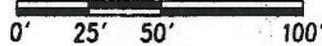
# CERTIFICATE OF SURVEY

## 4 SPLIT PLAN (YIELD PLAN)



"RE-PLAT OF BELZAIR SUB."  
L.69, PG.7

Scale : 1" = 50'



**Surveyor's Certificate**

I hereby certify that I have surveyed and mapped the land above platted and/or described on May 21, 2009 and that the ratio of closure on the unadjusted field observations of such survey was 1/50,000.

**URBAN LAND CONSULTANTS**  
 CIVIL ENGINEERS PLANNERS LAND SURVEYORS  
 GPS CONSULTANTS  
 6800 23 MILE ROAD SHELBY TWP., IN 46316-4916

LEGEND	
FIB = Found Iron Bar	●
FIP = Found Iron Pipe	●
SIB = Set Iron Bar/Cap	○
R = Record Distance	
M = Measured Distance	
C = Calculated	

**JARRETT L. MILLER**  
 PROFESSIONAL SURVEYOR  
 No. 52454

Date 05-27-09  
 Drawn J.L.M.  
 Check J.L.M.  
 Sheet 1 of 2  
 Fid. Bk.  
 Job No.  
 090504-7938

**Minal Gada & Ashish Manek**  
4820 Livernois Rd, Troy MI – 48098. Tel: 248-566-1326

---

Date: 05/11/2011

Historic District Commission,  
Troy MI

Dear Sir / Madam,

We have been living on this property from last 4 years, We would like to delist our house from the list of Historical Status.

Thank you for your cooperation.

Yours sincerely

  
Minal Gada

Ashish Manek



REC'D  
OCT 11 2011  
PLANNING DEPT.





4820









Chair Saeger called the Animal Control Appeal Board meeting to order at 7:00 p.m. on February 22, 2012 in the Lower Level Conference Room of the Troy City Hall.

1. ROLL CALL

Present:

Patrick Carolan  
Al Petruilis  
Jayne Saeger  
Steve Toth  
V. James Viola

Also Present:

Paul Evans, Zoning and Compliance Specialist  
Susan Lancaster, Assistant City Attorney

2. APPROVAL OF AGENDA – No changes

3. APPROVAL OF MINUTES – November 30, 2010

Moved by Viola  
Seconded by Petruilis

RESOLVED, to approve the November 30, 2010 meeting minutes.

Yes: Carolan, Petruilis, Saeger, Viola  
Abstain: Toth

MOTION PASSED

4. ELECTION OF OFFICERS

Moved by Petruilis  
Seconded by Viola

RESOLVED to elect Jayne Saeger as Chair.

Yes: All

MOTION PASSED

Moved by Viola  
Seconded by Petruilis

RESOLVED to elect Al Petruilis as Vice Chair.

Yes: All

MOTION PASSED

RESOLVED to elect Patrick Carolan as Secretary.

Moved by Petruilis  
Seconded by Viola

Yes: All

MOTION PASSED

5. HEARING OF CASE

- A. **WAIVER REQUEST, PETRAQ KASKAVIQI, 1438 LEAFGREEN** – In order to keep 29 racing pigeons, a waiver from the requirement that the property be at least ¾ of an acre in size.

Representing Mr. Kaskaviqi was Renis Nusaj. Mr. Nusaj gave the Board a brief history of the application process relating to the request. He explained his understanding of racing pigeons and their purpose as opposed to other types of pigeons. Specifically, Mr. Nusaj indicated racing pigeons do not loiter and are bred to race. They do not defecate and are not loud or otherwise detrimental to the neighborhood. He believes the ¾ of an acre lot requirement does not apply. Mr. Nusaj cited a State Law that he says prohibits the City from prohibiting the orderly keeping of racing pigeons. He cited examples of where he believes the City has issued animal permits on properties less than ¾ of an acre.

Arnhold Ludwig of St. Clair Shores, Michigan, addressed the Board. Mr. Ludwig is a member of the local branch of the American Racing Pigeon Union. He explained to the Board the historical national security uses of racing pigeons. He discussed the organization’s intent to ensure that its members keep racing pigeons in a clean and safe manner.

Mr. Nusaj advised the Board that Mr. Kaskaviqi is a member of the American Racing Pigeon Union.

In response to a Board member question, Mr. Ludwig explained how to keep the racing pigeons from breeding and advised the pigeons should be exercised two times a day outside the coop.

Chair Saeger opened the meeting to public comment.

Citing noise, odors and droppings, the following residents indicated their opposition to the request:

Robert Scott	1444 Leafgreen
Bechara Tohme	1425 Shaker
Constantine Copanos	1429 Shaker

The following members of the public indicated their support for the request:

Jordan Luc	Clawson, Michigan
------------	-------------------

Four additional individuals who reside outside the City of Troy

At the conclusion of public comment, Mr. Nusaj advised that a chain link fence surrounds the property and the coop is insulated.

The Board discussed the presence of strong opposition, its history to deny permits for pigeons in the past, and that there are no substantial changes between this request and the applicant's previous request. They also discussed noise, disease, procreation of pigeons, the density of homes in the neighborhood the fact that the parcel is only .18 acres in size, and is surrounded by similarly sized parcels.

