



## CITY COUNCIL AGENDA ITEM

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May 24, 2012

To: Michael Culpepper, Acting City Manager

From: Mark F. Miller, Director of Economic and Community Development  
Susan A. Leirstein, Purchasing Director  
Jeffrey J. Biegler, Recreation Director

Subject: Standard Purchasing Resolution 3: Exercise Renewal Option – Pool Maintenance and Repair Services

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### Background

On June 21, 2010, Troy City Council approved a two (2) year contract for Pool Maintenance and Repair Services at the Troy Family Aquatic Center and Troy Community Center, with two (2) one-year options to renew under the same pricing structure, terms and conditions, based on mutual consent of both parties to the sole bidder, B & B Pools and Spas of Livonia, Michigan (Resolution #2010-06-142-I-4b).

B & B Pools and Spas of Livonia have provided the City's pool maintenance and repair services since 2004 and have proven both reliable and trustworthy. They have offered to renew their contract for the next one-year period at the same prices, terms and conditions as those originally bid in 2010.

The Purchasing Department has conducted a favorable market survey of pool maintenance and repair services and found no reason to solicit new bids due to the limited number of companies performing the services specified. Rates from area companies surveyed were higher than the \$75.00 per hour currently paid to B & B Pools.

### Recommendation

City management recommends exercising the first one-year option to renew with B & B Pools and Spas of Livonia, MI for Pool Maintenance and Repair Services at the Troy Family Aquatic Center and Troy Community Center at the same prices, terms and conditions contained in the bid tabulation opened June 3, 2010, to expire June 30, 2013.

### Fund Availability

Funds for this contract are available in the operating accounts of the Troy Family Aquatic Center, and the Troy Community Center budgets.

Prepared by: Brian Goul, Aquatics Coordinator



May 21, 2012

Attn: Mr. Bill Babcock  
B & B Pools and Spas  
29440 6 Mile Road  
Livonia, MI, 48152-3602  
Fax: (734) 522-0311

Dear Mr. Babcock:

The City of Troy entered into contract #2011-90000001 with B & B Pools and Spas to provide two-year requirements to furnish all labor, tools, material, equipment, and supervision to perform service/maintenance and repair on the City of Troy Pools (1) outdoor and (2) indoor and mechanical systems, excluding pumps expiring June 30, 2012. This contract contained an option for two one-year renewal options under the same prices, terms and conditions as the original contract. If a new parts price list is to be submitted within the terms and conditions of the current contract, 30-day notification of the new list is required. Please be aware that the City of Troy reserves the option to accept the price list change or re-bid.

Please fax this letter back to Brian Goul at Recreation indicating if B & B Pools and Spas wishes to renew this contract until June 30, 2013. The fax number is (248) 689-6497. It should be understood that this request to renew the contract is subject to a favorable market survey. A request by City staff to determine the successful bidder's interest in renewing the contract in no way obligates the City. The option cannot be exercised without Troy City Council approval and a blanket purchase order issued.

If you have any questions please call me at (248) 524-3484.

**Check One:**

**B & B Pools and Spas is interested in renewing the contract under the same prices, terms, and conditions:**

**B & B Pools and Spas is not interested in renewing the contract:**

x Brian Babcock  
Signed: Authorized Company Representative

Date: 5-21-12

Thank you,  
Brian Goul  
Recreation Department  
City of Troy

## Susan A Leirstein

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**From:** Nancy Kuha  
**Sent:** Tuesday, May 22, 2012 2:28 PM  
**To:** Susan A Leirstein  
**Subject:** Rates for repair and maintenance of pools

Hi Susan,

I contacted 4 companies regarding their rates for repair and maintenance of the City owned pools. The following is the result:

Advanced Pool Services, Inc. 1-248-889-8846

Milford, MI

Contact: Gregg Paulsen

The normal rate is \$80.00 per man hour

There is no travel time charge

Any specialty work would be billed at a higher rate depending on the type of work to be done.

Discount Pool and Spas 1-734-216-0610

Livonia, MI

Contact: John Forrester

The normal rate is \$95.00 per man hour

There is no travel time charge

Even though he quoted \$95.00 per hour, he did qualify that by saying that the price is usually different depending on what type of work needs to be done.

