CITY COUNCIL AGENDA ITEM

May 6, 2014

TO: Brian Kischnick, City Manager

FROM: Thomas Darling, Director of Finance Services

SUBJECT: Adoption of the 2014/15 Annual City Budget and 3-Year Budget

Attached is a resolution to formally adopt both the 2014/15 annual City budget and the 3-year budget, per discussions at special City Council meetings on April 21, April 23, 2014.

The budget resolution reflects a total millage rate of 10.5 mills for 2014/15 and 2015/16 fiscal years and 9.70 in 2016/17. Final millage rate requirements can be summarized as follows:

	2014/15	2015/16	2016/17
General Operating	6.50	6.50	6.50
Capital	1.53	1.53	1.53
Refuse	1.07	1.07	1.07
Library	0.70	0.70	TBD
Debt	0.70	0.70	0.60
Total Millage Rate	10.50	10.50	9.70

CITY COUNCIL AGENDA ITEM

Reconciliation of Study Session Draft to Final Proposed Budget

General Fund	**2014/2015**	**2015/2016**	**2016/2017**
Total Expenditures and Other Uses Per Draft	59,490,918	58,341,294	55,958,982
Nature Center additional support	25,000	-	-
Historic Village additional support	-	75,000	75,000
Total Expenditures and Other Uses Per Final	**59,515,918**	**58,416,294**	**56,033,982**
Debt Service Fund - 2013 DDA Pass Through			
Total Revenues and Other Sources Per Draft	-	-	-
Transfers from DDA	958,900	951,000	942,000
Total Revenues and Other Uses Per Final	**958,900**	**951,000**	**942,000**
Total Expenditures and Other Uses Per Draft	-	-	-
Debt Service Expenditures	958,900	951,000	942,000
Total Expenditures and Other Uses Per Final	**958,900**	**951,000**	**942,000**
Sewer Fund			
Total Revenues and Other Sources Per Draft	14,509,000	14,683,000	14,797,000
SAW Grant Revenues	333,000	333,000	334,000
Total Revenues and Other Sources Per Final	**14,842,000**	**15,016,000**	**15,131,000**

2014/2015

CITY OF TROY
BUDGET

grow through community | lead through action

Troy
MICHIGAN

Troy MICHIGAN 2014/2015 Budget

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Elected Officials and Senior Management

City Council

- *Mayor*..... **Dane M. Slater**
- *Mayor Pro Tem*..... **Dave Henderson**
- *Council Member*..... **Jim Campbell**
- *Council Member*..... **Wade Fleming**
- *Council Member*..... **Ellen Hodorek**
- *Council Member*..... **Ed Pennington**
- *Council Member*..... **Doug Tietz**

Executive Staff

- *City Manager*..... **Brian M. Kischnick**
- *Director of Economic and Community Development*…… **Mark F. Miller**
- *Director of Financial Services*..... **Thomas E. Darling, CPA**

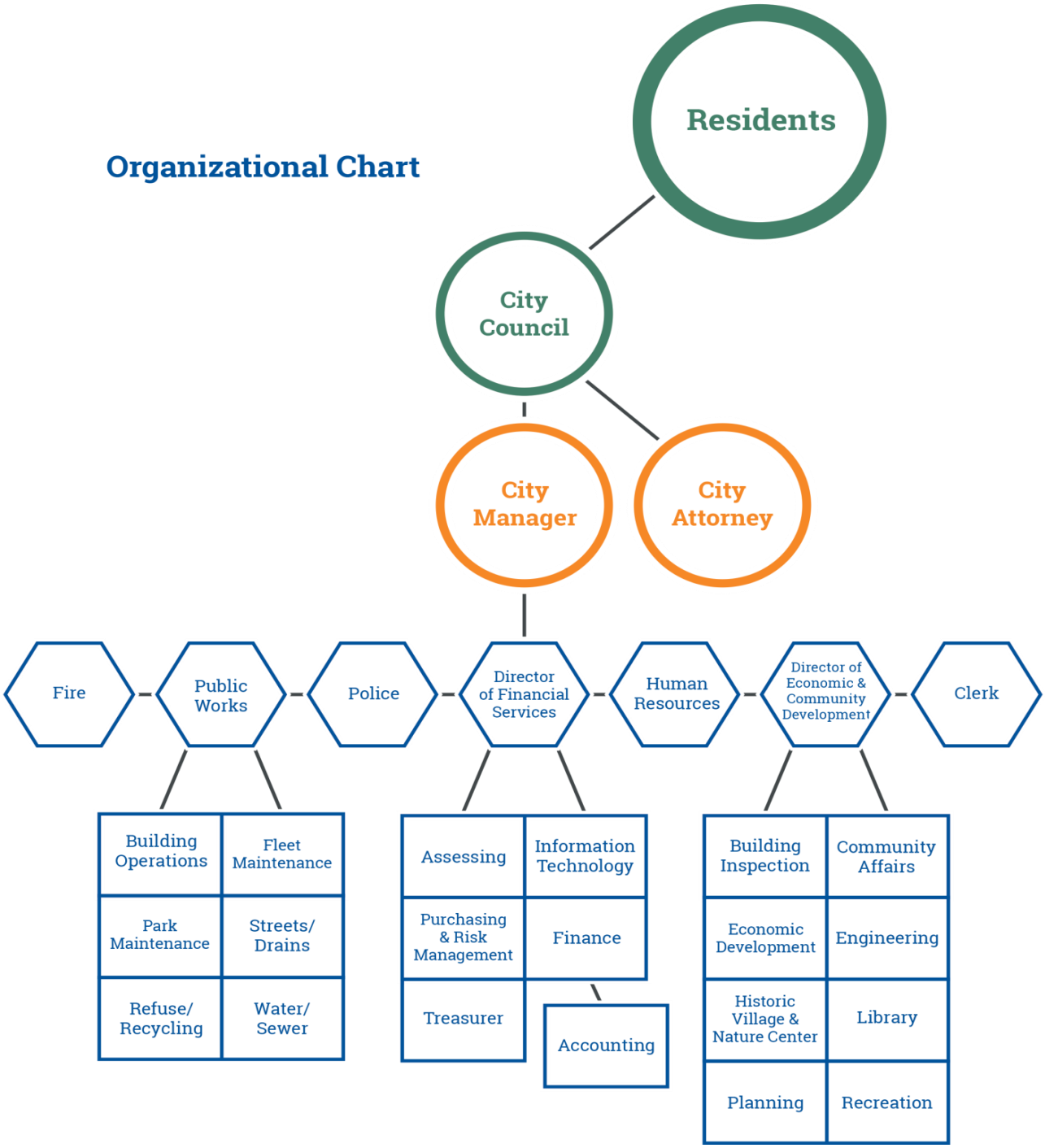
Executive Staff

City Manager	**Brian M. Kischnick**
City Attorney	**Lori Grigg Bluhm**
Director of Economic and Community Development	**Mark F. Miller**
Director of Financial Services	**Thomas Darling, CPA**
City Assessor	**Leger (Nino) Licari**
City Clerk	**Aileen Bittner**
City Engineer	**Steven J. Vandette**
City Treasurer	**Sandra Kasperek**
City Accounting	**Lisa Burnham**
Community Affairs Director	**Cindy Stewart**
Director of Building Operations	**Steve Pallotta**
Fire Chief	**William Nelson**
Human Resources Director	**Jeanette Menig**
Information Technology Director	**Gert Paraskevin**
Library Director	**Cathleen A. Russ**
Recreation Director	**Elaine S. Bo**
Planning Director	**R. Brent Savidant**
Police Chief	**Gary G. Mayer**
Public Works Director	**Timothy Richnak**
Purchasing Director	**MaryBeth Murz**

City Seal

The figure represented on the official seal of the City of Troy is that of Athena, mythological Greek goddess of wisdom. Athena was known as the dispenser of prudent restraint and practical insight, maintainer of law. Her association with civilization and society rather than wilderness and nature earned her reverence as the protectress of Greek cities. Athena's ethical standards and precepts remain worthy today, making her an appropriate symbol for the modern City of Troy and a model for all who live, work, or play here.

Organizational Chart



April 22, 2014

THE HONORABLE MAYOR
AND CITY COUNCIL MEMBERS

City of Troy
500 West Big Beaver
Troy, MI 48084

Dear Mayor and City Council Members:

In accordance with the City Charter I present to you the city budget for fiscal year 2014/15.

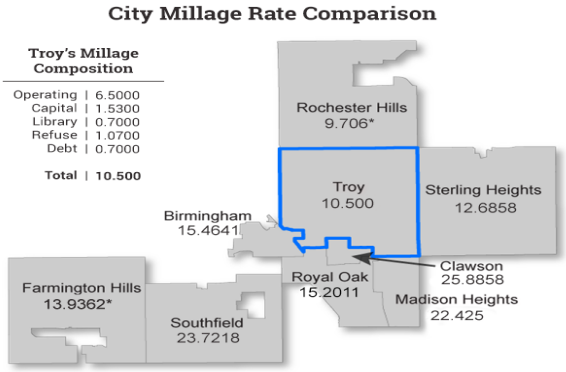
The budget document serves as a planning and policy guide, and determines the level of service provided to residents, businesses, and visitors. This document also illustrates the city's administrative structure and work plan for the upcoming fiscal year.

The spending plan incorporated within was developed through a comprehensive, team approach. This was accomplished through City Council study sessions over the past year, which included a review of fund balance, legacy costs, AAA bond rating criteria, and a two-day Retreat.

City administration's philosophy is to present on-going analysis and issue evaluation throughout the year to educate Council, public and staff on the major impacts of city management/operations. The budget process should truly be a spending priority session based on months of dialogue and analysis. This sharpened focus encourages a long-term balanced approached towards allocating resources.

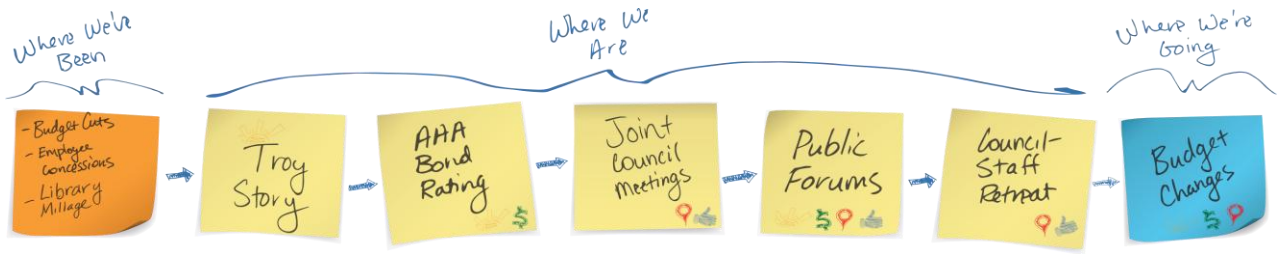
In the latter part of 2008, Troy faced severe economic times. Property taxes were declining rapidly and Troy could not avoid the sting of the recession. The city was quick to respond by balancing its three-year budget. The strategy was threefold. Troy initiated a millage for our library, personnel reductions through early retirement and attrition, and worked as a team to align personnel with revised service levels.

In 2011, Troy residents passed a .7 mill to fund our library. We were able to keep our overall millage rates low despite this increase. The millage rate has been consistently low (approximately 9.5 mill) prior to 2011, and to date our millage rate remains the lowest at 10.50 compared to neighboring communities.



The city managed the downturn and is now on the path of rebalancing costs and resources. Administration and staff are working diligently to maintain high standards of service. We continue to place a high priority on our fund balance to ensure we maintain a AAA bond rating.

Our standard is to collaborate and brainstorm creative and innovative ways to make Troy the community to live in. This is our story.



On November 25, 2013, we facilitated the Troy Story presentation with the City Council and public. Troy Story has many components and addresses the past, present, and future. It is a summary of "**Where We've Been**", "**Where We Are**" and "**Where We're Going**". We overviewed past studies in the section "**Where We've Been**" including Vision 2020, the Zucker Report, and the International Capital Market Association (ICMA) Study.

The City Council and city management were able to align our revenues and expenditures while experiencing a $10 million decrease in revenues from 2008 to 2013 and total revenue declined by $10.8 million. During this same period, expenditures were reduced by $14.9 million. This included $10.6 million from employee concessions, offering an Early Retirement Incentive Plan (ERIP) to our classified and exempt employees, reducing full time employment by 36.2%, and reducing General Fund expenditures by $4 million from the dedicated Library Millage approved for 5 years by the Troy voters.

2008-2013

Year	2008	2009	2010	2011	2012	2013
Revenues	$61.422	$59.935	$61.013	$55.612	$52.208	$50.618
Expenditures	62.655	62.253	58.585	53.695	45.762	47.769
Surplus/(Shortfall)	(1.233)	(2.318)	2.427	1.916	6.446	2.849
Change in Designated FB	(.927)	4.131	(2.224)	(0.278)	4.534	(1.243)
Unassigned Fund Balance	8.706	10.519	10.722	12.360	23.340	24.946
Unassigned % of Exp.	13.9%	16.9%	18.3%	23.0%	51.0%	53.5%

We discussed "**Where We Are**" in how Troy compares to neighboring communities and the debt service and financial situation of the city. We have one of the lowest millage rates in Oakland County as well as one of the lowest City Tax Bills and a general fund debt of $0.

We will continue to rebalance our service in terms of infrastructure and internal city needs. As a team, we focused on a management scenario and what programs should take precedence over others in need and importance.

One of the major themes from "**Where We Are Going**" in Troy Story is determining the appropriate level of General Fund Fund balance. For example, from 2008 to 2013 the unassigned General Fund Fund Balance grew from $8.7 million to $23.34 million. The reason for the growth in General Fund Fund Balance is attributed to the significant expenditure reduction and unassigning Fund Balance set aside for tax tribunal cases.

As a result, staff and council set out to develop a Fund Balance policy to guide city administration in future fiscal situations and identify the most effective and efficient use of part of the Fund Balance.

During our Troy Story presentation, we highlighted **Troy's AAA Bond Rating** and strong financial standing in Oakland County and the State. Troy has maintained its AAA bond rating for several years as rated by Standard and Poor's 2012 Municipal Bond Rating Analysis. There are only four communities in Michigan with this distinction: Troy, Bloomfield Township, Bloomfield Hills, and Birmingham. The city's overall financial profile remains very strong, despite the past 2008 declines in taxable valuation. The city maintains strong reserves (53% of operating expenditures, on an unassigned basis as of the last audit, June 30, 2013).

Following our presentation of Troy Story, discussions with City Council led to a request for information and education regarding the process of rating agencies and how they determine the bond rating for municipalities. The City Manager's Office took initiative to invite City Council and staff members to an informative webinar in Bond Ratings hosted by the Bond Buyer at Standard and Poor's. The webinar was followed with a City Council Study Session hosted by the City of Troy Municipal Bond Financial Advisor, Robert Bendzinski.

Municipal bond ratings reflect the risk of default, much like a personal credit rating. Bond rating agencies rate a government's ability to make timely, sound financial and operational decisions in response to fiscal demand. The **determination for these ratings** is based on the following:

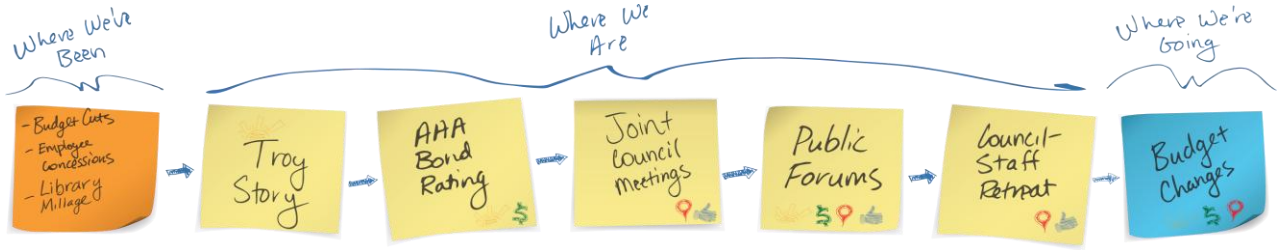
- Revenue and Expenditure
- Budget Amendments
- Long Term Financial Planning
- Long Term Capital Planning
- Investment Management Policies
- Debt Management Policies
- Reserve and Liquidity Policies

In 2013, the City Council facilitated joint meetings with the Downtown Development Authority (DDA), Planning Commission and the Troy School District to strengthen relationships with key groups. It was an effort to collaboratively identify and assess issues, goals, and priorities. The outcome of these joint meetings was very positive and the overall consensus was to continue similar meetings in the future.

Troy focused on civic engagement by including the public in the decision-making process regarding the utilization of fund balance. To help us chart our course it was imperative that we involved **residents, businesses**, and **stakeholders** in the process of identifying options and priorities for our future. To accomplish this, we selected five focus groups and invited them to contribute their time and critical thinking to help us identify scenarios to utilize Fund Balance. These groups were made up of representatives from:

- Parent Teacher Organization
- Teen Advisory Board
- Homeowners Association
- Business Community
- Citizen Representative

These focus group sessions were two hours each and included a presentation of the Troy Story module. We then facilitated a tabletop exercise in small groups to collectively outline options to pursue. All results were presented to the City Council prior to the budget review process during a study session. The following were the main priorities with complete consensus: **improve our streets, allocate resources for Police, rebuild Fire Station 4**, and **advance technology**.



Continuing the effort to work with City Council and staff, we hosted our first retreat. Leading up to the retreat we introduced Simon Sinek, author of *Start with Why*. We wanted to inspire the work that we do, showcase its importance, and reiterate the need of starting with "Why". We had several staff meeting presentations in the month of March asking personnel to identify their top three positive and negative professional experiences. This acted as a prelude to the staff retreat.

This exercise was a teambuilding activity to encourage working together to set goals and priorities for 2014. This was in alignment with our current practices of looking ahead in planning for Troy's future. All of this coincides with "**What kind of city do we want to be?**"- a question we asked ourselves and our residents during 2013.

Our collaboration as a team will help guide us as we move through 2015, making us stronger and able to achieve a better Troy. Simon Sinek's philosophy is, "It doesn't matter what you do; it matters Why you do it". Going forward, the City of Troy employees will use this as a platform to inspire us to be more innovative, question our curiosity, and achieve success. Our first retreat carried the theme of, "**Start with Why**".

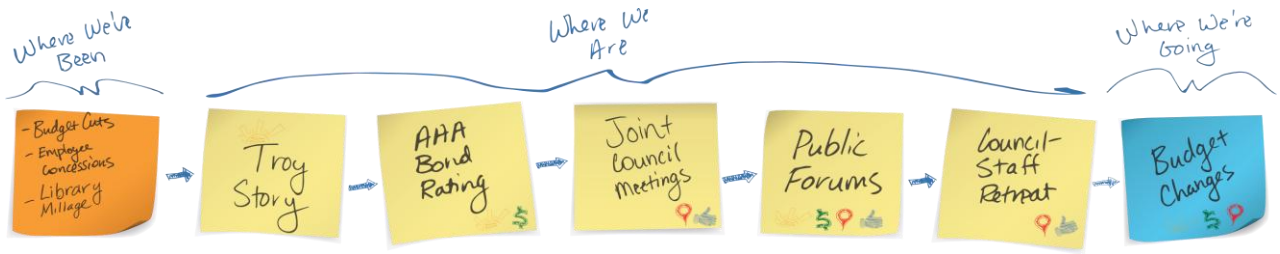
Our first Retreat was a success as it provided an excellent platform for identifying Troy's achievements and opportunities. Together as a team, our goal is to recruit and retain people who believe in Troy and who have the capacity to think outside the box.

This staff, both present and future, will then continue to strive to fulfill the ideals we outline in our "**Why**" statement. That is:

> ***"We believe a strong community embraces diversity, promotes innovation, and encourages collaboration. We strive to lead by example within the region. We do this because we want everyone to choose Troy as their community for life. We believe in doing government the best."***

To accomplish this we will utilize key strategies that were developed during the Retreat. It is our belief that these **11 strategies** will be our first steps in that direction:

1. Improve road/infrastructure conditions, including County roads;
2. Maintain a branding and marketing plan to effectively communicate;
3. Build and maintain strong, productive service levels;
4. Maintain strong Public Safety service;
5. Increase outreach to residents, businesses, and neighboring communities;
6. Facilitate redevelopment of underutilized office and industrial sites;
7. Advance technology to gain efficiencies;
8. Update and identify funding for the Pathways and Trails Plan;
9. Implement a way-finding strategy for city resources;
10. Enhance gateways and entrance to create a sense of place;
11. Embrace the Transit Center.



Our Local Economy

We remain cautiously optimistic that the local economy continues to make small gains solidifying an upward recovery from the 2008 crash.

One leading indicator of the trend is new construction and the value of those permits. While there is not a large amount of greenfields to develop, the infill development appears to be enough to complement the commercial office vacancy rate reduction.

After three months of activity in calendar year 2014, the valuation of permits is $35,563,244. On a month-to-month basis this is on track to surpass 2013 results. These indications give credibility to the notion that the local economy is slowly recovering.

The taxable value history indicates that, for the first time since 2009, Troy taxable values illustrate a net increase of 1.42%.

Taxable Value History		
Year	Total Taxable	Total T/V % Change
2014	4,371,580,350	1.42
2013	4,310,263,448	(0.06)
2012	4,312,692,050	(3.06)
2011	4,448,750,160	(8.15)
2010	4,843,613,012	(11.29)
2009	5,459,779,936	(1.85)

Personal property has increased for the third year in a row. The taxable value breakdown continues to shift toward a reliance on the residential class. In 2014, residential makes up 63.82% and commercial/industrial makes up 36.18%. This is a significant deviation from the past when taxable value was 60% commercial/industrial and 40% residential.

Millage Rates

The total General Fund millage rate is set at 10.50 mills, a reduction of .02 mills. This reduction is the result of rebalancing the Refuse Fund revenues and expenditures which allowed a refuse millage reduction from 1.09 mills to 1.07 mills.

This downward direction in the millage rate demonstrates management's willingness to rebalance levels of resources annually to ensure the most accurate tax rates for current taxpayers. The focus groups and comparables across southeast Michigan affirm Troy as a low tax community.

Rightsizing and Rebalancing Our Staff

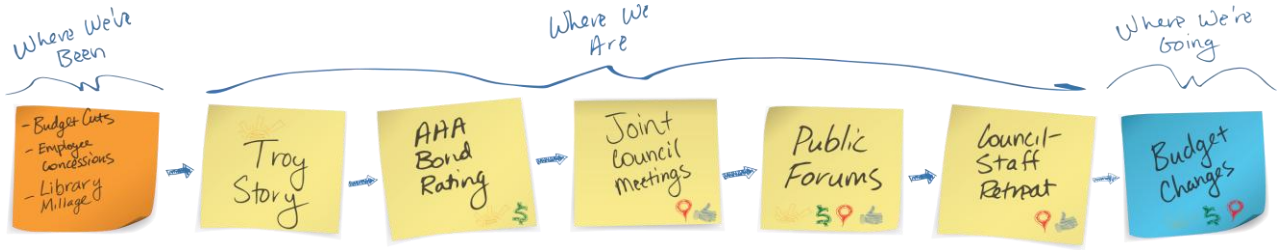
This budget includes the additions of **six (6) full-time positions and three (3) part-time position increased to full-time** as part of reorganizing staff.

There are an additional two Police Officers, one Police Service Aide and one full-time Emergency Planner through the elimination of one part-time position and reorganizing staff. This will ensure we maintain the highest level of public safety.

In support of our fund balance focus to repair roads, the Department of Public Works has added two full-time Equipment Operators.

Information Technology will supplement one full-time Library Help Desk staffer and one full-time Application Specialist by elimination of one part-time position and consolidation to keep pace with their continuously evolving field.

Human Resources added one full-time Coordinator



by elimination of one part-time position and consolidation of the risk management function.

Our Safety

We are proposing three new positions in our Police Department and an upgrade to the part-time EOP to full-time. These positions are:

- 2 full-time officers for Crash Reductions Unit
- 1 full-time Emergency Operations Planner
- 1 Police Service Aide

We transitioned the part-time Emergency Operations Planner to full-time. In essence, we added half a position. We added a new position, Police Service Aide, to our operations (patrol) division to handle non-criminal calls for service. We added two Police Officers in the Crash Reduction Unit to work with the directed patrol unit targeting areas of high crime and high traffic incidents.

Fire station 4 funds are included in FY16 and FY 17 to replace the outdated station with drive-through bays for apparatus, space for storage of equipment, and facilities to support the daily operation of the fire station.

Our Streets and Roads

We budgeted to repair our county roads. This is being accomplished by transferring $5 million in city general fund dollars to supplement $5 million in county, state, and federal funds to complete this **$10 million dollar project**. Included in this project are Long Lake, Crooks, Big Beaver, John R, and Dequindre. We are also budgeting $5 million on city local, major and industrial from the capital fund.

Currently, the Streets Division's 16 laborer positions are each responsible for 25.5 miles of roads, which is considerably higher when compared to surrounding communities. Adding two additional laborer positions allows the Streets Division to improve responsiveness to concerns such as; snow and ice control, pavement repairs, and storm drain related concerns.

Elections

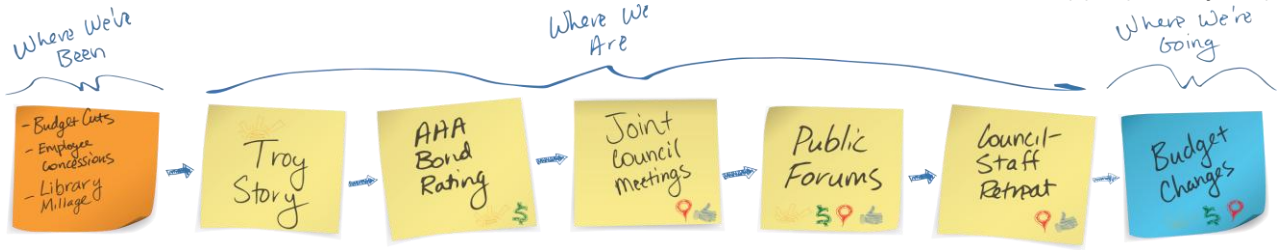
The 2014/15 Budget includes expenditures for the August 5th State Primary and the November 4th Gubernatorial elections. The Gubernatorial election is the second largest in the City of Troy. The State Primary in August is one of the most complex elections to administer due to the open primary style ballot and the election of Precinct Delegates.

Comparatively speaking, approximately 280 election workers are required for the Presidential General Election, about 250 election workers are required for the Gubernatorial General Election, and about 170 election workers are required for the City General Election.

We have 31 "live" precincts (out in the community) and 31 absentee ballot counting board precincts (housed in City Hall). To compare, election administration costs for the Presidential General Election are about $100,000, costs for the Gubernatorial General Election run about $75,000, and costs for the City General Election are about $50,000.

Technology

Technology is a key component for the continued delivery of quality and efficient services to Troy residents and businesses. This budget year focuses on several improvements that will ensure hardware and software will appropriately support



operations, as well as provide staff with additional tools. IT staffing is a crucial ingredient in technology. A full-time PC Support position has been added with sole dedication to the Library ($87,600). This position will help support increased demands for technology and expand hours of coverage. In addition, the part-time Application Support Specialist position (.60) has become full-time to accommodate the support requirements of the various systems in production ($61,780 increase).

Two servers are scheduled for replacement ($17,500); one for the DPW and a second at the Community Center. In software, various purchases and upgrades are included that offer new features and tools. We will upgrade to the latest Microsoft Office 2013 ($150,000) and use of *Onbase*, our Document Management system, will continue to expand. Modules are also available to allow mobile access to documents while in the field ($15,000). The Document Knowledge Transfer & Compliance module will replace the aging Moodle system ($21,000).

Lastly, the budget includes an Enterprise-wide Electronic Time and Attendance system ($200,000). This will provide easy access to time entry and time off requests, eliminating the need for paper time cards and duplicate data entry. This will reduce errors, allow for on-line approvals, and assist in more precise costing of services.

Community Service

The Police Department diverts approximately 40 juveniles annually to the **Troy Youth Assistance** (TYA) caseworker. This keeps young men and women out of the criminal justice system and allows the family to be involved in a substantial, positive life change. TYA is a referral resource for the Police Department in issues of incorrigibility and entry level substance abuse. The **$10,000** allotted will fill the funding gap to help Troy families remain intact.

