

February 8, 2006

TO: John Szerlag, City Manager

FROM: Brian P. Murphy, Assistant City Manager/Services
Jeanette Bennett, Purchasing Director
Carol K. Anderson, Director of Parks and Recreation

SUBJECT: **Agenda Item-** Standard Purchasing Resolution 3: Exercise Renewal Option- Fertilization Services at Sylvan Glen and Sanctuary Lake Golf Courses.

RECOMMENDATION

On Monday April 4, 2005, Troy City Council approved a one year contract for Fertilization Services at Sylvan Glen and Sanctuary Lake Golf Courses with an option to renew for one (1) additional year to the lowest acceptable bidder meeting specifications, Turfgrass Inc. of South Lyon, MI, for an estimated total cost of \$34,140.00. (Council Resolution #2005-04-149-E17)

Staff recommends the City exercise the one-year renewal option for Fertilization Services with Turfgrass Inc. All prices, terms and conditions will remain the same for the 2006 season.

SUMMARY

Turfgrass Inc. has offered to renew their contract under the same pricing structure, terms, and conditions at a cost of \$218.85/acre, the same as the original contract agreement. Given the high volatility in the energy market, of which fertilizer prices are directly affected, it would be in the best interest of the City to take advantage of this option.

MARKET SURVEY

A market survey was not conducted by the Purchasing department because the two other vendors who originally bid were disqualified from further consideration when it became apparent the application equipment was inadequate to handle the acreage, and the fertilizers to be used were not as specified.

BUDGET

Funds for these services are available in the Sylvan Glen Golf Course Contract Grounds Maintenance Account #785.7802.050 and Sanctuary Lake Golf Course Maintenance Seed & Plant Supplies Account #885.7740.100.

Susan M. Shockey
3847 Long Meadow Lane
Lake Orion, MI 48359
Cell: 248.866.6081
Fax: 248.393.2572
susan.shockey@sbcglobal.net



January 27, 2006

Dear Mr. McDonald:

We are pleased to inform you that we are willing to extend the bid proposal for Fertilization Services at Sylvan Glen and Sanctuary Lake Golf Courses for 2006. We will honor the stated price of \$218.85 / Acre for Fairways and Roughs.

If you have any questions, please do not hesitate to contact me at 248.866.6081. I look forward to working with you and your staff this year.

Sincerely,

Susan M. Shockey
Sales Representative
Turfgrass, Inc.

TURFGRASS, INC.

HEADQUARTERS

NORTHERN MICHIGAN
650 EXPRESSWAY COURT ♦ GAYLORD ♦ MICHIGAN ♦ 49735
Phone (989) 705-8180 ♦ Fax (989) 705-8210

P.O. BOX 557 ♦ SOUTH LYON ♦ MICHIGAN ♦ 48178-0657
Phone (248) 437-1427 ♦ Fax (248) 437-5610

INDIANA

5747 W. 85th STREET ♦ INDIANAPOLIS ♦ INDIANA ♦ 46278

KENTUCKY

P.O. BOX 637 ♦ FLORENCE ♦ KENTUCKY ♦ 41022-0637
Phone (859) 594-4948 ♦ Fax (859) 594-4048

E-17 Standard Purchasing Resolution 2: Bid Award – Lowest Acceptable Bidder Meeting Specifications – Fertilization Services at Sylvan Glen and Sanctuary Lake Golf Courses

Resolution #2005-04-149-E-17

RESOLVED, That a contract to furnish all materials, equipment, and labor for one-year requirements of Fertilization Services at Sylvan Glen and Sanctuary Lake Golf Courses with an option to renew for an additional year is hereby **AWARDED** to the lowest bidder meeting specifications, Turf Grass, Inc. of South Lyon, MI, for an estimated total cost of \$34,140.00, at unit prices contained in the attached bid tabulation opened March 15, 2005, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon contractor's submission of properly executed bid documents, including insurance certificates and all other specified contract requirements.

