



CITY COUNCIL ACTION REPORT

October 11, 2006

TO: Phillip L. Nelson, City Manager

FROM: Jeanette Bennett, Purchasing Director
Gert Paraskevin, Information Technology Director
William S. Nelson, Fire Chief

SUBJECT: Standard Purchasing Resolution 7: Proprietary Service Contract
CLEMIS Fire Records Management System

Background:

- The fire department has been using the CLEMIS Fire Records Management System (FRMS) since 2000. CC Resolution # 2002-08-459-E7
- The Oakland County Board of Commissioners has authorized Oakland County to fund 75% of the FRMS costs.
- The FRMS permits fire departments within Oakland County to share data as required.
- The fire department share of the cost was fixed at approximately \$5,300 per year for the first five years of the program.
- The cost for each participating agency has been increased 10% for 2007, 3% for 2008, and 3% for 2009.

Financial Considerations:

- Funds are budgeted in the fire department operating budget for this program.

Legal Considerations:

- The fire department is required by state law to report fire incident activity to the State Fire Marshal.

Policy Considerations:

- This regional program is consistent with City Council goals I – Minimize cost and increase efficiency of City government; and goal VI – protect life and property.

Options:

- City management recommends approval of a five-year interlocal agreement with Oakland County for participation in the Oakland County Fire Records Management System at an estimated cost of \$18,025.00 to expire December 31, 2009.

**Oakland County
Fire Records Management System**

2006 - 2009 Fee Structure

2006	2007	2008	2009
Annual Department Fees	Annual Department Fees	Annual Department Fees	Annual Department Fees
\$ 3,500.00	\$ 3,850.00	\$ 3,966.00	\$ 4,085.00
Annual Additional Station Fee	Annual Additional Station Fee	Annual Additional Station Fee	Annual Additional Station Fee
\$ 300.00	\$ 330.00	\$ 340.00	\$ 350.00

Approved 1/11/2006
Oakland County Fire Governance Committee

Note: This is the first fee increase since the program's inception.