



CITY COUNCIL AGENDA ITEM

May 30, 2012

To: Michael Culpepper, Acting City Manager

From: Susan A. Leirstein, Purchasing Director
William S. Nelson, Fire Chief

Subject: Standard Purchasing Resolution 1: Award to Low Bidder-Overhead Door Maintenance and Repair

Background

On May 17, 2012, bids were opened to furnish all necessary materials, labor and equipment to provide three-year requirements of repairs and general maintenance of overhead doors at various City facilities. Seventy-three (73) vendors were notified using the MITN website with four bidders responding. The bids were examined and compared to the bid specifications. The contract will provide for annual and semi-annual maintenance at buildings used by the Fire Department, Public Works Department, Parks and Recreation, Aquatic Center, and City Hall. Michigan Independent Door Company of Troy was the low total bidder. All bidders were given the opportunity to respond with their level of interest in furnishing the services as specified. The City is awarding this contract on a low total basis due to potential conflicts with vendors, if an award was made to one vendor for maintenance and another for repairs.

Recommendation

City management recommends awarding a contract to furnish all necessary materials, labor and equipment to provide three-year requirements of repairs and general maintenance of overhead doors to the low total bidder, Michigan Independent Door Company of Troy, MI for an estimated cost of \$18,875.00 per year, at unit prices contained in the bid tabulation opened on May 17, 2012, to expire May 31, 2015.

Fund Availability

Funds for these services are available in various departmental operating budgets for Contractual Services.

Legal Considerations

ITB-COT 12-09, Repairs and Maintenance of Overhead Doors was competitively bid as required by City Charter and Code, and completely meets our bid requirements. The low bidder is the current contractor for this service and has met all proper insurance requirements.

Prepared by Peter Hullinger, Fire Staff Technician

G:\Bid Award 12-13 New Format\Award Standard Purchasing Resolution 1 OverheadDoor ITB-COT 12-09.doc

Opening Date -- 5/17/12
Date Reviewed -- 5/30/12

CITY OF TROY
BID TABULATION
OVERHEAD DOORS - Maintenance/Repair

VENDOR NAME: sl

Michigan	Garrett Door	National Door
Independent Door	Company	Systems LLC
Company		

PROPOSAL -- Furnish All Necessary Materials, Labor, and Equipment to provide Repairs and General Maintenance of Overhead Doors at Various Locations in the City of Troy for Three (3) Years.

PROPOSAL A:	Manual Doors - Maintenance/Repair			
PARTS:	Discount of	0%	10%	10%
	Parts Price List	MIDC	common parts	Blank
	Dated	6/1/2012	2012	1/1/2012
PARKS & RECREATION				
COMPLETE FOR THE SUM OF: Per Year	\$325	\$1,500	\$	800.00
PROPOSAL B:	Motorized Doors - Maintenance/Repair			
PARTS:	Discount of	0%	10%	10%
	Parts Price List	MIDC	common parts	Blank
	Dated	6/1/2012	2012	1/1/2012
PROPOSAL B1:				
FIRE DEPARTMENT				
COMPLETE FOR THE SUM OF: Maintenance	\$ 600.00	\$ 725.00	\$	1,480.00
COMPLETE FOR THE SUM OF: Per Year	\$ 1,200.00	\$ 1,450.00	\$	2,960.00
PROPOSAL B2:				
DPW BUILDING				
COMPLETE FOR THE SUM OF: Maintenance	\$ 525.00	\$ 650.00	\$	1,200.00
COMPLETE FOR THE SUM OF: Per Year	\$ 1,050.00	\$ 1,300.00	\$	2,400.00
PROPOSAL B3:				
PARKS & RECREATION				
COMPLETE FOR THE SUM OF: Maintenance	\$ 200.00	\$ 250.00	\$	440.00
COMPLETE FOR THE SUM OF: Per Year	\$ 400.00	\$ 500.00	\$	880.00
PROPOSAL B4:				
AQUATIC CENTER				
COMPLETE FOR THE SUM OF: Maintenance	\$ 50.00	\$ 75.00	\$	120.00
PROPOSAL B5:				
CITY HALL & DISTRICT COURT				
COMPLETE FOR THE SUM OF: Maintenance	\$ 75.00	\$ 125.00	\$	200.00
COMPLETE FOR THE SUM OF: Per Year	\$ 150.00	\$ 250.00	\$	400.00
PROPOSAL B6:				
COMMUNITY CENTER				
COMPLETE FOR THE SUM OF: Maintenance	\$ 50.00	\$ 25.00	\$	40.00
COMPLETE FOR THE SUM OF: Per Year	\$ 100.00	\$ 50.00	\$	80.00
PROPOSAL C:	REGULAR & EMERGENCY REPAIRS			
PROPOSAL C1:	Repairs within 24 hours			
REGULAR TIME:	Man Hours	\$ 52.00	\$ 50.00	\$ 70.00
(Est. 300 Hours)	Crew Size	One	One	One man
PROPOSAL C1 - ESTIMATED TOTAL:		\$ 15,600	\$ 15,000	\$ 21,000
ESTIMATED GRAND TOTAL: per Year		\$ 18,875	\$ 20,125	\$ 28,640

