



CITY COUNCIL AGENDA ITEM

Date: February 4, 2014

To: Brian Kischnick, City Manager

From: Gary Mayer, Police Chief
 Thomas Gordon, Lieutenant
 MaryBeth Murz, Purchasing Manager

Subject: Standard Purchasing Resolution 2: Low Bidder Meeting Specifications – Tactical Vests

History

The Police Department provides specialized ballistic vests to officers assigned to the Special Investigations Unit and Tactical Support Team. These vests provide enhanced protection to the officers during high risk investigations and response to critical incidents. The current ballistic vests are no longer under the manufacturer’s warranty, and are at the end of their life cycle; necessitating the replacement of vests currently being used by the Police Department.

Purchasing

On January 30, 2014, a bid opening was conducted as required by City Charter and Code to purchase up to nineteen (19) Tactical Vests for the Police Department. The bid was posted on the Michigan Inter-governmental Trade Network (MITN) website; www.mitn.info and the bid was also sent to the Troy Chamber of Commerce. Two (2) bid responses were received. The award is recommended low bid as specified. Below is a detailed summary of potential vendors:

Companies notified via MITN	93
Troy Companies notified via MITN	1
Troy Companies notified Active email Notification	1
Troy Companies notified Active Free	0
Companies that viewed the bid	28
Troy Companies that viewed the bid	0

MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy.

Active MITN members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City.

Active MITN non-paying members are responsible to monitor and check the MITN website for opportunities to do business with the City.

Inactive MITN member status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.

After reviewing the bid proposal, On Duty Gear, LLC of Port Huron, MI was the lowest bidder meeting specifications to provide one (1) year requirements of NEW Tactical Vests and is being recommended for the purchase of fifteen (15) Tactical Vests in the current 2013-2014 fiscal year and four (4) Tactical Vests in the 2014-2015 fiscal year.

Financial

The funds for these purchases are available in the Police Department in the fiscal years as detailed below.

Fiscal Year	Vest Qty.	Unit Cost	Total Cost
2013-2014	15	\$2,885.00	\$43,275.00
2014-2015	4	\$2,885.00	\$11,540.00
			\$54,815.00

Also note these vests are reimbursable under the Department of Justice Bulletproof Vest Partnership Grant. This grant will reimburse the City 50% of the purchase price.



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Recommendation

City management recommends awarding a contract to purchase Tactical Vests for the Police Department to the lowest bidder meeting specifications, *On Duty Gear, LLC of Port Huron, MI* for an estimated total cost of \$54,815.00 as detailed above, all at prices contained in the bid tabulation dated January 30, 2013.

Opening Date -- 1/30/2014
 Date Reviewed -- 2/4/2014

CITY OF TROY
 BID TABULATION
 TACTICAL VESTS

VENDOR NAME:

On Duty Gear, LLC	CMP Distributors, Inc.
Port Huron, MI	Lansing, MI

**PROPOSAL: To Furnish ONE (1) Year Requirements of NEW TACTICAL VESTS for the City of Troy Police Department;
 in accordance with all bid specifications.**

		Unit Cost	Total Cost	Unit Cost	Total Cost
COST FOR NINETEEN (19) TACTICAL VESTS					
<i>Armor Express Model LightHawk XT</i>		\$ 2,885.00	\$ 54,815.00	\$ 2,998.00	\$ 56,962.00
SIZE AVAILABILITY:		Custom Sized		Sml-4XL, Reg & Long	
WARRANTY:		Manufacturer-5yrs. On ballistics, 18 mo. On carrier		Manufacturer	
AUTHORIZED DEALER:	Y/N	Yes		Yes	
DESCRIPTIVE LITERATURE ENCLOSED:	Y/N	Yes		No	
CONTACT INFORMATION					
Hrs of Operation		9:00am-5:00pm		M-F 8:30am-5:00pm	
24 Hr. Phone #		810-650-5004		517-974-4276	
Contact Name		Paul Riddell		Catherine Parks	
REFERENCES:	Y/N	Yes		Yes	
PAYMENT TERMS		Net 30		Net 30	
DELIVERY		90 ARO		30-40 days ARO	
EXCEPTIONS		None		Blank	
ACKNOWLEDGEMENT: Signed	Y/N	Yes		Yes	
Forms (5)	Y/N	Yes		No 2 of 5	

Bold Type Indicates Low Bidder meeting Specification.

ATTEST:

Enna Bachelor
George Zielinski
Steve Zagacki
K. M. Ball

 MaryBeth Murz,
 Purchasing Manager