

# AGENDA

Meeting of the

## CITY COUNCIL OF THE CITY OF TROY

JANUARY 22, 2007

CONVENING AT 7:30 P.M.

Submitted By  
The City Manager

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**NOTICE:** *Persons with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk at (248) 524-3316 or via e-mail at [clerk@ci.troy.mi.us](mailto:clerk@ci.troy.mi.us) at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.*

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TO: The Honorable Mayor and City Council  
Troy, Michigan

FROM: Phillip L. Nelson, City Manager

SUBJECT: Background Information and Reports

Ladies and Gentlemen:

This booklet provides a summary of the many reports, communications and recommendations that accompany your Agenda. Also included are suggested or requested resolutions and/or ordinances for your consideration and possible amendment and adoption.

Supporting materials transmitted with this Agenda have been prepared by department directors and staff members. I am indebted to them for their efforts to provide insight and professional advice for your consideration.

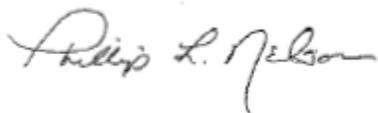
Identified below are goals for the City, which have been advanced by the governing body; and Agenda items submitted for your consideration are on course with these goals.

### **Goals**

1. Minimize cost and increase efficiency of City government.
2. Retain and attract investment while encouraging redevelopment.
3. Effectively and professionally communicate internally and externally.
4. Creatively maintain and improve public infrastructure.
5. Protect life and property.

As always, we are happy to provide such added information as your deliberations may require.

Respectfully submitted,



Phillip L. Nelson, City Manager

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## CITY COUNCIL

### AGENDA

January 22, 2007 – 7:30 PM  
Council Chambers  
City Hall - 500 West Big Beaver  
Troy, Michigan 48084  
(248) 524-3317

**CALL TO ORDER:** 1

**INVOCATION & PLEDGE OF ALLEGIANCE:** Pastor Paul Monson – St. Augustine Ev. Lutheran Church. Cub Scout Pack 1010 – Webelos Den from Schroeder Elementary School will assist Mayor Schilling in leading the Pledge of Allegiance. 1

**ROLL CALL:** 1

**CERTIFICATES OF RECOGNITION:** 1

A-1 Presentations: 1

- a) Service Commendation – Peggy Adams ..... 1
- b) Service Commendation – Mary Ann Nemshick ..... 1
- c) Service Commendation – Marlene Struckman ..... 1

**CARRYOVER ITEMS:** 1

B-1 No Carryover Items 1

**PUBLIC HEARINGS:** 1

C-1 No Public Hearings 1

**POSTPONED ITEMS:** 1

D-1 Troy Daze Festival 1

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- f) Planning Commission/Draft – December 12, 2006..... 12
- g) Planning Commission/Final – December 12, 2006..... 12
- h) Employees’ Retirement System Board of Trustees/Final – December 13, 2006 ..... 12
- i) Board of Zoning Appeals/Draft – December 19, 2006 ..... 12
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d)	Council Member Lambert’s Travel Expense Report – NLC Congress of Cities and Expo .....	12
e)	Purchasing Department – Final Reporting – BidNet On-Line Auction and Mid- Thumb Auctioneering, LLC – October and November, 2006.....	12
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**CALL TO ORDER:**

**INVOCATION & PLEDGE OF ALLEGIANCE:** Pastor Paul Monson – St. Augustine Ev. Lutheran Church. Cub Scout Pack 1010 – Webelos Den from Schroeder Elementary School will assist Mayor Schilling in leading the Pledge of Allegiance.

**ROLL CALL:**

Mayor Louise E. Schilling  
Robin Beltramini  
Cristina Broomfield  
Wade Fleming  
Martin F. Howrylak  
David A. Lambert  
Jeanne M. Stine

**CERTIFICATES OF RECOGNITION:**

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**A-1 Presentations:**

- a) Service Commendation – Peggy Adams
- b) Service Commendation – Mary Ann Nemshick
- c) Service Commendation – Marlene Struckman

**CARRYOVER ITEMS:**

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**B-1 No Carryover Items**

**PUBLIC HEARINGS:**

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**C-1 No Public Hearings**

**POSTPONED ITEMS:**

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**D-1 Troy Daze Festival**

Suggested Resolution

Resolution #2007-01-

Moved by

Seconded by

**Proposed Resolution A**

WHEREAS, Sponsorship of the Troy Daze Festival can now obtain adequate insurance coverage; and

WHEREAS, Returning sponsorship of the Troy Daze Festival will give more volunteer ownership to the Festival;

THEREFORE, BE IT RESOLVED, That the Troy City Council **RETURNS** sponsorship of the Troy Daze Festival to the Troy Community Foundation with the following stipulations:

1. If the Festival is to be held on City-owned property, adequate liability insurance coverage as determined by the City of Troy has to be obtained by the sponsoring agency, naming the City of Troy as an additional insured party for the Festival.
2. The Troy City Council will set the hours of operation and other measures as indicated in Chapter 26.17 et. seq. of the Municipal Code to better ensure safety and security for the surrounding houses and businesses to the Festival site.
3. The Troy Daze Committee will submit a listing of activities and special activities prior to the Festival for review and approval by the Troy City Council.
4. The newly formed private sponsorship of the Troy Daze Festival will pay the actual costs of rental of park lands or other sites owned by the City of Troy; all actual security related costs charged by the Troy Police and Fire Departments; all actual costs for maintenance and clean up of the park facilities at the end of the Festival; and actual costs for any required equipment necessary for communications, transportation, sanitation and utilities necessary for Festival operations.
5. Unless otherwise determined by the Troy City Council, the City of Troy shall supply no funding for any portion of the Troy Daze Festival operations.

**Or Proposed Resolution B**

WHEREAS, Sponsorship of the Troy Daze Festival can now obtain adequate insurance coverage; and

WHEREAS, Returning sponsorship of the Troy Daze Festival will give more community ownership to the Festival;

THEREFORE, BE IT RESOLVED, That the Troy City Council **RETURNS** sponsorship of the Troy Daze Festival to the Troy Community Foundation with the following stipulations:

1. If the Festival will be held on City-owned property, adequate liability insurance coverage as determined by the City of Troy be acquired by the sponsoring agency, naming the City of Troy as an additional insured party for the Festival.
2. The Troy City Council will set the hours of operation and other measures as indicated in Chapter 26.17 et. seq. of the Municipal Code to better ensure safety and security for the surrounding houses and businesses to the Festival site.
3. The Troy Daze Committee will submit a listing of activities and special activities prior to the festival for review and approval by the Troy City Council.
4. Unless otherwise determined by the Troy City Council, the City of Troy shall supply no funding for any portion of the Troy Daze Festival operations.

5. The Troy Community Foundation will pay the City of Troy a percentage of the actual revenues generated by the Festival, equal to the actual costs of all park ground and equipment rental fees; all security time spent by the Troy Police and Fire Departments; and all maintenance costs incurred by the various City departments as agreed to by the City of Troy and the Troy Daze Committee. Said percentage of revenues shall be determined by an audit conducted by an independent auditing firm as selected by the Assistant City Manager for Finance and Administration and the Troy Daze Committee.

### **Or Proposed Resolution C**

WHEREAS, Troy City Council has determined that operation of the Troy Daze Festival has run smoothly since the City of Troy was asked to assume sponsorship; and

WHEREAS, Troy City Council has determined that operation of the Festival should stay with the City of Troy for various safety, security and financial reasons;

THEREFORE, BE IT RESOLVED, That the City of Troy shall **MAINTAIN** sponsorship of the Troy Daze Festival until such time as determined by the Troy City Council.

Yes:

No:

### **CONSENT AGENDA:**

*The Consent Agenda includes items of a routine nature and will be approved with one motion. That motion will approve the recommended action for each item on the Consent Agenda. Any Council Member may ask a question regarding an item as well as speak in opposition to the recommended action by removing an item from the Consent Agenda and have it considered as a separate item. Any item so removed from the Consent Agenda shall be considered after other items on the consent portion of the agenda have been heard. Public comment on Consent Agenda Items will be permitted under Agenda Item 9 "E".*

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#### **E-1a Approval of "E" Items NOT Removed for Discussion**

Suggested Resolution

Resolution #2007-01-

Moved by

Seconded by

RESOLVED, That all items as presented on the Consent Agenda are hereby **APPROVED** as presented with the exception of Item(s) \_\_\_\_\_, which **SHALL BE CONSIDERED** after Consent Agenda (E) items, as printed.

Yes:

No:

**E-1b Address of "E" Items Removed for Discussion by City Council and/or the Public**

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**E-2 Approval of City Council Minutes**Suggested Resolution

Resolution #2007-01-

RESOLVED, That the Minutes of the 7:30 PM Regular City Council Meeting of January 8, 2007 be **APPROVED** as submitted.

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**E-3 Proposed City of Troy Proclamation(s): None Submitted**

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**E-4 Standard Purchasing Resolutions****a) Standard Purchasing Resolution 3: Exercise Renewal Option – Printing/Distribution of Water and Sewer Bills**Suggested Resolution

Resolution #2007-01-

WHEREAS, On March 21, 2005 a one-year contract to provide Printing and Distribution of Water and Sewer Bills was awarded to the lowest bidder meeting specifications, Automated Computer Methods, Inc of McHenry, IL (Resolution #2005-03-123-E-5);

WHEREAS, On February 6, 2006, the first of three one-year renewal options of the contract was approved (Resolution #2006-02-037-E-4b); and

WHEREAS, Automated Computer Methods, Inc. has agreed to exercise the option to renew for the second of the three one-year renewal periods under the same prices, terms, and conditions;

THEREFORE, BE IT RESOLVED, That the option to renew the contract for the second additional year is hereby **EXERCISED** with Automated Computer Methods, Inc. to provide laser Printing/Distribution of Water and Sewer Bills for an estimated total cost of \$11,616.00 per year, plus the actual cost of first class postage, under the same contract prices, terms, and conditions as the original contract, to expire April 30, 2008.

**b) Standard Purchasing Resolution 3: Exercise Renewal Option – Liquid Calcium Chloride**Suggested Resolution

Resolution #2007-01-

WHEREAS, On March 20, 2006, a one-year contract with an option to renew for one additional year to provide liquid calcium chloride was awarded to sole bidder, South Huron Industrial, Inc., of Flat Rock, MI; and

WHEREAS, South Huron Industrial, Inc. has agreed to exercise the one-year option to renew under the same prices, terms, and conditions;

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THEREFORE, BE IT RESOLVED, That the option to renew this contract is hereby **EXERCISED** with South Huron Industrial, Inc., of Flat Rock, MI, to provide liquid calcium chloride for an estimated total cost of \$36,575.00, under the same contract prices, terms, and conditions expiring March 31, 2008.

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**E-5 Continued Participation in the Administration of School District Elections**

Suggested Resolution  
Resolution #2007-01-

WHEREAS, The Election Consolidation Legislation enacted December of 2003 requires that a municipality's elected bodies enter into an agreement to participate in school elections for the districts, which fall within the municipality boundary;

WHEREAS, Oakland County has determined that they will assume the responsibility of Coordinator of Elections for all of the school districts within Oakland County;

WHEREAS, Avondale, Birmingham, Bloomfield, Lamphere, Royal Oak, Troy, Warren Consolidated, Oakland Intermediate and Macomb Intermediate School Districts, and Oakland Community College all fall within the City of Troy; and

WHEREAS, It is in the best interest for the City of Troy voter to participate in the administration of elections for the above-mentioned school districts;

THEREFORE, BE IT RESOLVED, That the City of Troy **OPTS TO PARTICIPATE** in the administration of the School District Elections for the Avondale, Birmingham, Bloomfield, Lamphere, Royal Oak, Troy, Warren Consolidated, Oakland Intermediate and Macomb Intermediate School Districts, and Oakland Community College.

**PUBLIC COMMENT: Limited to Items Not on the Agenda**

*Public comment limited to items not on the Agenda in accordance with the Rules of Procedure of the City Council, Article 16 - Members of the Public and Visitors.*

**REGULAR BUSINESS:**

*Persons interested in addressing the City Council on items, which appear on the printed Agenda, will be allowed to do so at the time the item is discussed upon recognition by the Chair in accordance with the Rules of Procedure of the City Council, Article 16, during the Public Comment section under item 11 "F" of the agenda. Other than asking questions for the purposes of gaining insight or clarification, Council shall not interrupt or debate with members of the public during their comments. Once discussion is brought back to the Council table, persons from the audience will be permitted to speak only by invitation by Council, through the Chair. Council requests that if you do have a question or concern, to bring it to the attention of the appropriate department(s) whenever possible. If you feel that the matter has not been resolved satisfactorily, you*

are encouraged to bring it to the attention of the City Manager, and if still not resolved satisfactorily, to the Mayor and Council.

**NOTE: Any item selected by the public for comment from the Regular Business Agenda shall be moved forward before other items on the regular business portion of the agenda have been heard. Public comment on Regular Agenda Items will be permitted under Agenda Item 11 "F".**

**F-1 Appointments to Boards and Committees: a) Ratification of Board of Review Appointment; b) Mayoral Appointments: Local Development Finance Authority (LDFA) c) City Council Appointments: Advisory Committee for Persons with Disabilities; Advisory Committee for Senior Citizens; Board of Zoning Appeals; Election Commission; Ethnic Issues Advisory Board; and Municipal Building Authority**

The appointment of new members to all of the listed board and committee vacancies will require only one motion and vote by City Council. Council members submit recommendations for appointment. When the number of submitted names exceed the number of positions to be filled, a separate motion and roll call vote will be required (current process of appointing). Any board or commission with remaining vacancies will automatically be carried over to the next Regular City Council Meeting Agenda.

The following boards and committees have expiring terms and/or vacancies. Bold black lines indicate the number of appointments required:

**(a) Ratification of Board of Review Mayoral Appointment from December 18, 2006**

Suggested Resolution

Resolution #2007-01-

Moved by **Schilling**

Seconded by

RESOLVED, That Troy City Council hereby **RATIFIES** Resolution #2006-12-382, Moved by Broomfield, Seconded by Lambert and approved unanimously, for the Mayoral appointment of the following person to serve on the Board of Review as indicated:

**Board of Review**

Mayor, Consent of Council (3) – 3 Year Term

James Hatch

Term Expires 01/31/10

Yes:

No:

**(b) Mayoral Appointments**

Suggested Resolution

Resolution #2007-01-

Moved by  
Seconded by

RESOLVED, That the following persons are hereby **APPOINTED BY THE MAYOR** to serve on the Boards and Committees as indicated:

**Local Development Finance Authority (LDFA)**

Appointed by Mayor (5) – 4 Year Terms

Unexpired Term 06/30/07

Yes:  
No:

**(c) City Council Appointments**

**Suggested Resolution**

Resolution #2007-01-

Moved by  
Seconded by

RESOLVED, That the following persons are hereby **APPOINTED BY THE CITY COUNCIL** to serve on the Boards and Committees as indicated:

**Advisory Committee for Persons with Disabilities**

Appointed by Council (9-Regular; 3-Alternate) – 3 Year Terms

**(Alternate)** Term Expires 11/01/09

**Advisory Committee for Senior Citizens**

Appointed by Council (9) – 3 Year Terms

Unexpired Term 04/30/09

**Board of Zoning Appeals**

Appointed by Council (7) – 3 Year Terms

**(Planning Commission Rep)** Term Expires 01/31/08

**(Planning Commission Alternate Rep)** Term Expires 01/31/08

**Election Commission**

Appointed by Council (2-Regular; 1-Charter) – 1 Year Term

**(Democrat)** Term Expires 01/31/08

**(NOTE: Received letters of recommendation from the Democrat & Republican Parties of Oakland County)**

**CURRENT MEMBERS**

NAME	TERM EXPIRES
David C. Anderson ( <b>Republican</b> )	01/31/08
Timothy Dewan ( <b>Democrat</b> ) <b>Requests Reappointment-</b>	01/31/07
Tonni L. Bartholomew, City Clerk ( <b>Charter</b> )	

**Ethnic Issues Advisory Board**

Appointed by Council (9) – 3 Year Terms

Unexpired Term 09/30/2007

Unexpired Term 09/30/2008

**Municipal Building Authority**

Appointed by Council (5) – 3 Year Terms

Term Expires 01/31/09

Unexpired Term 01/31/09

**CURRENT MEMBERS**

NAME	TERM EXPIRES
Carolyn Almassian	01/31/06
Glenn Clark ( <b>Appt'd to BZA-Letter of resignation pending</b> )	01/31/09
Victor Freliga	01/31/08
John M. Lamerato ( <b>Asst City Manager/Finance &amp; Admin.</b> )	01/31/09
Frank Shier	01/31/08

Yes:

No:

**F-2 2007 Poverty Exemption Guidelines**Suggested Resolution

Resolution #2007-01-

Moved by

Seconded by

RESOLVED, That pursuant to MCL 211.7u, the City Council of the City of Troy hereby **APPROVES** the proposed "Poverty Exemption Guidelines" for 2007, as presented by the City Assessor in a memorandum dated January 5, 2007, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

Yes:

No:

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**F-3 Preliminary Site Condominium Review – Stone Haven Park Site Condominium, South of Wattles, West of Crooks, Section 20 – R-1B**Suggested Resolution

Resolution #2007-01-

Moved by

Seconded by

RESOLVED, That the Troy City Council hereby **APPROVES** the preliminary site condominium plan, as submitted under Section 34.30.00 of the Zoning Ordinance (Unplatted One-Family Residential Development) for the development of a One-Family Residential Site Condominium known as Stone Haven Park Site Condominium, located south of Wattles, west of Crooks, in Section 20, including 9 home sites, within the R-1B zoning district, being 4.285 acres in size.

Yes:

No:

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**F-4 Disposal/Sale of Excess Property**Suggested Resolution

Resolution #2007-01-

Moved by

Seconded by

WHEREAS, The City Council of the City of Troy endeavors to attain the highest and best land use, effective growth control measures and to enhance the health, safety and welfare of the community; and

WHEREAS, Chapter 12 of the Troy City Charter requires that...”in all sales or purchases in excess of \$10,000, (a) the sales or purchases shall be approved by the City Council, (b) sealed bids shall be obtained, except where the City Council shall determine that an emergency exists or that the public interest will be best served without obtaining sealed bids...”;

THEREFORE, BE IT RESOLVED, That the City Council of the City of Troy **MAY DETERMINE** that the public interest will best be served without obtaining sealed bids for the sale of remnant parcels which remain after required right-of-way or excess property is taken when a purchase agreement is offered to the City of Troy by a prospective buyer which:

1. Has submitted evidence of ownership or control of an assembly of adjoining land of sufficient size so as to achieve what is believed to be the best possible development as determined by the City Council after review and recommendation from the City Manager.
2. Has submitted a conceptual site plan, which has been drawn to sufficient detail to indicate any and all features such as setbacks, parking and access, storm water detention and building height, which are governed by codes of the City of Troy.
3. Is accompanied by a petition for rezoning, if necessary, in compliance with the Master Land Use Plan of the City of Troy as being the most appropriate land use.

4. Commits the prospective buyer to a purchase price of at least a value established by an appraiser named by the Real Estate and Development Department of the City of Troy.
5. During the site plan review, site plan is accompanied by architectural renderings of all buildings along with a description of building materials to permit evaluation by building quality.
6. Is accompanied by a draft of proposed deed restrictions prepared by the City of Troy which will be imposed upon the purchaser of the City-owned property.
7. Nothing in this resolution relieves the Purchaser/Developer of their obligation to adhere to any and all City Ordinances and development standards.

BE IT FURTHER RESOLVED, That staff will **PROVIDE** an analysis of the zoning and **PRESENT** the remnant parcel(s) to the Parks and Recreation Advisory Committee to review for possible use as parks prior to Council action on the offer to purchase; and

BE IT FINALLY RESOLVED, That the City Council **RETAINS** discretionary authority to determine the applicability of this policy.

Yes:

No:

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## **F-5 Adoption of Amended Goals and Objectives**

### Suggested Resolution

Resolution #2007-01-

Moved by

Seconded by

RESOLVED, That the Troy City Council **ADOPTS** the following amended goals and objectives, based on staff's correlation of goals with the Troy Futures Report:

### Goals:

- Minimize cost and increase efficiency and effectiveness of City government
- Retain and attract investment while encouraging redevelopment
- Effectively and professionally communicate internally and externally
- Maintain relevance of public infrastructure to meet changing public needs
- Emphasize regionalism and incorporate creativity into the annual strategic planning process
- Enhance the livability and safety of the community

### Objectives:

- Enhance a two-way flow of public information
- Address citizen input and concerns
- Maintain high level of service
- Promote culture of professionalism
- Determine appropriate staffing levels

- Expand electronic functions
- Prioritize capital projects
- Promote economic development and redevelopment
- Uphold fiscal integrity
- Recognize the heritage and diversity of our community and the people that live and work here and encourage their participation
- Enhance community livability through more integration of business, educational, recreational and other redevelopment philosophies
- Revamp regulatory documents to be more flexible to take changing styles of the times into account

Yes:

No:

**MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:**

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**G-1 Announcement of Public Hearings:**

- a) Michigan Next Energy Exemptions – February 26, 2007
- b) Street Vacation Application (File Number: SV 188) – A Section of Alley Located North of Big Beaver between Louis and Troy, Section 22 – February 26, 2007
- c) Rezoning Application (File Number: Z-724) – Proposed Spa Renaissance, North Side of Big Beaver between Troy and Louis, Section 22 – R-1E to O-1 – February 26, 2007

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**G-2 Green Memorandums: None Submitted****COUNCIL REFERRALS: Items Advanced to the City Manager by Individual City Council Members for Placement on the Agenda**

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**H-1 No Council Referrals Advanced****COUNCIL COMMENTS:**

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**I-1 No Council Comments Advanced**

**REPORTS:**

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**J-1 Minutes – Boards and Committees:**

- a) Planning Commission Special/Study/Draft – December 5, 2006
  - b) Planning Commission Special/Study/Final – December 5, 2006
  - c) Advisory Committee for Persons with Disabilities/Draft – December 6, 2006
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  - m) Liquor Advisory Committee/Draft – January 8, 2007
- 

**J-2 Department Reports:**

- a) Building Department – Permits Issued During the Month of December, 2006
  - b) Building Department – Permits Issued July through December, 2006
  - c) Building Department – Permits Issued During the Year 2006
  - d) Council Member Lambert's Travel Expense Report – NLC Congress of Cities and Expo
  - e) Purchasing Department – Final Reporting – BidNet On-Line Auction and Mid-Thumb Auctioneering, LLC – October and November, 2006
  - f) City of Troy Quarterly Financial Report – December 31, 2006
  - g) Council Member Beltramini's Travel Expense Report – NLC Leadership Meeting
- 

**J-3 Letters of Appreciation:**

- a) Letter of Thanks to Chief Craft from Robert Smith Regarding the Efforts of Officer Villerot
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**J-4 Proposed Proclamations/Resolutions from Other Organizations: None Submitted**

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**J-5 Calendar**

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**J-6 Communication from Public Works Director Timothy Richnak Regarding Sidewalk Maintenance Program**

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**STUDY ITEMS:**

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**K-1 No Study Items Submitted**

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**PUBLIC COMMENT: Address of "K" Items**

*Persons interested in addressing the City Council on items, which appear on the printed Agenda, will be allowed to do so at the time the item is discussed upon recognition by the Chair in accordance with the Rules of Procedure of the City Council, Article 16, during the Public Comment section under item 18 of the agenda. Other than asking questions for the purposes of gaining insight or clarification, Council shall not interrupt*

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*or debate with members of the public during their comments. Once discussion is brought back to the Council table, persons from the audience will be permitted to speak only by invitation by Council, through the Chair. City Council requests that if you do have a question or concern, to bring it to the attention of the appropriate department(s) whenever possible. If you feel that the matter has not been resolved satisfactorily, you are encouraged to bring it to the attention of the City Manager, and if still not resolved satisfactorily, to the Mayor and Council.*

**CLOSED SESSION:**

**L-1 Closed Session:**

Suggested Resolution  
Resolution #2007-01-  
Moved by  
Seconded by

BE IT RESOLVED, That the City of Troy City Council **SHALL MEET** in Closed Session, as permitted by MCL 15.268 (e), Pending Litigation – Troy v. Premium Construction.

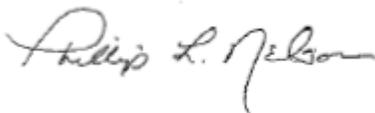
Yes:  
No:

**RECESSED**

**RECONVENED**

**ADJOURNMENT**

Respectfully submitted,



Phillip L. Nelson, City Manager

**SCHEDULED CITY COUNCIL MEETINGS:**

Monday, February 5, 2007 .....	Regular City Council
Wednesday, February 7, 2007 (Liquor Violation Hearing) .....	Regular City Council
Monday, February 26, 2007 .....	Regular City Council
Wednesday, February 28, 2007 (Liquor Violation Hearing).....	Regular City Council
Monday, March 5, 2007.....	Regular City Council
Monday, March 19, 2007.....	Regular City Council
Monday, April 2, 2007 .....	Regular City Council

**Service Commendation**  
**PEGGY ADAMS**

**WHEREAS, Peggy** began her employment with the City of Troy in 1980 as a Clerk-Typist with the Police Department. After three years she transferred to the Treasurer's Office. In 1999 Peggy became an Account Clerk I and in 2004 she was promoted to an Account Clerk II both within the Treasurer's Office; and

**WHEREAS,** The City of Troy and the Treasurer's Office have been privileged to have **Peggy** as an employee. The dedication she showed to both her job and the city demonstrates what an outstanding person she is; and

**WHEREAS, Peggy** retired from the City of Troy on January 12, 2007 after **27 years of dedicated service**; and

**WHEREAS, Peggy** looks forward to having more time with her husband Tim, their children and grandchildren, and other family members who are spread across Michigan and Ohio; and

**WHEREAS, Peggy** will keep busy in her retirement by partaking in her favorite hobbies, traveling and camping, reading, gardening and just relaxing.

**NOW, THEREFORE, BE IT KNOWN,** That the City Council of the City of Troy takes this opportunity to express its appreciation to **Peggy Adams** for her many contributions to the betterment of the City; and

**BE IT FURTHER KNOWN** That the City Council of the City of Troy, on behalf of themselves, City management, and the citizens of the City of Troy, extends wishes of prosperity, good health and happiness to **Peggy** during her retirement years.

Presented the 22<sup>nd</sup> day of January 2007.

***Service Commendation***  
**MARY ANN NEMSHICK**

**WHEREAS, Mary Ann** began her career with the City of Troy in 1987 as a part-time employee in the Engineering Department. This experience introduced her to a pleasant and friendly environment and convinced her that she would enjoy a career with the City.

**WHEREAS,** In 1988 **Mary Ann** was hired as a full-time Clerk-Typist for the Water Department and in 1991 she transferred to the Public Works Department as an Account Clerk. **Mary Ann** moved to her dream job as Secretary at the Library in 1995. Throughout her career she is very proud of what the Troy Library has achieved and fortunate to have had the opportunity to be a part of it; and

**WHEREAS,** The City of Troy and the Troy Library have been privileged to have **Mary Ann** as an employee. She has always showed great dedication to her job and the City; and

**WHEREAS, Mary Ann** retired from the City of Troy on January 19, 2007 after **20 years of dedicated service**; and

**WHEREAS,** In her retirement, **Mary Ann** will have more time to spend with her husband Larry and their three children Robert, Laura and David. She also plans to travel extensively; and

**WHEREAS, Mary Ann** will always have fond memories of her life at the City of Troy and thanks all of her friends there for making that possible; and

**NOW, THEREFORE, BE IT KNOWN,** That the City Council of the City of Troy takes this opportunity to express its appreciation to **Mary Ann Nemshick** for her many contributions to the betterment of the City; and

**BE IT FURTHER KNOWN** That the City Council of the City of Troy, on behalf of themselves, City management, and the citizens of the City of Troy, extends wishes of prosperity, good health and happiness to **Mary Ann** during her retirement years.

Presented the 22<sup>nd</sup> day of January 2007.

***Service Commendation***  
**MARLENE STRUCKMAN**

**WHEREAS, Marlene** began her employment with the City of Troy in the Building Department as a Housing and Zoning Inspector in 1990 after working for the City of Pontiac as a Housing Inspector for nine years. **Marlene** was promoted to an Inspector Supervisor in April 2005, a position she held until her retirement; and

**WHEREAS,** In 2005 **Marlene** became the first Troy Housing and Zoning Inspector to be certified by the International Code Council as a Property Maintenance and Housing Inspector. She has also been active in the Michigan Association of Code Enforcement Officers, most recently serving as their secretary; and

**WHEREAS, Marlene** has always been helpful to the residents of Troy. Her personnel file is full of letters of appreciation from citizens thanking her for help and assistance; and

**WHEREAS, Marlene** retired from the City of Troy on **January 19, 2007** after **17 years of dedicated service**; and

**WHEREAS, Marlene** has been married to her husband Tom for over 36 years. They have two children; a daughter Jamie and son Michael, and daughter-in-law Becky; and

**WHEREAS,** In her retirement **Marlene** will continue visiting craft shows, traveling in their 5<sup>th</sup> wheel camper, and spending time with her dachshund dogs Charlie and Max; and

**NOW, THEREFORE, BE IT KNOWN,** That the City Council of the City of Troy takes this opportunity to express its appreciation to **Marlene Struckman** for her many contributions to the betterment of the City; and

**BE IT FURTHER KNOWN** That the City Council of the City of Troy, on behalf of themselves, City management, and the citizens of the City of Troy, extends wishes of prosperity, good health and happiness to **Marlene** during her retirement years.

Presented the 22<sup>nd</sup> day of January 2007.



## CITY COUNCIL ACTION REPORT

December 13, 2006

TO: The Honorable Mayor and City Council  
FROM: Phillip L. Nelson, City Manager  
SUBJECT: Troy Daze Festival

### Background:

- At the December 3<sup>rd</sup> meeting, several members of the Troy Daze Advisory Board submitted their resignations.
- Mayor Louise Schilling suggested that a solution to challenges addressed by the former members of the Troy Daze Advisory Board could be worked out through discussions between the parties.
- Former members of the Troy Daze Board contacted Council Members Wade Fleming and Dave Lambert to meet and discuss the future of the Festival. At that meeting it was suggested that the members meet with Mayor Schilling for continued discussions.
- Former members of the Troy Daze Board stated that they can now obtain affordable insurance coverage, and suggested that the operation of the Festival be returned to a newly formed private organization.
- As history, in 1988 the Troy Daze Committee (a private organization) asked the Troy City Council to take over operations of the Troy Daze Festival, as the committee could not get affordable insurance coverage to continue the Festival.
- Since 1988, the Festival has been conducted under the auspices of the City of Troy, meaning that Troy assumed all fiduciary and liability obligations associated with the Festival.

### Financial Considerations:

- Return of the operation to a private committee would save the City of Troy an estimated \$197,000 in budgeted expenditures.

# CITY COUNCIL ACTION REPORT

- Conversely, the 2006-2007 budget indicates the Troy Daze Festival would generate approximately \$180,000 in operating revenues. Consequently, the City of Troy could eliminate the possibility of operating losses from the budget.
- By not having to be in on the planning, marketing, public relations and other ancillary functions that are performed by staff, the City of Troy could save hundreds of personnel hours and resultant monetary costs.

## Legal Considerations:

- If the Festival is to be held on City-owned property, adequate liability insurance coverage as determined by the City of Troy has to be obtained by the sponsoring agency, naming the City of Troy as an additional insured party for the Festival.
- The Troy City Council will set the hours of operation and other measures as indicated in Chapter 26.17 et. seq. of the Municipal Code to better ensure safety and security for the surrounding houses and businesses to the Festival site.

## Policy Considerations:

- Returning the Troy Daze Festival to private sponsorship could give more of a volunteer ownership feel to the Festival.
- Private ownership does away with City of Troy mandates such as bidding for contracts; financial oversight by bonded agents; and, general authority over security operations.
- Due to the fact that the size and scope of the Festival is significantly larger than any other use of any park facilities, special processes will have to be implemented to provide for use of park facilities and equipment.

## Options:

- The Council can return ownership of the Festival to a private sector group.
- The Council can maintain sponsorship of the Festival under the auspices of the City of Troy.



# REHMANN ROBSON

*Certified Public Accountants*

*A member of THE REHMANN GROUP*

An Independent Member of Baker Tilly International

January 17, 2007

To the Honorable Mayor and City Council  
City of Troy, Michigan

We have performed the procedures enumerated below, which were agreed to by the City of Troy management, solely to assist you with respect to the accounting records of the "Troy Daze" fund for the period of July 1, 2006 through December 31, 2006. The City of Troy management is responsible for the accounting records. The agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the City of Troy management. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose of which this report has been requested or for any other purpose.

Our procedures and findings are as follows:

1. We were engaged to select a sample of 20 deposits and trace them to the daily revenue sheets taking into account completeness and timing of the deposit.

*Results and Findings:*

We compared the deposit log provided by the Troy Daze Committee Treasurer and compared it to the general ledger maintained by the City of Troy noting a population of 11 deposits. We tested all transactions noting one exception in the amount of \$477, which appeared in the City's general ledger but not on the deposit log of the Troy Daze Committee Treasurer. Further inquiry indicated that the deposit was for registration fees for the "Adaptive Troy Daze" event and the deposit was made directly through the City.

We compared and traced the deposit slips provided by the Troy Daze Committee Treasurer to the City of Troy receipting system noting that all receipts were accounted for and deposited on a timely basis with only one exception as noted in the paragraph above.

2. We selected a sample of 40 payroll transactions and traced them to the appropriate payroll register and authorized time sheets.

Results and Findings:

We selected a sample of 40 payroll transactions comprising 16 police and 24 public works employee transactions. We traced each transaction to the appropriate time log/sheet noting proper authorization for time of services rendered with no exceptions.

We traced each employee rate to the payroll register and recalculated the amount of regular and overtime charged to the Troy Daze fund noting no exceptions.

3. We selected a sample of 40 disbursement transactions and traced to the appropriate invoice and procurement procedures taking into account the appropriateness of the expenditure.

Results and Findings:

We selected 40 disbursement transactions noting proper approval of the invoice/check request as appropriate. We considered the nature of the expenditure noting that they appeared appropriate in relation to the Troy Daze event. No exceptions were noted.

We were not engaged to, and did not, conduct an audit, the objective of which would be the expression of an opinion, on the accounting records. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the City of Troy Council and management and is not intended to be and should not be used by anyone other than those specified parties.

*Rehmann Johnson*

CITY OF TROY  
Statement of Expenditures  
Sorted by Business Unit Number  
For the Period Ending December 31, 2006

Description	Last Year Actual	Last Year YTD	Budget	Current Month	Y-T-D Actual	Encumbered Amounts	Actual % To Budget	Budget \$ Remaining
00103 COMMUNITY FAIR FUND								
784 COMMUNITY FAIR FUND								
7920 Public Utilities	0	0	0	.00	.00	.00	.0	.00
7921 Electricity	0	0	0	.00	.00	.00	.0	.00
7928 Telephone	0	0	0	.00	.00	.00	.0	.00
7940 Rentals	0	0	0	.00	.00	.00	.0	.00
7942 Contrctl Equip Rental	40,181	40,181	46,250	.00	39,961.57	8,357.57	86.4	2,069.14-
7943 Equip/Veh Rental-MP	5,082	5,082	5,300	.00	6,330.54	.00	119.4	1,030.54-
7950 Insurance-Other	400	400	400	.00	400.00	.00	100.0	.00
7960 Education & Training	1,795	1,795	2,500	.00	.00	.00	.0	2,500.00
7962 Other	1,308	1,308	1,300	815.49	815.49	.00	62.7	484.51
784 COMMUNITY FAIR FUND	143,050	134,272	197,110	32,329.13	168,790.61	8,357.57	85.6	19,961.82
00103 COMMUNITY FAIR FUND	143,050	134,272	197,110	32,329.13	168,790.61	8,357.57	85.6	19,961.82

CITY OF TROY  
Statement of Expenditures  
Sorted by Business Unit Number  
For the Period Ending December 31, 2006

Description	Last Year Actual	Last Year YTD	Budget	Current Month	Y-T-D Actual	Encumbered Amounts	Actual % To Budget	Budget \$ Remaining
00103 COMMUNITY FAIR FUND								
784 COMMUNITY FAIR FUND								
7000 EXPENSES	0	0	0	.00	.00	.00	.0	.00
7701 PERSONAL SERVICE CONTROL	0	0	0	.00	.00	.00	.0	.00
7702 Personal Service	27,386	27,386	56,600	24,041.33	50,673.50	.00	89.5	5,926.50
7715 FICA	2,120	2,120	4,330	.00	2,057.50	.00	47.5	2,272.50
7717 Workers Comp & Unemp	614	614	1,250	.00	365.62	.00	29.3	884.38
7718 Sick Pay Allowance	413	113	3,110	100.00	142.95	.00	4.6	2,967.05
7719 Hosp & Life Ins	3,489	3,489	3,740	.00	4,015.16	.00	107.4	275.16-
7720 Vacation	1,410	1,410	2,900	.00	1,389.93	.00	47.9	1,510.07
7722 Retirement	4,034	4,034	8,000	.00	3,970.80	.00	49.6	4,029.20
7726 SUPPLIES	0	0	0	.00	.00	.00	.0	.00
7728 Office Supplies	0	0	100	.00	133.80	.00	133.8	33.80-
7730 Postage	150	107	200	.00	37.10	.00	18.6	162.90
7740 Operating Supplies	0	0	0	.00	.00	.00	.0	.00
7740.010 Operating Supplies	13,390	12,405	13,800	544.90	14,995.78	.00	108.7	1,195.78-
7800 OTHER SERVICES/CHARGES	0	0	0	.00	.00	.00	.0	.00
7802 Contractual Services	0	0	0	.00	.00	.00	.0	.00
7802.070 Contractual Serv	13,400	6,000	13,500	2,000.00	14,870.00	.00	110.2	1,370.00-
7880 Community Promotion	0	0	0	.00	.00	.00	.0	.00
7889 Community Fair	0	0	0	.00	.00	.00	.0	.00
7889.010 Fireworks	5,000	5,000	5,000	.00	5,000.00	.00	100.0	.00
7889.020 Booths	0	0	0	.00	.00	.00	.0	.00
7889.025 Classic Cars	0	0	0	.00	.00	.00	.0	.00
7889.030 Contest/Tournament Fee	900	900	1,000	.00	875.00	.00	87.5	125.00
7889.040 Craft Show	0	0	0	.00	.00	.00	.0	.00
7889.050 Cutest Toddler	181	181	250	.00	.00	.00	.0	250.00
7889.060 Entertainment Fees	6,980	6,980	8,000	.00	7,955.00	.00	99.4	45.00
7889.070 Junior Miss Troy	0	0	0	.00	.00	.00	.0	.00
7889.075 Junior Miss Troy Affil	0	0	0	.00	.00	.00	.0	.00
7889.080 Miss Troy-Affiliation	0	0	0	.00	.00	.00	.0	.00
7889.085 Miss Troy Scholarship	0	0	500	.00	.00	.00	.0	500.00
7889.090 Miss Troy-General	2,437	2,437	1,400	655.11	1,576.88	.00	112.6	176.88-
7889.100 Opening Ceremony	300	300	300	.00	300.00	.00	100.0	.00
7889.110 Parade Fees	0	0	0	.00	.00	.00	.0	.00
7889.120 Parking Fees	3,704	3,704	5,000	3,981.40	3,981.40	.00	79.6	1,018.60
7889.130 Photo Contest	650	650	900	.00	900.00	.00	100.0	.00
7889.140 Publicity	150	150	850	.00	250.00	.00	29.4	600.00
7889.150 Student Art	200	200	200	175.00	175.00	.00	87.5	25.00
7889.160 Talent Shows	1,295	1,295	1,000	.00	1,015.00	.00	101.5	15.00-
7889.170 Sr Sensation/Spec Chil	363	363	1,100	15.90	1,177.59	.00	107.1	77.59-
7889.180 Volleyball Fun Matches	0	0	0	.00	.00	.00	.0	.00
7889.190 Youth Day	400	400	600	.00	.00	.00	.0	600.00
7889.200 Young Peoples Palace	1,035	1,035	2,800	.00	1,000.00	.00	35.7	1,800.00
7890 Ethnic Festival	0	0	0	.00	.00	.00	.0	.00
7890.010 Operating Supplies	358	358	400	.00	.00	.00	.0	400.00
7890.020 Contractual Serv	0	0	0	.00	.00	.00	.0	.00
7890.030 Electrical	0	0	0	.00	.00	.00	.0	.00
7890.040 Programs	475	475	530	.00	525.00	.00	99.1	5.00
7890.060 Entertainment	3,450	3,400	4,000	.00	3,900.00	.00	97.5	100.00

CITY OF TROY  
Statement of Revenues

For the Period Ending December 31, 2006

Description	Last Year Actual	Last Year Month	Last Year YTD	Budget	Current Month	Y-T-D Actual	Actual % To Budget
00103 COMMUNITY FAIR FUND							
1030 COMMUNITY FAIR FUND RE							
4653.AMUSE Amusement Company	73,840	0	73,840	55,000	.00	80,551.60	146.5
4653.AUTO Auto Show	1,370	0	1,370	1,500	.00	1,200.00	80.0
4653.BOOKLET Festival Booklet	0	0	0	0	.00	.00	.0
4653.BOOTH Booth Revenue	21,294	0	21,294	24,000	.00	24,630.00	102.6
4653.CONTEST Contest & Tournament	0	0	0	0	.00	.00	.0
4653.CORP Corporate Sponsorshi	31,650	0	11,000	50,000	.00	14,800.00	29.6
4653.CRAFT Craft Show	0	0	0	0	.00	.00	.0
4653.JMTPAGNT Junior Miss Troy Pag	0	0	0	0	.00	650.00	.0
4653.MISC Miscellaneous Activi	798	0	798	1,500	.00	804.37	53.6
4653.MTPAGNT Miss Troy Pageant	2,032	0	2,032	1,900	.00	175.00	9.2
4653.MTSCHOL Miss Troy Scholarshi	0	0	0	0	.00	.00	.0
4653.PANCAKE Pancake Breakfast	86	0	86	0	.00	183.52	.0
4653.PARKING Parking	36,931	0	37,043	35,000	.00	41,014.00	117.2
4653.SBALL Softball Tournament	0	0	0	0	.00	.00	.0
4653.TODDLER Cutest Toddler	948	0	948	1,000	.00	2,757.04	275.7
4653.VBALL Volleyball Tournamen	0	0	0	0	.00	.00	.0
4653.SKRUN 5k Run	0	0	0	0	.00	.00	.0
4653.50/50 50/50 Drawing	100	0	100	100	.00	100.00	100.0
4654.BOOTH Booth Revenue	3,560	0	3,560	0	.00	.00	.0
4654.SPONSORS Sponsors/Donations	0	0	0	0	.00	.00	.0
4669.020 Investment Income	0	0	0	0	.00	.00	.0
8699.101 Transfer From Genera	10,000	0	0	10,000	.00	10,000.00	100.0
1030 COMMUNITY FAIR FUND RE	182,609	0	152,071	180,000	.00	176,865.53	98.3
00103 COMMUNITY FAIR FUND	182,609	0	152,071	180,000	.00	176,865.53	98.3

A Regular Meeting of the Troy City Council was held Monday, January 8, 2007, at City Hall, 500 W. Big Beaver Road. Mayor Schilling called the Meeting to order at 7:30 P.M.

