

DRAFT

TROY DAZE ADVISORY COMMITTEE

A regular meeting of the Troy Daze Advisory Committee was held **Tuesday, August 23** at the Troy Community Center. Meeting was called to order at 7:40 pm.

ROLL CALL

Present: Bob Berk
Jim Cyrulewski
Cheryl Whitton-Kaszubski
Bob Preston
Cele Dilley
Jeff Stewart
Mike Gonda
Bill Hall

City Staff Present:

Cindy Stewart
Bob Kowalski
Jeff Biegler
Bob Matlick

EXCUSE ABSENT MEMBERS

Resolution # TD-2005-08-28

Moved by Cheryl Whitton Kaszubski

Seconded by Bill Hall

RESOLVED that absent member Kessie Kaltsounis is excused.

Yeas: All Nays: None

MOTION CARRIED

APPROVAL OF MINUTES

Resolution # TD-2005-08-29

Moved by Cheryl Whitton-Kaszubski

Seconded by Cele Dilley

RESOLVED that the minutes from July 26, 2005 Troy Daze Advisory Committee are approved as submitted.

Yeas: All Nays: None

Motion Carried

NEW BUSINESS

1. Awarding of Troy Daze jackets: Problem getting jackets - short 2 for this order. Decide what to do for 2006 after this year's festival.

Recipients of jackets: Bob Bishop, Ed Carpus, Everett Brown, Janet Terstle and Dr. Norwood.

2. MFEA Convention: November 3-6, 2005 in Kalamazoo.

OLD BUSINESS

1. Update on Purchase Orders –All items listed as well as trophies, ribbons, fireworks, straw bales and helium ordered.
2. Parking: Police Explorers approached Troy Daze. Their fee is based on a percentage of cars parked. Cap of \$4500 increased over 2004. Asking if cap can be increased to \$5000. Did not believe there was room in the budget for increase. Police Department asked if festival does very well, can we give \$500 as bonus.
3. Security: Fire Explorers will have additional hours due to new car show (approximately 30 hrs.). They are asking for an increase \$1500 to \$1750 (2005) and \$250 increase for next 2 years. 2006: \$2000 and 2007: \$2250

Jeff Biegler said \$750 is not a big amount to be concerned about related to the budget.

Resolution #TD-2005-08-30

Moved by Mike Gonda

Seconded by Cele Dilley

RESOLVED to increase the Police Explorers parking agreement by an additional \$500 and an increase for the Fire Explorers by \$250 based on Festival Success (expected rev/exp/city expenses) with January 2006 accounting.

Yeas – Cyrulewski, Whitton-Kaszubski, Hall, Gonda, Dilley, Stewart

No – Preston

MOTION CARRIED

ADJOURN MEETING

Resolution #TD-2005-08-31

Moved by Bill Hall

Seconded by Bob Preston

RESOLVED that the Troy Daze Advisory Committee be adjourned at 8:30 pm.

Yeas: All

Nays: None

MOTION CARRIED

Bob Berk, Chairman

Cindy Stewart, Recording Secretary

TROY DAZE FESTIVAL ADVISORY COMMITTEE

A regular meeting of the Troy Daze Advisory Committee was held **Tuesday, August 23**, at the Troy Community Center. Meeting was called to order at 8:03 pm.

Roll Call

Present:

Bill Hall	Cele Dilley
Jeffrey Super	Tom Kaszubski
Cheryl Whitton-Kaszubski	Bob Berk
Berj Alexanian	Jeff Stewart
Lois Cyrulewski	Mike Gonda
Megan Cyrulewski	Alison Miller
Jennifer Vickers	Barbara Samuels
Tom Tighe	Doris Schuchter
Robert Preston	JoAnn Preston
Jonathan Campian	Phil Musick
Marilyn Musick	Tom Clark
Tom Duszynski	Dan O' Brien
Linda Hannon	Poncho Massaini

City Staff Present

Cindy Stewart
Jeff Biegler
Bob Kowalski
Bob Matlick

B. Approval of Minutes:

Motion to approve the minutes from August 23, 2005 with the addition of Page 2 - Add holders and flags brought back to EthniCity tent.

Moved by Bill Hall / Seconded by Cele Dilley

Yeas: All Nays: None

MOTION CARRIED

C. Treasurers Report

No update. Money is coming in, Pepsi wants to change to one year sponsorship at \$5000 and approximately \$1200 (150 cases) of product.

D. Correspondence

1. August meeting notice
2. Letter to Principals
3. Letter to Arnold Amusements
4. Note to Henry Ford Medical
5. Letter to Boulan Middle School

6. Booth Meeting: September 7th at 7 pm
7. Committee Shirts: Thursday-Blue, Friday–Purple, Sat-Black, Sunday- Gold

E. Events Chairpersons Update

Cheryl W. (Treasurer): Certificates for prizes ready except for Talent Show (next week). She will make available at Festival Headquarters along with entertainment checks.

