

A. CALL TO ORDER

A regular meeting of the Troy Daze Advisory Committee was held Tuesday, July 24, 2006 at the Troy Community Center. Meeting was called to order at 7:32 pm.

B. ROLL CALL

Bob Berk	Kessie Kaltsounis
Cele Dilley	Connie Huang, Student Rep
Bill Hall	Mike Gonda
Cheryl Whitton	Bob Preston
Marilyn Musick	
City Staff:	Cindy Stewart
	Bob Matlick
	Jeff Biegler
Festival Chairman:	Tom Kaszubski
Absent:	Jeff Stewart
	Kasey Wang, Student Rep

Resolution #TD-2006-07-88
Motion to excuse absent members: by Bill Hall, seconded by Bob Preston.

RESOLVED that Jeff Stewart and Kasey Wang are excused from the July meeting.

Yeas: All
Nays: None
MOTION CARRIED

C. ADDITION/DELETIONS TO AGENDA

New Business

2. Leadership Troy outstanding volunteer
3. Police Honor Guard Proposal
4. Troy Jaycee Proposal
5. Update on Arnold's Amusement

D. APPROVAL OF MINUTES

Resolution #TD-2006-07-89

Moved by Mike Gonda

Seconded by Cheryl Whitton

to approve the June 27, 2006 minutes with corrections

pg 6 – 2nd bullet: accepts = accepted

pg 9 – one = on

- sated = stated

pg 4 – to approve written twice

pg 11 – remove sentence (all 3 companies will quote on both)

RESOLVED that the minutes of the June 27, 2006 advisory committee meeting are approved with corrections.

Yeas: All

Nays: None

MOTION CARRIED

E. TREASURER’S REPORT

Deposits \$ 23,395.00 City

4,500.00 Community Foundation

\$27,895.00

No June statement from the City yet

Resolution #TD-2006-07-89

Moved by Kessie Kaltsounis

Seconded by Mike Gonda

to accept the Treasurer’s Report of June 30, 2006.

RESOLVED that the Treasurer’s Report of June 30, 2006 is approved.

Yeas: All

Nays: None

MOTION CARRIED

F. NEW BUSINESS

1. Appointment of Troy Daze Festival Activity Chairpersons – NONE

2. Leadership Troy Outstanding Volunteer –

Names needed by August meeting. Also business nominations.

3. Police Honor Guard Proposal –

They would like an outside booth for a dunk tank. Normal size for outside booth area is 25' x 20'. Would City Council approve a dunk tank? City will add the request onto August 14 report to Council. Is space sufficient? They will need access to water.

Resolution #TD-2006-07-90

Moved by Bob Berk

Seconded by Mike Gonda

Motion to send the proposal for Police Honor Guard dunk tank to City Council for the August 14th agenda.

RESOLVED that the proposal for Police Honor Guard dunk tank is sent to City Council for the August 14th agenda.

Yeas: All

Nays: None

MOTION CARRIED

4. Troy Jaycee Proposal

Cutest Pet Contest – Fundraiser for Jaycees. Picture of animals to be placed on jars. \$10 entry fee. People vote by putting money in the jars. They need to rent booth space in main tent. If they rent a booth they can do this. Cele will call them.

5. Update on Arnold Amusements –

Cheryl and Tom met with the Arnold's regarding reduced hours. There are a few suggestions and minor changes.

There will be a meeting with the Police, the Troy Daze Board and Tom Kaszubski on Thursday morning regarding the logistics on closing the festival in the evening.

Wristbands:

Sat: 11 am – 5 pm (same as 2005)

Sun 12 – 5 pm (change from 2005)

Price increase from \$18 to \$20

Thursday special

1 less ticket per ride (example: 3 tickets/ride; special = 2 tickets)

Layout discussed. They will come back with a drawing of changes.

Eliminate rides for Senior Sensation. Last year no one took advantage of rides.