Cliff Johnson – Woodside Bible Church gave the Invocation and the Pledge of Allegiance to the Flag was given.

**ROLL CALL:**

Mayor Louise E. Schilling  
Robin Beltramini  
Mayor Pro Tem Cristina Broomfield  
Wade Fleming  
Martin F. Howrylak  
David A. Lambert  
Jeanne M. Stine

**CERTIFICATES OF RECOGNITION:**

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**A-1 Presentation:** Newly elected State Representative Marty Knollenberg provided City Council, City Staff and members of the public with an introductory presentation.

**CARRYOVER ITEMS:**

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**B-1 No Carryover Items**

**PUBLIC HEARINGS:**

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**C-1 No Public Hearings**

**POSTPONED ITEMS:**

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**D-1 Resolution to the State of Michigan Regarding Group Day Care Homes – Referred by Council Member Broomfield**

Resolution #2007-01-001  
Moved by Broomfield  
Seconded by Beltramini

RESOLVED, That Troy City Council hereby **POSTPONES INDEFINITELY** the *Resolution to the State of Michigan Regarding Group Day Care Homes – Referred by Council Member Broomfield.*

Yes: All-7

**D-2 Appointment to Boards and Committees: City Council Appointments: Board of Zoning Appeals**

Resolution  
Moved by Stine  
Seconded by Beltramini

RESOLVED, That the following person is hereby **APPOINTED BY THE CITY COUNCIL** to serve on the Boards and Committees as indicated:

**Board of Zoning Appeals**

Appointed by Council (7) – 3 Year Terms

Tom Krent

Unexpired Term Expires 04/30/09

**Proposed Resolution #1 to Amend Appointment to Boards and Committees: Board of Zoning Appeals**

Resolution  
Moved by Broomfield  
Seconded by Lambert

RESOLVED, That Troy City Council hereby **AMENDS** the *Proposed Resolution – City Council Appointments to the Board of Zoning Appeals* to include the name of *Glenn Clark* in the nominations for Board of Zoning Appeals member for the unexpired term of April 30, 2009.

**Proposed Resolution #2 to Amend Appointment to Boards and Committees: Board of Zoning Appeals**

Resolution  
Moved by Schilling  
Seconded by Stine

RESOLVED, That Troy City Council hereby **AMENDS** the *Proposed Resolution – City Council Appointments to the Board of Zoning Appeals* to include the name of *Michael Bartnik* for the nominations for the Board of Zoning Appeals member for the unexpired term of April 30, 2009.

**Vote on Resolution #2 to Amend Appointment to Boards and Committees: Board of Zoning Appeals**

Resolution #2007-01-002  
Moved by Schilling  
Seconded by Stine

RESOLVED, That Troy City Council hereby **AMENDS** the *Proposed Resolution – City Council Appointments to the Board of Zoning Appeals* to include the name of *Michael Bartnick* for the nominations for the Board of Zoning Appeals member for the unexpired term of April 30, 2009.

Yes: All-7

**Vote on Resolution #1 to Amend Appointment to Boards and Committees: Board of Zoning Appeals**

Resolution #2007-01-003

Moved by Broomfield

Seconded by Lambert

RESOLVED, That Troy City Council hereby **AMENDS** the *Proposed Resolution – City Council Appointments to the Board of Zoning Appeals* to include the name of *Glenn Clark* in the nominations for Board of Zoning Appeals member for the unexpired term of 04/30/09.

Yes: Broomfield, Fleming, Howrylak, Lambert, Stine

No: Beltramini, Schilling

**MOTION CARRIED****Vote on Resolution as Amended**

Resolution #2007-01-004

Moved by Stine

Seconded by Beltramini

RESOLVED, That the following person is hereby **APPOINTED BY THE CITY COUNCIL** to serve on the Boards and Committees as indicated:

<u>Clark</u>	<u>Bartnick</u>	<u>Krent</u>
Fleming	Schilling	Stine
Howrylak	Beltramini	
Lambert		
Broomfield		

**Glenn Clark** was appointed to the Board of Zoning Appeals to fill the unexpired term of April 30, 2009.

**MOTION CARRIED****CONSENT AGENDA:****E-1a Approval of “E” Items NOT Removed for Discussion**

Resolution #2007-01-005

Moved by Beltramini

Seconded by Broomfield

RESOLVED, That all items as presented on the Consent Agenda are hereby **APPROVED** as presented with the exception of Items E-2 and E-4b, which **SHALL BE CONSIDERED** after Consent Agenda (E) items, as printed.

Yes: All-7

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**E-3 Proposed City of Troy Proclamation(s): None Submitted**

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**E-4 Standard Purchasing Resolutions****a) Standard Purchasing Resolution 4: Award – Macomb County Cooperative Purchasing Agreement – Fleet Vehicles**

Resolution #2007-01-005-E-4-a

RESOLVED, That a contract to purchase seven (7) 2007 Ford Crown Victoria blue and white patrol cars and three (3) 2007 Ford Crown Victoria solid color command cars from Signature Ford of Owosso, MI, is hereby **APPROVED** through a Macomb County Cooperative Purchasing Agreement for an estimated total cost of \$206,560.00.

**c) Standard Purchasing Resolution 4: US Communities Contract – The Home Depot – Cabinets and Countertops for Fire Station #1 Kitchen Renovation**

Resolution #2007-01-005-E-4-c

RESOLVED, That a contract to purchase cabinets and countertops for Fire Station One is hereby **APPROVED** through US Communities Cooperative Contract #05091 with The Home Depot for an estimated total cost of \$19,570.00.

**d) Standard Purchasing Resolution 4: AEPA Cooperative - Copiers**

Resolution #2007-01-005-E-4-d

RESOLVED, That a contract to provide copiers from Konica Minolta Albin on an ongoing basis is hereby **APPROVED** through the Association of Educational Purchasing Agencies (AEPA) Cooperative Contract IFB #005 established by the AEPA bid process and Oakland Schools contract #06-0011 under the same pricing structure, terms, and conditions, which expires February 28, 2007, with any copier agreement executed by then extending for a period of two additional twelve (12) month periods.

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**E-5 Milano Development Company, Inc. v. City of Troy, et. al**

Resolution #2007-01-005-E-5

RESOLVED, That the City Attorney is hereby **AUTHORIZED** and **DIRECTED** to represent the City of Troy in any and all claims and damages in the matter of Milano Development Company, Inc. v. City of Troy, et. al and to **PAY** all expenses and to **RETAIN** any necessary expert witnesses to adequately represent the City.

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**E-6 Approval of Contract No. 06-5632 with MDOT for Right-of-Way Acquisition for the Reconstruction and Widening of Rochester Road, Barclay to Trinway – Project No. 02.206.5**

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Resolution #2007-01-005-E-6

RESOLVED, That Contract No. 06-5632 between the City of Troy and the Michigan Department of Transportation for right-of-way acquisition for Rochester, Barclay to Trinway, Project No. 02.206.5, is hereby **APPROVED** and the Mayor and City Clerk are **AUTHORIZED TO EXECUTE** the documents, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

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**E-7 Approval of Subcontract No. 06-5632/S1 with Greenstar & Associates, LLC for Right-of-Way Services for the Reconstruction and Widening of Rochester Road, Barclay to Trinway – Project No. 02.206.5**

Resolution #2007-01-005-E-7

RESOLVED, That Subcontract No. 06-5632/S1, between the City of Troy and Greenstar & Associates, LLC for right-of-way services for the reconstruction of Rochester Road, between Barclay to Trinway is hereby **APPROVED** at an estimated cost to the City of Troy not to exceed \$75,000.00, and the Mayor and City Clerk are **AUTHORIZED TO EXECUTE** the subcontract, a copy of which shall be **ATTACHED** to the original Minutes of the meeting.

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**E-8 Contract Addendum No. 2 – Contract 06-3, Ferry Drain Restoration Project**

Resolution #2007-01-005-E-8

RESOLVED, That Addendum No. 2 to Contract No. 06-3, Ferry Drain Restoration Project, is hereby **APPROVED** to D & J Lawn & Snow, Inc., 22750 Macomb Industrial Drive, Clinton Twp., MI, 48036 at the unit prices contained in the contract and the total amount authorized is \$99,692.45 and includes the previous authorized contract amount of \$76,882.25, the 10% contingency as per the previous contract award resolution, and the \$15,058.97 amount for which Addendum No. 2 exceeds the 10% contingency.

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**E-1b Address of “E” Items Removed for Discussion by City Council and/or the Public**

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**E-2 Approval of City Council Minutes**

Resolution #2007-01-006  
Moved by Fleming  
Seconded by Lambert

RESOLVED, That the Minutes of the 7:30 PM Regular City Council Meeting of December 18, 2006 be **APPROVED** as corrected.

Yes: All-7

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**E-4 Standard Purchasing Resolutions**

**b) Standard Purchasing Resolution 8: Best Value Award – Flynn Park Sports Lighting**

Resolution #2007-01-007  
Moved by Beltramini  
Seconded by Stine

RESOLVED, That a contract to furnish a new sport lighting system on four (4) ball diamonds at Flynn Park is hereby **AWARDED** to the best value proposal submitted by G&B Electrical Company of Bloomfield Hills, MI, as a result of a life cycle costing analysis at an estimated cost of \$385,000.00, as listed on the bid tabulation opened November 17, 2006, a copy of which shall be **ATTACHED** to the original Minutes of this meeting; and

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon contractor submission of properly executed proposal and contract documents, including bonds, insurance certificates and all other specified requirements; and if additional work is required that could not be foreseen, such additional work is **AUTHORIZED** in an amount not to exceed 10% of the total project cost or \$38,500.00.

Yes: Beltramini, Broomfield, Fleming, Lambert, Schilling, Stine  
No: Howrylak

#### **MOTION CARRIED**

**PUBLIC COMMENT: Limited to Items Not on the Agenda**

#### **REGULAR BUSINESS:**

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#### **F-3 Hooters v. Troy – Proposed Consent Judgment**

##### **(a) Transfer of License**

Resolution  
Moved by Stine  
Seconded by Beltramini

RESOLVED, That the consent judgment between Hooters of Troy, Inc. and the City of Troy is hereby **APPROVED**, and the Mayor and City Clerk are **AUTHORIZED TO EXECUTE** the document, a copy of which shall be **ATTACHED** to the original Minutes of this meeting; and

BE IT FURTHER RESOLVED, That upon the execution of the consent judgment by the Court, the request from Hooters of Troy, Inc., (a Georgia Corporation) to transfer ownership of a 2005 Class C licensed business with outdoor service (1 area), and new Entertainment Permit located at 2950 Rochester Road Troy, MI 48083 Oakland County from Sign of the Beefcarver, Inc., be **APPROVED**.

**(b) Agreement**

Resolution  
Moved by Stine  
Seconded by Beltramini

WHEREAS, The City Council of the City of Troy deems it necessary to enter agreements with applicants for liquor licenses for the purpose of providing civil remedies to the City of Troy in the event licensees fail to adhere to Troy Codes and Ordinances;

THEREFORE, BE IT RESOLVED, That the City Council of the City of Troy hereby **APPROVES** an agreement with Hooters of Troy, Inc., (a Georgia Corporation) to transfer ownership of a 2005 Class C licensed business with outdoor service (1 area), and new Entertainment Permit located at 2950 Rochester, Troy, MI 48083, Oakland County from Sign of the Beefcarver, Inc., and the Mayor and City Clerk are hereby **AUTHORIZED TO EXECUTE** the document, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

**Vote on Resolution to Postpone**

Resolution #2007-01-008  
Moved by Broomfield  
Seconded by Fleming

RESOLVED, That Troy City Council hereby **POSTPONES** *Hooters v. Troy – Proposed Consent Judgment* until the Regular City Council Meeting scheduled for Monday, February 26, 2007.

Yes: All-7

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**F-2 Norma Robertson v. City of Troy**

Resolution #2007-01-009  
Moved by Stine  
Seconded by Howrylak

RESOLVED, That the City Attorney is hereby **AUTHORIZED** and **DIRECTED** to represent the City of Troy in any and all claims and damages in the matter of Norma Robertson v. City of Troy and to **PAY** necessary costs and expenses and to **RETAIN** any necessary expert witnesses to adequately represent the City.

Yes: All-7

**MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:**

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**G-1 Announcement of Public Hearings: None Submitted**

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**G-2 Green Memorandums: None Submitted**

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**COUNCIL REFERRALS: Items Advanced to the City Manager by Individual City Council Members for Placement on the Agenda**

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**H-1 No Council Referrals Advanced**

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**COUNCIL COMMENTS:**

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**I-1 No Council Comments Advanced**

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**REPORTS:**

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**J-1 Minutes – Boards and Committees:**

- a) Retiree Health Care Benefits Plan & Trust/Final – September 13, 2006
  - b) Building Code Board of Appeals Special/Final – October 18, 2006
  - c) Employees' Retirement System Board of Trustees/Final – November 8, 2006
  - d) Ethnic Issues Advisory Board/Draft – November 14, 2006
  - e) Ethnic Issues Advisory Board/Final – November 14, 2006
  - f) Downtown Development Authority/Final – November 15, 2006
  - g) Library Advisory Board/Final – November 16, 2006
  - h) Board of Zoning Appeals/Final – November 21, 2006
  - i) Troy Youth Council/Final – November 29, 2006
  - j) Building Code Board of Appeals/Final – December 6, 2006
  - k) Troy Youth Council/Draft – December 20, 2006
- Noted and Filed

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**J-2 Department Reports:**

- a) Council Member Robin Beltramini's Travel Expense Report – NLC 83<sup>rd</sup> Congress of Cities and Exposition
  - b) City Attorney's Office – 2006 Fourth Quarter Litigation Report
- Noted and Filed

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**J-3 Letters of Appreciation:**

- a) Letter of Thanks to Chief Craft from Tom Howe Regarding the Assistance Received Locating a Family Heirloom Rifle
  - b) Letter of Appreciation to Tonni Bartholomew from Secretary of State Terri Lynn Land Regarding the 2006 General Election
  - c) Letter of Thanks to Chief Craft from Clackamas County Sheriff's Office in Appreciation of the Participation in the 4<sup>th</sup> Annual National Family Violence Apprehension Detail
- Noted and Filed

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**J-4 Proclamations/Resolutions from Other Organizations: None Submitted**

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**J-5 Calendar**

Noted and Filed

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**J-6 Communication from City Engineer Steve Vandette Regarding Request for Federal Aid Funding for FY 2010 and 2011**

Noted and Filed

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**J-7 Communication from Troy Residents Requesting a Change to the Ordinance Regarding Chaining of Dogs – Additional Documentation Available for Viewing at the City Clerk’s Office and the Troy Public Library**

Noted and Filed

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**Vote on Resolution to Suspend Rules of Procedure for the City Council, Rule #6 – Order of Business**

Resolution #2007-01-010  
Moved by Beltramini  
Seconded by Broomfield

RESOLVED, That Troy City Council hereby **SUSPENDS** Rules of Procedure for the City Council, Rule #6 Order of Business, to allow discussion of item L-1 before Study Items K-1 and K-2.

Yes: All-7

**CLOSED SESSION:**

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**L-1 Closed Session:**

Resolution #2007-01-011  
Moved by Beltramini  
Seconded by Stine

BE IT RESOLVED, That the City of Troy City Council **SHALL MEET** in Closed Session, as permitted by MCL 15.268 (e), Pending Litigation – Karagiannakis and Garrett Family Ltd. v. City of Troy, et. al.

Yes: All-7

**STUDY ITEMS:**

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**K-1 Council Responses to City Manager’s Questionnaire**

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**K-2 Correlation of Council Goals with Futures Report**

**PUBLIC COMMENT: Address of “K” Items**

The meeting **RECESSED** at 10:11 P.M.

The meeting **RECONVENED** at 10:15 P.M.

The meeting **RECESSED** at 11:00 P.M.

The meeting **RECONVENED** at 11:05 P.M.

The meeting **ADJOURNED** at 11:30 P.M.

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Louise E. Schilling, Mayor

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Tonni L. Bartholomew, MMC  
City Clerk



## CITY COUNCIL ACTION REPORT

January 12, 2007

TO: Phillip L. Nelson, City Manager

FROM: Brian P. Murphy, Assistant City Manager/Economic Development Services  
Jeanette Bennett, Purchasing Director  
Timothy L. Richnak, Public Works Director

SUBJECT: Standard Purchasing Resolution 3 – Exercise Renewal Option –  
Printing/Distribution of Water & Sewer Bills

### **Background:**

- On March 21, 2005 a one- year contract to provide Laser Printing and Distribution of the City of Troy Water and Sewer Bills was approved with an option to renew for three (3) additional one (1) year periods to the lowest bidder meeting specifications, Automated Computer Methods Inc. of McHenry, IL. (Council Resolution #2005-03-123-E-5).

DESCRIPTION	UNIT PRICE
CUSTOMER BILLING SUMMARY:	
Laser Print, Water/Sewer Bill	\$.050
Fold, Insert, Sort & Mail	\$.020
Printing - #9 Reply Envelope	\$.017
Printing - #10 Envelope	\$.0185
COST PER BILL:	\$.1055

- On February 6, 2006, City Council approved the first of three one-year renewal options of the contract. (Council Resolution #2006-02-037-E-4b).
- A market survey conducted by the Purchasing Department indicates the materials market for paper products will continue to increase in the coming year and concurs with the recommendation to exercise the option to renew for one additional year.

### **Financial Considerations:**

- Funds are available from the Water Department operating budgets.

January 12, 2007

To: Phillip L. Nelson, City Manager

Re: Renewal Option - Printing/Distribution of Water & Sewer Bills

**Legal Considerations:**

- ITB-COT 04-62 for the production, printing and distribution of the City of Troy Water and Sewer bills was competitively bid in accordance with Chapter 7 of the City Code.

**Policy Considerations:**

- Printing and distribution of the City of Troy Water and Sewer bills, accurately within our processing time requirements, and then delivered to the post office. (Goal I & III).

**Options:**

- City management recommends the City exercise the option to renew for the second additional option year with Automated Computer Methods for an estimated total cost of \$11,616.00, plus the actual cost of first class postage, under the same prices, terms and conditions, to expire April 30, 2008.

January 9, 2007

TO: Susan Leirstein  
Purchasing Systems Administrator

FROM: Julie Hamilton  
Buyer

RE: MARKET SURVEY – PRINTING & DISTRIBUTION OF UTILITY BILLS

LASON SYSTEM, INC. – John Chisik (248) 837-7235

John has indicated that prices for the printing of Utility bills have remained stable and are the same as last year; as there has been no significant cost increases in paper.

CENTRON DATA SERVICES – Michael Andrus (800) 732-8787

Mr. Andrus commented that last year prices increased due to fuel costs and that paper prices will continue to rise this year but only marginally. On average he has had his paper prices increase four to five times annually.

LASERTEC INC. – Kim C. (586) 274-4500

Kim told me that her company's material prices have stabilized since 2006 except for envelopes that are up a little due to fluctuations in fuel cost. According to her the printing side will remain stable for this year.

RENKIM CORPORATION – Donald Pentzien (248) 766-4194

Donald does not feel there will be any dramatic increases in the coming year for paper products. The market has been pretty stable although paper prices have gone up over the past year but it has only been minimal increases. But, if fuel increases, there may be a need to increase pricing.

MATRIX IMAGING SOLUTIONS – Betty Jo Profeta (716) 504-9700

According to Betty Jo, paper is estimated to increase by 6% to 8% in 2007. Their company will have to reflect those increases in their prices.

RBF INC. – Dale (517) 323-3181

Company was sold to Shamrock. Shamrock does not do utility billing and could not provide information on subject.

Based upon the above comments, I respectfully recommend that the City accept the offer to renew the contract for the Printing & Distribution of Utility Bills with the current vendor even though the materials market is expected to stabilize all vendors still anticipate increases for this year.

CC: Jeanette Bennett  
File



500 West Big Beaver  
Troy, Michigan 48064  
www.troymi.gov

December 12, 2006

ATTN: Ms. Tammy Moran  
Automated Computer Methods, Inc.  
2303 Johnsbury Road  
McHenry IL 60050

Dear Ms. Moran:

On February 6, 2006, the City of Troy entered the first renewal year of Contract #20600608 OB with Automated Computer Methods to provide one-year requirements of Laser Printing/Distribution of the City of Troy Water & Sewer Bills. This contract also contained an option to renew for the second additional year at the same prices, terms, and conditions as the original contract. The price may be adjusted to reflect changes in paper costs with verifiable documentation from the mill or manufacturer.

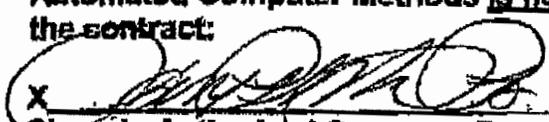
Please fax this letter back indicating if Automated Computer Methods wishes to renew this contract until April 30, 2008. Our fax number is (248) 524-3520. It should be understood that this request to renew the contract is subject to a favorable market survey and City Council approval. A request by City staff to determine the successful bidder's interest in renewing the contract in no way obligates the City. The option cannot be exercised without Troy City Council approval and a blanket purchase order issued.

If you have any questions, please call me at (248) 524-3373.

**CHECK ONE:**

**Automated Computer Methods is interested in renewing the contract under the same prices, terms, and conditions:**

**Automated Computer Methods is not interested in renewing the contract:**

  
Signed: Authorized Company Representative

Date: 12/12/06

Thank you,  
Ann M. Tyrrell  
Water Department, City of Troy Michigan

- Area code (248)
- Assessing 524-3311
- Bldg. Inspections 524-3344
- Bldg. Maintenance 524-3368
- City Clerk 524-3316
- City Manager 524-3330
- Community Affairs 524-1147
- Engineering 524-3383
- Finance 524-3411
- Fire-Administration 524-3419
- Human Resources 524-3339
- Information Services 619-7279
- Law 524-3320
- Library 524-3545
- Parks & Recreation 524-3484
- Planning 524-3364
- Police-Administration 524-3443
- Public Works 524-3370
- Purchasing 524-3338
- Real Estate & Development 524-3498
- Treasurer 524-3334
- General Information 524-3300

**POSTPONED ITEMS:**

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**D-1 No Postponed Items**

**CONSENT AGENDA:**

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**E-1a Approval of "E" Items NOT Removed for Discussion**

Resolution #2005-03-123

Moved by Stine

Seconded by Lambert

RESOLVED, That all items as presented on the Consent Agenda are hereby **APPROVED** as presented with the exception of Item E-8 which shall be considered after Consent Agenda (E) items, as printed.

Yes: All-5

No: None

Absent: Schilling, Broomfield

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**E-2 Approval of City Council Minutes**

Resolution #2005-03-123-E-2

RESOLVED, That the Minutes of the Regular Meeting of March 7, 2005 at 7:30 PM be **APPROVED** as submitted.

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**E-3 Proposed City of Troy Proclamation(s): None Proposed**

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**E-4 Standard Purchasing Resolution 9: Approval to Expend Funds for Membership Dues and Membership Renewals Over \$10,000.00 – 2004-05 Michigan Municipal League Membership Renewal**

Resolution #2005-03-123-E-4

RESOLVED, That approval is **GRANTED** to pay the 2004/05 Michigan Municipal League membership fee covering the time period of May 1, 2005 through April 30, 2006 in the amount of \$12,709.00.

---

**E-5 Standard Purchasing Resolution 2: Bid Award - Lowest Bidder Meeting Specifications – Printing/Distribution of Water & Sewer Bills**



Resolution #2005-03-123-E-5

RESOLVED, That a one (1) year contract to provide Laser Printing and Distribution of the City of Troy Water and Sewer Bills, with an option to renew for three (3) additional one (1) year

periods is hereby **AWARDED** to the lowest acceptable bidder meeting specifications, Automated Computer Methods, Inc. of McHenry, IL, for an estimated cost of \$11,616.00 per year, plus the actual cost of first class postage, at unit prices contained in the bid tabulation opened March 2, 2005, a copy of which shall be **ATTACHED** to the original Minutes of this meeting, with a contract expiration of April 30, 2006.

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**E-6 Acceptance of Four (4) Permanent Storm Drain/Sewer Easements for the Louis/Troy Street Rear Yard Drain Project – Section 22**

Resolution #2005-03-123-E-6

RESOLVED, That the four (4) Permanent Easements from property owners Rahul Alawani and Smita Khedkar, having Sidwell #88-20-22-352-019; Shailesh A. and Manisha S. Patel, having Sidwell #88-20-22-352-020; Feng Qing and Xiu Yan, having Sidwell #88-20-22-352-021; and Amy Tang, having Sidwell #88-20-22-352-024, are hereby **ACCEPTED** for the construction, operation, maintenance and repair of storm drain/sewer; and

BE IT FURTHER RESOLVED, That the City Clerk is hereby **DIRECTED TO RECORD** said documents with the Oakland County Register of Deeds, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

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**E-7 Private Agreement for Northfield & Wattles Property Splits – Project No. 04.942.3**

Resolution #2005-03-123-E-7

RESOLVED, That the Contract for the Installation of Municipal Improvements (Private Agreement) between the City of Troy and Michael Agnetti, is hereby **APPROVED** for the installation of sanitary sewer, water main, storm sewer and soil erosion on the site and in the adjacent right-of-way, and the Mayor and City Clerk are **AUTHORIZED TO EXECUTE** the documents, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

---

**E-9 Standard Purchasing Resolution 2: Bid Award – Lowest Acceptable Bidders - Ammunition**

Resolution #2005-03-123-E-9

RESOLVED, That one (1) year contracts to furnish requirements of ammunition with an option to renew for one (1) additional year, are hereby **AWARDED** to the lowest acceptable bidders, TJ Conevera's, Inc. of Rockford, IL and Michigan Ammo Co, Inc. of Ecorse, MI, for an estimated annual cost of \$21,125.00 and \$49,000.00 respectively, at unit prices contained in the bid tabulation opened on February 16, 2005, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

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**E-10 Acceptance of One (1) Permanent Water Main Easement and One (1) Temporary Construction Permit for the Troy Court Water Main Project #01.502.5 – Section 34**

Resolution #2005-03-123-E-10

March 14, 2005

TO: John Szerlag, City Manager

FROM: Brian Murphy, Assistant City Manager/Services  
Jeanette Bennett, Purchasing Director  
Timothy L. Richnak, Public Works Director

RE: **Agenda Item** – Standard Purchasing Resolution #2 – Bid Award:  
Lowest Bidder Meeting Specifications – Printing/Distribution of  
Water & Sewer Bills

**RECOMMENDATION**

On March 2, 2005, eight (8) proposals were opened to provide production, printing, and distribution of the City of Troy Water and Sewer Bills for one (1) year, with three (3) one-year options to renew. City management recommends awarding the contract to the lowest acceptable bidder meeting specifications, Automated Computer Methods Inc. of McHenry, IL, for an estimated cost of \$11,616.00 per year, plus the actual cost of first class postage, at unit prices contained in the attached bid tabulation.

<b>DESCRIPTION</b>	<b>UNIT PRICE</b>
<b>CUSTOMER BILLING SUMMARY:</b>	
Laser Print, Water/Sewer Bill	\$.050
Fold, Insert, Sort & Mail	\$.020
Printing - #9 Reply Envelope	\$.017
Printing - #10 Envelope	\$.0185
<b>COST PER BILL:</b>	<b>\$.1055</b>

**EXPLANATION OF BID NOT MEETING SPECIFICATIONS**

After reviewing the bid proposal from Miami Systems, the apparent low bidder, and performing a reference check with cities with contracts similar to ours, it was discovered that the data processing time once the file was sent to the vendor, took up to four days or longer to process and deliver the bills to the post office. Our time-frame requirement is sixty hours. Also, there were numerous errors when the bills were completed and mailed, resulting in additional City staff hours to correct the problems.

**SUMMARY**

Automated Computer Methods, Inc. has the ability to generate bills monthly, meet our processing time requirements, and deliver them to the post office in a timely manner. The file will be sent electronically either via e-mail or an ftp site provided by the vendor. The work will be done in-house, with sub-contractors providing

March 14, 2005

To: John Szerlag, City Manager

Re: Bid Award – Printing/Distribution of Water & Sewer Bills

**SUMMARY** - Continued

the forms and envelopes. They have handled numerous mailing and printing projects for Government Agencies, as well as the private sector, and have been in business for over 21 years. Automated Computer Methods, Inc. will also attach the bar codes, or OCR lines that are necessary as well as being CASS Certified (Coding Accuracy Support System certification by the US Postal Service in cooperation with the mailing industry), and will include any inserts that will be mailed with the monthly bills. They have a proven track record to meet deadlines, and will work with us regarding any issues that arise.

**BUDGET**

Funds are available from the Water Department operating budgets.

118 Vendors Notified via the MITN System

8 Bid Responses Rec'd

1 Bid did not meet specifications

1 No Bid: Company couldn't get estimate quick enough.

Prepared by: Ann Tyrrell, Office Coordinator

RESOLVED, That those Council members interested are **AUTHORIZED** to attend the National League of Cities (NLC) 14<sup>th</sup> Annual Leadership Summit on September 21 - 23, 2006 in Colorado Springs, CO in accordance with accounting procedures of the City of Troy.

b) **Standard Purchasing Resolution 3: Exercise Renewal Option – Printing / Distribution of Water and Sewer Bills**

Resolution #2006-02-037-E-4b

WHEREAS, On March 21, 2005, a one-year contract with the option to renew for three additional one-year periods for the printing/distribution of water and sewer bills was awarded to the lowest bidder meeting specifications, Automated Computer Methods, Inc. of McHenry, IL (Resolution #2005-03-123-E-5);

WHEREAS, Automated Computer Methods, Inc. has agreed to exercise the option to renew the first of three additional one-year periods under the same prices, terms, and conditions.

NOW, THEREFORE, BE IT RESOLVED, That the option to renew the contract for one additional year is hereby **EXERCISED** with Automated Computer Methods, Inc. to provide laser printing/distribution of water and sewer bills for an estimated total cost of \$11,616.00 per year, plus the actual cost of first class postage, under the same contract prices, terms, and conditions as the original contract, to expire April 30, 2007.

d) **Standard Purchasing Resolution 3: Exercise Renewal Option – Landscape Maintenance Services**

Resolution #2006-02-037-E-4d

WHEREAS, On July 21, 2003, a three-year contract with an option to renew for one (1) additional one-year period to provide landscape services for the cemeteries, non-irrigated street medians, museum, fire stations, and I-75 cloverleaves was awarded to the lowest acceptable bidder meeting specifications, Parks Landscaping of Troy, MI (Resolution #2003-07-376), and

WHEREAS, Parks Landscaping has agreed to exercise the one-year option to renew under the same prices, terms, and conditions as the original contract.

NOW, THEREFORE, BE IT RESOLVED, That the option to renew the contract is hereby **EXERCISED** with Parks Landscaping to provide landscape maintenance services on municipal grounds for an estimated total cost of \$142,465.00, at unit prices contained on the tabulation opened March 28, 2003, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

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**E-5 Acceptance of Permanent Storm Water Detention Easement, Permanent Sanitary Sewer Easement, Permanent Water Main Easement, Permanent Non-Accessible Greenbelt Easement, and Permanent Emergency Vehicle Access Easement from Carlton Villas Condominium – Sidwell #88-20-03-451-033, 034, 035, 036, 051, 052**

January 24, 2006

TO: John Szerlag, City Manager

FROM: Brian P. Murphy, Assistant City Manager/Services  
Jeanette Bennett, Purchasing Director  
Timothy L. Richnak, Public Works Director

RE: **Agenda Item** – Standard Purchasing Resolution 3 – Exercise  
Renewal Option – Printing/Distribution of Water & Sewer Bills

**RECOMMENDATION**

On March 21, 2005, City Council approved a one-year contract to provide production, printing, and distribution of the City of Troy Water and Sewer bills with an option to renew for three additional one-year periods to the lowest acceptable bidder meeting specifications, Automated Computer Methods Inc. of McHenry, IL. (Council Resolution #2005-03-123-E-5). Staff recommends the City exercise the option to renew the first of three additional one-year periods at an estimated total cost of \$11,616.00 per year, plus the actual cost of first class postage, under the same prices, terms, and conditions, to expire April 30, 2007.

DESCRIPTION	UNIT PRICE
CUSTOMER BILLING SUMMARY:	
Laser Print, Water/Sewer Bill	\$.050
Fold, Insert, Sort & Mail	\$.020
Printing - #9 Reply Envelope	\$.017
Printing - #10 Envelope	\$.0185
COST PER BILL:	\$.1055

**MARKET SURVEY**

A market survey conducted by the Purchasing Department indicates paper mill prices are expected to increase about 2% in the near future and concurs with the recommendation to exercise the option to renew for one additional year.

One hundred eighteen (118) vendors were notified via the MITN system. Seven (7) bids received met specifications; one company responded with a statement of no bid because the company couldn't compile their figures in time.

**BUDGET**

Funds are available from the Water Department operating budgets.

Opening Date - 3/2/05  
 Date Prepared - 3/14/05

CITY OF TROY  
 BID TABULATION  
 PRINTING OF UTILITY BILLS

ITB-COT 04-62  
 Page 1 of 2

VENDOR NAME:

* <b>ACM, INC</b>		LASON	CENTRON DATA	LASERTEC INC
AUTOMATED		SYSTEMS INC	SERVICES INC	
COMPUTER METHODS INC				
#14090	#632022251	#507137872	#649255192	
\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	

CHECK #:

CHECK AMOUNT:

**PROPOSAL:** FURNISH ALL LABOR, MATERIALS, AND EQUIPMENT TO PROVIDE ONE-YEAR REQUIREMENTS OF LASER PRINTING AND DISTRIBUTION OF THE CITY OF TROY'S WATER AND SEWER BILLS, WITH AN OPTION TO RENEW FOR THREE(3) ADDITIONAL ONE-YEAR PERIODS.

EST QTY	SERVICE DESCRIPTION	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
1	One Time, Account Set-Up	\$ 200.00	\$ 125.0000	\$ 300.0000	\$ -
109,400	Laser Print Water / Sewer Bills	\$50.00/M	\$ 0.0393	\$ 0.0390	\$ 0.0800
109,400	Fold, Insert, Sort and Mail	\$20.00/M	\$ 0.0300	\$ 0.0640	Included
102,000	Printing on #9 Envelopes	\$17.00/M	\$ 0.0185	\$ 0.0040	\$ 0.0200
109,400	Printing on #10 Envelopes	\$18.50/M	\$ 0.0210	\$ 0.0050	\$ 0.0190
	ESTIMATED TOTAL COST:	* \$ 11,615.90	11,890.82	12,523.20	\$ 12,870.60
	PROCESSING TIME: 60 Hours				
	Can Meet	XX	XX	XX	XX
	Cannot Meet				
	SERVICE FACILITY:				
	Location	McHenry, IL	Livonia, MI	Norton Shores	Sterling Heights
	24-Hour Phone Number	(815)861-1957	(734)632-1600	(800)732-8787	(586)274-4500
	Hours of Operation	8:30-5pm	24/7	24/5	24
	TERMS:	Net 30 Days	30 Days Net	Net 30	30 Days
	DELIVERY / COMPLETION:	60 Hours After Receipt of Electronic File			
	EXCEPTIONS:	Blank	Blank	None	Postage must be prepaid. There is no relevant MSDS Letter of Understanding attached to bid
	ACKNOWLEDGEMENT: Completed Y or N	Yes	Yes	Yes	Yes
	VENDOR QUESTIONNAIRE:				
	Attached	XX	XX	XX	XX
	Not Attached				
	COST BREAKDOWN - SUPPLY INVENTORY	All Pricing			
	Attached	Listed on page	XX	XX	XX
	Not Attached	one of Bid			

NO BIDS:  
 Moore Wallace

\* DENOTES LOWEST ACCEPTABLE BIDDER

ATTEST:  
 Ann Tyrrell  
 MaryAnn Hays  
 Linda Bockstanz

\_\_\_\_\_  
 Jeanette Bennett  
 Purchasing Director

VENDOR NAME:

RENKIM	MATRIX	RBF
CORPORATION	IMAGING	INC
SOLUTIONS		
#654963892	#31313	#620709692
\$ 2,100	\$ 2,100	\$ 2,100

CHECK #:

CHECK AMOUNT:

**PROPOSAL:** FURNISH ALL LABOR, MATERIALS, AND EQUIPMENT TO PROVIDE ONE-YEAR REQUIREMENTS OF LASER PRINTING AND DISTRIBUTION OF THE CITY OF TROY'S WATER AND SEWER BILLS, WITH AN OPTION TO RENEW FOR THREE(3) ADDITIONAL ONE-YEAR PERIODS.

EST QTY	SERVICE DESCRIPTION	UNIT PRICE	UNIT PRICE	UNIT PRICE
1	One Time, Account Set-Up	\$ 825.00	\$ 250.00	N/A
109,400	Laser Print Water / Sewer Bills	0.0486	\$ 0.0550	\$ 0.0680
109,400	Fold, Insert, Sort and Mail	0.03037	\$ 0.0550	\$ 0.0510
102,000	Printing on #9 Envelopes	0.01625	\$ 0.0230	\$ 0.0200
109,400	Printing on #10 Envelopes	0.01725	\$ 0.0170	\$ 0.0210
ESTIMATED TOTAL COST:		\$ 13,008.97	16,489.80	17,356.00
PROCESSING TIME: 60 Hours				
Can Meet		XX	XX	XX
Cannot Meet				
SERVICE FACILITY:				
Location		Southgate, MI	Sanborn, NY	Lansing, MI
24-Hour Phone Number		(734)374-8300	(716)504-9700	(269)327-3871
Hours of Operation		7am-11pm	24Hrs M-F	7:30-11pm
TERMS:		Blank	Net 30 Days	Net 30
DELIVERY / COMPLETION:		60 Hours After Receipt of Electronic File		
EXCEPTIONS:		Blank	Blank	Blank
ACKNOWLEDGEMENT: Completed Y or N		Yes	Yes	Yes
VENDOR QUESTIONNAIRE:				
Attached		XX	XX	XX
Not Attached				
COST BREAKDOWN - SUPPLY INVENTORY				
Attached		XX	XX	XX
Not Attached				

DMS:

Miami Systems - \$11,095.80

Reason: Difficulty meeting 60 hour processing time



## Downloading History for ITB-COT 04-62 UtilityBil

The report below shows all fax and e-mail vendors that matched this document when it was originally issued. It also shows all vendors that have downloaded or ordered the document and any subsequent amendments as of 3/14/2005.

<b>Document Title:</b>	Laser Printing & Distribution of Water & Sewer Bills
<b>Date Issued:</b>	2/8/2005
<b>Close Date:</b>	3/2/2005

Click on the table headings for "Account Number" or "Company name" to re-sort this report by that column. You may also click on any vendor account number to view their account information.