Motion by Viola  
Seconded by Petrulis

RESOLVED to deny the request based on Ordinance Chapter 90.70.20 (f) due to the applicant's lot size and strong neighborhood opposition.

Yes: All

MOTION PASSED

The Board informally discussed the need to have more orderly proceedings. It was agreed that Mr. Evans would propose draft meeting procedures for Board review and approval at their next meeting.

6. ADJOURNMENT – The Animal Control Appeals Board meeting ADJOURNED at 8:25 p.m.

Respectfully submitted,

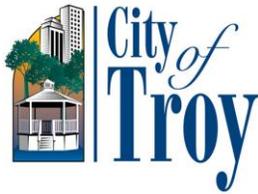
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Jayne Saeger, Chair

---

Paul Evans, Zoning and Compliance Specialist

G:\Animals\Animal Control Appeal Board\Minutes\Draft\2012 02 22 draft.doc



## PLANNING COMMISSION 2011 ANNUAL REPORT

The Michigan Planning Enabling Act requires that municipal planning commissions prepare an annual written report to the legislative body concerning operations and the status of planning activities undertaken during the calendar year. In accordance, the following information has been compiled:

### PLANNING COMMISSION

The Planning Commission consisted of Michael W. Hutson (Chair), Mark Maxwell (Vice Chair), Donald Edmunds, Philip Sanzica, Robert Schultz, Thomas Strat, John J. Tagle, Lon M. Ullmann, Mark J. Vleck (through March) and Tom Krent (appointed April 4, 2011).

Thomas Strat was Zoning Board of Appeals (ZBA) Representative and Philip Sanzica was ZBA Alternate.

The Planning Commission held nineteen (19) meetings during the year, comprised of eleven (11) Regular meetings and eight (8) Special/Study meetings.

Thomas Strat and Michael Hutson were appointed to the Sustainable Design Review Committee by the City Manager.

### MASTER PLAN

The City of Troy Master Plan was updated and adopted by the Planning Commission in October, 2008. In accordance with the Michigan Planning Enabling Act, the Planning Commission will re-evaluate the plan and determine if an update is needed again prior to October 2013.

### BIG BEAVER DESIGN GUIDELINES

The Big Beaver Design Guidelines were approved by the Planning Commission on March 22, 2011.

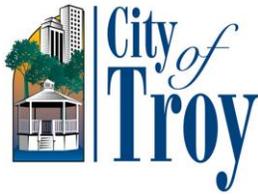
### ZONING ORDINANCE ADOPTION

The Planning Commission prepared the comprehensively updated Zoning Ordinance, which was adopted by City Council on April 18, 2011.

### ZONING ORDINANCE AMENDMENTS

The Planning Commission considered the following amendment applications in 2011:

Amendment	Description	PC Action
Z 738	Holiday Inn Express Hotel & Suites, East side of Stephenson Hwy, North of 14 Mile (466 Stephenson Highway), Section 35, From RC (Research Center) District to OM (Office Mixed Use) District	Recommended approval on 06/28/11



## PLANNING COMMISSION 2011 ANNUAL REPORT

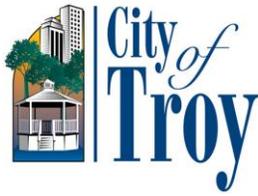
### SUSTAINABLE DEVELOPMENT CHECKLIST

The Planning Commission recommended approval of the Sustainable Development Checklist on September 13, 2011.

### SITE PLAN REVIEWS

The Planning Commission considered the following applications in 2011:

Project	Description	PC Action
<b>SU 385</b>	Additions to St. Joseph Chaldean Catholic Church, 2442 E. Big Beaver, South side of Big Beaver, East of John R, Section 25	Public hearing held 01/11/11; No action taken
<b>Oak Forest South Site Condominium</b>	Oak Forest South Site Condominium, 25 units/lots, South of Square Lake Road, East Side of Willow Grove, Section 11	Recommended approval on 02/08/11
<b>SP 965</b>	Alpha Dental Center, 405 E. Maple Road, Northeast Corner of Maple and Kirkton, Section 27	Prelim Site Plan Approved 03/08/11
<b>SU 386</b>	The Capital Grille Outdoor Seating Area, Somerset Collection, North side of Big Beaver, East of Coolidge, Section 20	Recommended approval on 03/22/11
<b>SP 967</b>	Gaucha Brazilian Steakhouse, 3635 Rochester Road, West side of Rochester between Troywood and Colebrook, Section 22	Prelim Site Plan Approved 04/26/11
<b>SP 343 D</b>	Site Improvements, North side of Big Beaver, West of Crooks (1500 W. Big Beaver), Section 20	Prelim Site Plan Approved 05/10/11
<b>SP 968</b>	Suburban Cadillac Buick, North of Maple, West of Crooks (1810 Mapelawn), Section 29	Prelim Site Plan Approved 05/10/11
<b>SU 387</b>	McDonald's Restaurant with Drive-Through Facility, Northwest Corner of Maple and Livernois (72 W. Maple), Section 28	Special Use Approval and Prelim Site Plan Approved 05/10/11
<b>SP 186 A</b>	Sunset Plaza CVS Pharmacy Drive-Through, Northeast Corner of Long Lake and Livernois (125 E. Long Lake), Section 10	Recommended approval on 06/14/11
<b>SU 388</b>	Adult Foster Care Home, North side of Square Lake, East of Beach (2420 W Square Lake), Section 6	Special Use Approval and Prelim Site Plan Approved 06/14/11
<b>SU 389</b>	Trainers Academy LLC, North side of Maple, East of Crooks (950 W Maple), Section 28	Special Use Approval and Prelim Site Plan Approved 06/14/11
<b>SU 188 A</b>	First Romanian Baptist Church Building Addition, East side of John R, North of Big Beaver (3244 John R), Section 24	Special Use Approval and Prelim Site Plan Approved 07/12/11
<b>SU 117 D</b>	St. Mark Coptic Orthodox Church Expansion Sunday School Classes, West side of Livernois, South of Wattles (3603 Livernois), Section 21	Postponed on 07/26/11; application pending