The Police Department partners with the multiple community sectors that make up the Troy Community Coalition (TCC) to reduce the use of alcohol and dangerous drugs. TCC annually reaches 1,000 Troy School District 4th Graders to teach responsible decision making and consequences of bad choices. The $25,000 budget funds summer camp workers with 50 at-risk youths to teach healthy lifestyle choices.

Our Future

Troy is a high-quality and high-functioning municipality at all levels; from the City Council through the staff. When people think of Troy, they think "exceptional quality". This budget and our daily approach are focused toward continuing this tradition, reputation, and overall approach to local governance.

Over the course of the next year we will continue evaluating where we are from an operational, staffing and fiscal perspective to determine the next steps to maintain our balance. With the team working together, we are confident our process and outcome will be transparent and beneficial.

Library

The Troy Public Library is funded by a millage of .7 mills, which currently brings in approximately $3 million in revenue. The Library generates an additional $250,000 in revenue from various sources including; penal fines, state aid, fines, rental fees, and miscellaneous charges.

This **$3,250,000** in revenue comprises the Library's operating budget. It provides for a 6-

day/55-hour per week schedule, and a staff of 8 full-time and 67 part-time members. These staff members purchase materials for the Library's collection, offer programs for all ages, assist patrons with all of their technology and information needs, and provide direct personal service.

Money from the Library's fund balance is being used in 2014/15 to accommodate the Library's Capital projects, such as the drive-up book drop; improved signage and wayfinding aids; and updating the Library's outdated light panels. Monies from fund balance are being used because the amount of funding derived from the millage does not cover all building repairs and other capital projects that are necessary to maintain the Library facility.

The fifth and final Library Millage levy is in July 2015. If Council decides to pursue any form of renewal, it would not be submitted until the August or November 2015 ballot for consideration. The millage levy is active for the current fiscal year (13/14) as well as the next two fiscal years (14/15 and 15/16). We will propose a three-year budget for the Library as a continuation, with funding decisions necessary for the third year of the three year budget (16/17) to be discussed in Fall 2014.

We propose to identify a process that includes evaluation of the Library in terms of operation, effectiveness, usage and funding this Fall 2014. Through study session(s) and council/management communication we will outline the course and direction for the Troy Public Library. Taking this issue out of the budget process allows for a thorough and comprehensive review with high levels of discussion and transparency.

Transit Center

City Council has authorized condemnation, if necessary, to acquire the Transit Center parcel if the good faith offer of $1,050,000 is rejected. The cost of acquiring the Transit Center parcel (including the initial offer, attorney fees, and the final judgment) qualifies as a project expense, eligible for reimbursement from the federal funding set aside for the project.

The 2014/15 city budget provides for operation and maintenance expenditures equal to revenue. Under the federal **Passenger Rail Investment and Improvement Act (PRIIA)** of 2008, operation and maintenance costs on Amtrak's Wolverine Line that services the Transit Center are reimbursed by the state of Michigan. All operation and maintenance costs are reimbursed to Troy.

Legislative Impact

Public Act 54 of 2011 prohibits retroactive pay increases after a budget expires, which has helped communities settle contracts more quickly and provides more certainty in municipal budgets. Proposed **House Bill 5097** would permit exemption in Public Act 54 for Public Act 312 employees. The previous reforms that helped government employers reach increased cost control and act as better stewards of taxpayer resources would be reversed. This legislation would increase unfunded liabilities for pensions and retiree health care in addition to increasing current cash requirements for salaries, with the burden of change being placed on tax payers.

As a result of the creation of taxable value under Proposal A, the Legislature passed measures that allowed for an increase and decrease of certain commercial property's taxable value based on occupancy. Senate Bill 114 would amend the

General Property Tax Act and remove the tax reduction loophole, effectively the "**WPW Fix**". The bill would limit the use of occupancy rates in the determination of losses to the period before December 31, 2013 and would limit the use of occupancy rates in the determination of additions to the period before December 31, 2001

Finally, the Governor recently signed a ten bill package that represents months of negotiations on **personal property tax (PPT) reform**. The legislation provides clarity and relief to the city, as it was poised to suffer revenue loss as a result of personal property tax reform enacted in 2012. The new legislation includes a formula to provide full reimbursement for lost personal property tax revenue by comparing current year taxable values to 2013 taxable values and applying the lowest millage rate, and adjusting for exemptions. The legislation also provides for reimbursement for 100 percent of debt loss to local units and is to be phased in between 2014 and 2016, contingent upon the voter approval of the ballot initiate.

Closing

This year the process of developing a three-year spending plan involved a prelude discussion and education session on fund balance, departmental operations and capital needs. The intent is to bring more staff into the process and allow a direct conversation with the City Council that does not have the pressure of a budget approval timeline.

I would like to thank the staff of our entire organization for thoroughly reviewing their operations and presenting a budget that is realistic and in concert with the City Council strategies.

I want to thank Director of Financial Services Thomas Darling for facilitating and compiling this comprehensive and easy-to-understand budget document.

Special thanks to Assistant to the City Manager Brenda Carter and Management Assistant Maggie Hughes for their assistance, and Office Coordinator Beth Tashnick for her continued contribution, oversight and production of the 2014/15 budget.

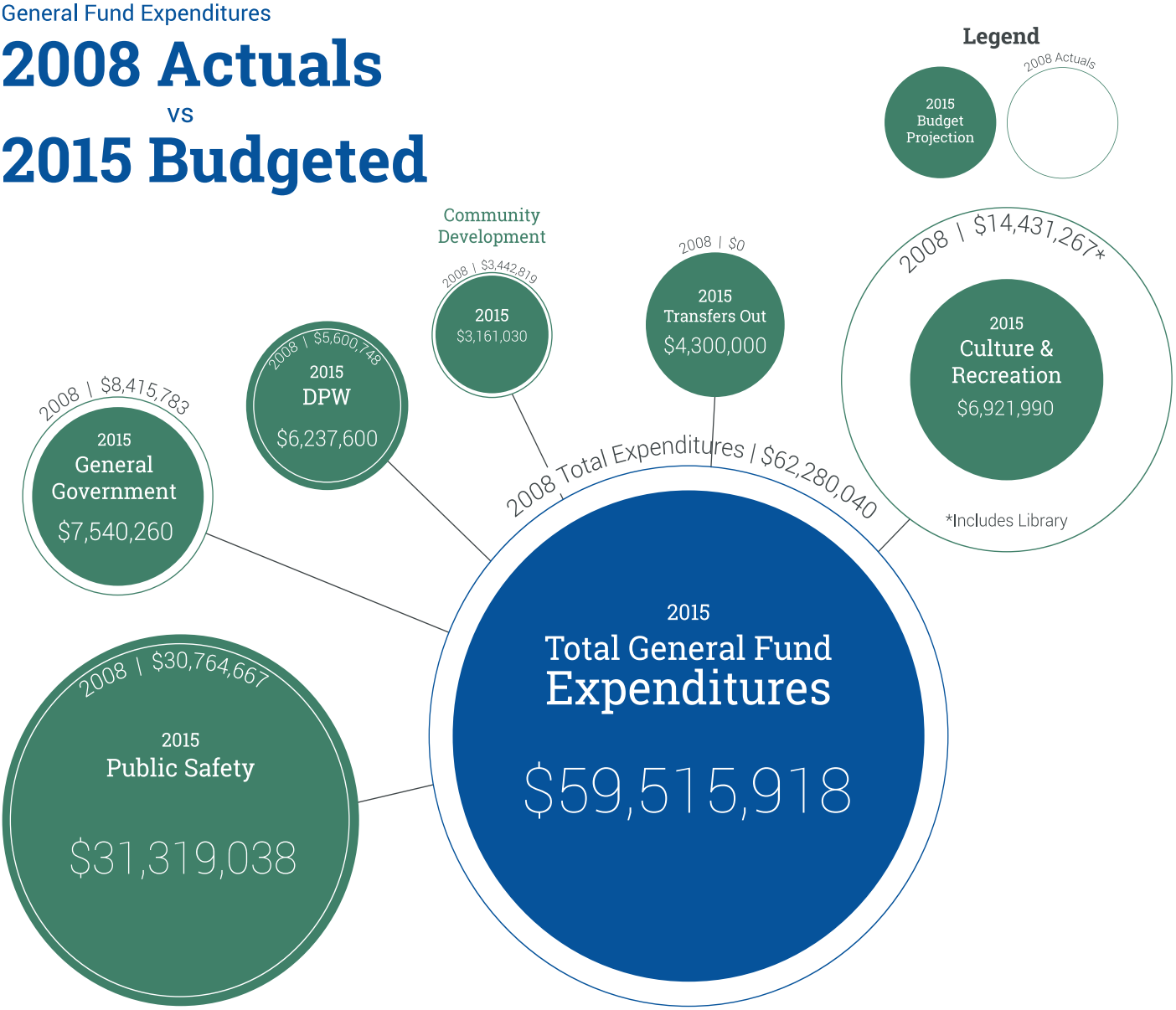
I also wish to thank the Mayor and City Council members for their assistance in advancing the concept of a total team approach that started back in January of 2013. The hard work pays off as we all come together to make this a better place.

Respectfully submitted,

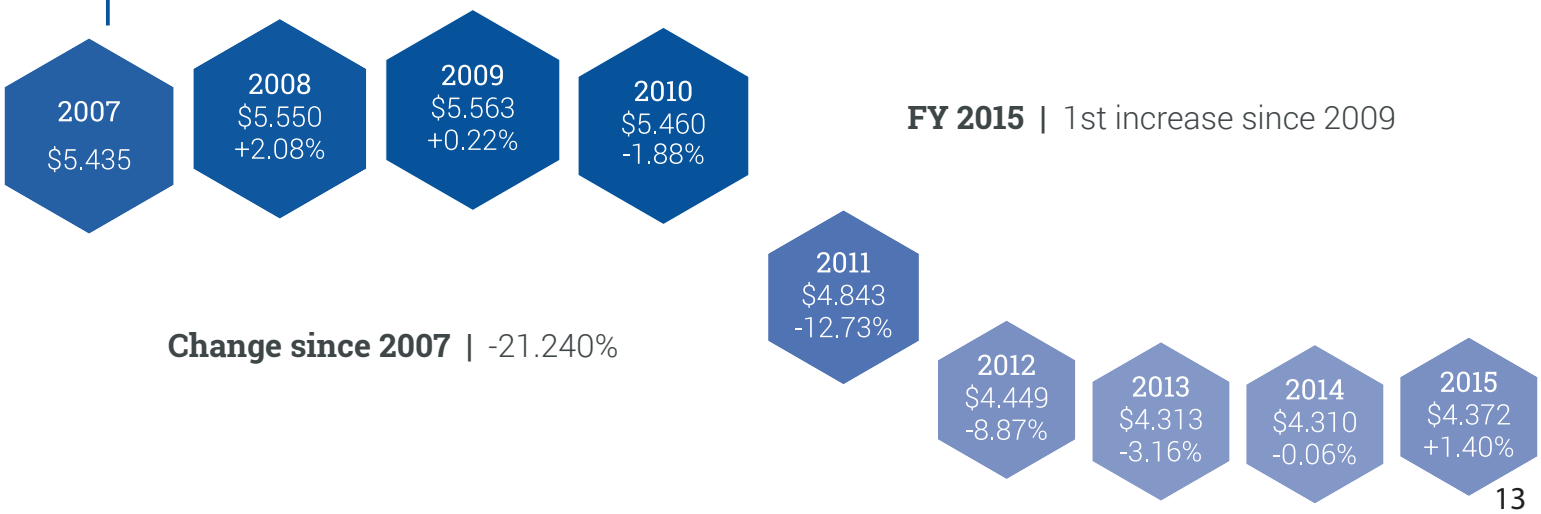
Brian Kischnick,
City Manager

General Fund Expenditures

a 2008 Actuals vs 2015 Budgeted



b Taxable Value Change



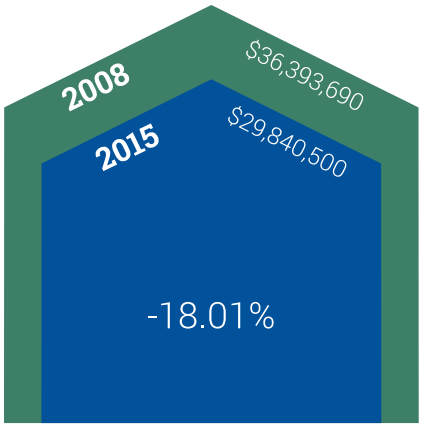
FY 2015 | 1st increase since 2009

Change since 2007 | -21.240%

c

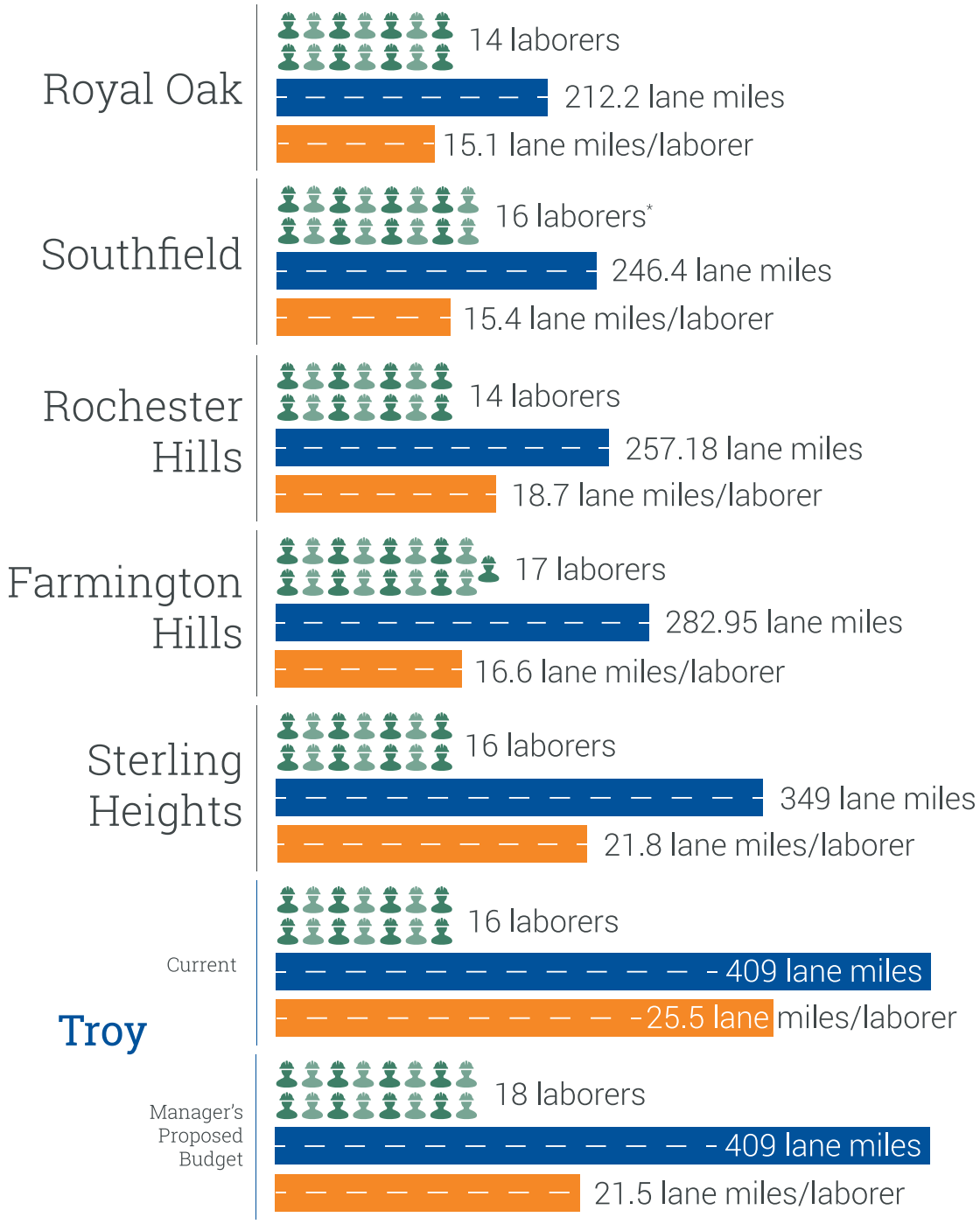
General Fund

Property Taxes



d

DPW Workers Per Lane Mile



Fact Sheet

2014/15 Budget At A Glance

Total City revenues (before transfers in) of $123.6 million increased $3.3 million or 2.7%. The increase was primarly in Charges for Services ($2.1M) and Grants (including State Shared Revenues) of $0.370M. Tax reveneus had a modest increase of $0.286 million or 0.6%.

The total City budget for expenditures (before transfers out) of $137.9 million increased by $10.3 million or 8.0%. The increase is due to several factors including Capital Projects ($6.5M), Personal Services ($1.6M) and Other Service Charges ($1.1M).

Capital Projects total $28.6 million and include Major Street repairs of $6.6M, Local Street repairs $5.6M, Rebuild Fire Station #4 1.85M (Total project $3.7M), Sewer System repairs $2.2M, Water System repairs $5M, Drain repairs $1M and Vehicles $1.8M.

Personal Services total of $50.4 million increased $1.6 million or 3.3% due primarly to the continued elimination of mandatory furlough time, a 1% wage increase, and the increased cost of helathcare.

Staffing levels increased by 9 full time positions. This includes 4 in the police department, 2 in the streets department, 2 in Information Technology and 1 in Human Resources.

Water and Sewer costs are expected to increase in the range of 4.0% to 4.5%. Water rates will increase slightly form $30.35 per 1,000 cubic feet (mcf) to $31.00 (2.14%). Sewer rates will remain the same as the prior year at $24.80 mcf. This will be the third consecutive year for no sewer rate increases.

General Fund revenues and other sources are budgeted at $53.9 million up $1.8 million or 3.5% from the prior year while General Fund expenditures and other uses are up $5.3 million or 9.8%.

The major contributing factor to expenditures is a $4.3 million transfer to the Captial Projects Fund for Street repairs and the rebuild of Fire Station #4. This reflects a use of General Fund fund balance of $5.6 million but will still maintain total reserves at $27.7M and unassigned at $15.2M or 27.6%

Community Profile

Troy is a vibrant community with a strong sense of civic pride and dedicated community leaders, rich in cultural diversity, community wellness, and economic vitality.

Since its incorporation on June 13, 1955 Troy has been governed by a 7-member City Council, including a Mayor, all of which serve 4-year terms. Under the Council-Manager form of government, Mayor and City Council appoint 2 officials: the City Manager and the City Attorney. In turn, the City Manager appoints all department directors.

The 2014 estimated population for Troy is 82,071 according to the Southeast Michigan Council of Governments (SEMCOG), which compares to 80,980 from the 2010 census. In terms of population, Troy is the 13th largest city in Michigan and its total property value is the third highest in the state.

Troy is a full-service community with public transportation provided by a regional authority.

The City of Troy currently maintains 17 developed park sites, 8 of which are major parks. City parks provide a variety of recreational opportunities from baseball diamonds to miles of developed walking; jogging; and bicycle riding pathways. Troy has 1000 acres of parkland (active and passive). Additionally, the total acreage of City and private parks, including two golf courses, is 1,446.

Troy has received awards from various professional associations and municipal services organizations for innovative approaches to service delivery and quality improvements.

Troy enjoys a solid reputation for municipal planning and growth management. Its development of a new comprehensive master land use plan and corridor studies will guide development of the Big Beaver corridor, other business corridors and high quality mixed residential development as the community's most significant focal points.

The strong commercial and industrial business environment is a mix of service, product and technological employers. This impressive mix of business opportunities has allowed Troy to maintain low unemployment rates. Principal employers include:

√ Altair Engineering
√ Meritor
√ Behr America
√ Caretech Solutions
√ Delphi
√ Flagstar Bank
√ Kelly Services
√ Magna International
√ PNC Bank
√ William Beaumont Hospital

Troy also enjoys a wide variety of fine restaurants, churches and retail shops. The City occupies 34.3 square miles, and over 98% of its land is developed.

2014/2015

TOP 11 STRATEGIES

Vision | To honor the past, build a strong, vibrant future and be an attractive place to live, work, and grow a business.

'Why' | We believe a strong community embraces diversity, promotes innovation, and encourages collaboration. We strive to lead by example within the region. We do this because we want everyone to choose Troy as their community for life. We believe in doing government the best.

1 Improve road/infrastructure conditions, including County roads

2 Maintain a branding and marketing plan to effectively communicate

3 Build and maintain strong, productive service levels

4 Maintain strong Public Safety service

5 Increase outreach to residents, businesses, and neighboring communities

6 Facilitate redevelopment of underutilized office and industrial sites

7 Advance technology to gain efficiencies

8 Update and identify funding for the Pathways and Trails Plan

9 Implement a way-finding strategy for City resources

10 Enhance gateways and entrance to create a sense of place

11 Embrace the Transit Center

In recent years, changing conditions and fiscal capacities combined with the demand for increased services have forced a reassessment of the role played by local governmental units.

Public officials are charged with the responsibility of ensuring that services are provided within acceptable levels of cost and, when required, seeking alternative methods of financing.

The budgetary process allows for accumulation of financial and performance information relative to these services. It provides the opportunity to analyze and debate the merits of each service as well as to make decisions about the level and cost of the services to be provided.

This budget continues the conservative spending approach that residents of Troy expect from City government. This document also assists our efforts to make the operations of the City more efficient, less costly, and more importantly, to target available resources to functions according to City Council priority rating.

Financial Policies

The City of Troy's financial policies compiled at right set forth basic tenets for overall fiscal management of the City. These policies provide a framework of decision making for City Council and Administration. They should enforce any policy choice, regardless of changing circumstances and conditions.

These policies provide guidelines for evaluating current activities as well as proposals for future programs.

Budget Policies

- √ The budget process involves personnel and management areas of long-term importance: Provide a safe, clean and livable city; provide effective and efficient local government; build a sense of community and attract and retain business investment.

- √ Expansion of existing service programs or addition of a new service program is only considered in the proposed budget when a revenue source can support all of the ongoing cost, or when the requesting department can identify an existing service which can be reduced or eliminated. Programs financed with grant money shall be budgeted in special funds and, when grant revenues are reduced or eliminated, the service program shall be adjusted accordingly.

The City maintains a budgetary control system to ensure adherence to the budget and prepare monthly reports comparing actual revenues and expenditures to budgeted amounts. The City reports its financial performance quarterly.

- √ The City monitors departmental expenditures on a monthly basis to ensure conformity to budgets.

- √ The City stresses results, integrating performance measurement and productivity indicators with the budget.

- √ The City avoids budgetary practices or procedures that balance current period expenditures at the expense of future years' revenues.

- √ The budget provides for adequate maintenance of capital facilities and equipment, and for their orderly replacement.

Budget Policies

- √ The budget provides for adequate levels of funding for all retirement systems and other postemployment benefits.
- √ The City develops and maintains accounting and budgetary control systems to adequately safeguard the assets held in public trust.
- √ The operating and capital budgets fully describe the major goals to be achieved and the services and programs to be delivered based upon the levels of funding anticipated or provided.
- √ The City finances essential City services that have a City-wide benefit in the budget from revenue sources which are generated from a broad base, i.e. property taxes, state revenue sharing, assessments, and fees.
- √ The City seeks to minimize the impact in use of property tax financing by seeking alternative financing for City services that focus on user fees for responsive services, and upgrading and enhancing the property tax base.
- √ Special assessment financing formulas and user-fee rate structures accurately charge the cost of service provided to the benefiting property owners and customers served while being sensitive to the needs of low-income people.
- √ The definition of a balanced budget includes one in which estimated revenues plus prior year accumulated reserves are equal to or greater than estimated expenditures.

Revenue Policies

- √ The City makes every attempt to maintain a diversified and stable revenue base to shelter it from short- or long-term fluctuations in any one revenue source.
- √ The City projects its annual revenues by an objective and thorough analytical process.
- √ The City maintains sound appraisal procedures and practices to reflect current property values.
- √ The City establishes user charges and sets fees for services for its enterprise funds at a level that fully supports the total direct and indirect costs of the activities. Indirect costs include the recognition of annualized depreciation of capital assets. Cash flow requirements to adequately defray bond retirement and capital outlay are primary determinants in the development of user charges.
- √ The City follows an aggressive policy of collecting revenues.
- √ The City reviews fees/charges annually and design or modify revenue systems to include provisions that automatically allow charges to grow at a rate that keeps pace with the cost of providing the service.

Reserve Policies

√ The City accounts for reserves in accordance with *Governmental Accounting Standards Board* (GASB) No. 54. City policy calls for a range of General Fund unassigned fund balance between 20% to 30%. A financial plan is required should the General Fund unassigned fund balance fall outside of this range.

Accounting, Auditing, and Financial Reporting Policies

√ An independent audit is performed annually.

√ The City produces comprehensive annual financial reports in accordance with Generally Accepted Accounting Principles (GAAP), the body of accounting and financial reporting standards, conventions, and practices that have authoritative support from standard setting bodies such as the Governmental Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB).

Investment Policies

√ The City conducts a cash-flow analysis of all funds on a regular basis. Disbursement, collection, and deposit of all funds is scheduled to insure maximum investment capabilities.

√ When permitted by law, the City pools cash from several different funds for investment purposes to maximize potential earnings.

√ The City analyzes market conditions and potential investments to maximize its yield, while maintaining the integrity, diversification, and safety of the principal.

√ The City's accounting system provides regular information concerning cash position and investment performance.

Debt Policies

√ The City confines long-term borrowing to capital improvements or projects that cannot be financed from current revenues, and where the issuance of long-term debt is required, pays back the bonds within a period not to exceed the expected useful life of the project.

√ The City attempts to keep the average maturity of general obligation bonds at or below 20 years.

√ When possible, the City uses special assessment, revenue, tax increment, or other self-supporting bonds.

√ The City does not incur long-term debt to support current operations.

√ The City maintains a sound relationship with all bond rating agencies and keeps them informed about our current capital projects.

Capital Improvement Budget Policies

√ Capital investments foster Troy's goal of providing a safe, clean and livable city.

√ The City attempts to maintain all its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs

Budget Policies

- √ The City maintains the fiscal integrity of its operating debt service and capital improvement budgets in order to provide services, and construct and maintain public facilities, streets, and utilities.
- √ The City implements a multi-year plan for capital improvements with proposed funding sources, and updates it annually.
- √ The City makes all capital improvements in accordance with an adopted capital acquisition program.
- √ The City coordinates decision-making for the capital improvement budget with the operating budget to make effective use of the City's limited resources for operating and maintaining existing services and facilities.
- √ The City uses inter-governmental assistance to finance only those capital improvements that are consistent with the adopted capital improvement plan, City priorities, and for which operating and maintenance costs have been included in the operating budget.
- √ The City maintains a responsible and prudent fiscal condition to minimize long-term interest expense when financing capital improvements.
- √ Capital investments are enhanced when there is the ability to leverage City assets.
- √ The capital dollar threshold has been established at $10,000 with the exception of federally funded projects ($5,000).

Budget Process

- √ Study Sessions with City Council to gain direction, priority and public feedback.
- √ Budget worksheets received from departments incorporating direction and goals.
- √ Department budget worksheets compiled, analyzed and refined to meet proposed direction and goals.
- √ Per City Charter, City Manager submits to City Council proposed budget for fiscal year commencing July 1 on or before the third Monday in April.
- √ Budget workshop with City Council to review proposed budget and make any directed modifications.
- √ Per City Charter a Public Hearing shall be held prior to adoption of budget to obtain public comments.
- √ The budget shall be adopted on or before the third Monday in May.
- √ The City Manager is authorized to transfer budgeted amounts within budgetary functions however, any revisions that alter the total expenditure of any budgetary function must be approved by a majority of the members elect of the City Council.