Acct #	Company Name	Service	Date Obtained Document	Date Obtained Amendments
10991	360 Services International	E-mail	2/8/2005	
11680	A-1 Business Products	E-mail		
20263	AB Data, Ltd.	Free	2/10/2005	
15288	Accelerated Press, Inc.	Free	2/9/2005	
13053	Accuform Printing & Graphics, Inc.	Free	3/1/2005	
10693	ACE Computer Essentials, Inc.	E-mail		
16603	Ad-Tech Agency Inc.	E-mail		
12742	Addison Graphic Solutions, Inc.	E-mail	2/8/2005	
13431	Advantage Communications Group	E-mail		
10325	Aielli Construction Company, Inc.	Free	2/14/2005	
19786	America's Finest Printing & Graphics	E-mail	2/9/2005	
11147	American Mailers	E-mail		
19476	Ann Arbor Printing & Mailing Service	E-mail	2/8/2005	
15460	Arbor Press	E-mail		
16873	AUTOMATED COMPUTER METHODS INC	E-mail	3/7/2005	
10717	Blue Pencil Creative Group, Ltd.	E-mail		
15019	Brodie Corporation	E-mail		
10682	C & R Maintenance d/b/a Rizzo Services	E-mail	2/8/2005	
16815	C.A.P. Printing L.L.C.	Free	2/14/2005	
13422	Centron Data Services, Inc.	E-mail	2/18/2005	
19258				

	Color Q LLC	E-mail	2/8/2005	
16318	Comda International Calendar Co.	E-mail		
16718	Commercial Blueprint, Inc.	E-mail		
13813	Commercial Communications, Inc	E-mail		
17878	Compton Printing	E-mail		
10469	COUGAR PRINTING & GRAPHICS, INC.	E-mail		
10276	CPM Services Group, Inc	E-mail		
16712	Data Direction Inc.	Free	2/23/2005	
10868	Dearborn Lithograph, Inc.	E-mail		
11544	Dearborn Offset Printing, Inc.	E-mail		
13468	DESIGN GROUP	Free	2/21/2005	
19864	DIVERSIFIED UTILITY SERVICES	Free	2/19/2005	
19136	Dodaj Enterprises	E-mail		
16733	E.J. Steve	E-mail		
15621	ECON MARKETING SERVICES INC	E-mail	2/8/2005	
20474	Econobuild	E-mail	3/2/2005	
10981	Ed Luberda	E-mail		
17995	Empire Printing	E-mail		
10318	Entire Reproductions and Imaging Solutions	E-mail		
15795	Epoch Technologies, Inc	Free	2/18/2005	
12661	Executive Printing Services	Free	2/18/2005	
19341	FIRST IMPRESSION PRINTING	E-mail		
14027	Five Star Graphics Inc dba Graphic Image	E-mail		
12125	Flamingo Kid Signs, Inc.	E-mail	2/26/2005	
11444	Fudge Business Forms, Inc.	E-mail	2/8/2005	
15657	Grand River Printing & Imaging	E-mail		
12922	Graphic Enterprises, Inc.	E-mail	2/8/2005	
19815	Graphics East, Inc.	Fax		
19666	Greatland Corporation	E-mail		
17036	greko print & imaging inc.	Fax		
17858	Herald Publishing Company, Inc.	E-mail		
11766	HES STALLINGS-JULIEN SALES & SERVICE	E-mail	3/1/2005	
19788	Identification Resources, Inc.	E-mail		
16060	Imperial Graphics & Design	E-mail		
11388	Inco Graphics	E-mail	2/8/2005	
15511	Inland Press	E-mail		
19591	Innovated Capital Solutions	E-mail		
18146	J & M Reproduction Corporation	E-mail		
18476	John Henry Company	E-mail		
11116	Johnston Lithograph	Fax		
20189	Kanne & Associates	Free	2/9/2005	

13781	Kimcraft Printers, Inc	E-mail		
11891	Kinko's	E-mail		
12808	Lasertec	E-mail	2/24/2005	
10734	Lason Inc.	E-mail	2/11/2005	
17321	Lighthouse Graphic Services	E-mail		
19604	M-Press, Inc.	Free	2/16/2005	
14525	Maro Enterprises LLC	E-mail		
19927	Mass Mailing	Free	2/10/2005	
17065	Master Business Forms Company	Fax		
17245	Matrix Imaging Solutions	E-mail	2/8/2005	
18734	Matrix Printing Systems, Inc.	E-mail		
17763	Mays Printing Company Inc.	E-mail		
11598	Media Connection Advertising Inc	E-mail		
12333	Messenger Printing Service	E-mail		
12030	Miami Systems Corporation	Free	2/10/2005	
18678	Miller Corp LLC	E-mail		
17889	MK & Company	E-mail		
15976	Moore Wallace Inc	E-mail	2/28/2005	
13485	Morning Star Publishing Company	E-mail		
16101	Mort Crim Communications, Inc.	E-mail		
19622	MSX International	E-mail		
15485	Nu-Tech Graphics & Systems Inc.	Fax	2/17/2005	
18380	OccuMed3	E-mail		
18547	Office Furniture Services	E-mail		
10412	Orion Business Services - dba PrintPro Systems	E-mail		
14166	P&S INC	E-mail		
12480	Paper Express Inc.	Free	2/10/2005	
10331	PC Photo Imaging	E-mail		
14369	Perfect Promotion Inc.	E-mail		
12743	PK Specialties	E-mail		
13644	Presort Services, Inc.	Free	2/22/2005	
19600	Print-Tech Inc.	E-mail	2/8/2005	
10596	Printwell, Inc.	E-mail		
12047	R.b. Printing Service	Fax		
20273	RBF Inc.	E-mail	2/15/2005	
10129	Robot Printing and Communications	E-mail		
10038	Rotary Multiforms, Inc	E-mail	2/22/2005	
16041	S & N Aziza Inc dba Eastern Graphics & Printing	Fax		
12933	Select Graphics Corporation	E-mail	2/8/2005	
11448	Signature Press, Inc.	E-mail		
11956	Sir Speedy Printing	E-mail		

12886	Sky Promotions/Benquin Business	E-mail		
16450	SourceMaster	E-mail		
16388	Standard Office Solutions, INC	E-mail		
13123	Stephens Nu-Ad	E-mail		
18307	Stoffel Seals Corporation	E-mail		
16967	Target Information Management	E-mail		
18415	Technology Integration Group	Free	2/18/2005	
18035	The EGT Group, Inc.	E-mail		
16663	The Job Shop Ink Inc.	E-mail		
17735	The Quintek Group	E-mail		
12437	The Reliance Group	E-mail		
12760	Utley Brothers, Inc.	E-mail		
15948	West Metro Printing Co.	E-mail		
11610	Westside Reprographics	E-mail		
15986	WHITLOCK BUSINESS SYSTEMS	E-mail		
16881	Zip Printing	E-mail		

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## CITY COUNCIL ACTION REPORT

January 12, 2007

TO: Phillip L. Nelson, City Manager

FROM: Brian P. Murphy, Assistant City Manager/Services  
Jeanette Bennett, Purchasing Director  
Timothy L. Richnak, Public Works Director

SUBJECT: Standard Purchasing Resolution 3: Exercise Renewal Option –  
Liquid Calcium Chloride

### **Background:**

- One-year requirement of Liquid Calcium Chloride with an option to renew for one additional year was approved by Troy City Council on March 20, 2006. (Resolution #2006-03-143-E-4b)
- Liquid Calcium Chloride is purchased on an as needed basis throughout the year for dust and ice control.
- A 1% discount is allowed if invoices are paid within ten days.
- Purchasing has conducted a market survey and determined the City would not benefit from soliciting additional bids.

### **Financial Considerations:**

- Funds are available in the operating budgets of the Drains and Streets Division for snow and ice control for local, major and county roads along and in local roads surface maintenance gravel.

### **Legal Considerations:**

- ITB-COT 06-01, one-year requirement of Liquid Calcium Chloride with an option to renew for one additional year was competitively bid and opened on February 28, 2006, in accordance with Chapter 7 of the City Code.

### **Policy Considerations:**

- All bidders were given the opportunity to respond with their level of interest in supplying services for the City of Troy. (Goal I)

### **Options:**

- City management recommends exercising the option to renew for one additional year with South Huron Industrial Inc., of Flat Rock, MI at an estimated cost of \$36,575.00, under the same prices, terms and conditions expiring March 31, 2008.

January 11, 2007

TO: Susan Leirstein  
Purchasing Systems Administrator

FROM: Julie Hamilton  
Buyer

RE: MARKET SURVEY – LIQUID CALCIUM CHLORIDE

MICHIGAN CHLORIDE SALES (800) 286-7312

Spoke to Bob Mayes and he stated that Dow, their supplier of liquid calcium chloride, has raised their price over the last year. He estimated that the cost per gallon for product and application to be around the \$0.50 range. Mr. Mayes also stated that effective March 1, 2007 Michigan Chloride Sales will no longer be supplying the chloride product specified by the City. Their new product (a mineral well brine) will be half the strength of the Dow product, requiring treating areas more often or using double the product during each treatment. The price range for the new product will be in the \$0.21 range for product and application.

Based upon the above comments, I respectfully recommend that the City accept the offer to renew the contract for Liquid Calcium Chloride based on product availability and price.\*

CC: Jeanette Bennett  
File

G:\Bid Award 06 New Format\Award Standard Purchasing Resolution 3 – MarketSurvey –Liquid Calcium Chloride



500 West Big Beaver  
Troy, Michigan 48064  
Fax: (248) 524-0851  
www.ci.troy.mi.us

Area code (248)

Assessing  
524-3311

Bldg. Inspections  
524-3344

Bldg. Maintenance  
524-3368

City Clerk  
524-3316

City Manager  
524-3330

Community Affairs  
524-1147

Engineering  
524-3383

Finance  
524-3411

Fire-Administration  
524-3419

Human Resources  
524-3339

Information Services  
619-7279

Law  
524-3320

Library  
524-3545

Parks & Recreation  
524-3484

Planning  
524-3364

Police-Administration  
524-3443

Public Works  
524-3370

Purchasing  
524-3338

Real Estate & Development  
524-3498

Treasurer  
524-3334

General Information  
524-3300

December 19, 2006

Attn: Mr. Ray Fifelski  
South Huron Industrial, Inc.  
Phone: 734-782-9840  
Fax: 734-782-5614

Dear Mr. Fifelski:

On April 1, 2006, the City of Troy entered into contract #20500726 OB with South Huron Industrial, Inc. to provide one-year requirements of Liquid Calcium Chloride. This contract contained an option to renew for one additional year at the same prices, terms, and conditions as the original contract.

Please fax this letter back indicating if South Huron Industrial, Inc. wishes to renew this contract until March 31, 2008. Our fax number is (248) 524-3520. It should be understood that this request to renew the contract is subject to a favorable market survey. A request by City staff to determine the successful bidder's interest in renewing the contract in no way obligates the City. The option cannot be exercised without Troy City Council approval and a blanket purchase order issued.

If you have any questions please call me at (248) 524-3501.

**CHECK ONE:**

**South Huron Industrial, Inc. is interested in renewing the Contract under the same prices, terms, and conditions:**

**South Huron Industrial, Inc. is not interested in renewing the contract:**

x Shep Lemour

**Signed: Authorized Company Representative**

Date: 12-20-2006

Thank you,  
Emily Frontera  
Department of Public Works, City of Troy

---

**E-2 Approval of City Council Minutes**

Resolution #2006-03-143-E-2

RESOLVED, That the Minutes of the 7:30 PM Regular City Council Meeting of March 6, 2006 be **APPROVED** as submitted.

---

**E-3 City of Troy Proclamations:**

Resolution #2006-03-143-E-3

RESOLVED, That the following City of Troy Proclamations be **APPROVED**:

- b) Proclamation from the National League of Cities Honoring the City of Troy for Thirty Years of Membership and Dedicated Service
- c) Proclamation Celebrating 10 Years Smart Community Partnership Program

---

**E-4 Standard Purchasing Resolutions**

- a) **Standard Purchasing Resolution 3: Exercise Renewal Option – Ammunition Contract**

Resolution #2006-03-143-E-4a

WHEREAS, On March 21, 2005, one-year contracts for ammunition with an option to renew for one additional year was awarded to the lowest acceptable bidders, TJ Conevera's, Inc., and Michigan Ammo Company, Inc. (Resolution #2005-03-123-E9);

WHEREAS, Both awarded bidders have agreed to exercise the option to renew under the same unit prices, terms, and conditions as the original contract.

NOW, THEREFORE, BE IT RESOLVED, That the options to renew the contracts are hereby **EXERCISED** with TJ Conevera's, Inc. and Michigan Ammo Company, Inc. for ammunition under the same contract prices, terms, and conditions expiring March 21, 2007.

- b) **Standard Purchasing Resolution 1: Award to Low Bidder – Liquid Calcium Chloride**

Resolution #2006-03-143-E-4b

RESOLVED, That a contract to provide one-year requirements of Liquid Calcium Chloride with an option to renew for one additional year is hereby **AWARDED** to the sole bidder, South Huron Industrial, Inc., of Flat Rock, MI, at an estimated total cost of \$36,575.00, which includes \$500.00 for the "additional insured endorsement" clause, at unit prices contained in the bid tabulation opened February 28, 2006, a copy of which shall be **ATTACHED** to the original Minutes of this meeting; and

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon contractor's submission of properly executed bid and contract documents, including bonds, insurance certificates and all other specified requirements.

c) **Standard Purchasing Resolution 9: Approval to Expend Funds for Membership Dues and Renewals Over \$10,000 – Renewal of Michigan Municipal League Membership**

Resolution #2006-03-143-E-4c

RESOLVED, That approval is **GRANTED** to pay the 2005/06 Michigan Municipal League membership fee covering the time period of May 1, 2006 through April 30, 2007 in the amount of \$11,438.00.

d) **Standard Purchasing Resolution 8: Best Value Award – Municipal Testing Services for the 2006-2009 Construction Seasons**

Resolution #2006-03-143-E-4d

RESOLVED, That two (2), three-year contracts to provide professional municipal testing services with an option to renew for three (3) additional years are hereby **AWARDED** to the best value proposals submitted by Professional Service Industries, Inc. (PSI), 1000 North Opdyke Road, Suite C, Auburn Hills, MI, and Testing Engineers and Consultants, Inc. (TEC), 1343 Rochester Road, Troy, MI, at unit prices contained in the bid tabulation opened February 22, 2006, with additional services priced as outlined in their respective rate schedules, copies of which shall be **ATTACHED** to the original Minutes of this meeting; and

BE IT FURTHER RESOLVED, That the awards are **CONTINGENT** upon contractors' submission of properly executed proposal and contract documents, including agreements, insurance certificates and all other specified requirements; and the Mayor and City Clerk are **AUTHORIZED TO EXECUTE** those agreements when in acceptable form.

---

**E-5 Amendment #1 Sole Source – US Filter HRR Enhancer and Pulsar Plus Briquettes**

Resolution #2006-03-143-E-5

WHEREAS, On May 9, 2005, the Troy City Council awarded a contract to purchase both Pulsar Products and HRR Enhancer from the authorized dealer/distributor in Michigan, B&B Pools and Spas, at dealer prices plus 25% and trade prices respectively for the Community Center Indoor Pool, (Resolution #2005-05-236);

WHEREAS, The City recommends changing to Pulsar as the main sanitation for the Troy Family Aquatic Center due to price increases and potential shortages of liquid chlorine.

NOW, THEREFORE, BE IT RESOLVED, That the contract be **AMENDED** to include the Troy Family Aquatic Center in the purchase of the Pulsar Plus Briquettes at the stated price of dealer prices plus 25%.

March 7, 2006

To: John M. Lamerato, Acting City Manager

From: Brian P. Murphy, Assistant City Manager/Services  
Jeanette Bennett, Purchasing Director  
Timothy L. Richnak, Public Works Director

Subject: **Agenda Item** – Standard Purchasing Resolution 1: Award to Low Bidder – Liquid Calcium Chloride

**RECOMMENDATION**

On February 28, 2006, proposals were opened to furnish one-year requirements of Liquid Calcium Chloride with an option to renew for one additional year. City management recommends awarding the contract to sole bidder, South Huron Industrial Inc., of Flat Rock, MI, at an estimated total cost of \$36,575.00, which includes \$500.00 for the additional insured endorsement clause, as specified. A 1% discount is allowed if invoices are paid within ten (10) days.

**SUMMARY**

**OPTION A**

<u>Estimated Quantity (Gallons)</u>	<u>Description</u>	<u>Price/ Gallon</u>
60,000 gallons	Bidder to deliver and apply up to 18,000 gallons in one day as requested by the City for dust control. Minimum 6,000 gallons	<u>\$.50</u>

**OPTION B**

<u>Estimated Quantity (Gallons)</u>	<u>Description</u>	<u>Price/ Gallon</u>
15,000 gallons	Bidder will deliver to storage tank located at 4693 Rochester Rd., Troy, shipments of no less than 2,000 gallons as requested by the City for ice control.	<u>\$.405</u>
	Cost for Additional Insurance Language	\$500.00

**Estimated Grand Total \$36,575.00**

South Huron Industrial Inc. was the sole bidder for this contract, as Michigan Chloride Sales, Inc., the only other known supplier, couldn't guarantee the 38% solution for dust control would be available until late July or August.

**BUDGET**

Funds for these materials are available through the following Streets and Drains operating budgets: Local Surface Maintenance – Gravel, #481.7782; Local Snow & Ice Control, #498.7782; Major Snow & Ice Control, #478.7782; and County Snow & Ice Control, #502.7782.

59 Vendors Notified via the MITN System

1 Bid Response Rec'd

- 2 No Bids: (1) Company does not handle the product specified.  
(1) Company's schedule does not permit the performance of the specifications.

Opening Date -- 02-28-06  
 Date Prepared -- 3/7/06

CITY OF TROY  
 BID TABULATION  
 LIQUID CALCIUM CHLORIDE

ITB-COT 06-01

VENDOR NAME:

** SOUTH HURON		
INDUSTRIAL INC		

**PROPOSAL: One(1) Year Requirements of LIQUID CALCIUM CHLORIDE with an Option to Renew for One(1) Additional Year, in accordance with the specifications**

EST QTY	DESCRIPTION	PRICE/ GALLON	PRICE/ GALLON	PRICE/ GALLON
<b>OPTION A:</b>				
60,000 GALS	Bidder to deliver and apply up to 18,000 gallons in one day, as requested by the City for dust control. <b>Minimum 6,000 gal</b>	\$ 0.500		
<b>OPTION B:</b>				
15,000 GALS	Bidder will deliver to storage tank located at 4693 Rochester Rd., Troy, shipments of <b>no less than 2,000 gallons</b> , as requested by the City for ice control.	\$ 0.405		
		\$ 500.00		
<b>ESTIMATED GRAND TOTAL:</b>		** \$ 36,575.00		
CONTACT INFORMATION: Hours		7-6pm		
Emergency Phone		(734)782-9840		
INSURANCE:	Can Meet	Yes, +\$500		
	Cannot Meet			
TERMS:		1% 10 Days, Net 30		
DELIVERY DATE:	<b>AS SPECIFIED</b>			
EXCEPTIONS:	BLANK			
ACKNOWLEDGEMENT: Completed	Y or N	YES		

NO BIDS:

Bay Dust Control  
Cargill Deicing Technology

\*\* DENOTES SOLE BIDDER

ATTEST:

Emily Frontera  
Tom Rosewarne  
Debra Painter  
Linda Bockstanz

\_\_\_\_\_  
 Jeanette Bennett  
 Purchasing Director



## Downloading History for ITB-COT 06-01 LiqCalChlo

The report below shows all fax and e-mail vendors that matched this document when it was originally issued. It also shows all vendors that have downloaded or ordered the document and any subsequent amendments as of 3/7/2006.

<b>Document Title:</b>	Liquid Calcium Chloride
<b>Date Issued:</b>	2/7/2006
<b>Close Date:</b>	2/28/2006

Click on the table headings for "Account Number" or "Company name" to re-sort this report by that column. You may also click on any vendor account number to view their account information.

Acct #	Company Name	Service	Date Obtained Document	Date Obtained Amendments
12306	Advanced Services Lawn and Landscape	E-mail		
23259	AJ Chemical Lubricants and Equipme	E-mail		
10139	B & J Parking Lot Maintenance, Inc.	E-mail		
10709	B & W Landscape Supply	Fax		
23382	Bonded Chemicals, Inc	E-mail		
10355	Brooks Landscaping Services, LLC	Fax		
11019	Cargill Incorporated Deicing Technology	E-mail	2/8/2006	
11863	Colman Wolf Supply Co.	E-mail	2/7/2006	
12109	Cryotech Deicing Technology	E-mail		
13953	Davey Commercial Grounds Management	Fax		
20600	Detroit Salt Company	E-mail		
22658	E&R INDUSTRIAL SALES INC.	E-mail	2/7/2006	
12816	EMC Express, Inc	Fax		
11210	Flor-Dri Supply Co., Inc.	E-mail		
15063	G.D.M. Lawn Care	E-mail		
22816	Grainger	E-mail		
11861	Grainger Industrial Supply	E-mail		
16777	Guardian Alarm & Security Services	E-mail	2/27/2006	
14226	Hersch's Wholesale	E-mail		
18064	HP Products	E-mail		

Acct #	Company Name	Service	Date Obtained Document	Date Obtained Amendments
21438	ICI Paints	E-mail	2/13/2006	
10459	Industrial Cleaning Supply Co.	E-mail		
15797	J MOLLEMA & SON INC	E-mail		
21943	JIT Supply Group, Inc.	E-mail		
14648	JOHN D. OSBORNE TRUCKING INC.	E-mail		
14945	John Deere Landscapes	E-mail		
12569	Liquid Calcium C hloride Sales	Free	2/8/2006	
10508	LOWER HURON CHEMICAL & SUPPLY	E-mail		
13084	MER-WIL INDUSTRIES	E-mail		
15780	Michigan Choride Sales, Inc.	Fax	2/13/2006	
23463	Minority Industrial Products	Free	2/17/2006	
10726	North American Salt Co.	E-mail		
10061	Parks Landscaping & Snow Service	E-mail		
13022	Peter E. Johnson and Associates, Inc	Fax		
23252	PVS Chemical Solutions, Inc.	Free	2/10/2006	
14286	PVS Nolwood Chemicals	E-mail	2/7/2006	
10116	Rasch's Landscape Express, LLC	E-mail		
10841	Richmond Transport Inc.	Fax		
14993	Rochester Elevator, Inc.	Fax		
18124	S.F. Strong inc.	Fax		
20331	Sabiston Builders Supply	Fax		
23311	Soelch Properties LLC	E-mail	2/7/2006	
14695	South Huron Industrial Inc	E-mail	2/22/2006	
19685	Suburban Oil Company	Fax		
21123	SUNRIZE IRRIGATION SERVICES, INC.	E-mail		
10279	Sure Products, Inc	E-mail		
12352	T and T Enterprise Corporation	Free	2/13/2006	
18135	Titan Top Soil & Associates, Inc.	E-mail		
16894	Trans - Tek Transport, L. L. C.	Fax		
13671	Troy Aggregate Carriers	E-mail		
10703	Turfgrass, Inc.	E-mail		
21808	Twin Pines Paper	E-mail		
15735	UAP	E-mail		
22041	Vee & V, LLC	E-mail		
20901	W. L. Riddick Chemical & Paper Supply Inc	E-mail		
13921	WALKER LANDSCAPING, INC.	E-mail		
14338	Washtenaw Inc., Maintenance Services	E-mail		
16277	Wm. F. Sell Equipment	E-mail		
13436	Wolverine Contractors, Inc.	Fax		



## CITY COUNCIL ACTION REPORT

Date

TO: Phillip L. Nelson, City Manager

FROM: John M. Lamerato, Assistant City Manager/Finance  
Tonni L. Bartholomew, City Clerk

SUBJECT: Continued Participation in the Administration of School District Elections

### Background:

- As part of the January 2005 implementation of the Election Consolidation Laws, the City Clerk's Office has served as the Election Coordinator for each school district and the community college and Intermediate School Districts (ISD), which fall within the municipal boundaries of the City of Troy. The Consolidation Laws require that the agreements to participate in the above manner must be executed every two years.

The City of Troy's participation in the administration of the school district elections is very similar to the administration of statewide elections. The Troy School District is the exception because it falls totally within the municipal boundaries. In such cases, the law requires the City Clerk to serve as the Election Coordinator. The Troy district responsibilities will mirror those experienced by the Clerk's Office during a local election. The Oakland County Clerk, has in the past, facilitated several of the processes.

The election process will be impacted slightly by the Avondale, Birmingham and Royal Oak school districts which have moved their election date from May to November. This action will reduce the number of multiple split precincts within Troy and will create a smoother precinct flow in those precincts. It should be noted that these moves will place a higher financial burden on the remaining school districts utilizing the May date.

### Financial Considerations:

- The Election Consolidation Laws provide a mechanism to charge back some of the costs to the respective school districts. However, straight time labor costs cannot be charged back and will be a burden of the City of Troy. As indicated above, three of the school districts will see an elevation in the costs to conduct their elections. Most notably will be the Troy School District as there will not be a sharing of costs with the Avondale, Birmingham and Royal Oak school districts in several of the precincts.

### Legal Considerations:

- It is the belief of the Clerk's Office that there should not be any legal considerations.

Policy Considerations:

- There will be no new policy considerations.

Options:

- While the City of Troy has the ability to opt out from the administration of the school elections, it is the belief of the City Clerk's Office that it is in the best interest of the Troy voter to maintain consistency and the quality of elections within the City of Troy by Opting In and agree to participate in the coordination of the school elections. The attached resolution has been forwarded to City Council for their approval to permit the Troy City Clerk to sign an agreement to allow for the participation of the City of Troy in the administration of the Avondale, Birmingham, Bloomfield, Lamphere, Royal Oak, Troy, and Warren Consolidated school districts, Oakland Community College and the Macomb and Oakland Intermediate School Districts.

Approved for Submittal:

\_\_\_\_\_  
Phillip L. Nelson, City Manager

Approved as to Form:

\_\_\_\_\_  
Lori Grigg Bluhm, City Attorney



## CITY COUNCIL ACTION REPORT

Date January 16, 2007

TO: Phillip L. Nelson, City Manager

FROM: John M. Lamerato, Assistant City Manager, Finance and Administration  
Tonni L. Bartholomew, City Clerk

SUBJECT: Ratification of Board of Review Mayoral Appointment from December 18, 2006

### Background:

- Section 9.11 of the City Charter states, *“the Mayor of the City, with the advice and consent of the Council, during January of each year, shall appoint one-third of the members of the Board of Review to serve for a three year term, which term shall begin on the first day of February in the year in which the appointment is made.”*
- The reappointment of James Hatch to the Board of Review at the Regular City Council meeting of December 18, 2006 was brought forward by City Council instead of the Mayor.
- All prior Board of Review appointments were properly administered.

### Financial Considerations:

- There are no financial considerations associated with this item.

### Legal Considerations:

- There are no legal considerations associated with this item.

### Policy Considerations:

- There are no policy considerations associated with this item.

### Options:

- It is recommended that Troy City Council ratify the Board of Review appointment of James Hatch to comply with the provisions outlined in Section 9.11 of the City Charter.



## CITY COUNCIL ACTION REPORT

January 5, 2007

TO: Phillip L. Nelson, City Manager

FROM: John M. Lamerato, Assistant City Manager-Finance/Administration  
Nino Licari, City Assessor

SUBJECT: Agenda Item – 2007 Poverty Exemption Guidelines

### Background:

- MCL 211.7u states: *“The real property of persons who in the opinion of the Supervisor (read Assessor for Cities) and Board of Review by reason of poverty are unable to contribute toward the public charges is exempt from taxation under this act.”*

In order to grant a Poverty Exemption, the Michigan Tax Tribunal (MTT) has ordered that each community develop a set of guidelines to determine whether the applicant qualifies for a one (1) year exemption from property taxes. (The exemption may be re-applied for each year)

The State Tax Commission (STC) has ruled that the Income Guidelines that are used as a portion of the guidelines may not be less than the Federal Poverty Guidelines established each year.

As the guidelines include an Assessed Value limit, a Total Asset limit, and possible changes to the Income Guidelines, Council is presented with updated guidelines each year for approval.

You may recall that in 2001, and prior to the STC order to use the Federal Poverty Guidelines, management had increased the income guidelines previously established by the City Assessor. The STC order to use the Federal guidelines starting in 2002, placed our guidelines approximately \$5,000 higher than the Federal guidelines, in each category.

In 2002, Management then recommended, and Council approved, leaving our guidelines the same, until the Federal guidelines ‘catch up’. We are still averaging more than \$3,000 higher in each category. Council has not changed the Income guidelines to this point.

The Assessed Value limit has increased each year by the average level of increase of the Residential Class for that year. This year the Residential Class will show an average reduction in value of 2.82%. This will lower the Assessed Value limit from \$115,640 to \$112,380.

The total asset limit, which includes the home (but not an automobile), would increase from \$270,650 to \$273,120. This calculation includes the reduction in the average Assessed Value, and an increase in the remaining asset level of 3.7% (the established State Consumer Price Index for 2007).

Financial Considerations:

- There were 21 exemptions applied for in 2006 at the March Board of Review. Of these, seventeen (17) were granted exemptions totaling \$1,067,990 in Taxable Value (T/V). This amounts to \$10,017.15 in exempted City taxes (in 2005, 17 exemptions accounted for \$984,710 in T/V and \$9,306 in City taxes).

In the past 4 years, residents have been allowed to apply for Poverty Exemptions at the July and December Boards of Review. Generally a couple would come in July, and none in December.

This year, there was one (1) exemptions granted at the July Board, and two (2) at the December Board. These three (3) additional exemptions accounted for exempted Taxable Value of \$198,950, and exempted City taxes of \$1,876.99.

The total loss of City taxes for Poverty Exemptions in 2006 was \$11,894.14. This is average for most recent years.

Legal Considerations:

- The guidelines are required by the MTT and STC. The attached guidelines meet the requirements of these rulings.

Policy Considerations:

- The guidelines are a State mandated requirement. They may conform to Council Goal #5, "Protect life and property".

Options:

- Council must adopt Poverty Guidelines. Council may adopt the guidelines as presented, or modify them

**POVERTY EXEMPTION GUIDELINES  
INCOME STANDARDS 2007**

The following are the Poverty thresholds as of 12-31-06 for use in setting poverty exemption guidelines for 2007 assessments:

Number of Persons Residing in Homestead	Poverty Threshold
1 person	13,959
2 persons	16,531
3 persons	18,470
4 persons	22,761
5 persons	26,419
6 persons	29,636
7 persons	33,347
8 persons	36,704
9 persons (or more) add 3,180 for each additional person	

**CITY OF TROY**  
**POVERTY EXEMPTION GUIDELINES – 2007**

**MCL 211.7u** *The real property of persons who in the judgment of the Supervisor and Board of Review by reason of poverty are unable to contribute toward the public charges is exempt from taxation under this Act.*

The City of Troy's standard for approving an exemption under the statute is based on an individual determination of hardship.

This is an exemption from taxes. If you claim poverty under the statute, you must file your claim with a Poverty Exemption Affidavit. This exemption is good for one year.

- STANDARD #1** Applicants must file a Poverty Exemption Affidavit in order to be considered for any exemption. Documentation such as, Income Tax Forms, W-2 Forms, Deeds or Land Contracts and personal identification is **mandatory**, and must be attached to the Affidavit.
- STANDARD #2** A Poverty Exemption will not be granted if the household income is greater than the Income Standards Guideline.
- STANDARD #3** A Poverty Exemption will not be granted if the Assessed Value of the home exceeds \$112,380.
- STANDARD #4** Applicants total assets cannot exceed \$273,120. This includes the value of your home.

\*The Board of Review may require a home audit and inspection, done by the Assessing Department, as part of the exemption process.

\* **The income of every person residing at the home must be reported.**

**POVERTY EXEMPTION AFFIDAVIT (for 2007 A/V Year)**

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Sidwell #)

**1. Household Income:** List all prior year income from:

- a) Wages/Tips \_\_\_\_\_
- b) Social Security \_\_\_\_\_
- c) Soc. Sec. for resident minors \_\_\_\_\_
- d) Pensions \_\_\_\_\_
- e) Interest/Dividends \_\_\_\_\_
- f) Unemployment Compensation \_\_\_\_\_
- g) Sub-Pay \_\_\_\_\_
- h) Workman's Compensation \_\_\_\_\_
- i) Aid to Dependent Children \_\_\_\_\_
- j) Medical Disability Benefits \_\_\_\_\_
- k) Lottery/Contest/Raffle \_\_\_\_\_
- l) Annuities \_\_\_\_\_
- m) Governmental Assistance \_\_\_\_\_
- n) Insurance/Lawsuit Payouts \_\_\_\_\_
- o) Alimony/Child Support \_\_\_\_\_
- p) Rental Income \_\_\_\_\_

**2. Supplemental Assistance:** List monthly amount of:

- a) Food Stamps \_\_\_\_\_
- b) Surplus Food \_\_\_\_\_
- c) Transportation \_\_\_\_\_

**3. Residence Information:**

Is your home paid for? Yes\_\_\_\_ No\_\_\_\_  
If No:  
What is your mortgage/land contract balance? \_\_\_\_\_  
What is your monthly payment? \_\_\_\_\_  
Who holds your mortgage/land contract? \_\_\_\_\_  
Do you own any other property? Yes\_\_\_\_ No\_\_\_\_  
If Yes: Attach a copy of your last tax bill.

**4. Employment information:**

Are you or your spouse currently employed?  
Self: Yes\_\_\_\_ No\_\_\_\_ Spouse: Yes\_\_\_\_ No\_\_\_\_  
Are you or your spouse unable to work (disability, etc.) ?  
Self: Yes\_\_\_\_ No\_\_\_\_ Spouse: Yes\_\_\_\_ No\_\_\_\_  
If Yes: Is this condition permanent?  
Self: Yes\_\_\_\_ No\_\_\_\_ Spouse: Yes\_\_\_\_ No\_\_\_\_  
Provide medical documentation of the disability.

**5. Children/Relatives/Boarders:**

How many children, relatives, or non-related boarders share your home? \_\_\_\_\_

Do any of the above, or anyone outside of your home, contribute Financially to your living expenses? Yes \_\_\_ No\_\_\_

If Yes: How much: per month \_\_\_\_\_ year \_\_\_\_\_

**6. Transportation:**

Do you own any automobiles? Yes \_\_\_ No \_\_\_

If Yes: Please provide the following information:

Year & Make	Price to you	Balance	Monthly payment
_____	_____	_____	_____
_____	_____	_____	_____

**7. Additional Assets:**

Please provide information about any additional assets listed.

Checking Account: Yes \_\_\_ No \_\_\_ Current Balance \_\_\_\_\_

Savings Account: Yes \_\_\_ No \_\_\_ Current Balance \_\_\_\_\_

I.R.A. Yes \_\_\_ No \_\_\_ Current Balance \_\_\_\_\_

Keogh Yes \_\_\_ No \_\_\_ Current Balance \_\_\_\_\_

Deferred Comp Yes \_\_\_ No \_\_\_ Current Balance \_\_\_\_\_

Annuities Yes \_\_\_ No \_\_\_ Current Balance \_\_\_\_\_

Stocks/Bonds/Funds Yes \_\_\_ No \_\_\_ Current Balance \_\_\_\_\_

Money Market Yes \_\_\_ No \_\_\_ Current Balance \_\_\_\_\_

Treasury Bills Yes \_\_\_ No \_\_\_ Current Balance \_\_\_\_\_

Savings Bonds Yes \_\_\_ No \_\_\_ Current Balance \_\_\_\_\_

**8. Attach copies of the following:**

- a) Federal Income Form
- b) State Income Tax Form
- c) Property Tax Credit Form
- d) W-2 Forms
- e) Copy of Deed or Land Contract
- f) Identification: Driver's License
- g) A listing of your household living expenses for the prior year. (examples: heat, electric, insurance, etc.)

**You must provide proof of income and other records of all residents of the dwelling to be considered for an exemption.**

I (We), \_\_\_\_\_ [print name(s)]  
the undersigned, do hereby affirm that the above information is,  
to the best of my (our) knowledge, true.

\_\_\_\_\_  
(Signed)

\_\_\_\_\_  
(Signed)

Subscribed and sworn to me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.  
My commission expires \_\_\_\_\_  
Notary Public \_\_\_\_\_

APPROVED:	NOT APPROVED:
Assessor: _____	Assessor: _____
Board Chairperson _____	Board Chairperson _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Year \_\_\_\_\_ Assessment \_\_\_\_\_ Board of Review A/V \_\_\_\_\_

**For a March Board of Review Appeal, please submit by March 13**  
**For a July Board of Review Appeal, please submit by July 13**  
**For a December Board of Review Appeal, please submit by**  
**December 7.**



## CITY COUNCIL ACTION REPORT

January 15, 2007

TO: Phillip L. Nelson, City Manager

FROM: Brian P. Murphy, Assistant City Manager/Economic Development Services  
Mark F. Miller, Planning Director

SUBJECT: Preliminary Site Condominium Review – Stone Haven Park Site Condominium, South of Wattles, West of Crooks, Section 20 – R-1B

### Background:

- The Planning Commission recommended approval of Stone Haven Park Preliminary Site Condominium Plan at the January 9, 2007 Regular meeting. The Planning Commission provided two design recommendations to City Management:
  1. That the petitioner and the City work together to determine the potential development of an access point into Boulan Park.
  2. That the City Engineer explores the option of having construction traffic access the site directly from Wattles Road.
- The applicant provided an 8-foot wide concrete sidewalk on the east side of the detention basin, abutting unit 7 to the west. The sidewalk will connect the sidewalk on the south side of Provincial Drive with the asphalt bike path in Boulan Park.
- The City Engineer is responsible for determining the appropriate location of construction traffic access and will be provided with the Planning Commission design recommendation.
- The applicant is proposing a 9-unit site condominium on a 4.285-acre parcel. The applicant is utilizing the lot averaging option, which allows a 10 percent reduction in lot area, to 13,500 square feet and a 10 percent reduction in lot width, to 90 feet.
- The proposed development has indirect vehicular access to Wattles and Crooks. The development closes an existing gap in both Provincial Drive and Rothwell Drive and eliminates four stub streets. Provincial Drive and Rothwell Drive are both 60-foot wide public streets.

- City Management recommends approval of Stone Haven Park Site Condominium application.

Financial Considerations:

- There are no financial considerations for this item.

Legal Considerations:

- City Council has the authority to act on this application.

Policy Considerations:

- Approval of the site condominium would be consistent with City Council Goal II, Retain and attract investment while encouraging development, and Goal VI, Protect life and property.

Options:

- City Council can approve the Preliminary Site Condominium Plan as submitted or with conditions.
- City Council can deny the Preliminary Site Condominium Plan.
- City Management recommends approval of the Stone Haven Park Preliminary Site Condominium Plan.

Attachments:

1. Maps.

Prepared by RBS/MFM

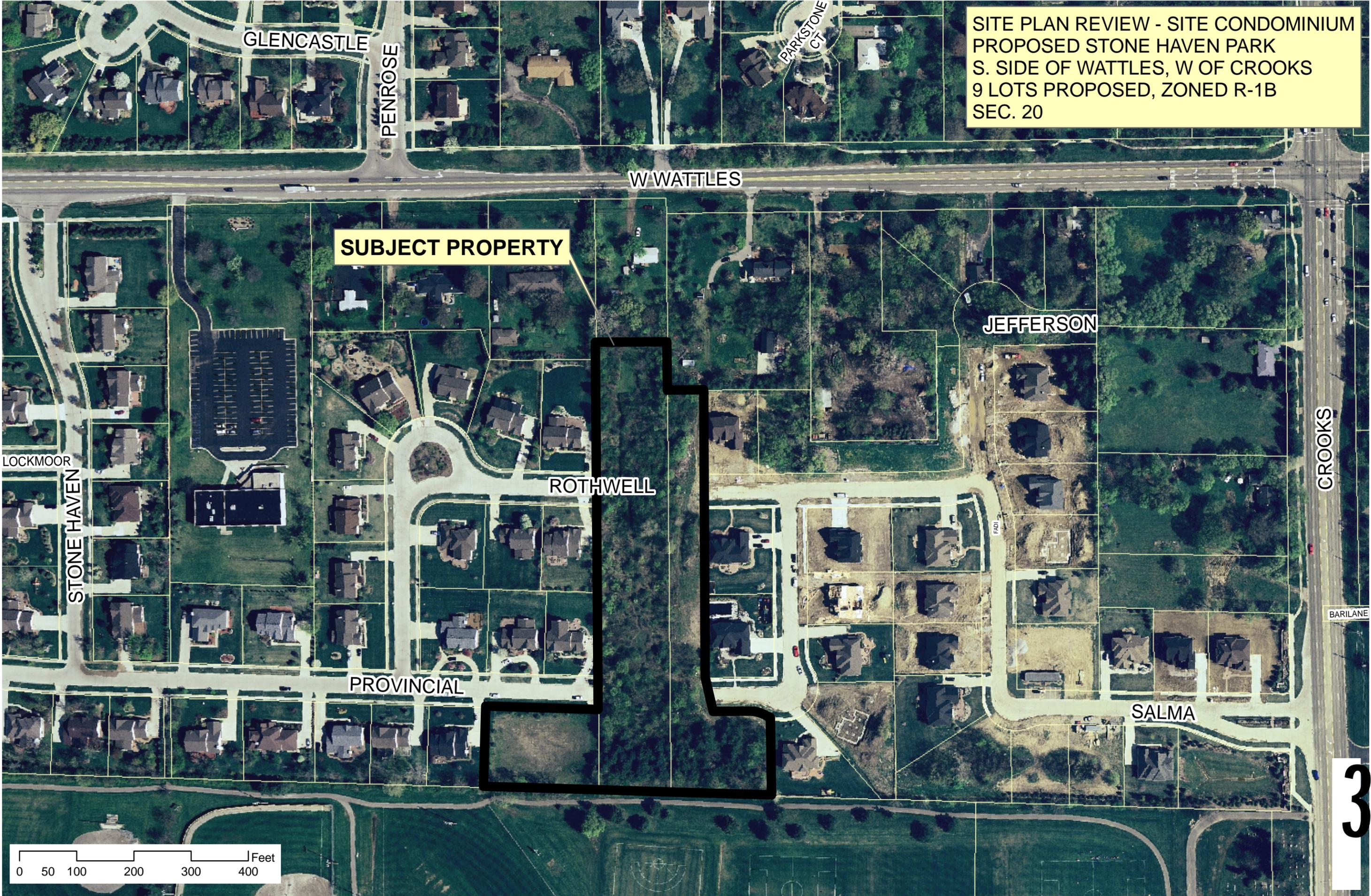
cc: Applicant  
File/Stone Haven Park Site Condominium

G:\SUBDIVISIONS & SITE CONDOS\Stone Haven Park Site Condo Sec 20\CC Approval Stone Haven Park Site Condo 01 22 07.doc



SITE PLAN REVIEW - SITE CONDOMINIUM  
PROPOSED STONE HAVEN PARK  
S. SIDE OF WATTLES, W OF CROOKS  
9 LOTS PROPOSED, ZONED R-1B  
SEC. 20

**SUBJECT PROPERTY**



GLENCASTLE

PENROSE

PARKSTONE CT

W WATTLES

JEFFERSON

LOCKMOOR

STONE HAVEN

ROTHWELL

CROOKS

BARILANE

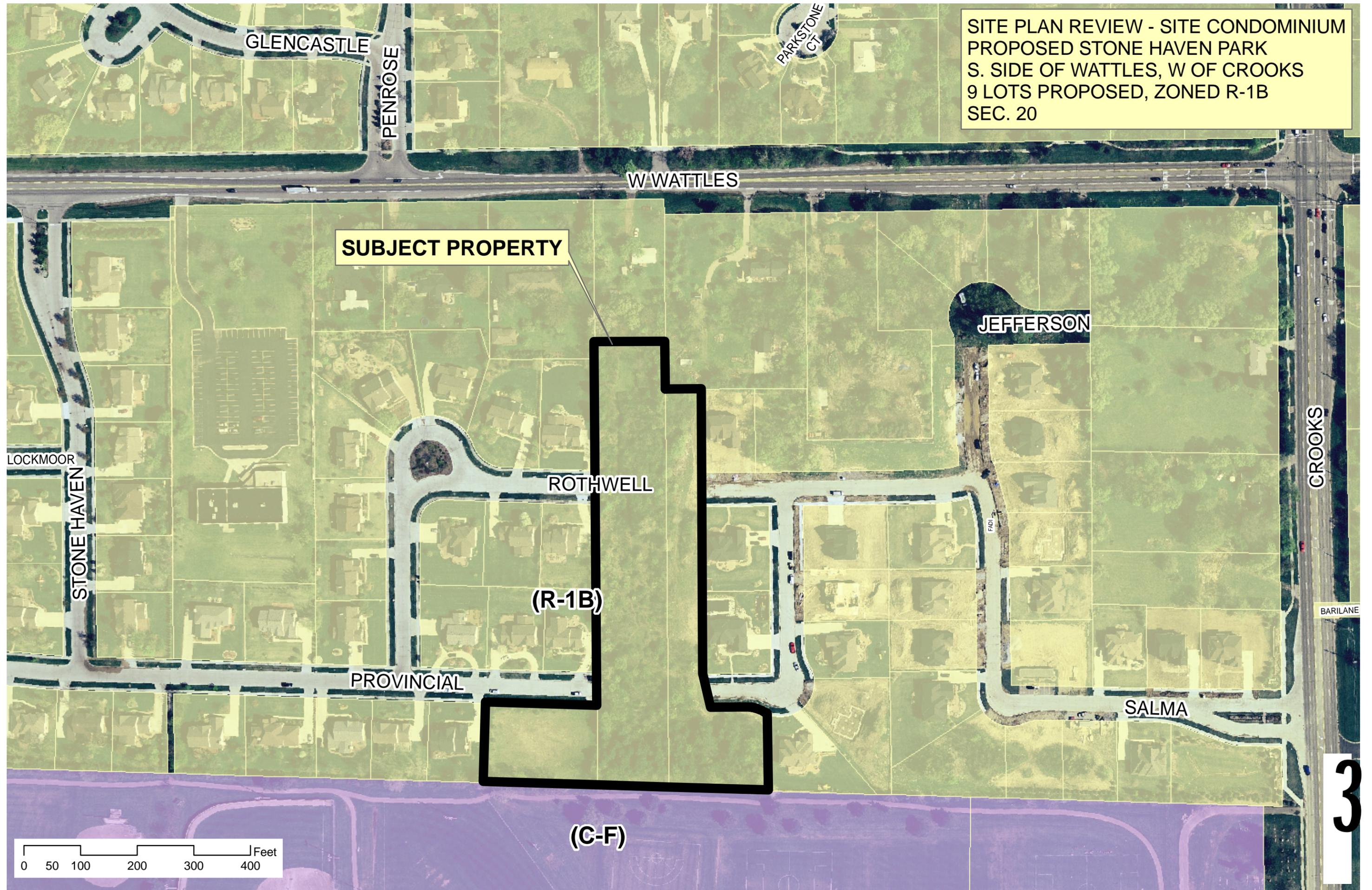
PROVINCIAL

SALMA

0 50 100 200 300 400 Feet

3

SITE PLAN REVIEW - SITE CONDOMINIUM  
PROPOSED STONE HAVEN PARK  
S. SIDE OF WATTLES, W OF CROOKS  
9 LOTS PROPOSED, ZONED R-1B  
SEC. 20



SUBJECT PROPERTY

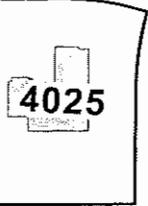
(R-1B)

(C-F)

0 50 100 200 300 400 Feet

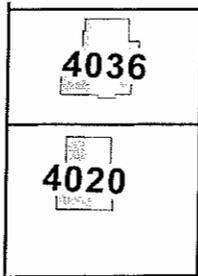
3

GLENCASTLE



4025

PENROSE



4036

4020

1250

SITE CONDOMINIUM SITE PLAN REVIEW  
PROPOSED STONE HAVEN PARK SITE CONDOMINIUM  
S OF WATTLES, W OF CROOKS  
SEC. 20 (R-1B, 9 UNITS/LOTS)

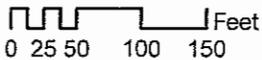
W WATTLES



ROTHWELL

PROVINCIAL

SUBJECT PROPERTY





## CITY COUNCIL ACTION REPORT

January 12, 2007

TO: Phillip L. Nelson, City Manager  
FROM: Brian P. Murphy, Assistant City Manger/Economic Development Services  
SUBJECT: Disposal/Sale of Excess Property

### Background:

- Last year, City Council requested a review of the City's policies and procedures for the disposal or sale of excess property with:
  1. A review of the section of Chapter 12 of the Troy City Charter governing purchases, contracts and leases and the process for selling surplus property.
  2. A review of the 1985 City Council Resolution and current policies governing the disposal/sale of excess right-of-way (remnant parcels); and
  3. Recommendations for amendments to City Council Resolution #85-254.
- The remnant parcel presentation was made this past fall by City Staff.
- Attached is the amended Resolution, following the presentation. The Resolution incorporates staff recommended amendments and Council directed modifications.
- Also attached is a sample report that will be provided when an offer to purchase is presented to Council for consideration.

