



CITY COUNCIL ACTION REPORT

Date October 31, 2006

TO: Phillip L. Nelson, City Manager

FROM: John M. Lamerato, Assistant City Manager/Finance & Administration
 Jeanette Bennett, Purchasing Director
 Carol K. Anderson, Parks and Recreation Director

SUBJECT: Standard Purchasing Resolution 1: Award To Low Bidders – Fertilizer / Herbicide Applications
 – Municipal Grounds

Background:

- On October 24, 2006, formal bids were received to provide three (3) year requirements to apply fertilizer and herbicides to select municipal sites for the purpose of weed control.
- 176 Vendors were notified via the MITN system with six bidders responding, and one statement of no bid received. The company who submitted the no bid had a scheduling problem, which prohibited performance of the specifications.

Financial Considerations:

- Funds are available in the following accounts:
 - 344.7802.050 – Fire Halls Grounds Maintenance
 - 551.7802.050 – DPW Grounds Maintenance
 - 276.7802.050 – Cemetery Grounds Maintenance
 - 759.7802.070 – Athletic Field Maintenance
 - 770.7802.050 – Park Grounds Maintenance
 - 780.7802.070 – Street Island, Major Roads
 - 782.7802.070 – Street Island, Northfield
 - 783.7802.070 – Street Maintenance DDA
 - 807.7802.070 – Museum Grounds Maintenance

Legal Considerations:

- ITB-COT 06-39, Three Year Requirements of Fertilizer/Herbicide Application Services was competitively bid and opened with six (6) bidders responding.
- One of the six bidders was considered non-responsive, as the \$2,500 bid deposit check was not submitted as specified.
- The awards are contingent upon the recommended bidders submission of proper contracts and bid documents, including insurance certificates, bonds and all other specified requirements.

Policy Considerations:

- All bidders were given the opportunity to respond with their level of interest in the application of fertilizer/herbicide services for the City of Troy. (Goal #1)
- High quality, weed controlled turf improves the appearance of Troy thereby attracting investment and encouraging redevelopment by companies interested in enhancing the appearance of their operations by working in a community that values attractive well maintained landscape. (Goal #2)

October 31, 2006

To: Phillip L. Nelson, City Manager
Re: Bid Award – Fertilizer/Herbicide Application Services

Policy Considerations: continued

- Fertilizing and weed control maintains and improves the condition of existing infrastructure (Goal #4)
- Maintaining quality turf on the sports fields reduces the degree of injuries associated with sports activities (Goal #5)

Options:

- City management and the Parks and Recreation department recommend awarding the three year contract for fertilizer/herbicide application services to the low total bidders as follows:

2007 – Davey Tree Expert Company of Auburn Hills, MI for an estimated cost of \$57,289.00;

2008 & 2009 -- United Lawnscape, Inc. of Washington, MI for an estimate cost of \$115,513.00; both at unit prices as contained on the attached bid tabulation.

Rwh S:\John's Review/Agenda 11.13.06 SR1 FertilizerAppISvc Letter

Opening Date -- 10/24/06
 Date Prepared -- 10/30/06

CITY OF TROY
 BID TABULATION
 FERTILIZER/HERBICIDE APPLICATION

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VENDOR NAME:

United Lawnscape	Davey Tree	Great Lakes
Inc	Expert Company	Landscaping
083461516-2	549217968	477164981
\$2,500.00	\$2,500.00	\$2,500.00

PROPOSAL -- FURNISH THREE (3) YEAR REQUIREMENTS OF FERTILIZER/HERBICIDE APPLICATION SERVICES IN ACCORDANCE WITH THE SPECIFICATIONS

PROPOSAL:

For Irrigated Sites

A.					
100.82 Acres	2007	First Application:	\$ 65.79	\$ 63.04	\$ 67.00
		Second Application:	\$ 56.44	\$ 55.96	\$ 59.00
		Third Application:	\$ 52.13	\$ 54.89	\$ 57.75
		Fourth Application:	\$ 53.90	\$ 54.82	\$ 58.15
			\$ 228.26	\$ 228.71	
100.82 Acres	2008	First Application:	\$ 65.79	\$ 64.61	\$ 67.00
		Second Application:	\$ 56.44	\$ 57.35	\$ 59.00
		Third Application:	\$ 52.13	\$ 56.26	\$ 57.75
		Fourth Application:	\$ 53.90	\$ 56.19	\$ 58.15
			\$ 228.26	\$ 234.41	
100.82 Acres	2009	First Application:	\$ 65.79	\$ 66.22	\$ 67.00
		Second Application:	\$ 56.44	\$ 58.78	\$ 59.00
		Third Application:	\$ 52.13	\$ 57.66	\$ 57.75
		Fourth Application:	\$ 53.90	\$ 57.59	\$ 58.15
			\$ 228.26	\$ 240.25	

PROPOSAL:

B. *Non-Irrigated Areas*

186.15 Acres	2007	First Application:	\$ 65.79	\$ 63.04	\$ 67.00
		Second Application:	\$ 56.44	\$ 55.96	\$ 59.00
		Third Application:	\$ 53.90	\$ 54.82	\$ 58.15
			\$ 176.13	\$ 173.82	
186.15 Acres	2008	First Application:	\$ 65.79	\$ 64.61	\$ 67.00
		Second Application:	\$ 56.44	\$ 57.35	\$ 59.00
		Third Application:	\$ 53.90	\$ 56.19	\$ 58.15
			\$ 176.13	\$ 178.15	
186.15 Acres	2009	First Application:	\$ 65.79	\$ 66.22	\$ 67.00
		Second Application:	\$ 56.44	\$ 58.78	\$ 59.00
		Third Application:	\$ 53.90	\$ 57.59	\$ 58.15
			\$ 176.13	\$ 182.59	

PROPOSAL:

C. *Flynn, Firefighters, & Boulan Athletic Fields*

40.93 Acres	2007	One Application	\$ 47.80	\$ 45.78	\$ 50.00
40.93 Acres	2008	One Application	\$ 47.80	\$ 46.92	\$ 50.00
40.93 Acres	2009	One Application	\$ 47.80	\$ 48.09	\$ 50.00
ESTIMATED TOTAL AWARDED ITEMS:			\$ 115,512.45	\$ 57,288.91	
			(2008/2009)	(2007)	
ESTIMATED GRAND TOTAL PROPOSALS A-C:			\$ 173,268.68	\$ 176,184.64	\$ 182,143.14

SITE INSPECTION:	Y/N	Yes	Yes	Yes
DATE		9/6/2006	10/11/2006	10/10/06 & 10/11/06
INSURANCE:	Can Meet	XX	XX	XX
	Cannot Meet			

Opening Date -- 10/24/06
 Date Prepared -- 10/30/06

CITY OF TROY
 BID TABULATION
 FERTILIZER/HERBICIDE APPLICATION

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VENDOR NAME:	United Lawnscape Inc	Davey Tree Expert Company	Great Lakes Landscaping
ALTERNATE INSURANCE: POLLUTION COVERAGE			
Can Meet	XX	XX	+\$10,000.00
Cannot Meet			XX
PROGRESS PAYMENTS:	Per Occurrence	As completed Per application	Net 30 Days
CONTACT INFORMATION:			
Hours of Operation	9am-5pm	8am-5pm	6am-5pm
24HR Contact #	586.752.5000	248.379.1438	810.523.8066
TERMS:	Net 30 Days	Blank	Net 30 Days
WARRANTY:	N/A	Blank	N/A
EXCEPTIONS:	N/A	Blank	Blank
BIDDER'S GENERAL QUESTIONNAIRE:			
Attached	XX	XX	XX
Not Attached			
ACKNOWLEDGEMENT: Y or N	Yes	Yes	Yes

DMS:

TruGreen- Chemlawn - No Bid Deposit Check submitted with proposal as specified.