E-18 Standard Purchasing Resolution 1: Award to Low Bidders – Four (4) 64,000 GVW Tandem Axle Dump Trucks

Resolution #2005-04-149-E-18

RESOLVED, That a contract to purchase four (4) 64,000 GVW Tandem-Axle Dump Trucks is hereby **AWARDED** to the low total bidders, Bi-State Sterling Truck Center of Toledo, OH and Monroe Truck Equipment of Flint, MI for an estimated total cost of \$327,588.00 and \$190,748.00 respectfully, at unit prices contained in the bid tabulation opened March 1, 2005, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

E-19 Standard Purchasing Resolution 3: Option to Renew – Automobile, Light Truck, Farm, and Construction Equipment Replacement Parts

Resolution #2005-04-149-E-19

WHEREAS, On May 6, 2002, three-year contracts with the option to renew for three additional years to provide automobile, light truck, farm, and construction equipment replacement parts were awarded to the lowest acceptable bidders meeting specifications, Kirk's Automotive, Terminal Supply, Jack Doheny Supply Company, DTS Fluid Power, LLC (previously Rubber Materials), and Shults Equipment, Inc. (Resolution #2002-05-288-E10).

WHEREAS, All the above named vendors have agreed to exercise the three-year option to renew the contracts under the same price discount structure, terms, and conditions.

NOW, THEREFORE, BE IT RESOLVED, That the options to renew the contracts are hereby **EXERCISED** with Kirk's Automotive, Terminal Supply, Jack Doheny Supply Company, DTS Fluid Power, LLC (previously Rubber Materials), and Shults Equipment, Inc. to provide automobile, light truck, farm, and construction equipment replacement parts under the same pricing structure, terms, and conditions as the original contracts expiring May 6, 2008.

March 29, 2005

TO: John Szerlag, City Manager

FROM: Brian P. Murphy, Assistant City Manager/Services
Jeanette Bennett, Purchasing Director
Carol K. Anderson, Director of Parks and Recreation

SUBJECT: **Agenda Item-** Standard Purchasing Resolution 2: Bid Award -
Lowest Acceptable Bidder Meeting Specifications
Fertilization Services at Sylvan Glen and Sanctuary Lake Golf Courses

RECOMMENDATION

On March 15, 2005, bid proposals were opened to furnish one-year requirements of fertilization services to Sylvan Glen and Sanctuary Lake Golf Courses with an option to renew one (1) additional year. After reviewing these proposals, City management recommends awarding the contract to the lowest acceptable bidder meeting specifications, Turf Grass, Inc. PO Box 667, South Lyon, MI 48178, for an estimated total cost of \$34,140.00, at unit prices contained in the attached bid tabulation.

The award is contingent upon contractor submission of proper insurance certificates, and all specified requirements.

PROPOSALS/ Estimated Quantity	DESCRIPTION:	PRICING: Cost per Acre per Application 2005	TOTAL COST:
Sylvan Glen- 50 Acres Total (Two 25 acres) Applications	For Golf Course Fairways- Two (2) Applications of 22-2-19 with 86% Polyon and 80% Polymer Coated Potassium with Small Mini Prills i.e. greens particle size	\$ <u>218.85</u>	\$ <u>10,942.50</u>
Sanctuary Lake- 106 Acres Total (Two 53 acres) Applications	For Golf Course Fairways and Roughs- Two (2) Applications of 22-2-19 with 86% Polyon and 80% Polymer Coated Potassium with Small Mini Prills i.e. greens particle size	\$ <u>218.85</u>	\$ <u>23,198.10</u>

To: John Szerlag, City Manager
Re: Bid Award- Fertilizer Application Services Sylvan Glen and Sanctuary Lake Golf Courses

EXPLANATION OF BIDS NOT MEETING SPECIFICATIONS

A total of three (3) bids were received of which two (2), Owen Tree Service, Inc. and Land Works Landscapes, Inc., did not meet specifications for the following reasons:

- Both companies bid alternate fertilizers that upon analysis did not meet specifications. Fertilizers bid have less controlled release of nutrients requiring more applications throughout the season at considerable additional cost.
- Bid stated fertilizer must be provided in bulk form to save on labor costs. The application equipment to be used by both companies is totally inadequate for the acreage under this contract because the hopper capacity is unable to handle the 1000 pounds of bulk fertilizer material.