Aquatic Source 1-248-366-0606

Commerce Township, MI

Contact: Jen

The regular rate is \$88.00 for the first ¼ hour, then \$23.50 for the next two ¼ hours, then \$94.00 for each hour after the first.

There is no travel time charge

If a senior technician needs to be involved due to a more complicated repair, the charge per hour would be higher.

Clearwater Pool & Service 1-734-216-2503

Left message for Jeffrey Erkfritz

If you have any questions, let me know.

Nancy

- a) Proclamation to Honor Peter Hullinger – 2010 Firefighter of the Year

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**I-4 Standard Purchasing Resolutions:**

**a) Standard Purchasing Resolution 11: Rejection of Bids – Audio & Video Upgrades**

Resolution #2010-06-142-I-4a

RESOLVED, That Troy City Council hereby **REJECTS** all bid proposals for ITB-COT 10-20, audio and video upgrades for the City Council Chambers and WTRY Cable Control Room opened June 2, 2010, and will rebid under revised specifications.

**b) Standard Purchasing Resolution 2: Sole Bidder – Pool Maintenance and Repair Services**

Resolution #2010-06-142-I-4b

RESOLVED, That Troy City Council hereby **AWARDS** a contract to furnish two-year (2) requirements of pool maintenance and repairs for both indoor and outdoor pools at the Troy Family Aquatic Center and Community Center with two (2) one-year options to renew to the sole bidder, B & B Pool and Spas of Livonia, Michigan, at rates contained in the bid tabulation opened June 3, 2010, a copy of which shall be **ATTACHED** to the original Minutes of this meeting, with a contract expiration of June 30, 2012; and

BE IT FURTHER RESOLVED, That the contract is **CONTINGENT** upon submission of properly executed bid and contract documents, including insurance certificates, and all other specified requirements.

**c) Standard Purchasing Resolution 1: Award to Low Bidder – Contract 10-02 – Coolidge Highway Pavement Rehabilitation**

Resolution #2010-06-142-I-4c

RESOLVED, That Troy City Council hereby **AWARDS** Contract No. 10-02, Coolidge Hwy. Pavement Rehabilitation to Ajax Paving Industries, Inc., 830 Kirts Blvd., Suite 100, Troy, MI 48084 at an estimated total cost of \$621,314.97; and

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon submission of proper contract and bid documents, including bonds, insurance certificates and all specified requirements, and if additional work is required, Troy City Council hereby **AUTHORIZES** such additional work in an amount not to exceed 25% of the total project cost.

**d) Standard Purchasing Resolution 4: MITN Purchasing Cooperative – City of Rochester Hills – Fire Hose Testing**

Resolution #2010-06-142-I-4d

RESOLVED, That Troy City Council hereby **APPROVES** a contract for fire hose testing services during the 2010-2011 fiscal year from the low bidder, Waterway Michigan LLC of Caledonia, MI,



## CITY COUNCIL ACTION REPORT

June 15, 2010

TO: John Szerlag, City Manager

FROM: John M. Lamerato, Assistant City Manager/Finance and Administration  
Susan A. Leirstein, Purchasing Director  
Carol K. Anderson, Parks and Recreation Director

SUBJECT: Standard Purchasing Resolution 2: Sole Bidder – Pool Maintenance and Repair Services

### **Background**

- On June 3, 2010, bid proposals were received to provide two (2) years of maintenance and repair services for the City of Troy outdoor and indoor pools (excluding pumps), with two, one year renewal options.
- Eighty-eight (88) vendors were notified via the MITN system. B & B Pools & Spas of Livonia was the sole bidder.
- Services covered include emergency and regular maintenance and repairs needed at the Troy Family Aquatic Center and Community Center Pools, excluding pumps, which is covered on another bid. Since 2004 B & B Pools & Spas has provided the City's pool maintenance and repair services. They continue to be both reliable and trustworthy.
- B & B Pools and Spas have the expertise to ensure general and emergency repairs are done to keep the facility in good working order.
- Building operations also assists with the general maintenance and repair on these pools.
- These services will ensure that equipment is up to date which will provide the safest environment for community use.
- These services ensure that the cost of repairs and maintenance are minimal and that they are made in a timely fashion to ensure limited closure to the public.
- These services will allow the City to continue to repair and update equipment as needed to retain investment and attract additional customers.