The changes will be in a memo to Council for the August 14th meeting. They met with Brian Murphy and he doesn't anticipate any problems. He will make the recommendation to Council.

Arnold's is not in favor of selling pre-sale ride bracelets. What if it rains? How would they handle refunds? We will re-look at this for 2007.

The need for more ticket booths was discussed with Arnolds and they will comply.

G. OLD BUSINESS

1. Committee Manual – Lori Bluhm, City Attorney

Gave an overview of changes/editions/edits to manual. Discussion was held.

Resolution #TD-2006-07-91

Moved by Mike Gonda

Seconded by Kessie Kaltsounis

Motion to approve the Committee Operations Manual with changes & corrections per the City Attorney.

RESOLVED that the Committee Operations Manual is approved with changes & corrections per the City Attorney.

Yeas: All

Nays: None

Approved unanimously

Discussion to have more clarity with bid procedures. Bob Berk said we can modify as needed.

2. Demographics

Suggestion: make household income question optional. If they don't want to fill out, they will leave blank.

Remove ability expo and parade. Add Miss Troy, Petting Zoo.

Send suggestions to Bob Preston.

3. Update on Contracts

- a. Shirts – decide quantity. Color is jade and they will have the wizard logo and Comcast logo on the sleeves.
- b. Pony Rides/Petting Zoo – No info received
- c. Golf Carts - Info in JDE
- d. Stage/Lighting/Platforms/Flooring - Waiting for one more quote.
- e. Porta-Johns - Info entered
- f. Portable Lights/Generators - Jeff W looking at specs from 2005. Info entered in JDE.
- g. Tents - Formal bid to be opened July 28.
- h. Electric Message Boards – Jeff spoke with vendor.
- i. Trailers - Info entered in JDE
- j. Electrical - No info received from Jeff Winiarski re: price
- k. Tables/Chairs - Info entered into JDE
- l. Fireworks - Approved by Council on July 10, 2006.
- m. Lawn Signs - Double the order from 2005
- n. Sound - Quote sent based on what Bob Broquet provided as well as update for new bands.

Low bid is Advance Lighting and Sound \$2,400. Plus \$2,800 for the upgraded system the bands require. If using both systems, there would be a \$500 deduction from the total price.

In the past, Bob Broquet quoted the equipment with the work done by volunteers in the past.

Discussion:

Radios – what is included? Exactly what Bob Broquet listed in his spec
Other prices:

Advanced \$2400 and \$2800 for Option 2

Jeff Winiarski \$4000 – quoted Option 1 only

Visionary \$6325

Reinforcements \$9800

O + A \$22,000

Midwest Visual \$43,000

Will there be someone on site? What if there is a problem?

Cheryl Whitton: They will set up all systems but provide no one to run it?

Tom Kaszubski : Tie them into a 3-year contract since next year we'll lose Bob Broquet.

Mike Gonda: Can we ask Advanced Lighting & Sound if they are going to provide someone?

Tom Kaszubski: Or will we need more than one person?
Are they are insured? Yes.

Cheryl Whitton – Do we need this equipment?

Jeff Biegler: Some bands do need this equipment. There is additional money in the entertainment budget to make up the difference.

Cele Dilley: Have we gone out with electrical contracts?

Jeff Biegler: No

Tom Kaszubski: Is electrical an extended contract?

Jeff Biegler: No, it is year to year. There is no time now.

Lori Bluhm: You should get informal quotes at a minimum for \$8000 electrical contract.

Cheryl Whitton: In the past, quotes came back two or three times this amount.

Lori Bluhm: I recommend you get 3 quotes on electrical to protect yourself.

Kessie Kaltsounis: In past we took a low bid on an amusement vendor and then they went out of business. Can we override?

Lori Bluhm: You could get criticized for not going with low bidder if they are qualified.

Kessie Kaltsounis: I would feel better if the low bidder would supply a person to operate the equipment.

Mike Gonda: Have the Entertainment Chair man the equipment. We could approve with Entertainment Chair and Co-Chair being responsible for all sound equipment.

