

DATE: November 1, 2005

TO: John Szerlag, City Manager

FROM: Brian P. Murphy, Assistant City Manager/Services
Timothy Richnak, Public Works Director

SUBJECT: Agenda Item – Community Development Block Grant 2006
Application

We are respectfully requesting that the proposed Community Development Block Grant Application be approved for program year 2006-2007.

The county has advised us to use \$166,316.00 as our planning estimate for this program year. We currently have no waiting list for the home chore programs. All qualified persons who have requested to be put on the lawn maintenance and snow and ice control programs are being serviced.

The following projects are being recommended for the 2006 CDBG program:

| | |
|---|---------------------|
| Home Chore Program | \$ 70,000.00 |
| Administration | \$ 2,500.00 |
| Water Sewer Improvements Charnwood Subdivision Area Phase #1, Section 6 | \$ 93,816.00 |
| TOTAL: | <u>\$166,316.00</u> |

The program year 2006 CDBG application is due to the County by December 2, 2005. A Council resolution will be needed to approve the proposed projects for the grant application and subrecipient agreement.

Oakland County Community & Home Improvement PY 2006 Community Development Block Grant (CDBG) Application

DEADLINE - The submission deadline is **Friday, December 2, 2005 at 5:00 p.m.** Submit completed applications to Carla Spradlin, Planner, Oakland County Community & Home Improvement, Oakland Pointe, Suite 1900, 250 Elizabeth Lake Road, Pontiac MI 48341-0414.

CDBG FUNDS - At this time, Oakland County does not have information on exact CDBG funding levels for Program Year (PY) 2006. However, the U.S. Department of Housing and Urban Development (HUD) has instructed the County to prepare for a 10% reduction in PY 2006 funds. **Use the proposed planning allocation figure provided to compile your application.** Once exact amounts are available, the Planning Unit will make necessary adjustments.

OBLIGATION OF FUNDS - Federal regulations prohibit obligation or expenditure of grant funds before receipt. **Do not obligate or spend** PY 2006 CDBG funds until you receive an official award letter from Oakland County. This letter will authorize the community to obligate and spend funds. If the community obligates 2006 funds before the date of release, Oakland County cannot honor the obligation.

SUBRECIPIENT AGREEMENT - Federal regulations require Oakland County as an "urban county" grantee to execute an annual Subrecipient Agreement with each participating community. The Subrecipient Agreement spells out obligations under the Code of Federal Regulations at 24 CFR 570.503. **The manila envelope provided contains a Subrecipient Agreement, which requires signature by the Highest Elected Official. You must submit the signed Agreement with your application. A copy of the signed Subrecipient Agreement and an official Project Summary will be returned to each community with its official PY 2006 award letter. The community must maintain these documents for at least seven years.**

ENVIRONMENTAL REVIEW - Federal laws, including the National Environmental Policy Act of 1969 (NEPA), require environmental review classification of all CDBG funded projects. **An Environmental Assessment is required** for all projects that are not categorically excluded or exempt. A Statutory Checklist, Project Location Map, and Flood Plain Map is required for all categorically excluded and environmentally assessed projects. Include all required documentation with the application. If a project is fifty years of age or older, a Historic Preservation Profile is required. See the Historic Preservation instructions in the application packet for more information.

PUBLIC SERVICE CAP - Participating communities may spend a maximum of **45%** of their 2006 allocation on public services.

MINIMUM ALLOCATION - Participating communities must allocate a minimum of **\$2,500** for each account. Note: The Division may grant exceptions to communities with smaller allocations in order to maximize access to public services dollars. These communities may allocate funds for as many public service activities as possible providing that the public service cap remains at 45%.

CITIZEN PARTICIPATION REQUIREMENTS - Participating communities are required to advertise and conduct a Public Hearing on their PY 2006 CDBG application. Notice of the public hearing is required in at least one newspaper of general local circulation at least 10 days before the hearing. To complete the application communities must provide copies of the following:

- Public Hearing Notice (affidavit of publication)
- True copy of public hearing minutes clearly showing an opening and closing of the public hearing.
- Signed Subrecipient Agreements
- True copy (copy with statement signed by clerk that minutes or resolution are true and accurate) that:
 1. Approves Subrecipient Agreement and authorizes highest elected official to sign and submit Subrecipient Agreement
 2. Sets forth planned use of CDBG funds
 3. Approves planned use of CDBG funds
 4. Authorizes highest elected official to sign and submit Annual Application

Section 1 - Applicant Information (Tell us about your community)

| | |
|--|--|
| 1. Name of community applying for funds: CITY OF TROY | 2. Total PY 2006 Allocation: \$166,316.00 Project # 732170 Allocation Amount: \$70,000.00 Project # 730789 Allocation Amount: \$2,500.00 Project # 732114 Allocation Amount: \$93,816.00 Project # ___ Allocation Amount: \$ _____ Project # ___ Allocation Amount: \$ _____ Project # ___ Allocation Amount: \$ _____ |
| 3. Office Address: (include zip code) 500 W Big Beaver Troy MI 48084 | 4. Office phone: 248-524-3399 |
| 5. Contact Person: Vicki Richardson | 6. Title: Solid Waste Coordinator |
| 7. Fax: 248-524-3520 | 8. E-mail: Richardsvc@ci.troy.mi.us |