Budget Calendar

July

Begin preparing updated Capital Improvements Plan (CIP)

Begin monitoring budget performance

Approved 2013/14 budget document distributed at the first City Council meeting in July

November

Quarterly financial performance report prepared

December

Prior year's annual audit released

Director of Financial Services prepares personnel costs and operating cost targets for proposed budget

Distribute operating budget manual and revenue worksheets

January

Preparation of the water supply and sewerage disposal system rate analysis

Revenue worksheets due from all departments

February

Operating budget worksheets due from departments

2014/15 revenue forecast prepared by City management

City management analyzes department budget requests

Capital budget unit (CBU) develops Capital requests and presents the CBU's Capital improvement report to the City Manager

Quarterly financial performance report prepared

Director of Financial Services prepares proposed budget document

March

City Manager's final Capital recommendations are reported to all offices and included in the proposed budget

Three year budget update and revisions

Budget Calendar

April

City Manager makes final proposed budget recommendations

Proposed budget document presented to the City Council Friday, April 18, 2014

City Council workshops: Budget review, questions, and adjustments, Monday April 21, 2014 and Wednesday, April 23, 2014

May

Budget notice is published in local newspapers

City Manager prepares approved 2014/15 budget document incorporating City Council adjustments

Quarterly financial performance report prepared

Public hearing for budget, Monday, May 12, 2014

City Council adopts taxation resolution and appropriations ordinance, Monday, May 12, 2014

June

Director of Financial Services prepares final current year budget amendment

Millage Rates for Troy Residents and Businesses

Taxing Entity	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	Proposed 2014/15
Tax Rate Shown in Mills								
Troy School District	9.87	9.42	8.72	9.74	9.74	10.51	10.07	10.07
Oakland County Government	4.65	4.65	4.65	4.65	4.65	4.65	4.65	4.65
Oakland County Comm. College	1.58	1.58	1.58	1.58	1.58	1.58	1.58	1.58
Intermediate School District	3.37	3.37	3.37	3.37	3.37	3.37	3.37	3.37
S.M.A.R.T.	0.59	0.59	0.59	0.59	0.59	0.59	0.59	0.59
State Education	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00
Zoo	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10
Oakland County Art Institute	-	-	-	-	-	-	0.20	0.20
City of Troy	9.28	9.28	9.28	9.40	10.19	10.48	10.50	9.70
Total - Millage Rates	**35.44**	**34.99**	**34.29**	**35.43**	**36.22**	**37.28**	**37.06**	**36.26**

Millage rates are estimated for other taxing jurisdictions.

Average Residential Taxable Value	**124,597**	**124,885**	**120,014**	**102,490**	**96,775**	**97,742**	**99,172**	**102,190**

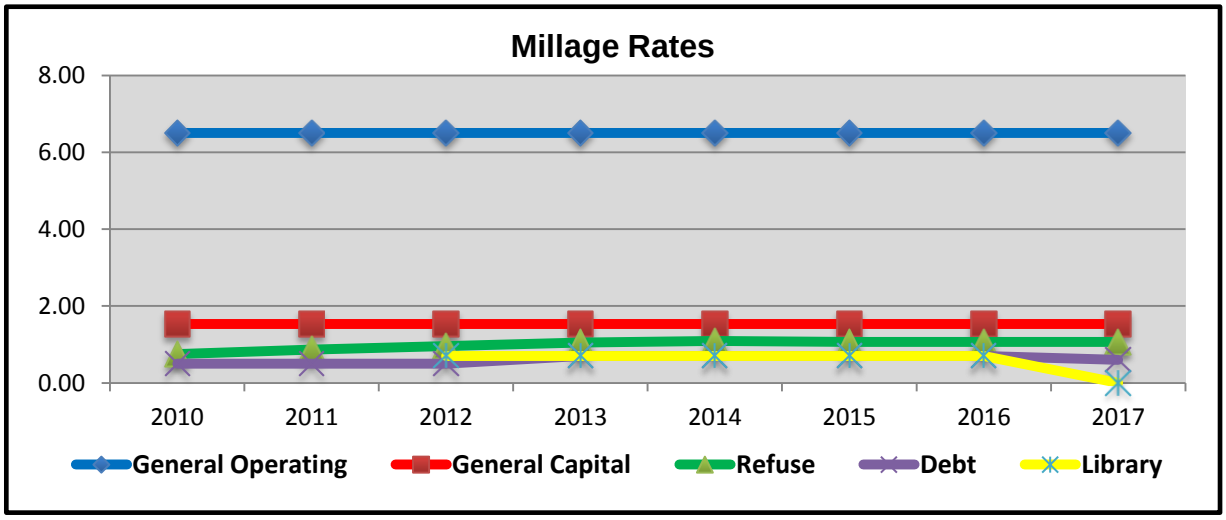
Taxing Entity	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	Proposed 2014/15
Average Tax Rates Shown in Dollars								
Troy School District	$ 1,230	$ 1,176	$ 1,047	$998	$943	$952	$999	$1,029
Oakland County Government	579	581	558	477	450	455	$461	$475
Oakland County Comm. College	197	197	190	162	153	154	$157	$161
Intermediate School District	420	421	404	345	326	329	$334	$344
S.M.A.R.T.	74	74	71	60	57	58	$59	$60
State Education	748	749	720	615	581	586	$595	$613
Zoo	-	12	12	10	10	10	$10	$10
Oakland County Art Institute	-	-	-	-	-	-	$20	$20
City of Troy	1,156	1,159	1,114	963	986	1,024	$1,041	$991
Total - Dollars	**$ 4,404**	**$ 4,369**	**$ 4,116**	**$ 3,630**	**$ 3,506**	**$ 3,568**	**$ 3,676**	**$ 3,703**

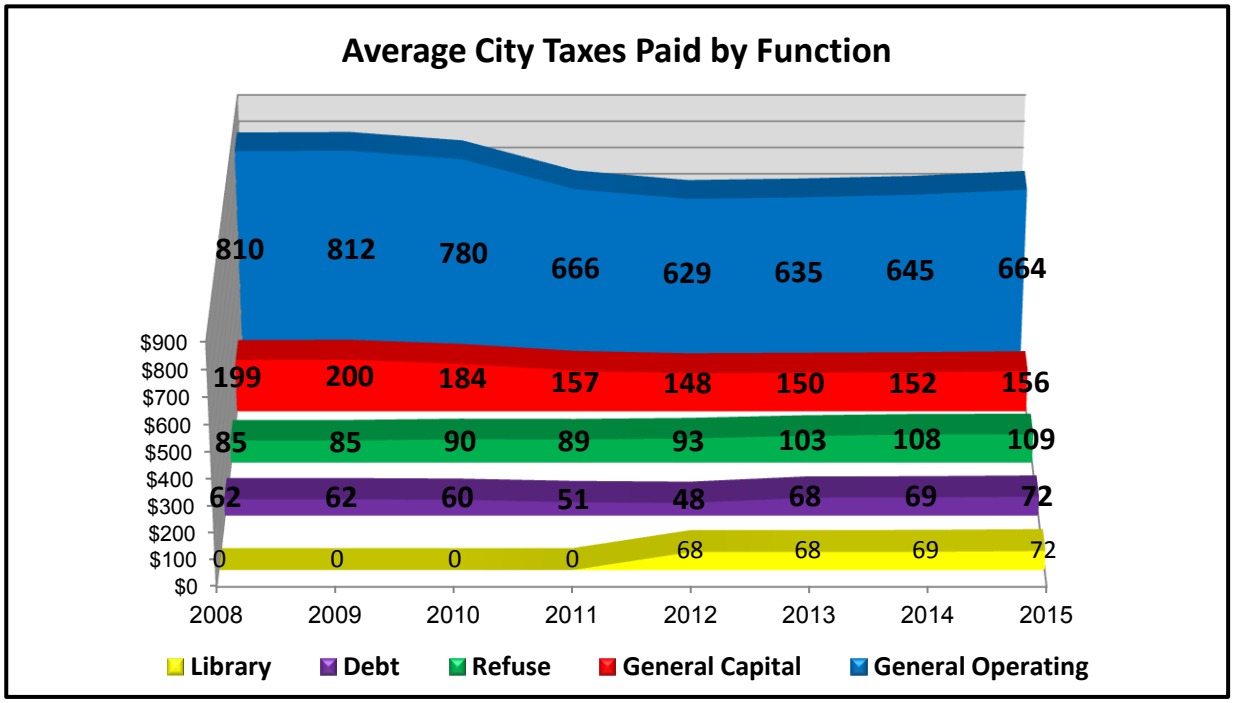
Average tax rates are based on residential homestead property within the Troy School District.

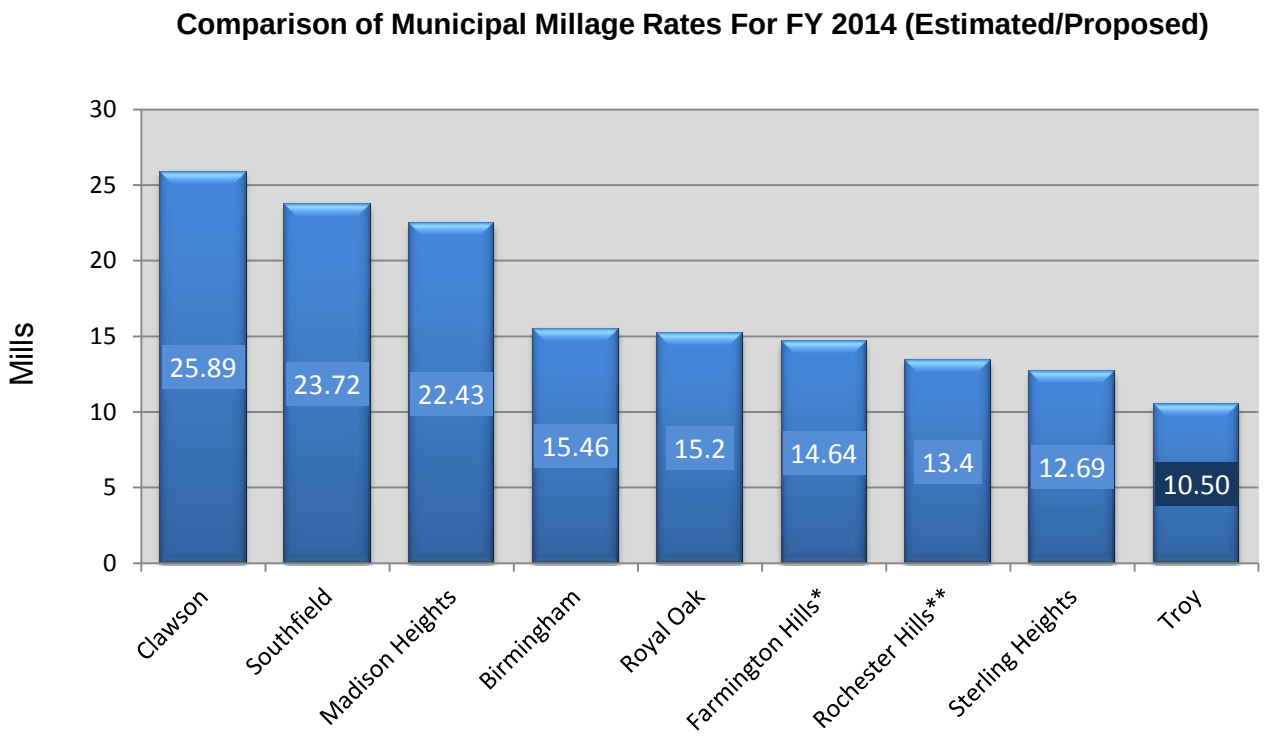
In the 2014/2015 proposed budget, although the proposed millage rate is reduced by 0.02 mills, the City portion of the total tax bill increased by $30 or 2.8% due directly from the increase in average residential taxable value.

Millage Rates for Troy Residents

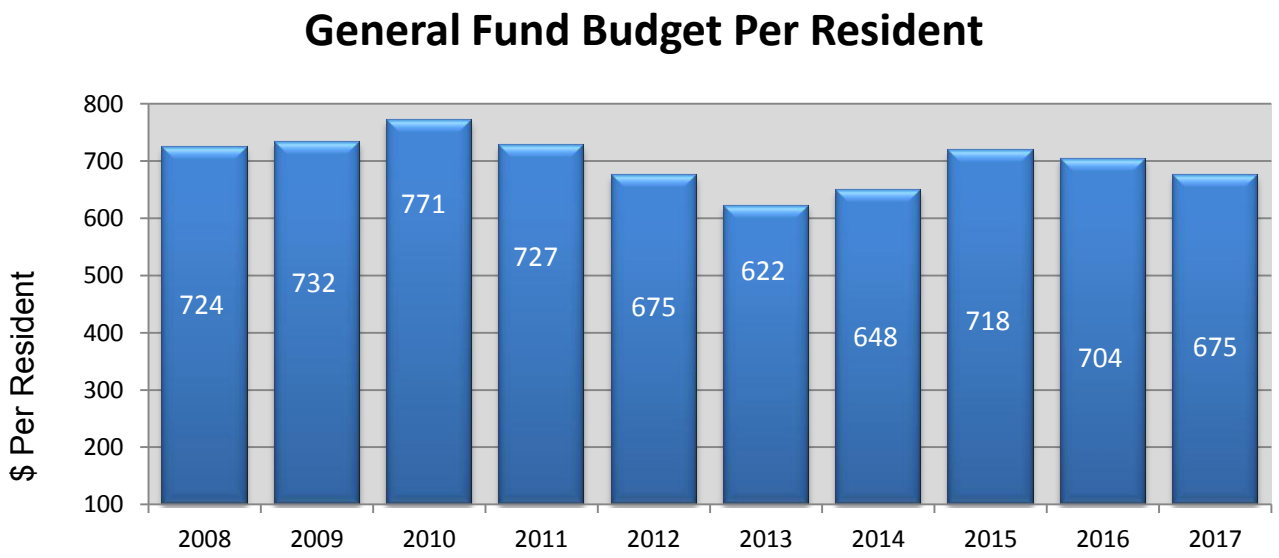
	2009/10	2010/11	2011/12	2012/13	2013/14	Proposed 2014/15	Proposed 2015/16	Proposed 2016/17
General Operating	6.50	6.50	6.50	6.50	6.50	6.50	6.50	6.50
Refuse	0.75	0.87	0.96	1.05	1.09	1.07	1.07	1.07
Capital	1.53	1.53	1.53	1.53	1.53	1.53	1.53	1.53
Debt	0.50	0.50	0.50	0.70	0.70	0.70	0.70	0.60
Library	-	-	0.70	0.70	0.70	0.70	0.70	TBD
Total	**9.28**	**9.40**	**10.19**	**10.48**	**10.52**	**10.50**	**10.50**	**9.70**







*Includes estimated millage rate for Library of 0.7 mill.
** Includes estimated millage rate for refuse collection (3 mill) and Library (0.7 mill).



Major Revenue Sources

GENERAL FUND

The City's major source of revenue comes from property taxes. This revenue is calculated by multiplying the taxable valuation of the property by the specific tax levy for general operations. If either variable increases or decreases, a relative change to the City tax revenue will be experienced.

In the 2014/15 budget, City property tax revenue represents 55.4% of total revenue sources, an increase of $177 thousand or 0.6% to prior year budget.

Taxable values have leveled out and are beginning to see modest increases.

The general operations tax levy for the 2013/14 fiscal year is 6.50 mills per $1,000 taxable value. The operating millage rate remains at the same level since 2005/06.

The City's total tax rate of 10.50 mills was **decreased by 0.02 mills** due to the amount required for refuse costs. The operating millage rate of 8.03 mills (general operating = 6.50 mills and Capital = 1.53 mills) continues to be below the 8.10 millage rate established by the approved (November 2008) City Charter amendment.

LICENSES AND PERMITS

The revenue source from licenses and permits is made up of business licenses and permits and non-business licenses and permits.

This revenue source represents 4.14% of total revenue sources, and is generated by fees charged to individuals and businesses for the building of new structures as well as improvements made to existing structures.

Building permits generate the largest source of revenue, accounting for $1.52 million or 67.9% of the total from licenses and permits.

FEDERAL, STATE AND LOCAL RETURNS

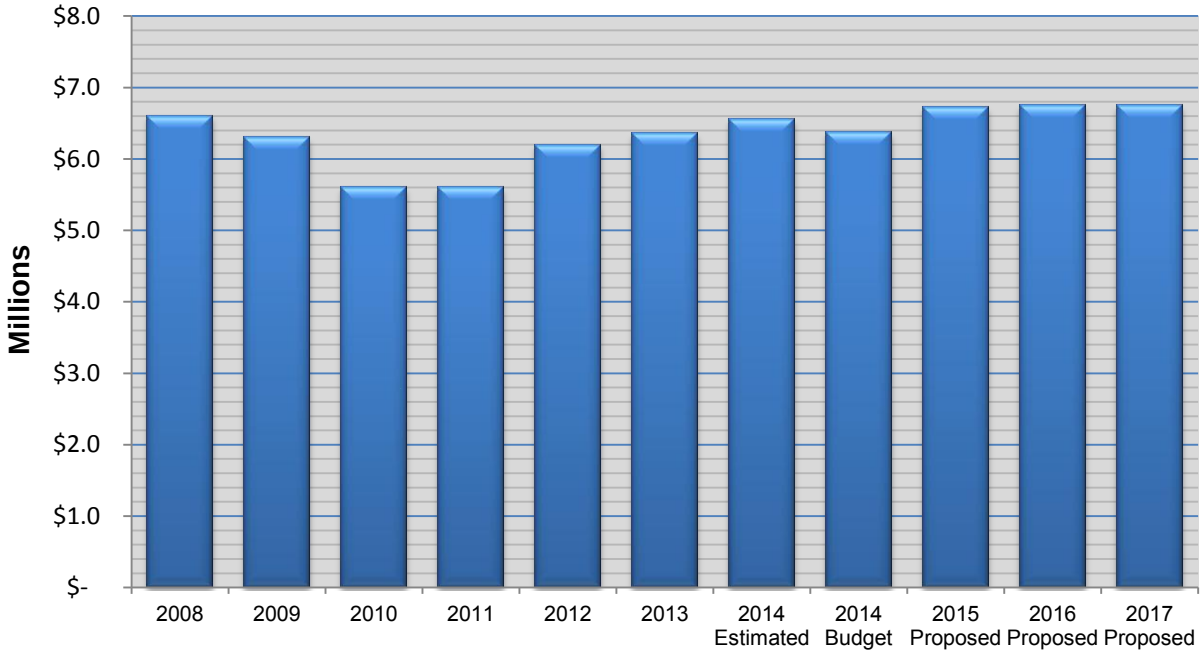
Another source of revenue to the City is federal, state and local returns. This source of revenue is comprised of grants from the federal, state, and county levels of government. The major source in this revenue category is state revenue sharing.

State revenue sharing estimates amount to $6.7 million or 12.5% of total General Fund revenue. State shared revenue is the return of a percentage of the 6% state sales tax to local units of government. Distribution of state shared revenue is based on population, relative tax efforts, valuation and state operating and reporting mandates. This source of revenue has come under pressure as a result of the condition of the state economy and state budget shortfalls.

A trend of modest increases have been realized from State Shared Revenues since fiscal 2011. It should be noted however that these revenues were over $8 million annually in early 2000. Recent experience can be seen on the following page.

Major Revenue Sources

State Shared Revenue



CHARGES FOR SERVICES

Charges for services are broken into the following 4 categories:

1.) Fees
2.) Services Rendered
3.) Sales
4.) Uses

In total, this revenue source generates $8.0 million or 14.75% of total General Fund revenue. The $8.0 million compares to $7.0 million in budgeted revenue in 2013/14.

The major sources of revenue are CATV franchise fees, Parks and Recreation program fees, Community Center pass fees and Engineering fees. The Community Center and its program revenue are reviewed annually to meet the goals established by City Council.

OTHER FINANCING SOURCES

The main revenue sources are:

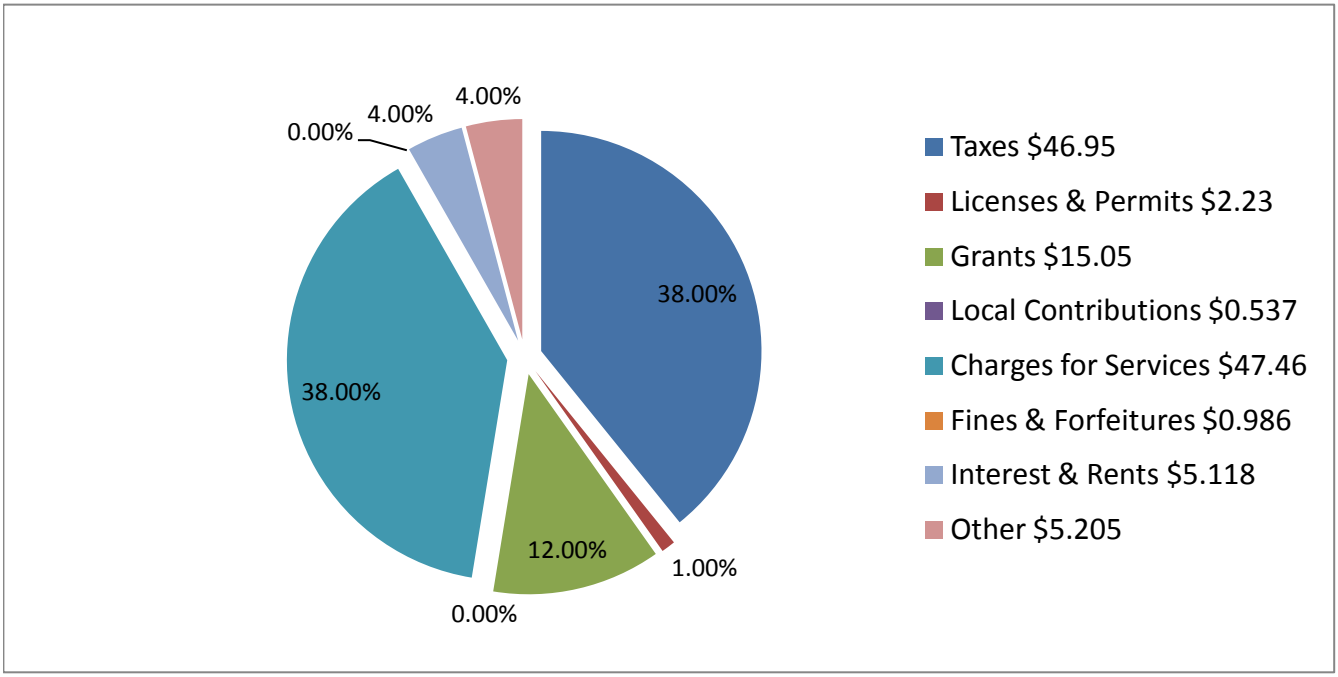
1.) Transfers to reimburse the General Fund for Major and Local Street Expenditures
2.) Component Unit Administrative Charges

Major Revenue Sources

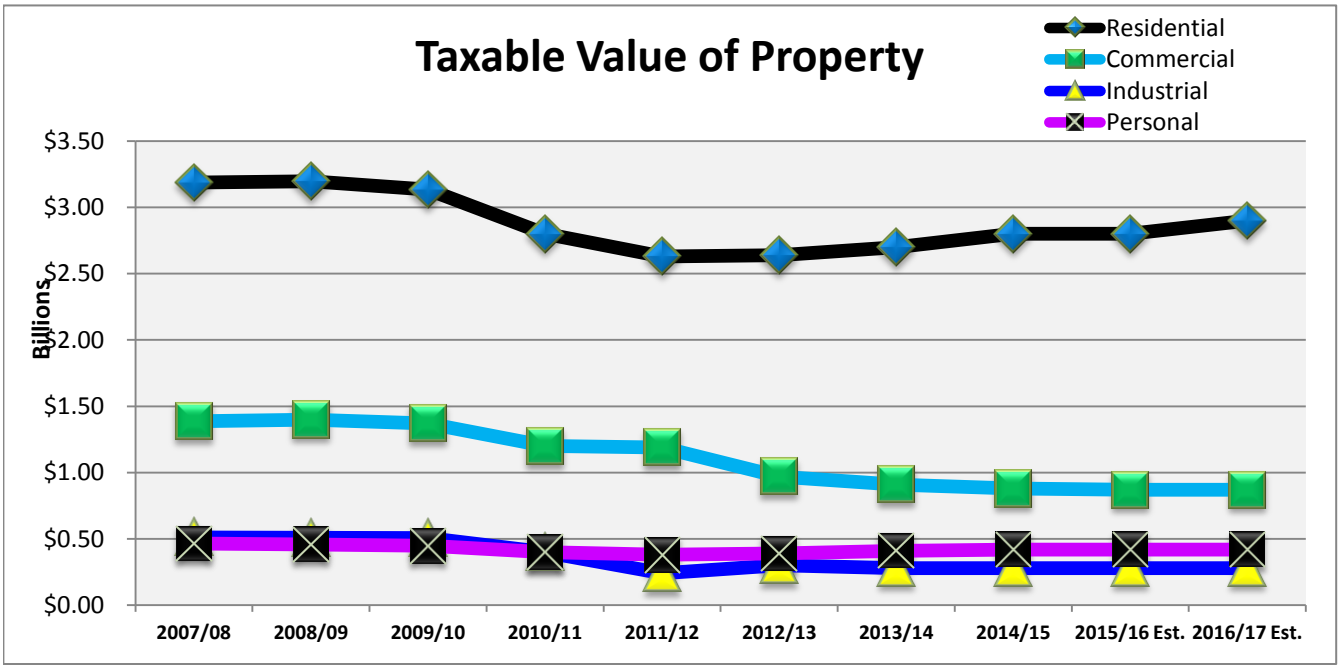
ALL FUNDS

The graph below illustrates total fund revenues as a percent of All City funds.

(Millions)

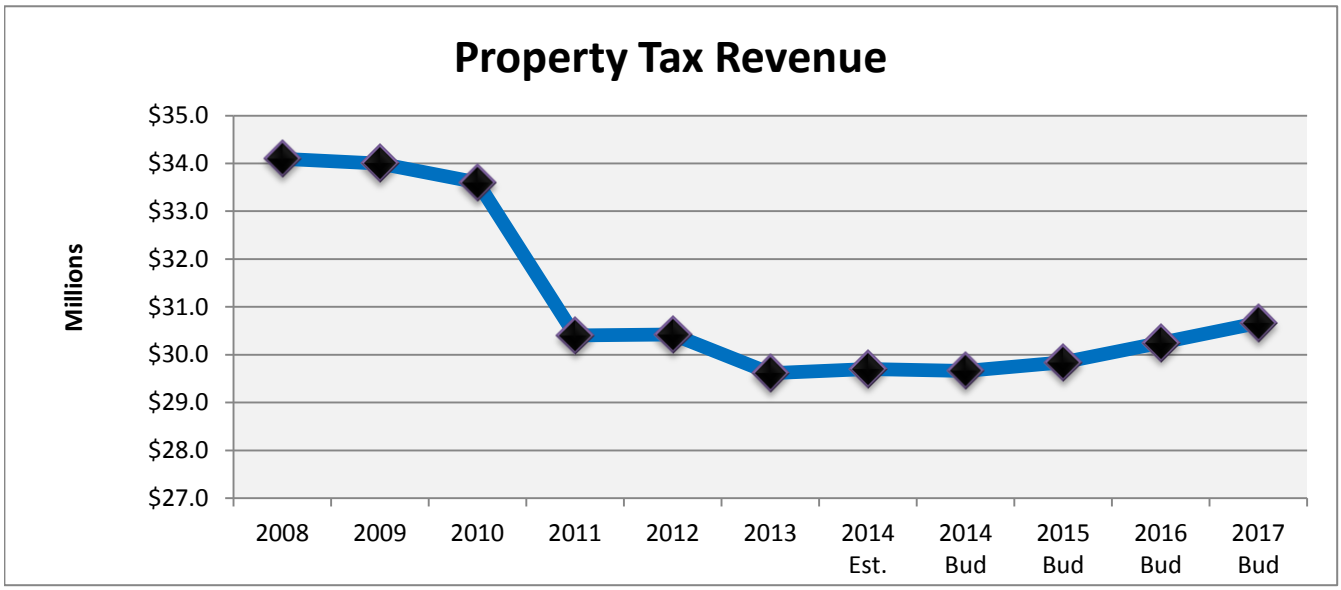


The following graph shows property value assessments by property type. The taxable value, along with the millage rate, determines the total property tax collected.