### **Financial Considerations**

- Funding for the pool maintenance and repairs is available in the Parks and Recreation operational budget under the Troy Family Aquatic Center operating accounts (787.7802.070 and 787.7802.150), and the Community Center operating accounts (755.7802.070 and 755.7802.150).
- The hourly cost for these repair services have remained the same since the last time this contract was bid in 2007.

### **Legal Considerations**

- ITB-COT 10-18 to provide two (2) years of maintenance and repair services for the City of Troy outdoor and indoor pools (excluding pumps) with two, one year renewal options was competitively bid as required by City Charter and Code.
- All bidders were given the opportunity to respond with their level of interest in furnishing the services as specified.

June 15, 2010

To: John Szerlag, City Manager

Re: Bid Award – Sole Bidder – Pool Maintenance and Repair Services

**Recommendation:**

- City Management recommends awarding a contract to furnish two-year requirements of pool maintenance and repairs for both indoor and outdoor pools at the Troy Family Aquatic Center and Community Center with two (2) one-year options to renew to the sole bidder, B & B & Spas of Livonia, MI, at rates contained in the bid tabulation opened June 3, 2010, to expire June 30, 2012.

G:\Purchasing\Bid Award 10-11 New Format\Award Standard Purchasing Resolution 2 – Pool Maintenance ITB-COT 10-18 06.10.doc

Opening Date -- 6/3/10  
 Date Prepared -- 6/3/10

CITY OF TROY  
 BID TABULATION  
 POOL MAINTENANCE & REPAIRS

VENDOR NAME:

**B & B Pools & Spas**

***PROPOSAL: FURNISH Two Year REQUIREMENTS OF POOL MAINTENANCE & REPAIRS FOR BOTH INDOOR AND OUTDOOR POOLS AT THE TROY FAMILY AQUATIC CENTER & COMMUNITY CENTER WITH Two-One Year RENEWAL OPTIONS***

| <b>EST QTY</b> | <b>ITEM</b> | <b>DESCRIPTION</b>   |    |                  |  |
|----------------|-------------|--|----|------------------|--|
| 60 hrs         | 1           | <b>Repair Service</b><br>Regular Time - Hour per Man<br>(2 man crew)   | \$ | <b>75.00</b>     |  |
| 40 hrs         | 2           | <b>Emergency Repairs</b><br>Regular Time - Hour per Man<br>Overtime: - Hour per Man<br>Holiday Time - Hour per Man<br>(2 man crew) | \$ | <b>75.00</b>     |  |
|                |             |  |    | N/A              |  |
|                |             |  |    | N/A              |  |
|                | 3           | <b>Travel Time</b><br>Complete Repair Call   |    | N/A              |  |
|                | 4           | <b>Repair Parts</b><br>Discount %<br>Parts Price List<br>Dated<br>A Markup/Markdown  |    | Blank            |  |
|                |             |  |    | \$ at Trade Cost |  |
|                |             |  |    | Blank            |  |
|                |             |  |    | Trade Cost       |  |
|                |             | SITE INSPECTION: Yes or No   |    | Yes              |  |
|                |             | Date   |    | May-2010         |  |
|                |             | CONTACT INFORMATION:   |    |                  |  |
|                |             | Hrs of Operation   |    | 8 AM to 5 PM     |  |
|                |             | Contact Number   |    | Blank            |  |
|                |             | INSURANCE: Can Meet  |    | XX               |  |
|                |             | Cannot Meet  |    |                  |  |
|                |             | Signed Y or N  |    | Yes              |  |
|                |             | PAYMENT TERMS:   |    | Net 30           |  |
|                |             | WARRANTY:  |    | Blank            |  |
|                |             | DELIVERY DATE (S)  |    | Blank            |  |
|                |             | EXCEPTIONS:  |    | Blank            |  |
|                |             |  |    |                  |  |
|                |             |  |    |                  |  |
|                |             | ACKNOWLEDGEMENT: Y or N  |    | Yes              |  |

ATTEST:

Ann Blizzard

Brain Goul

Diane Fisher

Linda Bockstanz

G: /ITB-COT 10-18 Pool Maint & Repairs

**BOLDFACE TYPE DENOTES SOLE BIDDER**

Susan Leirstein CPPO CPPB  
 Purchasing Director