## PLANNING COMMISSION 2011 ANNUAL REPORT

Project	Description	PC Action
<b>SP 970</b>	Granite City Food & Brewery Restaurant, South side of Big Beaver Road, East of Troy Center Drive, Section 28	Prelim Site Plan Approved 07/26/11
<b>SU 390</b>	Holiday Inn Express Hotel & Suites, East side of Stephenson Highway, North of 14 Mile (466 Stephenson Highway), Section 35	Special Use Approval and Prelim Site Plan Approved 08/09/11
<b>SU 391</b>	Kroger Retail Fuel Center D-464, Southwest Corner of South Boulevard and Crooks (2105 W. South Boulevard), Section 5	Recommended approval on 08/09/11
<b>SU 388 A</b>	Expansion of an existing Adult Foster Care Small Group Home, From 9 to 10 residents, North side of Square Lake, East of Beach (2420 W. Square Lake), Section 6	Special Use Approval 09/13/11

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## CITY COUNCIL AGENDA ITEM

**Date:** February 24, 2012

**To:** John Szerlag, City Manager

**From:** Gary G. Mayer, Chief of Police *[Signature]*  
 Keith Frye, Captain *[Signature]*  
 Gerard Scherlinck, Captain *[Signature]*

**Subject:** 2011 Year End Calls for Police Service Report

### Background

Each quarter the police department publishes a year-to-date report comparing current year calls for service with calls for police service from the previous year. In addition, at the end of the year the department provides a 10-year history of criminal occurrences. The report's format complies with the National Incident Based Reporting System (NIBRS).

The annual statistics reveal Group A crimes in 2011 remaining consistent with 2010. Group A crimes are typically the most serious offenses and closely correspond to the categories the FBI uses to determine serious crime rates for a community. Of particular interest are areas that may be depicting trends, specifically increases in incidents of Motor Vehicle Theft and decreases in Burglary/Home Invasion Offenses and Damage to Property Offenses. Statistics for January through December of 2011 show incidents of Motor Vehicle Theft offenses increased 31.2% (34 incidents), incidents of Burglary / Home Invasion decreased by 19.5% (57 incidents), and incidents of Damage to Property Offenses decreased 18.6% (71 incidents) when compared to last year.

The annual increase of Motor Vehicle Thefts actually reflects a continuation of the decrease reported in the third-quarter report. The 2011 midyear report indicated a significant increase in Motor Vehicle Thefts (up 147.2% from 2010 levels), and through the arrests of a number of suspects, that increase had been reduced to 69.0% by the end of the third-quarter. Since the third-quarter report, the incidents have continued to decrease, however the overall number of incidents remained high compared to statistics of previous years.

Reductions in Burglary/Home Invasion offenses and Damage to Property offenses continued the downward trend reported in the previous quarter resulting in a favorable annual reduction in both crimes compared to previous years.

The increases in the number of incidents of Robbery offenses (14 incidents from 9 incidents) and Forcible Sex offenses (32 incidents from 20 incidents) while concerning, are still considered minimal compared to the number of violent crimes in cities of comparable population density.

Both personal injury and property damage crashes are up slightly. Alcohol related crashes also increased over 2010. Last winter saw record snow falls, which may be one causal factor in the overall increase. General observations also indicate some increases in traffic during morning and evening rush periods in contrast to clear declines during these typically peak periods over previous years.

Traditionally, the police department fully staffed a full-time Traffic Safety Unit. Those officers were primarily responsible for traffic enforcement activities, while officers assigned to routine patrol functions responded to calls for service and provided preventative patrol. Approximately 33 sworn personnel retired last year, resulting in significant stresses on road patrol staffing. In response to those staffing reductions, officers assigned to the Traffic Safety Unit have been regularly reassigned to routine patrol shifts to maintain minimum staffing numbers for response to calls for service. Thus, the ability to dedicate resources exclusively to traffic enforcement has been significantly reduced, and on many occasions, eliminated. With that reality, overall traffic enforcement in 2011 was reduced from 2010. Officers concentrate available time and focus enforcement efforts on hazardous driving behaviors that are causal factors in traffic crashes, including intoxicated drivers. In spite of these efforts, total crashes have increased by 6.4% (214 incidents) and traffic citations have decreased by 6.9% (844 incidents) because of reduced staffing.