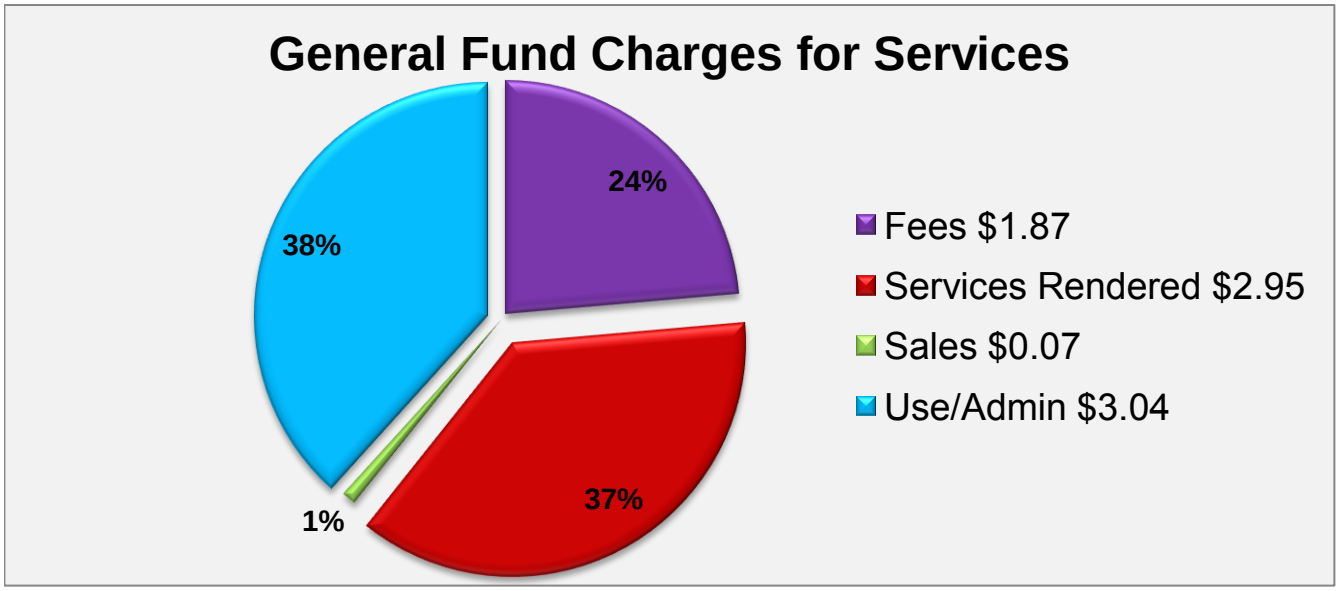
GENERAL FUND

Property tax revenue is generated by multiplying the applicable millage rate times the available taxable value of the city. Restraints on the growth of this revenue source are tied to the "Consumer Price Index" (CPI), or 5%, whichever is less, for existing properties.



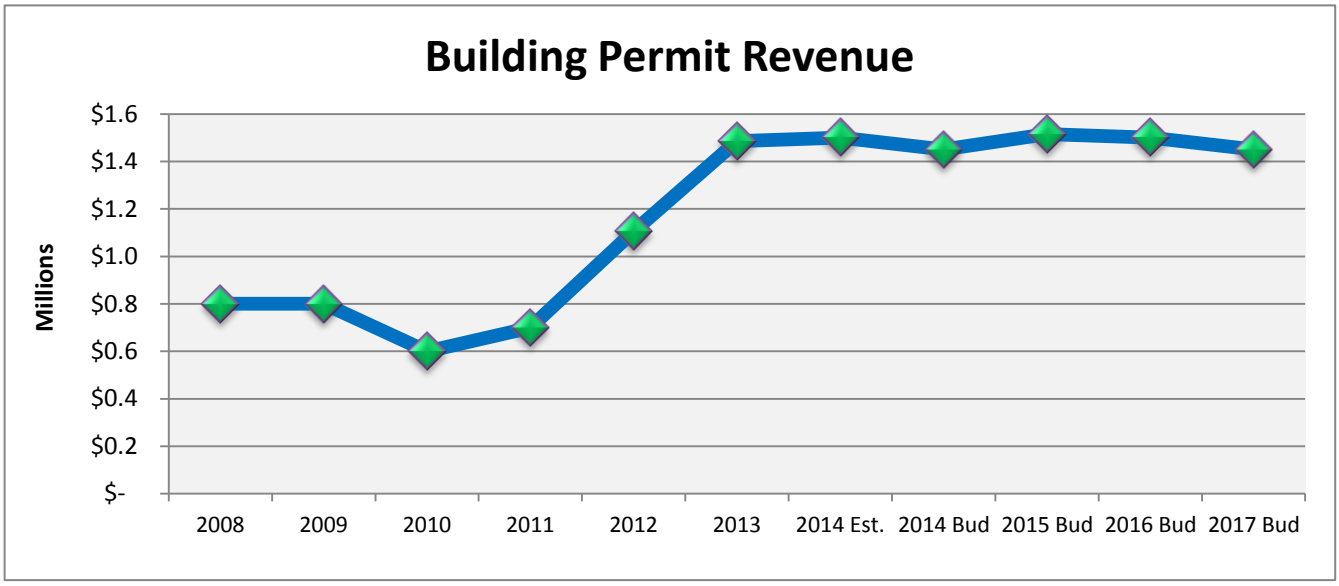
The major sources of revenues are CATV franchise fees, Parks and Recreation program fees, Community Center passes and Engineering fees ($6.4 million).

(Millions)



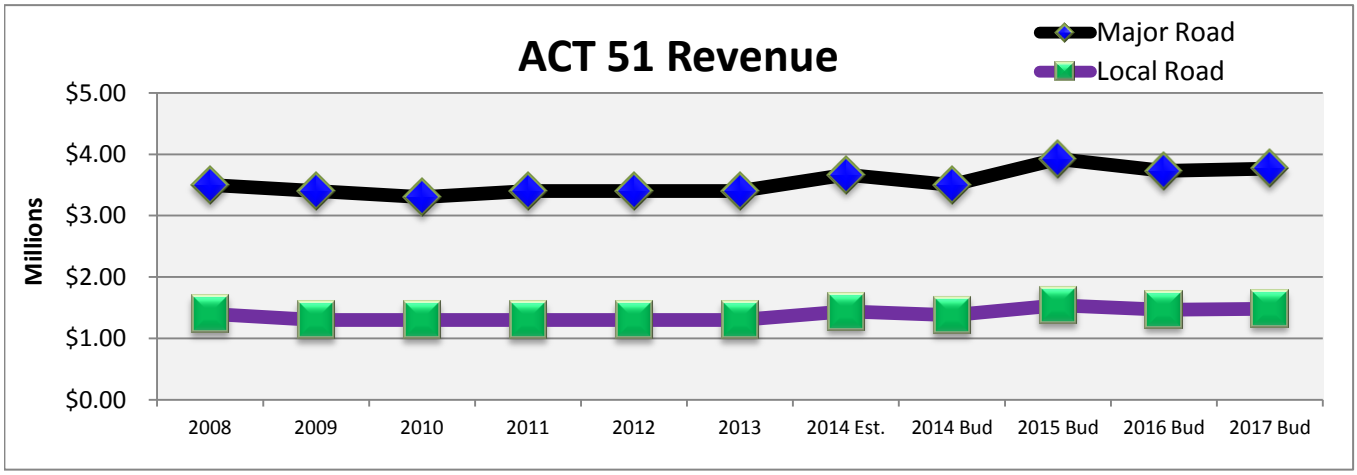
GENERAL FUND, continued

The fee amount for a building permit is calculated based upon the estimated cost of construction. This revenue source is affected by the economy, and in Troy's case, the amount of buildable property remaining.



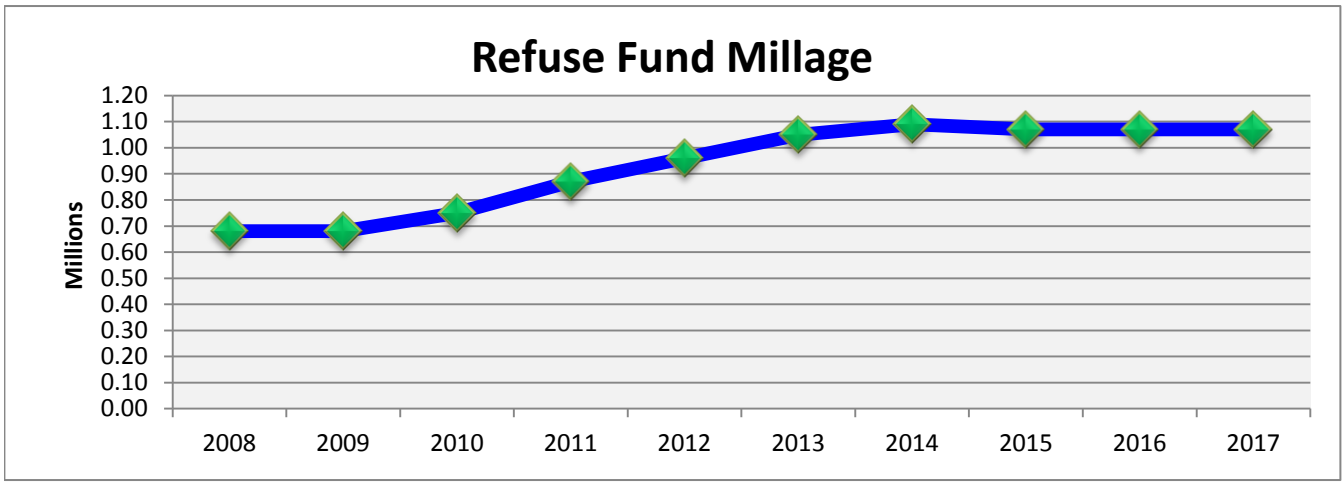
SPECIAL REVENUES FUNDS

ACT 51 revenue is funded by the state and are based on a $0.19 tax per gallon of gasoline sales, which is then returned to local units of government using a formula that includes population and number of miles of major and local roads. This source of revenue is tied directly to and affected by the price of gasoline, fuel efficiency and the number of miles driven. As can be seen from the chart pictured below, those factors have had a negative effect on this revenue source.



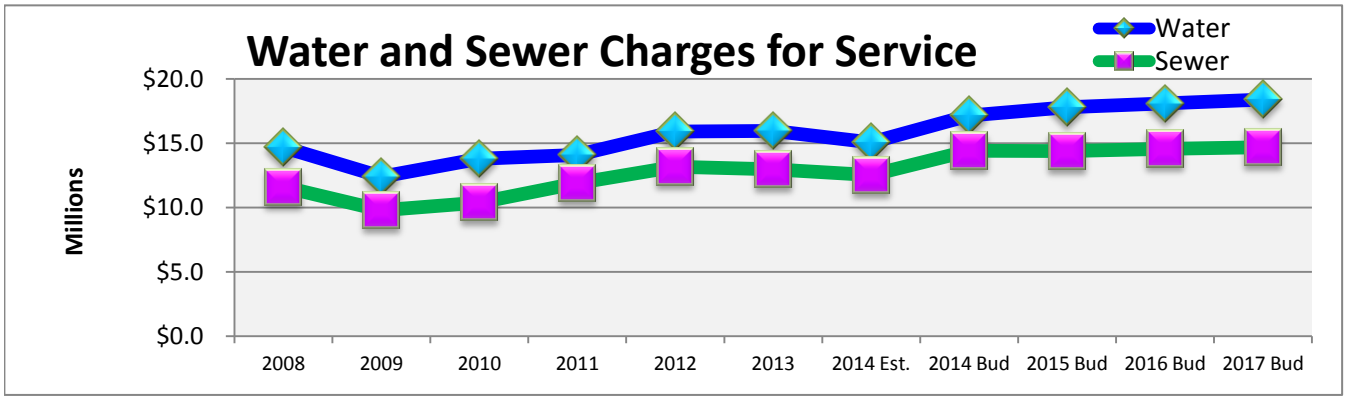
SPECIAL REVENUES FUNDS, continued

The Refuse Fund millage rate is determined by multiplying this rate (1.07) times the taxable value in orde to generate sufficient revenue to cover the cost of refuse collection and disposal as well as curbside recycling collection. The 2008 rate was reduced by .15 mills due to the re-bidding of collection and disposal services by SOCRRA member communities. The 20011/12 budget reflected a need to increase this millage rate due to a decrease in taxable value and an increase in costs. The .07 mill increase in 2009/10 came from the Capital millage rate. Due to the further reduction in taxable value, there was a need to increase the Refuse millage rate .09 mills to to .96 mills in 2012, .09 to 1.05 in 2013,.04 to 1.09 in 2014 and down .02 mills for 2015 through 2017



ENTERPRISE FUNDS

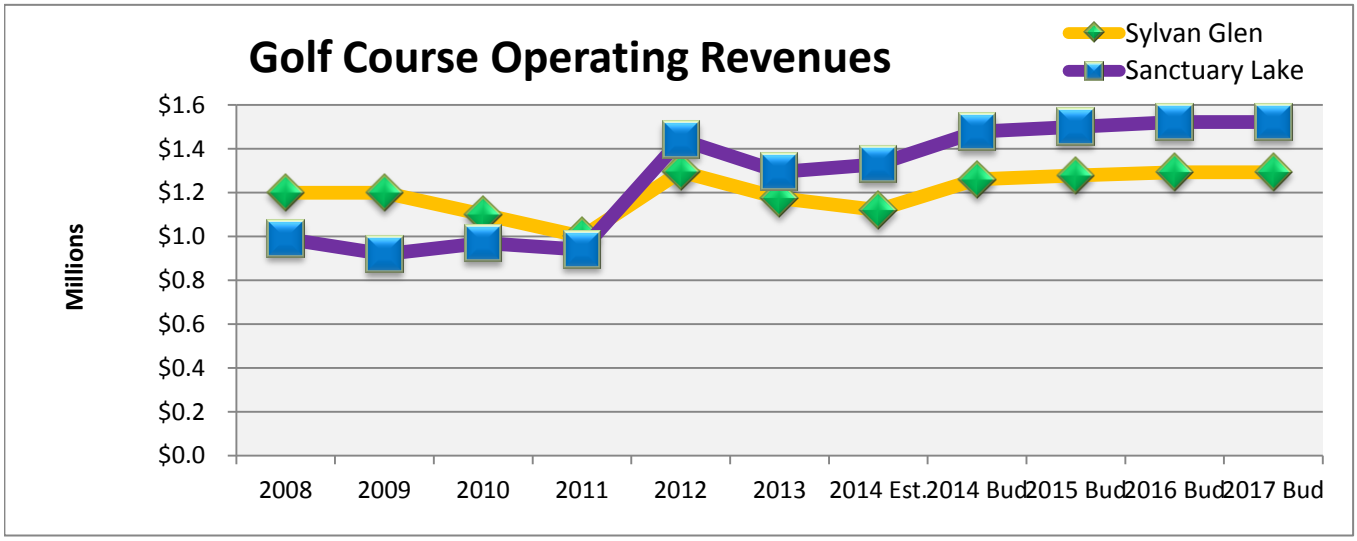
Water and Sewer Rates are reviewed annually. The City purchases water directly from the Detroit Water & Sewer Department and indirectly from DWSD through Oakland County. Accordingly, rates set by DWSD have a direct impact on the rates charged by the City. Due to the recent bankruptcy of the City of Detroit, it is unclear at this time as to the financial stability of DWSD and future rates that it will charge. However, the City believes that the water and sewer funds are well positioned to meet any unforseen challenges.



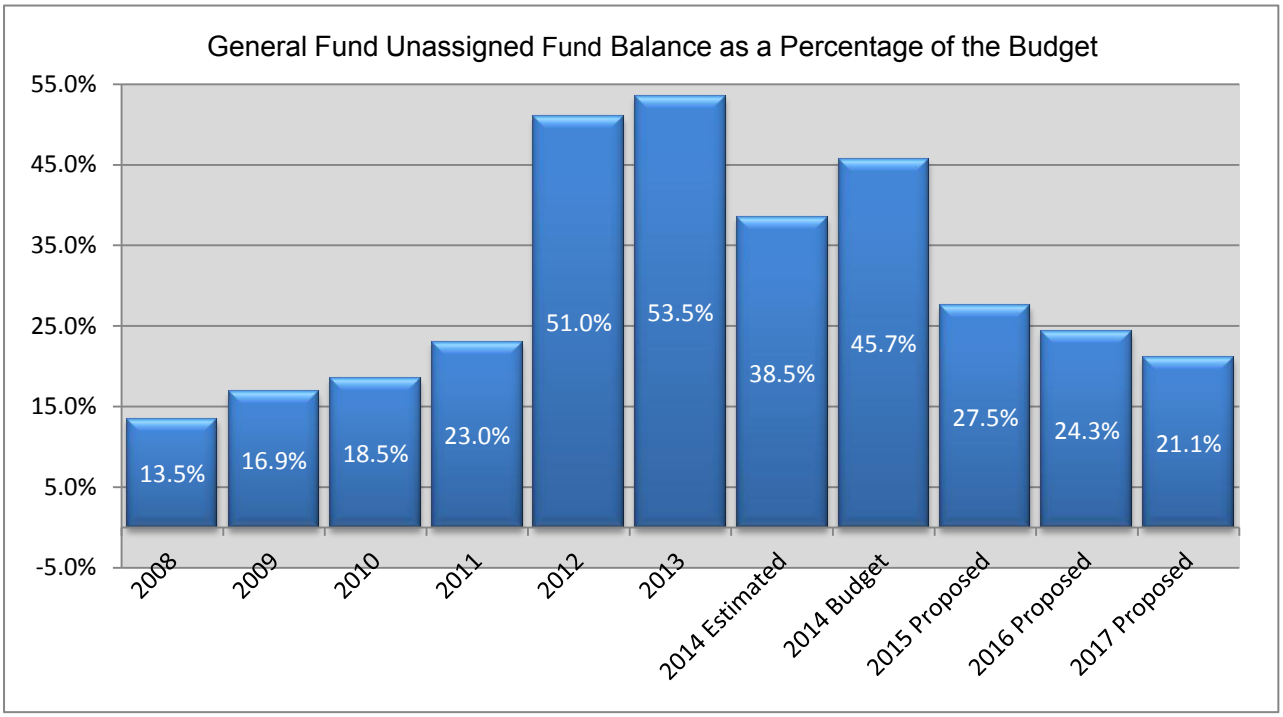
ENTERPRISE FUNDS, continued

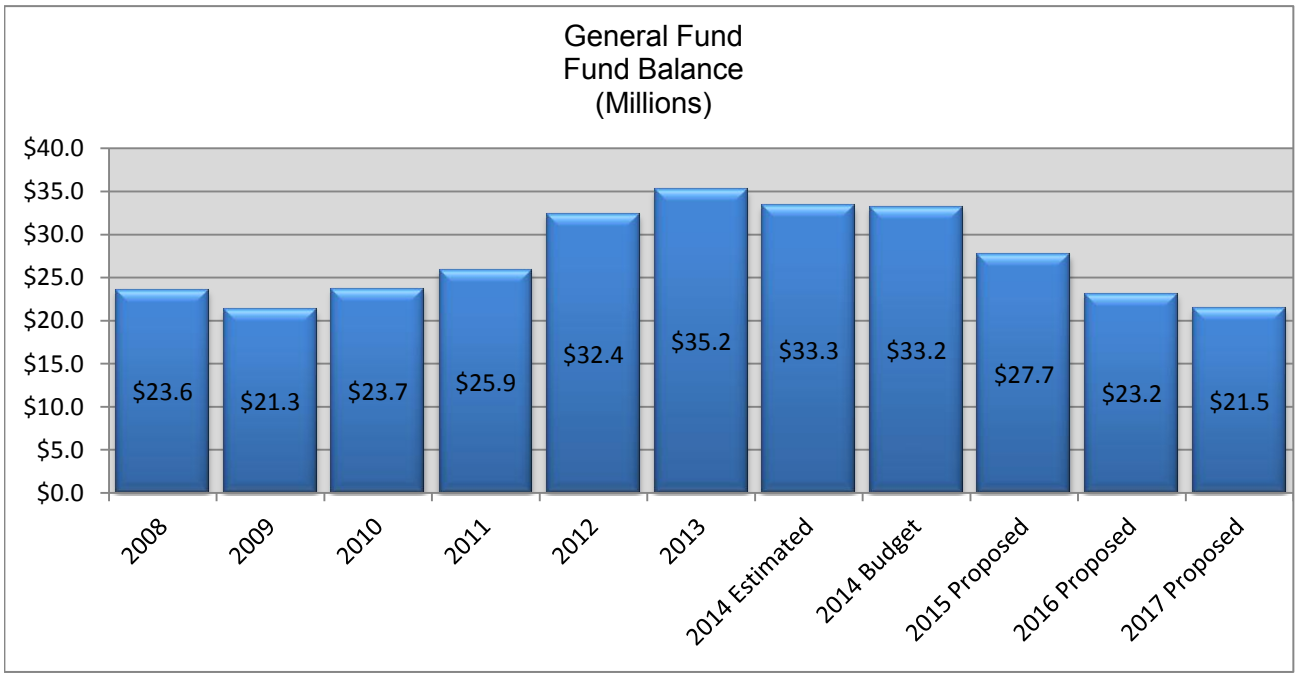
The City of Troy owns two public golf courses which are now operated and maintained by Billy Casper Golf. Sylvan Glen Golf Course is expected to produce 47,000 rounds of golf in 2014. Sanctuary Lake Golf Course is our newer public course that came on line in the spring of 2004. Sanctuary Lake is a links-style course and is projected to generate 33,300 rounds of golf for 2014. The greens fees are higher at Sanctuary Lake and golfers are required to take a cart due to the terrain, which accounts for the difference in the amount of revenue and projected rounds. Sanctuary Lake also has a practice facility consisting of a driving range, and chipping and putting areas.

As a result of a harsh winter, in the spring of 2014 there has been significant green damage to the Sylvan Glenn Golf Course. It is anticipated that rounds and revenue for the 2013-14 Fiscal Year will be down 6,200 rounds and $140,00 respectively.



General Fund





This chart depicts the cumulative result of excess revenues over or (under) expenditures in the General Fund.

Executive Summary

The Executive Summary is prepared as an introduction to the 2013/14 through 2016/2017 budgets and provides a summary of Administration's financial plans for the upcoming fiscal years. It will explain how the City plans to utilize its resources and highlights some of the more significant changes to the City's budget. If a more in-depth understanding of the budget is desired, please take some time to review the wealth of information found within the graphs, charts, narrative text, significant notes and funding level summaries provided in the budget. The budget is available at the City Clerk's Office and on the City of Troy's web site.

2014/2015 BUDGET YEAR

Total City Funds

The 2014/15 budget for all City funds totals $152.4 million. The City establishes a budget for 21 General Fund Departments as well as 26 separate funds; these 26 funds can be further paired into 6 major fund groupings. The largest is the General Fund, which provides $59.5 million in funding toward the majority of services available to residents through the City's 26 departments.

Special Revenues Funds provide a total of $14.4 million for major and local road maintenance, refuse and recycling, library operations, federally funded Community Development Block Grant programs, federal and state drug forfeiture programs and budget stabilization contingency.

Several notable items in the Special Revenues Funds 2014/15 budget include:

Maintain and repair major roads ($4.0 million)
Maintain local roads ($2.0 million)
Refuse collection and disposal and recycling activities ($4.4 million). Millage reduction of 0.02 mills to 1.07 mills.
Library operations ($3.6 million)

Debt Service Funds total $7.1 million, which provides for debt payments on voter approved debt for road construction projects, public safety facilities and the Community Center projects. In addition it provides for DDA financed debt that was refunded under the city.

Capital Projects Funds total $19.8 million for 2014/15. These funds are used for capital equipment and vehicles, construction and improvement of municipal facilities and road construction. Notable capital projects in the 2014/15 budget include:

Major road construction and Improvements ($6.6 million) including a special funding transfer of $2.5 million from the General Fund to provide additional resources for Major road construction. The $2.5 million is a part of a larger $5.0 million transfer from the General Fund for Major street construction that spans fiscal years 2013/2014 and 2014/2015.

Local road reconstruction and improvements ($5.6 million).

Rebuilding of Fire Station #4 ($1.85 million). The total cost of the project is budgeted at $3.7 million and span's over fiscal years 2014/2015 and 2015/2016. The project will be funded by a special transfer from the General Fund in the amount of $1.85 million for each year.

Enterprise Funds total $38.4 million and provide for $3.4 million in recreational activities from the City golf courses and Aquatic Center along with $35.0 million for public utilities of water and sanitary sewer services/

Internal Service Funds account for $13.2 million in services to all departments including Fleet Maintenance of $5.5 million, Information Technology of $2.3 million and Compensated Absences of $3.7 million.

General Fund

General Fund revenues and other sources budget is $53.9 million, an increase of $1.8 million or 3.46%. The increase can be attributable to slight increase in tax revenues of $178 thousand or 0.6% but more notably in charges for services of $958 thousand or 13.7% and State Shared Revenues of $356 thousand or 5.6%.

The 2014/15 General Fund expenditure budget is $59.5 million, an increase of $5.3 million or 9.8% over the 2014/15 General Fund budget. The increase is in part due to the personal service increase of $1.3 million or 3.6%, supplies increased $374 thousand or 15.4% and Other service charges increased $553 thousand or 3.4%. The largest increase is from transfers from the General Fund to the Capital Projects Fund, an increase of $3.2 million compared to the prior year. The transfers total $4.3 million and are one-time in nature to fund costs of additional major road repairs ($2.5M) and partial funding to rebuild Fire Station #4 ($1.8M).

Revenues by Category

The General Fund derives its revenue from a variety of sources, the largest being property taxes. The City's general operating millage rate of 6.50 mills will provide approximately $29.8 million, or 55.3% of the total General Fund budget for revenues and other sources.

Troy's proposed overall millage rate of 10.50 mills is a decrease from 10.52 mills in 2014. This is due to a decrease in the refuse millage from 1.09 mills in 2014 to 1.07 for the 2015 fiscal year.

The General Fund also realizes revenue from a variety of smaller categories to lessen the burden and reliance on property taxes:

Categories	Amount (Millions)	% of Total
Licenses & Permits	$ 2.230	4.14%
Federal, State and Local Grants	0.070	0.13%
State Shared Revenues	6.727	12.48%
Charges for Services	7.950	14.75%
Fines & Forfeitures	0.756	1.40%
Interest & Rents	1.019	1.89%
Other Revenues	1.097	2.03%
Transfers In	4.20	7.80%

Expenditures by Object

The $59.5 million General Fund budget is comprised of 4 separate expenditure objects or categories as follows:

Categories	Amount (Millions)	% of Total
Personal Services	$ 35.743	60.06%
Supplies	2.800	4.70%
Other Service Charges	16.674	28.02%
Operating Transfers Out	4.300	7.22%

The largest category of General Fund Expenditures is for Personal Services. The budget for Personal Services increased $1.255 million or 3.64% over the previous year. Major factors to the increase include:

- The continued elimination of mandatory unpaid furlough hour concessions ($360K)
- Salary & Wage increase 1% ($200K)
- Election Inspectors increase ($72K) due to 2 elections in 2015 fiscal year (none in 2014)
- Employee health insurance premiums ($230K)
  (effected by experience rates & Health Care Affordability Act taxes)
- Contributions to pension/defined contribution systems increase ($446K).
  (primarily for healthcare contributions)

Supplies increased $374 thousand or 15.41% primarily due to:
- Expendable equipment and supplies previously funded by Capital Projects ($213K)
- Operating supplies for Community Center ($ 100K)
  (for cardio equipment , water safety products,etc.)

Other Services/Charges increased $528 thousand or 3.27% due to the contributing factors:
- Contractual Services ($466K) for Local Roads Snow & Ice Control ($130K), Building Inspection fees from SafeBuilt ($370K). The SafeBuilt fees are offset by charges for services.
- Consulting Services to increase in contractual engineering for inspections ($325K).

Transfers out had the largest percentage increase at $3.18 million or 283.9%. The transfers total $4.3 million and are one-time in nature to fund costs of additional major road repairs budgeted at$2.5M and to begin the process of rebuilding Fire Station #4 budgeted at $1.85 million. It is worth noting that the City's share in the additional road projects will total $5 million over the 2 budget years of 2013/2014 and 2014/2015 but the total cost of the project will be over $10 million with contributions from federal, state and other local sources. The rebuilding of Fire Station #4 is budgeted in total at $3.7 million and funded equally between budget years 2014/2015 and 2015/2016.

All departmental outlay for major capital purchases is found in the Capital Projects Fund.

Expenditures by Budgetary Center

The General Fund can be further broken down to departmental or budgetary center level. These budgetary centers represent the 21 City operating departments as well as other ancillary expenditure cost centers.

Water and Sewer Fund

The Water and Sewer Fund is a completely self-supporting activity that does not receive funding from property taxes or any other City fund.