Section 2 - Proposed Project #732170

Project Amount: \$70,000

| Account | | Account # | Matrix | Authority |
|---|---|---------------|--|-------------|
| Acquisition and Disposition | | | | |
| <input type="checkbox"/> | Acquisition of Real Property | 172170-730003 | 01 | 570.201 (a) |
| <input type="checkbox"/> | Disposition | 172170-730536 | 02 | 570.201 (b) |
| Public Facilities and Improvements | | | | |
| <input type="checkbox"/> | Remove Architectural Barriers | 172170-731619 | 03 | 570.201 (c) |
| <input type="checkbox"/> | Senior Centers | 172170-731696 | 03A | 570.201 (c) |
| <input type="checkbox"/> | Community Center | 172170-730331 | 03E | 570.201 (c) |
| <input type="checkbox"/> | Parks-Recreational Facilities | 172170-731332 | 03F | 570.201 (c) |
| <input type="checkbox"/> | Flood Drain Improvements | 172170-730744 | 03I | 570.201 (c) |
| <input type="checkbox"/> | Water Sewer Improvements | 172170-732114 | 03J | 570.201 (c) |
| <input type="checkbox"/> | Street Improvements | 172170-731864 | 03K | 570.201 (c) |
| <input type="checkbox"/> | Sidewalks | 172170-731745 | 03L | 570.201 (c) |
| <input type="checkbox"/> | Tree Planting | 172170-732021 | 03N | 570.201 (c) |
| <input type="checkbox"/> | Downtown Revitalization | 172170-730541 | 03N | 570.201 (c) |
| <input type="checkbox"/> | Fire Station Equipment | 172170-730733 | 03O | 570.201 (c) |
| <input type="checkbox"/> | Special Assessments | 172170-731815 | <input type="checkbox"/> 03I Flood | 570.201 (c) |
| | | | <input type="checkbox"/> 03J Water Sewer | 570.201 (c) |
| | | | <input type="checkbox"/> 03K Street | 570.201 (c) |
| | | | <input type="checkbox"/> 03L Sidewalk | 570.201 (c) |
| Public Services | | | | |
| <input type="checkbox"/> | Public Services (Senior Services) | 172160-731712 | 05A | 570.201 (e) |
| <input type="checkbox"/> | Public Services (Services for the Disabled) | 172160-730535 | 05B | 570.201 (e) |
| <input type="checkbox"/> | Public Services (Legal Services) | 172160-731073 | 05C | 570.201 (e) |
| <input type="checkbox"/> | Public Services (Youth Services) | 172160-732185 | 05D | 570.201 (e) |
| <input type="checkbox"/> | Public Services (Transportation Services) | 172160-732011 | 05E | 570.201 (e) |
| <input type="checkbox"/> | Public Services (Battered and Abused Spouses) | 172160-730137 | 05D | 570.201 (e) |
| X | Public Services (Yard Services) | 172160-732170 | 05D | 570.201 (e) |
| <input type="checkbox"/> | Public Services (Safety and Repair Services) | 172160-731665 | 05D | 570.201 (e) |
| <input type="checkbox"/> | Public Services (Emergency Services) | 172160-730571 | 05D | 570.201 (e) |
| <input type="checkbox"/> | Public Services (Housekeeping Services) | 172160-730880 | 05G | 570.201 (e) |
| Housing | | | | |
| <input type="checkbox"/> | Housing Rehabilitation | 132290-730898 | 14A | 570.202 |
| <input type="checkbox"/> | Minor Home Repair | 172170-731227 | 14A | 570.202 |
| <input type="checkbox"/> | Emergency Rehab | 172170-730569 | 14A | 570.202 |
| <input type="checkbox"/> | Rehab Publicly Owned Residential | 172160-731602 | 14D | 570.202 |
| <input type="checkbox"/> | Energy Efficiency Improvements | 172170-730618 | 14F | 570.202 |
| Administration and Planning | | | | |
| <input type="checkbox"/> | Rehabilitation Administration | 132280-731605 | 14H | 570.202 |
| <input type="checkbox"/> | General Program Administration | 172140-730789 | 21A | 570.206 |
| <input type="checkbox"/> | Planning | 172150-731360 | 20 | 570.205 |
| Other Projects | | | | |
| <input type="checkbox"/> | Clearance and Demolition | 172170-730345 | 04 | 570.201 (d) |
| <input type="checkbox"/> | Code Enforcement | 172170-730310 | 15 | 570.202 (c) |
| <input type="checkbox"/> | Non Res Historic Preservation | 172170-731280 | 16B | 570.202 (d) |