Opening Date -- 5/17/12
 Date Reviewed -- 5/30/12

CITY OF TROY
 BID TABULATION
 OVERHEAD DOORS - Maintenance/Repair

VENDOR NAME:		Michigan Independent Door Company	Garrett Door Company	National Door Systems LLC
PROPOSAL C2:	Emergency Repairs			
	Regular Time:	\$ 52.00	\$ 75.00	\$ 85.00
	Overtime:	\$ 78.00	\$ 75.00	\$ 85.00
	Holiday Time:	\$ 104.00	\$ 150.00	\$ 170.00
	Crew Size:	One	One	One
PROPOSAL C3:	TRAVEL TIME			
	Repair Call Complete:	\$ 26.00	\$ 25.00	\$ 35.00
SITE INSPECTION --	Y/N	current	yes	no
	Date	contractor	was previous contractor	
CONTACT INFORMATION --	Hours of Operation:	24 hrs	8-4:30 p.m.	7-5 p.m.
	24 Hr Phone Number	248-641-9106	248-640-3052	248-332-0255
INSURANCE --	Can Meet	xx	xx	xx
	Cannot Meet	On File		
PAYMENT TERMS:		Net 30 Days	Net 30 days	Net 30
DELIVERY		AS SPECIFIED		
WARRANTY		AS SPECIFIED		
EXCEPTIONS		Blank	Blank	n/a
ACKNOWLEDGEMENT:	Signed Y or N	Yes	Yes	Yes

ATTEST:
 Susan K. Riesterer
 Peter Hullinger
 Susan Leirstein

LOW TOTAL BIDDER HIGHLIGHTED

 Susan Leirstein CPPO CPPB
 Purchasing Director

Opening Date -- 5/17/12
 Date Reviewed -- 5/30/12

CITY OF TROY
 BID TABULATION
 OVERHEAD DOORS - Maintenance/Repair

VENDOR NAME:

SDS Security		
Door Systems		

PROPOSAL -- Furnish All Necessary Materials, Labor, and Equipment to provide Repairs and General Maintenance of Overhead Doors at Various Locations in the City of Troy for Three (3) Years.

PROPOSAL A: Manual Doors - Maintenance/Repair			
PARTS: Discount of	10%		
Parts Price List	Attached To Bid		
Dated	5/15/2012		
PARKS & RECREATION			
COMPLETE FOR THE SUM OF: Per Year	\$ 545.00		

PROPOSAL B: Motorized Doors - Maintenance/Repair			
PARTS: Discount of	10%		
Parts Price List	Attached To Bid		
Dated	5/15/2012		

PROPOSAL B1:			
FIRE DEPARTMENT			
COMPLETE FOR THE SUM OF: Maintenance	\$ 971.25		
COMPLETE FOR THE SUM OF: Per Year	\$ 1,942.50		

PROPOSAL B2:			
DPW BUILDING			
COMPLETE FOR THE SUM OF: Maintenance	\$ 787.50		
COMPLETE FOR THE SUM OF: Per Year	\$ 1,575.00		

PROPOSAL B3:			
PARKS & RECREATION			
COMPLETE FOR THE SUM OF: Maintenance	\$ 288.75		
COMPLETE FOR THE SUM OF: Per Year	\$ 577.50		

PROPOSAL B4:			
AQUATIC CENTER			
COMPLETE FOR THE SUM OF: Maintenance	\$ 78.75		

PROPOSAL B5:			
CITY HALL & DISTRICT COURT			
COMPLETE FOR THE SUM OF: Maintenance	\$ 131.50		
COMPLETE FOR THE SUM OF: Per Year	\$ 263.00	*	

PROPOSAL B6:			
COMMUNITY CENTER			
COMPLETE FOR THE SUM OF: Maintenance	\$ 26.25		
COMPLETE FOR THE SUM OF: Per Year	\$ 52.50		

PROPOSAL C: REGULAR & EMERGENCY REPAIRS			
PROPOSAL C1: Repairs within 24 hours			
REGULAR TIME: Man Hours	\$ 85.00		
(Est. 300 Hours) Crew Size	One		

PROPOSAL C1 - ESTIMATED TOTAL:	\$ 25,500		
ESTIMATED GRAND TOTAL: per Year	\$ 30,534.25		

Opening Date -- 5/17/12
 Date Reviewed -- 5/30/12

CITY OF TROY
 BID TABULATION
 OVERHEAD DOORS - Maintenance/Repair

VENDOR NAME:		SDS Security		
		Door Systems		
PROPOSAL C2:				
Emergency Repairs				
Regular Time:		\$ 105.00		
Overtime:		\$ 157.50		
Holiday Time:		\$ 210.00		
Crew Size:		One		
PROPOSAL C3:				
TRAVEL TIME				
Repair Call Complete:		\$ 50.00		
SITE INSPECTION -- Y/N		No		
Date				
CONTACT INFORMATION --				
Hours of Operation:		M-F 8-5		
24 Hr Phone Number		586-822-1876		
INSURANCE --				
Can Meet		xx		
Cannot Meet				
PAYMENT TERMS:		Net 30		
DELIVERY		AS SPECIFIED		
WARRANTY		AS SPECIFIED		
EXCEPTIONS		No Exceptions		
		* Price per year		
		corrected by Purchasing		
ACKNOWLEDGEMENT: Signed Y or N		Yes		