It is designed to break even, as well as provide funding for improvements to the system, and is expressly for the purpose of providing water distribution and sewer disposal services to the City of Troy's residents and businesses.

The City purchases its water and sewage disposal services from the City of Detroit, which directly influences the rates Troy charges.

The Detroit water rate is estimated to increase by 4.4% from $20.12 to $21.00 per thousand cubic feet (mcf), based on a consumption level of 530,000 mcf's.

The City of Detroit will increase the water rates it charges the City of Troy effective July 1, 2014.

The Southeast Oakland County Sewer District rate is estimated to increase by 4.0% from $16.94 to $17.62 per thousand cubic feet, after including the Oakland County Drain Commission charges. The Evergreen-Farmington Sewer District rate is estimated to increase by 4.4% from $19.42 to $20.20.

The budget recommends that sewer rates remain the same at $24.80 per mcf. This will be the third year in a row at that rate. The water rate is recommended to increase from $30.35 to $31.00 per mcf an increase of 2.14%. The average residential customer uses 3.9 MCF per quarter, which equates to a quarterly bill of $217.62. This would be a slight increase of $2.53 per quarter per average residential customer.

Capital expenditures budgeted for both systems include $5.0 million for water and $2.237 million for sewer.

The $7.237 million in water and sewer improvements are being made without bonding due to the rate structure in place that not only provides for the commodity charge, but for operations and maintenance and capital improvements as well.

The system as a whole is expected to operate with a slight economic gain of $1.2 million in the coming year but with a reduction in working capital of approximately $2.6 million as the City meets the infrastructure needs of the system.

The City continues to control its discretionary costs within this fund and provide the necessary equipment to properly maintain the system.

Refuse Fund

The Refuse Fund operates as a Special Revenue Fund of the City. It is primarily funded through tax dollars from a dedicated millage. The proposed millage for the 2014/2015 budget calls for a reduction from 1.09 mills in fiscal 2013/2014 to 1.07 mills. Based on the taxable value of the average residential home in the City of $102,190, the average cost per resident is $109.34 annually.

The 2014/15 budget remains relatively comparable to the prior year with an overall decrease of $45 thousand due to agreements with contractors for refuse and recycling services.

Capital Projects Fund

Property taxes, grants and most notably one-time transfers from the General Fund provide for the funding of $19.8 million in capital projects. Significant projects include Major/County Streets of $6.6 million, Local Streets of $5.6 million and partial funding of Fire Station #4 at $1.85 million.

Debt Service Funds

The Debt Service Funds generate their revenue by applying 0.70 mills times the taxable value. Total debt service for voter approved millage is only $3.1 million and will be paid by 2021. Series 2013 DDA Debt is financed by the DDA through transfers to the debt service fund.

Internal Service Funds

Internal Service Funds are used to account for the financing of goods and services provided by a department to other departments of the government, on a cost reimbursement basis.

Major Funds

The General Fund is always a major fund. In addition, governments may report as major funds whatever other individual governmental funds they believe to be of particular importance to financial statements users (for instance, because of public interest).

At a minimum, governmental funds other than the General Fund must be reported as major funds if they meet both of the following criteria (as applied to the final adjusted balances reported in the funds):

10% criterion – An individual governmental fund reports at least 10% of any of the following:

a) Total governmental fund assets
b) Total governmental fund liabilities
c) Total governmental fund revenues; or
d) Total governmental fund expenditures

5% criterion – An individual governmental fund reports at least 5% of the aggregated total for both governmental funds and enterprise funds of any of the items for which it met the 10% criterion.

The major funds are: General Fund, Capital Projects Fund, Water Fund, Sanitary Sewer Fund and Sanctuary Lake Golf Course Fund.

Non - Major Funds

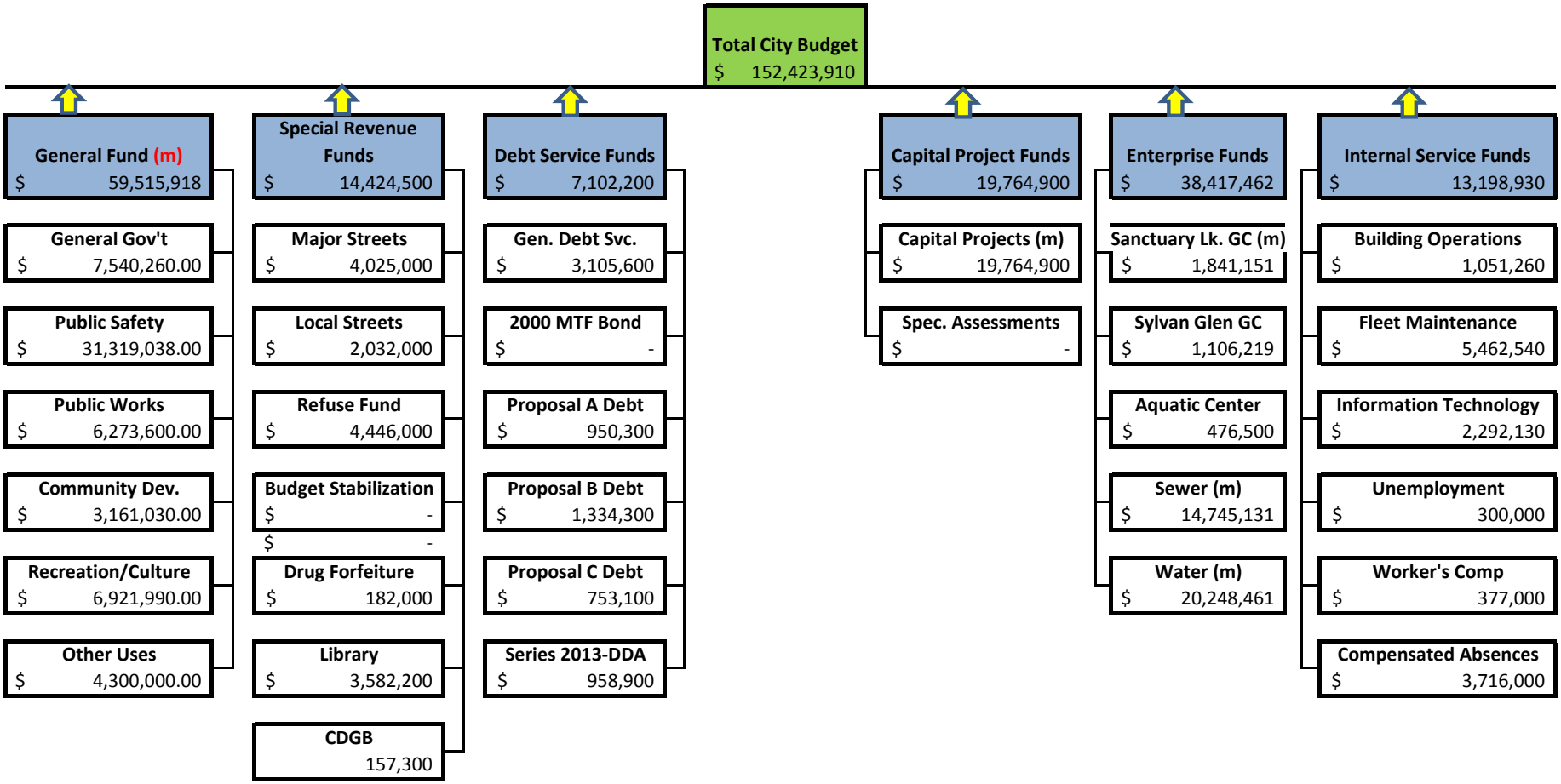
The non-major funds are: Debt Service Funds, Special Revenue Funds, Aquatic Center Fund, Sylvan Glen Golf Course Fund and Internal Service Funds.

Basis of Budgeting

All governmental funds which includes the General Fund, Special Revenues Fund, Capital Projects Funds and Debt Service Funds were budgeted using the Modified Accrual basis of accounting which is used for financial reporting purposes in the City's audited Comprehensive Annual Financial Report (CAFR).

All proprietary funds which include the Enterprise Funds and Internal Service Funds were budgeted using the accrual basis of accounting with the exception of using a cash basis approach for the purchase of capital assets and not recognizing depreciation expense. A full accrual basis of accounting is used for financial reporting purposes in the City's Comprehensive Annual Financial Report (CAFR).

Financial Organization Chart



*(m) Indicates "Major" Fund Type. See Page 40 for a definition of Major Fund Type.

All Funds
Revenues and Expenditures

	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
General Fund								
Revenues and Other Sources	**$ 52,202,070**	**$ 50,606,758**	**$ 52,809,070**	**$ 52,088,500**	**$ 53,892,950**	**3.46%**	**$ 53,882,850**	**$ 54,346,050**
Expenditures By Function:								
General Government	6,664,052	6,576,272	6,806,385	7,247,310	7,540,260	4.04%	7,496,060	7,576,810
Public Safety	26,644,360	27,330,417	29,341,025	30,695,530	31,319,038	2.03%	31,493,494	31,763,623
Public Works	4,159,750	4,257,860	5,678,002	5,778,350	6,273,600	8.57%	6,378,700	6,430,800
Community Development	2,368,028	2,493,073	2,925,085	2,720,000	3,161,030	16.21%	3,188,530	3,199,350
Recreation and Culture	5,925,815	5,976,908	6,425,372	6,592,910	6,921,990	4.99%	7,009,510	7,063,399
Other Financing Uses	111,785	1,134,786	3,550,000	1,120,200	4,300,000	283.86%	2,850,000	-
Total Expenditures and Other Uses	**45,873,790**	**47,769,316**	**54,725,869**	**54,154,300**	**59,515,918**	**9.90%**	**58,416,294**	**56,033,982**
Net Surplus/(Shortfall)	**6,328,280**	**2,837,442**	**(1,916,799)**	**(2,065,800)**	**(5,622,968)**	172.19%	**(4,533,444)**	**(1,687,932)**
Beginning Fund Balance	26,068,785	32,397,065	35,234,507	35,234,507	33,317,708	-5.44%	27,694,740	23,161,296
Ending Fund Balance	**$ 32,397,065**	**$ 35,234,507**	**$ 33,317,708**	**$ 33,168,707**	**$ 27,694,740**	-16.50%	**$ 23,161,296**	**$ 21,473,364**
Special Revenue Funds								
Major Streets Fund								
Revenues and Other Sources	$ 3,580,347	$ 3,628,397	$ 3,676,000	$ 3,509,000	$ 3,932,000	12.05%	$ 3,737,000	$ 3,774,000
Expenditures - Public Works	3,410,644	2,708,840	3,940,760	4,046,600	4,025,000	-0.53%	3,840,000	3,858,700
Net Surplus/(Shortfall)	169,703	919,557	(264,760)	(537,600)	(93,000)	-82.70%	(103,000)	(84,700)
Beginning Fund Balance	2,402,623	2,572,326	3,491,883	3,491,883	3,227,123	-7.58%	3,134,123	3,031,123
Ending Fund Balance	**$ 2,572,326**	**$ 3,491,883**	**$ 3,227,123**	**$ 2,954,283**	**$ 3,134,123**	**6.09%**	**$ 3,031,123**	**$ 2,946,423**
Local Streets Fund								
Revenues and Other Sources	$ 1,631,293	$ 1,737,690	$ 1,747,500	$ 1,688,000	$ 2,050,000	21.45%	$ 2,074,000	$ 2,089,000
Expenditures - Public Works	920,242	921,329	1,896,710	1,705,900	2,032,000	19.12%	2,110,500	2,127,900
Net Surplus/(Shortfall)	711,051	816,361	(149,210)	(17,900)	18,000	-200.56%	(36,500)	(38,900)
Beginning Fund Balance	1,454,555	2,165,606	2,981,967	2,981,967	2,832,757	-5.00%	2,850,757	2,814,257
Ending Fund Balance	**$ 2,165,606**	**$ 2,981,967**	**$ 2,832,757**	**$ 2,964,067**	**$ 2,850,757**	**-3.82%**	**$ 2,814,257**	**$ 2,775,357**

All Funds
Revenues and Expenditures

	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
Refuse Fund								
Revenues and Other Sources	$ 4,186,571	$ 4,460,285	$ 4,662,500	$ 4,614,000	$ 4,596,000	-0.39%	$ 4,661,000	$ 4,726,000
Expenditures - Sanitation	4,216,325	4,331,561	4,324,790	4,491,240	4,446,000	-1.01%	4,544,960	4,636,410
Net Surplus/(Shortfall)	(29,753)	128,724	337,710	122,760	150,000	22.19%	116,040	89,590
Beginning Fund Balance	83,898	54,145	182,869	182,869	520,579	184.67%	670,579	786,619
Ending Fund Balance	**$ 54,145**	**$ 182,869**	**$ 520,579**	**$ 305,629**	**$ 670,579**	**119.41%**	**$ 786,619**	**$ 876,209**
Budget Stabilization Fund								
Revenues and Other Sources	$ 5,861	$ 11,480	$ 10,000	$ 5,000	$ 10,000	100.00%	$ 10,000	$ 10,000
Expenditures - General Government	-	-	-	-	-	0.00%	-	-
Net Surplus/(Shortfall)	5,861	11,480	10,000	5,000	10,000	100.00%	10,000	10,000
Beginning Fund Balance	1,508,257	1,514,118	1,525,598	1,525,598	1,535,598	0.66%	1,545,598	1,555,598
Ending Fund Balance	**$ 1,514,118**	**$ 1,525,598**	**$ 1,535,598**	**$ 1,530,598**	**$ 1,545,598**	**0.98%**	**$ 1,555,598**	**$ 1,565,598**
Drug Forfeiture Fund								
Revenues and Other Sources	$ -	$ 266,741	$ 355,500	$ 119,900	$ 130,000	8.42%	$ 130,000	$ 130,000
Expenditures - Public Safety	-	48,218	85,500	62,000	182,000	193.55%	152,000	332,400
Net Surplus/(Shortfall)	-	218,524	270,000	57,900	(52,000)	-189.81%	(22,000)	(202,400)
Beginning Fund Balance	-	-	218,524	218,524	488,524	123.56%	436,524	414,524
Ending Fund Balance	**$ -**	**$ 218,524**	**$ 488,524**	**$ 276,424**	**$ 436,524**	**57.92%**	**$ 414,524**	**$ 212,124**
Library Fund								
Revenues and Other Sources	$ 3,355,934	$ 3,295,993	$ 3,274,000	$ 3,236,000	$ 3,265,800	0.92%	$ 3,308,800	$ 3,350,800
Expenditures - Recreation and Culture	2,603,010	2,856,967	3,102,600	3,261,990	3,582,200	9.82%	3,527,100	3,559,600
Net Surplus/(Shortfall)	752,924	439,027	171,400	(25,990)	(316,400)	1117.39%	(218,300)	(208,800)
Beginning Fund Balance	-	752,924	1,191,950	1,191,950	1,363,350	14.38%	1,046,950	828,650
Ending Fund Balance	**$ 752,924**	**$ 1,191,950**	**$ 1,363,350**	**$ 1,165,960**	**$ 1,046,950**	**-10.21%**	**$ 828,650**	**$ 619,850**

Note: The Current Library Millage Expires After Fiscal 2016. The 2017 Budget is Applied on a "Going Concern" Basis. Accordingly, the 2017 Budget is for Discussion Purposes Only.

All Funds
Revenues and Expenditures

	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
Community Devlopment Block Grant								
Revenues and Other Sources	$ 133,712	$ 621,439	$ 725,800	$ 731,100	$ 157,300	-78.48%	$ 152,000	$ 152,000
Expenditures - Community	133,712	621,439	725,800	731,100	157,300	-78.48%	152,000	152,000
Net Surplus/(Shortfall)	-	-	-	-	-	0.00%	-	-
Beginning Fund Balance	-	-	-	-	-	0.00%	-	-
Ending Fund Balance	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	**$ -**	**$ -**
Debt Service Funds								
General Debt Service Fund								
Revenues and Other Sources	$ 2,184,620	$ 2,973,437	$ 2,992,000	$ 2,979,000	$ 3,003,700	0.83%	$ 3,046,000	$ 2,650,000
Expenditures - Debt Service	3,143,200	3,142,340	3,068,643	3,107,043	3,105,600	-0.05%	3,097,000	3,036,600
Net Surplus/(Shortfall)	(958,580)	(168,904)	(76,643)	(128,043)	(101,900)	-20.42%	(51,000)	(386,600)
Beginning Fund Balance	2,586,721	1,628,141	1,459,237	1,459,237	1,382,594	-5.25%	1,280,694	1,229,694
Ending Fund Balance	**$ 1,628,141**	**$ 1,459,237**	**$ 1,382,594**	**$ 1,331,194**	**$ 1,280,694**	**-3.79%**	**$ 1,229,694**	**$ 843,094**
2000 MTF Bond Fund								
Revenues and Other Sources	$ 236,988	$ 251,013	$ 264,050	$ 264,050	$ -	-100.00%	$ -	$ -
Expenditures - Debt Service	236,988	251,013	264,050	264,050	-	-100.00%	-	-
Net Surplus/(Shortfall)	-	-	-	-	-	0.00%	-	-
Beginning Fund Balance	-	-	-	-	-	0.00%	-	-
Ending Fund Balance	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	**$ -**	**$ -**
Proposal A Bond Debt Fund								
Revenues and Other Sources	$ 833,663	$ 885,863	$ 881,018	$ 881,268	$ 950,300	7.83%	$ 914,600	$ 903,100
Expenditures - Debt Service	833,663	885,863	881,018	881,268	950,300	7.83%	914,600	903,100
Net Surplus/(Shortfall)	-	-	-	-	-	0.00%	-	-
Beginning Fund Balance	-	-	-	-	-	0.00%	-	-
Ending Fund Balance	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	**$ -**	**$ -**

All Funds
Revenues and Expenditures

	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
Proposal B Bond Debt Fund								
Revenues and Other Sources	$ 1,471,825	$ 1,417,100	$ 1,375,225	$ 1,376,075	$ 1,334,300	-3.04%	$ 1,391,300	$ 1,355,600
Expenditures - Debt Service	1,471,825	1,417,100	1,375,225	1,376,075	1,334,300	-3.04%	1,391,300	1,355,600
Net Surplus/(Shortfall)	-	-	-	-	-	0.00%	-	-
Beginning Fund Balance	-	-	-	-	-	0.00%	-	-
Ending Fund Balance	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	**$ -**	**$ -**
Proposal C Bond Debt Fund								
Revenues and Other Sources	$ 746,500	$ 745,600	$ 745,900	$ 746,200	$ 753,100	0.92%	$ 722,600	$ 717,100
Expenditures - Debt Service	746,500	745,600	745,900	746,200	753,100	0.92%	722,600	717,100
Net Surplus/(Shortfall)	-	-	-	-	-	0.00%	-	-
Beginning Fund Balance	-	-	-	-	-	0.00%	-	-
Ending Fund Balance	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	**$ -**	**$ -**
Series 2013-DDA								
Revenues and Other Sources	$ -	$ -	$ 16,093,374	$ -	$ 958,900	100.00%	$ 951,000	$ 942,000
Expenditures - Debt Service	-	-	16,093,374	-	958,900	100.00%	951,000	942,000
Net Surplus/(Shortfall)	-	-	-	-	-	0.00%	-	-
Beginning Fund Balance	-	-	-	-	-	0.00%	-	-
Ending Fund Balance	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	**$ -**	**$ -**
Capital Project Funds								
Capital Project Fund								
Revenues and Other Sources	$ 10,673,447	$ 14,966,358	$ 17,734,700	$ 13,341,400	$ 16,552,200	24.07%	$ 14,571,200	$ 10,877,700
Expenditures - Capital Outlay	11,565,772	14,305,137	15,710,359	14,994,900	19,764,900	31.81%	16,694,200	13,619,000
Net Surplus/(Shortfall)	(892,325)	661,222	2,024,341	(1,653,500)	(3,212,700)	94.30%	(2,123,000)	(2,741,300)
Beginning Fund Balance	12,209,633	11,317,308	11,978,530	11,978,530	14,002,871	16.90%	10,790,171	8,667,171
Ending Fund Balance	**$ 11,317,308**	**$ 11,978,530**	**$ 14,002,871**	**$ 10,325,030**	**$ 10,790,171**	**4.50%**	**$ 8,667,171**	**$ 5,925,871**
Special Assessments Fund								
Revenues and Other Sources	$ 66,479	$ 53,965	$ -	$ 20,500	$ -	-100.00%	$ -	$ -
Expenditures - Capital Outlay	356,000	97,609	-	20,500	-	-100.00%	-	-
Net Surplus/(Shortfall)	(289,521)	(43,644)	-	-	-	0.00%	-	-
Beginning Fund Balance	333,165	43,644	-	-	-	0.00%	-	-
Ending Fund Balance	**$ 43,644**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	**$ -**	**$ -**

All Funds
Revenues and Expenditures

	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
Enterprise Funds								
Sanctuary Lake Golf Course Fund								
Operating Revenues	$ 1,442,754	$ 1,295,383	$ 1,329,782	$ 1,478,300	$ 1,500,500	1.50%	$ 1,522,900	$ 1,522,900
Operating Expenses	1,038,349	954,640	1,052,178	1,189,600	1,140,176	-4.15%	1,210,129	1,210,129
Income Before Cap/Dep	**404,406**	**340,743**	**277,604**	**288,700**	**360,324**	24.81%	**312,771**	**312,771**
Capital/Depreciation Expense	298,695	301,946	106,200	-	-	0.00%	-	-
Income from Operations	**105,711**	**38,797**	**171,404**	**288,700**	**360,324**	24.81%	**312,771**	**312,771**
Other Financing Uses	484,344	419,657	400,000	670,900	700,975	4.48%	879,888	855,525
Net Income/(Loss)	**(378,633)**	**(380,860)**	**(228,596)**	**(382,200)**	**(340,651)**	-10.87%	**(567,117)**	**(542,754)**
Beginning Net Position	(4,578,020)	(4,956,653)	(5,337,513)	(5,337,513)	(5,566,109)	4.28%	(5,906,760)	(6,473,877)
Ending Net Position	**$ (4,956,653)**	**$ (5,337,513)**	**$ (5,566,109)**	**$ (5,719,713)**	**$ (5,906,760)**	3.27%	**$ (6,473,877)**	**$ (7,016,631)**
Sylvan Glen Golf Course Fund								
Operating Revenues	$ 1,295,632	$ 1,175,724	$ 1,121,474	$ 1,260,600	$ 1,278,403	1.41%	$ 1,293,801	$ 1,293,801
Operating Expenses	914,762	915,585	1,049,339	1,063,600	1,099,719	3.40%	1,107,038	1,107,138
Income Before Cap/Dep	**380,871**	**260,140**	**72,135**	**197,000**	**178,684**	-9.30%	**186,763**	**186,663**
Capital/Depreciation Expense	146,997	134,069	104,000	224,400	-	-100.00%	-	-
Income from Operations	**233,874**	**126,070**	**(31,865)**	**(27,400)**	**178,684**	-752.13%	**186,763**	**186,663**
Other Financing Uses	-	2,949	6,500	-	6,500	100.00%	6,500	6,500
Net Income/(Loss)	**233,874**	**123,122**	**(38,365)**	**(27,400)**	**172,184**	-728.41%	**180,263**	**180,163**
Beginning Net Position	5,309,858	5,543,732	5,666,853	5,666,853	5,628,488	-0.68%	5,800,672	5,980,935
Ending Net Position	**$ 5,543,732**	**$ 5,666,853**	**$ 5,628,488**	**$ 5,639,453**	**$ 5,800,672**	2.86%	**$ 5,980,935**	**$ 6,161,098**

All Funds
Revenues and Expenditures

	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
Aquatic Center								
Operating Revenues	$ 577,757	$ 481,423	$ 580,400	$ 580,500	$ 593,500	2.24%	$ 596,500	$ 601,500
Operating Expenses	401,021	371,766	406,400	402,800	388,500	-3.55%	448,530	450,500
Income Before Cap/Dep	**176,737**	**109,657**	**174,000**	**177,700**	**205,000**	15.36%	**147,970**	**151,000**
Capital/Depreciation Expense	167,213	170,420	57,820	226,000	88,000	-61.06%	65,000	85,000
Income from Operations	**9,523**	**(60,763)**	**116,180**	**(48,300)**	**117,000**	-342.24%	**82,970**	**66,000**
Other Financing Uses	-	-	-	-	-	0.00%	-	-
Net Income/(Loss)	**9,523**	**(60,763)**	**116,180**	**(48,300)**	**117,000**	-342.24%	**82,970**	**66,000**
Beginning Net Position	1,267,839	1,277,362	1,216,600	1,216,600	1,332,780	9.55%	1,449,780	1,532,750
Ending Net Position	**$ 1,277,362**	**$ 1,216,600**	**$ 1,332,780**	**$ 1,168,300**	**$ 1,449,780**	24.09%	**$ 1,532,750**	**$ 1,598,750**
Sewer Fund								
Operating Revenues	$ 13,360,860	$ 13,256,111	$ 12,649,000	$ 14,539,000	$ 14,842,000	2.08%	$ 15,016,000	$ 15,131,000
Operating Expenses	10,538,947	10,986,302	10,824,270	11,925,970	12,508,131	4.88%	13,041,711	13,570,661
Income Before Cap/Dep	**2,821,913**	**2,269,809**	**1,824,730**	**2,613,030**	**2,333,869**	-10.68%	**1,974,289**	**1,560,339**
Capital/Depreciation Expense	1,241,032	1,239,219	915,000	1,800,000	2,237,000	24.28%	2,652,000	2,308,000
Income from Operations	**1,580,882**	**1,030,590**	**909,730**	**813,030**	**96,869**	-88.09%	**(677,711)**	**(747,661)**
Other Financing Uses	596,316	-	-	527,050	-	-100.00%	-	-
Net Income/(Loss)	**984,566**	**1,030,590**	**909,730**	**285,980**	**96,869**	-66.13%	**(677,711)**	**(747,661)**
Beginning Net Position	64,028,966	65,013,532	66,044,122	66,044,122	66,953,852	1.38%	67,050,721	66,373,010
Ending Net Position	**$ 65,013,532**	**$ 66,044,122**	**$ 66,953,852**	**$ 66,330,102**	**$ 67,050,721**	1.09%	**$ 66,373,010**	**$ 65,625,349**

All Funds
Revenues and Expenditures

	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
Water Fund								
Operating Revenues	$ 16,095,886	$ 16,348,291	$ 15,183,000	$ 17,244,000	$ 17,913,000	3.88%	$ 18,198,000	$ 18,513,000
Operating Expenses	11,792,706	12,256,652	13,875,650	14,707,330	15,248,461	3.68%	15,515,291	16,014,591
Income Before Cap/Dep	**4,303,180**	**4,091,639**	**1,307,350**	**2,536,670**	**2,664,539**	5.04%	**2,682,709**	**2,498,409**
Capital/Depreciation Expense	2,128,153	2,183,147	4,595,000	4,300,000	5,000,000	16.28%	4,950,000	4,050,000
Income from Operations	**2,175,028**	**1,908,492**	**(3,287,650)**	**(1,763,330)**	**(2,335,461)**	32.45%	**(2,267,291)**	**(1,551,591)**
Other Financing Uses	-	-	-	-	-	0.00%	-	-
Net Income/(Loss)	**2,175,028**	**1,908,492**	**(3,287,650)**	**(1,763,330)**	**(2,335,461)**	32.45%	**(2,267,291)**	**(1,551,591)**
Beginning Net Position	96,756,916	98,931,944	100,840,436	100,840,436	97,552,786	-3.26%	95,217,325	92,950,034
Ending Net Position	**$ 98,931,944**	**$ 100,840,436**	**$ 97,552,786**	**$ 99,077,106**	**$ 95,217,325**	-3.90%	**$ 92,950,034**	**$ 91,398,443**
Internal Service Funds								
Building Operations Fund								
Operating Revenues	$ 966,300	$ 971,325	$ 878,200	$ 981,200	$ 995,400	1.45%	$ 1,033,200	$ 1,057,400
Operating Expenses	782,929	814,811	957,000	1,062,680	1,051,260	-1.07%	1,071,790	1,095,840
Income Before Cap/Dep	**183,371**	**156,513**	**(78,800)**	**(81,480)**	**(55,860)**	-31.44%	**(38,590)**	**(38,440)**
Capital/Depreciation Expense	-	-	-	-	-	0.00%	-	-
Income from Operations	**183,371**	**156,513**	**(78,800)**	**(81,480)**	**(55,860)**	-31.44%	**(38,590)**	**(38,440)**
Other Financing Uses	-	-	-	-	-	0.00%	-	-
Net Income/(Loss)	**183,371**	**156,513**	**(78,800)**	**(81,480)**	**(55,860)**	-31.44%	**(38,590)**	**(38,440)**
Beginning Net Position	259,641	443,012	599,525	599,525	520,725	-13.14%	464,865	426,275
Ending Net Position	**$ 443,012**	**$ 599,525**	**$ 520,725**	**$ 518,045**	**$ 464,865**	-10.27%	**$ 426,275**	**$ 387,835**

