



CITY COUNCIL ACTION REPORT

October 17, 2006

TO: Phillip L. Nelson, City Manager

FROM: Brian P. Murphy, Assistant City Manager/Services & Economic Development
Jeanette Bennett, Purchasing Director
Timothy L. Richnak, Public Works Director

SUBJECT: Standard Purchasing Resolution 11: Rejection of Bid – Vehicle Wash Services

Background:

- The City has contracted the use of local car wash facilities to wash the City owned fleet of automobiles and light trucks.
- Both exterior and exterior/interior car washes have been utilized to wash approximately 4,000 vehicles per year.
- 61 Vendors were notified via the MITN system with no responsive bids received. The City received two bids not meeting specifications and one late bid.
- One of the disqualified bidders, *Your Car Wash*, applies reclaimed water in three stages of the vehicle wash cycle and not fresh water as specified. A sample of the filtered water was taken and found to be cloudy with particles of dirt suspended in the water.
- When City staff followed up with the owner/operator to determine if he could meet the specifications, the owner/operator said he could turn off all reclaimed water (approximately 60 gallons). Several vehicles were run through the wash using the reduced quantity of water. The results were unsatisfactory (road film, insect residue and dirt remained on the vehicles). When car washes are designed, they are engineered with a set number of gallons for proper vehicle wash/rinse, assuring a clean vehicle. Removing approximately 60 gallons of water from a vehicle wash and not replacing it with fresh water, results in an inadequate wash and rinse cycle.
- The engineered gallons of fresh water are required to clean the vehicle and help protect the vehicle finish and maintain residual value.

Legal Considerations:

- On September 13, 2006, competitive bids were sought and opened for ITB-COT 06-46, two-year requirements of vehicle wash services with an option to renew for two (2) additional years.
- The rejection of bids is due to:
 - *Your Car Wash* does not meet specifications, nor did they take exception to the specification, which states, “fresh water must be used at all times”.
 - *Town Auto Center’s* bid was non-responsive, as the bid surety check specified did not accompany the bid.

October 17, 2006

To: Phillip L. Nelson, City Manager
Re: Rejection of Bid – Vehicle Wash Services

Policy Considerations:

- All bidders were given the opportunity to respond with their level of interest in supplying services for the City of Troy. (Goal 1)

Options:

- City management recommends rejecting all bids and re-bidding the contract, which provides for two (2) year requirements of vehicle wash services with an option to renew for two (2) additional years, as no one met specifications.

SL\sl S:Murphy's Review/Agenda 10.16.06 SR11: Vehicle Wash Services RejectLetter

Opening Date -- 9/13/06
 Date Prepared -- 10/2/06

CITY OF TROY
 BID TABULATION
 VEHICLE WASH SERVICES

ITB-COT 06-46

VENDOR NAME:

				-- RECOMMEND REJECTION --			
ITEM	EST. QTY	DESCRIPTION	SERVICE LEVEL	CHECK #	AMOUNT	COST/UNIT	
1.	1,950	Wash Outside of Vehicle (passenger car & mid-size SUV)	A				
2.	400	Complete Car Wash (clean inside/out)	B				
3.	1,600	Pickup Trucks and Vans (outside wash)	A				
4.	50	Pickup Trucks and Vans (clean inside/out)	B				
ESTIMATED TOTAL AWARDED ITEMS:							
CAR WASH LOCATIONS:							
CONTACT INFORMATION: Hrs of Oper. Phone #							
INSURANCE Can meet Cannot meet							
SITE VISIT: Contact Name Phone # Facility Address							
TERMS:							
WARRANTY:							
EXCEPTIONS:							
ACKNOWLEDGEMENT: Y or N							

PROPOSAL - Two (2) Year Requirements for City Vehicle Wash Services with an Option to renew for an Additional Two (2) Years

DMS: Town Auto Center - No Check
Your Car Wash - (\$12,425.00) Reason: Bidder does not use fresh water as specified.

ATTEST:
 Kathy Denby

 Jenetta L. Simmons

 Linda Bockstanz

 Jeanette Bennett
 Purchasing Director