

Festival Committee Meeting

Call to order 7:04 pm

Attendance:

Mike Gonda
Bill Hall
Tom Kaszubski
Marilyn Musick
Doris Schuchter
Tarcisi Massaini
Jeffrey Super
Karen Hatten
Padma Kuppa
Diane Mitchell
Danielle Cheli
Jeff Winiarski
Sandy Macknis

Jim Hattan
Cele Dilley
Cheryl Whitton-Kaszubski
Robert Preston
Susan Regina
Tom Tighe
Connie Huang, Student rep
Jeff Stewart
Reuben Ellis
Kessie Kaltsounis
Alison Miller
Dan O'Brien

City Staff:

Jeff Biegler
Cindy Stewart
Gerry Scherlink

B. Motion by Bill Hall, seconded by Mike Gonda to approve the July 24, 2006 meeting minutes with corrections.

Correction to Committee Minutes:

Eliminate individual totals of sponsors – grand total is okay.
Mike Gonda's phone number is wrong on the Operations list.

RESOLVED that the minutes of the July 24, 2006 Advisory Committee Meeting are approved with corrections.

Yeas: All

Nays: None

MOTION CARRIED

Approved unanimously.

C. Treasurer's Report

Check requests needed by Wed., August 23 in order get them in time.
Checks processed for those requests already turned in.

D. Chairpersons Report:

1. Committee manual will be sent with next packet along with a parking pass. The October 24th meeting is required for chairpersons.

2. Chairpersons Information Sheet – this will assist all chairpersons. Kessie Kaltsounis is the headquarters mgr. Cell phone = 248.318.6334

Troy Daze Festival Headquarters number (248.524.1749) will be turned on Monday, Sept. 11, 2006.

NEW BUSINESS

1. Police/Fire Emergency Plan – Lt. Scherlink

Incident command system in place with Mobile Command bus – staffed noon - 10 pm daily. They dispatch on police frequency. Bob Berk, Mike Gonda, Cele Dilley and Tom Kaszubski will have walkie-talkies and alpha pagers. The emergency frequency is not for non-emergency calls – those go thru parks command.

Meeting will be held on Thursday morning of the festival with Police, Festival Board members and Arnold's.

Incidents covered under Emergency Plan include: fire, tornado, medical response, disaster, bomb threat, civil disturbance, severe weather watch, etc. There is a protocol for each incident in the emergency plan. Announcements will be made over the P.A. system depending on the situation.

The Emergency Plan is confidential and will be maintained in the Mobile Command Bus. If anyone is unsure of what to do or who to call in case of emergency, call 911 on cell phone.

EVENTS CHAIRPERSONS UPDATE

- a. Sandy Macknis: Has a lot of students already signed up as volunteers. Check her lists of events if she has correct number of volunteers needed.
- b. Shirley Darge: Outdoor stage entertainment - 28 groups scheduled for Fri-Sun.
- c. Padma Kuppa: EthniCity - 6 confirmed booths, 4 in process. Need more volunteers on Sunday. EthniCity poster contest – judges set, need applicants. Theme = “Diversity Through Education.”
- d. Jeff Super: Need shuttle driver volunteers.
- e. Photo / Student Art Tent will be rotated and turned 90 degrees.
- f. Doris Schuchter: Carla Vaughn put a blurb in senior newsletter seeking senior citizen volunteers. Do they have to pay for parking? Yes.
- g. Diane Mitchell: Talent Show emcee is Berj Alexanian, last year's student representative. 30 applicants to date. Judges: Jo Kwasny, Boulan Middle School; Mary Beth Haluska, School Board; Dave Lambert, Councilman
- h. Car show: Allison Miller - English Gardens backed out for decorations, looking for others. Cutest toddler pictures coming in.

- i. Special Needs Children: Linda Hannon - registrations coming in. For lunch, kids and chaperones will sit at tables and volunteers will bring food to tables. Pizza only – less problems. Two liter pop bottles & cups on table. Same drop-off and pick up as last year. Entertainment during lunch. Expect 600 people. Lunch is 2 shifts 11:30 am and 12:15 pm. Oakridge Market is donating potato chips. Linda will get plates, napkins and cups. Tom will check Community Foundation for a grant to pay for pop for special needs kids and adults events.
- j. Susan Regina: Two contestants for Miss Troy.
- k. Jeff Stewart: Entertainment - all set with a good variety.
Special needs adults – Boys to Boys, the band from last year formed a band “Don’t Mind Us” and will perform for both special needs kids and adults. Need shuttle drivers to meet special needs adults at Northfield Parkway parking lot to shuttle them to tent on Thursday evening.
- l. Jeff Biegler: all contracts sent out. Have not heard from petting zoo/Pony rides vendor. Neither stage company quoted a handicapped ramp for stage.
- m. Mike Gonda: ATM machine in place; Radios set; Nino’s donating food trays; Arnold’s requests bathrooms open for Monday
- n. Cindy Stewart: Publicity/Corporate Sponsors - approx. \$25,000 donations in to date with \$5,000 in-kind donations. Press releases sent on a daily basis. Troy Daze info has been in all newspapers for a variety of events.
- o. Dan O’Brien: Spoke with Tim McAvoy concerning Opening Ceremony. Flags will be brought into Entertainment Tent before Opening Ceremony and taken down right after Naturalization Ceremony.
- p. Reuben Ellis: Need volunteers to set up flags on Friday afternoon.
- q. Danielle Cheli: Junior Miss Pageants – 31 contestants. Deadline for Miss Troy open until Sept. 8. Can they use Entertainment Tent stage for a rehearsal on Wed Sept. 13? Yes if up and available. They will put up a jar to collect donations as people enter tent for the pageant. Jeff Biegler got a large tarp for flooring in the dressing room tent. Need audience style seating for the pageants.
- r. Bill Hall: Mr. Troy – 3 contestants to date. Tom will take care of boutonnieres. Info booth will have autumn leaf lights as decoration.
- s. Cele Dilley: 3 booths left under main tent left. Senior Sensation set: bingo prizes and breakfast. 77 registered to date. Sign up thru Parks & Rec.