### Financial Considerations:

- Parcels will be sold based on an appraisal prepared and reviewed by appraisers certified by the State of Michigan.

Legal Considerations:

- None

Policy Considerations:

- It has been the City's policy to sell remnant parcels to encourage new developments. (Goal II & IV)
- Sale of remnant parcels and excess right-of-way returns these parcels to the tax roll. (Goal II)

Options:

- City Council reserves the right to accept or reject any and all bids, purchase agreements or purchase requests.

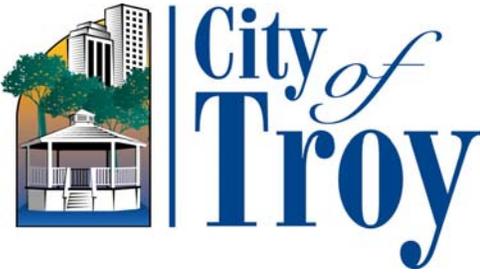
# Property Profile

88-20-01-126-016



<b>Location:</b>	South side of South Blvd., East of John R
<b>Size:</b>	4.35 Acres
<b>Zoning:</b>	R-1D, review zoning change recommended
<b>Last Appraisal Date:</b>	None
<b>Appraisal Value:</b>	None

<b>Remarks:</b>	Abuts golf course on the West
<b>Status:</b>	Review Zoning
<b>Parks &amp; Rec Advisory Board Review</b>	Not reviewed



## CITY COUNCIL ACTION REPORT

TO: The Mayor and City Council

FROM: Phil Nelson, City Manager

SUBJECT: Adoption of Amended Goals and Objectives

DATE: January 16, 2007

### Background:

- At the last meeting, the Council reviewed amendment to adopted Goals and Objectives that are intended to better correlate with the recently submitted Troy Futures Report.
- A listing of previous Goal and Objective language is as follows:

In 2005, the Council adopted the following Goals and Objectives:

- o Minimize cost and increase efficiency of City government
- o Retain and attract investment while encouraging redevelopment
- o Effectively and professionally communicate internally and externally
- o Creatively maintain and improve public infrastructure
- o Annually improve the strategic plan
- o Protect life and property

Council Objectives include:

- o Enhance the flow of information
  - o Address citizen input and concerns
  - o Maintain high level of service
  - o Promote culture of professionalism
  - o Determine appropriate staffing levels
  - o Expand electronic functions
  - o Prioritize capital projects
  - o Promote economic development and redevelopment
  - o Uphold fiscal integrity
  - o Recognize diversity and encourage participation
- The Council gave general consensus of the following Goal and Objective language that is to be reviewed at the January 22<sup>nd</sup> Council meeting.
    - o Minimize cost and increase efficiency and *effectiveness* of City Government
    - o Retain and attract investment while encouraging redevelopment

- o Effectively & professionally communicate internally & externally
- o ~~Creatively maintain & improve public infrastructure~~
- o *Maintain relevance of public infrastructure to meet changing public needs*
- o ~~Annually improve~~ *Emphasize regionalism and incorporate creativity into the annual strategic planning process*
- o ~~Protect life and property~~ *Enhance the livability and safety of the community*

Revisions to Council Objectives include:

- o Enhance the *a two-way* flow of *public* information
- o Address citizen input and concerns
- o Maintain high level of service
- o Promote culture of professionalism
- o Determine appropriate staffing levels
- o Expand electronic functions
- o Prioritize capital projects
- o Promote economic development and redevelopment
- o Uphold fiscal integrity
- o Recognize the heritage and diversity of our community and the people that live and work here and encourage their participation
- o Enhance community livability through more integration of business, educational, recreational and other (re)development philosophies
- o Revamp regulatory documents to be more flexible to take changing styles of the times into account

#### Budget Considerations:

- Goals and Objectives set the foundation for all documents including the annual operating budget and the City's Business Plan.
- Amendments to the Goals and Objectives could create a longer-term need to revise resource allocation.

#### Legal Considerations:

- Goals and Objectives carry significance in developing legal responses to how the City implements as well as follows their adopted Goals, even though goal language is broad.

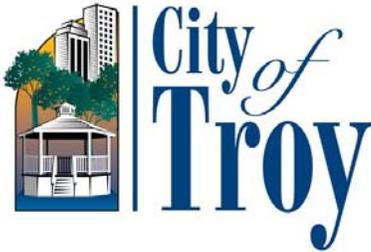
#### Policy Considerations:

- Goals and Objectives are the basis for almost every action taken by the City. Financial, Planning and other regulatory documents are based on the Goals and Objectives.
- Goals and Objectives provide the blueprint for the future. Actions taken today that are based on adopted Goals and Objectives will guide growth and development or redevelopment of the community for years to come.

- The amended Goals take a different pathway in recognition of the changes of Troy's position of a stand-alone community to one of a regional player.
- The amended Goals and Objectives place more emphasis on the transformation of the community and on partnerships with the private sector and other public sector entities.

Options:

- The Council can adopt the amended Goals and Objectives.
- The Council can leave the Goals as adopted.
- The Council can amend the amended Goals and Objectives.
- The Council can take no action and postpone until a later date.



## CITY COUNCIL ACTION REPORT

February 26, 2007

TO: Phillip L. Nelson, City Manager

FROM: John M. Lamerato, Assistant City Manager-Finance/Administration  
Nino Licari, City Assessor

SUBJECT: Announcement of Public Hearing – Michigan Next Energy Exemptions

### Background:

- The Michigan Next Energy Authority (MNEA) has certified five (5) companies as Alternative Energy Technology Businesses. MNEA has approved Personal Property Exemptions for these companies, subject to verification of the Personal Property by the local Assessor, and subject to City Council approval

### Financial Considerations:

- There are no financial considerations in setting the Public Hearing.

### Legal Considerations:

- A Public Hearing must occur within sixty (60) days of receipt of the MNEA resolution(s) (receipt on 01/09/07).

### Policy Considerations:

- There are no policy considerations in setting the Public Hearing

### Options:

- The Public Hearing must be set within sixty (60) days of receipt of the MNEA resolution(s).

**CITY OF TROY**  
**NOTICE OF PUBLIC HEARING**

A Public Hearing will be held by and before the City Council of the City of Troy at City Hall, 500 W. Big Beaver, Troy, Michigan on Monday, February 26, 2007, at 7:30 p.m., or as soon thereafter as the agenda will permit, to consider Alternative Energy Personal Property Exemptions approved by the Michigan NextEnergy Authority for the following five locations in the City of Troy:

T2N, R11E, Section 28 1100 W Maple, Troy, Michigan	United Solar Ovonic Corp.
T2N, R11E, Section 34 1414 Combermere, Troy, Michigan	Ovonic Battery Company
T2N, R11E Section 28 1100 W Maple, Troy, Michigan	Energy Conversion Devices
T2N, R11E, Section 28 1100 W Maple, Troy, Michigan	United Solar Ovonic Corp.
T2N, R11E, Section 35 1857 Technology, Troy, Michigan	Compact Power, Inc.

This hearing is held in compliance with Act 198, Public Acts of 1974, as amended.

You may express your comments regarding this matter by e-mail to [XXXXXXXXXX](#), by writing to this office, or by attending the Public Hearing.

---

Tonni Bartholomew, MMC  
City Clerk

**NOTICE:** *People with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk (248) 524-3317 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.*

OVONIC MEDIA LLC  
2956 WATERVIEW DR  
ROCHESTER HILLS MI 48309

DAVID HIEBER  
OAKLAND COUNTY EQUALIZATION  
250 ELIZABETH LAKE #1000W  
PONTIAC MI 48231

UNITED SOLAR OVONIC CORP  
1100 W MAPLE  
TROY MI 48084-5352

PATRICK DOHANY  
OAKLAND CO PUBLIC TRANSPORTATION  
1200 N TELEGRAPH 49W  
PONTIAC MI 48231-0049

OAKLAND INTERMEDIATE SCHOOLS  
2100 PONTIAC LAKE RD  
WATERFORD MI 48328-2735

OAKLAND COMMUNITY COLLEGE  
GEORGE A BEE ADMIN CNTR  
2480 OPDYKE  
BLOOMFIELD HILLS MI 48304-2266

MICHAEL ADAMCZYK  
TROY SCHOOL DISTRICT  
4400 LIVERNOIS  
TROY MI 48098-4799

WARREN CONSOLIDATED SCHOOLS  
31300 ANITA  
WARREN MI 48093-1697

COMPACT POWER INC  
1857 TECHNOLOGY DRIVE  
TROY MI 48083

MACOMB INTERMEDIATE SCHOOLS  
44001 GARFIELD  
CLINTON TWP, MI 48038-1100

(Avery 5160 Labels)



## CITY COUNCIL REPORT

January 16, 2007

TO: Phillip L. Nelson, City Manager

FROM: Brian P. Murphy, Assistant City Manager/Economic Development Services  
Mark F. Miller, Planning Director

SUBJECT: Announcement of Public Hearing – Street Vacation Application (File Number SV 188) –  
A section of alley located North of Big Beaver between Louis and Troy, Section 22

### Background:

- A public hearing is scheduled for the February 26, 2007 City Council meeting.
- The subject alley is 18 feet wide and 244 feet in length.
- The applicant owns the two parcels that abut the alley to the north and has applied to rezone the parcels to O-1 Low Rise Office (file number Z 724). The applicant intends to acquire the City-owned remnant parcel located on the northeast corner of Louis and Big Beaver, and assemble these parcels into one larger parcel to create a developable site for an office development. The remnant parcel sale can be completed following vacation of the alley.
- The Planning Commission held a public hearing on this item on January 9, 2007, and recommended approval of the proposed street vacation.

### Financial Considerations:

- There are no financial considerations associated with this item.

### Legal Considerations:

- City Council has the authority to approve the street vacation request.

Policy Considerations:

- The street vacation would not eliminate public street frontage for any buildings along Louis or Troy.
- The item is consistent with City Council Goal II (Retain and attract investment while encouraging redevelopment) and Goal VI (Protect life and property).

Options:

- City Council may approve or deny the street vacation request.
- No action is required until the public hearing.
- City Management and the Planning Commission recommend approval of the proposed street vacation, with the following conditions:
  1. Retention of all public and private utility easements.

Attachments:

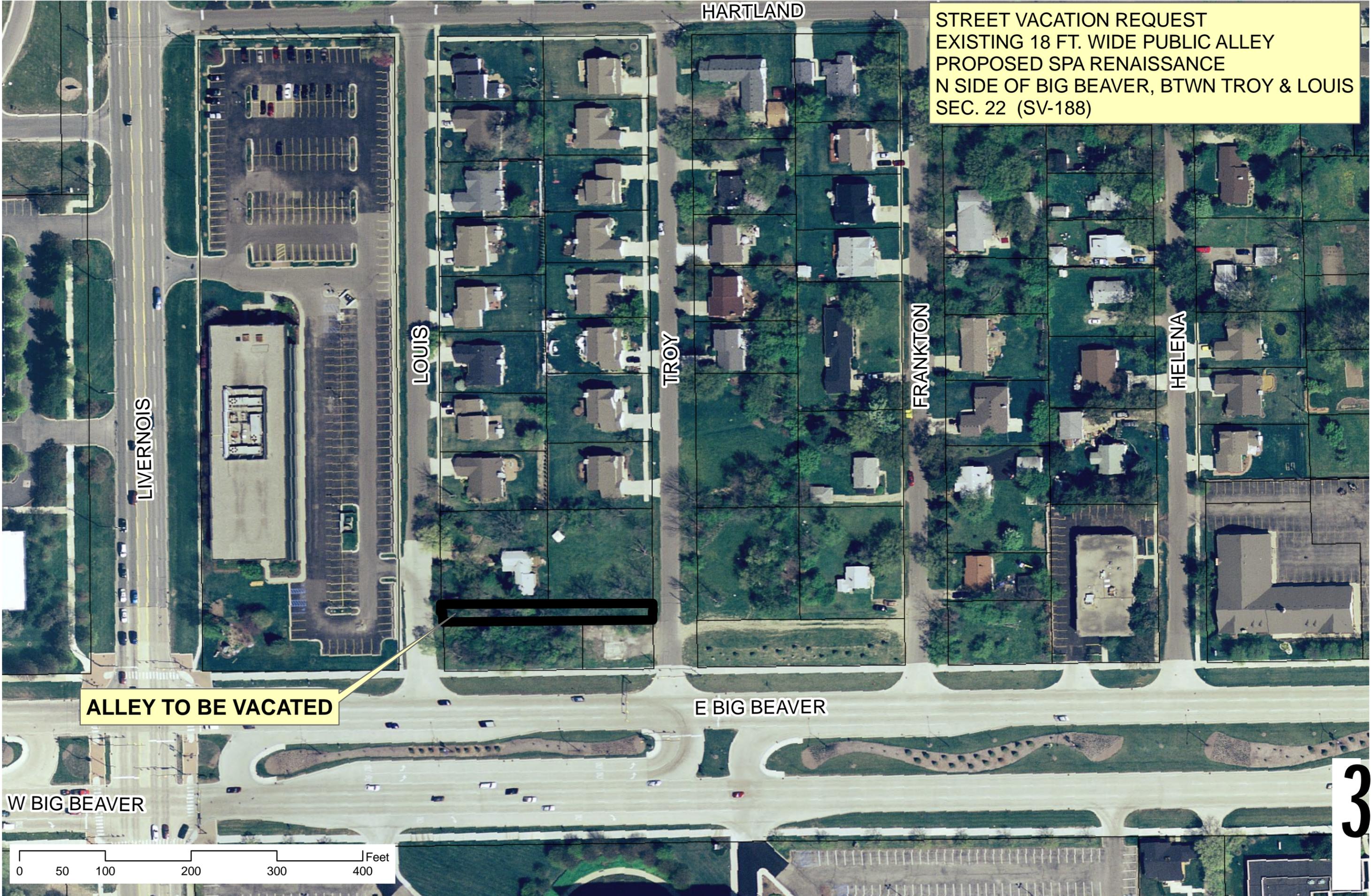
1. Maps

Prepared by RBS/MFM

G:\STREET VACATION\SV 188 Alley btwn Louis and Troy Sec 22\Announce CC Public Hearing 01 22 07.doc



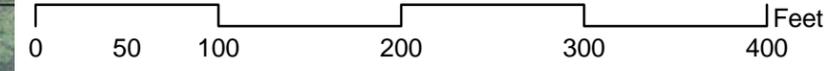
STREET VACATION REQUEST  
EXISTING 18 FT. WIDE PUBLIC ALLEY  
PROPOSED SPA RENAISSANCE  
N SIDE OF BIG BEAVER, BTWN TROY & LOUIS  
SEC. 22 (SV-188)

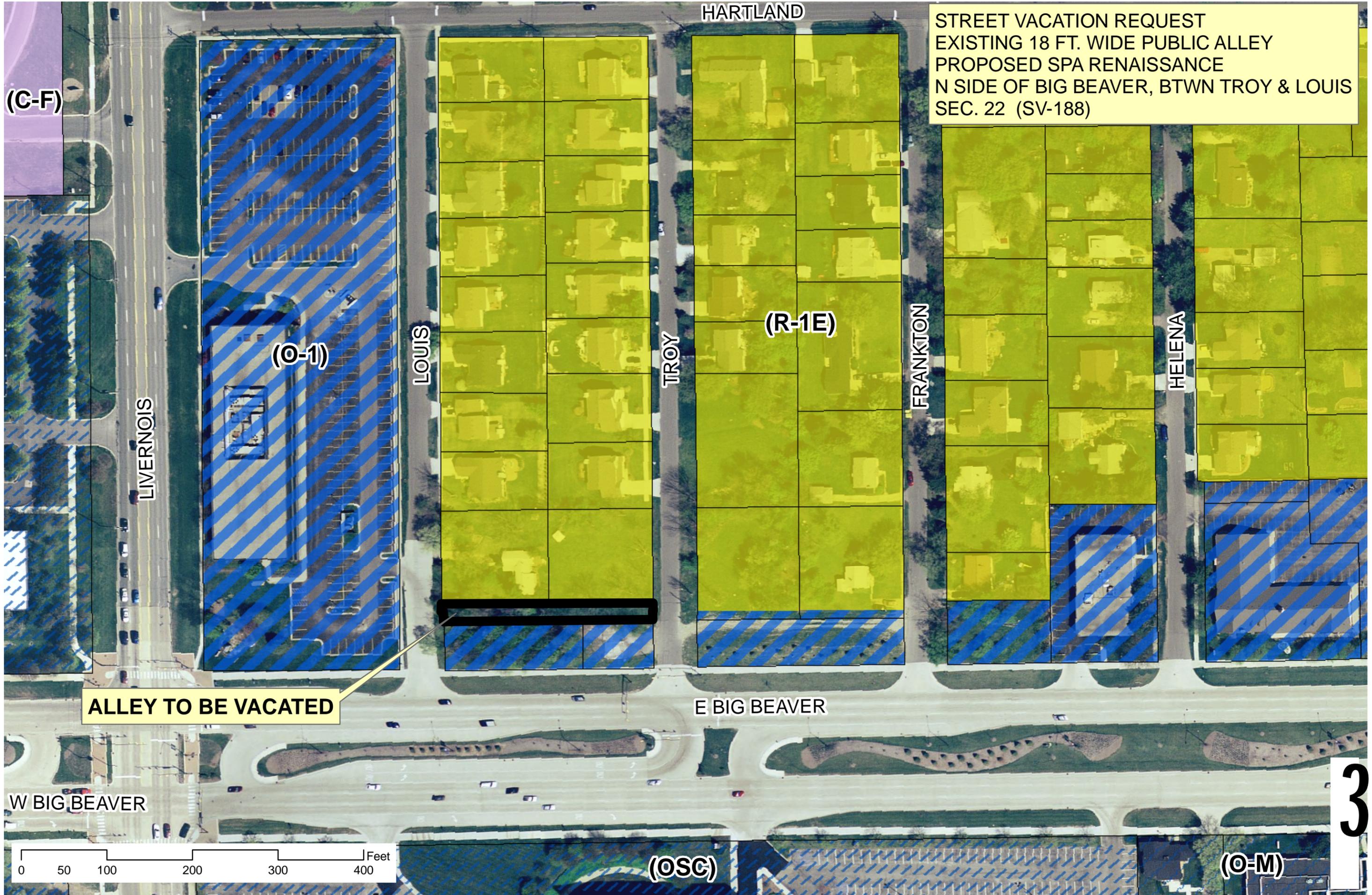


ALLEY TO BE VACATED

W BIG BEAVER

E BIG BEAVER



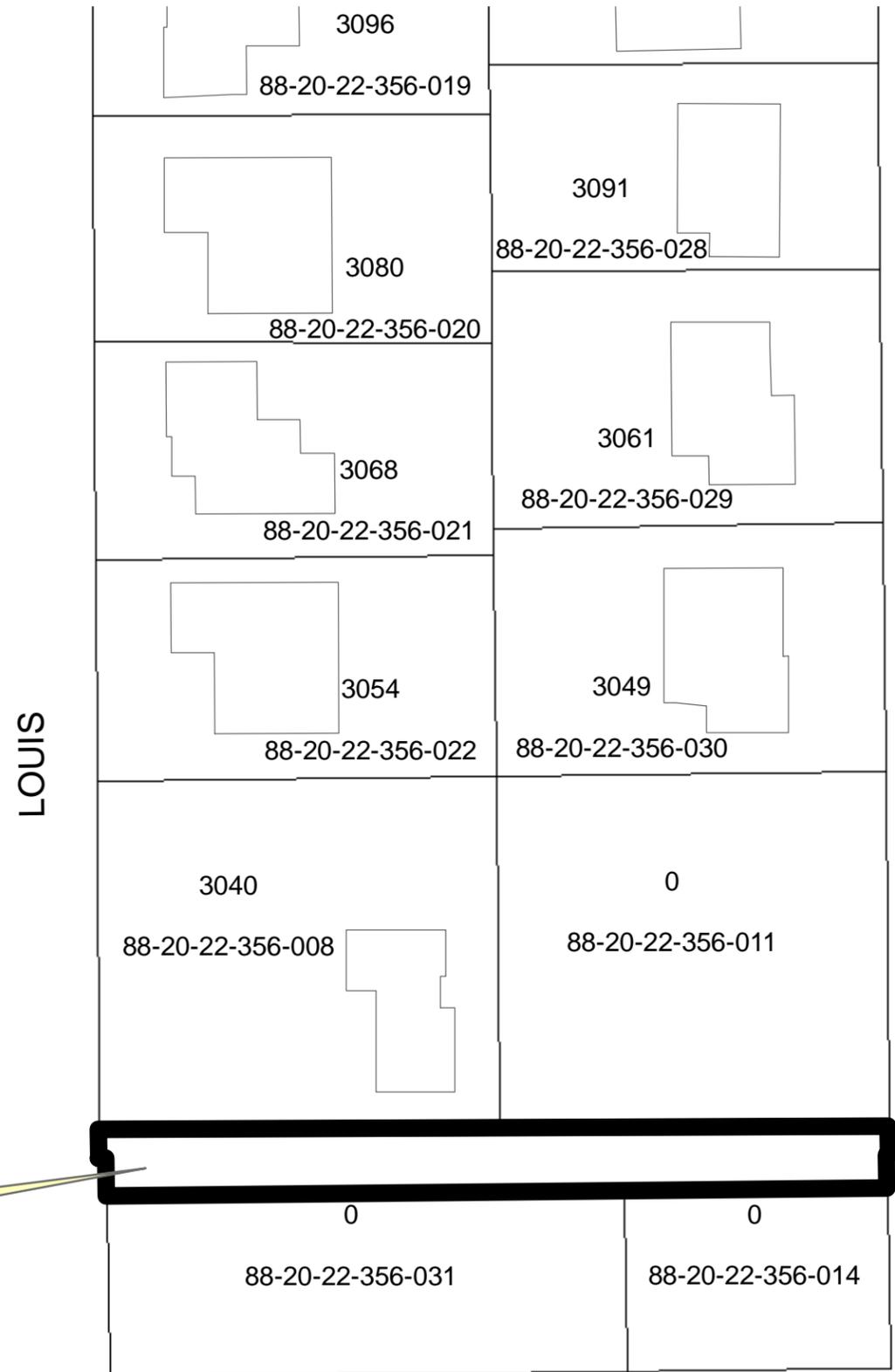
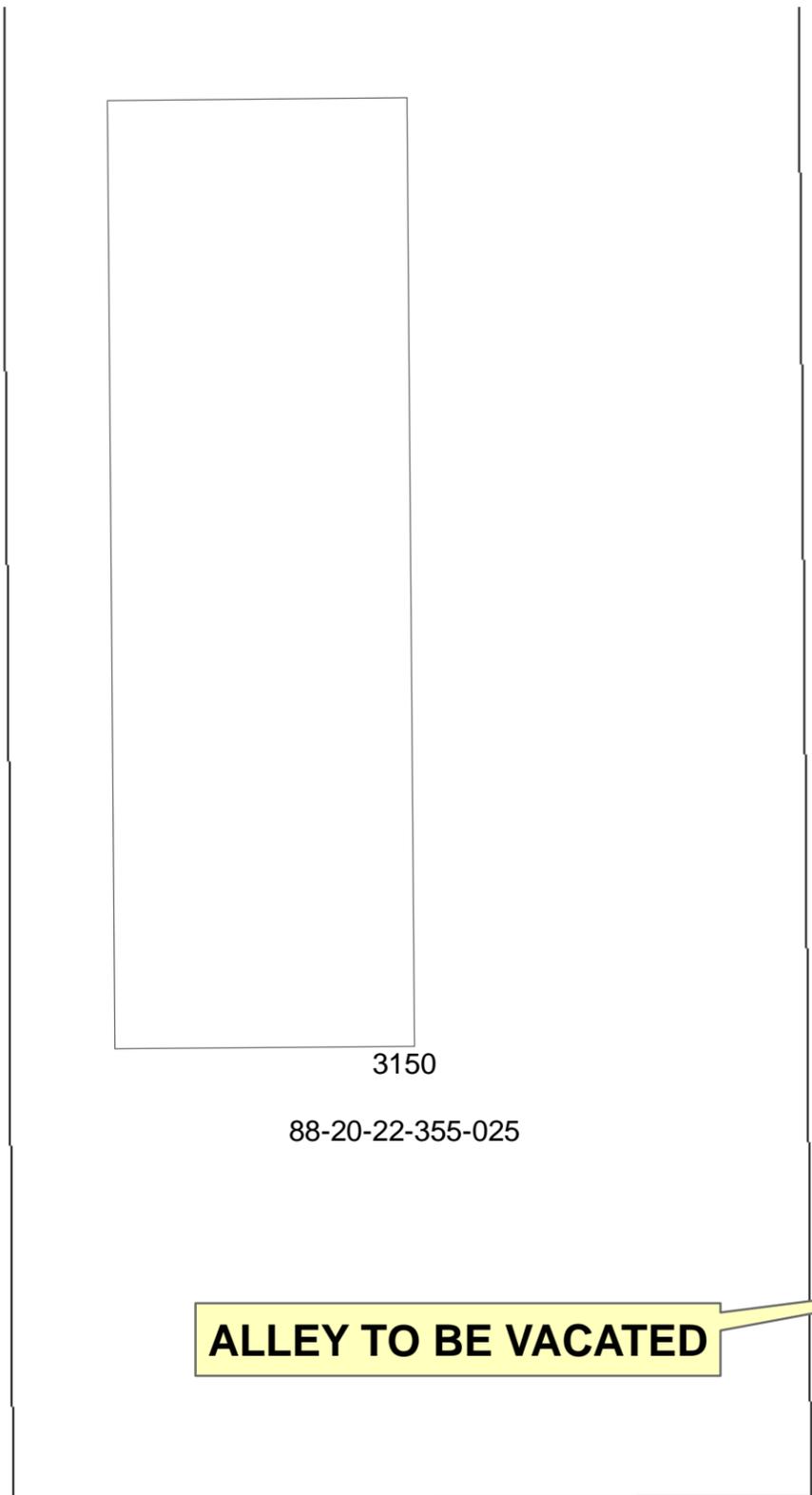


STREET VACATION REQUEST  
EXISTING 18 FT. WIDE PUBLIC ALLEY  
PROPOSED SPA RENAISSANCE  
N SIDE OF BIG BEAVER, BTWN TROY & LOUIS  
SEC. 22 (SV-188)

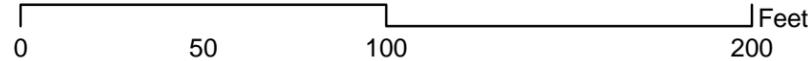
ALLEY TO BE VACATED

0 50 100 200 300 400 Feet

**STREET VACATION REQUEST  
EXISTING 18 FT. WIDE PUBLIC ALLEY  
PROPOSED SPA RENAISSANCE  
N SIDE OF BIG BEAVER, BTWN TROY & LOUIS  
SEC. 22 (SV-188)**

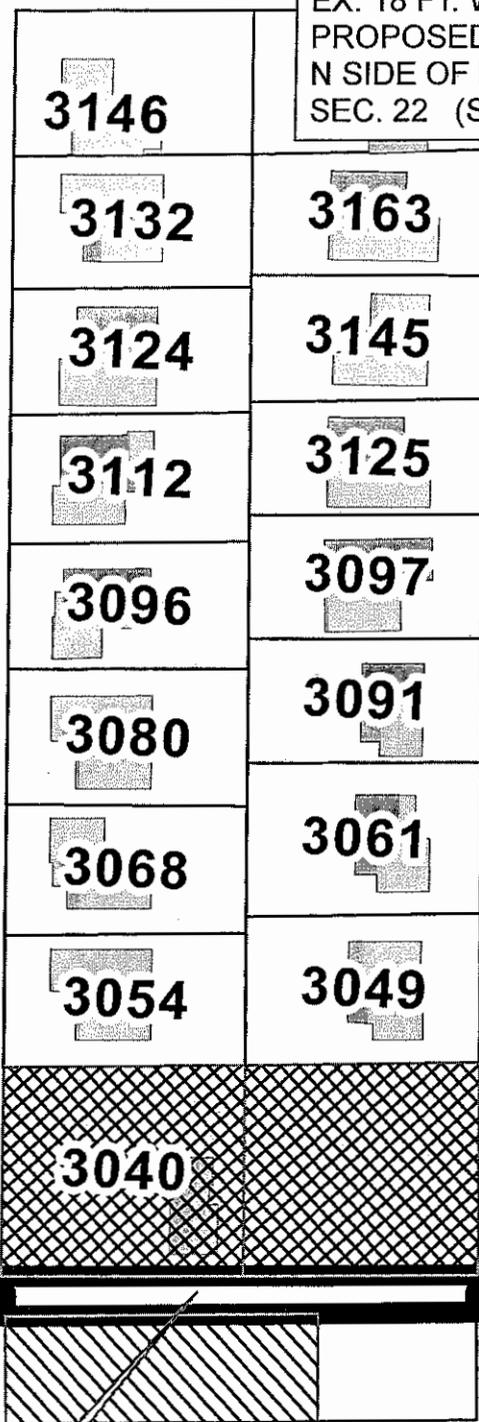
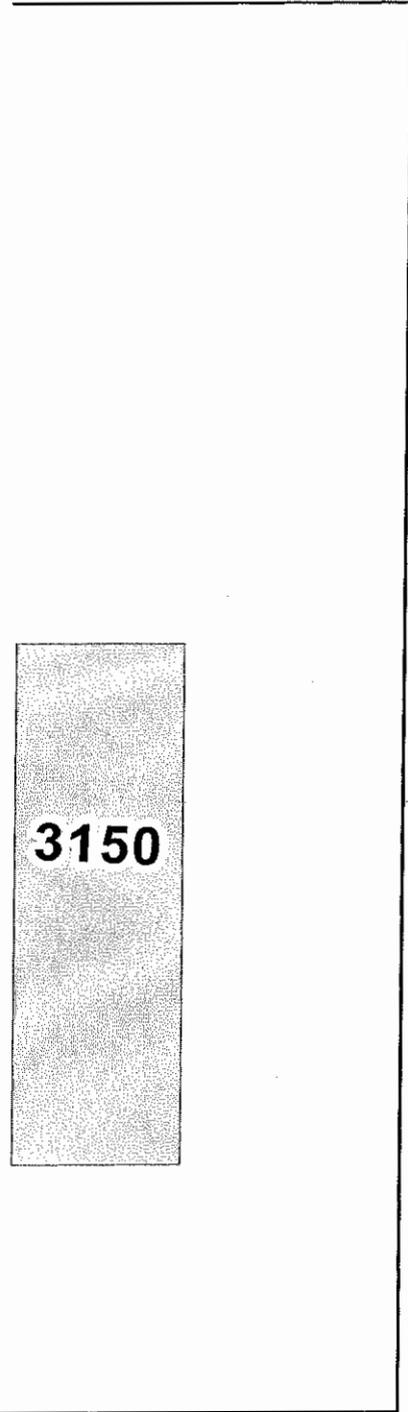


E BIG BEAVER



HARTL

STREET VACATION REQUEUST  
EX. 18 FT. WIDE PUBLIC ALLEY  
PROPOSED SPA RENAISSANCE  
N SIDE OF BIG BEAVER, BTWN TROY & LOU  
SEC. 22 (SV-188)



LOUIS

TROY

3150

3146

3132

3124

3112

3096

3080

3068

3054

3040

3163

3145

3125

3097

3091

3061

3049

3110

3094

3082

3074

314

312

312

311

305

ALLEY TO BE VACATED

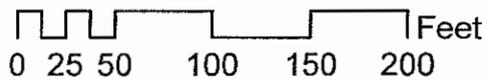


PARCELS OWNED BY APPLICANT



PARCEL OWNED BY CITY

E BIG BEAVER





## CITY COUNCIL REPORT

January 16, 2007

TO: Phillip L. Nelson, City Manager

FROM: Brian P. Murphy, Assistant City Manager/Economic Development Services  
Mark F. Miller, Planning Director

SUBJECT: Announcement of Public Hearing – Proposed Spa Renaissance, North side of Big Beaver, between Troy and Louis, Section 22 – R-1E to O-1 (Z-724)

### Background:

- A public hearing is scheduled for the February 26, 2007 City Council meeting.
- The Planning Commission recommended approval of the request to rezone the parcel to O-1 at the January 9, 2007 Regular meeting.
- The Future Land Use Plan classifies the Rochester Road frontage in this area as Mid Rise Office. The Mid Rise Office classification has a primary correlation with the O-M zoning district. The application therefore is consistent with the intent of the Future Land Use Plan because the proposed intensity of O-1 is less than the Mid Rise Office classification. The parcel has been planned as Mid Rise Office since 1972.
- The applicant intends to purchase the remnant parcel on the northeast corner of Big Beaver and Louis and combine it with the subject parcel.

### Financial Considerations:

- There are no financial considerations for this item.

### Legal Considerations:

- City Council has the authority to act on this application.

Policy Considerations:

- Approval of the rezoning request would be consistent with City Council Goal II, Retain and attract investment while encouraging development, and Goal VI, Protect life and property.
- Approval of the rezoning application would be consistent with City Council Goal II, Retain and attract investment while encouraging development, and Goal VI, Protect life and property.
- The application complies with Section 24.40.13, which states that the O-1 District may be applied when the application of such a classification is consistent with the intent of the Master Land Use Planning and policies related thereto, and when development in accordance with O-1 zoning would serve as a transitional element and would thus be more compatible with adjacent properties than would development under commercial or other office classifications.

Options:

- City Council can approve the rezoning application.
- City Council can deny the rezoning application.
- City Management recommends approval of the rezoning application.

Attachments:

1. Maps.
2. Statement from applicant.
3. Letter of opposition.

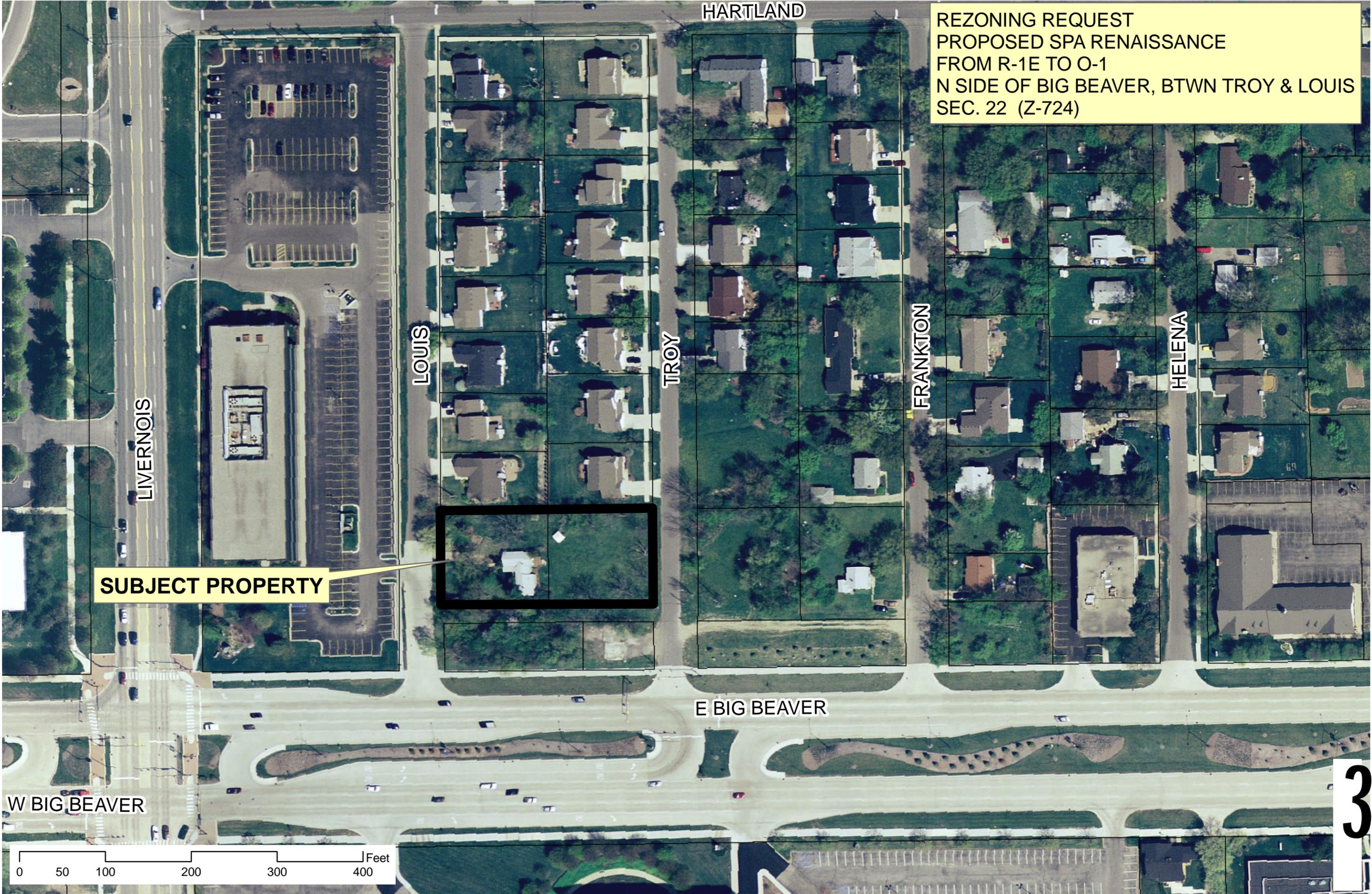
Prepared by RBS/MFM

cc: Applicant  
File /Z 724

G:\REZONING REQUESTS\Z-724 Spa Renaissance Sec 22\Announce CC Public Hearing 01 22 07.doc



REZONING REQUEST  
PROPOSED SPA RENAISSANCE  
FROM R-1E TO O-1  
N SIDE OF BIG BEAVER, BTWN TROY & LOUIS  
SEC. 22 (Z-724)



SUBJECT PROPERTY

LOUIS

TROY

HARTLAND

FRANKTON

HELENA

E BIG BEAVER

W BIG BEAVER

0 50 100 200 300 400 Feet



(C-F)

HARTLAND

REZONING REQUEST  
PROPOSED SPA RENAISSANCE  
FROM R-1E TO O-1  
N SIDE OF BIG BEAVER, BTWN TROY & LOUIS  
SEC. 22 (Z-724)

LIVERNOIS

(O-1)

LOUIS

TROY

(R-1E)

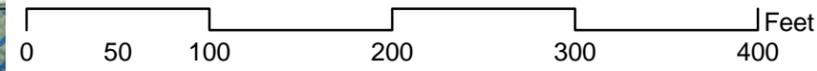
FRANKTON

HELENA

SUBJECT PROPERTY

E BIG BEAVER

W BIG BEAVER



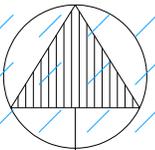
(OSC)

(O-M)

3

CC

REZONING REQUEST  
FROM R-1E TO O-1



NORTH

RPS TROY, LLC  
Re-Zoning Applicant's Statement

The Applicant's planned use of the property is to construct an owner occupied medical office building. The subject property includes a section of Big Beaver Road frontage which is zoned O-1. The lots (and vacated alley) which are the subject of this re-zoning application are adjacent to the Big Beaver Road property. The road frontage parcel currently zoned O-1 is not big enough to allow for the construction of an office, therefore re-zoning the entire piece of land to O-1 will enable Applicant to make the best use of the land and maximize the benefit of Big Beaver Road frontage.