All Funds
Revenues and Expenditures

	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
Fleet Maintenance Fund								
Operating Revenues	$ 3,668,839	$ 3,547,681	$ 3,971,140	$ 4,077,400	$ 4,103,917	0.65%	$ 4,198,350	$ 4,272,650
Operating Expenses	2,645,005	2,602,924	3,279,250	3,634,460	3,674,540	1.10%	3,710,520	3,732,120
Income Before Cap/Dep	**1,023,834**	**944,757**	**691,890**	**442,940**	**429,377**	-3.06%	**487,830**	**540,530**
Capital/Depreciation Expense	822,194	687,480	1,360,000	1,393,200	1,788,000	28.34%	1,650,000	1,650,000
Income from Operations	**201,640**	**257,276**	**(668,110)**	**(950,260)**	**(1,358,623)**	42.97%	**(1,162,170)**	**(1,109,470)**
Other Financing Uses	-	-	-	-	-	0.00%	-	-
Net Income/(Loss)	**201,640**	**257,276**	**(668,110)**	**(950,260)**	**(1,358,623)**	42.97%	**(1,162,170)**	**(1,109,470)**
Beginning Net Position	8,903,589	9,105,229	9,362,505	9,362,505	8,694,395	-7.14%	7,335,772	6,173,602
Ending Net Position	**$ 9,105,229**	**$ 9,362,505**	**$ 8,694,395**	**$ 8,412,245**	**$ 7,335,772**	-12.80%	**$ 6,173,602**	**$ 5,064,132**
Information Technology Fund								
Operating Revenues	$ 1,569,797	$ 1,554,825	$ 1,509,355	$ 1,555,400	$ 2,056,690	32.23%	$ 1,847,500	$ 1,875,800
Operating Expenses	1,435,008	1,632,903	1,757,300	1,769,090	2,053,630	16.08%	1,839,980	1,875,430
Income Before Cap/Dep	**134,789**	**(78,078)**	**(247,945)**	**(213,690)**	**3,060**	-101.43%	**7,520**	**370**
Capital/Depreciation Expense	64,321	75,197	46,000	46,000	238,500	418.48%	60,000	70,000
Income from Operations	**70,467**	**(153,275)**	**(293,945)**	**(259,690)**	**(235,440)**	-9.34%	**(52,480)**	**(69,630)**
Other Financing Uses	-	-	-	-	-	0.00%	-	-
Net Income/(Loss)	**70,467**	**(153,275)**	**(293,945)**	**(259,690)**	**(235,440)**	-9.34%	**(52,480)**	**(69,630)**
Beginning Net Position	1,797,771	1,868,238	1,714,964	1,714,964	1,421,019	-17.14%	1,185,579	1,133,099
Ending Net Position	**$ 1,868,238**	**$ 1,714,964**	**$ 1,421,019**	**$ 1,455,274**	**$ 1,185,579**	-18.53%	**$ 1,133,099**	**$ 1,063,469**

All Funds
Revenues and Expenditures

	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
Unemployment Fund								
Operating Revenues	$ 364,620	$ 325,030	$ 300,000	$ 300,000	$ 300,000	0.00%	$ 300,000	$ 300,000
Operating Expenses	448,872	317,512	300,000	300,000	300,000	0.00%	300,000	300,000
Income Before Cap/Dep	**(84,251)**	**7,519**	**-**	**-**	**-**	0.00%	**-**	**-**
Capital/Depreciation Expense	-	-	-	-	-	0.00%	-	-
Income from Operations	**(84,251)**	**7,519**	**-**	**-**	**-**	0.00%	**-**	**-**
Other Financing Uses	-	-	-	-	-	0.00%	-	-
Net Income/(Loss)	**(84,251)**	**7,519**	**-**	**-**	**-**	0.00%	**-**	**-**
Beginning Net Position	176,732	92,481	99,999	99,999	99,999	0.00%	99,999	99,999
Ending Net Position	**$ 92,481**	**$ 99,999**	**$ 99,999**	**$ 99,999**	**$ 99,999**	0.00%	**$ 99,999**	**$ 99,999**
Worker's Compensation Fund								
Operating Revenues	$ 336,349	$ 78,366	$ 370,000	$ 308,500	$ 377,000	22.20%	$ 385,000	$ 393,000
Operating Expenses	336,349	294,322	370,000	300,000	377,000	25.67%	385,000	393,000
Income Before Cap/Dep	**-**	**(215,956)**	**-**	**8,500**	**-**	-100.00%	**-**	**-**
Capital/Depreciation Expense	-	-	-	-	-	0.00%	-	-
Income from Operations	**-**	**(215,956)**	**-**	**8,500**	**-**	-100.00%	**-**	**-**
Other Financing Uses	-	-	-	-	-	0.00%	-	-
Net Income/(Loss)	**-**	**(215,956)**	**-**	**8,500**	**-**	-100.00%	**-**	**-**
Beginning Net Position	2,397,956	2,397,956	2,182,000	2,182,000	2,182,000	0.00%	2,182,000	2,182,000
Ending Net Position	**$ 2,397,956**	**$ 2,182,000**	**$ 2,182,000**	**$ 2,190,500**	**$ 2,182,000**	-0.39%	**$ 2,182,000**	**$ 2,182,000**

All Funds
Revenues and Expenditures

	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
Compensated Absences Fund								
Operating Revenues	$ 3,639,085	$ 2,714,693	$ 4,126,000	$ 3,631,000	$ 3,716,000	2.34%	$ 3,796,000	$ 3,866,000
Operating Expenses	3,639,084	2,714,543	4,126,000	3,631,000	3,716,000	2.34%	3,796,000	3,866,000
Income Before Cap/Dep	**1**	**150**	**-**	**-**	**-**	0.00%	**-**	**-**
Capital/Depreciation Expense	-	-	-	-	-	0.00%	-	-
Income from Operations	**1**	**150**	**-**	**-**	**-**	0.00%	**-**	**-**
Other Financing Uses	-	-	-	-	-	0.00%	-	-
Net Income/(Loss)	**1**	**150**	**-**	**-**	**-**	0.00%	**-**	**-**
Beginning Net Position	1,006,800	1,006,801	1,006,951	1,006,951	1,006,951	0.00%	1,006,951	1,006,951
Ending Net Position	**$ 1,006,801**	**$ 1,006,951**	**$ 1,006,951**	**$ 1,006,951**	**$ 1,006,951**	0.00%	**$ 1,006,951**	**$ 1,006,951**

Personnel Summary

	Approved 2012/13		Approved 2013/14		Requested 2014/15	
	FT	PT	FT	PT	FT	PT
Accounting						
Account Clerk I	1.00		1.00		1.00	
Accountant	4.00		4.00		4.00	
Accounting Manager			1.00		1.00	
Acting Accountant						
Administrative Aide						
Administrative Aide PT				0.70		0.80
Financial Services Director						
Interim Controller PT		0.50				
Intern						0.70
Risk Manager	1.00					
Senior Accountant	1.00					
Total for Accounting	**7.00**	**0.50**	**6.00**	**0.70**	**6.00**	**1.50**
Aquatic Center						
Aquatics Coordinator	0.40					
Assistant Pool Manager-TFAC		1.00		0.90		0.80
Cashier-Aquatic Center		1.20		1.20		1.10
Instructor-Water Safety TFAC		1.10		1.80		1.60
Instructor-Water Safety-PrivTFAC		0.10		0.20		0.10
Lifeguard TFAC		6.70		7.00		6.60
Pool Manager-TFAC		0.30		0.30		0.40
Total for Aquatic Center	**0.40**	**10.40**	**0.00**	**11.40**	**0.00**	**10.60**
Assessing						
Account Clerk II	2.00		2.00		2.00	
Appraiser	2.00		2.00		2.00	
Appraiser PT		0.50		0.80		0.70
City Assessor	1.00		1.00		1.00	
Deputy City Assessor	1.00		1.00		1.00	
Total for Assessing	**6.00**	**0.50**	**6.00**	**0.80**	**6.00**	**0.70**

Personnel Summary

	Approved 2012/13		Approved 2013/14		Requested 2014/15	
	FT	PT	FT	PT	FT	PT
Building Inspection						
Building Official/Code Inspector	0.35		0.35		0.35	
Total for Building Inspection	**0.35**	**0.00**	**0.35**	**0.00**	**0.35**	**0.00**
Building Operations						
Building Maint Specialist	5.00		4.00		4.00	
Building Maint Specialist II			1.00		1.00	
Building Maint Specialist PT		1.00		1.50		1.10
Building Operations Director	1.00		1.00		1.00	
Intern	0.00	0.00	0.00	0.00	0.00	0.80
Secretary	1.00		1.00		1.00	
Total for Building Operations	**7.00**	**1.00**	**7.00**	**1.50**	**7.00**	**1.90**
City Attorney						
Attorney I	1.00		1.00		1.00	
Attorney II	2.00		2.00		2.00	
City Attorney	1.00		1.00		1.00	
Legal Assistant I	1.00		1.00		1.00	
Legal Assistant II	1.00		1.00		1.00	
Legal Secretary	1.00		1.00		1.00	
Total for City Attorney	**7.00**	**0.00**	**7.00**	**0.00**	**7.00**	**0.00**
City Clerk						
Administrative Aide	1.00		1.00		1.00	
City Clerk	1.00		1.00		1.00	
Election Aide				0.10		0.40
Office Assistant I	2.00		2.00		2.00	
Office Assistant PT		1.00		0.80		0.50
Total for City Clerk	**4.00**	**1.00**	**4.00**	**0.90**	**4.00**	**0.90**

Personnel Summary

	Approved 2012/13		Approved 2013/14		Requested 2014/15	
	FT	PT	FT	PT	FT	PT
Engineering						
City Engineer	1.00		1.00		1.00	
Civil Engineer	2.00		2.00		2.00	
Deputy City Engineer	1.00		1.00		1.00	
GIS Analyst	0.25		0.25		0.25	
Inspector Supervisor	1.00		1.00		1.00	
Land Surveyor	1.00		1.00		1.00	
MSE-E Engineering Specialist II	2.00		2.00		2.00	
MSE-H Engineering Specialist III	1.00		1.00		1.00	
Office Assistant PT						
Secretary II	1.00		1.00		1.00	
Sr Right of Way Representative	1.00		1.00		1.00	
Sr Traffic Engineering Tech		0.30		0.30		0.30
Traffic Engineering Tech						
Total for Engineering	**11.25**	**0.30**	**11.25**	**0.30**	**11.25**	**0.30**
Fire						
Division Assistant Chief	1.00		1.00		1.00	
Fire Chief	1.00		1.00		1.00	
Fire Staff Assistant		1.80		1.60		1.70
Fire Staff Lieutenant	5.00		5.00		5.00	
Fire Staff Technician	3.00		3.00		3.00	
Office Assistant PT		0.50		0.50		0.50
Secretary	1.00		1.00		1.00	
Total for Fire	**11.00**	**2.30**	**11.00**	**2.10**	**11.00**	**2.20**
Historic Village - Contracted with Non-Profit Entity 2011/12						
MSE-C Equipment Operator I	0.10		0.10		0.10	
Total for Historic Village	**0.10**	**0.00**	**0.10**	**0.00**	**0.10**	**0.00**
Golf Course - Contracted with Billy Casper Golf 2011/12						
Total for Golf Course	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

Personnel Summary

	Approved 2012/13		Approved 2013/14		Requested 2014/15	
	FT	PT	FT	PT	FT	PT
Human Resources						
Administrative Aide PT				0.80		
Administrative Aide PT - Shared		0.40				
Human Resource Coordinator					2.00	
Human Resources Director	1.00		1.00		1.00	
Human Resources Specialist	1.00		1.00			
Intern						0.50
Secretary II	1.00		1.00		1.00	
Total for Human Resources	**3.00**	**0.40**	**3.00**	**0.80**	**4.00**	**0.50**
Information Technology						
Application Specialist	1.00		1.00		2.00	
Application Specialist PT		0.60		0.60		
Data Proc Analyst/Programmer	1.00		1.00		1.00	
GIS Administrator	1.00		1.00		1.00	
GIS Analyst	0.25		0.25		0.25	
Information Technology Director	1.00		1.00		1.00	
Lead PC Specialist	1.00		1.00		1.00	
Network Administrator	1.00		1.00		1.00	
PC Specialist/Help Desk Tech	2.00		2.00		3.00	
Total for Information Technology	**8.25**	**0.60**	**8.25**	**0.60**	**10.25**	**0.00**
Library						
Administrative Aide	1.00		1.00		1.00	
Administrative Aide PT		0.80				
Assistant Library Director	1.00		1.00		1.00	
Circulation Supervisor	1.00		1.00		1.00	
Intern				0.50		1.50
Librarian I			2.00		1.00	
Librarian II	2.00		2.00		2.00	
Librarian PT		9.00		8.00		6.90

Personnel Summary

	Approved 2012/13		Approved 2013/14		Requested 2014/15	
	FT	PT	FT	PT	FT	PT
Library Continued						
Librarian-Substitute				0.50		1.00
Library Aide PT		5.00		5.50		6.40
Library Aide-Substitute		0.10		0.90		0.50
Library Assistant		7.00		7.50		7.40
Library Assistant-Substitute		0.40		0.70		1.20
Library Director	1.00		1.00		1.00	
Library Page		6.90		5.00		5.30
Library System Specialist		0.50				0.50
Marketing & Development Coor			1.00		0.50	
Office Assistant PT		0.50				
Technical Services Supervisor		1.50		1.10		1.00
Technology Specialist					1.00	
Total for Library	**6.00**	**31.70**	**9.00**	**29.70**	**8.50**	**31.70**
Manager						
Acting Asst City Mgr-EconDevSrvs						
Administrative Aide						
Administrative Asst to City Mgr						
Asst City Mgr-Finance/Admin						
Asst to CM/Cont Improvement Coord	1.00		1.00		1.00	
Cable Production Specialist		0.30		0.20		0.40
Camera Operator		0.10		0.10		0.10
City Manager	1.00		1.00		1.00	
Community Affairs Director (Police/CMO)	0.50		0.50		0.50	
Director of Financial Services	1.00		1.00		1.00	
Economic & Comm Development Dir	1.00		1.00		1.00	
Economic Dev Specialist	1.00		1.00		1.00	
Intern		0.60		0.70		1.00
Marketing Coordinator (Lib/CMO)					0.50	

Personnel Summary

	Approved 2012/13		Approved 2013/14		Requested 2014/15	
	FT	PT	FT	PT	FT	PT
Manager Continued						
Office Coordinator	1.00		1.00		1.00	
Total for Manager	**6.50**	**1.00**	**6.50**	**1.00**	**7.00**	**1.50**
Fleet Maintenance						
Field Supervisor	2.00		2.00		2.00	
Inventory Control Assistant	1.00		1.00		1.00	
MSE-D Service Tech I-Fleet	3.00		3.00		3.00	
MSE-F Trade Specialist I	6.00		6.00		6.00	
MSE-G Trade Specialist II	4.00		4.00		4.00	
Public Works Assistant		0.50		0.80		1.00
Public Works Director	0.33		0.33		0.33	
Supt of Fleet Maintenance	1.00		1.00		1.00	
Total for Motor Pool	**17.33**	**0.50**	**17.33**	**0.80**	**17.33**	**1.00**
Nature Center - Contracted with Non-Profit Entity 2011/12						
Coordinator-Nature Center						
Total for Nature Center	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Parks						
Field Supervisor	1.00		1.00		1.00	
MSE-C Equipment Operator I	1.90		1.90		1.90	
MSE-D Service Tech I-Parks	1.00		1.00		1.00	
MSE-F Trade Specialist I	1.00		1.00		1.00	
MSE-G Leader	1.00		1.00		1.00	
Ordinance Enforcement Officer		0.40		0.40		0.40
Seasonal Supervisor		1.20		1.20		1.20
Summer Laborer - Parks		8.90		8.90		7.20
Supt of Parks, Streets & Drains	0.33		0.33		0.33	
Total for Parks	**6.23**	**10.50**	**6.23**	**10.50**	**6.23**	**8.80**

Personnel Summary

	Approved 2012/13		Approved 2013/14		Requested 2014/15	
	FT	PT	FT	PT	FT	PT
Planning						
Acting Planning Director						
Building Official/Code Inspector	0.65		0.65		0.65	
Housing & Zoning Inspector						
Housing & Zoning Inspector PT		2.00		1.00		0.80
Housing & Zoning Inspector Temp				0.80		0.80
Planning Director	1.00		1.00		1.00	
Secretary II	1.00		1.00		1.00	
Zoning & Compliance Specialist	1.00		1.00		1.00	
Total for Planning	**3.65**	**2.00**	**3.65**	**1.80**	**3.65**	**1.60**
Police Department						
911 Operator		0.80		0.40		1.00
Administrative Assistant PT		0.40		0.40		0.40
Background Investigator		0.90		1.40		1.40
Communications Supervisor	8.00		8.00		8.00	
Communications Manager	1.00					
Community Affairs Director	0.50		0.50		0.50	
Crime Data Analyst			1.00		1.00	
Crossing Guard		0.90		1.00		1.10
Emergency Prep Planner					1.00	
Emergency Prep Planner PT		0.50		0.50		
Investigative Assistant		0.90		0.90		0.90
Office Assistant PT		0.50		0.50		0.50
Office Coordinator	1.00		1.00		1.00	
Police Analyst/Planner	1.00		1.00		1.00	
Police Analyst/Programmer	1.00		1.00		1.00	
Police Captain	3.00		2.00		2.00	
Police Chief	1.00		1.00		1.00	
Police Computer Technician		0.50		0.50		0.50
Police Desk Attendant		2.40		2.90		2.90
Police Lieutenant	4.00		5.00		5.00	

Personnel Summary

	Approved 2012/13		Approved 2013/14		Requested 2014/15	
	FT	PT	FT	PT	FT	PT
Police Department-Continued						
Police Officer	74.00		76.00		78.00	
Police Records Supervisor	1.00		1.00		1.00	
Police Sergeant	15.00		15.00		15.00	
Police Service Aide	27.00		27.00		28.00	
Records Clerk	4.00		4.00		4.00	
Research & Tech Administrator	1.00		1.00		1.00	
Secretary II	4.00		4.00		4.00	
Student Enforcement Aide		0.10		0.10		0.10
Technical Support Specialist						
Total for Police Department	**146.50**	**7.90**	**148.50**	**8.60**	**152.50**	**8.80**
Purchasing						
Administrative Aide PT - Shared		0.40				
Buyer	1.00		1.00		1.00	
Purchasing Director	1.00					
Purchasing Manager			1.00		1.00	
Total for Purchasing	**2.00**	**0.40**	**2.00**	**0.00**	**2.00**	**0.00**
Recreation						
Account Clerk II	1.00		1.00		1.00	
Aide-Adaptive Program		0.70		1.10		0.70
Aide-Safety Town		0.10				0.10
Aquatics & Fitness Coordinator			1.00			
Aquatics Coordinator	0.60					
Assistant Pool Manager-CC		1.90		1.90		2.40
Assistant Recreation Director					1.00	
Attendant-Community Center		3.80		5.10		3.40
Babysitter		1.50		1.60		1.50
Coordinator-Adaptive Program		0.50		0.80		0.40
Coordinator-Day Camp		0.30		0.30		0.30
Coordinator-PreSchool		0.60		0.60		0.60
Coordinator-Recreation		5.90		4.50		5.60

Personnel Summary

	Approved 2012/13		Approved 2013/14		Requested 2014/15	
	FT	PT	FT	PT	FT	PT
Recreation - Continued						
Coordinator-Rentals						0.70
Coordinator-Safety Town		0.10		0.10		0.10
Coordinator-Senior Program		1.40				
Coordinator-Soccer-Adult				0.10		0.10
Coordinator-Soccer-Youth		0.10				
Coordinator-Softball-Adult		0.10		0.10		0.10
Coordinator-Softball-Youth		0.10		0.10		0.10
Coordinator-Volleyball-Adult		0.10		0.10		0.10
Day Camp Leader		1.10		1.60		0.90
Fitness/Wellness Specialist-CC		0.30		0.30		0.30
Fitness/Wellness Specialist-REC		0.20		0.30		0.30
Fitness/Wellness Specialist-SEN						0.30
Instructor-Dance-Senior						0.10
Instructor-PreSchool		2.30		2.30		2.40
Instructor-Safety Town		0.10		0.20		0.20
Instructor-Sports-Youth		0.10		0.10		0.20
Instructor-Water Safety CC		2.00		1.90		
Instructor-Water Safety-Priv CC		0.10		0.40		0.30
Lifeguard CC		7.60		8.50		8.80
Official-Basketball-Youth		0.30		0.30		0.20
Pool Manager-CC		0.60		0.50		0.40
Recreation Aide		6.00		6.10		5.20
Recreation Aide-PreSchool		0.20		0.70		0.30
Recreation Aide-REC		0.40		0.30		1.10
Recreation Director	1.00		1.00		1.00	
Recreation Supervisor	2.00		2.00		2.00	
Recreation Supervisor-PT-REC						0.60
Recreation Supervisor-PT-SEN						0.50
Referee-Hockey		0.10				

Personnel Summary

	Approved 2012/13		Approved 2013/14		Requested 2014/15	
	FT	PT	FT	PT	FT	PT
Recreation - Continued	**Recreat**	**Recreat**	**Recreat**	**Recreat**	**Recreat**	**Recreat**
Scorekeeper		0.20				
Secretary II	1.00		1.00		1.00	
Umpire		0.10				0.10
Total for Recreation	**5.60**	**38.90**	**6.00**	**39.90**	**6.00**	**38.40**
Refuse and Recycling						
Account Clerk I	0.34		0.34		0.34	
Ordinance Enforcement Officer		0.10		0.10		
Public Works Director	0.05		0.05		0.05	
Refuse/Recycling/Office Coord	0.10		0.10		0.10	
Total for Refuse and Recycling	**0.49**	**0.10**	**0.49**	**0.10**	**0.49**	**0.00**
Streets						
Account Clerk I	0.34		0.34		0.34	
Division Supervisor	1.00		1.00		1.00	
Field Supervisor	1.00		1.00		1.00	
Intern				1.50		1.40
MSE-C Equipment Operator I	8.00		8.00		8.00	
MSE-F Equipment Operator II	6.00		6.00		8.00	
MSE-G Leader	2.00		2.00		2.00	
Ordinance Enforcement Officer		0.30		0.30		0.30
Project Construction Manager	1.00		1.00		1.00	
Public Works Director	0.28		0.28		0.28	
Seasonal Supervisor		0.60		0.30		
Summer Laborer - Streets		4.90		2.20		3.10
Supt of Parks, Streets & Drains	0.67		0.67		0.67	
Supt of Streets & Drains						
Total for Streets	**20.29**	**5.80**	**20.29**	**4.30**	**22.29**	**4.80**
Treasurer						
Account Clerk I	1.00		1.00			
Account Clerk II	2.00		2.00		3.00	

Personnel Summary

	Approved 2012/13		Approved 2013/14		Requested 2014/15	
	FT	PT	FT	PT	FT	PT
Treasurer Continued						
City Treasurer	1.00		1.00		1.00	
Total for Treasurer	**4.00**	**0.00**	**4.00**	**0.00**	**4.00**	**0.00**
Water & Sewer						
Account Clerk I	0.32		0.32		0.32	
Cross Connection Inspector	1.00		1.00		1.00	
Division Supervisor	1.00		1.00		1.00	
GIS Analyst	0.50		0.50		0.50	
MSE-C Equipment Operator I	11.00		11.00		11.00	
MSE-D Service Tech I-Water	7.00		7.00		7.00	
MSE-F Equipment Operator II	6.00		6.00		6.00	
MSE-G Leader	3.00		3.00		3.00	
Office Assistant I	3.00		3.00		3.00	
Public Works Director	0.34		0.34		0.34	
Refuse/Recycling/Office Coord	0.90		0.90		0.90	
Summer Laborer - Water		0.40		1.30		1.40
Supt of Water & Sewer Maint	1.00		1.00		1.00	
Total for Water & Sewer	**35.06**	**0.40**	**35.06**	**1.30**	**35.06**	**1.40**
Grand Total	**319.00**	**116.20**	**323.00**	**117.10**	**332.00**	**116.60**

New positions for 2014/2015 include:

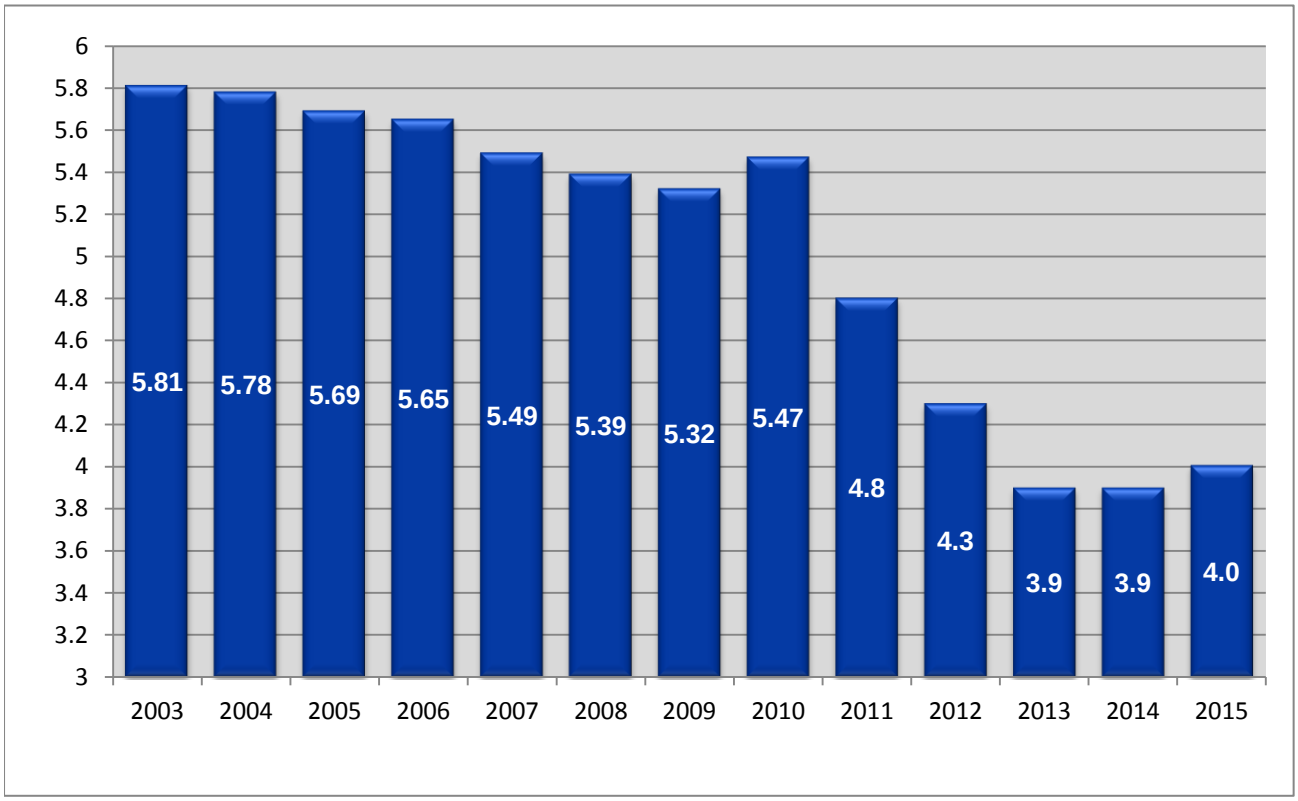
Human Resources - Added 1 full-time Coordinator from elimination 1 part-time position.

Police - Added 2 full-time Police Officers, 1 Police Service Aide and added 1 Emergency Planning Coordinator from elimination of 1 part-time position.

