



CITY COUNCIL AGENDA ITEM

Date: March 28, 2014

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager
 Timothy L. Richnak, Public Works Director
 Kurt Bovensiepe, Superintendent Parks, Streets, and Drains

Subject: Standard Purchasing Resolution 3: Exercise Renewal Option – Mowing and Landscape Services

History

- Three-year requirements of Mowing and Landscape Services with an option to renew for two (2) additional years was competitively bid and opened on March 1, 2010, in accordance with City Charter and Code.
- The scope of work includes all labor, tools, equipment, chemicals, transportation, and landscape maintenance services including mowing for municipal grounds.
- On March 15, 2010, Troy City Council approved a three-year contract to provide Mowing and Landscape Services with an option to renew for two (2) additional years to the low bidder, Green Meadows Lawnscape, Inc of Sterling Heights, MI {Resolution # 2010-03-071-I-4b}.
- On March 4, 2013 Troy City Council approved the option to renew the contract with Green Meadows Lawnscape, Inc. for year one of a two-year renewal option; contract expiring December 31, 2013. {Resolution #2013-03-057-J-4a}.
- Green Meadows Lawnscape, Inc. has expressed interest in renewing its current contract for one (1) additional year for the second time under the same pricing, terms, and conditions.

Purchasing

- Purchasing has conducted a market survey and determined the City would not benefit from soliciting new bids for mowing and landscape services at this time.
- The City of Troy has determined that Green Meadows Lawnscape, Inc. continues to successfully provide mowing services to the City as per all terms and conditions of the existing contract and also since Green Meadows Lawnscape, Inc. has offered to extend their contract renewal for the last year of the potential contract under the same terms and conditions as the 2010 contract; it is recommended to exercise the last renewal on this contract.

Financial

Funds are available through the Public Works, Fire Station, Museum, and Transit Center operating budgets



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Recommendation

City management recommends exercising the option to renew the last one year renewal option with Green Meadows Lawnscape Inc of Shelby Township (new Location), MI to provide mowing and landscape services of all municipal property at unit prices detailed on the bid tabulation opened March 1, 2010 for an estimated total cost of \$410,000 contract to expire December 31, 2014.