BUDGET

Funds for these services are available in the Sylvan Glen Golf Course Contract Grounds Maintenance Account #785.7802.050 and Sanctuary Lake Golf Course Contract Grounds Maintenance Account #885.7802.050.

140 Vendors Notified via MITN System

3 Bid Responses Received

2 Bids did not meet specifications

1 No Bid: Company is not interested at this time because of liability issues.

Prepared by: Danny T. McDonald, Superintendent of Greens

VENDOR NAME:		* TURFGRASS INC			
Estimated Quantity	Description	PRICE Cost per Acre			
156 Acres	For two (2) Golf Courses for the 2005 (2) Two Applications per year -- 53 acres for Sanctuary Lake -- 25 acres for Sylvan Glen	\$ 218.85			
ESTIMATED TOTAL COST:		* \$ 34,140.60			
SITE INSPECTION:					
	Visited the site Y or N	Yes			
	Date of site visit	Many Times			
CONTACT INFORMATION:					
	Hrs of Operations	8-5pm			
	24 Phone No.	(248)640-3379			
INSURANCE:					
	Can meet	XX			
	Cannot Meet				
	But Offer				
ALTERNATE INSURANCE:					
	Can obtain Coverage	BLANK			
	Currently have				
	Do not carry				
BIDDERS QUESTIONNAIRE: Y or N		Yes			
TERMS		NET 30			
WARRANTY		AS STATED			
EXCEPTIONS		NONE			
ADDENDUM 1: Attached		Yes			
ACKNOWLEDGEMENT: Y or N		Yes			

DMS:
 Land Works Landscapes, Inc (\$168.50/acre/application) - Owen Tree Service, Inc (\$150.00/acre/application)
 Reason: Fertilizers not as specified; application equipment inadequate to handle amount of acreage

NO BIDS:
Troy Clogg Landscape Assoc

PROPOSAL:
 One Year Requirements of Fertilization Services at Sylvan Glen and
 Sanctuary Lake Golf Courses with an Option to Renew for an Additional Year

ATTEST:
Aileen Bittner
Danny McDonald
Kevin Grubb
Jeanette Bennett

* DENOTES LOWEST ACCEPTABLE BIDDER

 Jeanette Bennett
 Purchasing Director



Downloading History for ITB-COT 05-08 Fertilizer

The report below shows all fax and e-mail vendors that matched this document when it was originally issued. It also shows all vendors that have downloaded or ordered the document and any subsequent amendments as of 3/29/2005.

Document Title:	Fertilization Services for Sylvan Glen & Sanctuary Lake Golf Cours
Date Issued:	2/22/2005
Close Date:	3/15/2005
Date Amendment #1 was Issued:	2/23/2005

Click on the table headings for "Account Number" or "Company name" to re-sort this report by that column. You may also click on any vendor account number to view their account information.

Acct #	Company Name	Service	Date Obtained Document	Date Obtained Amendments
19751	4th and Inches	E-mail		
19364	A. M. Services, Inc	E-mail		
13870	A.G. Housey Company, Inc.	E-mail		
19667	ABC Lawn & Landscape	E-mail		
10239	Advanced Irrigation Systems, Inc.	Fax		#1 2/23/2005
12306	Advanced Services Lawn and Landscape	E-mail		
14952	All State Tree & Lawn, Inc.	E-mail		
16145	Allgreen Landscape Solutions	E-mail		
10542	american lawn corp.	E-mail		
14581	American Sprinkler	E-mail		
16914	Angela Niswander	E-mail		
18056	ARBORCARE TREE SPECIALISTS LLC	Fax		#1 2/23/2005
11191	Artistic Outdoor Services Inc.	E-mail		
11493	Audio Visual Equipment & Supplies, Inc.	E-mail	3/9/2005	#1 3/9/2005
12114	B & B Lawn Service	Fax		#1 2/23/2005
10927	B & L Landscaping	Fax		#1 2/23/2005
16403	barnhart services	Fax		#1 2/23/2005
17378	Bedard Shade Tree Co., Inc.	E-mail		
17272	Ben & Dan's Landscaping, Inc.	E-mail		
17505				