Distracted driving citations, which include texting while driving, driving with a hand-held device, or other distracted behaviors that negatively impact a driver's ability to maintain focus and/or control of their vehicle accounted for only 352 of the total 11,320 citations issued during 2011. Generally, enforcement actions are taken in this area when an officer observes erratic driving that is directly related to one of these distracters. 319 warnings were issued for distracted driving behaviors, as well.

2011 Group A Crime increased 0.7% (23 incidents) from the 2010 level. Within the group, the following categories show notable variations:

- Breaking and Entering: Decreased 19.5% (57 incidents)
- Destruction/Damage to Property/Vandalism: Decreased 18.6% (71 incidents)
- Larceny/Theft Offenses: Increased 5.9% (79 incidents)
- Motor Vehicle Theft: Increased 31.2% (34 incidents)
- Robbery: Increased 55.6% (5 incidents)
- Sex Offenses, Forcible: Increased 60.0% (12 incidents)

2011 Group B Crime decreased 4.8% (51 incidents).

Total incidents of crime (Groups A & B combined) decreased by 0.7% (28 incidents).

Clearance rates, the percentage of offenses for which a perpetrator has been prosecuted, or positively identified but not prosecuted, continue to be high:

- 29.7% of reported Group A Crime
- 80.7% of reported Group B Crime
- 43.2% of all reported crime has been cleared



## CITY COUNCIL AGENDA ITEM

Total Arrests decreased 5.9% (149 arrests)

- Group A Crime Arrests: Increased 0.5% (5 arrests)
- Group B Crime Arrests: Decreased 10.1% (93 arrests)
- Group C Arrests (all other arrests): Decreased 11.7% (61 arrests)

Group C (non-criminal) calls for police service decreased by 2.0% (609 incidents). Notable variations within Group C include the following:

- Alarms increased 2.4% (83 alarms)

Total crimes and non-criminal calls for police service remained relatively the same showing a slight decrease of 1.8% overall (642 crimes/calls for police service):

- Traffic crashes comprise 10.4% of the 2011 calls for service total
- Response to alarms made up 10.2% of the 2011 call total
- Larceny/Theft is the most frequently occurring crime in the City of Troy constituting 4.1% of the calls for service total and 33.4% of all criminal offenses in 2011.

Total crashes increased 6.4% (214 incidents):

- Property Damage crashes increased 10.7% (244 incidents)
- Injury crashes increased 18.7% (59 incidents)
- Fatal crashes decreased 80.0% (4 incidents)
- Private Property crashes decreased 11.1% (85 incidents)

Total traffic citations issued decreased 6.9% (844 citations):

- Hazardous traffic citations issued decreased 9.6% (839 citations)
- Non-hazardous citations decreased 10.0% (72 citations)
- License/title/registration citations decreased 5.6% (133 citations)
- Parking citations increased 59.3% (200 citations)

Distracted Driving totals issued to date: 319 warnings and 352 citations

- 290 citation and 256 warnings issued for handheld devices
- 31 citations and 21 warnings issued for texting
- 31 citation and 42 warnings issued for other actions

### Ten Year Trends:

The Ten Year Calls for Police Service report also complies with the National Incident Based Reporting System (NIBRS).

Group A Crime has decreased since 2002, down 467 crimes or 12.7%. Given the economic downturn and corresponding challenges that have impacted Southeast Michigan, the fact that serious crime continues to remain low in Troy is a positive indicator. Group A crimes are typically the most



## CITY COUNCIL AGENDA ITEM

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serious offenses and closely correspond to the categories the FBI uses to determine serious crime rates for a community.

- Motor Vehicle Theft offences have increased 19.2% (23 incidents) from the 2002 level
- Larceny/Theft offenses have decreased 6.6% (100 incidents) from the 2002 level
- Other categories, while showing small annual increases and decreases over the ten year period, have remained relatively the same

Group B Crime (non-serious crime) is at its lowest level of the last ten years, down 1627 crimes or 61.8% since 2002.

Reportable injury and property damage traffic crashes have generally trended down over the last ten year period, with a few years showing slight increases over the year before. There were 2899 reportable crashes in 2011, as compared to 3234 in 2002. When private property crashes are added to the totals, the same general downward trend occurs, with a total crash total of 4551 in 2002, and 3581 in 2011.

On December 8, 2011, CQ Press released their annual City Crime Rankings 2011-2012: Crime in Metropolitan America, ranking Troy as having the lowest crime rate in Michigan, and 19<sup>th</sup> nationwide, for cities with a population of 75,000 or more. Troy has ranked as the safest city in Michigan 10 of the last 14 ranking periods, including the current one. Troy has achieved "Safest City" rankings as high as 5<sup>th</sup> and 6<sup>th</sup> in the United States, in 2006 and 2005, respectively. In fact, in other than 2009, when it ranked 38<sup>th</sup> overall, Troy has consistently ranked among the top 25 safest cities in the United States with populations over 75,000 since 1998.