Section 2 - Proposed Project #732170 continued

| Environmental Code (attach Environmental Review Documents to each set of Project Pages) | | | |
|--|--|--|---|
| <input checked="" type="checkbox"/> | Exempt (No Additional Review Required) | | |
| <input type="checkbox"/> | Categorically Excluded (Statutory Checklist Attached) | | |
| <input type="checkbox"/> | Environmentally Assessed (Statutory Checklist and Environmental Assessment Attached) | | |
| <input type="checkbox"/> | Project is Located in a Flood Plain | <input type="checkbox"/> | Flood Plain 8 Step Documentation Attached |
| <input type="checkbox"/> | Historic Preservation Profile (HPP) Required | <input type="checkbox"/> | HPP Completed and Attached |
| Duration | | | |
| <input checked="" type="checkbox"/> | This is an ongoing project - Program Year 2006 | <input type="checkbox"/> | This is a new project |
| <input type="checkbox"/> | This ongoing project has been offered since ___ / ___ / ___ | | |
| Project description | | | |
| Describe the project in detail (BE SPECIFIC): | | | |
| Fund home chore program for approximately 80 income qualified seniors and persons with disabilities per Oakland County Guidelines. | | | |
| Indicator | Proposed | | |
| <input type="checkbox"/> | # of LMI HH with new or improved access | _____ | |
| <input type="checkbox"/> | # of LMI persons with new or improved access | _____ | |
| <input type="checkbox"/> | # of LMI persons with new access to service | _____ | |
| <input type="checkbox"/> | # of units brought to code | _____ | |
| <input type="checkbox"/> | # of units/items brought to standard condition | _____ | |
| <input type="checkbox"/> | N/A (Administration and Planning Projects) | N/A | |
| <input type="checkbox"/> | Slum blight spot Y/N | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| <input checked="" type="checkbox"/> | # of LMI persons served | 80 | |
| Geographic Area | | | |
| <input type="checkbox"/> | Census Tract | CT _____ | |
| <input type="checkbox"/> | Block Group | BG _____ | |
| <input type="checkbox"/> | Specific Project address | _____ | |
| <input checked="" type="checkbox"/> | Community | City of Troy | |
| <input type="checkbox"/> | State | MI | |
| <input type="checkbox"/> | Zip Code | 48083,48084,48085,48098 | |
| <input type="checkbox"/> | Map attached indicating exact project location | | |
| Number of Units | PY 2006 Proposed | | |
| <input checked="" type="checkbox"/> | People (Public Services Presumed Benefit) | 80 | |
| <input type="checkbox"/> | Households (Public Services Direct Benefit) | _____ | |
| <input type="checkbox"/> | Public Facilities (Senior Centers, Parks, Infra) | _____ | |
| <input type="checkbox"/> | Organizations (Historic Preservation) | _____ | |
| <input type="checkbox"/> | Housing Units (MHR, EMHR, Other Rehab) | _____ | |
| <input type="checkbox"/> | Not Applicable (N/A) | N/A | |
| Input | Amount | | |
| <input checked="" type="checkbox"/> | CDBG Funds | \$ 70,000 | |
| <input type="checkbox"/> | Leverage Funds | \$ _____ | |