	Birchler Arroyo Associates, Inc.	E-mail		
16057	Bob's Landscape	E-mail		
20316	brookstone growers inc.	E-mail		
20153	C & H Site Development	E-mail	3/2/2005	
15144	Carso, Incorporated	E-mail	3/9/2005	
18528	CKD Outdoor Maintenance, Inc.	E-mail		
17510	Clarkston Tree Service, Inc.	E-mail		
17537	Clif Services, Inc	E-mail	2/24/2005	
15755	COMMERCIAL MOWING SERVICES, INC.	E-mail	2/23/2005	#1 2/24/2005
16901	County Line Nurseries & Landscaping	E-mail		
17521	Crimboli Nursery Inc.	Fax		#1 2/23/2005
15339	Customers Outdoor Services	Fax		#1 2/23/2005
20157	Cut-N-Care, Inc.	E-mail	3/3/2005	
15987	Cutting by Faith Landscaping snow	E-mail		
11681	D and J Lawn and Snow Corp.	E-mail		
13898	D&E Landscaping & Grading Inc	E-mail		
15620	D. A. Alexander & Company	E-mail		
13953	Davey Commercial Grounds Management	Fax	2/23/2005	#1 2/23/2005
14107	DREAM DECOR	E-mail		
10657	Envision Enterprises	E-mail		
16144	F.J. LaFontaine	E-mail		
16532	Fitz & Sons Landscaping Inc.	E-mail		
10091	Fitzgerald Henne & Associates	E-mail		
16017	Fleis & Vandebriek Engineering, Inc	E-mail		
11201	Fosmore Trucking and Maintenance	E-mail		
19870	Four Seasons Maintenance Inc.	E-mail		
14891	Fowler-Reeg co.	Fax		#1 2/23/2005
15063	G.D.M. Lawn Care	E-mail		
16001	Gator Lawn Corp.	E-mail		
17824	Geo Landscaping & Snow Removal, L.L.C.	Fax		#1 2/23/2005
15305	Gifts of Remembrance, LLC	E-mail		
16228	Goers Landscaping, Inc.	E-mail		
10938	Great Lakes Landscaping & Construction Inc.	Fax		#1 2/23/2005
15570	Great Lakes Turf, LLC	E-mail	3/2/2005	#1 2/27/2005
16213	greg davis landscaping	E-mail		
19227	Groundcover Solutions Inc.	Fax		#1 2/23/2005
15149	HAWTHORNE TREE & LAWN CARE INC.	Fax		#1 2/23/2005
20217	Homefield Turf & Athletic Inc.	E-mail	2/23/2005	
19922	Howard & Associates Landscape, LLC	Free	3/12/2005	
18645	HTA Companies, Inc.	Fax		#1 2/23/2005
15797	J MOLLEMA & SON INC	E-mail	2/24/2005	

