

CITY COUNCIL ACTION REPORT

September 24, 2012

TO: Michael W. Culpepper, Acting City Manager

FROM: Susan A. Leirstein, Purchasing Director
Timothy L. Richnak, Public Works Director
Steven A. Pallotta, Building Operations Director

SUBJECT: Standard Purchasing Resolution 4: US Communities Government Purchasing Alliance Program – Empire Today, LLC

Background

Empire Today, LLC participates in the US Communities Government Purchasing Alliance Program with a contract award for carpeting and flooring competitively bid by the City of Seattle, Washington. The Building Operations department has been cleaning, maintaining, and repairing carpeting for the 52-4 District Court since it was installed in 1998. The carpet within the main lobby and public seating areas entail roughly 635 square yards, are in very poor condition with tears, rips and bumps. It is creating safety issues within high traffic areas of the 52-4 District Court.

The Building Operation department has received e-mail's from personnel working in the 52-4 District Court as to how unsafe the carpet is in these areas. Building Operations' staff has provided numerous repairs but the condition of the carpeting is beyond repair.

Recommendation

City management and the Building Operation department request authorization to purchase carpet tiles from Empire Today, LLC through the US Communities Government Purchasing Alliance Program for an estimated total cost of \$12,226.00. The labor to replace the carpeting will be provided by in-house personnel from the Building Operations department. All labor charges will be reimbursed back to the City of Troy under Building Operations Services.

Fund Availability

Funds for the project will be available in the 52-4 District Court capital account for general repairs, #401.264.277.7975.145.

Home [Purchasing Resources](#)



EMPIRE TODAY Carpet & Flooring



REQUEST CONTACT



Empire Today

Website: Empire Today

Phone: (836) 588-2353

Fax: (866) 588-2393

E-mail: uscommunities@empiretoday.com

[OVERVIEW](#) [SOLUTIONS](#) [BENEFITS](#) [PRICING](#) [CONTRACT DOCS](#) [FAQS](#) [SHIPPING](#)

Empire Today Contract Information

City of Seattle, Washington

Contract For : Carpet and Flooring

3 year initial term, December 1, 2011 to November 30, 2014

Option to renew for (3) additional (1) year periods

Contract Documents

- Contract 0000002865
- Contract Amendments

RFP Documents

- RFPUSC2865V1 FINAL
- RFP-2865A081211 Addendum Q and A Final
- Flooring RFP Postings

Postings

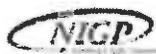
Number of suppliers who responded to RFP: 2

- U.S. Communities: Upcoming Solicitations
July 19, 2011 to August 16, 2011
- City of Seattle website
July 19, 2011 to August 16, 2011
- Onvia Demand Star
July 19, 2011 to August 16, 2011
- Canadian MERX Public Tenders
July 19, 2011 to August 16, 2011
- Association of Oregon Counties
July 19, 2011 to August 16, 2011
- State of Hawaii and Oregon
July 19, 2011 to August 16, 2011

KEY PRODUCTS



FOUNDED BY:



EMPIRE TODAY

Carpet & Flooring

U.S. Communities
USC -Estimate

CUSTOMER INFORMATION	PROJECT INFORMATION
ESTIMATE DATE: <u>9/19/2012</u> <i>* Estimate valid for a period of 30 days from the above date</i>	CHECK BOX IF SAME AS CUSTOMER INFORMATION <input checked="" type="checkbox"/>
NAME: <u>Steve A Pallotta</u>	
TITLE: _____	
ORGANIZATION / ENTITY OR AGENCY NAME: _____	
ADDRESS: <u>500 W Big Beaver</u>	
	NAME: <u>K</u>
	ADDRESS: _____
	CITY/STATE: _____ ZIP: _____
	PHONE: _____