Section 2 - Proposed Project # 730789

Project Amount: \$2,500.00

| Account | | Account # | Matrix | Authority |
|---|---|---------------|--|-------------|
| Acquisition and Disposition | | | | |
| <input type="checkbox"/> | Acquisition of Real Property | 172170-730003 | 01 | 570.201 (a) |
| <input type="checkbox"/> | Disposition | 172170-730536 | 02 | 570.201 (b) |
| Public Facilities and Improvements | | | | |
| <input type="checkbox"/> | Remove Architectural Barriers | 172170-731619 | 03 | 570.201 (c) |
| <input type="checkbox"/> | Senior Centers | 172170-731696 | 03A | 570.201 (c) |
| <input type="checkbox"/> | Community Center | 172170-730331 | 03E | 570.201 (c) |
| <input type="checkbox"/> | Parks-Recreational Facilities | 172170-731332 | 03F | 570.201 (c) |
| <input type="checkbox"/> | Flood Drain Improvements | 172170-730744 | 03I | 570.201 (c) |
| <input type="checkbox"/> | Water Sewer Improvements | 172170-732114 | 03J | 570.201 (c) |
| <input type="checkbox"/> | Street Improvements | 172170-731864 | 03K | 570.201 (c) |
| <input type="checkbox"/> | Sidewalks | 172170-731745 | 03L | 570.201 (c) |
| <input type="checkbox"/> | Tree Planting | 172170-732021 | 03N | 570.201 (c) |
| <input type="checkbox"/> | Downtown Revitalization | 172170-730541 | 03N | 570.201 (c) |
| <input type="checkbox"/> | Fire Station Equipment | 172170-730733 | 03O | 570.201 (c) |
| <input type="checkbox"/> | Special Assessments | 172170-731815 | <input type="checkbox"/> 03I Flood | 570.201 (c) |
| | | | <input type="checkbox"/> 03J Water Sewer | 570.201 (c) |
| | | | <input type="checkbox"/> 03K Street | 570.201 (c) |
| | | | <input type="checkbox"/> 03L Sidewalk | 570.201 (c) |
| Public Services | | | | |
| <input type="checkbox"/> | Public Services (Senior Services) | 172160-731712 | 05A | 570.201 (e) |
| <input type="checkbox"/> | Public Services (Services for the Disabled) | 172160-730535 | 05B | 570.201 (e) |
| <input type="checkbox"/> | Public Services (Legal Services) | 172160-731073 | 05C | 570.201 (e) |
| <input type="checkbox"/> | Public Services (Youth Services) | 172160-732185 | 05D | 570.201 (e) |
| <input type="checkbox"/> | Public Services (Transportation Services) | 172160-732011 | 05E | 570.201 (e) |
| <input type="checkbox"/> | Public Services (Battered and Abused Spouses) | 172160-730137 | 05D | 570.201 (e) |
| <input type="checkbox"/> | Public Services (Yard Services) | 172160-732170 | 05D | 570.201 (e) |
| <input type="checkbox"/> | Public Services (Safety and Repair Services) | 172160-731665 | 05D | 570.201 (e) |
| <input type="checkbox"/> | Public Services (Emergency Services) | 172160-730571 | 05D | 570.201 (e) |
| <input type="checkbox"/> | Public Services (Housekeeping Services) | 172160-730880 | 05G | 570.201 (e) |
| Housing | | | | |
| <input type="checkbox"/> | Housing Rehabilitation | 132290-730898 | 14A | 570.202 |
| <input type="checkbox"/> | Minor Home Repair | 172170-731227 | 14A | 570.202 |
| <input type="checkbox"/> | Emergency Rehab | 172170-730569 | 14A | 570.202 |
| <input type="checkbox"/> | Rehab Publicly Owned Residential | 172160-731602 | 14D | 570.202 |
| <input type="checkbox"/> | Energy Efficiency Improvements | 172170-730618 | 14F | 570.202 |
| Administration and Planning | | | | |
| <input type="checkbox"/> | Rehabilitation Administration | 132280-731605 | 14H | 570.202 |
| X | General Program Administration | 172140-730789 | 21A | 570.206 |
| <input type="checkbox"/> | Planning | 172150-731360 | 20 | 570.205 |
| Other Projects | | | | |
| <input type="checkbox"/> | Clearance and Demolition | 172170-730345 | 04 | 570.201 (d) |
| <input type="checkbox"/> | Code Enforcement | 172170-730310 | 15 | 570.202 (c) |
| <input type="checkbox"/> | Non Res Historic Preservation | 172170-731280 | 16B | 570.202 (d) |

Section 2 - Proposed Project #730789 continued

| Environmental Code (attach Environmental Review Documents to each set of Project Pages) | | | |
|---|--|--|---|
| <input checked="" type="checkbox"/> | Exempt (No Additional Review Required) | | |
| <input type="checkbox"/> | Categorically Excluded (Statutory Checklist Attached) | | |
| <input type="checkbox"/> | Environmentally Assessed (Statutory Checklist and Environmental Assessment Attached) | | |
| <input type="checkbox"/> | Project is Located in a Flood Plain | <input type="checkbox"/> | Flood Plain 8 Step Documentation Attached |
| <input type="checkbox"/> | Historic Preservation Profile (HPP) Required | <input type="checkbox"/> | HPP Completed and Attached |
| Duration | | | |
| <input checked="" type="checkbox"/> | This is an ongoing project Program Year 2006 | <input type="checkbox"/> | This is a new project |
| <input type="checkbox"/> | This ongoing project has been offered since / / | | |
| Project description | | | |
| Describe the project in detail (BE SPECIFIC): | | | |
| Administrative expenses incurred while carrying out the CDBG program. | | | |
| Indicator | Proposed | | |
| <input type="checkbox"/> | # of LMI HH with new or improved access | _____ | |
| <input type="checkbox"/> | # of LMI persons with new or improved access | _____ | |
| <input type="checkbox"/> | # of LMI persons with new access to service | _____ | |
| <input type="checkbox"/> | # of units brought to code | _____ | |
| <input type="checkbox"/> | # of units/items brought to standard condition | _____ | |
| <input checked="" type="checkbox"/> | N/A (Administration and Planning Projects) | N/A | |
| <input type="checkbox"/> | Slum blight spot Y/N | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| <input type="checkbox"/> | # of LMI persons served | _____ | |
| Geographic Area | | | |
| <input type="checkbox"/> | Census Tract | CT _____ | |
| <input type="checkbox"/> | Block Group | BG _____ | |
| <input type="checkbox"/> | Specific Project address | _____ | |
| <input checked="" type="checkbox"/> | Community | City of Troy | |
| <input type="checkbox"/> | State | MI | |
| <input type="checkbox"/> | Zip Code | _____ | |
| <input type="checkbox"/> | Map attached indicating exact project location | _____ | |
| Number of Units | PY 2006 Proposed | | |
| <input type="checkbox"/> | People (Public Services Presumed Benefit) | _____ | |
| <input type="checkbox"/> | Households (Public Services Direct Benefit) | _____ | |
| <input type="checkbox"/> | Public Facilities (Senior Centers, Parks, Infra) | _____ | |
| <input type="checkbox"/> | Organizations (Historic Preservation) | _____ | |
| <input type="checkbox"/> | Housing Units (MHR, EMHR, Other Rehab) | _____ | |
| <input checked="" type="checkbox"/> | Not Applicable (N/A) | N/A | |
| Input | Amount | | |
| <input checked="" type="checkbox"/> | CDBG Funds | \$ 2,500.00 | |
| <input type="checkbox"/> | Leverage Funds | \$ _____ | |