Public Works - Added 2 full-time MSE-F Equipment Operators II

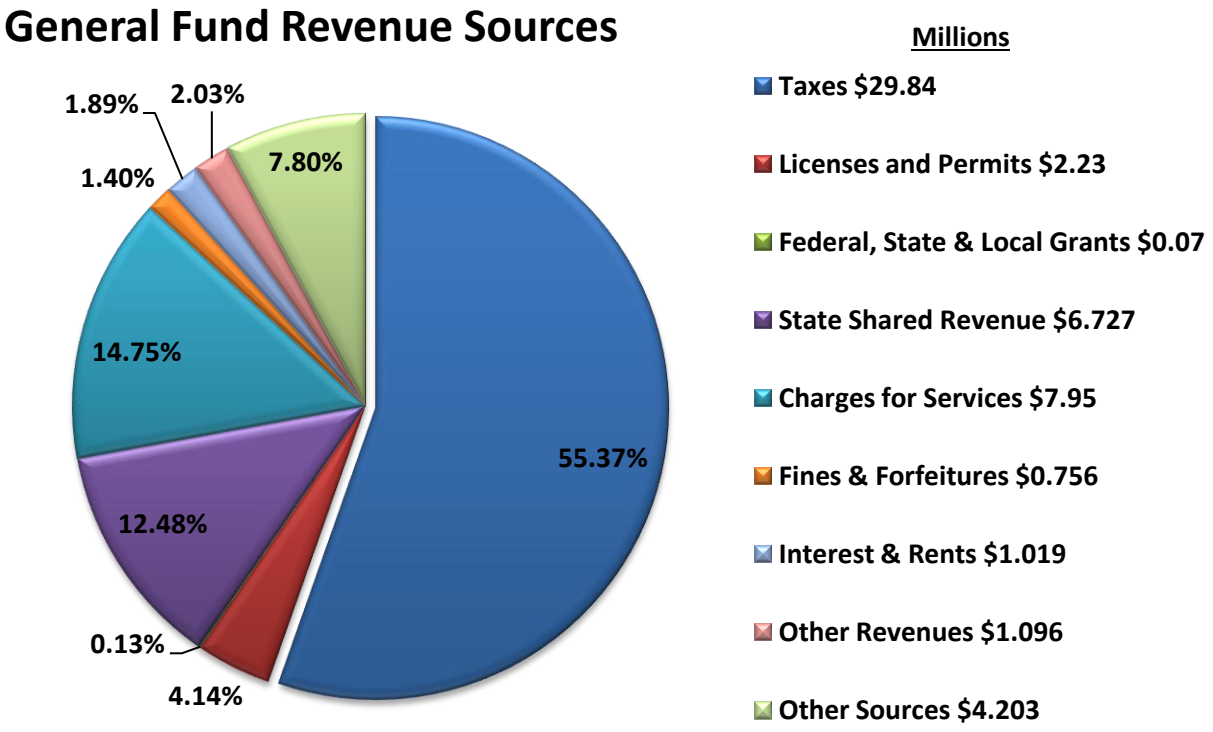
Information Technology - Added 1 full-time Help Desk Technician dedicated solely to Library services and 1 full-time Application Specialist from elimination of 1 part-time position.

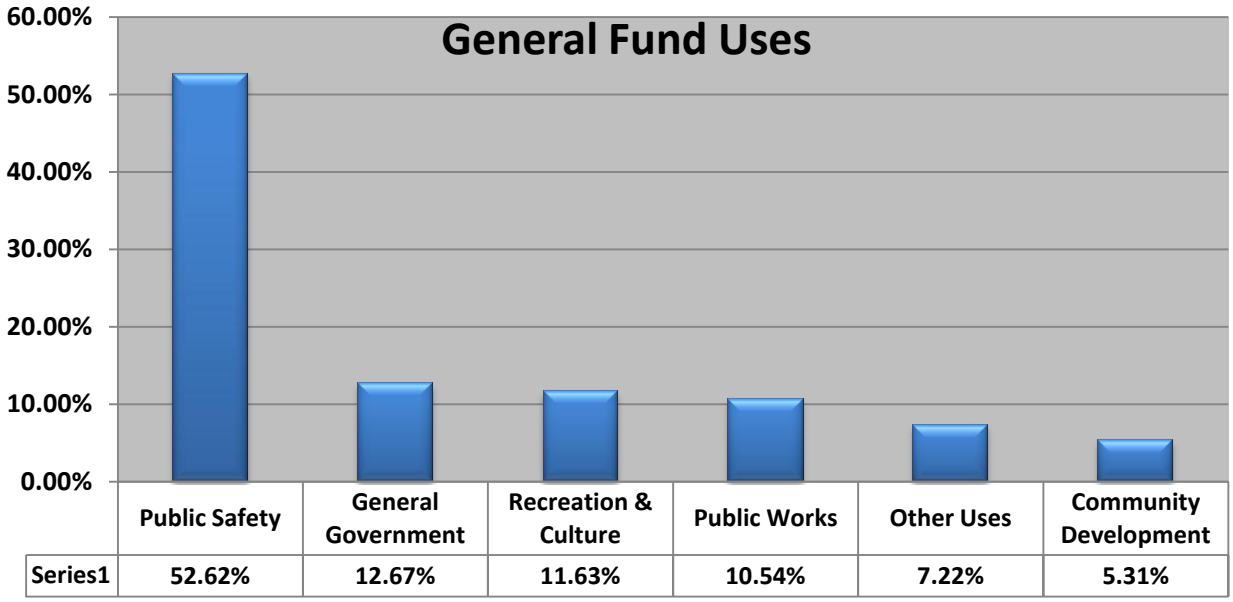
FULL-TIME EMPLOYEES PER 1,000 POPULATION



2015 is based on the population estimate provided by the Southeast Michigan Council of Governments (SEMCOG) for July 2013 of 82,853. The 2011 population count reflects the 2010 official U.S. census number of 80,980.

How the City Allocates General Fund Resources





General Fund
Revenues and Expenditures

	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
REVENUE								
Taxes	$ 30,424,031	$ 29,612,174	$ 29,703,000	$ 29,663,000	$ 29,840,500	0.60%	$ 30,247,000	$ 30,661,500
Licenses And Permits	1,686,632	2,254,772	2,207,450	2,104,900	2,230,350	5.96%	2,210,650	2,141,850
Federal Grants	7,708	12,146	4,000	23,000	4,000	-82.61%	6,000	6,000
State Grants	42,164	40,725	43,000	40,500	38,000	-6.17%	40,000	40,000
State Shared Revenue	6,202,317	6,351,957	6,556,000	6,371,000	6,727,000	5.59%	6,744,000	6,744,000
Contributions - Local	19,166	36,804	26,800	20,000	28,000	40.00%	28,000	28,000
Charges For Services	7,040,011	7,535,802	7,686,950	6,992,300	7,950,000	13.70%	7,479,500	7,519,900
Fines And Forfeitures	1,054,672	784,171	761,300	797,800	756,300	-5.20%	756,300	756,300
Interest & Rent	1,004,630	1,004,471	1,071,400	994,000	1,019,000	2.52%	1,022,000	1,025,300
Other Revenue	709,340	720,743	872,400	891,100	1,096,500	23.05%	1,107,700	1,119,100
Total Revenue	**48,190,670**	**48,353,765**	**48,932,300**	**47,897,600**	**49,689,650**	**3.74%**	**49,641,150**	**50,041,950**
OTHER FINANCING SOURCES								
Operating Transfers in	4,011,400	2,252,993	3,876,770	4,190,900	4,203,300	0.30%	4,241,700	4,304,100
Total Revenue & Other Financing Sources	**52,202,070**	**50,606,758**	**52,809,070**	**52,088,500**	**53,892,950**	**3.46%**	**53,882,850**	**54,346,050**
EXPENDITURES								
General Government								
Council/Executive Administration	2,835,492	3,114,860	3,364,640	3,547,450	3,863,420	8.91%	3,759,780	3,791,380
Financial Services	2,909,728	2,543,478	2,421,600	2,600,960	2,506,280	-3.64%	2,529,040	2,562,550
Other General Government	918,831	917,933	1,020,145	1,098,900	1,170,560	6.52%	1,207,240	1,222,880
Total General Government	**6,664,052**	**6,576,272**	**6,806,385**	**7,247,310**	**7,540,260**	**4.04%**	**7,496,060**	**7,576,810**
Public Safety								
Police	21,529,472	21,250,093	22,645,210	24,307,110	24,573,943	1.10%	24,780,750	25,064,180
Fire	3,784,058	4,309,551	4,751,545	4,770,160	4,901,685	2.76%	4,943,754	4,989,673
Building Inspections	1,330,829	1,770,773	1,944,270	1,618,260	1,843,410	13.91%	1,768,990	1,709,770
Total Public Safety	**26,644,360**	**27,330,417**	**29,341,025**	**30,695,530**	**31,319,038**	**2.03%**	**31,493,494**	**31,763,623**
Public Works								
Streets	**4,159,750**	**4,257,860**	**5,678,002**	**5,778,350**	**6,273,600**	**8.57%**	**6,378,700**	**6,430,800**

General Fund
Revenues and Expenditures

	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
Community Development								
Engineering	1,680,728	1,779,929	2,146,530	1,908,070	2,307,060	20.91%	2,324,950	2,328,050
Planning	687,300	713,144	778,555	811,930	853,970	5.18%	863,580	871,300
Total Community Development	**2,368,028**	**2,493,073**	**2,925,085**	**2,720,000**	**3,161,030**	**16.21%**	**3,188,530**	**3,199,350**
Recreation and Culture								
Parks	1,879,908	2,219,154	2,271,846	2,400,270	2,588,670	7.85%	2,672,980	2,684,840
Recreation	3,927,293	3,575,134	3,917,626	3,957,940	4,078,030	3.03%	4,095,410	4,133,339
Nature Center	43,703	39,989	86,600	85,400	105,290	23.29%	86,700	87,240
Historic Village	74,911	142,631	149,300	149,300	150,000	0.47%	154,420	157,980
Total Recreation and Culture	**5,925,815**	**5,976,908**	**6,425,372**	**6,592,910**	**6,921,990**	**4.99%**	**7,009,510**	**7,063,399**
TOTAL - EXPENDITURES	**45,762,005**	**46,634,531**	**51,175,869**	**53,034,100**	**55,215,918**	**4.11%**	**55,566,294**	**56,033,982**
Surplus (Use) Before Other Uses	**6,440,065**	**3,972,228**	**1,633,201**	**(945,600)**	**(1,322,968)**	**39.91%**	**(1,683,444)**	**(1,687,932)**
OTHER FINANCING USES								
Operating Transfers Out	111,785	1,134,786	3,550,000	1,120,200	4,300,000	283.86%	2,850,000	-
TOTAL - EXPENDITURES/TRANS OUT	**45,873,790**	**47,769,316**	**54,725,869**	**54,154,300**	**59,515,918**	**9.90%**	**58,416,294**	**56,033,982**
SURPLUS (USE) OF FUND BALANCE	**6,328,280**	**2,837,442**	**(1,916,799)**	**(2,065,800)**	**(5,622,968)**	172.19%	**(4,533,444)**	**(1,687,932)**
BEGINNING FUND BALANCE	26,068,785	32,397,065	35,234,507	35,234,507	33,317,708	-5.44%	27,694,740	23,161,296
ENDING FUND BALANCE	**$ 32,397,065**	**$ 35,234,507**	**$ 33,317,708**	**$ 33,168,707**	**$ 27,694,740**	-16.50%	**$ 23,161,296**	**$ 21,473,364**

*Starting in 2012, the Library is separately reported in the Special Revenue Fund.

General Fund
Revenues Summary By Account

		2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
REVENUE									
TAXES									
4402	Property Taxes	$ 28,239,313	$ 27,635,285	$ 27,700,000	$ 27,500,000	$ 27,810,000	1.13%	$ 28,206,000	$ 28,600,000
4423	Mobile Home Tax	1,380	2,083	2,000	2,000	2,000	0.00%	2,000	2,000
4427	Senior Citizen Housing	33,464	35,753	36,000	34,000	36,500	7.35%	37,000	37,500
4445	Tax Penalties And Interest	775,140	606,281	600,000	755,000	600,000	-20.53%	600,000	600,000
4447	Administration Fee	1,374,734	1,332,772	1,365,000	1,372,000	1,392,000	1.46%	1,402,000	1,422,000
TOTAL - TAXES		**30,424,031**	**29,612,174**	**29,703,000**	**29,663,000**	**29,840,500**	**0.60%**	**30,247,000**	**30,661,500**
BUSINESS LICENSES AND PERMITS									
4451.20	Electric, Plumbing, Heating	11,401	13,002	11,400	11,400	11,500	0.88%	11,400	11,200
4451.30	Builders	610	460	600	600	600	0.00%	600	600
4451.40	Sign Erectors	755	170	700	700	700	0.00%	700	700
4451.50	Service Stations	175	188	200	200	200	0.00%	200	200
4451.60	Amusements	19,372	19,980	20,000	20,000	20,000	0.00%	20,000	20,000
4451.70	Other	17,504	21,569	18,000	20,000	18,000	-10.00%	18,000	18,000
TOTAL - LICENSES AND PERMITS		**49,817**	**55,369**	**50,900**	**52,900**	**51,000**	**-3.59%**	**50,900**	**50,700**
NON-BUSINESS LICENSES AND PERMIT									
4476.10	Refrig. And Air Cond	-	-	-	-	-	0.00%	-	-
4476.15	Building	1,105,295	1,485,034	1,500,000	1,450,000	1,515,000	4.48%	1,500,000	1,450,000
4476.20	Electrical	117,689	140,019	130,000	125,000	131,300	5.04%	130,000	125,500
4476.25	Mechanical Permits	102,403	136,937	112,000	108,000	113,000	4.63%	112,000	108,000
4476.30	Plumbing	69,445	96,484	80,000	75,000	81,000	8.00%	80,000	77,000
4476.35	Animal	4,816	4,869	-	-	-	0.00%	-	-
4476.40	Sidewalks	9,946	9,838	11,000	8,000	11,000	37.50%	11,000	11,000
4476.45	Fence	2,950	3,030	3,500	3,500	3,500	0.00%	3,500	3,500

General Fund
Revenues Summary By Account

		2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
4476.50	Sewer Inspection	13,396	13,152	18,000	15,000	18,100	20.67%	18,000	17,400
4476.55	Right Of Way	14,455	35,204	30,000	10,000	30,000	200.00%	30,000	30,000
4476.60	Mult. Dwelling Inspect.	21,710	27,020	25,000	25,000	25,000	0.00%	25,000	25,000
4476.65	Grading	5,805	7,695	9,000	9,000	9,100	1.11%	9,200	9,300
4476.70	Fire Protection	86,531	124,840	130,000	123,000	131,300	6.75%	130,000	125,400
4476.75	Occupancy	42,552	61,631	57,000	47,000	58,000	23.40%	58,000	56,000
4476.80	Sign	27,003	33,502	34,000	34,000	34,000	0.00%	34,000	34,000
4476.85	Fireworks	500	375	250	700	250	-64.29%	250	250
4476.90	Hazardous Materials	11,500	18,500	16,000	18,000	18,000	0.00%	18,000	18,000
4476.95	Miscellaneous	820	1,276	800	800	800	0.00%	800	800
TOTAL - NON-BUS. LICENSE/PERMIT		**1,636,815**	**2,199,404**	**2,156,550**	**2,052,000**	**2,179,350**	**6.21%**	**2,159,750**	**2,091,150**
TOTAL - LICENSES AND PERMITS		**1,686,632**	**2,254,772**	**2,207,450**	**2,104,900**	**2,230,350**	**5.96%**	**2,210,650**	**2,141,850**
FEDERAL GRANTS									
4507	Domestic Preparedness	712	-	-	-	-	0.00%	-	-
4510	Vest	6,996	-	4,000	23,000	4,000	-82.61%	6,000	6,000
4512	Mcoles Police Academy	-	-	-	-	-	0.00%	-	-
4516	Fire Act	-	12,146	-	-	-	0.00%	-	-
4519	Eecbg	-	-	-	-	-	0.00%	-	-
4524	Ohsp	-	-	-	-	-	0.00%	-	-
TOTAL - FEDERAL GRANTS		**$ 7,708**	**$ 12,146**	**$ 4,000**	**$ 23,000**	**$ 4,000**	**-82.61%**	**$ 6,000**	**$ 6,000**

General Fund
Revenues Summary By Account

		2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
STATE GRANTS									
4543.100	Criminal Justice	21,584	18,151	16,000	20,500	18,000	-12.20%	20,000	20,000
4543.120	911 Training	20,580	22,574	22,000	20,000	20,000	0.00%	20,000	20,000
4569.110	Other Grants	-	-	5,000	-	-	0.00%	-	-
TOTAL - OTHER GRANTS		**$ 42,164**	**$ 40,725**	**$ 43,000**	**$ 40,500**	**$ 38,000**	**-6.17%**	**$ 40,000**	**$ 40,000**
STATE REVENUE SHARING									
4574.010	Homestead Exemption Reimb	7,018	9,146	9,000	8,000	9,000	12.50%	9,000	9,000
4574.020	Liquor Licenses	59,233	63,430	60,000	60,000	60,000	0.00%	60,000	60,000
4574.030	Sales Tax	5,815,126	5,935,518	6,127,000	5,960,000	6,287,000	5.49%	6,300,000	6,300,000
4574.040	Evip	320,940	343,863	360,000	343,000	371,000	8.16%	375,000	375,000
TOTAL - STATE REVENUE SHARING		**$ 6,202,317**	**$ 6,351,957**	**$ 6,556,000**	**$ 6,371,000**	**$ 6,727,000**	**5.59%**	**$ 6,744,000**	**$ 6,744,000**
TOTAL - STATE SOURCES		**$ 6,244,481**	**$ 6,392,682**	**$ 6,599,000**	**$ 6,411,500**	**$ 6,765,000**	**5.51%**	**$ 6,784,000**	**$ 6,784,000**
CONTRIBUTIONS - LOCAL									
4582	Public Safety	19,166	36,804	20,000	20,000	20,000	0.00%	20,000	20,000
4589	County-West Nile	-	-	6,800	-	8,000	100.00%	8,000	8,000
TOTAL - CONTRIBUTIONS - LOCAL		**$ 19,166**	**$ 36,804**	**$ 26,800**	**$ 20,000**	**$ 28,000**	**40.00%**	**$ 28,000**	**$ 28,000**

General Fund
Revenues Summary By Account

		2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
CHARGES FOR SERVICES - FEES									
4607.020	Building B Of A	650	1,300	1,000	1,000	1,000	0.00%	1,000	1,000
4607.025	Bus. Occupancy Permit	5,500	5,470	5,000	5,000	5,000	0.00%	5,000	5,000
4607.030	Catv Franchise Fees	1,127,184	1,207,225	1,250,000	1,215,000	1,260,000	3.70%	1,270,000	1,280,000
4607.035	Ift Exemption Fee	1,222	440	1,000	1,000	1,000	0.00%	1,000	1,000
4607.050	Miscellaneous	6,802	65	7,000	7,000	7,000	0.00%	7,000	7,000
4607.070	Plan Review	108,949	139,823	140,000	128,000	141,000	10.16%	142,000	139,000
4607.085	Non-Sufficient Funds	7,031	6,812	10,000	10,000	10,000	0.00%	10,000	10,000
4607.090	Planned Unit Develop App.	1,500	-	1,500	1,500	1,500	0.00%	1,500	1,500
4607.110	Site Plans	19,418	35,910	25,000	25,000	25,000	0.00%	25,000	25,000
4607.135	Telecom - Metro	240,734	245,056	240,000	240,000	240,000	0.00%	240,000	240,000
4607.140	Towing	55,770	30,620	32,000	32,000	32,000	0.00%	32,000	32,000
4607.150	Vital Statistics	134,242	143,477	140,000	135,000	141,000	4.44%	142,000	143,000
4607.170	Zoning Board Of Appeals	1,500	2,450	3,000	3,000	3,000	0.00%	3,000	3,000
4607.180	Zoning	8,700	12,750	10,000	7,000	10,000	42.86%	10,000	10,000
TOTAL - CHARGES FOR FEES		**$ 1,719,200**	**$ 1,831,397**	**$ 1,865,500**	**$ 1,810,500**	**$ 1,877,500**	**3.70%**	**$ 1,889,500**	**$ 1,897,500**

General Fund
Revenues Summary By Account

		2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
CHARGES/SERVICES RENDERED									
4626.010	Open And Close Cemetery	3,100	2,175	3,000	3,000	3,000	0.00%	3,000	3,000
4626.020	Court Ordered Pmt & Ins	2,699	430	500	4,000	500	-87.50%	500	500
4626.030	County Road Maintenance	249,691	249,691	249,000	249,000	249,000	0.00%	249,000	249,000
4626.060	Department Of Public Works	63,548	90,018	70,000	70,000	75,000	7.14%	80,000	80,000
4626.070	Duplicating And Photostats	10,920	9,762	10,000	10,000	10,000	0.00%	10,000	10,000
4626.080	Election Services	47,742	380	300	300	300	0.00%	300	300
4626.090	Engineering Fees	1,550,795	1,760,663	1,750,000	1,400,000	2,000,000	42.86%	1,500,000	1,500,000
4626.100	Landscaping/Tree Pres Plan	-	-	1,000	1,000	1,000	0.00%	1,000	1,000
4626.110	Microfilming	4,273	5,816	5,000	4,000	5,000	25.00%	5,000	5,000
4626.120	Miscellaneous	21,488	10,168	4,000	10,000	10,000	0.00%	10,000	10,000
4626.125	Passports	44,666	48,689	45,000	45,000	45,000	0.00%	45,000	45,000
4626.130	Police Services - Contract	83,225	95,203	115,000	125,000	100,000	-20.00%	100,000	100,000
4626.132	Police Services - Somerset	-	31,278	180,000	140,000	160,000	14.29%	140,000	140,000
4626.135	Police Services - Clawson	172,514	172,514	172,500	172,500	179,000	3.77%	186,500	194,000
4626.140	Police Reports	59,179	49,259	52,000	50,000	50,000	0.00%	50,000	50,000
4626.141	Police Pbt	375	400	150	500	200	-60.00%	200	200
4626.170	Row	15,780	8,400	10,000	10,000	10,000	0.00%	10,000	10,000
4626.210	Soil Erosion	35,986	43,100	30,000	30,000	30,000	0.00%	30,000	30,000
4626.220	Special Row Maintenance	(80)	-	-	-	-	0.00%	-	-
4626.230	Weed Cutting	21,703	18,934	10,000	22,000	22,000	0.00%	22,000	22,000
TOTAL-CHARGE SERVICE RENDERED		**$ 2,387,604**	**$ 2,596,877**	**$ 2,707,450**	**$ 2,346,300**	**$ 2,950,000**	**25.73%**	**$ 2,442,500**	**$ 2,450,000**

General Fund
Revenues Summary By Account

	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
CHARGES/SERVICE - SALES								
4642.010 Abandoned Vehicles	40,854	30,090	35,000	40,000	35,000	-12.50%	35,000	35,000
4642.020 Auction- Property	-	5,442	-	8,000	-	-100.00%	-	-
4642.070 Miscellaneous	12,791	29,666	15,000	15,000	15,000	0.00%	15,000	15,000
4642.080 Printed Materials	1,077	5,681	1,000	5,000	1,000	-80.00%	1,000	1,000
4642.100 Outdoor Edu. Center	786	10	-	-	-	0.00%	-	-
4642.115 Senior Store	12,999	12,984	15,000	15,000	18,000	20.00%	18,000	18,000
4642.120 Sign Installation	238	4,799	1,500	-	-	0.00%	-	-
4642.150 Tree Planting	10,060	14,480	15,000	8,000	8,000	0.00%	8,000	8,000
TOTAL - CHARGES/SERVICE - SALES	**$ 78,805**	**$ 103,152**	**$ 82,500**	**$ 91,000**	**$ 77,000**	**-15.38%**	**$ 77,000**	**$ 77,000**
CHARGES/SERVICE - USE/ADMIN								
4651.050 Nature Center	1,718	-	-	-	-	0.00%	-	-
4651.074 Senior Citizen Activity	249,810	230,935	250,000	250,000	254,000	1.60%	254,000	254,000
4651.075 Community Center Passes	1,238,314	1,483,896	1,502,000	1,360,000	1,502,000	10.44%	1,517,000	1,532,200
4651.076 Community Center Swim	253,292	255,002	240,000	245,000	245,000	0.00%	245,000	245,000
4651.077 Community Center Fitness	44,773	43,701	48,000	43,000	48,000	11.63%	48,000	48,000
4651.078 Comm. Prog./Events	16,659	14,481	11,500	16,500	16,500	0.00%	16,500	16,500
4651.080 Recreation	1,049,729	976,360	980,000	830,000	980,000	18.07%	990,000	999,700
4651.090 Winter Program	107	-	-	-	-	0.00%	-	-
TOTAL - CHARGES FOR USE/ADMIN	**$ 2,854,401**	**$ 3,004,376**	**$ 3,031,500**	**$ 2,744,500**	**$ 3,045,500**	**10.97%**	**$ 3,070,500**	**$ 3,095,400**
TOTAL - CHARGES FOR SERVICES	**$ 7,040,011**	**$ 7,535,802**	**$ 7,686,950**	**$ 6,992,300**	**$ 7,950,000**	**13.70%**	**$ 7,479,500**	**$ 7,519,900**

General Fund
Revenues Summary By Account

	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
FINES AND FORFEITS								
4655.010 County -Court	396,906	449,735	420,000	420,000	420,000	0.00%	420,000	420,000
4655.020 Drug Forfeiture Proceeds	121,710	-	-	-	-	0.00%	-	-
4655.022 Police Invesigations	81,356	43,585	40,000	60,000	40,000	-33.33%	40,000	40,000
4655.030 False Alarms - Fire Dept	27,025	24,025	40,000	30,000	30,000	0.00%	30,000	30,000
4655.040 False Alarms - Police	219,000	195,600	195,000	225,000	200,000	-11.11%	200,000	200,000
4655.046 Federal Drug Forfeiture	97,062	-	-	-	-	0.00%	-	-
4655.060 Ouil Reimbursement	65,793	68,902	65,000	60,000	65,000	8.33%	65,000	65,000
4655.062 Owi Forfeiture	2,250	-	-	-	-	0.00%	-	-
4655.065 Civil Infractions	910	1,015	300	1,400	300	-78.57%	300	300
4655.066 State Drug Forfeiture	41,547	-	-	-	-	0.00%	-	-
4655.070 Bond Processing Fees	1,113	1,310	1,000	1,400	1,000	-28.57%	1,000	1,000
TOTAL - FINES AND FORFEITS	**$ 1,054,672**	**$ 784,171**	**$ 761,300**	**$ 797,800**	**$ 756,300**	**-5.20%**	**$ 756,300**	**$ 756,300**
RENT INCOME								
4667.010 Building Rent	287,428	269,951	255,000	255,000	255,000	0.00%	255,000	255,000
4667.015 Communication Tower	57,600	57,600	57,000	57,000	57,600	1.05%	57,600	57,600
4667.020 Concession Stand	2,400	2,400	2,400	5,000	2,400	-52.00%	2,400	2,400
4667.025 Community Center Rent	288,213	292,314	288,000	288,000	315,000	9.38%	318,000	321,300
4667.028 Flynn Park - Beaumont	15,000	15,000	15,000	15,000	15,000	0.00%	15,000	15,000
4667.075 Field Maintenance	77,372	99,113	75,000	75,000	75,000	0.00%	75,000	75,000
4667.085 Parking Lot (Smart)	170,484	169,734	170,000	170,000	170,000	0.00%	170,000	170,000
4667.095 Tennis Bubble	28,475	27,014	29,000	29,000	29,000	0.00%	29,000	29,000
4667.268 Transit Center Sponsorship	-	-	20,000	-	-	0.00%	-	-
TOTAL - RENT INCOME	**$ 926,972**	**$ 933,126**	**$ 911,400**	**$ 894,000**	**$ 919,000**	**2.80%**	**$ 922,000**	**$ 925,300**