These statistics reflect a significant and long term accomplishment in the area of public safety. They reinforce a long standing commitment on the part of the Police Department, City Management, and City Council to the safety and security of this community. In addition to targeting crime and traffic safety issues, this commitment has traditionally included efforts aimed at prevention and education, especially in the areas of substance abuse; efforts that can directly impact crime and the overall quality of life in a community. The Police Department values the resources the community has consistently made available in these efforts, and strongly believes this partnership has been critical in achieving the above results. The Police Department stands ready to work with the community as it positions itself to meet the challenges of the future, especially in the realm of public safety. The Police Department believes public safety will remain a key element as Troy maximizes its efforts to retain as well as attract businesses, residents, and visitors going forward.

# Troy Police Department

## Annual 2011/2010 Comparison - Incident Based Reporting

Group A Crime Categories	INCIDENTS			OFFENSES			ARRESTS			CLEARANCES	
	Annual		Percent Change	Annual		Percent Change	Annual		Percent Change	Annual	
	2011	2010		2011	2010		2011	2010		2011	Percent
Arson	7	2	250.0%	7	2	250.0%	1	0	+	1	14.3%
Assault Offenses	535	592	-9.6%	623	716	-13.0%	133	147	-9.5%	156	25.0%
Bribery	0	0	NC	1	0	+	0	0	NC	1	100.0%
Breaking and Entering	235	292	-19.5%	236	294	-19.7%	28	16	75.0%	15	6.4%
Counterfeiting/Forgery	38	27	40.7%	38	28	35.7%	9	5	80.0%	6	15.8%
Destruction/Damage/Vandalism	311	382	-18.6%	327	409	-20.0%	8	11	-27.3%	17	5.2%
Drug/Narcotic Offenses	203	196	3.6%	314	308	1.9%	238	209	13.9%	291	92.7%
Embezzlement	63	43	46.5%	63	45	40.0%	34	27	25.9%	22	34.9%
Extortion/Blackmail	2	3	-33.3%	4	4	NC	0	2	-	2	50.0%
Fraud Offenses	184	148	24.3%	204	161	26.7%	45	52	-13.5%	46	22.5%
Gambling Offenses	0	0	NC	0	1	-	0	0	NC	0	0.0%
Homicide Offenses	0	1	-	0	1	-	0	1	-	0	0.0%
Kidnapping/Abduction	1	0	+	2	0	+	0	0	NC	1	50.0%
Larceny/Theft Offenses	1,407	1,328	5.9%	1,437	1,362	5.5%	537	566	-5.1%	430	29.9%
Motor Vehicle Theft	143	109	31.2%	143	111	28.8%	10	3	233.3%	4	2.8%
Pornography/Obscene Material	2	1	100.0%	2	1	100.0%	0	0	NC	0	0.0%
Prostitution Offenses	5	2	150.0%	4	3	33.3%	5	4	25.0%	4	100.0%
Robbery	14	9	55.6%	14	9	55.6%	7	7	NC	3	21.4%
Sex Offenses, Forcible	32	20	60.0%	45	20	125.0%	5	1	400.0%	7	15.6%
Sex Offenses, Nonforcible	0	0	NC	0	0	NC	0	0	NC	0	0.0%
Stolen Property Offenses	8	12	-33.3%	15	16	-6.3%	8	11	-27.3%	12	80.0%
Weapon Law Violations	13	13	NC	21	18	16.7%	12	13	-7.7%	20	95.2%
<b>Group A Total</b>	<b>3,203</b>	<b>3,180</b>	<b>0.7%</b>	<b>3,500</b>	<b>3,509</b>	<b>-0.3%</b>	<b>1,080</b>	<b>1,075</b>	<b>0.5%</b>	<b>1,038</b>	<b>29.7%</b>
<b>Group B Crime Categories</b>											
Bad Checks	42	52	-19.2%	46	52	-11.5%	10	18	-44.4%	10	21.7%
Curfew/Loitering/Vagrancy	0	1	-	0	1	-	0	1	-	0	0.0%
Disorderly Conduct	61	68	-10.3%	71	77	-7.8%	15	14	7.1%	22	31.0%
Driving Under the Influence	344	374	-8.0%	400	435	-8.0%	349	377	-7.4%	396	99.0%
Drunkenness	0	0	NC	0	0	NC	0	0	NC	0	0.0%
Family Offenses, Nonviolent	14	10	40.0%	12	10	20.0%	2	0	+	2	16.7%
Liquor Law Violations	44	46	-4.3%	99	107	-7.5%	67	95	-29.5%	95	96.0%
Peeping Tom	3	3	NC	3	3	NC	1	0	+	1	33.3%
Runaway (Under 18)	14	25	-44.0%	15	25	-40.0%	0	0	NC	0	0.0%
Trespass of Real Property	28	17	64.7%	29	22	31.8%	8	8	NC	8	27.6%
All Other	457	462	-1.1%	586	572	2.4%	377	409	-7.8%	484	82.6%
<b>Group B Total</b>	<b>1,007</b>	<b>1,058</b>	<b>-4.8%</b>	<b>1,261</b>	<b>1,304</b>	<b>-3.3%</b>	<b>829</b>	<b>922</b>	<b>-10.1%</b>	<b>1,018</b>	<b>80.7%</b>
<b>Group A and B Total</b>	<b>4,210</b>	<b>4,238</b>	<b>-0.7%</b>	<b>4,761</b>	<b>4,813</b>	<b>-1.1%</b>	<b>1,909</b>	<b>1,997</b>	<b>-4.4%</b>	<b>2,056</b>	<b>43.2%</b>
Above data includes both completed and attempted offenses.											

