

August 25, 2006

To: Phillip L. Nelson, City Manager

From: John M. Lamerato, Assistant City Manager/Finance and Administration  
Jeanette Bennett, Purchasing Director  
Cindy Stewart, Community Affairs Director

Subject: **Agenda Item** - Standard Purchasing Resolution 1: Award To Low Bidder – Lower Level Conference Room Remote Camera System

**RECOMMENDATION**

On July 19, 2006, bid proposals were opened to provide a two-camera Remote Camera System in the Troy City Hall Lower Level Conference Room in accordance with specifications. City management recommends the contract be awarded to the low bidder, VPI – Visual Productions, Inc. of Southfield, MI for an estimated total cost of \$25,355.00, at unit prices as contained in the schedule of values.

The award is contingent upon contractor submission of properly executed bid documents, including insurance certificates and all other specified requirements.

**BACKGROUND**

- The bid will provide for a two-camera Remote Camera System in the Troy City Hall Lower Level Conference Room to be utilized for taping various City meetings such as DDA, Planning Commission and Troy Youth Council.
- The bid includes Panasonic Cameras, Wall Mounts, Audio cords, Audio Mixer, installation and a one-year installation warranty.
- This equipment will utilize a portion of our PEG (Public, Education, Government) fees, which are to be spent on capital equipment for our government access cable channel. Our 1% PEG fees are split 50-50 between Public and Government Access.

**BUDGET**

Funds are available in the Community Affairs/CATV Capital Fund account number 401267.7978.010.

90 Vendors Notified via the MITN System

2 Bid Responses Received

- 6 No Bids:
- (2) Companies could not be competitive
  - (2) Companies schedules did not permit performance of the specifications
  - (1) Company could not gather the necessary information in time
  - (1) Company had a problem with the down payment clause

Opening Date -- 7/19/06  
 Date Prepared -- 7/19/06

CITY OF TROY  
 BID TABULATION  
 REMOTE CAMERA SYSTEM

VENDOR NAME:

**	<b>VPI - Visual</b>	Troxell		
	<b>Productions Inc.</b>	Communications		
<b>Check Number</b>	473305243	0472447		
<b>Check Amount</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>		

**PROPOSAL -- FURNISH ALL EQUIPMENT, MATERIAL, AND LABOR TO PROVIDE AND INSTALL A TWO-CAMERA REMOTE CONTROL CAMERA SYSTEM FOR LOWER LEVEL CONFERENCE ROOM**

**FURNISH AND INSTALL:**

A Two-camera Remote Camera System in the Troy City Hall Lower Level Conference Room in accordance with the specifications

**COMPLETE FOR THE SUM OF:**

<b>\$</b>	<b>25,355.00</b>	<b>\$</b>	26,900.50	
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**SCHEDULE OF VALUES:**

Yes	Yes			
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**PRE-BID MEETING:** Y or N  
 (Non-Mandatory)

Yes	Yes			
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**SITE INSPECTION:** Y or N  
 (Mandatory) Date

Yes	Yes			
July 6, 2006	July 6, 2006			

**COMPLETION DATE:**

W/I 7 business days				
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Can Meet  
 Cannot Meet  
 But Offers:

XX				
	XX			
	30 Days			

**INSURANCE:** Can Meet  
 Cannot Meet

XX	XX			
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**TERMS:**

Net 30	Net 30			
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**COMPLETION DATE:**

7 days after DOM	1 wk ARE			
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**WARRANTY:**

1 year	1 year (Parts & Labor)			
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**EXCEPTIONS:**

Item #3 - See Bid Panasonic Head & Cable been replaced by another	Item #3 - See Bid Current model is AW-PH360 that includes Item #5 AW-CA50T15-50			
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**ACKNOWLEDGEMENT:** Y or N

Yes	Yes			
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**NO BIDS:** **ADDENDUM #1** Y or N

Yes	Yes			
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- Absolute Security
- Advanced Lighting & Sound
- Advanced Wireless Telecom
- Computer Integrated Solutions
- ProVideo Systems Inc
- Roscor Michigan

**\*\* DENOTES LOW BIDDER**

**ATTEST:**

Cheryl Stewart  
Cindy Stewart  
Linda Bockstanz

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 Jeanette Bennett  
 Purchasing Director



**SCHEDULE OF VALUES**

Your company **MUST** complete this form.

<b>Quantity</b>	<b>Equipment List</b>	<b>Unit Cost</b>	<b>Unit Cost of Installation</b>
2 Each	Panasonic AWE650 1/2" 3-CCD Convertible Camera, 850 TVL (Total Video Lines)	\$ 3,789.00	\$ 120.00
2 Each	Fujinon S16x7.3 MDBMD 1/2" 20x Motor Drive Lens	\$ 2,258.00	\$ 60.00
2 Each	Panasonic AW-PH300A(AW-PH360) Indoor Pan/ Tilt System	\$ 3,634.00	\$ 120.00
2 Each	Panasonic AW-PS300 Power Supply for Pan/ Tilt Head	\$ 588.00	\$ 60.00
2 Each	Panasonic AW-CA50T15 50 Pin to 15 Pin Camera to Pan/ Tilt Cable	<b>Not Required</b>	<b>N/A</b>
2 Each	Custom Wall Mount or Recessed Ceiling Box for Pan/ Tilt Heads & Cameras	\$ 80.00	\$ 180.00
7 Each	Audio Technica PRO 49Q Gooseneck Microphones	\$ 87.00	\$ 35.00
7 Each	Audio Technica AT8615 QM plug-in Desk Stand – XLR in, XLR out	\$ 47.00	\$ 35.00
1 Each	40' Audio Snake – 7 channel XLR M-F in 30' of Coflex	\$ 209.00	\$ N/C
1 Each	Wall Surface Mount XLR Connector Box with 7 XLR Connectors	\$ 66.00	\$ 200.00
1 Each	Shure SCM 800 8-channel Audio Mixer	\$ 573.00	\$ 240.00

**Note:** Individual equipment prices and labor costs to install those items are requested if the quantity changes during the project implementation.

<b>OTHER:</b>	
<b>Installation:</b> Wiring of video & audio cables approximately 50' from conference room to 2 <sup>nd</sup> Floor Control Room; engineering of the above specified system, and documentation of installed system including manuals and wiring diagrams is required.	<b>\$ 2,852.00</b>