Re-zoning to O-1 would not be detrimental to the other persons located in the vicinity. The properties to the south, east and west of the subject land are currently zoned either O-1 or OSC. The property to the north would remain residential. Applicant's proposed use of the land would also serve to improve the appearance of the area by providing new construction and landscaping.

Lastly, the requested re-zoning to O-1 is consistent with the City's Future Land Use plan as indicated on the attached map.

Respectfully submitted,

RPS TROY, LLC

By:

  
\_\_\_\_\_  
WILLIAM A. STEFANI  
Member

# Four Oaks

MANAGEMENT, LLC

2600 Auburn Road, Suite 220

Auburn Hills, Michigan 48326

Office (248) 853-1000

Telecopier (248) 853-5000

#9  
Z 724

January 5, 2007

Via email – [planning@ci.troy.mi.us](mailto:planning@ci.troy.mi.us)

Planning Commission  
City of Troy  
500 W. Big Beaver  
Troy, Michigan 48084

RE: Planning File No.: Z-724 Spa Renaissance  
Parcel Nos: 88-20-22-356-008 & -011

Honorable Chairman Thomas Strat and Members of the Troy Planning Commission,

In reference to the aforementioned petition, as the owner of the adjoining parcel of land on Big Beaver ( Sidwell Number 20-22-356-014 ), we must respectfully register our concern to the proposed rezoning request for petitioner's proposed development.

We have the following concerns relative to the current petition.

1 - The Petitioner purchased residential land on Louis Street. During a meeting with the Petitioner, the Petitioner was less than forthright about what property he, in fact, actually owned or controlled and relative to his representation that the City would rezone his property. In our opinion, the Petitioner believes he can acquire the benefits of our property without reasonable compensation with a series of rezoning and variance requests.

2 - The use of the rezoned property in the configuration proposed by the petitioner does not address, nor is it consistent with, the City of Troy's long term vision of the Big Beaver Corridor Study. To force the proposed building on an L shaped property certainly would be taking the image of the Big Beaver Corridor backwards; not forward to a World Class boulevard that the City, its residents, and business owners envision. We would hope that any new development on Big Beaver would be consistent with the long term vision that has been proposed and publicized.

3 - The rezoning for the petitioner's proposed development would negatively impact the value of our property. Our attorney would vigorously defend our interests from any attempt by the petitioner or the City of Troy to devalue our property.

We would respectfully ask that this letter be read into the record at the Planning Commission meeting and that you consider these items when you reach a decision that is just and equitable.

Sincerely,

JL Casadei

The Special/Study Meeting of the Troy City Planning Commission was called to order by Chair Strat at 7:30 p.m. on December 5, 2006 in the Council Board Room of the Troy City Hall.

1. ROLL CALL

Present:

Mary Kerwin  
Fazal Khan  
Lawrence Littman  
Robert Schultz  
Thomas Strat  
David T. Waller  
Wayne Wright (arrived 7:35 p.m.)

Absent:

Lynn Drake-Batts  
Mark J. Vleck

Also Present:

Mark F. Miller, Planning Director  
R. Brent Savidant, Principal Planner  
Susan Lancaster, Assistant City Attorney  
Jonathan Shin, Student Representative

2. APPROVAL OF AGENDA

**Resolution # PC-2006-12-203**

Moved by: Waller  
Seconded by: Kerwin

**RESOLVED**, To approve the Agenda as revised, by moving Item #8 further up the agenda to Item #5A.

Yes: All present (6)  
No: None  
Absent: Drake-Batts, Vleck, Wright (arrived 7:35 p.m.)

**MOTION CARRIED**

3. MINUTES – November 14, 2006 and November 28, 2006

**Resolution # PC-2006-12-204**

Moved by: Schultz  
Seconded by: Khan

**RESOLVED**, To approve the November 14, 2006 Regular meeting minutes and the November 28, 2006 Special/Study meeting minutes as presented.

Yes: All present (7)  
No: None  
Absent: Drake-Batts, Vleck

**MOTION CARRIED**

**Resolution # PC-2006-12-205**

Moved by: Littman  
Seconded by: Khan

**RESOLVED**, That Members Drake-Batts and Vleck are excused from attendance at this meeting for personal reasons.

Yes: All present (7)  
No: None  
Absent: Drake-Batts, Vleck

**MOTION CARRIED**4. **PUBLIC COMMENT** (Items Not on the Agenda)

There was no one present who wished to speak.

5. **SITE PLAN REVIEW (SP 305-F)** – William Beaumont Hospital Proposed Critical Care Tower, West side of Dequindre, South of South Blvd., Section 1, Zoned C-F (Community Facilities) District

Mr. Savidant made a brief presentation on the item. The applicant proposed a number of improvements with the Phase 1 Development Project inclusive of a critical care tower, emergency center renovation and addition, powerhouse expansion, helipad relocation and additional parking areas. City Management recommended approval of the site plan as submitted.

Jim Lemire of Harley Ellis Devereaux, 26913 Northwestern Highway, Southfield, was present to represent the petitioner. Mr. Lemire made a brief presentation and answered Planning Commission questions relating to the project.

**Resolution # PC-2006-12-206**

Moved by: Schultz  
Seconded by: Waller

**RESOLVED**, That Preliminary Site Plan Approval, as requested for the proposed William Beaumont Hospital Phase 1 Development Project, located on west side of Dequindre, south of South Boulevard, in Section 1, within the C-F Zoning District, be granted.

Yes: All present (7)  
No: None  
Absent: Drake-Batts, Vleck

**MOTION CARRIED**

5A. CONDITIONAL REZONING REQUEST (CR 001) – Proposed Troy Medical Office (formerly Z 719), West side of Livernois, North of Big Beaver, Section 21 – From R-1B (One Family Residential) to O-1 (Low Rise Office)

Mr. Savidant summarized the conditional rezoning project to date.

Brandon M. Kaufman of Vision Quest Consulting, Inc., 4657 Wendrick Drive, West Bloomfield, was present to represent the petitioner. Mr. Kaufman presented the site plan and the landscape plan, a copy of which was distributed to the members prior to the beginning of tonight's meeting. He indicated the landscape plan was developed using input from meetings with neighbors in the residential development to the north of the subject property. Mr. Kaufman stated he addressed neighbors' concerns including building height, building aesthetics and additional landscaping along the northern property line.

General discussion followed. Planning Commission suggestions included the following:

- Consideration of a shared detention basin between the subject property and the detention basin to the north.
- Consideration of a more "natural" design of the detention basin.
- Additional landscaping near the entry drive.

The Planning Commission generally agreed that the applicant was headed in the right direction with the conditional rezoning application.

6. POTENTIAL FUTURE P.U.D. – Proposed Troy Plaza, Northeast corner of Corporate Drive and New King Street, Section 8, Zoned O-M (Office Mid-Rise) District

Mr. Miller presented a brief summary of the project.

Michael J. Gordon of Moiseev/Gordon Associates, Inc., 818 West Eleven Mile Road, Royal Oak, was present. He presented a brief summary of the conceptual plan for the project. The mixed-use project is proposed to be 23 stories in height. The uses include a 174-key hotel, 112 condominium units, restaurant, retail, office and bank. A 4-story parking structure is proposed.

General discussion followed. The Planning Commission indicated it generally supported the concept.

7. ZONING ORDINANCE TEXT AMENDMENT (ZOTA 225) – Article 35.00.00  
Planned Unit Developments

Mr. Miller presented a summary of the project to date.

Chair Strat invited the following audience members to sit at the table:

- Rick Rattner, 380 North Woodward, Birmingham, Michigan
- Sara Schillinger, LSL Planning, 306 S. Washington, Royal Oak, Michigan
- Hunter Richardson, Richardson Development, Reston, Virginia
- Ted Wilson, 5038 Kellen Lane, Bloomfield, Michigan

The following issues were discussed:

- Reversion to underlying zoning if abandoned.
- Expiration of Step 1 and Step 2 approval.

9. SUB-COMMITTEE PROGRESS REPORTS AND DISCUSSION

- A. Tracking of Planning and Zoning Projects
- B. By-Laws
- C. Complete Update of Ordinance - Time Line and Milestones
- D. Sustainable Development Standards
- E. Design Standards and Examples
- F. Promotion of Ingenuity
- G. Educational - Speakers and Presentations to Planning Commission
- H. Site Plan Approval Requirements
- I. Comprehensive Plan Procedure Update
- J. Maple Road Study Update
- K. Big Beaver Corridor Study Update
- L. Reasons for Denial of Site Plan
- M. Improve Relationships with Other Commissions, City Departments and City Council
- N. Joint Meeting with City Council
- O. Other New Items

Mr. Miller made a report on the Comprehensive Plan. General discussion followed.

10. PUBLIC COMMENTS – Items on Current Agenda

There was no one present who wished to speak.

11. PLANNING COMMISSION COMMENTS

General discussion followed.

ADJOURN

The Special/Study Meeting of the Planning Commission adjourned at 10:33 p.m.

Respectfully submitted,

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Thomas Strat, Chair

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R. Brent Savidant, Principal Planner

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The Special/Study Meeting of the Troy City Planning Commission was called to order by Chair Strat at 7:30 p.m. on December 5, 2006 in the Council Board Room of the Troy City Hall.

1. ROLL CALL

Present:

Mary Kerwin  
Fazal Khan  
Lawrence Littman  
Robert Schultz  
Thomas Strat  
David T. Waller  
Wayne Wright (arrived 7:35 p.m.)

Absent:

Lynn Drake-Batts  
Mark J. Vleck

Also Present:

Mark F. Miller, Planning Director  
R. Brent Savidant, Principal Planner  
Susan Lancaster, Assistant City Attorney  
Jonathan Shin, Student Representative

2. APPROVAL OF AGENDA

**Resolution # PC-2006-12-203**

Moved by: Waller  
Seconded by: Kerwin

**RESOLVED**, To approve the Agenda as revised, by moving Item #8 further up the agenda to Item #5A.

Yes: All present (6)  
No: None  
Absent: Drake-Batts, Vleck, Wright (arrived 7:35 p.m.)

**MOTION CARRIED**

3. MINUTES – November 14, 2006 and November 28, 2006

**Resolution # PC-2006-12-204**

Moved by: Schultz  
Seconded by: Khan

**RESOLVED**, To approve the November 14, 2006 Regular meeting minutes and the November 28, 2006 Special/Study meeting minutes as presented.

Yes: All present (7)  
No: None  
Absent: Drake-Batts, Vleck

**MOTION CARRIED**

**Resolution # PC-2006-12-205**

Moved by: Littman  
Seconded by: Khan

**RESOLVED**, That Members Drake-Batts and Vleck are excused from attendance at this meeting for personal reasons.

Yes: All present (7)  
No: None  
Absent: Drake-Batts, Vleck

**MOTION CARRIED**4. **PUBLIC COMMENT** (Items Not on the Agenda)

There was no one present who wished to speak.

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Jim Lemire of Harley Ellis Devereaux, 26913 Northwestern Highway, Southfield, was present to represent the petitioner. Mr. Lemire made a brief presentation and answered Planning Commission questions relating to the project.

**Resolution # PC-2006-12-206**

Moved by: Schultz  
Seconded by: Waller

**RESOLVED**, That Preliminary Site Plan Approval, as requested for the proposed William Beaumont Hospital Phase 1 Development Project, located on west side of Dequindre, south of South Boulevard, in Section 1, within the C-F Zoning District, be granted.

Yes: All present (7)  
No: None  
Absent: Drake-Batts, Vleck

**MOTION CARRIED**

- 5A. CONDITIONAL REZONING REQUEST (CR 001) – Proposed Troy Medical Office (formerly Z 719), West side of Livernois, North of Big Beaver, Section 21 – From R-1B (One Family Residential) to O-1 (Low Rise Office)

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General discussion followed. Planning Commission suggestions included the following:

- Consideration of a shared detention basin between the subject property and the detention basin to the north.
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General discussion followed. The Planning Commission indicated it generally supported the concept.

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Chair Strat invited the following audience members to sit at the table:

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- O. Other New Items

Mr. Miller made a report on the Comprehensive Plan. General discussion followed.

10. PUBLIC COMMENTS – Items on Current Agenda

There was no one present who wished to speak.

11. PLANNING COMMISSION COMMENTS

General discussion followed.

ADJOURN

The Special/Study Meeting of the Planning Commission adjourned at 10:33 p.m.

Respectfully submitted,

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Thomas Strat, Chair

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R. Brent Savidant, Principal Planner

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**ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES – DRAFT –  
DECEMBER 6, 2006**

A Regular Meeting of the Troy Advisory Committee for Persons with Disabilities was held Wednesday, December 6, 2006, at the lower level Conference Room at City Hall. Chairman Stewart called the meeting to order at 7:02 p.m.

Present: C Buchanan, member      K. Clark, alternate  
A. Done, member                C. Geier, member  
P. Hammond, member        G. Hyun, student  
P. Manetta, member         S. Murphy, alternate  
J. Stewart, member         C. Weidman, student  
S. Werpetinski, member

Present: M. Grusnick, staff

Absent: D. Pietron, member EA  
M. Freliga, member EA

**ITEM III – APPROVAL OF MINUTES OF MEETING OF NOVEMBER 1, 2006**

Werpetinski made a motion that the minutes of November 1, 2006 be approved. Supported by Geier; all voted in favor.

**ITEM IV – SCHEDULED PRESENTATIONS**

At this time, new Committee members Sean Murphy and Kelly Clark were welcomed to the meeting. Sean proceeded with his scheduled presentation on his employer, Disability Made Easy LLC. This Company specializes in barrier free construction and alterations to residential buildings. The Company is a licensed contractor by the State of Michigan and can perform simple work such as replacing grab rails to more complex projects, including the design and installation of accessible kitchens, bathrooms, and barrier free entrance ramps. Emphasis is given to each client's needs and the project is assessed to accommodate the individual.

Kelly is currently a Program Director for Angel's Place. She has been an advocate for the learning and developmentally disabled population for a number of years.

**ITEM V – UNFINISHED BUSINESS**

- A. Buchanan reported that Community Affairs would include the Personal Emergency Preparedness Plan for Persons with Disabilities in the spring edition of Troy Today if it is ready at time of printing. Werpetinski and Hyun volunteered to assist Buchanan in research and development of this plan.
- B. Werpetinski previously reported that she requested to the City Clerk, Tonni Bartholomew that during elections precinct workers not use handicap parking so that these spaces are left available for persons with disabilities coming to vote. She has since forwarded this request to Michigan Protection and Advocacy Service, Inc. to become a recommendation statewide.

**ITEM VI – NEW BUSINESS**

It was suggested that the Committee review the current Mission Statement prior to final print of the ACPD brochures; is it too lengthy and content unclear? Discussion followed that showed most members favor the current Mission Statement. Buchanan made a motion to not amend or change the current ACPD Mission Statement, supported by Hammond. 9 yes votes, 1 no vote – motion carried.

**ITEM VII – REPORTS**

- A. Hyun surveyed local pharmacies to find out if they offer delivery for prescription drugs. She reported that Kashat Pharmacy 36949 Dequindre, Kroger Pharmacy, 31 E. Long Lake, and Kroger Pharmacy at SE corner of E. Long Lake and Dequindre do offer prescription drug deliveries. Clark reported that Troy Pharmacy, 2649 Crooks, also offers deliveries. Weidman reported that she polled local grocery stores to see if they offer grocery delivery. She found none that offer this service.
- B. Werpetsinski reported that City Council is awaiting the State’s decision regarding ADA accessibility compliance for group child care homes.

**ITEM VIII – PUBLIC COMMENT**

None to report.

**ITEM IX – MEMBER COMMENT**

- A. Hammond reported that the floor repairs have been completed for the house bound trailer park resident.
- B. Werpetsinski verified with Cindy Stewart that a commendation letter from the ACPD could be sent to individuals or businesses that are extraordinary advocates for persons with disabilities.
- C. Hammond and Werpetsinski assisted at the special needs adults crafting event held on 11/30/06. Werpetsinski was disappointed with the materials and planning. She offered her assistance for future crafting events.
- D. Stewart reported Friday, December 8<sup>th</sup> is the Friday Frolic Holiday Dance. Members who want to volunteer with this event are welcome.

**ITEM X – ADJOURNMENT**

Buchanan made a motion to adjourn at 8:57 p.m. Supported by Hammond. All voted in favor.

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Jeff Stewart, Chairperson

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Kathy Jearls, Recording Secretary

**ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES – FINAL –  
DECEMBER 6, 2006**

A Regular Meeting of the Troy Advisory Committee for Persons with Disabilities was held Wednesday, December 6, 2006, at the lower level Conference Room at City Hall. Chairman Stewart called the meeting to order at 7:02 p.m.

Present: C Buchanan, member K. Clark, alternate  
A. Done, member C. Geier, member  
P. Hammond, member G. Hyun, student  
P. Manetta, member S. Murphy, alternate  
J. Stewart, member C. Weidman, student  
S. Werpetinski, member

Present: M. Grusnick, staff

Absent: D. Pietron, member EA  
M. Freliga, member EA

**ITEM III – APPROVAL OF MINUTES OF MEETING OF NOVEMBER 1, 2006**

Werpetinski made a motion that the minutes of November 1, 2006 be approved. Supported by Geier; all voted in favor.

**ITEM IV – SCHEDULED PRESENTATIONS**

At this time, new Committee members Sean Murphy and Kelly Clark were welcomed to the meeting. Sean proceeded with his scheduled presentation on his employer, Disability Made Easy LLC. This Company specializes in barrier free construction and alterations to residential buildings. The Company is a licensed contractor by the State of Michigan and can perform simple work such as replacing grab rails to more complex projects, including the design and installation of accessible kitchens, bathrooms, and barrier free entrance ramps. Emphasis is given to each client's needs and the project is assessed to accommodate the individual.

Kelly is currently a Program Director for Angel's Place. She has been an advocate for the learning and developmentally disabled population for a number of years.

**ITEM V – UNFINISHED BUSINESS**

- A. Buchanan reported that Community Affairs would include the Personal Emergency Preparedness Plan for Persons with Disabilities in the spring edition of Troy Today if it is ready at time of printing. Werpetinski and Hyun volunteered to assist Buchanan in research and development of this plan.
- B. Werpetinski previously reported that she requested to the City Clerk, Tonni Bartholomew that during elections precinct workers not use handicap parking so that these spaces are left available for persons with disabilities coming to vote. She has since forwarded this request to Michigan Protection and Advocacy Service, Inc. to become a recommendation statewide.

**ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES – FINAL –  
DECEMBER 6, 2006**

**ITEM VI – NEW BUSINESS**

It was suggested that the Committee review the current Mission Statement prior to final print of the ACPD brochures; is it too lengthy and content unclear? Discussion followed that showed most members favor the current Mission Statement. Buchanan made a motion to not amend or change the current ACPD Mission Statement, supported by Hammond. 9 yes votes, 1 no vote – motion carried.

**ITEM VII – REPORTS**

- A. Hyun surveyed local pharmacies to find out if they offer delivery for prescription drugs. She reported that Kashat Pharmacy 36949 Dequindre, Kroger Pharmacy, 31 E. Long Lake, and Kroger Pharmacy at SE corner of E. Long Lake and Dequindre do offer prescription drug deliveries. Clark reported that Troy Pharmacy, 2649 Crooks, also offers deliveries. Weidman reported that she polled local grocery stores to see if they offer grocery delivery. She found none that offer this service.
- B. Werpetski reported that City Council is awaiting the State's decision regarding ADA accessibility compliance for group child care homes.

**ITEM VIII – PUBLIC COMMENT**

None to report.

**ITEM IX – MEMBER COMMENT**

- A. Hammond reported that the floor repairs have been completed for the house bound trailer park resident.
- B. Werpetski verified with Cindy Stewart that a commendation letter from the ACPD could be sent to individuals or businesses that are extraordinary advocates for persons with disabilities.
- C. Hammond and Werpetski assisted at the special needs adults crafting event held on 11/30/06. Werpetski was disappointed with the materials and planning. She offered her assistance for future crafting events.
- D. Stewart reported Friday, December 8<sup>th</sup> is the Friday Frolic Holiday Dance. Members who want to volunteer with this event are welcome.

**ITEM X – ADJOURNMENT**

Buchanan made a motion to adjourn at 8:57 p.m. Supported by Hammond. All voted in favor.

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Jeff Stewart, Chairperson

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Kathy Jearls, Recording Secretary

Advisory Committee for Senior Citizens

A regular meeting of the Advisory Committee for Senior Citizens was held on Thursday, Dec. 7 2006 at the Troy Community Center. Chair Bud Black called the meeting to order at 1:00 PM.

**Present:** Bud Black, Member Jo Rhoads, Member  
Pauline Noce, Member James Berar, Member  
JoAnn Thompson, Member Merrill Dixon, Member  
Carla Vaughan, Staff

**Absent:** David Ogg, excused, Frank Shier, excused

**Visitors:** Mila Bednarz, Dr. Thomas Biggs

**Approval of Minutes**

Resolution # SC-2006-12-001  
Moved by Pauline Noce  
Seconded by Merrill Dixon

RESOLVED, That the Minutes of Nov. 2, 2006 be approved as submitted.

Yes: 6  
No: 0

MOTION CARRIED

**Visitor Comments**

Dr. Biggs gave a presentation on the aging eye.

**Old Business**

**Shuffleboard and Bocce Ball:** Carla reported that the bocce courts are done and the shuffleboard courts just need to be stained and have the numbers painted on them. Benches will also be installed. A ribbon cutting ceremony will be held in the spring.

**Street Signs:** Carla reported that Superintendent of Streets Tom Rosewarne and Traffic Engineer John Abraham will attend the January meeting to discuss street signs. Mr. Abraham was not available to attend today’s meeting.

**Catering Service at the Community Center:** Carla reported that the contract with Emerald Food Service will not be renewed. They have been granted permission to end their contract effective February 12. It is expected that a list of caterers that may be used will be developed and that non-profit groups will be allowed to bring their own food.

**Lunch Visits:** JoAnn Thompson reported that some committee members ate the Troy lunch on November 16 and the food was good. After the first of the year, the committee will make up a list of other centers to visit for lunch.

**Medicare Part D:** JoAnn Thompson reported that seniors should be sure to check their plans during the open enrollment period as there are many changes.

### **New Business**

**Kaleidoscope:** JoAnn Thompson asked if it would be beneficial for the committee to have a table at the Kaleidoscope in January. Carla reported that the Parks and Recreation Department does have a booth at the event with literature about the senior program. She will get more details about the event and the committee will discuss it further at their January meeting.

### **Reports**

**Park Board:** Merrill Dixon reported that they reviewed the master plan at their November meeting. He distributed copies of the 2005 Parks and Recreation survey.

**Medi-Go:** Jo Rhoads reported that Medi-Go has a new van and they are very busy. They are still talking about expanding to offer weekend service.

**Senior Program:** Carla reported that 1360 flu shots were given at the clinic on Nov. 2 with a wait of no more than 20 minutes. Fifteen senior volunteers helped with this program. Ninety seniors attended the Veterans Benefits program on Nov. 9. Twenty-eight seniors attended the two-day AARP Defensive Driving course at the Community Center that concluded yesterday. The home repair program, SHaRP, is going great. A steering committee has been formed and the Troy Community Foundation is involved. Seven people are signed up for the supper club, and a meeting will be scheduled for January.

**OLHSA:** No report.

**Oakland County Senior Advisory Board:** Jo Rhoads reported they had a speaker from SMART. Transportation, health and information are some areas they will concentrate on in 2007.

**Suggestion Box:** Carla reported that there were no suggestions this month.

The meeting was adjourned at 2:50 p.m.

Respectfully submitted,

Bud Black, Chair

Carla Vaughan, Secretary

The Regular Meeting of the Troy City Planning Commission was called to order by Vice Chair Schultz at 7:45 p.m. on December 12, 2006, in the Council Chambers of the Troy City Hall.

1. ROLL CALL

Present:

Mary Kerwin  
 Lawrence Littman  
 Robert Schultz  
 Mark J. Vleck (arrived 7:45 p.m.)  
 David T. Waller

Absent:

Lynn Drake-Batts  
 Fazal Khan  
 Thomas Strat  
 Wayne Wright

Also Present:

Brent Savidant, Principal Planner  
 Susan Lancaster, Assistant City Attorney  
 Kathy Czarnecki, Recording Secretary

**Resolution # PC-2006-12-207**

Moved by: Littman  
 Seconded by: Vleck

**RESOLVED**, That Members Drake-Batts, Khan, Strat and Wright are excused from attendance at this meeting for personal reasons.

Yes: All present (5)  
 No: None  
 Absent: Drake-Batts, Khan, Strat, Wright

**MOTION CARRIED**

2. APPROVAL OF AGENDA

**Resolution # PC-2006-12-208**

Moved by: Kerwin  
 Seconded by: Littman

**RESOLVED**, To approve the agenda as presented.

Yes: All present (5)  
 No: None  
 Absent: Drake-Batts, Khan, Strat, Wright

**MOTION CARRIED**

3. PUBLIC COMMENTS – Items not on the Agenda

Mr. Waller asked the status of his request at the November 28<sup>th</sup> Special/Study meeting with respect to cellular towers as relates to fall zones, tower locations at public school sites and the zoning classification of Fire Station No. 6.

Mr. Savidant replied there is nothing finalized into text to date.

**POSTPONED ITEM**

4. PUBLIC HEARING – ZONING ORDINANCE TEXT AMENDMENT (ZOTA 225) – Article 35.00.00 Planned Unit Developments

Mr. Savidant reviewed the proposed zoning ordinance text amendment relating to Planned Unit Developments. It is the recommendation of City Management to postpone the public hearing to the January 9, 2007 Regular meeting.

Mr. Littman said it is his opinion that the proposed text revisions should be discussed at a study meeting before a vote is taken.

PUBLIC HEARING OPENED

No one was present to speak.

PUBLIC HEARING CLOSED

Vice Chair Schultz announced that the Public Hearing would remain open.

**Resolution # PC-2006-12 -**

Moved by: Littman

Seconded by: Vleck

**RESOLVED**, To postpone this item to the February Regular meeting to give us a chance to review the changes at a study meeting before voting on it.

Discussion on the motion on the floor.

Ms. Kerwin said she would be comfortable entertaining the text revisions at the January meeting, and noted concern in delaying the item for a month.

Mr. Vleck said discussing the text revisions at either meeting would be okay with him. He noted the item could be postponed to February should members not be ready to vote at the January meeting.

Mr. Savidant said City Management would highlight the changes to make them easily discernable and would forward the text revisions to the members prior to the Friday before the January Regular meeting.

The following substitute motion was placed on the floor.

**Resolution # PC-2006-12-209**

Moved by: Kerwin

Seconded by: Waller

**RESOLVED**, That the Planning Commission hereby postpones this item to the January 9, 2007 Planning Commission Regular meeting.

Yes: All present (5)

No: None

Absent: Drake-Batts, Khan, Strat, Wright

**MOTION CARRIED**

**SITE PLAN REVIEWS**

5. SITE PLAN REVIEW (SU 337) – Existing Clark Station, Southwest corner of Rochester Road and South Boulevard, Section 3 – Zoned H-S (Highway Service) District

Mr. Savidant presented a summary of the Planning Department report on the proposed site plan, and reported it is the recommendation of City Management to approve the amended Preliminary Site Plan as submitted.

The petitioner, Brian Sharrak of 2831 Chestnut Run, Bloomfield Hills, was present. Mr. Sharrak indicated the revised plan incorporates a better traffic flow and additional landscaping, and the site is now conforming.

Mr. Vleck commended the petitioner on the revised design.

Vice Chair Schultz opened the floor for public comment.

There was no one present who wished to speak.

The floor was closed.

**Resolution # PC-2006-12-210**

Moved by: Waller

Seconded by: Kerwin

**RESOLVED**, That Preliminary Site Plan Approval, pursuant to Section 23.30.02 of the Zoning Ordinance, as requested for the existing Clark Station, located at the southwest corner of Rochester Road and South Blvd., located in Section 3, within the H-S zoning district, is hereby granted.

Yes: All present (5)

No: None

Absent: Drake-Batts, Khan, Strat, Wright

**MOTION CARRIED**

6. **SITE PLAN REVIEW (SP 934)** – Proposed Restaurant Depot Wholesale Distributor, Southwest corner of Maple and Allen, Section 35, Zoned M-1 (Light Industrial) District

Mr. Savidant presented a summary of the Planning Department report on the proposed site plan, and reported it is the recommendation of City Management to approve the site plan as submitted. Mr. Savidant noted that sealed architectural drawings were distributed to the members prior to the beginning of tonight's meeting.

The petitioner, Doug Brinker of Atwell-Hicks, 50182 Schoenherr Road, Shelby Township, was present.

Mr. Littman, having had the opportunity to review the plan at the Board of Zoning Appeals level, commended the petitioner for being cooperative and submitting a good plan.

Vice Chair Schultz opened the floor for public comment.

There was no one present who wished to speak.

The floor was closed.

**Resolution # PC-2006-12-211**

Moved by: Vleck

Seconded by: Littman

**RESOLVED**, That Preliminary Site Plan Approval, as requested for the proposed Restaurant Depot Wholesale Distributor, located on the southwest corner of Maple and Allen, Section 35, within the M-1 Zoning District, be granted.

Yes: All present (5)  
No: None  
Absent: Drake-Batts, Khan, Strat, Wright

### **MOTION CARRIED**

7. SITE PLAN REVIEW (SP 935) – Proposed Rochester Professional Building, Northwest corner of Lovell and Rochester Road, Section 3 – Zoned O-1 (Low Rise Office) District

Mr. Savidant reported a written request has been received from the petitioner to postpone the item to the January 9, 2007 Regular meeting to allow consideration of the item by a full board.

Vice Chair Schultz opened the floor for public comment.

There was no one present who wished to speak.

The floor was closed.

#### **Resolution # PC-2006-12-212**

Moved by: Littman  
Seconded by: Waller

**RESOLVED**, To postpone this item to our meeting of the 9<sup>th</sup> of January 2007.

### **MOTION CARRIED**

### **OTHER ITEMS**

8. PUBLIC COMMENTS – Items on Current Agenda

There was no one present who wished to speak.

9. PLANNING COMMISSION COMMENTS

Members wished Mr. Waller all the best and expressed their appreciation for his 13 years on the board.

Mr. Waller thanked the members for their support and encouragement as he served the Planning Commission.

Holiday wishes were expressed by all.

The Regular Meeting of the Planning Commission was adjourned at 8:10 p.m.

Respectfully submitted,

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Robert Schultz, Vice Chair

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Kathy L. Czarnecki, Recording Secretary

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The Regular Meeting of the Troy City Planning Commission was called to order by Vice Chair Schultz at 7:45 p.m. on December 12, 2006, in the Council Chambers of the Troy City Hall.

1. ROLL CALL

Present:

Mary Kerwin  
 Lawrence Littman  
 Robert Schultz  
 Mark J. Vleck (arrived 7:45 p.m.)  
 David T. Waller

Absent:

Lynn Drake-Batts  
 Fazal Khan  
 Thomas Strat  
 Wayne Wright

Also Present:

Brent Savidant, Principal Planner  
 Susan Lancaster, Assistant City Attorney  
 Kathy Czarnecki, Recording Secretary

**Resolution # PC-2006-12-207**

Moved by: Littman  
 Seconded by: Vleck

**RESOLVED**, That Members Drake-Batts, Khan, Strat and Wright are excused from attendance at this meeting for personal reasons.

Yes: All present (5)  
 No: None  
 Absent: Drake-Batts, Khan, Strat, Wright

**MOTION CARRIED**

2. APPROVAL OF AGENDA

**Resolution # PC-2006-12-208**

Moved by: Kerwin  
 Seconded by: Littman

**RESOLVED**, To approve the agenda as presented.

Yes: All present (5)  
 No: None  
 Absent: Drake-Batts, Khan, Strat, Wright

**MOTION CARRIED**

3. PUBLIC COMMENTS – Items not on the Agenda

Mr. Waller asked the status of his request at the November 28<sup>th</sup> Special/Study meeting with respect to cellular towers as relates to fall zones, tower locations at public school sites and the zoning classification of Fire Station No. 6.

Mr. Savidant replied there is nothing finalized into text to date.

**POSTPONED ITEM**

4. PUBLIC HEARING – ZONING ORDINANCE TEXT AMENDMENT (ZOTA 225) – Article 35.00.00 Planned Unit Developments

Mr. Savidant reviewed the proposed zoning ordinance text amendment relating to Planned Unit Developments. It is the recommendation of City Management to postpone the public hearing to the January 9, 2007 Regular meeting.

Mr. Littman said it is his opinion that the proposed text revisions should be discussed at a study meeting before a vote is taken.

PUBLIC HEARING OPENED

No one was present to speak.

PUBLIC HEARING CLOSED

Vice Chair Schultz announced that the Public Hearing would remain open.

**Resolution # PC-2006-12 -**

Moved by: Littman

Seconded by: Vleck

**RESOLVED**, To postpone this item to the February Regular meeting to give us a chance to review the changes at a study meeting before voting on it.

Discussion on the motion on the floor.

Ms. Kerwin said she would be comfortable entertaining the text revisions at the January meeting, and noted concern in delaying the item for a month.

Mr. Vleck said discussing the text revisions at either meeting would be okay with him. He noted the item could be postponed to February should members not be ready to vote at the January meeting.

Mr. Savidant said City Management would highlight the changes to make them easily discernable and would forward the text revisions to the members prior to the Friday before the January Regular meeting.

The following substitute motion was placed on the floor.

**Resolution # PC-2006-12-209**

Moved by: Kerwin

Seconded by: Waller

**RESOLVED**, That the Planning Commission hereby postpones this item to the January 9, 2007 Planning Commission Regular meeting.

Yes: All present (5)

No: None

Absent: Drake-Batts, Khan, Strat, Wright

**MOTION CARRIED**

**SITE PLAN REVIEWS**

5. **SITE PLAN REVIEW (SU 337)** – Existing Clark Station, Southwest corner of Rochester Road and South Boulevard, Section 3 – Zoned H-S (Highway Service) District

Mr. Savidant presented a summary of the Planning Department report on the proposed site plan, and reported it is the recommendation of City Management to approve the amended Preliminary Site Plan as submitted.

The petitioner, Brian Sharrak of 2831 Chestnut Run, Bloomfield Hills, was present. Mr. Sharrak indicated the revised plan incorporates a better traffic flow and additional landscaping, and the site is now conforming.

Mr. Vleck commended the petitioner on the revised design.

Vice Chair Schultz opened the floor for public comment.

There was no one present who wished to speak.

The floor was closed.

**Resolution # PC-2006-12-210**

Moved by: Waller

Seconded by: Kerwin

**RESOLVED**, That Preliminary Site Plan Approval, pursuant to Section 23.30.02 of the Zoning Ordinance, as requested for the existing Clark Station, located at the southwest corner of Rochester Road and South Blvd., located in Section 3, within the H-S zoning district, is hereby granted.

Yes: All present (5)

No: None

Absent: Drake-Batts, Khan, Strat, Wright

**MOTION CARRIED**

6. **SITE PLAN REVIEW (SP 934)** – Proposed Restaurant Depot Wholesale Distributor, Southwest corner of Maple and Allen, Section 35, Zoned M-1 (Light Industrial) District

Mr. Savidant presented a summary of the Planning Department report on the proposed site plan, and reported it is the recommendation of City Management to approve the site plan as submitted. Mr. Savidant noted that sealed architectural drawings were distributed to the members prior to the beginning of tonight's meeting.

The petitioner, Doug Brinker of Atwell-Hicks, 50182 Schoenherr Road, Shelby Township, was present.

Mr. Littman, having had the opportunity to review the plan at the Board of Zoning Appeals level, commended the petitioner for being cooperative and submitting a good plan.

Vice Chair Schultz opened the floor for public comment.

There was no one present who wished to speak.

The floor was closed.

**Resolution # PC-2006-12-211**

Moved by: Vleck

Seconded by: Littman

**RESOLVED**, That Preliminary Site Plan Approval, as requested for the proposed Restaurant Depot Wholesale Distributor, located on the southwest corner of Maple and Allen, Section 35, within the M-1 Zoning District, be granted.

Yes: All present (5)  
No: None  
Absent: Drake-Batts, Khan, Strat, Wright

### **MOTION CARRIED**

7. SITE PLAN REVIEW (SP 935) – Proposed Rochester Professional Building, Northwest corner of Lovell and Rochester Road, Section 3 – Zoned O-1 (Low Rise Office) District

Mr. Savidant reported a written request has been received from the petitioner to postpone the item to the January 9, 2007 Regular meeting to allow consideration of the item by a full board.

Vice Chair Schultz opened the floor for public comment.

There was no one present who wished to speak.

The floor was closed.

#### **Resolution # PC-2006-12-212**

Moved by: Littman  
Seconded by: Waller

**RESOLVED**, To postpone this item to our meeting of the 9<sup>th</sup> of January 2007.

### **MOTION CARRIED**

### **OTHER ITEMS**

8. PUBLIC COMMENTS – Items on Current Agenda

There was no one present who wished to speak.

9. PLANNING COMMISSION COMMENTS

Members wished Mr. Waller all the best and expressed their appreciation for his 13 years on the board.

Mr. Waller thanked the members for their support and encouragement as he served the Planning Commission.

Holiday wishes were expressed by all.

The Regular Meeting of the Planning Commission was adjourned at 8:10 p.m.

Respectfully submitted,

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Robert Schultz, Vice Chair

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Kathy L. Czarnecki, Recording Secretary

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A meeting of the Employees' Retirement System Board of Trustees was held on Wednesday, December 13, 2006, at Troy City Hall, 500 W. Big Beaver Rd., Troy, MI. The meeting was called to order at 1:33 p.m.

TRUSTEES PRESENT: Mark Calice  
Michael Geise  
Thomas Houghton, Chair  
John M. Lamerato  
William R. Need (Ex-Officio)  
Phillip L. Nelson  
Steven A. Pallotta

TRUSTEES ABSENT: Martin F. Howrylak

ALSO PRESENT: Steve Gasper, UBS

**EXCUSE ABSENT MEMBER**

***Resolution # ER – 2006 – 12 - 044***

Moved by Lamerato  
Seconded by Pallotta

*RESOLVED*, That Martin F. Howrylak be excused.

Yeas: All 6  
Absent: Howrylak

**MINUTES**

***Resolution # ER – 2006 – 12 - 045***

Moved by Calice  
Seconded by Geise

*RESOLVED*, That the minutes of the November 8, 2006 meeting be approved.

Yeas: All 6  
Absent: Howrylak

**OTHER BUSINESS – RETIREMENT REQUESTS**

***Resolution # ER – 2006 – 12 - 046***

Moved by Lamerato  
Seconded by Calice

*RESOLVED*, That the Board approve the following retirement requests:

Mark Colombo, 1/20/07, DB, 33 years, 10 months  
Jeanette Bennett, 2/13/07, DC, 21 years, 4 months  
Marlene Struckman, 1/20/07, DB, 16 years, 6 months

Yeas: All 6  
Absent: Howrylak

**OTHER BUSINESS – OPTION WRITING AUTHORITY**

***Resolution # ER – 2006 – 12 - 047***

Moved by Pallotta  
Seconded by Calice

*RESOLVED*, That if an option position has not been established by December 31, 2007, the authorization for that position will expire;

*BE IT FURTHER RESOLVED*, That up to 30 call and puts may be sold on each equity in the portfolio.

Yeas: All 6  
Absent: Howrylak

**OTHER BUSINESS – RETIREE HEALTH CARE PLAN DECEMBER 31, 2005 ACTUARIAL VALUATION**

The Board received and filed the December 31, 2005 Retiree Health Care valuation.

**OTHER BUSINESS – SEPTEMBER 30, 2006 QUARTERLY INVESTMENT PERFORMANCE**

Steve Gasper, UBS, presented the September 30, 2006 Quarterly Investment Performance Report to the board.

**INVESTMENTS**

**Resolution # ER – 2006 – 12 - 048**

Moved by Nelson

Seconded by Pallotta

RESOLVED, That the Board sell the following securities:

**Sell:** Keyspan; Kimberly Clark; Leggett & Platt; 7,000 shares Eli Lilly; Investor Financial Services; Bristol Myers; Fifth Third Bank; Ford; Glaxo Smith Kline and Fidelity Magellan Mutual fund.

Yeas: All 6

Absent: Howrylak

**PUBLIC COMMENT**

There was no public comment.

The next meeting is January 10, 2007 at 12:00 p.m. at City Hall, Conference Room C, 500 W Big Beaver, Troy, MI.

The meeting adjourned at 2:38 p.m.

  
\_\_\_\_\_  
Thomas Houghton, Chairman

  
\_\_\_\_\_  
John M. Lamerato, Secretary

The Chairman, Michael Hutson, called the meeting of the Board of Zoning Appeals to order at 7:30 P.M on Tuesday, December 19, 2006 at 7:30 P.M. in Council Chambers of the Troy City Hall.

PRESENT:            Kenneth Courtney  
                         Christopher Fejes  
                         Michael Hutson  
                         Matthew Kovacs  
                         Mark Maxwell  
                         Wayne Wright

ABSENT:            Marcia Gies

ALSO PRESENT:   Mark Stimac, Director of Building & Zoning  
                         Christopher Forsyth, Assistant City Attorney  
                         Pamela Pasternak, Recording Secretary

Motion by Wright  
Supported by Courtney

MOVED, to excuse Ms. Gies from tonight's meeting for personal reasons.