Section 2 - Proposed Project #732114

Project Amount: \$93,816

| Account | | Account # | Matrix | Authority |
|---|---|---------------|--|-------------|
| Acquisition and Disposition | | | | |
| <input type="checkbox"/> | Acquisition of Real Property | 172170-730003 | 01 | 570.201 (a) |
| <input type="checkbox"/> | Disposition | 172170-730536 | 02 | 570.201 (b) |
| Public Facilities and Improvements | | | | |
| <input type="checkbox"/> | Remove Architectural Barriers | 172170-731619 | 03 | 570.201 (c) |
| <input type="checkbox"/> | Senior Centers | 172170-731696 | 03A | 570.201 (c) |
| <input type="checkbox"/> | Community Center | 172170-730331 | 03E | 570.201 (c) |
| <input type="checkbox"/> | Parks-Recreational Facilities | 172170-731332 | 03F | 570.201 (c) |
| <input type="checkbox"/> | Flood Drain Improvements | 172170-730744 | 03I | 570.201 (c) |
| X | Water Sewer Improvements | 172170-732114 | 03J | 570.201 (c) |
| <input type="checkbox"/> | Street Improvements | 172170-731864 | 03K | 570.201 (c) |
| <input type="checkbox"/> | Sidewalks | 172170-731745 | 03L | 570.201 (c) |
| <input type="checkbox"/> | Tree Planting | 172170-732021 | 03N | 570.201 (c) |
| <input type="checkbox"/> | Downtown Revitalization | 172170-730541 | 03N | 570.201 (c) |
| <input type="checkbox"/> | Fire Station Equipment | 172170-730733 | 03O | 570.201 (c) |
| <input type="checkbox"/> | Special Assessments | 172170-731815 | <input type="checkbox"/> 03I Flood | 570.201 (c) |
| | | | <input type="checkbox"/> 03J Water Sewer | 570.201 (c) |
| | | | <input type="checkbox"/> 03K Street | 570.201 (c) |
| | | | <input type="checkbox"/> 03L Sidewalk | 570.201 (c) |
| Public Services | | | | |
| <input type="checkbox"/> | Public Services (Senior Services) | 172160-731712 | 05A | 570.201 (e) |
| <input type="checkbox"/> | Public Services (Services for the Disabled) | 172160-730535 | 05B | 570.201 (e) |
| <input type="checkbox"/> | Public Services (Legal Services) | 172160-731073 | 05C | 570.201 (e) |
| <input type="checkbox"/> | Public Services (Youth Services) | 172160-732185 | 05D | 570.201 (e) |
| <input type="checkbox"/> | Public Services (Transportation Services) | 172160-732011 | 05E | 570.201 (e) |
| <input type="checkbox"/> | Public Services (Battered and Abused Spouses) | 172160-730137 | 05D | 570.201 (e) |
| <input type="checkbox"/> | Public Services (Yard Services) | 172160-732170 | 05D | 570.201 (e) |
| <input type="checkbox"/> | Public Services (Safety and Repair Services) | 172160-731665 | 05D | 570.201 (e) |
| <input type="checkbox"/> | Public Services (Emergency Services) | 172160-730571 | 05D | 570.201 (e) |
| <input type="checkbox"/> | Public Services (Housekeeping Services) | 172160-730880 | 05G | 570.201 (e) |
| Housing | | | | |
| <input type="checkbox"/> | Housing Rehabilitation | 132290-730898 | 14A | 570.202 |
| <input type="checkbox"/> | Minor Home Repair | 172170-731227 | 14A | 570.202 |
| <input type="checkbox"/> | Emergency Rehab | 172170-730569 | 14A | 570.202 |
| <input type="checkbox"/> | Rehab Publicly Owned Residential | 172160-731602 | 14D | 570.202 |
| <input type="checkbox"/> | Energy Efficiency Improvements | 172170-730618 | 14F | 570.202 |
| Administration and Planning | | | | |
| <input type="checkbox"/> | Rehabilitation Administration | 132280-731605 | 14H | 570.202 |
| <input type="checkbox"/> | General Program Administration | 172140-730789 | 21A | 570.206 |
| <input type="checkbox"/> | Planning | 172150-731360 | 20 | 570.205 |
| Other Projects | | | | |
| <input type="checkbox"/> | Clearance and Demolition | 172170-730345 | 04 | 570.201 (d) |
| <input type="checkbox"/> | Code Enforcement | 172170-730310 | 15 | 570.202 (c) |
| <input type="checkbox"/> | Non Res Historic Preservation | 172170-731280 | 16B | 570.202 (d) |

