Form 87-007 J-02a
1-P-1

CITY OF TROY
TRAVEL EXPENSE REPORT

Name: Robin Beltramini Position: Council Member

Other Employees Included in Request:

Trip Destination: Lansing MI Date From: March 21, 2006 To: March 22, 2006

Purpose of Trip: MML Legislative Conference

Items / Dates:	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	TOTAL
Miles (Personal Car)			103	103				
Enter Current Mileage Rate: $ 0.44 /mile			$45.32	$45.32				$90.64
City Car Expense (Details on Bottom)								
Air/Bus/Train								
Registration				150.00				150.00
Room (Attach all Receipts)			105.50					105.50
Meals (Include tips and taxes. Note meals included with registration)								
Breakfast:								
Lunch:								
Dinner:								
Other Detail, Explain Below				20.00				20.00
Additional Other Detail, Explain Below								
TOTAL EXPENSE			150.82	215.32				365.14

Details of City Car Expense

Total Mileage	
Gasoline/Oil Purchased (Attach Receipts)	
Maintenance Work (Attach Receipts)	
Parking/Storage	
Other ( )	
Total	

Cash Advanced	275.50
Balance Due Employee	$ 90.64 ~~#VALUE!~~
(or) Balance Due City	#VALUE!

Robin E. Beltramini — Requested By — Date 03/29/06

Department Head — Date

Approved - Human Resources Director — Date

Approved - Financial Services Director — Date 4-3-06

Notes and Explanations:
MWIMG event

Charge to: Council's Educ + Train. Acct.

Dept. Account # 102.7960