Cheryl Whitton: What if there are other problems elsewhere?

Jeff Biegler: Quotes opened Monday, July 24, 2006. Prices held for 60 days. Quotes include set up and tear down.

Bob Berk: Equipment was leased in the past with guaranteed volunteer.

Kessie Kaltsounis: Motion we go with bid that guarantees us a volunteer.

Lori Bluhm: There is no bid that offers a volunteer.

Bob Bishop: Call Troy Schools, do they have volunteers that could operate the equipment?

Lori Bluhm: Now you have no choice but to approve the low bid. You are resourceful, you can find volunteers. You can go back and ask them if they'd provide staffing.

Cele Dilley: Can we go out and get a quote for manpower? We have so much that's new this year. Can we contact the companies and get prices on manpower to run the equipment?

Bob Berk: If they operate the equipment, do they need to be insured?

Lori Bluhm: Yes

Mike Gonda: Can we vote on this or will City tell us who is low bid? How can we tell who is a qualified technician?

Kessie Kaltsounis: Can Jeff get quotes for manpower within a week so Troy Daze can meet at a special meeting?

Resolution #TD-2006-07-92

Moved by Mike Gonda

Seconded by Kessie Kaltsounis that Jeff Biegler goes out for quotes for manpower for the sound equipment.

RESOLVED that Jeff Biegler gets new quotes for manpower for the sound equipment.

Yeas: All

Nays: None

MOTION CARRIED

Jeff will let the Board know what quotes are received and if a special meeting needs to be called.

Public Comment

Laura McCall: Upset at Board's decision related to Junior Miss pageants. It has been a classy event. Where will the girls get changed? Will there be enough room for this event? She does not believe there will be as many contestants and it will not be as professional as it has been in the past. They do pay an entry fee to be in it.

Member Comment - None

MOTION TO ADJOURN

Resolution #TD-2006-07-93

Moved by Mike Gonda

Seconded by Kessie Kaltsounis

RESOLVED that the Troy Daze Advisory Committee Meeting be adjourned at 9:32 p.m.

Yeas: All

Nays: None

MOTION CARRIED

Committee Meeting

Call to order 9:33 pm

Attendance:

Mike Gonda
Bill Hall
Tom Kaszubski
Marilyn Musick
Doris Schuchter
Tarcisi Massaini
Jeffrey Super
Bob Berk
Tom Duszynski
Darcel Connors
Diane Mitchell
Kathie Troshynski
Dan O'Brien

Jim Hattan
Cele Dilley
Cheryl Whitton-Kaszubski
Robert Preston
Susan Regina
Tom Tighe
Connie Huang
Tammy Duszynski
Padma Kuppa
Reuben Ellis
Kessie Kaltsounis
Danielle Cheli

City Staff
Bob Matlick
Cindy Stewart

Jeff Biegler
Lori Bluhm

Motion by Kessie Kaltsounis, seconded by Cheryl Whitton to approve the April 25, 2006 meeting minutes. Approved unanimously.

Request Reminders

Please turn them in to Cheryl Whitton asap. Certificates for prizes will be in the festival headquarters. Chairpersons please pick them up.

General Chairman's Report

Rosters – Keep them when included with your packet. They will only be added to packet when there are new changes.

Classic Auto Show – cancelled due to tennis court resurfacing.

Time Schedules for evening events – Mr. Troy, Miss Troy, Talent Show, etc. please note, Festival will close at 10 pm. General public will adhere to this rule. Police will strictly enforce. Be sure you have enough time for your event to end on time. Tight scheduling.

Checks – if received they must go through the Festival Treasurer first and she will turn them into the Finance Department

Communications – Call Cele Dilley and Tom Kaszubski.

Event Chairperson Reports

Talent Show - Diane Mitchell: 8 applications submitted to date. Still looking for an emcee. Diane will call Jeff Stewart, Entertainment Chair.

New Car – same as last year with face parking at entrance.