Tom K: Mums arriving September 15, they are 25 cents cheaper this year. EthniCity: all but two contracts in & times set.

Jeff Super (Shuttles): Can a sign be put at Boulan School? Yes, every year. There are 15 carts for shuttle service. Marie Hoag has eight drivers for Senior Sensation.

Bill Hall (Mr. Troy /Info Booth): Balloons at City Hall pick up from Community Affairs office. Oakridge Market is donating 13 cases of chips. Mr. Troy, two contestants to date.

Cele Dilley (Booths): 15 spaces open inside tent.

Marilyn Musick (Magic Cauldron): Hours 12-6 pm on Saturday and Sunday.

Jonathan Campian (Waffle Breakfast): Volunteers set and on track.

Bob Preston (Volunteers): Volunteer committee met and there are 50 time slots out of 295 spots filled. Volunteers from Troy High, Project Lead, SADD Chapter, Troy Youth Council. Thursday filled in info booth. Friday filled except for late evening. Kids will check in at info booth with Sandy and receive assignment. All events needing volunteers need sign in sheet. When they complete assignment, they will get a letter of completion of hours.

Poncho: There are 65 flag stands.

JoAnn Preston (EthniCity): There is a good number of booths and also entertainment. Can sign be in EthniCity tent and by stage re: performances.

Doris Schuchter (EthniCity): Will LOWV want a booth? Contact Pam Brady.

Barb Samuels: (Student Art): How many art flats are available? (24): Student Art - 12 and Photo Contest – 12. Sunday hours: 12 -6 pm (students pick up art from 4 - 6 pm)

Jennifer Vickers (Jaycees 5K run/walk): Met with Troy Police. Unclear on one road closure. Sponsors not finalized yet, send info to Cindy by Monday, August 29, 2005.

Medical arranged? Yes, doctors/nurses. No Alliance Mobile Health (CS-send finalized schedule to Laurie Thiel).

Linda Hannon (Special Needs Kids Event): registration coming in - more next week when school's back in session. Need table by front tent. Same dismissal with buses like last year? There is a problem with groups seeing bus in the queue and racing to them.

- Petting Zoo open for kids after lunch plus bringing coloring books.
- Volunteers meet in lunch tent at 11 am.
- Same route for buses to depart
- Looking for stuff for goody bags

Bob Matlick (Fire): Fireworks permit done. Met with Mad Bomber (vendor).

Dan O'Brien (Outdoor Stage): Outdoor Stage entertainment is filled.

Bob Kowalski: Police Department all set.

Mike Gonda (Operations): Need yellow caution tape. Does Arnold know to park trailers in soccer field before setting up midway? Jim will contact them. There are two big tents coming in one week early (Friday).

Jeff Stewart (Special Needs Adults): Need to rope off three sides of entertainment tent (6-9 pm) for Thursday and Friday (special needs kids, special needs adults events). Need: Plates, napkins, cups, forks. Purchase and Troy Daze will reimburse. Registration at Entertainment Tent. Got free DJ services. Shuttle Drivers to bring adults to Ent. Tent.

Cindy Stewart (Publicity): Sending publicity daily, press releases, web updates.

- Supplement: received 10,000 in 2004. Extras? What's the number this year? 7,000.
- Four new sponsor banners being created.
- Booth parking passes will be ready by Friday, September 2 at the latest.

(Corporate Reception): Friday, 4:45 - 5:45 pm in the tent across from Festival Headquarters. Mike Gonda is talking to Nino's re: donations.

Tom Duszynski (Photo Contest): will extend entry deadline to September 13. Coordinate efforts with Student Art and continue looking for sponsors. Adray is a possibility. Entry forms at the Community Center, City Hall and Online.

Jim Cyrulewski: Miss Troy /Junior Miss went well. There were 45 girls overall that participated. Last year for Cyndee K and her sister - former Miss Troy's might be new chairperson. Possibility of moving event to festival site discussed briefly.

F. New Business

1. Volunteer of the Year selection: Mike Gonda nominated by Bill Hall/seconded by Cele Dilley. Approved unanimously.
2. Business Nominee of the Year:
Henry Ford Medical Services nominated by Bill Hall / Seconded by Cheryl Whitton.
3. Corporate Reception –Friday, September 16, 4:45 –5:45 pm.
4. Recognition of Arnold's 25th Anniversary with cake on Wednesday, September 14, at 7 pm at festival headquarters.

G. Old Business

1. Operations Manual – If there are no revisions, final copy at the next meeting
2. Action Items - Completed. Cele to provide current booth listing.

H. Adjourn

Moved by Bill Hall

Seconded by Cheryl Whitton-Kaszubski

Motion to adjourn Troy Daze Advisory Committee at 9:23 pm.

Yeas: All Nays: None MOTION CARRIED

Bob Berk, Chairperson

Cindy Stewart, Recording Secretary