OLD BUSINESS

Shirt Colors to Wear

Thursday: Purple; Friday: Black; Saturday: Gold; Sunday: Jade

MOTION TO ADJOURN

Moved by Kessie Kaltsounis

Seconded by Jeff Super

RESOLVED that the Troy Daze Festival Committee Meeting be adjourned at 8:19 pm.

Approved.

A. CALL TO ORDER

A regular meeting of the Troy Daze Advisory Committee was held Tuesday, August 22, 2006 at the Troy Community Center. Meeting was called to order at 8:30 pm.

B. ROLL CALL

Kessie Kaltsounis	Cele Dilley
Mike Gonda	Cheryl Whitton
Marilyn Musick	Jeff Stewart
Bill Hall	Connie Huang, Student Rep
Bob Preston	
City Staff:	Cindy Stewart
	Bob Matlick
	Jeff Biegler
Festival Chairman:	Tom Kaszubski

Absent: Bob Berk

Resolution #TD-2006-08-94

Motion to excuse absent members: by Kessie Kaltsounis, seconded by Cheryl Whitton.

RESOLVED that Bob Berk is excused from the August 22, 2006 meeting.

Yeas: All

Nays: None

MOTION CARRIED

C. ADDITION/DELETIONS TO AGENDA

Dinner location

D. APPROVAL OF MINUTES

Resolution #TD-2006-08-95

Moved by Bill Hall

Seconded by Kessie Kaltsounis

to approve the July 24, 2006 minutes with corrections

page 3 – Item 5 - Cele, Cheryl & Tom met with Arnold’s 2nd paragraph meeting with Troy Police – add Arnold’s

RESOLVED that the minutes of July 24, 2006 are approved with corrections.

Yeas: All

Nays: None

MOTION CARRIED

E. TREASURER'S REPORT

No June or July 2006 reports from City.

\$36,780 revenue turned into City of Troy
\$9,500 corp sponsor w/foundation
\$46,280 total revenue

Resolution #TD-2006-08-96
Moved by Marilyn Musick
Seconded by Mike Gonda
to accept the Treasurer's Report of August 22, 2006

RESOLVED that the Treasurer's Report of August 22, 2006 is approved.

Yeas: All
Nays: None
MOTION CARRIED

F. NEW BUSINESS

1. Appointment of Troy Daze Festival Activity Chairs – NONE
2. Council Action re: Arnold Amusement price changes in packet.
3. MFEA Convention Nov. 2-5 in Traverse City. Half of Board Members can attend. No info to date. Bob Preston, Marilyn Musick maybe interested.
4. Dinner location: San Marino Club – October 9th at 6 pm. Dinner at 7 pm/cash bar.

H. OLD BUSINESS

1. Leadership Troy Outstanding Volunteer Nominee
Resolution # TD-2006-08-97
Moved by Bill Hall
Seconded by Kessie Kaltsounis to nominate Tom Kaszubski as Troy Daze Volunteer for the Leadership Troy Banquet.
Yeas: All
Nays: None
MOTION CARRIED

Leadership Troy Outstanding Business Nominee
Motion to nominate Beaumont Hospital as the troy Daze nominee for Outstanding Business.
Resolution #TD-2006-08-98
Moved by Kessie Kaltsounis
Seconded by Bill Hall.
Resolved that Beaumont Hospital is approved as Troy Daze nominee for Leadership Troy Outstanding Business.

Yeas: All
Nays: None
Motion carried.

2. Contracts – all set

I. PUBLIC COMMENT – NONE

J. MEMBER COMMENT –

PA announcement will be on the hour for approximately one minute so as not to disrupt entertainment.

In case it rains Thursday seniors will be in the EthniCity Tent and Special Children in Entertainment Tent on Friday.

Need dance area on Thursday evening for Special Needs adults dance

Park staked on Sunday, Sept 10; Trailer delivered on Friday, Sept. 8; Tents on Mon. Sept 11. Working Day for Board volunteers – 7:30 am, meetings with Parks people and DPW.

MSG Credit Union wants all the SOC rain ponchos back. They are ordering new ones.

MOTION TO ADJOURN

Resolution #TD-2006-08-99

Moved by Bill Hall

Seconded by Marilyn Musick

RESOLVED that the Troy Daze Advisory Committee Meeting be adjourned at 8:52 pm

Yeas: All

Nays: None

MOTION CARRIED

Cele Dilley, Chairperson

Cindy Stewart, Recording Secretary