20581	j's lawn service	Free	3/12/2005	
19350	James J. Leamon Landscape Design and Construction	E-mail		
13114	Jasso Tree Service, Inc.	Free	2/23/2005	
13603	JB Maintenance	E-mail		
14945	John Deere Landscapes	E-mail	3/4/2005	
20399	K & K Maintenance Supply Inc.	Free		#1 3/6/2005
12606	KDS Landscape	Fax	2/28/2005	#1 2/28/2005
15720	Kelli Green Lawn Service Ltd.	E-mail		
14108	Kevin's Lawn Care & Snow Removal	E-mail		
13922	Kezco & Associates Landscaping Inc	E-mail		
18232	Kingspointe Services, Inc.	E-mail		
19573	Kingsway Landscaping	Fax		#1 2/23/2005
16835	Kirtland Landscape Inc.	E-mail		
20136	Land Works Landscapes, Inc.	E-mail	2/23/2005	#1 2/24/2005
11552	Landscape Architects & Planners, Inc.	E-mail		
16067	Landscape Services, Inc.	E-mail		
20259	lansing total lawn care, Inc	Fax		#1 2/23/2005
19649	Lawn Barber Inc.	Fax		#1 2/23/2005
10884	Maged Contracting, Inc.	Fax		#1 2/23/2005
11900	MARINE CITY NURSERY CO	Fax		#1 2/23/2005
15567	Marwil & Associates	E-mail		
20585	Michigan Groundscape	Free	3/14/2005	
11953	MichiSCAPE, Inc.	E-mail		
17584	Mickalich and Associates, Inc.	E-mail		
11639	Mike's Tree Surgeons, Inc.	E-mail		
16183	MJ&T Property Maintenance, L.L.C	E-mail		
18984	National Satellite Corporation	E-mail	2/28/2005	
10604	nationwide fence & Supply	E-mail		
15487	Nihranz Landscaping Inc.	E-mail		
16975	Northern Impressions Inc	E-mail		
12761	Northwest Consultants, Inc.	E-mail		
14529	Northwood Contracting Incorporated	Fax		#1 2/23/2005
15680	nutri-turf lawn and tree service	Fax		#1 2/23/2005
15737	Oakland Outdoors Inc.	E-mail		
18380	OccuMed3	E-mail		
10999	Omni Facility Services	E-mail		
11073	Oscar W. Larson Co.	E-mail		
10203	Owen Tree Service, Inc.	E-mail	2/24/2005	#1 2/24/2005
18539	Oxford Ornamentals Nursery, inc.	Fax		#1 2/23/2005
19772	PAMA JAMA Outdoors dba Absolute Outdoor Services	E-mail		
10061	Parks Landscaping & Snow Service	E-mail		

10065	Payne Landscaping, Inc.	E-mail		
16465	Plantscaping, LLC	E-mail		
11344	Premium Seviles, Inc	E-mail		
10449	Pro Mow Lawn Services	E-mail		
16049	Pro Source One	Fax	3/23/2005	
19077	Pro-Soil Landscape Inc.	E-mail		
11286	Professional Maintenance, Inc.	E-mail		
16382	Quality Landscape & Fertilizing, Inc.	E-mail	3/8/2005	#1 3/8/2005
10207	Rasins Landscape & Assoc., Inc.	E-mail		
11720	Rolar Property Services Inc.	E-mail		
10401	Rumptz Landscape & Design	E-mail		
16190	shades of green	Fax		#1 2/23/2005
12936	SHERMAN NURSERY FARMS	E-mail		
15992	Sinacori Landscaping, Inc.	Fax		#1 2/23/2005
16027	STAY GREEN SPRINKLERS	E-mail		
13914	Steele's Service's LLC	E-mail		
17728	Summit Landscape Management Inc	E-mail		
11833	The Johnson Hill - Land Ethics Studio, Inc.	Fax		#1 2/23/2005
15269	Tiede Landscaping	E-mail		
13915	Tom's Landscaping & Nursery, Inc.	Fax		#1 2/23/2005
13602	Total Outdoor Services	E-mail		
13480	Tri-County Tree Expert Co., Inc.	E-mail		
19890	TRI-TURF	E-mail	3/7/2005	
10658	Troy Clogg Landscape Assoc., LLC.	E-mail	2/23/2005	
10389	Trugreen Chemlawn/Trugreen Landcare	E-mail	2/28/2005	#1 2/28/2005
10311	Turf Tenders Landscaping & Fertilizing Inc.	E-mail	3/9/2005	
20309	Turfgrass Inc.	E-mail	2/28/2005	#1 3/10/2005
13019	Turfgrass Systems, LLC	E-mail		
16126	ULTRA Professional Outdoor Services	Free	3/3/2005	#1 3/3/2005
10285	United Lawnscape, Inc.	Fax	3/5/2005	#1 3/5/2005
16454	UNITED TREE SERVICE	E-mail		
15735	Verdicon/United Horticultural Supply	E-mail		
16105	Village Green	E-mail	2/26/2005	#1 2/26/2005
13921	WALKER LANDSCAPING, INC.	E-mail		
14338	Washtenaw Inc., Maintenance Services	E-mail	3/7/2005	#1 3/7/2005
17151	Watts Lawn Service	E-mail		
14785	Weingartz	E-mail	3/7/2005	#1 3/1/2005
14016	WH Canon, Inc.	E-mail		
17817	William T. Burno	E-mail		

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