Cutest Toddler – same as last year.

Magic Cauldron - Marilyn Musick: same

Shuttles - Jeff Super: all set

Photography Show - Tom and Tammy Duszynski: free portraits will be done by high school students. Additional lighting is needed under the tent. Flats have been painted. Tent will be moved north-south for equal exposure for both photography and student art.

EthniCity – Padma Kuppa: Three booth applications in with 4 - 6 in process.

Student Volunteers: Send info re: time slots and jobs needing students to Sandy Macknis.

Volunteer shirts to be ordered = 250

Shuttle drivers shirts = 95

Senior Sensation shirts = 20

Demographics – Bob Preston: plan to use seniors for 4-hour time blocks on Saturday and Sunday in the food court and the Magic Cauldron area from approx. 1 – 5 pm.

Magic Cauldron Crafts – all set

Student Art -Kathy T: Stress that more lighting is important in the evening. Hope to get sponsor involved re: judging, etc.

Junior Miss Troy - Danielle Cheli: Most concerned with electricity for pageant in dressing room tent. 27 applicants - all age groups but the 5-7 year old category are closed. August 4 deadline for Little Miss Pageant. They only have 2 applications. Flooring in the tent – no vendors found yet. Program – send info to Cindy Stewart for printing.

Microphones – need 3 on the stage. Chairs in tent need to be reorganized audience style. Miss Troy currently has one contestant. Danielle will send out the info on the pageant to help. If there are only 3 contestants what about combining with other pageants? Miss Troy is scheduled 7:30 – 9:30 pm on Friday.

Motion by Cheryl Whitton, seconded by Mike Gonda that if it is acceptable to Susan Regina, Miss Troy Chair and if her Miss Troy contestants number is under 8, we will combine the Miss Troy and Junior Miss pageants for Friday evening 7:30 – 9:30 pm.

Yeas: All

Nays: None

MOTION CARRIED

Naturalization Ceremony - Cindy Stewart, Dan O'Brien: All set. Federal Judge Lawson all set. Judge Martone spoke with INS – Jack Linn is coordinating new citizens.

Fire Dept. – Bob Matlick: Tentative Water Battle

Sponsors – Cindy Stewart: Listed below are the sponsors in to date.

Comcast	\$8,000	Entertainment Tent
Henry Ford Hospital	\$3,000 inkind	Medical Services
Tringali Sanitation	\$2,500	Fireworks
National City Bank	\$2,500	Magic Cauldron Entertainment
WOW	\$2,500	Special Childrens/Special Adults
MI School/Govt CU	\$2,000	Shuttles
President Tuxedo	\$2,000 inkind	Mr. Troy
Beaumont Hospital	\$1,500	Senior Sensation
International Transmission	\$1,000	Magic Cauldron
Garry Carley	\$ 200	Special Childrens/Special Adults
Zumba's Mexican Grill	\$100	Mr. Troy (10 \$10 gift certificates)

Need logos from sponsors for golf carts. Also volunteer shuttle drivers

Petting Zoo & pony rides - need contract/ins from Wilson

Radios from the school district.

Mr. Troy – Bill Hall: 2 applications turned in to date. Will need two Miss Troy winners for escorting contestants.

Info Booth – Can they get electricity this year? Yes. 6 helium tanks are on order. Balloons are in.

Booths – Cele Dilley: 15 food, 50 under the tent and 5 outside.

Special Children – Linda Hannan is going to limit the number to 600 including children and chaperones.

Senior Sensation – need tables for breakfast

Alliance Mobile Health – ok for free booth

Outside Stage – 27 entertainers scheduled.

MOTION TO ADJOURN

Moved by Bill Hall

Seconded by Kessie Kaltsounis

RESOLVED that the Troy Daze Festival Committee Meeting be adjourned at 10:30 pm.

Yeas: All

Nays: None

MOTION CARRIED

Cele Dilley, Chairperson

Cindy Stewart, Recording Secretary