Section 2 - Proposed Project #732114 continued

| Environmental Code (attach Environmental Review Documents to each set of Project Pages) | | | |
|---|--|--|---|
| <input type="checkbox"/> | Exempt (No Additional Review Required) | | |
| <input type="checkbox"/> | Categorically Excluded (Statutory Checklist Attached) | | |
| X | Environmentally Assessed (Statutory Checklist and Environmental Assessment Attached) | | |
| <input type="checkbox"/> | Project is Located in a Flood Plain | <input type="checkbox"/> | Flood Plain 8 Step Documentation Attached |
| <input type="checkbox"/> | Historic Preservation Profile (HPP) Required | <input type="checkbox"/> | HPP Completed and Attached |
| Duration | | | |
| <input type="checkbox"/> | This is an ongoing project | X | This is a new project |
| <input type="checkbox"/> | This ongoing project has been offered since / / | | |
| Project description | | | |
| Describe the project in detail (BE SPECIFIC): | | | |
| Sanitary Sewer Construction in Chamwood Subdivision Area, Phase #1, Section 6 Census Tract 1964, Block Group 3 | | | |
| Indicator | Proposed | | |
| X | # of LMI HH with new or improved access | 8 | |
| <input type="checkbox"/> | # of LMI persons with new or improved access | _____ | |
| <input type="checkbox"/> | # of LMI persons with new access to service | _____ | |
| <input type="checkbox"/> | # of units brought to code | _____ | |
| <input type="checkbox"/> | # of units/items brought to standard condition | _____ | |
| <input type="checkbox"/> | N/A (Administration and Planning Projects) | N/A | |
| <input type="checkbox"/> | Slum blight spot Y/N | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| <input type="checkbox"/> | # of LMI persons served | _____ | |
| Geographic Area | | | |
| X | Census Tract | CT 1964 | |
| X | Block Group | BG 3 | |
| <input type="checkbox"/> | Specific Project address | _____ | |
| <input type="checkbox"/> | Community | City/Township/Village of _____ | |
| <input type="checkbox"/> | State | MI | |
| <input type="checkbox"/> | Zip Code | _____ | |
| <input type="checkbox"/> | Map attached indicating exact project location | _____ | |
| Number of Units | PY 2006 Proposed | | |
| <input type="checkbox"/> | People (Public Services Presumed Benefit) | _____ | |
| X | Households (Public Services Direct Benefit) | 8 | |
| <input type="checkbox"/> | Public Facilities (Senior Centers, Parks, Infra) | _____ | |
| <input type="checkbox"/> | Organizations (Historic Preservation) | _____ | |
| <input type="checkbox"/> | Housing Units (MHR, EMHR, Other Rehab) | _____ | |
| <input type="checkbox"/> | Not Applicable (N/A) | N/A | |
| nput | Amount | | |
| X | CDBG Funds | \$93,816.00 | |
| <input type="checkbox"/> | Leverage Funds | \$ _____ | |

Section 3 - Applicant Certification (where the highest elected official signs)

| | |
|---|---------------------|
| Print name of highest elected official: | Louise E. Schilling |
| Signature of highest elected official: | |
| Title: | Mayor |
| Date: | November 14, 2005 |

Section 4 - Application Checklist (where we remind you of what is required)