ESTIMATE INFORMATION	CONTACT INFORMATION
TIN/EIN #: _____	NAME: <u>Don Zellinger</u>
CITY / STATE: <u>Troy, MI. Zip 48084</u>	MARKET: <u>Detroit</u>
PHONE: <u>248-524-3368</u>	PHONE: <u>734-658-2144</u>
FAX: <u>248-526-2656</u>	FAX: _____
EMAIL: _____	EMAIL: <u>dzellinger@empiretoday.com</u>
TAX EXEMPT? Y/N: _____	

Item #	Product Description	Unit Price	Material Description	Total Price
1	634.27SY Product: Your Town Swizzle #40402 Chess			
2	7 Product: Roberts Carpet Tile Adhesive	\$17.49	Material Only 24X24 Tile	\$11,093.38
3	634.27 Fright Standard Product Fright	\$54.09	Material Only Roberts R6280-4 Carpet Tile Adhesive 4 Gal	\$378.63
4	1 Transport Product to Job Site	\$1.00	Fright Only on 634.27 SY Carpet Tile	\$634.27
5		\$120.00		\$120.00
6				
7				
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17				
18				
19				
20	Recovery & Consolidation: Carpet Recycling		Recycling and Reuse of Post-Consumer Carpet	

Special Project Instructions: Above pricing only valid for active U.S. Communities Participants. Tax not included in estimate but will apply if quote is accepted and if tax is applicable. If at the time of installation it is determined that the subfloor needs to be repaired, additional and reasonable charges will apply.

Customer Approval:		Date:	
This estimate is for completing the project as described above. It is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems or adverse weather conditions arise after the work has been initiated.		SUB TOTAL	
		\$12,226.28	
		TAX	
		TOTAL	
		\$12,226.28	



BLANKET CONTRACT

The City of Seattle
PURCHASING SERVICES
700 5th Avenue, Suite #4112
PO Box 94687
Seattle, WA 98124-4687

Blanket Contract # 0000002865		Date 12/1/11	Change Order N/A
Payment Terms Net 30	Freight Terms Prepaid & Allowed: FOB: Destination		
Buyer: Sharon Rothwell	FAX: 206-233-5155	Phone: 206-684-8310	

Vendor #: 0000351285
Empire Today, LLC
333 Northwest Avenue
Northlake, IL 60164

Contact: Michael Hill
Phone #:(M) 224-343-6847
Fax #:
E-mail: mhill@empiretoday.com

Ship To: CITY DEPARTMENTS
Bill To: SEE BELOW

Empire Today, LLC is awarded a contract for providing **FLOORING PRODUCTS AND ACCESSORIES, INSTALLATION AND RELATED SERVICES** to the City of Seattle, as a result of RFP-2865 conducted by the City. See attachments #1 - #3 for scope of services, pricing and conditions. The term of the Contract is three (3) years with three one (1) year extensions.

Original contract term: 12/1/11 -11/30/14

City departments may place orders by telephone or by fax. The Vendor shall require the ordering City employee to state his or her name, department/unit name, low org number, telephone number and ship to address. Invoices shall be mailed in duplicate to the City of Seattle, Accounts Payable, per attached list. Each invoice shall indicate Contract #0000002865.

The City does not guarantee utilization of this contract. Actual utilization will be based on availability, proximity of vendor facilities, frequency of deliveries, or any other factor deemed important to the City.

The awarded Contractor and all subcontractors shall file an "Intent to Pay Prevailing Wage" Form concurrent with the execution of the contract. The Buyer will give the awarded Contractor(s) a Contract Number, and the Contractor and their subcontractor(s) shall then promptly submit the Intent to Pay Prevailing Wages to the Department of Labor & Industries for approval. The City requests this be done on-line to allow the City a rapid mechanism to verify submittal of forms. <http://www.lni.wa.gov/TradesLicensing/PrevWage/default.asp>. However, the City will accept forms submitted through paper procedures. If the Contractor utilizes paper submittal, a copy shall be promptly provided to the Buyer.

Work under this contract is subject to Prevailing Wage Requirements. The contractor, any subcontractor or other person doing any portion of the work covered by any resulting contract,

