

TROY HISTORIC COMMISSION MINUTES – FINAL**JUNE 28, 2005**

A Regular Meeting of the Troy Historic Commission was held Tuesday, June 28, 2005 at the Troy Museum & Historic Village. Brian Wattles called the meeting to order at 8:05 P.M. following a tour of the buildings by the Historical Commission and members of the Accessibility Commission.

ROLL CALL **PRESENT:** Ed Bortner
 Terry Navratil
 Kevin Lindsey
 Roger Kaniarz
 Brian Wattles
 Loraine Campbell, Museum Manager

ABSENT: Rosemary Kornacki
 Vera Milz

Resolution #HDC-2005-06-001
Moved by Lindsey
Seconded by Navratil

RESOLVED, That absences of Kornacki and Milz be approved

Yes: 5 —Bortner, Navratil, Lindsey, Kaniarz, and Wattles
 No: 0

MOTION CARRIED

Resolution #HDC-2005-06-002
Moved by Lindsey
Seconded by Navratil

RESOLVED, That the minutes of March 22, 2005 be approved as amended.

Yes: 5 —Bortner, Navratil, Lindsey, Kaniarz, and Wattles
 No: 0

MOTION CARRIED

OLD BUSINESS

A. Capital Projects

Paver Pathways

The pathways to the Church, Parsonage, Town Hall and the Caswell and Poppleton ramps were completed on May 18, 2005 for \$50,289.38 plus \$550 for sod and extra grindstone.

Slate Roof Repairs and Masonry repairs to Township Hall
Bids will be collected simultaneously in July. Masonry repairs will be scheduled before the roof and gutter repairs. We will request that budgeted funds from FY 2004/05 be carried over to FY 2005/06 for this project.

Fencing

A contract was approved \$18,428 to Future Fence Company to fabricate custom 48" tall iron fence, gates and posts for the area between the Township Hall and concrete wall of the Party Store, for the distance between the eastern end of the concrete wall and the eastern fence line at Livernois and for the distance along Livernois to Lange Street. Future Fence fabricated new fencing for The Henry Ford and received an excellent recommendation. Fabrication should take six weeks. City crews will install the fence in early fall.

The General Repairs Budget for FY 2005/06 is \$358,000. These funds are earmarked for : The balance of the roof and masonry repairs to the main building, new iron fence and gates along Lange Street, refinishing the wood floors in Town Hall and the Pioneer Room.

B. Programs

School group attendance was down slightly in the fall, however public program and walk-in attendance increased significantly.

Summer Program descriptions are being written now.

C. Interns

Dan Fodale has submitted his draft of the Solomon Caswell biography. Staff is reviewing it.

Catherine Jo Dixon and Stephanie Schneider from Oakland University have drafted story highlighting the work of a tinsmith for field day presentations. Staff is revising it.

Kari Brown of CMU is working with Loraine and the Heritage Campaign. She is a history major and a museum studies minor at CMU.

NEW BUSINESS

A. Grants

The Museum was not awarded the Michigan Department of History Arts and Libraries grant to complete an Interpretive Master Plan for the Museum or the National Endowment for the Humanities Grant for archive shelving and storage units.

The Museum was awarded the IMLS- funds for the MAP I (Museum Assessment.) Terry Navratil and Rosemary Kornacki will serve on the MAP Assessment team that will meet in July.

B. Publications

Facilities Use Brochure

Text and illustrations for a bi-fold facilities use brochure were submitted to Community Affairs and the designs at Oakland Printing.

Reprint of Troy Township History 1877

This publication is selling well in the gift shop.

Veteran's Booklet

The copy, illustrations and layout for this publication are complete. Initially 25 copies will be duplicated through the city. Kinkos will print the cover.

C. New Acquisitions:

See attached reports.

D. Troy Historical Society Liaison Report

Committee Work:

The committee has completed their business plan and met with Brian Murphy and city department heads to outline the steps to be completed in the next year including:

1. Completing a formal Letter of Agreement between the City and the Historical Society. This and the amended business plan will be presented to Council for approval
2. Completing a gift agreement for a barn
3. Inform the neighbors adjacent to the Museum of the scope of the projects
4. Develop RFP for site plan development (assistance will be provided by Engineering Department)
5. Develop site plan and put through the approval process

Fundraisers:

Arcadia Book- Sales have recouped all costs. All sales are now 100% revenue.

The first Appraisal Fair did not post revenue. Evaluation indicated ways it can be made more cost effective and profitable. A date has been selected for next year's event.

34 Beavers have been sponsored. 15 of the decorated figures were displayed at the city birthday party. R. History Beaver will be in place at the museum in July.

Milestones:

A purchase agreement for the property at 100 Wattles Road will be presented to Council on July 11.

The Troy Historic Commission Meeting was adjourned at 9:30 p.m. The next regular meeting will be held Tuesday, September 27, 2005 at the Troy Museum & Historic Village.

Brian Wattles
Acting Chairman

Loraine Campbell
Recording Secretary