| | |
|--------------------------|--|
| <input type="checkbox"/> | SECTION 1 (ONE PER COMMUNITY) |
| <input type="checkbox"/> | SECTION 2 (ONE PER PROJECT) |
| <input type="checkbox"/> | Account |
| <input type="checkbox"/> | Account Number |
| <input type="checkbox"/> | HUD Matrix Code |
| <input type="checkbox"/> | Authority |
| <input type="checkbox"/> | Environmental Review Record <input type="checkbox"/> Environmental Code (Exempt/Categorically Excluded/Environmentally Assessed) <input type="checkbox"/> Statutory Checklist <input type="checkbox"/> Environmental Assessment <input type="checkbox"/> 8 Step Decision Making Process (as required) <input type="checkbox"/> Historic Preservation Profile (as required) <input type="checkbox"/> Demolition Information Per Structure (as required) |
| <input type="checkbox"/> | <input type="checkbox"/> Project Status (Ongoing or New) <input type="checkbox"/> Project Offered Since |
| <input type="checkbox"/> | Specific Project description <input type="checkbox"/> Project Map Attached <input type="checkbox"/> Geo Area <input type="checkbox"/> CT and BG <input type="checkbox"/> Indicators and Numbers |
| <input type="checkbox"/> | Proposed Units |
| <input type="checkbox"/> | Input <input type="checkbox"/> CDBG Funds <input type="checkbox"/> Leveraged Funds |
| <input type="checkbox"/> | SECTION 3 (ONE PER COMMUNITY) |
| <input type="checkbox"/> | CITIZEN PARTICIPATION REQUIREMENTS |
| <input type="checkbox"/> | Copy of Public Hearing Notice Affidavit of Publication from at least one newspaper of general local circulation at least 10 days before the hearing. |
| <input type="checkbox"/> | True copy of public hearing minutes clearly showing an opening and closing of the public hearing. |
| <input type="checkbox"/> | True copy of meeting minutes or resolution that <input type="checkbox"/> Approves Subrecipient Agreement <input type="checkbox"/> Authorizes HEO to sign and submit Subrecipient Agreement <input type="checkbox"/> Sets forth and approves planned use of CDBG funds <input type="checkbox"/> Authorizes HEO to sign and submit Application |
| <input type="checkbox"/> | Signed and Witnessed Subrecipient Agreement |

**Program Year 2006 Community Development Block Grant (CDBG)
Subrecipient Agreement between the
County of Oakland and the City of Troy**

1. INTRODUCTION

This subrecipient agreement is between the County of Oakland, a Michigan constitutional corporation (hereinafter referred to as "the County"), and the City of Troy (hereinafter referred to as "the Community"), in compliance with Community Development Block Grant (CDBG) regulations at 24 CFR 570.503.

2. TIME PERIOD

This agreement shall go into effect on the day that program year (PY) 2006 CDBG funds are released to the Community for expenditure and will remain in effect until either (A) all program year 2006 CDBG funds are expended and the seven-year record retention period has expired as specified in Section 11 of this agreement, or (B) the community terminates participation in the CDBG program at the end of a given three-year cooperative agreement period and the seven-year record retention period has expired as specified in Section 11 of this agreement, or (C) at the expiration of any additional period specified in the body of this agreement, whichever is longer.

3. STATEMENT OF WORK

The Community's PY 2006 project summary as contained in the County's approved PY 2006 CDBG application to the US Department of Housing and Urban Development (HUD) and any changes to that project summary through county-approved reprogrammings shall constitute the Community's PY 2006 CDBG statement of work as attached.

4. RECORDS, REPORTS AND AUDIT

The Community shall provide the County with reports and/or data pertinent to the Community's CDBG program upon request. Reports and/or data may include, but not be limited to, financial data from any project or activity funded in whole or in part with CDBG funds, Direct Benefit Activity (DBA) reports on any activity funded in whole or in part by CDBG funds, and other CDBG-related performance data as necessary. The Community will allow HUD and/or County staff access to persons and records necessary to successfully complete program monitoring and audits in connection with the Community's CDBG program. The Community shall also comply with the provisions of the Single Audit Act of 1984, if applicable.

5. PROGRAM INCOME

The Community will remit to the County any and all CDBG program income received during PY 2006, from whatever program year's funding generated, to the County upon its receipt by the Community. The County shall hold these funds for the remainder of the 2006 program year, and then shall re-issue these funds to the Community in PY 2007 as an addition to its PY 2007 formula allocation, unless the County, for good cause, shall in writing inform the Community that it shall not have the program income returned and the reasons why it shall not be returned.

6. UNIFORM ADMINISTRATIVE REQUIREMENTS

The Community will comply with the requirements and standards of Office of Management and Budget (OMB) Circular A-87, *Cost Principles for State, Local, and Indian Tribal Governments*, OMB Circular A-133, *Audits of States and Local Governments and Non-Profit Organizations*, and 24 CFR 85, *Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments* (sections 3, 6, 12, 20 through 22, 26, 32 through 37, 40, 41, 43, 51, and 52).

7. OTHER PROGRAM REQUIREMENTS

The Community shall carry out its CDBG activities in a manner consistent with the requirements contained in the three-year Cooperation Agreement between the County and the Community for program years 2006 through 2008, as renewed, with the applicable statutes and regulations governing the Consolidated and Annual Action Plans as authorized by the Oakland County Board of Commissioners, and under Subpart K of the CDBG regulations at 24 CFR Part 570, with the exception of the CDBG environmental review responsibilities, which shall be borne by the County, although the Community must still provide information and/or reports for the CDBG environmental review process as requested by the County, in accordance with Section 4 of this Subrecipient Agreement.