Yeas:                6 – Fejes, Hutson, Kovacs, Maxwell, Wright, Courtney

MOTION TO EXCUSE MS. GIES CARRIED

**ITEM #1 – APPROVAL OF MINUTES – MEETING OF NOVEMBER 21, 2006**

Motion by Maxwell  
Supported by Wright

MOVED, to approve the minutes of the meeting of November 21, 2006 as written.

Yeas:                5 – Hutson, Kovacs, Maxwell, Wright, Courtney

Abstain:            1 - Fejes

MOTION TO APPROVE MINUTES CARRIED

**ITEM #2 – APPROVAL OF ITEMS #3 AND ITEM #4**

Motion by Wright  
Supported by Courtney

MOVED, to approve Item #3 and Item #4 are hereby approved in accordance with the suggested resolutions printed in the Agenda Explanation.

**ITEM #3 – RENEWAL REQUESTED. CONGREGATION SHIR-TIKVAH, 3900 NORTHFIELD PARKWAY**, for relief of the 4'-6" high masonry screening wall required on the east side of off-street parking.

MOVED, to grant Congregation Shir-Tikvah, 3900 Northfield Parkway a three (3) year renewal of relief to maintain landscaping in lieu of the 4'-6" high masonry-screening wall required along the east side of their off-street parking area where it abuts residential zoned property.

- Variance is not contrary to public interest.
- There are no complaints or objections on file.
- Variance would not have an adverse effect to surrounding property.

**ITEM #4 – RENEWAL REQUESTED. THE CHURCH OF THE JESUS CHRIST OF LATTER DAY SAINTS, 2784 E. SQUARE LAKE**, for relief of the 4'-6" high masonry wall required along the east and west sides of off-street parking.

MOVED, to grant Church of Jesus Christ Latter Day Saints, 2784 E. Square Lake, a three (3) year renewal for relief of the 4'-6" high masonry wall required along the east and west sides of off-street parking.

- Conditions remain the same.
- There are no complaints or objections on file.

Yeas: All – 6

MOTION TO APPROVE ITEM #3 AND ITEM #4 CARRIED

**ITEM #5 – VARIANCE REQUEST. KEN BURKHART, 122 MINNESOTA**, for relief of the Ordinance to expand the parking lot at an existing industrial building that will result in the parking lot being within 15' of the front property line, where Section 30.20.09 of the Zoning Ordinance requires a 50' front yard setback and Paragraph L of Section 31.30.00 requires that this yard remain free of parking spaces.

Mr. Stimac explained that the petitioner is requesting relief of the Ordinance to expand the parking lot at an existing industrial building. The petitioner is proposing the construction of three parking spaces in the front of an existing industrial building that will result in the parking lot being within 15' of the front property line. Section 30.20.09 of the Zoning Ordinance requires a 50' front yard setback and Paragraph L of Section 31.30.00 requires that this yard remain free of parking spaces.

The Chairman asked if both items could be presented at the same time and Mr. Stimac stated that they are identical and could be heard together, although a separate vote would be required for each item.

**ITEM #5 – con't.**

Mr. Mark Bortolotti representing Mr. Burkhart was present. Mr. Bortolotti stated that the problem is that they don't have any handicapped parking and because of the economy it would make it much easier to lease and/or sell this building with the extra parking. Mr. Bortolotti went on to say that the buildings next door and across the street all use the front setback for parking. Mr. Bortolotti has gone through the City records and there have been similar requests for parking in the front setback, although they have all been denied. People still park vehicles in these front setbacks and nothing has been done about it.

These buildings were constructed around 1968 and need a lot of work to make them more attractive to potential customers. The real estate market is in a definite slump right now and if they can't provide extra parking, potential customers may go elsewhere.

Mr. Hutson asked if these buildings were vacant and Mr. Bortolotti confirmed that they were. Mr. Bortolotti said that Mr. Burkhart is retiring and just wants to sell the property. A developer looked at the property and was not interested because there was not enough parking.

Mr. Hutson asked if the building to the south had received a variance. Mr. Stimac stated that he had researched the records but they are very ambiguous. When the buildings were constructed parking was allowed in the front setback. These buildings were built at the 50' setback and have come before the Board several times asking for a variance for parking in the front setback but each time they were denied.

Mr. Wright said that the property on Minnesota has parking 15' from the street, which is illegal, as they do not have variances granting this parking.

The Chairman opened the Public Hearing. No one wished to be heard and the Public Hearing was closed.

There are no written objections or approvals on file.

Mr. Kovacs questioned the 20' distance between the buildings. Mr. Stimac explained that the Ordinance had a minimum side yard setback of 10' resulting in a distance between buildings of 20' and these buildings do comply. However, the current minimum width of a two-way driveway is 22'.

Mr. Maxwell said that he agrees with the petitioner that this property needs help.

Mr. Courtney said he would be more inclined to grant a variance if they had a potential buyer, but right now no one is occupying the building and there is no hardship.

Mr. Hutson agreed and stated in his opinion there is no practical difficulty.

**ITEM #5 – con't.**

Mr. Bartoletti stated that the people across the street and to the south are already parking in the front setback and they would like to be able to do the same.

Mr. Hutson said there is nothing crucial at this time. These buildings are empty and there is no hardship. Mr. Hutson suggested that the petitioner may want to withdraw these requests until he has a definite buyer for the property.

Mr. Maxwell stated that he felt the lack of parking would be a hardship for anyone interested in these properties.

Mr. Wright agreed especially since the City is not enforcing the parking.

Mr. Kovacs stated that if the petitioner had a tenant he would agree with Mr. Maxwell, however, no one is in the building and there is not a current problem, just a potential problem.

Mr. Bortoletti stated that the real estate market is very bad right now and basically it is small companies that are interested in this type of property and they like to move very quickly.

Mr. Bortoletti stated that he would like to withdraw his request for a variance on 122 Minnesota and 224 Minnesota.

Motion by Courtney  
Supported by Wright

MOVED, to accept the petitioner's request to withdraw his request to expand the existing parking lot at 122 Minnesota that will result in the parking lot being within 15' of the front property line.

Yeas: 6 – Kovacs, Maxwell, Wright, Courtney, Fejes, Hutson

MOTION TO ACCEPT WITHDRAWAL REQUEST CARRIED

**ITEM #6 – VARIANCE REQUEST. KEN BURKHART, 224 MINNESOTA**, for relief of the Ordinance to expand the parking lot at an existing industrial building that will result in the parking lot being within 15' of the front property line, where Section 30.20.09 of the Zoning Ordinance requires a 50' front yard setback and Paragraph L of Section 31.30.00 requires that this yard remain free of parking spaces.

Mr. Stimac explained that the petitioner is requesting relief of the Ordinance to expand the parking lot at an existing industrial building. The petitioner is proposing the construction of three parking spaces in the front of an existing industrial building that will result in the parking lot being within 15' of the front property line. Section 30.20.09 of

**ITEM #6 – con't.**

the Zoning Ordinance requires a 50' front yard setback and Paragraph L of Section 31.30.00 requires that this yard remain free of parking spaces.

This request was heard with Item #5 as the petitioner and request are the same on both properties.

Mr. Bortoletti stated that he would like to withdraw his request for a variance on 122 Minnesota and 224 Minnesota.

Motion by Courtney  
Supported by Wright

MOVED, to accept the petitioner's request to withdraw his request to expand the existing parking lot at 224 Minnesota that will result in the parking lot being within 15' of the front property line.

Yeas: 6 – Kovacs, Maxwell, Wright, Courtney, Fejes, Hutson

MOTION TO ACCEPT WITHDRAWAL REQUEST CARRIED

**ITEM #7 – VARIANCE REQUEST. MR. & MRS. MICHAEL TAORMINO, 1874**

**WYNGATE**, for relief of the Ordinance to construct a deck enclosure that will result in a 35' rear yard setback where Section 30.10.02 requires a 45' rear yard setback for buildings in the R-1B Zoning District.

Mr. Stimac explained that the petitioner is requesting relief of the Ordinance to construct a room over a deck that will result in a proposed 35' rear yard setback. Section 30.10.02 requires a 45' rear yard setback for buildings in the R-1B Zoning District.

Mr. Hutson asked if the property behind this lot was part of Firefighters Park. Mr. Stimac explained that the property directly behind this parcel was platted as part of the subdivision.

Mr. Courtney asked what the size of the structure was and Mr. Stimac said that it is 14' x 13".

Mr. Courtney then asked if the deck was encroaching into the setback. Mr. Stimac explained that an uncovered deck is allowed a 15' encroachment into the required rear yard.

Mr. and Mrs. Taormino were present. Mr. Taormino said that their property backs up to the wetland and the bugs are really intolerable. Adjacent to the wetlands is a retention pond and there are a number of geese around this pond. They have two children and a dog, and it is very difficult to spend anytime outside in the summer.

**ITEM #7 – con't.**

Mr. Hutson asked if this room could be used year round. Mrs. Taormino said that it would be a three-season room. It would not be heated.

Mr. Courtney asked if there was any other location they could put this room. Mr. Taormino said that they had tried to put it in other locations, but because of the way the roof is it would not fit in anywhere else.

The Chairman opened the Public Hearing. No one wished to be heard and the Public Hearing was closed.

There is one (1) written approval on file. There are no written objections on file.

Mr. Kovacs asked how large this home was. Mr. Taormino said it is approximately 3600 square feet.

Mr. Kovacs then asked how long they had owned the property and Mr. Taormino said that have been in the house since May. This was a spec home. Mr. Kovacs said that he understands their problem with the bugs as he had lived next to a retention pond, but believes that there may be other options available. This is a very large house and there is a lot of room on the side of the house.

Mr. Taormino said if they put the room on the side of the house they would not have any access from the house. You would have to go outside in order to go back into the three-season room.

Mr. Kovacs said that in his opinion granting this request would be similar to opening “Pandora’s Box”. There is no problem with the land. Mr. Taormino said that they really can’t enjoy their house as much as they would like to because of this bug problem.

Mr. Hutson said that he is very sympathetic with these problems. This is a new subdivision and certain setbacks are put in place for everyone in the subdivision. If this variance is granted, the Board would have more neighbors asking for the same type of variance. This Board is charged with enforcing the Ordinance and there is no hardship with the land.

Mr. Taormino said that he did not think granting this variance would cause a problem as there are only a few homes that back up to this wetland. Mr. Hutson said that the bugs are the same for all the homes.

Mr. Maxwell said that in his opinion this was a very large variance request. He feels that he would be willing to give them some type of variance but not 10’ because of the fact that this lot is somewhat irregular.

Mr. Hutson asked the petitioners if they felt they would like to explore other options.

**ITEM #7 – con't.**

Mr. Courtney stated that if the variance was denied tonight and they came back with a large change, the Board could act on the new variance request.

Motion by Courtney

MOVED, to deny the request of Mr. & Mrs. Michael Taormino, 1874 Wyngate, for relief of the Ordinance to construct a deck enclosure that will result in a 35' rear yard setback where Section 30.10.02 requires a 45' rear yard setback for buildings in the R-1B Zoning District.

Motion dies to a lack of support.

Mr. and Mrs. Taormino said that they would like to postpone their request for a variance.

Motion by Kovacs  
Supported by Hutson

MOVED, to postpone the request of Mr. and Mrs. Michael Taormino, 1874 Wyngate, for relief of the Ordinance to construct a deck enclosure that will result in a 35' rear yard setback where Section 30.10.02 requires a 45' rear yard setback for building in the R-1B Zoning District for sixty (60) days until the meeting of February 20, 2007.

- To allow the petitioners the opportunity to explore other possibilities that may reduce the size of this variance request.

Yeas: 6 – Wright, Courtney, Fejes, Hutson, Kovacs, Maxwell

MOTION TO POSTPONE THIS REQUEST UNTIL FEBRUARY 20, 2007 CARRIED

Mr. Wright stated that in his opinion the hardship could be considered the fact that they back up to the wetland and there are a large number of bugs. The hardship would not be with their property, but the property adjacent to them.

**ITEM #8 – VARIANCE REQUEST. TROY CHURCH OF THE NAZARENE, 6840 CROOKS**, for relief of side yard building setback, side yard parking lot setback, and screening requirements of Section 10.30.04 of the Ordinance to construct a multi purpose/classroom addition to the existing Church.

Mr. Stimac explained that the petitioner is requesting relief of Paragraph B of Section 10.30.04, which requires a side yard setback of 50' for a Church in the R-1B Zoning District. Paragraph G of the same Section further requires that side setback to be increased to 80' when the addition includes active indoor recreation facilities. The site plan submitted indicates that the building will be only 48.9' from the north property line.

**ITEM #8 – con't.**

Petitioner is also requesting relief of Paragraph E of Section 10.30.04 requires that there be no parking in these required side yards. The site plans submitted indicated new parking or driveways within 16' of the north property line and 47' of the south property line. Paragraph F of this Section also requires a 4'-6" high screening wall or landscaped berm be installed between parking areas and adjacent residential land. No screening elements are provided between the parking area and the adjacent residential land to the north or south.

David LeClair of Livingston Engineering, and Pastor Dennis Wegener of the Troy Church of the Nazarene were present.

Mr. LeClair explained that the Church is currently interested in expanding its current facility and adding a multi-purpose classroom addition. This building was built in the 70's and they would like to update and expand it in order to meet their needs. Mr. LeClair said that there are three (3) hardships: 1. There are existing natural features that include a very mature landscape buffer on the south side of the building and there is a heavily wooded area at the back of the building and there is quite a bit of landscaping on the north side of the building; 2. The Church has been in existence for a number of years and just want to expand on the existing footprint of the building in an east and west direction; 3. The site is only 200' wide and the requirements of the Ordinance create a hardship because of the narrowness of the lot.

Mr. LeClair addressed each hardship in order beginning with the request for a setback variance for the activity center. The property to the north is occupied by Sunrise Assisted Living, the Ordinance requires an 80' setback to residential property, and although it is zoned Residential, it is not your typical type of residence. They are planning to expand the building out from the existing structure and therefore would be the same as it is today.

Mr. Maxwell asked what the intended use of the expansion was going to be. Mr. LeClair said it was going to be used as an activity center, classrooms and a fellowship hall.

Pastor Wegener stated that the proposed use of the expansion is two-fold. There will be several classrooms and the rest of the area will be used on Sundays for "kids worship" and also as a fellowship hall. Mr. Maxwell asked what they planned to put in the space. Pastor Wegener stated that they would like to put up a few basketball hoops, but it would not be full size gym, and also plan to use it for Church dinners. The primary use will be for the children. The second floor will have a loft that will be designated as an area for teens to gather.

Pastor Wegener said that they have a very good relationship with Sunrise Assisted Living and in fact have a path made of brick pavers between the two properties. Pastor Wegener submitted a letter from Sunrise Assisted Living indicating approval of this request. He goes there every morning and visits the people that live there. They also

**ITEM #8 – con't.**

have access to the parking and when needed they do use the extra parking on this property.

Mr. Maxwell asked what the primary use of the space would be. Pastor Wegener said that it would be used 75% for education. On Sundays it will be used for education and teaching.

Mr. Courtney asked why they wanted to put the addition on the front of the building rather than the back. Pastor Wegener stated that the building was constructed in the 60's and they are trying to make the front of the building look better than it does. The building would look more like a Church in the front and they feel this will make it more pleasant to the eye and will fit in better with Sunrise Assisted Living. The building is unattractive and the sanctuary is in the back and access to the Church is easier.

Mr. LeClair stated that even if the proposed construction took place at the back of the building a variance would still be required.

Mr. LeClair said that regarding parking within the 50' setback. If you look at the site the existing parking lot is 16' from the setback and we are asking to put in a driveway that would continue that 16' from the back parking lot to the front parking lot. This would enable an emergency vehicle to go around the entire building.

Regarding the 4' 6" high screen wall required there is natural landscaping. South of this property is a residential area but it is screened by a very mature tree line and they would have to destroy those trees in order to put up a screening wall. They would like to leave existing trees in place.

The Chairman opened the Public Hearing. No one wished to be heard and the Public Hearing was closed.

There are no written approvals or objections on file.

Mr. Kovacs asked if the variance for the berm would be permanent or renewable. Mr. Stimac stated that it would depend on how the Board acted on the request. The petitioner's request is to eliminate the screen wall and if the Board agreed, that would be a permanent variance. If the request was to maintain a berm in lieu of a screen wall, that would be a renewable item.

Mr. Wright stated that he did not see any problem with the variance requested for the south side results in a variance of a couple of inches. Mr. Wright does not have a problem with granting a variance on the north side of the building for the parking variance. He was wondering if the Board could grant a three (3) year variance for the berm.

**ITEM #8 – con't.**

Motion by Courtney  
Supported by Wright

MOVED, to grant Troy Church of the Nazarene, 6840 Crooks, for relief of the side yard-building setback, side yard parking lot setback, required by Section 10.30.04 of the Ordinance to construct a multi purpose/classroom addition to the existing Church.

- Variance request on the south side is minimal.
- Variance would not have an adverse effect to the property on the north side of this site.
- Parking variance is in line with approved parking area.
- There are no complaints or objections on file.
- Variance is not contrary to public interest.

Yeas: 6 – Courtney, Fejes, Hutson, Kovacs, Maxwell, Wright

**MOTION TO GRANT VARIANCE REQUESTS CARRIED**

Motion by Courtney  
Supported by Wright

MOVED, to grant Troy Church of the Nazarene, 6840 Crooks, relief of the screening requirements of Section 10.30.04 of the Ordinance to construct a multi purpose/classroom to the existing Church.

- Natural vegetation would have to be destroyed if the screen wall is required.
- Too many trees that already provide screening would be lost.

Yeas: 4 – Courtney, Fejes, Hutson, Wright  
Nays: 2 – Kovacs, Maxwell

**MOTION TO GRANT PERMANENT VARIANCE CARRIED**

Mr. Kovacs said that the reason he voted no, was because he would have liked it to be renewable after a year. He was concerned about any type of future use.

Mr. Hutson informed the Board that this was his last meeting as he has been appointed to the Planning Commission. He thanked everyone for all of their help and wished all a Happy Holiday.

Mr. Wright welcomed Mr. Hutson to the Planning Commission and stated that he has enjoyed working with the Board this year and wished all a Happy Holiday.

The Board of Zoning Appeals meeting adjourned at 8:38 P.M.

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Michael Hutson, Chairman

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Pamela Pasternak, Recording Secretary

The Chairman, Michael Hutson, called the meeting of the Board of Zoning Appeals to order at 7:30 P.M on Tuesday, December 19, 2006 at 7:30 P.M. in Council Chambers of the Troy City Hall.

PRESENT:            Kenneth Courtney  
                         Christopher Fejes  
                         Michael Hutson  
                         Matthew Kovacs  
                         Mark Maxwell  
                         Wayne Wright

ABSENT:            Marcia Gies

ALSO PRESENT:   Mark Stimac, Director of Building & Zoning  
                         Christopher Forsyth, Assistant City Attorney  
                         Pamela Pasternak, Recording Secretary

Motion by Wright  
Supported by Courtney

MOVED, to excuse Ms. Gies from tonight’s meeting for personal reasons.

Yeas:                6 – Fejes, Hutson, Kovacs, Maxwell, Wright, Courtney

MOTION TO EXCUSE MS. GIES CARRIED

**ITEM #1 – APPROVAL OF MINUTES – MEETING OF NOVEMBER 21, 2006**

Motion by Maxwell  
Supported by Wright

MOVED, to approve the minutes of the meeting of November 21, 2006 as written.

Yeas:                5 – Hutson, Kovacs, Maxwell, Wright, Courtney

Abstain:            1 - Fejes

MOTION TO APPROVE MINUTES CARRIED

**ITEM #2 – APPROVAL OF ITEMS #3 AND ITEM #4**

Motion by Wright  
Supported by Courtney

MOVED, to approve Item #3 and Item #4 are hereby approved in accordance with the suggested resolutions printed in the Agenda Explanation.

**ITEM #3 – RENEWAL REQUESTED. CONGREGATION SHIR-TIKVAH, 3900 NORTHFIELD PARKWAY**, for relief of the 4'-6" high masonry screening wall required on the east side of off-street parking.

MOVED, to grant Congregation Shir-Tikvah, 3900 Northfield Parkway a three (3) year renewal of relief to maintain landscaping in lieu of the 4'-6" high masonry-screening wall required along the east side of their off-street parking area where it abuts residential zoned property.

- Variance is not contrary to public interest.
- There are no complaints or objections on file.
- Variance would not have an adverse effect to surrounding property.

**ITEM #4 – RENEWAL REQUESTED. THE CHURCH OF THE JESUS CHRIST OF LATTER DAY SAINTS, 2784 E. SQUARE LAKE**, for relief of the 4'-6" high masonry wall required along the east and west sides of off-street parking.

MOVED, to grant Church of Jesus Christ Latter Day Saints, 2784 E. Square Lake, a three (3) year renewal for relief of the 4'-6" high masonry wall required along the east and west sides of off-street parking.

- Conditions remain the same.
- There are no complaints or objections on file.

Yeas: All – 6

MOTION TO APPROVE ITEM #3 AND ITEM #4 CARRIED

**ITEM #5 – VARIANCE REQUEST. KEN BURKHART, 122 MINNESOTA**, for relief of the Ordinance to expand the parking lot at an existing industrial building that will result in the parking lot being within 15' of the front property line, where Section 30.20.09 of the Zoning Ordinance requires a 50' front yard setback and Paragraph L of Section 31.30.00 requires that this yard remain free of parking spaces.

Mr. Stimac explained that the petitioner is requesting relief of the Ordinance to expand the parking lot at an existing industrial building. The petitioner is proposing the construction of three parking spaces in the front of an existing industrial building that will result in the parking lot being within 15' of the front property line. Section 30.20.09 of the Zoning Ordinance requires a 50' front yard setback and Paragraph L of Section 31.30.00 requires that this yard remain free of parking spaces.

The Chairman asked if both items could be presented at the same time and Mr. Stimac stated that they are identical and could be heard together, although a separate vote would be required for each item.

**ITEM #5 – con't.**

Mr. Mark Bortolotti representing Mr. Burkhart was present. Mr. Bortolotti stated that the problem is that they don't have any handicapped parking and because of the economy it would make it much easier to lease and/or sell this building with the extra parking. Mr. Bortolotti went on to say that the buildings next door and across the street all use the front setback for parking. Mr. Bortolotti has gone through the City records and there have been similar requests for parking in the front setback, although they have all been denied. People still park vehicles in these front setbacks and nothing has been done about it.

These buildings were constructed around 1968 and need a lot of work to make them more attractive to potential customers. The real estate market is in a definite slump right now and if they can't provide extra parking, potential customers may go elsewhere.

Mr. Hutson asked if these buildings were vacant and Mr. Bortolotti confirmed that they were. Mr. Bortolotti said that Mr. Burkhart is retiring and just wants to sell the property. A developer looked at the property and was not interested because there was not enough parking.

Mr. Hutson asked if the building to the south had received a variance. Mr. Stimac stated that he had researched the records but they are very ambiguous. When the buildings were constructed parking was allowed in the front setback. These buildings were built at the 50' setback and have come before the Board several times asking for a variance for parking in the front setback but each time they were denied.

Mr. Wright said that the property on Minnesota has parking 15' from the street, which is illegal, as they do not have variances granting this parking.

The Chairman opened the Public Hearing. No one wished to be heard and the Public Hearing was closed.

There are no written objections or approvals on file.

Mr. Kovacs questioned the 20' distance between the buildings. Mr. Stimac explained that the Ordinance had a minimum side yard setback of 10' resulting in a distance between buildings of 20' and these buildings do comply. However, the current minimum width of a two-way driveway is 22'.

Mr. Maxwell said that he agrees with the petitioner that this property needs help.

Mr. Courtney said he would be more inclined to grant a variance if they had a potential buyer, but right now no one is occupying the building and there is no hardship.

Mr. Hutson agreed and stated in his opinion there is no practical difficulty.

**ITEM #5 – con't.**

Mr. Bartoletti stated that the people across the street and to the south are already parking in the front setback and they would like to be able to do the same.

Mr. Hutson said there is nothing crucial at this time. These buildings are empty and there is no hardship. Mr. Hutson suggested that the petitioner may want to withdraw these requests until he has a definite buyer for the property.

Mr. Maxwell stated that he felt the lack of parking would be a hardship for anyone interested in these properties.

Mr. Wright agreed especially since the City is not enforcing the parking.

Mr. Kovacs stated that if the petitioner had a tenant he would agree with Mr. Maxwell, however, no one is in the building and there is not a current problem, just a potential problem.

Mr. Bortoletti stated that the real estate market is very bad right now and basically it is small companies that are interested in this type of property and they like to move very quickly.

Mr. Bortoletti stated that he would like to withdraw his request for a variance on 122 Minnesota and 224 Minnesota.

Motion by Courtney  
Supported by Wright

MOVED, to accept the petitioner's request to withdraw his request to expand the existing parking lot at 122 Minnesota that will result in the parking lot being within 15' of the front property line.

Yeas: 6 – Kovacs, Maxwell, Wright, Courtney, Fejes, Hutson

MOTION TO ACCEPT WITHDRAWAL REQUEST CARRIED

**ITEM #6 – VARIANCE REQUEST. KEN BURKHART, 224 MINNESOTA**, for relief of the Ordinance to expand the parking lot at an existing industrial building that will result in the parking lot being within 15' of the front property line, where Section 30.20.09 of the Zoning Ordinance requires a 50' front yard setback and Paragraph L of Section 31.30.00 requires that this yard remain free of parking spaces.

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**ITEM #6 – con't.**

the Zoning Ordinance requires a 50' front yard setback and Paragraph L of Section 31.30.00 requires that this yard remain free of parking spaces.

This request was heard with Item #5 as the petitioner and request are the same on both properties.

Mr. Bortoletti stated that he would like to withdraw his request for a variance on 122 Minnesota and 224 Minnesota.

Motion by Courtney  
Supported by Wright

MOVED, to accept the petitioner's request to withdraw his request to expand the existing parking lot at 224 Minnesota that will result in the parking lot being within 15' of the front property line.

Yeas: 6 – Kovacs, Maxwell, Wright, Courtney, Fejes, Hutson

MOTION TO ACCEPT WITHDRAWAL REQUEST CARRIED

**ITEM #7 – VARIANCE REQUEST. MR. & MRS. MICHAEL TAORMINO, 1874**

**WYNGATE**, for relief of the Ordinance to construct a deck enclosure that will result in a 35' rear yard setback where Section 30.10.02 requires a 45' rear yard setback for buildings in the R-1B Zoning District.

Mr. Stimac explained that the petitioner is requesting relief of the Ordinance to construct a room over a deck that will result in a proposed 35' rear yard setback. Section 30.10.02 requires a 45' rear yard setback for buildings in the R-1B Zoning District.

Mr. Hutson asked if the property behind this lot was part of Firefighters Park. Mr. Stimac explained that the property directly behind this parcel was platted as part of the subdivision.

Mr. Courtney asked what the size of the structure was and Mr. Stimac said that it is 14' x 13".

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**ITEM #7 – con't.**

Mr. Hutson asked if this room could be used year round. Mrs. Taormino said that it would be a three-season room. It would not be heated.

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The Chairman opened the Public Hearing. No one wished to be heard and the Public Hearing was closed.

There is one (1) written approval on file. There are no written objections on file.

Mr. Kovacs asked how large this home was. Mr. Taormino said it is approximately 3600 square feet.

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Mr. Taormino said that he did not think granting this variance would cause a problem as there are only a few homes that back up to this wetland. Mr. Hutson said that the bugs are the same for all the homes.

Mr. Maxwell said that in his opinion this was a very large variance request. He feels that he would be willing to give them some type of variance but not 10' because of the fact that this lot is somewhat irregular.

Mr. Hutson asked the petitioners if they felt they would like to explore other options.

**ITEM #7 – con't.**

Mr. Courtney stated that if the variance was denied tonight and they came back with a large change, the Board could act on the new variance request.

Motion by Courtney

MOVED, to deny the request of Mr. & Mrs. Michael Taormino, 1874 Wyngate, for relief of the Ordinance to construct a deck enclosure that will result in a 35' rear yard setback where Section 30.10.02 requires a 45' rear yard setback for buildings in the R-1B Zoning District.

Motion dies to a lack of support.

Mr. and Mrs. Taormino said that they would like to postpone their request for a variance.

Motion by Kovacs  
Supported by Hutson

MOVED, to postpone the request of Mr. and Mrs. Michael Taormino, 1874 Wyngate, for relief of the Ordinance to construct a deck enclosure that will result in a 35' rear yard setback where Section 30.10.02 requires a 45' rear yard setback for building in the R-1B Zoning District for sixty (60) days until the meeting of February 20, 2007.

- To allow the petitioners the opportunity to explore other possibilities that may reduce the size of this variance request.

Yeas: 6 – Wright, Courtney, Fejes, Hutson, Kovacs, Maxwell

MOTION TO POSTPONE THIS REQUEST UNTIL FEBRUARY 20, 2007 CARRIED

Mr. Wright stated that in his opinion the hardship could be considered the fact that they back up to the wetland and there are a large number of bugs. The hardship would not be with their property, but the property adjacent to them.

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Mr. Stimac explained that the petitioner is requesting relief of Paragraph B of Section 10.30.04, which requires a side yard setback of 50' for a Church in the R-1B Zoning District. Paragraph G of the same Section further requires that side setback to be increased to 80' when the addition includes active indoor recreation facilities. The site plan submitted indicates that the building will be only 48.9' from the north property line.

**ITEM #8 – con't.**

Petitioner is also requesting relief of Paragraph E of Section 10.30.04 requires that there be no parking in these required side yards. The site plans submitted indicated new parking or driveways within 16' of the north property line and 47' of the south property line. Paragraph F of this Section also requires a 4'-6" high screening wall or landscaped berm be installed between parking areas and adjacent residential land. No screening elements are provided between the parking area and the adjacent residential land to the north or south.

David LeClair of Livingston Engineering, and Pastor Dennis Wegener of the Troy Church of the Nazarene were present.

Mr. LeClair explained that the Church is currently interested in expanding its current facility and adding a multi-purpose classroom addition. This building was built in the 70's and they would like to update and expand it in order to meet their needs. Mr. LeClair said that there are three (3) hardships: 1. There are existing natural features that include a very mature landscape buffer on the south side of the building and there is a heavily wooded area at the back of the building and there is quite a bit of landscaping on the north side of the building; 2. The Church has been in existence for a number of years and just want to expand on the existing footprint of the building in an east and west direction; 3. The site is only 200' wide and the requirements of the Ordinance create a hardship because of the narrowness of the lot.

Mr. LeClair addressed each hardship in order beginning with the request for a setback variance for the activity center. The property to the north is occupied by Sunrise Assisted Living, the Ordinance requires an 80' setback to residential property, and although it is zoned Residential, it is not your typical type of residence. They are planning to expand the building out from the existing structure and therefore would be the same as it is today.

Mr. Maxwell asked what the intended use of the expansion was going to be. Mr. LeClair said it was going to be used as an activity center, classrooms and a fellowship hall.

Pastor Wegener stated that the proposed use of the expansion is two-fold. There will be several classrooms and the rest of the area will be used on Sundays for "kids worship" and also as a fellowship hall. Mr. Maxwell asked what they planned to put in the space. Pastor Wegener stated that they would like to put up a few basketball hoops, but it would not be full size gym, and also plan to use it for Church dinners. The primary use will be for the children. The second floor will have a loft that will be designated as an area for teens to gather.

Pastor Wegener said that they have a very good relationship with Sunrise Assisted Living and in fact have a path made of brick pavers between the two properties. Pastor Wegener submitted a letter from Sunrise Assisted Living indicating approval of this request. He goes there every morning and visits the people that live there. They also

**ITEM #8 – con't.**

have access to the parking and when needed they do use the extra parking on this property.

Mr. Maxwell asked what the primary use of the space would be. Pastor Wegener said that it would be used 75% for education. On Sundays it will be used for education and teaching.

Mr. Courtney asked why they wanted to put the addition on the front of the building rather than the back. Pastor Wegener stated that the building was constructed in the 60's and they are trying to make the front of the building look better than it does. The building would look more like a Church in the front and they feel this will make it more pleasant to the eye and will fit in better with Sunrise Assisted Living. The building is unattractive and the sanctuary is in the back and access to the Church is easier.

Mr. LeClair stated that even if the proposed construction took place at the back of the building a variance would still be required.

Mr. LeClair said that regarding parking within the 50' setback. If you look at the site the existing parking lot is 16' from the setback and we are asking to put in a driveway that would continue that 16' from the back parking lot to the front parking lot. This would enable an emergency vehicle to go around the entire building.

Regarding the 4' 6" high screen wall required there is natural landscaping. South of this property is a residential area but it is screened by a very mature tree line and they would have to destroy those trees in order to put up a screening wall. They would like to leave existing trees in place.

The Chairman opened the Public Hearing. No one wished to be heard and the Public Hearing was closed.

There are no written approvals or objections on file.

Mr. Kovacs asked if the variance for the berm would be permanent or renewable. Mr. Stimac stated that it would depend on how the Board acted on the request. The petitioner's request is to eliminate the screen wall and if the Board agreed, that would be a permanent variance. If the request was to maintain a berm in lieu of a screen wall, that would be a renewable item.

Mr. Wright stated that he did not see any problem with the variance requested for the south side results in a variance of a couple of inches. Mr. Wright does not have a problem with granting a variance on the north side of the building for the parking variance. He was wondering if the Board could grant a three (3) year variance for the berm.

**ITEM #8 – con't.**

Motion by Courtney  
Supported by Wright

MOVED, to grant Troy Church of the Nazarene, 6840 Crooks, for relief of the side yard-building setback, side yard parking lot setback, required by Section 10.30.04 of the Ordinance to construct a multi purpose/classroom addition to the existing Church.

- Variance request on the south side is minimal.
- Variance would not have an adverse effect to the property on the north side of this site.
- Parking variance is in line with approved parking area.
- There are no complaints or objections on file.
- Variance is not contrary to public interest.

Yeas: 6 – Courtney, Fejes, Hutson, Kovacs, Maxwell, Wright

**MOTION TO GRANT VARIANCE REQUESTS CARRIED**

Motion by Courtney  
Supported by Wright

MOVED, to grant Troy Church of the Nazarene, 6840 Crooks, relief of the screening requirements of Section 10.30.04 of the Ordinance to construct a multi purpose/classroom to the existing Church.

- Natural vegetation would have to be destroyed if the screen wall is required.
- Too many trees that already provide screening would be lost.

Yeas: 4 – Courtney, Fejes, Hutson, Wright  
Nays: 2 – Kovacs, Maxwell

**MOTION TO GRANT PERMANENT VARIANCE CARRIED**

Mr. Kovacs said that the reason he voted no, was because he would have liked it to be renewable after a year. He was concerned about any type of future use.

Mr. Hutson informed the Board that this was his last meeting as he has been appointed to the Planning Commission. He thanked everyone for all of their help and wished all a Happy Holiday.

Mr. Wright welcomed Mr. Hutson to the Planning Commission and stated that he has enjoyed working with the Board this year and wished all a Happy Holiday.

The Board of Zoning Appeals meeting adjourned at 8:38 P.M.

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Michael Hutson, Chairman

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Pamela Pasternak, Recording Secretary

**TROY ETHNIC ISSUES ADVISORY BOARD  
TUESDAY, JANUARY 2, 2007  
TROY CITY HALL - CONFERENCE ROOM C**

- I. Call to Order 7:30 p.m.
  
- II. Roll Call:
  - Present:**
  - Padma Kuppa
  - Kelly Jones
  - Michelle Haight
  - Malini Sarma
  - Reuben Ellis – 7:30 pm
  - Mayada Fakhouri – 7:45 pm
  - Lulu Guo, Student Rep
  - Helen Yang, Student Rep
  - Cindy Stewart, City Liaison
  
  - Absent:**
  - Gladson Remos
  - Tony Haddad
  - Anju Brodbine
  
- III. Approval of Minutes – November 14, 2006  
 Motion by Padma Kuppa to approve the November 14, 2006 minutes, seconded by Kelly Jones. Approved unanimously.
  
- IV. Correspondence / Articles
  
- V. New Business
  - a. Diversity Training - MI Roundtable for Diversity and Inclusion training.  
  
 “Trading Places”, Community Dialogue will be held on Tuesday, Feb. 6<sup>th</sup> & 13<sup>th</sup> from 5:30 – 9:30 pm in the Lower Level Conference Room.  
 Also invite Hailu Robele, Cathy Francois, Kevin Yan and Barb Ford. Cindy will call/email all board members re: attendance. Padma & Malini cannot attend
  
  - b. Bridging the Racial Divide – part II  
 Mon. Feb. 5<sup>th</sup> 6 – 9 pm  
 Cindy will check on an available room @ community center.  
 → Training Tuesday Jan. 9<sup>th</sup> @ 5:30 pm
  
  - c. Michelle met with Tim McAvoy and Kathy Davisson, Troy Schools  
 Re: Cultural Community Committee @ Barnard. She wondered what other schools are doing. Michelle is doing a Barnard newsletter and Tim said he’d be receptive to a district wide newsletter and/or anything the EIA Board would be willing to offer. Tim said schools have not had diversity training on a district wide basis. Kathy was going to survey all the elementary schools about what they offer related to diversity.

Board agrees to support Michelle's newsletter contribution to the school district on behalf of the EIA Board.

VI. Old Business

a. EthniCity – Troy Daze

Still need co-chairs for EthniCity

b. Recommendations re: Board vacancies

EIA Board needs to make recommendations to City Council whenever there is an Ethnic Issues Advisory Board vacancy.

Padma plans to submit her notice of resignation.

Motion by Padma, seconded by Michelle H. to recommend

Cathy Francois

Kevin Yan

Hailu Robele

for Ethnic Issues Advisory Board vacancies. All three have attended meetings, shown an interest re: volunteering for EthniCity and attending Bridging the Racial Divide – part I.

c. Absences – Policy is all board members must attend monthly meetings, missing no more than 2 meetings per year. Add this policy again to the March meeting agenda for discussion.

VII. Staff Report

VIII. Public Comment

IX. Adjournment

Motion to adjourn by Padma Kuppa, seconded by Malini Sarma. Meeting adjourned at 8:40 pm.

Next Scheduled Meeting – February 6, 2007

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Michelle Haight, EIA Chair

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Cindy Stewart, EIA Recording Secretary

## Advisory Committee for Senior Citizens

A regular meeting of the Advisory Committee for Senior Citizens was held on Thursday, Jan. 4, 2007 at the Troy Community Center. Chair Bud Black called the meeting to order at 1:00 PM.

**Present:** Bud Black, Member  
Pauline Noce, Member  
JoAnn Thompson, Member  
Frank Shier, Member  
Jo Rhoads, Member  
James Berar, Member  
David Ogg, Member  
Carla Vaughan, Staff

**Absent:** Merrill Dixon, excused

**Visitors:** Tom Rosewarne, John Abraham, Margaret Julian, Linda Macka

**Approval of Minutes**

Resolution # SC-2007-1-001  
Moved by Pauline Noce  
Seconded by JoAnn thompson

RESOLVED, That the Minutes of Dec. 7, 2006 be approved as submitted.

Yes: 7

No: 0

MOTION CARRIED

**Visitor Comments**

Linda Macka provided details about the upcoming spelling bee

**Old Business**

**Shuffleboard and Bocce Ball:** Carla reported that a ribbon cutting ceremony will be held in the spring. The committee would like to have it in March. Sixteen people have expressed an interest in a bocce league and four have expressed interest in a shuffleboard league. It will be announced that the courts are available for open play and that leagues will be formed if interest is sufficient. Several “learn to play” sessions will be offered as soon as weather permits, probably beginning in April.

**Street Signs:** Superintendent of Streets Tom Rosewarne and Traffic Engineer John Abraham presented information about street signs: size, color, placement, trends around the country, and changes being considered for Troy. Committee members questioned visibility of signs, lack of signs on some corners and timing of lights.

**Catering Service at the Community Center:** Carla reported that the contract with Emerald Food Service will end February 12. The City is accepting proposals from caterers and will develop a list of "preferred" caterers for the Community Center. Proposals are due January 16. Changes in the food policy regarding non-profit groups that meet the residency requirement has yet to be determined. JoAnn read a quote by Steve Haveranek that appeared in the Troy Times stating that he would "have allowed people to bring in cookies had I known it would create so much discontent." JoAnn pointed out that this statement was contrary to the position Emerald had maintained throughout discussions about the issue.

**Lunch Visits:** The committee discussed visiting Clawson, Sterling Heights, Warren and Harrison Twp, among others, for the senior lunch.

**Medicare Part D:** The committee continued their discussion about the importance of being informed about the various plans and the need to keep up with the changes.

**Kaleidoscope:** Carla reported that if committee members wish to volunteer at the Kaleidoscope, they should contact Nickie Kaptur at 248-680-7223. Senior program information will be available at the Parks and Recreation table. The committee would like Carla to print some of the Senior Advisory Committee brochures for this table, and they will decide if they want to get more involved next year.

## Reports

**Park Board:** No report.

**Medi-Go:** Jo Rhoads reported that staff and board members enjoyed a holiday party in December.

**Senior Program:** Carla reported that the new senior home repair program, SHARP, will hold it's kick-off on January 25. They have formed a 14-member steering committee and most of the positions have been filled. Those interested in a supper club held their first meeting today. Eight people attended. Troy's spelling duel will be held January 18. There are 13 competitors this year.

**OLHSA:** Pauline reported that they had a speaker from Senior Services, Inc. a non-profit agency in Kalamazoo that offers home repairs for seniors.

**Oakland County Senior Advisory Board:** Jo Rhoads reported that they discussed projects for the upcoming year.

**Suggestion Box:** Carla reported that there were no suggestions this month.

## Comments

David Ogg announced that there are openings for the next Citizens Academy.

Frank Shier suggested that the Committee take advantage of the opportunity for exposure at the Kaleidoscope and that they spend less time discussing the Medicare issue.

Jo Rhoads suggested that some of the street sign information presented at today's meeting be passed on to other seniors via the newsletter.

The meeting was adjourned at 3:10 p.m.

Respectfully submitted,

Bud Black, Chair

Carla Vaughan, Secretary

A regular meeting of the Liquor Advisory Committee was held on Monday, January 8, 2007 in the Lower Level Conference Room of Troy City Hall, 500 West Big Beaver Road. Committee member Henry Allemon called the meeting to order at 6:58 p.m.