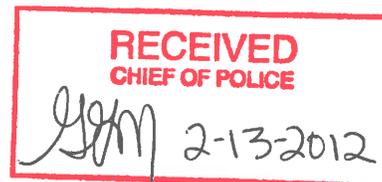


## National Incident Based Reporting System 10 Year Incident Trend

<b>Group A Crime Categories</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
Arson	10	5	3	3	7	4	5	3	1	7
Assault Offenses	614	617	691	625	643	615	573	603	592	535
Bribery	0	0	0	0	0	0	1	0	0	0
Breaking and Entering	344	292	239	276	313	277	308	232	292	235
Counterfeiting/Forgery	99	109	113	107	71	37	42	26	27	38
Destruction/Damage/Vandalism	482	558	443	364	437	378	361	306	382	311
Drug/Narcotic Offenses	127	106	174	159	198	214	205	186	196	203
Embezzlement	100	82	91	79	83	80	86	50	43	63
Extortion/Blackmail	1	0	0	1	0	1	1	0	3	2
Fraud Offenses	192	167	163	110	177	204	190	167	148	184
Gambling Offenses	0	0	0	0	0	1	0	0	0	0
Homicide Offenses	2	1	0	1	2	1	1	0	1	0
Kidnaping/Abduction	1	0	1	0	0	0	0	2	0	1
Larceny/Theft Offenses	1,507	1,563	1,564	1,572	1,536	1,451	1,387	1,566	1,328	1,407
Motor Vehicle Theft	120	158	112	127	143	166	162	83	109	143
Pornography/Obscene Material	1	2	1	1	2	0	1	1	1	2
Prostitution Offenses	1	1	10	1	5	1	5	5	2	5
Robbery	21	27	20	19	26	20	15	14	9	14
Sex Offenses, Forcible	27	35	30	25	25	30	29	33	20	32
Sex Offenses, Nonforcible	1	0	0	0	0	0	0	0	0	0
Stolen Property Offenses	8	11	14	7	18	13	12	9	12	8
Weapon Law Violations	12	10	14	12	14	13	9	16	13	13
<b>Group A Total</b>	<b>3,670</b>	<b>3,744</b>	<b>3,683</b>	<b>3,489</b>	<b>3,700</b>	<b>3,506</b>	<b>3,393</b>	<b>3,302</b>	<b>3,179</b>	<b>3,203</b>
<b>Group B Crime Categories</b>										
Bad Checks	15	17	11	5	30	43	48	54	52	42
Curfew/Loitering/Vagrancy	6	1	1	0	0	1	0	2	1	0
Disorderly Conduct	431	386	256	243	250	192	107	87	68	61
Driving Under the Influence	455	322	447	446	366	471	377	377	374	344
Drunkenness	4	4	3	23	5	1	1	1	0	0
Family Offenses, Nonviolent	15	10	24	14	17	17	22	13	10	14
Liquor Law Violations	70	60	71	74	89	101	82	44	46	44
Peeping Tom	4	1	3	2	7	2	1	1	3	3
Runaway (Under 18)	31	24	38	28	14	20	16	12	25	14
Trespass of Real Property	31	13	10	22	21	8	15	17	17	28
All Other	1,572	1,542	1,348	1,260	964	662	464	545	462	457
<b>Group B Total</b>	<b>2,634</b>	<b>2,380</b>	<b>2,212</b>	<b>2,117</b>	<b>1,763</b>	<b>1,518</b>	<b>1,133</b>	<b>1,153</b>	<b>1,058</b>	<b>1,007</b>
<b>Group A and B Total</b>	<b>6,304</b>	<b>6,124</b>	<b>5,895</b>	<b>5,606</b>	<b>5,463</b>	<b>5,024</b>	<b>4,526</b>	<b>4,455</b>	<b>4,237</b>	<b>4,210</b>
Data includes both completed and attempted offenses.										
<b>Group C Miscellaneous Total</b>	<b>33,325</b>	<b>32,385</b>	<b>32,871</b>	<b>34,464</b>	<b>33,513</b>	<b>35,422</b>	<b>33,722</b>	<b>30,790</b>	<b>30,715</b>	<b>30,106</b>
<b>Group E Fire Total</b>	<b>69</b>	<b>77</b>	<b>58</b>	<b>64</b>	<b>27</b>	<b>99</b>	<b>153</b>	<b>101</b>	<b>66</b>	<b>61</b>
<b>Grand Totals</b>	<b>39,698</b>	<b>38,586</b>	<b>38,824</b>	<b>40,134</b>	<b>39,003</b>	<b>40,545</b>	<b>38,401</b>	<b>35,346</b>	<b>35,018</b>	<b>34,377</b>
<b>Reportable Traffic Crashes</b>										
Personal Injury	753	722	716	656	551	615	581	477	316	375
Property Damage	2,474	2,700	2,638	2,824	2,494	2,704	2,534	2,192	2,279	2,523
Fatal	7	2	10	6	4	5	7	3	5	1
<b>Total Reportable</b>	<b>3,234</b>	<b>3,424</b>	<b>3,364</b>	<b>3,486</b>	<b>3,049</b>	<b>3,324</b>	<b>3,122</b>	<b>2,672</b>	<b>2,600</b>	<b>2,899</b>
<b>Private Property Crashes</b>	<b>1,317</b>	<b>1,137</b>	<b>1,133</b>	<b>1,130</b>	<b>1,032</b>	<b>1,012</b>	<b>948</b>	<b>800</b>	<b>767</b>	<b>682</b>
<b>Crashes Grand Total</b>	<b>4,551</b>	<b>4,561</b>	<b>4,497</b>	<b>4,616</b>	<b>4,081</b>	<b>4,336</b>	<b>4,070</b>	<b>3,472</b>	<b>3,367</b>	<b>3,581</b>
<b>Traffic Citations</b>										
Hazardous	11,621	12,356	11,538	11,869	8,903	9,765	9,127	8,633	8,723	7,884
Non-hazardous	1,490	1,153	1,596	1,513	622	677	624	1,226	721	649
License, Title, Registration	3,537	2,676	3,476	3,865	2,965	2,416	2,378	2,438	2,383	2,250
Parking	1,120	886	798	1,195	772	793	470	503	337	537
<b>Traffic Citations Total</b>	<b>17,768</b>	<b>17,071</b>	<b>17,408</b>	<b>18,442</b>	<b>13,262</b>	<b>13,651</b>	<b>12,599</b>	<b>12,800</b>	<b>12,164</b>	<b>11,320</b>



