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Form 87-007

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CITY OF TROY TRAVEL EXPENSE REPORT

CITY OF TROY CITY MANAGER'S OFFICE

Name: Dave Lambert

Position: Councilmember

Other Employees Included in Request:

Trip Destination: Washington, DC

Date From: 3/10/2006

To: 3/13/2006

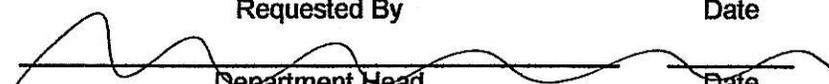
Purpose of Trip: National League of Cities Congress of Cities Meeting

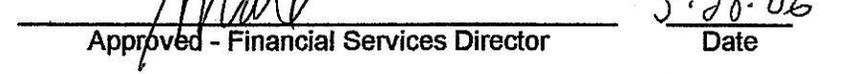
Items	Dates:	Fri 10-Mar	Sat 11-Mar	Sun 12-Mar	Mon 13-Mar			TOTAL
Miles (Personal Car)		40.00			40.00			80.00
Enter Current Mileage Rate: \$ 0.44 /mile		\$17.60			\$17.60			\$35.20 ✓
City Car Expense (Details on Bottom)								
Registration		640.00 ✓						\$640.00 p-car
Room (Attach all Receipts)		135.61	135.61	135.61				\$406.83 ✓ p-car
Meals (Include tips and taxes. Note meals included with registration)								
Breakfast:								
Lunch:			18.10 inc		inc			\$18.10
Dinner:		37.33 ✓	28.00 ✓	14.62	5.88			\$85.83
Other Detail, Explain Below		225.60 ✓	8.00		25.50 ✓			\$259.10 225.60 p-car
Additional Other Detail, Explain Below								
TOTAL EXPENSE		1,056.14	189.71	150.23	48.98			\$1,445.06 ✓

Details of City Car Expense

Total Mileage	
Gasoline/Oil Purchased (Attach Receipts)	
Maintenance Work (Attach Receipts)	
Parking/Storage	
Other ()	
Total	

Cash Advanced	\$1,272.43 ✓
Balance Due Employee	\$172.63 ✓
(or) Balance Due City	


 Requested By _____ Date 3-21-06

 Department Head _____ Date _____

 Approved - Human Resources Director _____ Date _____

 Approved - Financial Services Director _____ Date 3.28.06

Notes and Explanations:
 \$225.60 is for airfare. \$8 on 3/11 is for subway fare. \$25.50 on 3/13 is for parking at Metro Airport.

Charge to: Council's Education & Training Account

Dept. Account # 102.7960