**ROLL CALL:**

**PRESENT:** Henry W. Allemon  
W. Stan Godlewski  
Patrick C. Hall  
David S. Ogg  
Timothy P. Payne  
Bohdan L. Ukrainec  
Kelsey Brunette, Student Representative  
Clark Yuan, Student Representative  
Allan Motzny, Assistant City Attorney  
Sergeant Christopher Stout  
Pat Gladysz

**ABSENT:** Max K. Ehlert, Chairman

**Resolution to Excuse Committee Member Ehlert**

Resolution #LC2007-01-001

Moved by Ukrainec

Seconded by Hall

RESOLVED, that the absence of Committee member Ehlert at the Liquor Advisory Committee meeting of BE EXCUSED.

Yes: 6  
No: 0  
Absent: Ehlert

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**Resolution to Approve Minutes of November 13, 2006 Meeting**

Resolution #LC2007-01-002

Moved by Hall

Seconded by Payne

RESOLVED, that the Minutes of the November 13, 2006 meeting of the Liquor Advisory Committee be approved.

Yes: 6  
No: 0  
Absent: Ehlert

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**Agenda Items**

1. **Cucina Development, Inc.**, AKA Bravo Development, Inc. (an Ohio Corporation) requests to transfer stock thru merger in 2006 Class C Licensed business located at Somerset Collection South, 2801 W. Big Beaver, Suite E150, Troy, MI 48084, Oakland County. (This is a stock merger and not a new owner for Brio Tuscan Grill)

Present to answer questions from the Committee was Scott Edwards, attorney for Bravo Development. Mr. Edwards stated this transaction was merely a stock transfer by merger with no change in ownership or operations. A chart was provided to each of the Committee members which outlined the percentage of ownership of the various parties. This merger will affect all five of the restaurant locations.

Sergeant Stout advised the Committee that there have been no recent liquor violations.

Resolution #LC2007-01-003  
Moved by Ukrainec  
Seconded by Hall

RESOLVED, that Cucina Development, Inc., AKA Bravo Development, Inc. (an Ohio Corporation) be allowed to transfer stock thru merger in 2006 Class C Licensed business located at Somerset Collection South, 2801 W. Big Beaver, Suite E150, Troy, MI 48084, Oakland County

Yes: 6  
No: 0  
Absent: Ehlert

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Sergeant Stout advised the Committee that the Directed Patrol Unit of the Police Department had recently conducted 71 decoy liquor operations. The only violation issued was to Nino Salvaggio International Marketplace for sale to an underaged patron.

Sergeant Stout also advised the Committee that there was now one quota Class C liquor license available in Troy. He stated that he has received numerous telephone inquiries about the license but the Michigan Liquor Control Commission has sent no paperwork.

The Hooters liquor license issue was raised. Assistant City Attorney Allan Motzny advised the Committee that the matter was on tonight's City Council agenda. He stated that Hooters offered some concessions including removal of signs, closure of the John R location, and dismissal of the current litigation.

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The meeting adjourned at 7:19 p.m.

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Henry W. Allemon, Committee Member

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Patricia A. Gladysz, Secretary II

DATE: January 2, 2007  
 TO: Phillip L. Nelson, City Manager  
 FROM: Mark Stimac, Director of Building & Zoning  
 SUBJECT: Permits issued during the Month of December 2006

	NO.	VALUATION	PERMIT FEE
<b><u>INDUSTRIAL</u></b>			
Completion (New)	1	\$4,300,000.00	\$23,645.00
Add/Alter	5	\$210,200.00	\$2,150.00
<b>Sub Total</b>	<b>6</b>	<b>\$4,510,200.00</b>	<b>\$25,795.00</b>
<b><u>COMMERCIAL</u></b>			
Fnd. New	1	\$255,000.00	\$1,930.00
Completion (New)	1	\$550,000.00	\$3,995.00
Accessory Structure	1	\$500.00	\$35.00
Add/Alter	17	\$864,300.00	\$8,196.00
<b>Sub Total</b>	<b>20</b>	<b>\$1,669,800.00</b>	<b>\$14,156.00</b>
<b><u>RESIDENTIAL</u></b>			
New	5	\$690,789.00	\$5,583.00
Add/Alter	11	\$376,150.00	\$4,040.00
Garage/Acc. Structure	1	\$9,000.00	\$195.00
Pool/Spa/Hot Tub	2	\$4,495.00	\$130.00
Repair	1	\$12,000.00	\$229.00
Fire Repair	3	\$530,433.00	\$4,068.00
Wreck	1	\$0.00	\$50.00
<b>Sub Total</b>	<b>24</b>	<b>\$1,622,867.00</b>	<b>\$14,295.00</b>
<b><u>TOWN HOUSE/CONDO</u></b>			
New	4	\$419,852.00	\$3,527.00
Ent. Wall/Masonry Fence	1	\$65,000.00	\$600.00
<b>Sub Total</b>	<b>5</b>	<b>\$484,852.00</b>	<b>\$4,127.00</b>
<b><u>MULTIPLE</u></b>			
Repair	3	\$19,500.00	\$465.00
<b>Sub Total</b>	<b>3</b>	<b>\$19,500.00</b>	<b>\$465.00</b>
<b><u>INSTITUTIONAL/HOSPITAL</u></b>			
Add/Alter	2	\$2,200,000.00	\$15,290.00
<b>Sub Total</b>	<b>2</b>	<b>\$2,200,000.00</b>	<b>\$15,290.00</b>
<b><u>RELIGIOUS</u></b>			
Add/Alter	1	\$1,000.00	\$500.00
<b>Sub Total</b>	<b>1</b>	<b>\$1,000.00</b>	<b>\$500.00</b>

**MISCELLANEOUS**

Signs	27	\$0.00	\$2,780.00
Fences	6	\$0.00	\$90.00

<b>Sub Total</b>	<b>33</b>	<b>\$0.00</b>	<b>\$2,870.00</b>
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<b>TOTAL</b>	<b>94</b>	<b>\$10,508,219.00</b>	<b>\$77,498.00</b>
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**PERMITS ISSUED DURING THE MONTH OF DECEMBER 2006**

	NO.	PERMIT FEE
Mul. Dwel. Insp.	62	\$620.00
Cert. of Occupancy	36	\$3,347.30
Plan Review	61	\$5,381.00
Microfilm	29	\$327.00
Building Permits	94	\$77,498.00
Electrical Permits	144	\$12,412.00
Heating Permits	117	\$6,095.00
Air Cond. Permits	22	\$1,195.00
Plumbing Permits	77	\$5,268.00
Storm Sewer Permits	7	\$532.00
Sanitary Sewer Permits	4	\$180.00
Sewer Taps	12	\$2,912.00

<b>TOTAL</b>	<b>665</b>	<b>\$115,767.30</b>
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**LICENSES & REGISTRATIONS ISSUED DURING THE MONTH OF DECEMBER 2006**

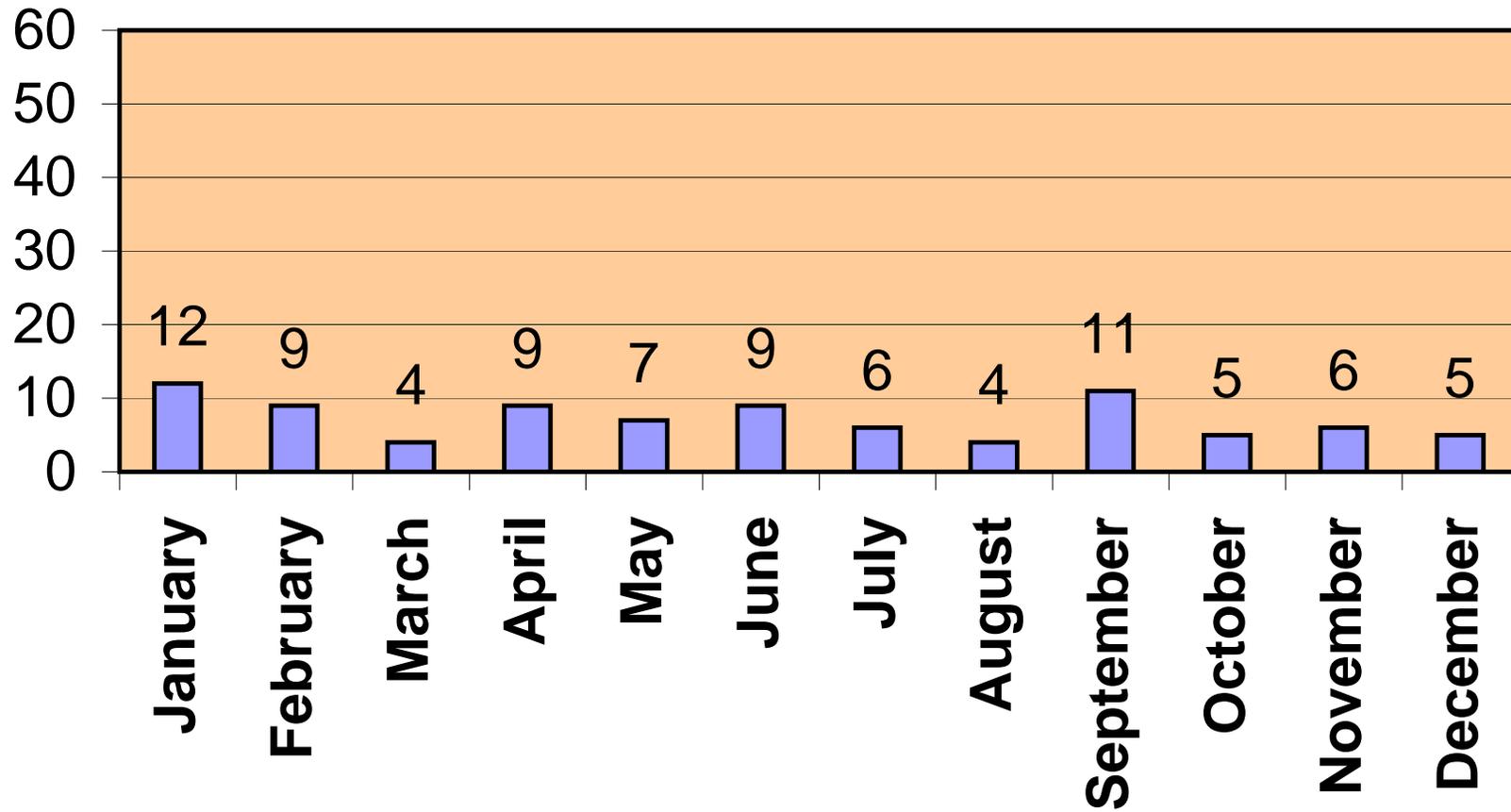
	NO.	LICENSE FEE
Mech. Contr.-Reg.	40	\$200.00
Elec. Contr.-Reg.	23	\$345.00
Master Plmb.-Reg.	11	\$11.00
Sign Inst. - Reg.	1	\$10.00
E. Sign Contr-Reg.	1	\$15.00
Bldg. Contr.-Reg.	8	\$80.00
F.Alarm Contr.-Reg.	1	\$15.00

<b>TOTAL</b>	<b>25</b>	<b>\$676.00</b>
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## BUILDING PERMITS ISSUED

	<u>BUILDING PERMITS 2005</u>	<u>PERMIT VALUATION 2005</u>	<u>BUILDING PERMITS 2006</u>	<u>PERMIT VALUATION 2006</u>
JANUARY	93	\$6,617,765.00	116	\$7,273,163.00
FEBRUARY	133	\$8,586,755.00	94	\$6,659,691.00
MARCH	143	\$19,405,253.00	127	\$5,629,425.00
APRIL	234	\$16,039,899.00	174	\$5,766,996.00
MAY	229	\$8,974,377.00	216	\$11,290,598.00
JUNE	207	\$14,432,280.00	218	\$10,681,352.00
JULY	176	\$7,490,327.00	198	\$11,269,902.00
AUGUST	202	\$13,132,327.00	150	\$14,170,725.00
SEPTEMBER	207	\$11,424,698.00	161	\$12,827,192.00
OCTOBER	169	\$12,606,760.00	134	\$10,733,680.00
NOVEMBER	137	\$9,014,642.00	111	\$6,690,950.00
DECEMBER	91	\$13,489,338.00	94	\$10,508,219.00
<b>TOTAL</b>	<b>2021</b>	<b>\$141,214,421.00</b>	<b>1793</b>	<b>\$113,501,893.00</b>

# SINGLE FAMILY DWELLING PERMITS 2006



**BRIEF BREAKDOWN OF NON-RESIDENTIAL BUILDING PERMITS  
ISSUED DURING THE MONTH OF DECEMBER 2006**

Type of Construction	Builder or Company	Address of Job	Valuation
Commercial, Add/Alter	CUNNINGHAM-LIMP	1250 STEPHENSON 200	250,000
Commercial, Add/Alter	PREMIER CONSTRUCTION COMPANY	2075 W BIG BEAVER 550	140,000
Total Commercial, Add/Alter			390,000
Commercial, Completion New	BUSCEMI, PAUL & DAVE	3176 ROCHESTER	550,000
Total Commercial, Completion New			550,000
Commercial, Foundation New	TALON	5660 NEW KING	255,000
Total Commercial, Foundation New			255,000
Industrial, Add/Alter	DANIEL ELECTRIC COMPANY	2345 W MAPLE	120,000
Total Industrial, Add/Alter			120,000
Industrial, Completion New	BEHR AMERICA INC	2716 DALEY	4,300,000
Total Industrial, Completion New			4,300,000
Inst./Hosp., Add/Alter	BEAUMONT SERVICES CO	44201 DEQUINDRE SITEDEV	1,200,000
Inst./Hosp., Add/Alter	CONTRACTING RESOURCE, INC	44201 DEQUINDRE 2 EAST	1,000,000
Total Inst./Hosp., Add/Alter			2,200,000
<b>Records 9</b>		<b>Total Valuation:</b>	<b>7,815,000</b>

DATE: January 2, 2007  
 TO: Phillip L. Nelson, City Manager  
 FROM: Mark Stimac, Director of Building & Zoning  
 SUBJECT: Permits issued July through December 2006

	NO.	VALUATION	PERMIT FEE
<b><u>INDUSTRIAL</u></b>			
New	2	\$5,115,000.00	\$29,865.00
Fnd. New	2	\$2,290,000.00	\$14,120.00
Completion (New)	2	\$5,210,000.00	\$30,160.00
Tenant Completion	1	\$100,000.00	\$845.00
Add/Alter	37	\$2,037,455.00	\$18,977.00
Wall	1	\$75,000.00	\$670.00
Parking Lot	1	\$14,000.00	\$25.00
<b>Sub Total</b>	<b>46</b>	<b>\$14,841,455.00</b>	<b>\$94,662.00</b>
<b><u>COMMERCIAL</u></b>			
New	1	\$1,300,000.00	\$8,645.00
Fnd. New	4	\$4,170,000.00	\$25,770.00
Shell New	2	\$6,008,000.00	\$32,320.00
Fnd./Shell New	1	\$452,000.00	\$3,309.00
New Less Tenant	1	\$465,000.00	\$3,400.00
Completion (New)	2	\$1,600,000.00	\$11,390.00
Tenant Completion	4	\$145,000.00	\$1,595.00
Accessory Structure	2	\$10,500.00	\$250.00
Add/Alter	131	\$13,056,955.00	\$107,987.00
Wreck	1	\$0.00	\$100.00
Wall	2	\$18,000.00	\$325.00
Kiosk	2	\$230,000.00	\$1,900.00
<b>Sub Total</b>	<b>153</b>	<b>\$27,455,455.00</b>	<b>\$196,991.00</b>
<b><u>RESIDENTIAL</u></b>			
New	37	\$8,345,154.00	\$64,844.00
Add/Alter	167	\$4,312,886.00	\$48,449.00
Garage/Acc. Structure	38	\$251,072.00	\$4,652.00
Pool/Spa/Hot Tub	27	\$400,143.00	\$5,178.00
Repair	13	\$178,154.00	\$2,541.00
Fire Repair	12	\$1,420,294.00	\$11,566.00
Wreck	15	\$0.00	\$930.00
Fnd./Slab/Rat Wall	1	\$1,500.00	\$55.00
<b>Sub Total</b>	<b>310</b>	<b>\$14,909,203.00</b>	<b>\$138,215.00</b>
<b><u>TOWN HOUSE/CONDO</u></b>			
New	24	\$2,837,052.00	\$23,395.00
Add/Alter	22	\$175,828.00	\$2,865.00
Ent. Wall/Masonry Fence	1	\$65,000.00	\$600.00
<b>Sub Total</b>	<b>47</b>	<b>\$3,077,880.00</b>	<b>\$26,860.00</b>

**MULTIPLE**

Add/Alter	1	\$0.00	\$30.00
Garage/Acc. Structure	4	\$70,175.00	\$1,091.00
Repair	3	\$19,500.00	\$465.00

<b>Sub Total</b>	<b>8</b>	<b>\$89,675.00</b>	<b>\$1,586.00</b>
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**INSTITUTIONAL/HOSPITAL**

Add/Alter	8	\$4,536,000.00	\$31,252.00
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<b>Sub Total</b>	<b>8</b>	<b>\$4,536,000.00</b>	<b>\$31,252.00</b>
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**RELIGIOUS**

Add/Alter	4	\$1,236,000.00	\$9,580.00
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<b>Sub Total</b>	<b>4</b>	<b>\$1,236,000.00</b>	<b>\$9,580.00</b>
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**MISCELLANEOUS**

Satellite/Antennas	3	\$55,000.00	\$755.00
Signs	190	\$0.00	\$20,425.00
Fences	79	\$0.00	\$1,245.00

<b>Sub Total</b>	<b>272</b>	<b>\$55,000.00</b>	<b>\$22,425.00</b>
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<b>TOTAL</b>	<b>848</b>	<b>\$66,200,668.00</b>	<b>\$521,571.00</b>
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**PERMITS ISSUED JULY THROUGH DECEMBER 2006**

	NO.	PERMIT FEE
Mul. Dwel. Insp.	1455	\$14,550.00
Cert. of Occupancy	247	\$19,885.35
Plan Review	733	\$58,096.22
Microfilm	215	\$2,132.00
Building Permits	848	\$521,571.00
Electrical Permits	1033	\$74,976.00
Heating Permits	754	\$40,053.00
Air Cond. Permits	286	\$13,688.00
Refrigeration Permits	1	\$60.00
Plumbing Permits	701	\$48,632.00
Storm Sewer Permits	98	\$7,491.00
Sanitary Sewer Permits	105	\$3,952.00
Sewer Taps	92	\$34,640.00
<b>TOTAL</b>	<b>6568</b>	<b>\$839,726.57</b>

**LICENSES & REGISTRATIONS ISSUED JULY THROUGH DECEMBER 2006**

	NO.	LICENSE FEE
Mech. Contr.-Reg.	272	\$1,360.00
Elec. Contr.-Reg.	147	\$2,205.00
Master Plmb.-Reg.	121	\$121.00
Sewer Inst.-Reg.	22	\$1,100.00
Sign Inst. - Reg.	22	\$220.00
E. Sign Contr-Reg.	5	\$75.00
Fence Inst.-Reg.	9	\$90.00
Bldg. Contr.-Reg.	125	\$1,250.00
F.Alarm Contr.-Reg.	8	\$120.00
<b>TOTAL</b>	<b>25</b>	<b>\$6,541.00</b>

DATE: January 2, 2007

TO: Phillip L. Nelson, City Manager  
 FROM: Mark Stimac, Director of Building & Zoning  
 SUBJECT: Permits issued during the Year 2006

	NO.	VALUATION	PERMIT FEE
<b><u>INDUSTRIAL</u></b>			
New	2	\$5,115,000.00	\$29,865.00
Fnd. New	2	\$2,290,000.00	\$14,120.00
Fnd./Shell New	1	\$180,000.00	\$1,010.00
Completion (New)	2	\$5,210,000.00	\$30,160.00
Tenant Completion	1	\$100,000.00	\$845.00
Accessory Structure	2	\$52,500.00	\$661.00
Add/Alter	77	\$5,261,505.00	\$46,528.00
Wall	1	\$75,000.00	\$670.00
Parking Lot	3	\$116,550.00	\$1,017.00
<b>Sub Total</b>	<b>91</b>	<b>\$18,400,555.00</b>	<b>\$124,876.00</b>
<b><u>COMMERCIAL</u></b>			
New	5	\$6,244,870.00	\$41,462.00
Fnd. New	4	\$4,170,000.00	\$25,770.00
Shell New	2	\$6,008,000.00	\$32,320.00
Fnd./Shell New	1	\$452,000.00	\$3,309.00
New Less Tenant	1	\$465,000.00	\$3,400.00
Completion (New)	3	\$2,100,000.00	\$15,035.00
Tenant Completion	12	\$853,000.00	\$7,711.00
Accessory Structure	2	\$10,500.00	\$250.00
Add/Alter	245	\$29,075,886.00	\$234,048.00
Wreck	5	\$0.00	\$500.00
Wall	3	\$68,000.00	\$820.00
Repair	6	\$600,400.00	\$3,750.00
Kiosk	2	\$230,000.00	\$1,900.00
<b>Sub Total</b>	<b>291</b>	<b>\$50,277,656.00</b>	<b>\$370,275.00</b>
<b><u>RESIDENTIAL</u></b>			
New	87	\$17,690,439.00	\$137,330.00
Add/Alter	342	\$7,618,251.00	\$89,924.00
Garage/Acc. Structure	71	\$563,949.00	\$9,782.00
Pool/Spa/Hot Tub	53	\$820,234.00	\$10,897.00
Ent. Wall/Masonry Fence	1	\$5,000.00	\$85.00
Repair	22	\$381,841.00	\$5,100.00
Fire Repair	16	\$1,753,600.00	\$14,484.00
Temporary Sales Trailer	1	\$3,200.00	\$95.00
Wreck	31	\$15,000.00	\$1,790.00
Fnd./Slab/Rat Wall	1	\$1,500.00	\$55.00
<b>Sub Total</b>	<b>625</b>	<b>\$28,853,014.00</b>	<b>\$269,542.00</b>

**TOWN HOUSE/CONDO**

New	60	\$5,670,868.00	\$48,635.00
Add/Alter	51	\$456,347.00	\$7,195.00
Ent. Wall/Masonry Fence	1	\$65,000.00	\$600.00
Temporary Sales Trailer	1	\$250,000.00	\$1,895.00

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<b>Sub Total</b>	<b>113</b>	<b>\$6,442,215.00</b>	<b>\$58,325.00</b>
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**MULTIPLE**

Add/Alter	2	\$8,268.00	\$175.00
Garage/Acc. Structure	5	\$80,175.00	\$1,306.00
Repair	3	\$19,500.00	\$465.00
<b>Sub Total</b>	<b>10</b>	<b>\$107,943.00</b>	<b>\$1,946.00</b>

**INSTITUTIONAL/HOSPITAL**

Add/Alter	22	\$5,975,610.00	\$43,376.00
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<b>Sub Total</b>	<b>22</b>	<b>\$5,975,610.00</b>	<b>\$43,376.00</b>
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**RELIGIOUS**

Add/Alter	8	\$3,151,000.00	\$23,465.00
Parking Lot	1	\$5,400.00	\$135.00

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<b>Sub Total</b>	<b>9</b>	<b>\$3,156,400.00</b>	<b>\$23,600.00</b>
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**MISCELLANEOUS**

Satellite/Antennas	15	\$288,500.00	\$3,645.00
Signs	430	\$0.00	\$47,445.00
Fences	187	\$0.00	\$2,930.00

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<b>Sub Total</b>	<b>632</b>	<b>\$288,500.00</b>	<b>\$54,020.00</b>
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<b>TOTAL</b>	<b>1793</b>	<b>\$113,501,893.00</b>	<b>\$945,960.00</b>
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**PERMITS ISSUED DURING 2006**

	NO.	PERMIT FEE
Mul. Dwel. Insp.	2304	\$23,040.00
Cert. of Occupancy	496	\$35,377.65
Plan Review	1602	\$102,745.56
Microfilm	421	\$4,223.00
Building Permits	1682	\$945,960.00
Electrical Permits	2053	\$144,060.00
Heating Permits	1471	\$81,626.00
Air Cond. Permits	583	\$29,413.00
Refrigeration Permits	11	\$590.00
Plumbing Permits	1321	\$98,755.00
Storm Sewer Permits	192	\$11,508.00
Sanitary Sewer Permits	193	\$6,942.00
Sewer Taps	203	\$60,264.00
<b>TOTAL</b>	<b>12532</b>	<b>\$1,544,504.21</b>

**LICENSES & REGISTRATIONS ISSUED DURING 2006**

	NO.	LICENSE FEE
Mech. Contr.-Reg.	411	\$2,055.00
Elec. Contr.-Reg.	348	\$5,220.00
Master Plmb.-Reg.	275	\$275.00
Sewer Inst.-Reg.	45	\$2,250.00
Sign Inst. - Reg.	66	\$655.00
E. Sign Contr-Reg.	32	\$480.00
Fence Inst.-Reg.	27	\$270.00
Bldg. Contr.-Reg.	235	\$2,350.00
F.Alarm Contr.-Reg.	24	\$360.00
<b>TOTAL</b>	<b>25</b>	<b>\$13,915.00</b>

**CITY OF TROY  
TRAVEL EXPENSE REPORT**

Name: Dave Lambert Position: Councilmember

Other Employees Included in Request: \_\_\_\_\_

Trip Destination: Reno, NV Date From: 12/5/2006 To: 12/9/2006

Purpose of Trip: National League of Cities Congress of Cities and Expo

Items	Dates:	Tues 5-Dec	Wed 6-Dec	Thursday 7-Dec	Friday 8-Dec	Saturday 9-Dec	TOTAL
<b>Miles</b> (Personal Car)		40.00				40.00	80.00
Enter Current Mileage Rate: \$ 0.44 /mile		\$17.60				\$17.60	\$35.20
<b>City Car Expense</b> (Details on Bottom)							
<b>Registration</b>		✓ 585.00					\$585.00
<b>Room</b> (Attach all Receipts)		0.00	0.00	0.00	0.00		
<b>Meals</b> (Include tips and taxes. Note meals included with registration)							
Breakfast:			9.25	9.75	9.25	7.55	\$35.80
Lunch:			inc	inc	inc		
Dinner:		✓ 22.00			6.87		\$28.87
<b>Other</b> Detail, Explain Below		* ✓ 516.21			0.00	✓ 27.50	\$543.71
<b>Additional Other</b> Detail, Explain Below		0.00			0.00	0.00	
<b>TOTAL EXPENSE</b>		1,140.81	9.25	9.75	16.12	52.65	\$1,228.58 ✓

Details of City Car Expense

Total Mileage	
Gasoline/Oil Purchased (Attach Receipts)	
Maintenance Work (Attach Receipts)	
Parking/Storage	
Other ( )	
Total	

Cash Advanced	\$1,101.21 ✓
Balance Due Employee	\$127.37 ✓
(or) Balance Due City	

Dave Lambert 1-3-07  
Requested By Date

[Signature] 12/9/06  
Department Head Date

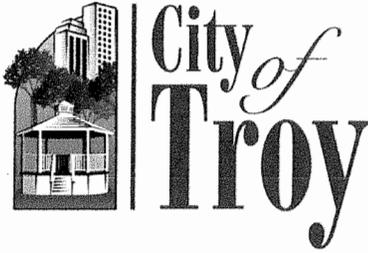
[Signature]  
Approved - Human Resources Director Date

[Signature] 1-8-07  
Approved - Financial Services Director Date

**Notes and Explanations:**  
\$516.21 is the air/hotel package price. \$27.50 on 12/9 is for parking at Metro Airport.

Charge to: Council's Education & Training Account

Dept. Account # 102.7960



## CITY COUNCIL REPORT

January 8, 2007

TO: Phillip L. Nelson, City Manager

FROM: John M. Lamerato, Assistant City Manager/Finance & Administration  
Jeanette Bennett, Purchasing Director

SUBJECT: Final Reporting – BidNet On-Line Auction and Mid-Thumb  
Auctioneering, LLC – October & November 2006

### Background:

- Included in the specifications for the auction contract is the ability of our auctioneer to take the City's auction items to other auction locations. Mid-Thumb Auctioneering, LLC suggested using Fell Center – Warehouse at 650 No. Saginaw Street, Pontiac, Michigan. All transportation, reporting, and advertising are included in the auction fee.
- Resolution #2004-02-075 established the auction fee of 5% and provided approval to use BidCorp with the provision that other on-line auction service options would be considered. BidNet moved forward and implemented the on-line surplus auction service for MITN (Michigan Inter-governmental Trade Network), which can be accessed through the City of Troy home web page. MITN is Purchasing's official e-procurement website used for posting bids, tabulations, quotations, and award information. It was a Purchasing goal that one e-procurement site would be operational for all functions.

### Financial Considerations:

- In compliance with Resolution #2004-02-075, final reporting is being presented for one (1) Desk Lamp, two (2) Flex Arm Copy Holders, one (1) IBM Typewriter, one (1) GAF Whiteprinter Machine, and one (1) Rolodex Card File, which were auctioned on-line through BidNet, the City's e-procurement website, on November 9, 2006 and closed on November 23, 2006.
- Eleven (11) vehicles were also auctioned through Mid-Thumb Auctions on October 28, 2006.

January 8, 2007

To: Phillip Nelson, City Manager  
Re: Final Reporting – BidNet On-Line Auction and Mid-Thumb Auctioneering, LLC –  
October & November 2006

Financial Considerations: - continued

Final sale amounts and fees are listed below:

DESCRIPTION	PROCEEDS	SUB-TOTAL	NET INCOME
1 Lamp, 1 Typewriter, 1 GAF Whiteprinter, etc.	115.75		
11 Vehicles and Misc.	55,969.00		
<b>SUB-TOTAL:</b>		<b>\$56,084.75</b>	
	<b>FEES:</b>		
6% on Vehicles & Misc. Items	(3,358.14)		
5% (Computer, typewriters, & Workstations) & Fee	(5.79)		
<b>SUB-TOTAL:</b>		<b>(\$3,363.93)</b>	
Sales Tax - +6% (Computers & Workstations):	6.95		
Sales Tax (None on Vehicles):	0.00		
<b>SUB-TOTAL:</b>		<b>\$ 6.95</b>	
			<b>\$52,727.77</b>

Legal Considerations:

- Farmington Hills, Michigan was the lead agency for the bid process for an on-line auction website. Resolution #2004-02-075.

Policy Considerations:

- All bidders were given the opportunity to respond with their level of interest in the on-line auction and regular auction for the City of Troy. (Goal 1).

Options:

- To report final results of October & November 2006 Auctions to the City management.
- No action required

# VEHICLE AUCTION REPORT

<i>NUMBER</i>	<i>MAKE</i>	<i>MODEL</i>	<i>YEAR</i>	<i>AUCTION FEE</i>	<i>AUCTION PRICE</i>
214	DODGE	DAKOTA/P-U/EXT	98	\$198.00	\$3,300.00
234	DODGE/2500	DODGE PICKUP4X4	99	\$444.00	\$7,400.00
235	DODGE/2500	DODGE PICKUP4X4	99	\$405.00	\$6,750.00
288	GMC/2500	PICKUP W/ PLOW	95	\$270.00	\$4,500.00
408	GMC/C-CAB	2YD.DUMP 3500HD	95	\$294.00	\$4,900.00
409	GMC/C-CAB	2YD.DUMP 3500HD	95	\$270.00	\$4,500.00
807	DODGE	RAMW\EXT-CAB	01	\$270.00	\$4,500.00
808	DODGE\RAM	RAMW\EXT-CAB	01	\$279.00	\$4,650.00
890	FORD	EXPLORER\4DR\4X	99	\$228.00	\$3,800.00
924	FORD	FORD CROWN VIC	00	\$168.00	\$2,800.00
951	CHEVY	TAHOE 4WD 4DR	02	\$522.00	\$8,700.00
<b>TOTALS</b>				<b>\$3,348.00</b>	<b>\$55,800.00</b>

**Vehicles sold at Mid-Thumb Auctioneering Service on 10/28/2006**

**FINANCE: PLEASE CREDIT ACCOUNT # 6610.4693.100 GAIN/SALE OF DEPRECIATED FIXED ASSETS**

<b>TOTAL SALE – VEHICLES:</b>	<b>\$55,800.00</b>
<b>TOTAL SALE – MISC ITEMS:</b>	<b><u>\$ 169.00</u></b>
<b>TOTAL SALE:</b>	<b>\$55,969.00</b>
<b>AUCTION FEE (6%)</b>	<b><u>\$ - 3,358.14</u></b>
	<b>\$ 52,610.86</b>

*Prepared by: Samuel P. Lamerato, Superintendent of Fleet*



Michigan Inter-governmental Trade Network

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[National Auctions](#)

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**Report For The City Of Troy, MI**

**Detailed Report For Seller: ALL**

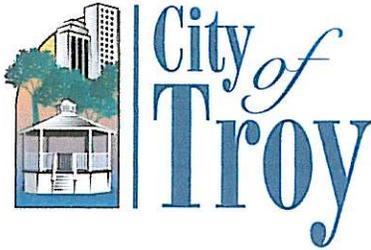
**Reported On 11/27/2006**

**From: 11/1/2006 To: 11/30/2006**

Item ID	Date	Sale Amount	Tax Collected	Charge	Type of Fee	Auction Description	Seller
<a href="#">1763</a>	11/23/2006	1.25	0.08	0.06	Sale	Desk Lamp	Bockstanz
<a href="#">1764</a>	11/23/2006	5.00	0.30	0.25	Sale	Flex Arm Copy Holders (Fellowes)	Bockstanz
<a href="#">1765</a>	11/23/2006	8.50	0.51	0.43	Sale	Typewriter - Wheelwriter	Bockstanz
<a href="#">1762</a>	11/23/2006	100.00	6.00	5.00	Sale	GAF Whiteprinter Machine	Bockstanz
<a href="#">1766</a>	11/23/2006	1.00	0.06	0.05	Sale	Med. Rolodex Card File	Bockstanz

Total Sales Amount	Total Tax Collected	Total Amount Charged	Total Payments	Total Balance Due for the selected date range	Total Balance Due
115.75	6.95	5.79	\$0.00	5.79	5.79

[Return to Reports Menu](#)



## CITY COUNCIL REPORT

January 15, 2007

TO: Phillip L. Nelson, City Manager  
FROM: John M. Lamerato, Assistant City Manager-Finance  
SUBJECT: December 31, 2006 Quarterly Financial Report

### Background:

- Section 8.6 of the City Charter requires a quarterly financial report be provided to City Council.

### Financial Considerations:

- There are no financial considerations associated with this item.

### Legal Considerations:

- There are no legal considerations associated with this item.

### Policy Considerations:

- There are no policy considerations associated with this item.

### Options:

- This report is submitted for City Council to note and file. I am happy to provide additional information or answer any questions that may arise. Providing the quarterly financial report relates to Council Goal III, "Effectively and professionally communicate internally and externally".

**CITY OF TROY**  
**QUARTERLY FINANCIAL REPORT**  
**FOR THE SIX MONTHS ENDED DECEMBER 31, 2006**

- QUARTER END HIGHLIGHTS
- STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL
- INVESTMENT LISTING (TYPE, LOCATION, RATE, MATURITY DATE)
- BANK BALANCES (LOCATION, FUND, BALANCE)

# QUARTER END HIGHLIGHTS (December 31, 2006)

## GENERAL FUND

- REVENUE THRU THE 2nd QTR. APPEARS IN LINE WITH THE BUDGET
- STATE SHARED REVENUE RECEIPTS ARE DOWN \$ 38,000 FROM ORIGINAL STATE ESTIMATES, BUT ARE STILL PROJECTED TO COME IN OVER BUDGET.
- BUILDING PERMT REVENUE IS DOWN \$80,000 COMPARED TO LAST YEAR.

## SYLVAN GLEN GOLF COURSE

- THIS FISCAL YEAR SHOWS REVENUES DOWN \$110,000 COMPARED TO THE 2ND QTR. OF LAST YEAR, WHILE EXPENSES ARE DOWN \$92,000 ATTRIBUTABLE TO THE COURSE BEING UNDER CONSTRUCTION.

## SANCTUARY LAKE GOLF COURSE

- THE 2ND QTR. SHOWS REVENUE DOWN APPROX. \$63,000 WHEN COMPARED TO LAST FISCAL YEAR. WE WILL CONTINUE TO MEET MONTHLY TO REIVEIW THE OPERATING RESULTS OF THE COURSE.

## DEPARTMENT HIGHLIGHTS

- PASSPORT ACTIVITY (JULY THRU DEC) – 986 TRANSACTIONS; 431 PHOTOS GENERATING \$33,890 IN REVENUE.

- NEW RESIDENT PACKET DISTRIBUTION JULY – DECEMBER – 446  
BREAKDOWN:

OUT OF COUNTRY	17
OUT OF STATE	46
TROY-TO-TROY	135
IN STATE	243
REALTORS	5

- SALT USEAGE – SEPT. THRU DEC. 2005 VS SEPT. THRU DEC. 2006

2005	4,869 TONS	\$ 132,300
2006	676 TONS	\$ 21,700

- PRE-TAX BENEFIT PLAN PUT IN PLACE JANUARY 1, 2007 WILL SAVE THE CITY APPROX. \$26,000 A YEAR IN FICA TAXES.
- FUEL USEAGE – 2005 VS 2006

FUEL USEAGE WAS DOWN 30,753 GALLONS AND APPROX. \$ 61,000 YEAR TO YEAR FOR THE FOLLOWING REASONS:

- Mild weather
- Purchasing more fuel efficient vehicles
- Use of synthetic oils
- Right-sizing of fleet (4 dr. crew-cabs vs. 2 dr. pickups)
- Well maintained fleet

## CAPITAL PROJECTS

- THROUGH DECEMBER 31, 2006 WE HAVE EXPENDED \$5.3 MILLION ON CAPITAL PROJECTS.