NO BIDS:

Troy Clogg

BOLDFACE TYPE DENOTES LOW TOTAL BIDDER BY YEAR

ATTEST:

Ron Hynd
 Linda Bockstanz
 Laura Campbell

 Jeanette Bennett
 Purchasing Director

Opening Date -- 10/24/06
 Date Prepared -- 10/30/06

CITY OF TROY
 BID TABULATION
 FERTILIZER/HERBICIDE APPLICATION

VENDOR NAME:	Eradico Management	Owen Tree	
	DBA - Weedman	Service	
	Lawn Care	Inc	
CHECK #:	710599171-5	310490	
CHECK AMOUNT:	\$2,500.00	\$2,500.00	

PROPOSAL -- FURNISH THREE (3) YEAR REQUIREMENTS OF FERTILIZER/HERBICIDE APPLICATION SERVICES IN ACCORDANCE WITH THE SPECIFICATIONS

PROPOSAL: For Irrigated Sites			
A.	<u>2007</u>		
100.82 Acres	First Application:	\$ 72.00	\$ 80.00
	Second Application:	\$ 72.00	\$ 80.00
	Third Application:	\$ 65.00	\$ 80.00
	Fourth Application:	\$ 65.00	\$ 80.00
	<u>2008</u>		
100.82 Acres	First Application:	\$ 72.00	\$ 80.00
	Second Application:	\$ 72.00	\$ 80.00
	Third Application:	\$ 65.00	\$ 80.00
	Fourth Application:	\$ 65.00	\$ 80.00
	<u>2009</u>		
100.82 Acres	First Application:	\$ 74.16	\$ 80.00
	Second Application:	\$ 74.16	\$ 80.00
	Third Application:	\$ 66.95	\$ 80.00
	Fourth Application:	\$ 66.95	\$ 80.00

PROPOSAL: Non-Irrigated Areas			
B.	<u>2007</u>		
186.15 Acres	First Application:	\$ 72.00	\$ 80.00
	Second Application:	\$ 65.00	\$ 80.00
	Third Application:	\$ 65.00	\$ 80.00
	<u>2008</u>		
186.15 Acres	First Application:	\$ 72.00	\$ 80.00
	Second Application:	\$ 65.00	\$ 80.00
	Third Application:	\$ 65.00	\$ 80.00
	<u>2009</u>		
186.15 Acres	First Application:	\$ 74.16	\$ 80.00
	Second Application:	\$ 66.95	\$ 80.00
	Third Application:	\$ 66.95	\$ 80.00

PROPOSAL: Flynn, Firefighters, & Boulan Athletic Fields			
C.	<u>2007</u>		
40.93 Acres	One Application	\$ 65.00	\$ 65.00
	<u>2008</u>		
40.93 Acres	One Application	\$ 65.00	\$ 65.00
	<u>2009</u>		
40.93 Acres	One Application	\$ 66.95	\$ 65.00

ESTIMATED GRAND TOTAL PROPOSALS 'A-C': \$205,698.91 \$ 238,796.55

SITE INSPECTION: Y/N Yes Yes
 DATE First Week of October '06 10/17/2006

INSURANCE: Can Meet (+\$3500/yr) XX
 Cannot Meet Do not carry

Opening Date -- 10/24/06
 Date Prepared -- 10/30/06

CITY OF TROY
 BID TABULATION
 FERTILIZER/HERBICIDE APPLICATION

VENDOR NAME:	Eradico Management DBA - Weedman	Owen Tree Service Inc	
ALTERNATE INSURANCE: POLLUTION COVERAGE			
Can Meet	Blank	XX	
Cannot Meet			
PROGRESS PAYMENTS:	30-60 Days Net	Blank	
CONTACT INFORMATION:			
Hours of Operation	8am-5pm EST	7am-5pm	
24HR Contact #	248.767.7693	810.724.6651	
TERMS:	Blank	Blank	
WARRANTY:	Blank	Blank	
EXCEPTIONS:	Blank	Blank	
BIDDER'S GENERAL QUESTIONNAIRE:			
Attached	XX	XX	
Not Attached			
ACKNOWLEDGEMENT: Y or N	Yes	Yes	