Bringing Christ to People...  
Building Christ Followers



P.O. Jim FELD -  
THANKS FOR MAKING SUCH A  
GOOD IMPRESSION AT THIS  
"DEFENSIVE DRIVING" CLASS.  
GJM

Chief Gary Mayer  
Troy Police Department  
500 West Big Beaver Road  
Troy, MI 48084

February 7, 2012

Dear Chief Mayer,

Today in our Smart & Simple class, Officer James Feld, did a presentation on "Defensive Driving". He was extremely well prepared with a power point presentation along with videos. He allowed plenty of time for questions and still got through all the material. We had lots of positive feedback about his presentation and the entire 3 part series.

I want to express my appreciation to you for allowing your officer to be pulled away from his duties so that he could present the program to our women.

Thank you for all you did to make this happen.

Sincerely,

Elise Arndt  
Director of Women's Ministry

**Senior Pastor**  
Warren Arndt

**Executive Pastor**  
Joe Casiglia

**Associate Pastors**  
Paul Arndt  
Tony Boos



## CITY COUNCIL AGENDA REPORT

February 20, 2012

To: John Szerlag, City Manager  
 From: Gary G. Mayer, Chief of Police  
 Subject: Reference Information for Liquor License Types

Please allow this memorandum to serve as an overview of the common liquor licensing issues that may be presented to City Council. It is intended to answer some of the common questions that council members have asked in the past. We stand ready to answer any additional questions.

### Different types of liquor licenses issued by the Michigan Liquor Control Commission (MLCC):

<b>Class C</b>	This license allows the business to sell <b>beer, wine, and liquor (spirits)</b> for consumption on the premises (The City of Troy is allotted 54 Licenses – 53 are currently taken. <i>The 54 quota licenses are based on 1 license for every 1,500 citizens. Any additional licenses over the 54 must be transferred in from another city and will be counted against their quota.</i>
<b>Club</b>	This license allows a <b>non-profit</b> private club to sell <b>beer, wine, and liquor (spirits)</b> to <b>bona fide members</b> . Note: Club members may purchase alcoholic beverages for their guests.
<b>B-Hotel</b>	This license allows a hotel to sell <b>beer, wine, and liquor (spirits)</b> for consumption at the bar, banquet and meeting rooms, and in the rooms of bona fide guests.
<b>A-Hotel</b> (none in Troy)	This license allows a hotel to sell <b>beer and wine only</b> for consumption at the bar, banquet and meeting rooms, and in the rooms of bona fide guests.
<b>Tavern</b> (none in Troy)	This license allows a business to sell <b>beer and wine only</b> for consumption on the licensed premises.
<b>Special License</b>	This license (often called a “24 hour permit”) allows a non-profit organization to sell <b>beer, wine, and/or liquor (spirits)</b> for consumption on the licensed premises for a limited period of time. This includes wine auctions for charities.
<b>Resort-C</b> (eleven in Troy)	This license allows operation of regular Class-C licensed business based on certain restrictions. These licenses are issued only if the MLCC considers the business is designed to “attract tourists and visitors to the resort area, whose primary purpose is not for the sale of alcoholic liquor”, and there is a capital investment in real property of a determined amount by the applicant.
<b>SDD</b>	Specially Designated Distributor license allows package sale of <b>liquor (spirits)</b> for consumption off the licensed premises. Troy is allotted 27 of these types of licenses – all 27 are in current use. <i>The 27 quota licenses are based on 1 license for every 3,000 citizens.</i>
<b>SDM</b>	Specially Designated Merchant license allows the sale of <b>beer and wine only</b> for consumption off the licensed premises.



