

July 19, 2006

To: Phillip L. Nelson, City Manager

From: Brian P. Murphy, Assistant City Manager /Services
Jeanette Bennett, Purchasing Director
Steven Pallotta, Director of Building Operations

Subject: **Agenda Item** – Informal Quotation Process –
Award of Painting and Wallpapering of Troy City Hall

RECOMMENDATION

City Management is requesting a waiver of the formal bid process and City Council approval to complete City Hall hallway work for an estimated total cost of \$15,275.00, plus 10% contingency to the contractor submitting the lowest informal quotation, Detroit Spectrum Painters of Warren, Michigan. The work includes preparation and painting of the popcorn ceiling, doorframes and drywall, and wallpapering portions of the hallway where previous floor work damaged the existing wallpaper. It is anticipated that the project would resume upon Council approval and be completed shortly thereafter. An insurance certificate approved by the Risk Manager is on file for Detroit Spectrum Painters.

BACKGROUND

At the onset of the City Hall hallway project, quotes were obtained to prepare and paint the popcorn ceilings. Wing-walls were removed and the floor repaired. After the floor work was completed, it was determined that the wallpaper in certain hallway areas should also be replaced. Quotes were obtained for this portion of the work, but the low bidder for the ceiling painting was also low bid for the wallpaper work. The entire purchase for hallway project with Detroit Spectrum Painters would be over the \$10,000.00 limit requiring City Council approval. Staff does not believe that at this point it is in the City's best interest to conduct a sealed bid process or that additional savings would result.

COMPETITION

Informal quotations, including posting the wallpapering quotation on the MITN website, were obtained from the following bidders with Detroit Spectrum Painters being low bidder.

Preparation and Painting the Popcorn Ceiling

COMPANY	PRICE
Detroit Spectrum Painters	\$7,975.00**
Eugenio Painting Company	\$9,500.00
Soft Touch Painting Company	No Bid

Paint Drywall, Door Frames And Wallpaper

COMPANY	PRICE
Detroit Spectrum Painters	\$7,300.00**
Rule & Associates, Inc.	\$7,860.00
Empire Painting Company	\$8,350.00
Eugenio Painting Company	\$9,500.00
Coulter Painting	No Bid

BUDGET

Funds are available in the Building Operations Account #401265.7975.010.

JB/jb