8. COMMUNITY HAS NO SUBRECIPIENTS

For purposes of the Oakland County CDBG program, all persons, agencies, suppliers, organizations, etc. hired by the Community to carry out activities funded in whole or in part with CDBG funds are contractors, not subrecipients of the Community. All procurement and other requirements as they relate to contractors apply. The community must have written agreements with all contractors. The community may not subgrant any CDBG funds to any person, organization, etc.

9. RELIGIOUS ORGANIZATIONS

CDBG funds may not be used for any kind of religious instruction, worship, proselytization, or related activity whatsoever. Religious organizations may only receive funds for non-religious activities meeting one or more CDBG objectives. In addition, these activities must be open to all persons otherwise qualified under CDBG regulations, regardless of religious affiliation. No religious test, affiliation, activity, or worship of any kind may be used as a precondition or condition for initial or continued receipt of benefits from any activity funded in whole or part by CDBG funds. The Community will include this or similar language in all agreements with contractors.

10. SUSPENSION OR TERMINATION

CDBG funding may be suspended or terminated by the County at any time if the Community fails to comply with any term of this award. Written suspension or termination notice will be sent to the Community by the County to the Community's business address as specified in the *Oakland County Directory*. The Community's termination of its participation in the CDBG program at the end of a given three-year cooperative agreement period or its suspension or termination by the County or HUD for program noncompliance does not relieve it of the obligations concerning Reversion of Assets (see Section 12), nor the requirements of Record Retention (see Section 11), nor of being monitored and/or audited by Oakland County or HUD regarding the Community's CDBG program performance prior to termination or suspension.

11. RECORD RETENTION

The Community must maintain all records pertaining to each CDBG project for seven years after (A) the Community has requested all of its CDBG funds for that project and the County's processing of the Community's last reimbursement request for that project and (B) closure of all pending matters related to the Community's grant in that program year. These records are public to the extent allowed by State and Federal Freedom of Information Act laws; however, information regarding the incomes, addresses, and names of individual and family clients of CDBG-funded activities shall not be released to the public. Also, copies of payrolls from CDBG-funded projects shall not be released until personal identifiers, e.g. names, addresses and social security numbers of individual payees have been removed to the extent mandated by state law.

12. REVERSION OF ASSETS

At the termination of the Community's participation in the CDBG program, or at the point of converting property acquired, rehabilitated, or otherwise enhanced with CDBG funds, to a use inconsistent with one or more objectives of the CDBG program, there shall be a reversion of assets.

In the case of a conversion to a non-eligible use, the Community will pay the County an amount equal to the current market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for the acquisition of, or improvement to, the objects and/or property.

The County will then issue the funds in the next program year as an addition to the Community's CDBG allocation. If the Community terminates its participation in the CDBG program, then all property or objects acquired and/or improved with CDBG funds must meet one or more objectives of the CDBG program for a period of five years after the official termination of the Community's participation in the program. If the property or objects acquired or improved in whole or in part by CDBG funds will not be used to meet one or more objectives of the CDBG program, the Community must pay the County an amount equal to the current market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for the acquisition of or improvement to the objects and/or property--these funds will not be re-issued to the Community.

13. LEGAL INDEMNITY

The Community shall indemnify, defend, and hold harmless the County, its officials, volunteers, boards, commissions, and agents against any and all expense and liability arising from any act, omission, or negligence of the Community. In the event the Community becomes involved in, or is threatened with, litigation relative to the CDBG program, the Community shall immediately notify the County through the Manager of Community and Home Improvement and the County may enter into such litigation to protect the interests of the County as they may appear.

14. RELATIONSHIP OF COUNTY AND COMMUNITY

For purposes of this agreement, the relationship of the Community to the County shall be that of two independent governmental entities. No partnership, association, or joint enterprise shall arise between the parties hereto as a result of any provision of this agreement except as specified in the 2006-2008 Cooperative Agreement, as renewed, already executed between the Community and the County, nor shall any provision herein be construed as making an employee of the Community an agent or employee of the County.

15. NOTIFICATION OF LEGAL ACTION

The Community shall notify the County, through the Manager of Community and Home Improvement, in writing, of its intent to pursue a claim against the County for breach of any of the terms of this agreement. No suit may be commenced by the Community for breach of this contract prior to the expiration of ninety days from the date of such notification. Within this ninety-day period, the Community, at the request of the County, must meet with an appointed representative of the County for purposes of attempting to resolve the dispute.

IN WITNESS WHEREOF, the authorized representatives of the County and the Community have signed this agreement below, and agree to abide by all terms as set forth herein.

County of Oakland by

City of Troy by

L. Brooks Patterson, County Executive

Highest Elected Official

Date _____

Date _____

Witnessed By

Witnessed By

Date _____

Date _____

The subrecipient agreements are subject to the terms and conditions of the grant agreements as approved by the Oakland County Board of Commissioners by resolution on file with the Oakland County Clerk.