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Troy also has several Wholesale licenses that do not sell to the public. These are businesses that import or export items to stores in Michigan or out of state.

Some businesses that have a Class-C or a B-Hotel License also have a SDM license. The establishments have the SDM license so they are able to sell a patron a bottle of wine that has been opened and not finished at the restaurant or sell beer and wine to customers to be consumed after they leave the premises.

## **Permits:**

The MLCC also requires that on premises licensees acquire permits for a variety of activities that take place at the establishment. These permits are the most common in Troy and require local approval before the MLCC can approve the permit.

**Entertainment-** This allows for dancing or entertaining by employees, the showing of movies or closed circuit television (boxing matches, concerts) or contests (such as karaoke or costume contests).

**Dancing- This allows dancing by patrons. The dance floor must be clearly marked and be at least 100 sq. feet.**

**After Hours Food- This allows the business to stay open and serve food when alcohol sales are prohibited.**

**Outdoor Service-**This allows the sale and consumption of alcoholic beverages in a well-defined area adjacent to the licensed business.

**Direct Connection-**This allows connecting the licensed business to any unlicensed area (Neiman Marcus Café at Somerset, for example).

## **Resort Licenses:**

In addition to the number of quota licenses, the MLCC also issues **Resort Licenses**. Resort licenses can be Class C, Tavern, B-Hotel, and A-Hotel classifications. They are available only after **all** the licenses under the quota have been issued and if the businesses to be licensed will directly benefit tourism or visitors. *Applicants for a particular type of Resort liquor license must meet the qualifications for that type of license and as a Resort. MLC 436.1531(2)(3)(4).*

### **Classifications and Restrictions**

**Transferable Resort Licenses (MCL 436.1531(2))** This classification is authorized to sell the same type of alcoholic beverages as the regular quota license (i.e., Class C and B-Hotel can sell beer, wine, and liquor; A-Hotel and Tavern Resorts can only sell beer and wine). These licenses may transfer ownership and location anywhere in the state with Commission approval.

**Non-Transferable Resort Licenses (MCL 436.1531(3))** Authorized to sell the same type of alcoholic beverages as the regular quota license. These licenses may transfer ownership with Commission approval, but not location. There must be an investment of at least \$75,000.00 in real property, improvements, and fixtures.

**Resort Economic Development Licenses (MCL 436.1531(4))** Authorized to sell the same type of alcoholic beverages as the regular quota license. These licenses may transfer ownership with



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Commission approval, but not location. There must be at least a \$1,500,000 investment in the premises including real estate, building, leasehold improvements, fixtures, and inventory.

In addition, the resort licensee must meet the following requirement:

- The business must provide full course meals (except A-Hotel and B-Hotel).
- The business must have seating for not less than 100 persons (except A-Hotel and B-Hotel).
- The establishment must offer at least one of the following: Some type of public recreational or entertainment activity on the premises or in close proximity OR sleeping facilities, meeting or conference rooms, or convention facilities.
- The majority of the gross income of the business must be from activity other than the sale of alcoholic beverages (sale of food, greens fees, room rental, etc.).

## **Other Common Terms:**

**Redevelopment License**-- A Redevelopment and Development District or Area License can be issued in a city redevelopment project area or a development district or area established by the local unit of government as a redevelopment project area (**Big Beaver Corridor**) under the following specific acts created by the legislator: (i) An authority district established under the tax increment finance authority act; (ii) A development area established under the corridor improvement authority act; (iii) A downtown district established under 1975 PA 197; (iv) A principal shopping district. The number of licenses that can be established by the local governmental unit under this quota is determined by the amount of investment in real and personal property. This license can be issued as a Class C, Tavern, B-Hotel, and A-Hotel License. The license can transfer ownership but not location.

**License Transfer**--The MLCC also allows the transfer of intra-county licenses. A license may be transferred within the county with the approval of the MLCC, and for Class C and B-Hotel, the approval of the local government (City Council or Township Board). These transfers can put the amount of licenses within the city above the MLCC quota amount.

**Escrowed License**-- Licenses in escrow are liquor licenses owned by the business, but the establishments are no longer open for business. The businesses still have to pay the licensing fee to the MLCC and the license can be kept in escrow for 5 years.

**Local Government Approval**--The MLCC requires the local government to adopt a resolution to approve a new Class C quota, resort, or transfer of Class-C, Tavern, B-Hotel and A-Hotel license before the MLCC will grant approval. **SDD and SDM licenses do not require local approval.**

## **Conclusion:**

We know that liquor licensing can be complex and confusing, with regular changes issued by the MLCC. We feel it is important to monitor the Troy establishments that hold a liquor license, due to the potential ramifications. As a result, we take liquor licensing issues very seriously in Troy.