**CITY OF TROY**  
**MONTHLY FINANCIAL REPORT**  
**31-Dec-06**

CITY OF TROY  
 Monthly Financial Report  
 General Fund  
 For the Period Ending December 31, 2006

CITY OF TROY GENERAL FUND

Description	Last Year Actual	2006-07 Budget	Current Month	Year To Date	%
<b>GENERAL FUND REVENUES</b>					
TAXES	35,229,231	35,473,690	95,803-	36,208,303	102.07
BUSINESS LICENSES & PERMITS	42,846	40,000	2,822	11,623	29.06
NON-BUS. LICENSES & PERMITS	1,619,746	2,019,000	118,492	803,894	39.82
FEDERAL GRANTS	36,999	34,500	0	0	.00
STATE AGENCIES	7,001,768	6,765,000	15,510	1,323,597	19.57
CONTRIBUTIONS-LOCAL	188,667	140,000	808	43,664	31.19
CHARGES FOR SERVICES - FEES	1,413,488	1,271,500	25,916	365,716	28.76
CHARGES FOR SERVICES - REND.	1,620,747	1,642,100	120,998	561,429	34.19
CHARGES FOR SERVICES - SALES	172,760	151,500	12,742	50,104	33.07
CHARGES FOR SERVICES - REC	3,562,207	3,410,200	288,224	1,674,290	49.10
FINES & FORFEITS	994,372	1,012,000	109,467	765,705	75.66
INTEREST AND RENTS	1,583,459	1,443,300	163,697	915,133	63.41
OTHER REVENUE	493,433	491,900	128,844	286,734	58.29
OTHER FINANCING SOURCES	7,001,703	11,092,120	1,168,718	2,337,435	21.07
<b>TOTAL GENERAL FUND REVENUE</b>	<b>60,961,426</b>	<b>64,986,810</b>	<b>2,060,435</b>	<b>45,347,627</b>	<b>69.78</b>
<b>EXPENDITURES</b>					
LEGISLATIVE	1,837,323	2,041,140	221,509	902,070	44.19
FINANCE	4,552,248	4,869,370	556,306	2,408,600	49.46
OTHER GEN GOVERNMENT	2,612,507	2,807,150	288,375	1,091,556	38.88
POLICE	21,945,432	23,174,400	2,522,662	11,117,460	47.97
FIRE	4,036,110	4,212,260	608,656	2,466,224	58.55
BUILDING INSPECTION	1,991,733	2,169,250	229,879	1,018,706	46.96
STREETS	4,754,570	5,359,530	343,599	1,992,767	37.18
ENGINEERING	2,835,770	3,096,890	296,167	1,275,067	41.17
RECREATION	8,453,068	8,744,820	750,243	4,260,216	48.72
LIBRARY	4,780,601	5,002,000	643,673	2,443,196	48.84
TRANSFERS OUT	110,000	3,510,000	1,022,313-	2,487,687	70.87
<b>TOTAL GEN FUND EXPENDITURES</b>	<b>57,909,362</b>	<b>64,986,810</b>	<b>5,438,756</b>	<b>31,463,549</b>	<b>48.42</b>

CITY OF TROY  
 Monthly Financial Report  
 Refuse Fund  
 For the Period Ending December 31, 2006

REFUSE FUND

Description	Last Year Actual	2006-07 Budget	Current Month	Year To Date	%
REVENUES					
TAXES	4,120,154	4,248,000	16,841-	4,257,951	100.23
CHARGES FOR SERVICES - REND.	43,378	0	0	0	.00
CHARGES FOR SERVICES - SALES	1,387	1,500	150	754	50.27
INTEREST AND RENTS	130,482	100,000	15,508	81,884	81.88
OTHER FINANCING SOURCES	0	182,330	0	0	.00
TOTAL REVENUE	4,295,401	4,531,830	1,183-	4,340,589	95.78
EXPENDITURES					
CONTRACTORS SERVICE	4,218,477	4,363,000	346,585	1,962,346	44.98
OTHER REFUSE EXPENSE	47,329	55,450	9,523	24,115	43.49
RECYCLING	101,287	113,380	12,130	46,832	41.31
TOTAL EXPENDITURES	4,367,093	4,531,830	368,238	2,033,293	44.87

CITY OF TROY  
Monthly Financial Report  
Capital Fund  
For the Period Ending December 31, 2006

CAPITAL FUND

Description	Last Year Actual	2006-07 Budget	Current Month	Year To Date	%
<b>REVENUES</b>					
TAXES	8,041,747	8,291,000	32,792-	8,208,098	99.00
FEDERAL GRANTS	452,430	305,000	0	0	.00
STATE AGENCIES	716,655	1,409,000	15,000-	267,690	19.00
CHARGES FOR SERVICES - REND.	256,611	150,000	588	23,995	16.00
INTEREST AND RENTS	1,028,366	607,200	83,337	393,060	64.73
OTHER REVENUE	1,093,607	335,260	10,200	600,140	179.01
OTHER FINANCING SOURCES	2,917,330	14,907,000	4,425,000	4,850,000	32.54
<b>TOTAL REVENUE</b>	<b>14,506,746</b>	<b>26,004,460</b>	<b>4,471,333</b>	<b>14,342,983</b>	<b>55.16</b>
<b>EXPENDITURES</b>					
ELECTIONS	40,500	65,000	0	0	.00
FINANCE	90,789	55,000	0	20	.04
OTHER GEN GOVERNMENT	4,593,061	2,228,000	0	49,862	2.24
POLICE	290,806	554,700	59,485	113,800	20.52
FIRE	890,504	925,830	787,707	804,890	86.94
BUILDING INSPECTION	1,992	10,000	0	190	1.90
STREETS	9,522,243	14,402,000	267,925	2,826,001	19.62
ENGINEERING	0	0	0	369,372	.00
RECREATION	6,305,029	4,277,500	179,215	767,030	17.93
LIBRARY	128,715	251,650	4,766	89,594	35.60
MUSEUM	290,313	459,000	5,110	18,877	4.11
STORM DRAINS & RET PONDS	1,519,540	1,625,780	0	258,651	15.91
INFORMATION TECHNOLOGY	0	1,150,000	0	0	.00
<b>TOTAL EXPENDITURES</b>	<b>23,673,492</b>	<b>26,004,460</b>	<b>1,304,208</b>	<b>5,298,287</b>	<b>20.37</b>

CITY OF TROY  
 Monthly Financial Report  
 Sanctuary Lake Golf Course  
 For the Period Ending December 31, 2006

SANCTUARY LK GOLF COURSE FUND

Description	Last Year Actual	2006-07 Budget	Current Month	Year To Date	%
<b>REVENUES</b>					
CHARGES FOR SERVICES - SALES	31,413	45,000	658	18,223	40.50
CHARGES FOR SERVICES - REC	1,130,375	1,803,070	8,695	573,764	31.82
INTEREST AND RENTS	11,231	16,000	941	4,704	29.40
OTHER REVENUE	835	0	17	4,186	.00
OTHER FINANCING SOURCES	0	0	0	0	.00
<b>TOTAL REVENUE</b>	<b>1,173,854</b>	<b>1,864,070</b>	<b>10,311</b>	<b>600,877</b>	<b>32.23</b>
<b>EXPENDITURES</b>					
SANCTUARY LAKE GREENS	803,524	950,650	56,560	372,098	39.14
SANCTUARY LAKE PRO SHOP	922,103	1,109,230	21,402	452,436	40.79
SANCTUARY LAKE CAPITAL	4,606	25,000	0	0	.00
<b>TOTAL EXPENDITURES</b>	<b>1,730,233</b>	<b>2,084,880</b>	<b>77,962</b>	<b>824,534</b>	<b>39.55</b>

CITY OF TROY  
 Monthly Financial Report  
 Sylvan Glen Golf Course  
 For the Period Ending December 31, 2006

SYLVAN GLEN GOLF COURSE FUND

Description	Last Year Actual	2006-07 Budget	Current Month	Year To Date	%
<b>REVENUES</b>					
CHARGES FOR SERVICES - SALES	26,486	38,500	0	16,127	41.89
CHARGES FOR SERVICES - REC	886,959	1,097,130	133	484,717	44.18
INTEREST AND RENTS	223,099	188,000	12,327	139,498	74.20
OTHER REVENUE	323-	0	0	126	.00
OTHER FINANCING SOURCES	0	120,000	0	0	.00
<b>TOTAL REVENUE</b>	<b>1,136,221</b>	<b>1,443,630</b>	<b>12,460</b>	<b>640,468</b>	<b>44.37</b>
<b>EXPENDITURES</b>					
SYLVAN GLEN GREENS	761,017	819,060	51,096	348,323	42.53
SYLVAN GLEN PRO SHOP	349,406	342,090	28,030	171,001	49.99
SYLVAN GLEN CAPITAL	0	256,000	0	28,568	11.16
<b>TOTAL EXPENDITURES</b>	<b>1,110,423</b>	<b>1,417,150</b>	<b>79,126</b>	<b>547,892</b>	<b>38.66</b>

CITY OF TROY  
 Monthly Financial Report  
 Aquatic Center  
 For the Period Ending December 31, 2006

AQUATIC CENTER FUND

Description	Last Year Actual	2006-07 Budget	Current Month	Year To Date	%
REVENUES					
CHARGES FOR SERVICES - REC	445,498	444,000	2,961	169,010	38.07
INTEREST AND RENTS	37,191	30,900	0	17,972	58.16
OTHER REVENUE	2	0	0	0	.00
<b>TOTAL REVENUE</b>	<b>482,691</b>	<b>474,900</b>	<b>2,961</b>	<b>186,982</b>	<b>39.37</b>
EXPENDITURES					
AQUATIC CENTER	638,064	616,730	25,553	375,835	60.94
CAPITAL	0	75,000	20	2,386	3.18
<b>TOTAL EXPENDITURES</b>	<b>638,064</b>	<b>691,730</b>	<b>25,573</b>	<b>378,221</b>	<b>54.68</b>

CITY OF TROY  
 Monthly Financial Report  
 Sewer Fund  
 For the Period Ending December 31, 2006

SEWER FUND

Description	Last Year Actual	2006-07 Budget	Current Month	Year To Date	%
<b>REVENUES</b>					
FEDERAL GRANTS	91,556	0	0	0	.00
CHARGES FOR SERVICES - FEES	154,746	700,000	2,912	310,428	44.35
CHARGES FOR SERVICES - REND	9,964,801	11,698,200	1,040,626	4,333,713	37.05
INTEREST AND RENTS	886,043	610,000	92,507	411,988	67.54
OTHER REVENUE	300,068	0	0	0	.00
<b>TOTAL REVENUE</b>	<b>11,397,214</b>	<b>13,008,200</b>	<b>1,136,045</b>	<b>5,056,129</b>	<b>38.87</b>
<b>EXPENDITURES</b>					
ADMINISTRATION	9,095,363	9,747,310	594,501	4,537,206	46.55
MAINTENANCE	1,344,160	1,350,480	198,382	552,946	40.94
CAPITAL	0	5,313,000	18,118	1,702,262	32.04
<b>TOTAL EXPENDITURES</b>	<b>10,439,523</b>	<b>16,410,790</b>	<b>811,001</b>	<b>6,792,414</b>	<b>41.39</b>

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CITY OF TROY  
Monthly Financial Report  
Motor Pool  
For the Period Ending December 31, 2006

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MOTOR POOL FUND

Description	Last Year Actual	2006-07 Budget	Current Month	Year To Date	%
REVENUES					
CHARGES FOR SERVICES - REND	941	5,000	0	0	.00
INTEREST AND RENTS	3,875,782	3,909,500	340,333	1,545,433	39.53
OTHER REVENUE	538,048	430,000	10,434	250,186	58.18
OTHER FINANCING SOURCES	0	1,233,210	0	0	.00
TOTAL REVENUE	4,414,771	5,577,710	350,767	1,795,619	32.19
EXPENDITURES					
ADMINISTRATION	525,097	557,590	66,318	270,959	48.59
OPERATION AND MAINTENANCE	3,168,002	3,310,820	268,077	1,570,256	47.43
DPW FACILITY MAINTENANCE	341,986	405,700	55,771	171,148	42.19
CAPITAL	0	1,303,600	61,439	247,256	18.97
TOTAL EXPENDITURES	4,035,085	5,577,710	451,605	2,259,619	40.51

CITY OF TROY  
 Monthly Financial Report  
 Water Fund  
 For the Period Ending December 31, 2006

WATER FUND

Description	Last Year Actual	2006-07 Budget	Current Month	Year To Date	%
<b>REVENUES</b>					
CHARGES FOR SERVICES - FEES	953,176	1,000,000	56,202	414,163	41.42
CHARGES FOR SERVICES - SALES	14,530,393	15,117,400	1,357,122	5,499,851	36.38
INTEREST AND RENTS	696,888	549,000	164,033	405,341	73.83
OTHER REVENUE	349,945	0	0	0	.00
<b>TOTAL REVENUE</b>	<b>16,530,402</b>	<b>16,666,400</b>	<b>1,577,357</b>	<b>6,319,355</b>	<b>37.92</b>
<b>EXPENDITURES</b>					
ADMINISTRATION	11,763,791	12,022,350	253,964	5,338,303	44.40
TRANS AND DISTRIBUTION	268,198	202,640	45,627	76,493	37.75
CUSTOMER INSTALLATION	72,949	101,870	7,612	40,667	39.92
CONTRACTORS SERVICE	157,225	191,590	9,585	84,665	44.19
MAIN TESTING	47,307	127,580	1,687	24,033	18.84
MAINTENANCE OF MAINS	311,450	380,800	9,495	153,571	40.33
MAINTENANCE OF SERVICES	197,156	224,710	11,580	84,850	37.76
MAINTENANCE OF METERS	337,341	352,160	108,031	303,787	86.26
MAINTENANCE OF HYDRANTS	221,812	261,400	19,717	193,139	73.89
METERS AND TAP-INS	267,684	351,940	18,842	137,333	39.02
WATER METER READING	113,466	83,510	23,666-	59,145	70.82
ACCOUNTING AND COLLECTING	73,368	100,000	31,394-	51,287	51.29
CAPITAL	0	6,660,000	199,600	1,066,933	16.02
<b>TOTAL EXPENDITURES</b>	<b>13,831,747</b>	<b>21,060,550</b>	<b>630,680</b>	<b>7,614,206</b>	<b>36.15</b>

Fund	Mat Yr.	Mat Mo.	Mat Day	Type	Loc	Pur Yr.	Pur Mo.	Pur Day	Rate	Name	Face	Accrue 6/30	Book
112	2007	1	4	7	FLAGSTAR	2006	9	13	5.490	CD	2,000,000		2,000,000.00
	2007	1	4	7	FITB	2006	10	19	5.250	CD	2,118,748		2,118,748.15
	2007	1	11	7	HUNT BANK	2006	9	13	5.410	CD	2,000,000		2,000,000.00
	2007	1	11	7	HUNT BANK	2006	10	12	5.360	CD	2,205,024		2,205,024.01
	2007	1	18	7	TCF BANK	2006	9	13	5.350	CD	2,000,000		2,000,000.00
	2007	1	18	7	CHART ONE	2006	11	2	5.310	CD	1,009,293		1,009,292.50
	2007	1	18	7	FITB	2006	11	9	5.260	CD	2,250,364		2,250,364.38
	2007	1	23	8	NATL CITY	2006	10	23	5.135	FHLM	1,086,000		1,072,234.35
	2007	1	25	7	CHART ONE	2006	9	13	5.360	CD	2,000,000		2,000,000.00
	2007	1	25	7	HUNT BANK	2006	11	2	5.350	CD	2,108,933		2,108,932.70
	2007	1	25	7	FITB	2006	11	9	5.260	CD	2,110,745		2,110,745.03
	2007	1	30	8	NAT CITY	2006	10	31	5.125	FHLM	1,042,000		1,028,830.28
	2007	2	1	7	FITB	2006	9	13	5.310	CD	2,000,000		2,000,000.00
	2007	2	1	9	ML	2006	11	2	5.050	TBILL	2,183,000		2,155,850.75
	2007	2	1	7	HUNT BANK	2006	11	9	5.350	CD	1,010,500		1,010,500.00
	2007	2	8	7	CHART ONE	2006	9	21	5.350	CD	2,000,000		2,000,000.00
	2007	2	15	7	FITB	2006	9	21	5.310	CD	2,000,000		2,000,000.00
	2007	2	15	9	ML	2006	11	9	5.070	TBILL	2,291,000		2,260,222.32
	2007	2	22	7	FLAGSTAR	2006	9	21	5.530	CD	2,000,000		2,000,000.00
	2007	3	1	7	HUNT BANK	2006	9	21	5.410	CD	2,000,000		2,000,000.00
	2007	3	1	7	HUNT BANK	2006	11	30	5.360	CD	1,012,427		1,012,426.94
	2007	3	8	7	TCF BANK	2006	9	21	5.400	CD	2,000,000		2,000,000.00
	2007	3	8	7	FLAGSTAR	2006	11	30	5.320	CD	2,181,319		2,181,318.64
	2007	3	8	7	CITIZENS	2006	12	7	5.250	CD	1,061,907		1,061,906.67
	2007	3	15	7	TCF BANK	2006	9	21	5.400	CD	2,109,508		2,109,508.46
	2007	3	16	8	FITB	2005	2	9	3.560	FHLB 3133	971,500		971,500.00
	2007	3	22	7	CITIZENS	2006	9	21	5.350	CD	2,109,055		2,109,054.96
	2007	3	22	7	TCF BANK	2006	9	28	5.350	CD	2,101,931		2,101,930.98
	2007	3	22	9	ML	2006	11	16	5.090	TBILL	2,342,000		2,301,547.81
	2007	3	29	7	LA SALLE	2006	9	28	5.175	CD	2,970,564		2,970,563.53
	2007	3	29	7	HUNT BANK	2006	9	28	5.360	CD	2,102,370		2,102,369.83
	2007	3	29	9	ML	2006	11	30	5.020	TBILL	2,392,000		2,353,477.63
	2007	3	30	8	FITB	2004	1	1	4.000	MM	380,414		380,414.06
	2007	3	30	8	ML	2006	8	31	4.000	MM	1,471		1,470.88
	2007	4	5	7	CITIZENS	2006	11	16	2.290	CD	2,110,964		2,110,963.85
	2007	4	5	7	CITIZENS	2006	11	22	5.300	CD	2,115,965		2,115,965.03
	2007	4	5	9	ML	2006	12	7	4.980	TBILL	4,043,000		3,978,316.49
	2007	4	12	7	REPUBLIC	2006	11	16	5.300	CD	2,193,122		2,193,121.53
	2007	4	12	7	FITB	2006	12	7	5.240	CD	2,024,839		2,024,838.89
	2007	4	12	7	CITIZENS	2006	12	14	5.300	CD	2,027,344		2,027,344.44
	2007	4	12	7	PRIV BANK	2006	12	28	5.300	CD	1,562,994		1,562,994.21
	2007	4	19	9	ML	2006	12	14	4.980	TBILL	2,769,000		2,722,122.21
	2007	4	19	7	CITIZENS	2006	12	21	5.300	CD	2,029,425		2,029,425.00
	2007	4	26	7	TCF BANK	2006	12	21	5.250	CD	1,020,123		1,020,123.30
	2007	4	26	9	ML	2006	12	21	4.970	TBILL	2,250,000		2,212,003.13
	2007	5	3	9	ML	2006	12	27	5.000	TBILL	2,758,000		2,711,134.69
	2007	5	3	7	FLAGSTAR	2006	12	28	5.310	CD	2,192,876		2,192,875.81

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Fund	Mat Yr.	Mat Mo.	Mat Day	Type	Loc	Pur Yr.	Pur Mo.	Pur Day	Rate	Name	Face	Accrue 6/30	Book
112	2007	5	10	7	HUNT BANK	2006	12	28	5.350	CD	1,129,832		1,129,831.76
	2007	5	10	7	FLAGSTAR	2006	12	28	5.310	CD	2,032,330		2,032,330.00
	2007	5	15	8	FITB	2005	11	30	5.000	2802	771,000		770,579.57
	2007	5	30	8	FITB	2004	3	25	4.500	FHR 2669DT	425,000		424,477.61
	2007	5	30	8	FITB	2005	5	25	5.000	FHLM 2808	138,000		137,981.79
	2007	6	28	8	FITB	2003	5	19	5.000	FHLMC95237	506,000		505,407.46
	2007	6	28	8	FITB	2003	7	30	3.600	FHR03 2640	415,000		414,069.72
	2007	6	28	8	FITB	2004	1	30	4.250	FHR 2537LA	110,000		109,189.11
	2007	6	28	8	FITB	2004	1	30	4.000	FHR 2535LK	1,051,000		1,050,316.05
	2007	6	28	8	FITB	2004	10	7	2.250	FHR 2625QX	309,000		308,567.13
	2007	6	28	8	FITB	2004	10	8	3.250	FHR 2564CN	997,000		996,230.52
	2007	6	28	8	FITB	2004	10	12	4.000	FHR 2617BG	2,420,000		2,419,706.61
	2007	6	28	8	FITB	2004	11	16	3.500	FHLM 2586	96,000		95,722.83
	2007	6	28	8	FITB	2005	8	30	4.500	2545	322,000		321,862.76
	2007	6	29	8	FITB	2004	7	26	3.500	FNR03 24	53,000		52,689.29
	2007	6	29	8	FITB	2005	1	11	4.000	FNMA 42	1,082,193		1,082,192.06
	2007	6	29	8	FITB	2005	8	26	4.500	31	1,125,177		1,125,176.09
	2007	6	29	8	FITB	2006	1	30	4.500	FHLM 2557	931,000		930,899.33
	2007	6	29	8	FITB	2006	3	13	5.500	FNMA 71	79,000		78,984.16
	2007	6	29	8	FITB	2006	4	17	4.000	2003-10	400,000		397,713.23
	2007	6	29	8	FITB	2006	6	30	5.000	86	423,000		422,874.47
	2007	6	29	8	FITB	2006	9	25	4.500	2866	918,000		517,606.82
	2007	6	29	8	FITB	2006	10	31	4.500	2608	462,000		461,460.47
	2007	6	29	8	FITB	2006	11	24	3.250	FHLM 2568	637,050		637,046.26
	2007	6	30	8	FITB	2003	2	27	5.000	MAX SAVER	6,906,003		6,906,002.88
	2007	6	30	8	HUNT BANK	2004	8	27	4.300	MM	560,372		560,371.65
	2007	6	30	8	MBIA	2005	11	18	5.090	MBIA	1,555,233		1,555,232.80
	2007	6	30	7	CITIZENS	2006	5	4	4.800	MMIA	1,076,568		1,076,567.96
	2007	6	30	8	FITB	2006	9	8	5.000	MAXSAVER+	1,016,102		1,016,102.19
	2007	7	31	8	FITB	2005	7	27	4.500	FHLM 2687	2,830,000		2,823,343.75
	2007	7	31	8	FITB	2005	9	29	4.500	FHLM 2618	775,000		775,000.00
	2007	7	31	8	FITB	2006	8	25	5.500	FNMA 73	747,000		746,890.63
	2007	7	31	8	FITB	2006	12	20	3.500	FNMA 54	322,000		321,770.67
	2007	12	21	8	FITB	2006	6	1	4.000	FHLB 5LG1	500,000		496,909.72
										TOTAL			122,590,570.79
591	2007	2	1	7	REPUBLIC	2006	11	2	5.300	CD	150,004		150,004.06
	2007	2	1	7	HUNT BANK	2006	11	2	5.300	CD	164,001		164,001.25
	2007	2	7	8	NAT CITY	2006	10	10	5.080	FNMA	1,525,000		1,499,583.33
	2007	3	29	7	LA SALLE	2006	9	28	5.175	CD	2,890,953		2,890,953.00
	2007	4	15	8	FITB	2005	8	26	4.500	FHLM 2687	1,000,000		995,000.00
	2007	4	30	8	FITB	2006	2	25	3.500	FHLM 2786	50,500		50,200.14
	2007	6	30	7	COMERICA	1997	7	1	4.900	GOV'T POOL	1,994,490		1,994,490.72
	2007	6	30	8	FITB	2004	2	2	3.750	FNR03 24MN	160,000		159,891.15
	2007	6	30	8	FITB	2005	8	31	1.000	MM	503,927		503,926.87
	2007	6	30	8	FITB	2005	9	29	4.500	FHLM 2618	325,000		325,000.00

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Fund	Mat Yr.	Mat Mo.	Mat Day	Type	Loc	Pur Yr.	Pur Mo.	Pur Day	Rate	Name	Face	Accrue 6/30	Book
591	2007	6	30	8	FITB	2006	3	3	5.000	FHLM 2561	84,000		84,010.67
	2007	6	30	8	FITB	2006	4	11	3.950	FNMA 3135	1,000,000		980,833.33
	2007	6	30	8	FITB	2006	5	25	4.000	GNMA 20	7,500		7,351.19
	2008	3	25	8	FITB	2006	8	9	5.500	FNMA 73	125,000		124,801.22
										TOTAL			9,930,046.93
688	2007	6	30	7	CHASE	1997	7	1	4.920	GOV'T POOL	1,404,293		1,404,293.28
										TOTAL			1,404,293.28
										TOTAL			133,924,911.00

\*\*\* END OF REPORT \*\*\*

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**BANK ACCOUNTS**  
**12/31/2006**

BANK	FUND	POOLED INVESTMENT BALANCE
Fifth Third	General	4,447,100.37
Fifth Third	Trust & Agency	15,065,785.03
Fifth Third	Investment-MM	942,263.85
TOTAL		<u>20,455,149.25</u>

CITY OF TROY  
TRAVEL EXPENSE REPORT

Name: Robin Beltramini Position: Council member

Other Employees Included in Request: \_\_\_\_\_

Trip Destination: Coronado, CA Date From: Jan. 11, 2007 To: Jan. 14, 2007

Purpose of Trip: NLC Leadership meeting

Items	Dates:	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	TOTAL
<b>Miles</b> (Personal Car)									
Enter Current Mileage									
Rate: \$ 0.48 /mile									
<b>City Car Expense</b> (Details on Bottom)									
<u>Air/Bus/Train</u>						\$353.19			
<b>Registration</b>									\$353.19
<b>Room</b> (Attach all Receipts)									
<b>Meals</b> (Include tips and taxes. Note meals included with registration)									
Breakfast:									
Lunch:						10.41			10.41
Dinner:									
<b>Other Shuttle</b> Detail, Explain Below	\$29.00					\$29.00			58.00
<b>Additional Other Parking</b> Detail, Explain Below	36.00								36.00
<b>TOTAL EXPENSE</b>	65.00					392.60			457.60

Details of City Car Expense

Total Mileage	
Gasoline/Oil Purchased (Attach Receipts)	
Maintenance Work (Attach Receipts)	
Parking/Storage	
Other ( )	
Total	

Cash Advanced	.00
Balance Due Employee	\$457.60
(or) Balance Due City	

Robin E. Beltramini Requested By Date: Jan. 17, 2007  
[Signature] Department Head Date: 1/18/07

Approved - Human Resources Director Date: \_\_\_\_\_  
[Signature] Approved - Financial Services Director Date: 1-18-07

Charge to: Council Education & Training

Notes and Explanations:

Dept. Account # 102 + 7960



SHERIFF'S DEPARTMENT

MICHAEL J. BOUCHARD, SHERIFF  
OAKLAND COUNTY, MICHIGAN

ROBERT W. SMITH  
CAPTAIN

Robert and Sheila Smith  
348 [REDACTED]  
Troy, MI 48085  
January 10, 2007

1111 HORIZON COURT • ROCHESTER HILLS, MI 48309  
(248) 656-4771 • FAX: (248) 656-4747 • PAGER: (248) [REDACTED]  
INTERNET: smithtr@co.oakland.mi.us

Chief Kraft  
Troy Police Department  
500 West Big Beaver  
Troy, MI 48084

*Off. Charles Villerot*

Dear Chief Kraft:

Recently we had a pleasant encounter with the Troy Police Department that we thought you should know about. In the early morning hours of December 19, 2006, I heard a loud noise but didn't think much about it. Later in the morning as I went to retrieve the newspaper, I saw that someone had gone far left of center up onto our tree lawn and clipped our mailbox. The box was torn from its pole and totally destroyed and pieces of the responsible vehicle were left on the street in front of the house as well as in our driveway. Having recently (on Devil's Night) had a college flag physically ripped from our porch, I was concerned as to whether this was malicious or a simple vehicle accident.

We called the Troy Police Department to make a police report. Officer Villerot arrived to take the report from my wife. He was pleasant and upbeat and took the report. His theory was that perhaps a young driver on the way to school without properly clearing the car windows had lost control and hit the mailbox. He followed up by going to Troy High School and locating the damaged vehicle in the parking lot. He had an interview with the responsible driver who admitted responsibility for the accident.

Having some appreciation for the fact that an "MDOP" mailbox report is a rather mundane police matter for a patrolman, we were both very pleased to be the beneficiary of Officer Villerot's efforts and follow-up. Officer Villerot made a second trip to our home to notify us that he had found the responsible party. Because he took these extra steps, we were able to file an insurance claim which saved our family budget the expense of replacing our mailbox.

As a citizen, I am pleased to have the benefit of such a fine public servant. As a peer, I thank you and your command staff for maintaining the high quality reputation that the Troy Police Department enjoys in the law enforcement community. Officer Villerot exemplifies the excellence of your department.

Professionally yours

Robert W. Smith

cc: Captain Murphy  
Officer Villerot

RECEIVED  
Chief of Police  
1/15/2007 CT

CC: City Mgr.  
Capt Murphy  
Off. Charles Villerot / Dept File  
BB

J-3a

# January 2007

January 2007						
S	M	T	W	T	F	S
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2007						
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
January 1, 07	2	3	4	5	6
City Hall Closed	7:00pm Ethnic Issues Advisory Board (Conference Room C)	8:30am Building Code Board of Appeals (Conference Room LL) 7:00pm Advisory Committee for Persons with Disabilities (Confere	1:00pm Advisory Committee for Senior Citizens (Community Center Room 301)		
8	9	10	11	12	13
7:00pm Liquor Advisory Committee Meeting (Conference Room Lower Level) 7:30pm City Council Meeting (Council Chambers)	7:30pm Planning Commission Regular Meeting (Council Chambers)	12:00pm Employee's Retirement System Board (Conference Room C)			
15	16	17	18	19	20
	3:00pm CANCELLED BRA Meeting (Council Boardroom) 7:30pm BZA (Chambers) 7:30pm Historic District Commission (Conference Room C)	7:30am CANCELLED DDA Meeting (Conference Room Lower Level) 7:00pm Cable Advisory Committee (Conference Room C)	7:00pm Parks & Recreation Advisory Board (Community Center - 3179 Livernois)		
22	23	24	25	26	27
7:30pm City Council Meeting (Council Chambers)	7:00pm Troy Daze Advisory Committee (Community Center - 3179 Livernois) 7:30pm Planning Commission Special/Study Meeting (Council Boa				
29	30	31			

# February 2007

February 2007						
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March 2007						
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Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
			February 1	2	3
			1:00pm Advisory Committee for Senior Citizens (Community Center Room 301)		4
5	6	7	8	9	10
7:30pm City Council Meeting (Council Chambers)	7:00pm Ethnic Issues Advisory Board (Conference Room C) 7:30pm Planning Commission Special/Study Meeting (Council Boardroom)	8:30am Building Code Board of Appeals (Conference Room L) 7:00pm Advisory Committee for Persons with Dis 7:30pm City Council Liquor Hearing (Council C			11
12	13	14	15	16	17
7:00pm Liquor Advisory Committee Meeting (Conference Room Lower Level)	7:30pm Planning Commission Regular Meeting (Council Chambers)	12:00pm Employee's Retirement System Board (Conference Room C)	7:00pm Parks & Recreation Advisory Board (Community Center - 3179 Livernois)		18
19	20	21	22	23	24
	7:30pm BZA (Chambers) 7:30pm Historic District Commission (Conference Room C)	7:30am DDA Meeting (Conference Room Lower Level)			25
26	27	28			
7:30pm City Council Meeting (Council Chambers)	7:00pm Troy Daze Advisory Committee (Community Center - 3179 Livernois) 7:30pm Planning Commission Special/Study Meeting (Council Boa	7:30pm City Council Liquor Hearing (Council Chambers)			

2/26/07 PH MI Next Energy Exemptions  
 2/26/07 PH Street Vacation Alley N of Big Beaver Sec 22  
 2/26/07 PH Rezoning Spa Renaissance Sec 22 R-1E to O-1

# March 2007

March 2007						
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April 2007						
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29	30					

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
			March 1	2	3
			1:00pm Advisory Committee for Senior Citizens (Community Center Room 301)		4
5	6	7	8	9	10
7:30pm City Council Meeting (Council Chambers)	7:00pm Ethnic Issues Advisory Board (Conference Room C) 7:30pm Planning Commission Special/Study Meeting (Council Boardroom)	8:30am Building Code Board of Appeals (Conference Room LL) 7:00pm Advisory Committee for Persons with Disabilities (Confere			11
12	13	14	15	16	17
7:00pm Liquor Advisory Committee Meeting (Conference Room Lower Level)	8:30pm Planning Commission Regular Meeting (Council Chambers)	1:00pm Employee's Retirement System Board (Conference Room C) 2:00pm Retiree Health Care Benefits Board (Conference Room C)	8:00pm Parks & Recreation Advisory Board (Community Center - 3179 Livernois)		18
19	20	21	22	23	24
7:30pm City Council Meeting (Council Chambers)	8:30pm BZA (Chambers) 8:30pm Historic District Commission (Conference Room C)	8:30am DDA Meeting (Conference Room Lower Level)			25
26	27	28	29	30	31
	8:00pm Troy Daze Advisory Committee (Community Center - 3179 Livernois) 8:30pm Planning Commission Special/Study Meeting (Council Boa				

2/26/07 PH MI Next Energy Exemptions  
 2/26/07 PH Street Vacation Alley N of Big Beaver Sec 22  
 2/26/07 PH Rezoning Spa Renaissance Sec 22 R-1E to O-1



## CITY COUNCIL REPORT

January 15, 2007

TO: Phillip L. Nelson, City Manager

FROM: Brian Murphy, Assistant City Manager/Services  
Timothy Richnak, Public Works Director

SUBJECT: Sidewalk Maintenance Program

### Background:

- The City of Troy's initial sidewalk maintenance program provided for repair of scattered locations. During this period the majority of subdivisions in the City of Troy did not have sidewalks. Subdivision development in the City of Troy from the mid 1970's to the mid 1980's significantly increased the miles of sidewalks requiring maintenance.
- In 1988 the City of Troy revised the sidewalk maintenance program from repair of scattered locations to inspection of entire subdivisions based on age plus scattered locations. The scattered locations were of a nature that they could not be temporarily patched pending a future subdivision-wide sidewalk maintenance program.
- In 2003 the sidewalk maintenance program was revised into a program based on multiple adjacent sections. The City of Troy was divided into 12 program years for sidewalks as part of the internal local road system. The sidewalk system for sidewalks on the mile or major road system was divided into 6 program years. The decision to provide a 6 year program on the mile or major road system was based on the significant construction and infrastructure activities on these roads. Scattered locations of a nature that cannot be temporarily patched pending a future program are still added to each program year. The 12 year program of local road sidewalks and the 6 year program for major road sidewalks are delineated in attachment (A).
- Additionally at the completion of each local road sidewalk program year we review the Americans with Disabilities Act requirements and make additional changes to the ramps and locations of ramps. When new sidewalks or walkways are built or altered, they must contain curb ramps or sloped areas wherever they intersect with streets or roads. Resurfacing a street or sidewalk is considered an alteration for these purposes. See attachment (B). Specific areas that are reviewed include removal of sidewalks that end at a street with no sidewalk access on the opposite side of the street and sidewalks that end at a street and have a driveway on the opposite side of the street. Driveway approaches do not qualify under ADA as approved sidewalk curb cuts. See Attachment (C).
- In 2005 the City of Troy adopted the policy that if a residential property owner met HUD income guidelines, the City at large would cover their cost of sidewalk replacement and repair.

### Financial Considerations:

- Prior to each program year, inspections occur in order to request budget funding to complete the sidewalk maintenance program work for the program year that falls in the corresponding budget year.
- The City of Troy and the adjacent property owner share financial responsibility as outlined in attachment (D).

### Legal Considerations:

- These programs were developed to reduce liability to residents and the City as a whole and to abide by all applicable laws. The sidewalk maintenance program is reviewed annually.

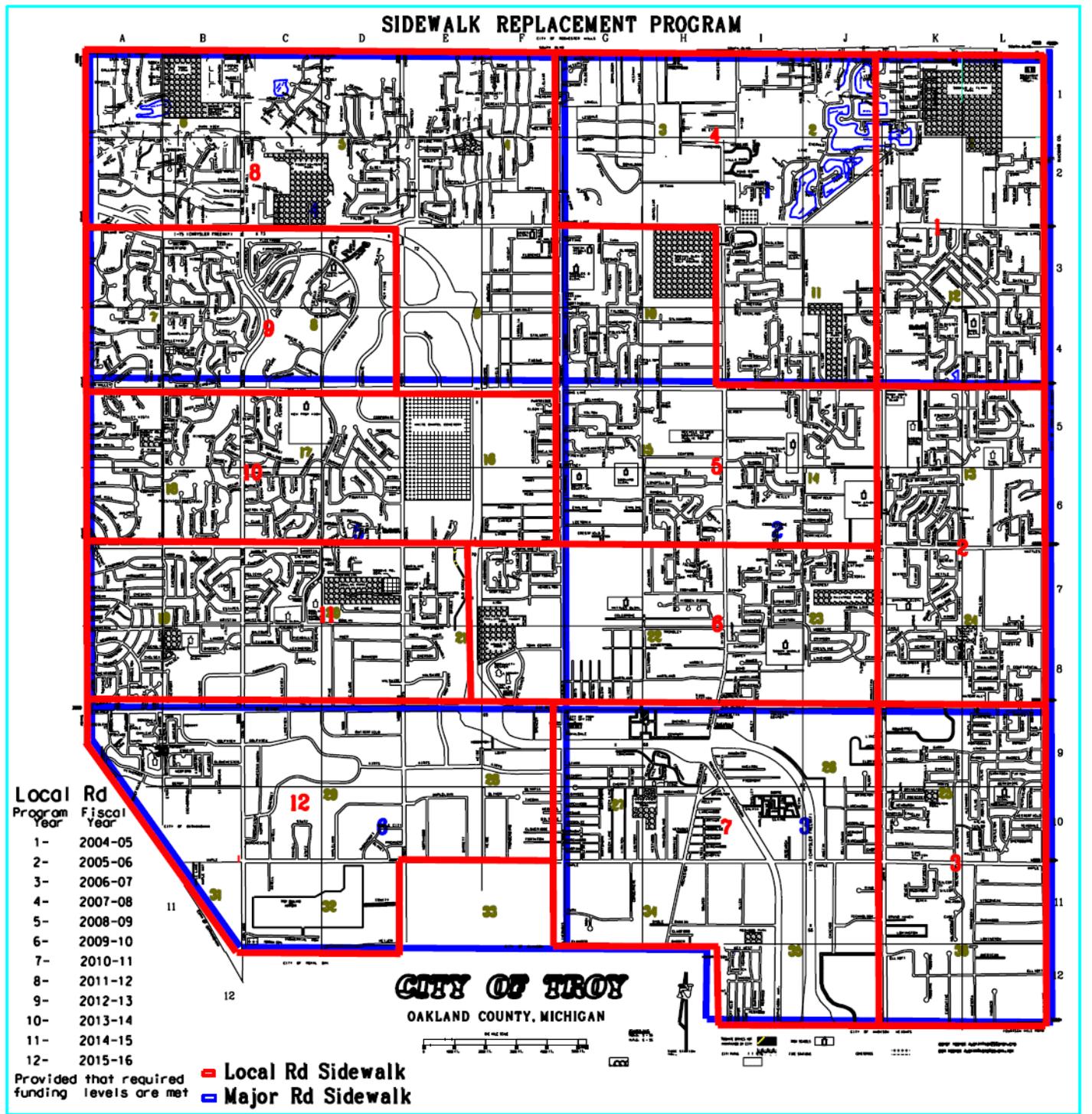
### Policy Considerations:

- Creatively and maintain and improve public infrastructure (Goal IV)
- Protect Life and Property (Goal VI)

### Options:

- No options, this is an informational report only.

Attachment (A)





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## The ADA and City Governments: Common Problems

### Issue: Curb Ramps

#### Common Problem:

City governments often do not provide necessary curb ramps to ensure that people with disabilities can travel throughout the city in a safe and convenient manner.

#### Result:

Without the required curb ramps, sidewalk travel in urban areas is dangerous, difficult, and in some cases impossible for people who use wheelchairs, scooters, and other mobility aids. Curb ramps allow people with mobility impairments to gain access to the sidewalks and to pass through center islands in streets. Otherwise, these individuals are forced to travel in streets and roadways and are put in danger or are prevented from reaching their destination.

#### Requirement:

When streets and roads are newly built or altered, they must have ramps wherever there are curbs or other barriers to entry from a pedestrian walkway. *Likewise, when new sidewalks or walkways are built or altered, they must contain curb ramps or sloped areas wherever they intersect with streets or roads. While resurfacing a street or sidewalk is considered an alteration for these purposes, filling in potholes alone will not*

trigger the alterations requirements. At existing roads and sidewalks that have not been altered, however, city governments may choose to construct curb ramps at every point where a pedestrian walkway intersects a curb, but they are not necessarily required to do so. Under program access, alternative routes to buildings that make use of existing curb ramps may be acceptable where people with disabilities must only travel a marginally longer route.

Attachment (C)



Example of a sidewalk that use to lead into the street that has a driveway on the opposite side of the street. The driveway is not an approved curb cut for pedestrian traffic.



This is an example of a sidewalk that entered into a roadway that does not have an access sidewalk on the opposite side of the street. In these cases during the following construction season approved sidewalks and curb cuts will be installed on both sides of the street.



This is an example of a sidewalk that entered into a major roadway (Square Lake Road) that does not have an access sidewalk on the opposite side of the street or a marked crosswalk.

***Will the City's Contractor replace any dirt or grass if needed?***

**Yes.** Part of the sidewalk repair contract includes repair and replacement of all landscaping that is disturbed by the removal and replacement of sidewalk slabs.

***Is the City's contractor insured?***

**Yes.** The City's contract requires that they be INSURED AND BONDED.

***Am I protected against vandalism and damage?***

After the walk is poured, the contractor will be present for a few hours as it sets. The property owner is asked to keep an eye on the sidewalk for a day or two afterward, and to inform the City if any damage or vandalism is done.

In the past, the most common problem with sidewalks has been spalling. This is a damage which occurs to the surface of the newly poured sidewalk during the winter months due to the use of salt. The City's contractor will spray a curing compound on the sidewalk to help prevent this problem from occurring. It is, however, a good idea not to use salt on your newly poured sidewalks during the first winter. A number of non-salt, de-icing products are available at local retail outlets.

***How will I know if the work is completed correctly?***

City inspectors will check and correct all work performed by its contractor before any payment is made. The city suggests that you do the same and inspect all work that you contract out personally.

If you do hire your own contractor, you may want to request the items below for a quality job:

- The use of 6-sack concrete.
- A broom finish.
- They resod grass areas that die out because of the sidewalk repair.
- They apply curing compound after the cement is finished.
- Expansion strips be placed every 50ft. of newly poured continuous sidewalk.
- Expansion strips be placed at the back of the curb and front edge of the sidewalks adjacent to each driveway approach, and service walk.
- Sidewalk must be 4" thick and not less than 6" thick at any driveway crossing.
- Driveway approaches must be 6" thick.

**For further information you can contact The Public Works Department.**

**at: 524-3595 or 524-3502  
Mon.-Fri. (8:00 am to 4:00 pm.)**

**CITY OF TROY  
SIDEWALK PROGRAM**



The following information will be helpful in understanding how the Sidewalk Replacement Program works.

***Does the City of Troy need a Sidewalk Replacement Program?***

The City of Troy is fortunate to have a comprehensive network of sidewalks, paved streets, and driveway aprons for the use of pedestrians and vehicular traffic. However, pavement deteriorates in time and must be replaced. Some of the sidewalks and driveway aprons have fallen into disrepair creating several problems for our residents.

Our utmost concern is to alleviate the potential for pedestrian injuries due to tripping on uneven or broken sidewalks. The City must always be concerned with the safety of its residents. This program provides a safer sidewalk for pedestrians.

A maintenance program for sidewalks significantly reduces the possibility of any legal action being taken against our residents.

Most civil actions today name both the property owner and the municipality. If we can reduce the potential for legal action, it will help keep liability costs down.

#### **FREQUENTLY ASKED QUESTIONS:**

#### ***Who is responsible for sidewalk repair cost?***

The City will be responsible for the cost only when the following conditions exist:

- Damage caused by trees located in the street right-of-way.
- Damage caused by the City utilities but not utility trench settlement. **(Water/sewer)**
- Sidewalks located on the side street portion of the corner lot, other than those at a driveway crossing.
- Street intersection crosswalks and ramps.

The cost for sidewalk repair beyond these conditions is borne by the property owners. Such as, but not limited to: spalled, cracked, settlement and trip steps. Utility Trenches: water, sewer, Edison, gas, cable or private drains.

#### ***How does the program work?***

The City of Troy has an ongoing maintenance program. Every year sidewalks needing preventive maintenance are selected by the Public Works Department for replacement. The inspector marks these sidewalk blocks to show which specific areas need to be addressed. A notice to property owners is sent by mail to all properties which are in need of repair or replacement. As the notice indicates, there is a specific deadline date by which the property owner has to repair or replace the sidewalk as marked. If the repairs have not been made by the deadline date, the City will cause the work to be done by a contractor hired by the City. Following completion of the work the property owner will be billed by the City.

#### ***How can I arrange for the City's contractor to repair my sidewalk?***

If you want the City's contractor to make the necessary repairs to your sidewalk, please sign and return the notice before the deadline date. This will automatically put you on the City's contractor repair list. The cost would be the same as explained in the notice.

#### ***Can I hire the City's contractor for additional private work ?***

**Yes.** You can hire the City's contractor for additional private work by having your own contract or private agreement with him. The City will not be involved or responsible for any of this additional private repair.

#### ***Do I have to use the City's contractor?***

**No.** You can make the necessary repairs to your sidewalks yourself or you may hire any licensed contractor you choose to make the repair for you. Any sidewalk or driveway approach replacement larger than 50 sq. ft. requires a permit from the Building Department. The inspection will be made by the Public Works Department.

#### ***Is leveling permitted?***

**Yes.** You may level any concrete block that is not cracked, shattered, or severely spalled (deteriorated surface).

#### ***What is concrete leveling?***

It is a procedure that remedies a number of subsurface problems by injecting a special compound mixture through small, precisely placed holes drilled in the concrete. This procedure fills all voids under the concrete and raises the slabs to the original grade while stabilizing and increasing the load bearing ability of the concrete.

#### ***Why concrete leveling?***

Concrete leveling offers these benefits:

- Repairs are quick with little inconvenience.
- Repaired surface may be driven on immediately.
- Repairs maintain the original color (shade) of concrete.