General Fund
Revenues Summary By Account

		2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
INVESTMENT INCOME									
4669.020	Investment Income	77,658	71,345	160,000	100,000	100,000	0.00%	100,000	100,000
TOTAL - INVESTMENT INCOME		**$ 77,658**	**$ 71,345**	**$ 160,000**	**$ 100,000**	**$ 100,000**	**0.00%**	**$ 100,000**	**$ 100,000**
TOTAL - INTEREST AND RENTS		**$ 1,004,630**	**$ 1,004,471**	**$ 1,071,400**	**$ 994,000**	**$ 1,019,000**	**2.52%**	**$ 1,022,000**	**$ 1,025,300**
MISCELLANEOUS									
4694	Cash Over/(Short)	(881)	(335)	-	-	-	0.00%	-	-
4671	Miscellaneous	9,281	25,820	10,000	10,000	10,000	0.00%	10,000	10,000
TOTAL - MISCELLANEOUS		**$ 8,400**	**$ 25,485**	**$ 10,000**	**$ 10,000**	**$ 10,000**	**$ -**	**$ 10,000**	**$ 10,000**
PRIVATE CONTRIBUTIONS									
4675.050	Fire Department	689	-	2,000	-	-	0.00%	-	-
4675.060	Miscellaneous	149	-	-	-	-	0.00%	-	-
4675.070	Museum	-	-	-	-	-	0.00%	-	-
4675.080	Police	34,756	-	-	30,000	-	-100.00%	-	-
4675.110	Parks And Recreation	9,000	9,810	-	7,000	7,000	0.00%	7,000	7,000
TOTAL - PRIVATE CONTRIBUTIONS		**$ 44,594**	**$ 9,810**	**$ 2,000**	**$ 37,000**	**$ 7,000**	**-81.08%**	**$ 7,000**	**$ 7,000**
REIMBURSEMENTS									
4676.010	Reimbursements	16,000	6,566	15,000	-	5,000	100.00%	5,000	5,000
4676.268	Multimodal Transit Center	-	-	39,900	38,600	65,600	69.95%	66,800	68,000
TOTAL - REIMBURSEMENTS		**$ 16,000**	**$ 6,566**	**$ 54,900**	**$ 38,600**	**$ 70,600**	**82.90%**	**$ 71,800**	**$ 73,000**

General Fund
Revenues Summary By Account

	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
ADMINISTRATIVE CHARGES								
4677.226 Refuse	53,000	53,000	67,000	67,000	93,000	38.81%	94,000	95,000
4677.271 Library	-	-	45,000	45,000	45,000	0.00%	45,500	46,000
4677.301 Debt Service	53,000	53,000	46,000	46,000	59,900	30.22%	60,500	61,100
4677.584 Golf Course	30,000	30,000	10,000	10,000	10,000	0.00%	10,100	10,200
4677.590 Sewer	201,000	201,000	204,000	204,000	290,200	42.25%	293,100	296,000
4677.591 Water	258,000	258,000	283,000	283,000	358,300	26.61%	361,900	365,500
4677.661 Motor Pool	53,000	53,000	74,000	74,000	75,000	1.35%	75,800	76,500
4677.731 Retirement System	25,000	25,000	75,000	75,000	76,000	1.33%	76,500	77,300
TOTAL - ADMINISTRATIVE CHARGES	**$ 673,000**	**$ 673,000**	**$ 804,000**	**$ 804,000**	**$ 1,007,400**	**25.30%**	**$ 1,017,400**	**$ 1,027,600**
REFUNDS AND REBATES								
4687.040 Rebates	(32,654)	5,882	1,500	1,500	1,500	0.00%	1,500	1,500
TOTAL - REFUNDS AND REBATES	**$ (32,654)**	**$ 5,882**	**$ 1,500**	**$ 1,500**	**$ 1,500**	**0.00%**	**$ 1,500**	**$ 1,500**
TOTAL - OTHER REVENUE	**$ 709,340**	**$ 720,743**	**$ 872,400**	**$ 891,100**	**$ 1,096,500**	**23.05%**	**$ 1,107,700**	**$ 1,119,100**
TOTAL - REVENUE	**$ 48,190,670**	**$ 48,353,765**	**$ 48,932,300**	**$ 47,897,600**	**$ 49,689,650**	**3.74%**	**$ 49,641,150**	**$ 50,041,950**

General Fund
Revenues Summary By Account

	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
OTHER FINANCING SOURCES								
OPERATING TRANSFERS IN								
4699.101 General	-	-	-	-	-	0.00%	-	-
4699.202 Major Street Fund	1,836,564	1,195,792	1,840,760	1,946,600	2,025,000	4.03%	2,040,000	2,058,700
4699.203 Local Streets Fund	920,242	921,329	1,896,710	1,705,900	2,032,000	19.12%	2,110,500	2,127,900
4699.243 LDFA	50,000	50,000	5,000	5,000	5,000	0.00%	5,000	5,000
4699.248 DDA	227,278	60,872	131,800	-	136,300	100.00%	81,200	107,500
4699.250 Brownfield	25,000	25,000	2,500	2,500	5,000	100.00%	5,000	5,000
4699.403 Special Assessment	356,000	-	-	-	-	0.00%	-	-
4699.590 Sewer	596,316	-	-	530,900	-	-100.00%	-	-
TOTAL - OPERATING TRANSFERS IN	**$ 4,011,400**	**$ 2,252,993**	**$ 3,876,770**	**$ 4,190,900**	**$ 4,203,300**	**0.30%**	**$ 4,241,700**	**$ 4,304,100**
TOTAL - OTHER FINANCING SOURCES	**$ 4,011,400**	**$ 2,252,993**	**$ 3,876,770**	**$ 4,190,900**	**$ 4,203,300**	**0.30%**	**$ 4,241,700**	**$ 4,304,100**
1010 TOTAL - GENERAL FUND REVENUE	**$ 52,202,070**	**$ 50,606,758**	**$ 52,809,070**	**$ 52,088,500**	**$ 53,892,950**	**3.46%**	**$ 53,882,850**	**$ 54,346,050**

General Fund
Expenditures Summary By Department

		2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
GENERAL GOVERNMENT									
Council/Executive Administration									
102	Council	$ 52,557	$ 50,640	$ 50,700	$ 52,700	$ 79,800	51.42%	$ 80,300	$ 80,300
172	City Manager	1,005,319	1,080,118	1,218,390	1,315,400	1,399,340	6.38%	1,418,340	1,435,210
748	Community Affairs	1,289	-	-	-	-	0.00%	-	-
215	Clerks Office								
215	Clerk	300,008	336,959	336,400	363,180	377,760	4.01%	320,790	324,830
262	Elections	239,705	243,090	86,050	183,200	262,160	43.10%	186,970	188,040
266	City Attorney	869,473	961,480	1,150,400	1,068,740	1,158,290	8.38%	1,162,680	1,175,900
270	Human Resources	367,141	442,574	522,700	564,230	586,070	3.87%	590,700	587,100
Total Council/Executive Administration		**$ 2,835,492**	**$ 3,114,860**	**$ 3,364,640**	**$ 3,547,450**	**$ 3,863,420**	**8.91%**	**$ 3,759,780**	**$ 3,791,380**
Financial Services									
191	Finance Department								
191	Accounting	$ 657,890	$ 578,573	$ 648,520	$ 648,550	$ 718,560	10.79%	$ 726,980	$ 738,140
192	Risk Management	147,394	33,719	1,300	5,100	-	-100.00%	-	-
223	Independent Auditor	57,100	57,100	57,000	57,000	57,000	0.00%	57,000	57,000
233	Treasurer's Office	1,043,822	904,747	586,220	735,410	554,970	-24.54%	553,540	559,880
247	Purchasing	228,553	183,928	229,640	251,430	228,940	-8.94%	231,220	234,240
253	Assessing								
253	Board of Review	1,745	1,268	2,420	3,000	2,970	-1.00%	2,970	2,970
257	Assessor's Office	773,224	784,144	896,500	900,470	943,840	4.82%	957,330	970,320
Total Financial Services		**$ 2,909,728**	**$ 2,543,478**	**$ 2,421,600**	**$ 2,600,960**	**$ 2,506,280**	**-3.64%**	**$ 2,529,040**	**$ 2,562,550**
Other General Government									
264	Bulding Operations								
261	Fire/Police Training Center	$ 72,206	$ 75,451	$ 85,080	$ 90,400	$ 96,080	6.28%	$ 101,130	$ 104,740
265	City Hall	630,961	637,234	675,245	739,900	762,070	3.00%	784,150	792,610
268	MuliModal Transit Center	-	-	39,900	38,600	65,600	69.95%	66,800	68,000
277	District Court	215,665	205,248	219,920	230,000	246,810	7.31%	255,160	257,530
Total Other General Government		**$ 918,831**	**$ 917,933**	**$ 1,020,145**	**$ 1,098,900**	**$ 1,170,560**	**6.52%**	**$ 1,207,240**	**$ 1,222,880**
TOTAL GENERAL GOVERNMENT		**$ 6,664,052**	**$ 6,576,272**	**$ 6,806,385**	**$ 7,247,310**	**$ 7,540,260**	**4.04%**	**$ 7,496,060**	**$ 7,576,810**

General Fund
Expenditures Summary By Department

		2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
PUBLIC SAFETY									
Police									
10	**Executive Administration**								
305	Police Administration	$ 1,565,409	$ 1,621,241	$ 1,443,100	$ 1,469,580	$ 1,594,120	8.47%	$ 1,565,325	$ 1,587,010
320	Professional Standards	-	152,959	657,360	670,320	700,120	4.45%	714,440	729,380
Total Executive Administration		**1,565,409**	**1,774,199**	**2,100,460**	**2,139,900**	**2,294,240**	**7.21%**	**2,279,765**	**2,316,390**
11	**Investigative/Admin Services**								
307	Investigations Services	1,603,489	1,938,961	1,915,140	2,013,290	2,120,820	5.34%	2,151,545	2,189,630
308	Crime Information Unit	524,098	518,635	486,060	531,640	561,140	5.55%	570,170	578,370
309	Special Investigations Unit	467,026	553,443	532,880	554,110	516,300	-6.82%	534,010	543,260
311	Drug Enforcement (DEA)	220,023	230,650	215,880	228,250	219,020	-4.04%	223,690	227,650
321	Criminal Justice Training	24,460	42,430	20,000	20,000	20,400	2.00%	20,800	21,300
322	Training Section	294,636	419,801	404,280	414,290	433,090	4.54%	440,240	445,740
324	Emergency Response/Preparedness	172,096	43,015	71,260	84,300	154,620	83.42%	145,280	147,180
326	Records Section	387,619	438,618	559,820	661,350	636,450	-3.77%	625,610	633,770
329	Lockup Section	1,158,367	1,119,386	1,278,740	1,429,390	1,458,300	2.02%	1,479,900	1,499,130
333	Property Section	97,971	108,893	110,340	117,700	117,230	-0.40%	120,540	122,930
334	Research & Technology	749,451	779,240	808,450	834,360	922,300	10.54%	934,630	948,140
Total Investigative/Admin Services		**5,699,235**	**6,193,071**	**6,402,850**	**6,888,680**	**7,159,670**	**3.93%**	**7,246,415**	**7,357,100**

General Fund
Expenditures Summary By Department

		2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
12	**Operations**								
315	Road Patrol	8,956,300	9,568,231	10,094,600	10,819,660	10,400,703	-3.87%	10,497,680	10,560,490
316	K-Nine Unit	541,108	566,457	557,110	576,650	591,190	2.52%	597,230	605,770
317	Directed Patrol Unit	486,554	410,373	575,720	721,010	680,740	-5.59%	690,380	699,660
318	Traffic Unit	1,426,842	(11,354)	-	-	263,070	100.00%	267,340	271,720
319	Crossing Guards	20,026	24,553	24,500	24,500	26,420	7.84%	26,930	27,460
325	Communications Section	1,921,990	2,103,131	2,084,900	2,224,850	2,173,890	-2.29%	2,176,540	2,216,640
335	Community Services Section	656,643	621,432	805,070	911,860	984,020	7.91%	998,470	1,008,950
Total Operations		**14,009,463**	**13,282,823**	**14,141,900**	**15,278,530**	**15,120,033**	**-1.04%**	**15,254,570**	**15,390,690**
13	**Special Units**								
310	Narcotics Enforcement Unit	35,244	-	-	-	-	0.00%	-	-
314	Juvenile Unit	203,565	-	-	-	-	0.00%	-	-
328	Animal Control	16,557	-	-	-	-	0.00%	-	-
Total Special Units		**255,366**	**-**	**-**	**-**	**-**	**0.00%**	**-**	**-**
Total Police		**$ 21,529,472**	**$ 21,250,093**	**$ 22,645,210**	**$ 24,307,110**	**$ 24,573,943**	**1.10%**	**$ 24,780,750**	**$ 25,064,180**
Fire Department									
337	Fire Administration	$ 315,295	$ 321,857	$ 361,525	$ 362,010	$ 374,990	3.59%	$ 379,830	$ 384,900
338	Fire Operations	615,686	1,081,461	1,159,200	1,161,720	1,195,555	2.91%	1,198,460	1,214,390
340	Fire Companies	1,283,923	1,305,491	1,504,500	1,505,500	1,510,570	0.34%	1,514,570	1,518,610
341	Fire Prevention	895,302	972,817	1,060,200	1,070,930	1,117,120	4.31%	1,131,380	1,145,960
343	Fire Communications	210,758	209,534	220,000	220,000	239,950	9.07%	243,850	247,880
344	Fire Halls	463,093	418,390	446,120	450,000	463,500	3.00%	475,664	477,933
Total Fire Department		**$ 3,784,058**	**$ 4,309,551**	**$ 4,751,545**	**$ 4,770,160**	**$ 4,901,685**	**2.76%**	**$ 4,943,754**	**$ 4,989,673**
Building Inspections									
371	Building Inspections	$ 1,330,829	$ 1,770,773	$ 1,944,270	$ 1,618,260	$ 1,843,410	13.91%	$ 1,768,990	$ 1,709,770
TOTAL PUBLIC SAFETY		**$ 26,644,360**	**$ 27,330,417**	**$ 29,341,025**	**$ 30,695,530**	**$ 31,319,038**	**2.03%**	**$ 31,493,494**	**$ 31,763,623**

General Fund
Expenditures Summary By Department

		2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
DEPARTMENT OF PUBLIC WORKS									
Streets Department									
20	**Local Streets**								
481	Local Surface Maint - Gravel	$ 45,711	$ 69,501	$ 42,890	$ 44,690	$ 48,000	7.41%	$ 49,000	$ 48,600
482	Local Surface Maint	295,931	375,635	349,540	290,080	355,000	22.38%	359,200	361,900
483	Local Surf Maint - Concrete	35	-	-	-	-	0.00%	-	-
485	Local Guard Rails & Posts	11,917	12,350	11,970	9,040	10,100	11.73%	10,300	10,300
486	Local Sweeping	76,628	79,046	113,440	146,910	80,300	-45.34%	137,100	139,200
489	Local Drain Structures	198,443	194,988	209,000	187,860	235,600	25.41%	239,000	241,900
490	Local Roadside Cleanup	4,222	5,680	7,400	7,660	7,800	1.83%	8,000	8,100
491	Local Grass & Weed Control	1,052	1,026	2,390	3,380	3,200	-5.33%	3,400	3,400
492	Local Dust Control	-	-	-	-	-	0.00%	-	-
495	Local Signs	84,101	108,514	122,240	145,600	145,900	0.21%	148,800	150,400
497	Local Markings	4,459	22,074	30,610	23,830	30,300	27.15%	30,500	30,600
498	Local Snow & Ice Control	87,047	298,716	865,430	660,450	909,800	37.75%	918,000	925,000
499	Local Administration	110,692	106,347	141,800	192,540	206,000	6.99%	207,200	208,500
Total Local Streets		**920,237**	**1,273,876**	**1,896,710**	**1,712,040**	**2,032,000**	**18.69%**	**2,110,500**	**2,127,900**
21	**County Roads**								
500	County Surface Maintenance	155	2,995	25,922	10,000	10,000	0.00%	10,000	10,000
501	County Drain Structures	-	-	-	-	-	0.00%	-	-
502	County Snow & Ice Control	173,581	249,855	601,760	701,230	702,500	0.18%	709,700	716,100
503	County Administration	8,981	9,078	9,740	3,700	9,900	167.57%	10,000	10,000
504	County Signs	-	-	73,450	78,640	90,700	15.34%	76,400	72,000
507	County Sweeping	590	849	1,990	-	-	0.00%	-	-
Total County Roads		**183,307**	**262,776**	**712,862**	**793,570**	**813,100**	**2.46%**	**806,100**	**808,100**

General Fund
Expenditures Summary By Department

		2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
22	**Major Streets**								
464	Major Surface Maintenance	245,238	265,004	298,620	452,120	414,900	-8.23%	419,900	424,700
465	Major Guard Rails And Posts	4,720	9,222	12,320	12,180	12,200	0.16%	12,200	12,200
466	Major Sweeping	60,094	70,327	84,760	71,690	86,300	20.38%	87,700	89,100
469	Major Drain Structures	195,605	86,366	107,060	118,090	138,000	16.86%	139,000	140,600
470	Major Roadside Cleanup	24,045	51,444	20,100	17,450	28,200	61.60%	28,600	28,900
471	Major Grass & Weed Control	5,585	1,741	1,860	2,500	12,500	400.00%	2,500	2,500
475	Major Signs	135,233	139,241	108,010	81,120	84,100	3.67%	76,000	76,900
477	Major Markings	61,130	107,498	112,900	111,550	117,400	5.24%	117,800	119,000
478	Major Snow & Ice Control	194,305	283,136	620,270	619,920	649,400	4.76%	656,600	663,000
479	Major Administration	910,608	557,087	474,860	465,370	492,000	5.72%	499,700	501,800
Total Major Streets		**1,836,564**	**1,571,065**	**1,840,760**	**1,951,990**	**2,035,000**	**4.25%**	**2,040,000**	**2,058,700**
23	**Drains**								
514	Retention Ponds	186,283	166,656	140,750	149,390	142,800	-4.41%	158,200	159,200
515	Open Drain Maintenance	112,901	143,651	77,170	91,450	117,700	28.70%	119,000	120,200
516	Drains Administration	159,790	156,502	137,900	191,310	198,300	3.65%	200,200	202,300
517	Storm Sewer & Ryd	137,341	66,927	131,790	101,890	161,400	58.41%	163,500	165,400
Total Drains		**596,315**	**533,737**	**487,610**	**534,040**	**620,200**	**16.13%**	**640,900**	**647,100**
24	**Sidewalks**								
444	Sidewalk Administration	12,714	11,056	17,300	17,540	13,400	-23.60%	13,500	13,600
511	Sidewalk Maint - Snow Control	1,514	12,951	45,000	41,840	58,200	39.10%	58,400	63,800
512	Sidewalk Maint - General	73,967	78,553	105,460	129,460	121,700	-5.99%	123,100	124,700
Total Sidewalks		**88,194**	**102,560**	**167,760**	**188,840**	**193,300**	**2.36%**	**195,000**	**202,100**
25	**Street Lighting**								
448	Street Lighting	499,497	478,529	524,200	504,770	538,200	**6.62%**	538,700	539,200
26	**Weeds/Snow & Ice**								
519	Weeds/Snow And Ice	35,636	35,317	48,100	93,100	41,800	**-55.10%**	47,500	47,700
Total Streets Department		**$ 4,159,750**	**$ 4,257,860**	**$ 5,678,002**	**$ 5,778,350**	**$ 6,273,600**	**8.57%**	**$ 6,378,700**	**$ 6,430,800**
TOTAL DEPARTMENT OF PUBLIC WORKS		**$ 4,159,750**	**$ 4,257,860**	**$ 5,678,002**	**$ 5,778,350**	**$ 6,273,600**	**8.57%**	**$ 6,378,700**	**$ 6,430,800**

General Fund
Expenditures Summary By Department

	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
COMMUNITY DEVELOPMENT								
Engineering								
442 Engineering	$ 1,647,167	$ 1,755,676	$ 2,117,010	$ 1,880,170	$ 2,293,910	22.01%	$ 2,311,700	$ 2,314,700
443 Traffic Engineering	33,561	24,253	29,520	27,900	13,150	-52.87%	13,250	13,350
Total Engineering Department	**$ 1,680,728**	**$ 1,779,929**	**$ 2,146,530**	**$ 1,908,070**	**$ 2,307,060**	**20.91%**	**$ 2,324,950**	**$ 2,328,050**
Planning								
721 Planning	$ 673,200	$ 697,506	$ 755,800	$ 792,830	$ 828,520	4.50%	$ 837,760	$ 845,820
723 Planning Commission	10,694	13,244	18,760	13,900	20,250		20,560	20,220
726 Board of Zoning Appeals	3,406	2,395	3,995	5,200	5,200	0.00%	5,260	5,260
Total Planning Department	**$ 687,300**	**$ 713,144**	**$ 778,555**	**$ 811,930**	**$ 853,970**	**5.18%**	**$ 863,580**	**$ 871,300**
TOTAL COMMUNITY DEVELOPMENT	**$ 2,368,028**	**$ 2,493,073**	**$ 2,925,085**	**$ 2,720,000**	**$ 3,161,030**	**16.21%**	**$ 3,188,530**	**$ 3,199,350**

General Fund
Expenditures Summary By Department

		2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
RECREATION AND CULTURE									
Parks									
751	Parks Administration	$ -	$ 182,420	$ 109,200	$ 62,430	$ 70,210	12.46%	$ 71,110	$ 71,920
756	Civic Center Maintenance	206,427	315,819	207,060	274,710	314,780	14.59%	307,020	304,300
757	Cemetery Maintenance	15,812	10,481	16,600	22,000	18,490	-15.95%	22,290	22,380
758	Parks Garage	102,682	68,999	80,900	81,670	82,730	1.30%	84,210	85,260
759	Athletic Field Maintenance	226,128	223,846	246,640	273,300	304,830	11.54%	329,320	330,820
770	Parks Maintenance	952,357	661,849	850,716	962,960	995,580	3.39%	1,046,450	1,054,290
772	Park Equipment Repair	65,203	74,426	61,130	59,490	61,960	4.15%	62,950	64,160
773	Parks-Special Events	8,849	10,923	11,450	500	2,000	300.00%	2,000	2,000
774	Major Tree Maintenance	7,128	3,313	23,050	600	500	-16.67%	500	500
775	Major Tree Planting	-	-	1,500	2,000	2,000	0.00%	2,000	2,000
776	Major Tree Storm Damage	442	718	-	200	200	0.00%	200	200
777	Local Tree Maintenance	65,466	441,241	393,000	391,920	424,850	8.40%	426,650	428,340
778	Local Tree Planting	1,346	19,920	20,300	20,300	20,300	0.00%	20,300	20,300
779	Local Tree Storm Damage	1,496	9,205	30,000	300	250	-16.67%	250	250
780	Street Island Maintenance-Major	84,917	63,748	81,100	114,600	130,040	13.47%	137,390	137,440
781	Street Island Maintenance-Local	525	93	600	300	270	-10.00%	270	270
782	Street Island Maint-Northfield	13,852	5,521	-	-	-	0.00%	-	-
783	Street Island Maintenance-DDA	127,278	126,629	138,600	132,990	159,680	20.07%	160,070	160,410
Total Parks Department		**$ 1,879,908**	**$ 2,219,154**	**$ 2,271,846**	**$ 2,400,270**	**$ 2,588,670**	**7.85%**	**$ 2,672,980**	**$ 2,684,840**
Recreation									
752	Recreation Administration	$ 931,339	$ 612,876	$ 666,500	$ 740,590	$ 740,750	0.02%	$ 746,910	$ 753,269
753	Recreation	931,905	900,326	996,248	1,007,960	1,030,810	2.27%	1,036,800	1,042,990
754	Senior Programs	189,082	174,920	228,500	223,500	226,310	1.26%	227,210	228,030
755	Community Center	1,874,968	1,887,012	2,026,378	1,985,890	2,080,160	4.75%	2,084,490	2,109,050
Total Recreation Department		**$ 3,927,293**	**$ 3,575,134**	**$ 3,917,626**	**$ 3,957,940**	**$ 4,078,030**	**3.03%**	**$ 4,095,410**	**$ 4,133,339**
Nature Center									
771	Nature Center	$ 43,703	$ 39,989	$ 86,600	$ 85,400	$ 105,290	23.29%	$ 86,700	$ 87,240

General Fund
Expenditures Summary By Department

		2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
Historic Village									
802	Village Operations	$ -	$ 75,000	$ 75,000	$ 75,000	$ 75,000	0.00%	$ 75,000	$ 75,000
804	Village Buildings	51,838	48,305	46,800	46,800	49,100		52,490	56,050
807	Village Grounds	23,073	19,326	27,500	27,500	25,900	-5.82%	26,930	26,930
Total Historic Village		**$ 74,911**	**$ 142,631**	**$ 149,300**	**$ 149,300**	**$ 150,000**	**0.47%**	**$ 154,420**	**$ 157,980**
TOTAL RECREATION AND CULTURE		**$ 5,925,815**	**$ 5,976,908**	**$ 6,425,372**	**$ 6,592,910**	**$ 6,921,990**	**4.99%**	**$ 7,009,510**	**$ 7,063,399**
OTHER USES									
966	Transfers Out	$ (0)	$ (0)	$ -	$ -	$ -	0.00%	$ -	$ -
966	Capital - Streets	-	1,000,000	1,000,000	1,000,000	-	-100.00%	1,000,000	-
966	Capital - Enhanced Streets	-	-	2,550,000	-	2,450,000	100.00%	-	-
966	Capital - Fire Station #4	-	-	-	-	1,850,000	100.00%	1,850,000	-
966	Other	111,785	134,786	-	120,200	-	-100.00%	-	-
TOTAL OTHER USES		**111,785**	**1,134,786**	**3,550,000**	**1,120,200**	**4,300,000**	**283.86%**	**2,850,000**	**-**
TOTAL - GENERAL FUND		**$ 45,873,790**	**$ 47,769,316**	**$ 54,725,869**	**$ 54,154,300**	**$ 59,515,918**	**9.90%**	**$ 58,416,294**	**$ 56,033,982**

General Fund
Expenditure Summary By Account

	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
EXPENSE								
PERSONAL SERVICES								
Personal Service	$ 17,288,158.91	$ 16,928,257.47	$ 18,237,859.00	$ 19,597,310.00	$ 20,090,680.00	2.52%	$ 20,268,520	$ 20,480,880
Elected And Appointed	19,875	22,600	23,850	24,450	25,800	5.52%	25,800	25,800
Election Inspectors	75,829	93,942	-	20,860	92,850	345.11%	21,500	21,500
Fica	1,373,333	1,375,150	1,468,550	1,506,720	1,544,070	2.48%	1,557,360	1,575,270
Disability Pay - Volunteer Fire	-	22,089	-	-	0	0.00%	-	-
Workers Comp & Unemployment	310,857	264,017	535,511	561,790	506,630	-9.82%	511,450	519,860
Sick Pay Allowance	691,471	814,512	1,086,580	1,111,280	1,128,750	1.57%	1,138,800	1,154,010
Hospital And Life Insurance	2,459,044	2,531,589	3,462,867	3,625,490	3,854,740	6.32%	3,984,590	4,079,910
Vacation	2,298,551	1,376,923	1,745,576	1,784,910	1,798,380	0.75%	1,812,060	1,832,480
Retirement	5,557,842	7,089,657	6,196,477	6,254,590	6,700,600	7.13%	6,702,840	6,771,330
Total - Personal Services	**30,074,962**	**30,518,737**	**32,757,270**	**34,487,400**	**35,742,500**	**3.64%**	**36,022,920**	**36,461,040**
SUPPLIES								
Office Supplies	112,217	125,130	118,720	130,250	129,380	-0.67%	129,935	130,930
Postage	118,662	110,655	127,000	135,900	141,690	4.26%	137,640	138,290
Supplies For Resale	-	-	-	-	0	0.00%	-	-
Operating Supplies	764,560	794,320	966,495	926,890	1,052,208	13.52%	1,015,920	1,023,000
Fuel	32,321	35,420	36,170	57,800	39,410	-31.82%	39,620	39,840
Tools	15,436	15,997	19,500	20,010	20,500	2.45%	20,500	20,500
Uniforms	121,062	134,737	170,500	193,600	197,070	1.79%	199,440	201,440
Repair/Mtnce Supplies	507,041	642,666	940,220	961,580	1,007,004	4.72%	994,020	990,290
Expendable Building/Equipment	-	-	-	-	212,600	100.00%	95,500	58,000
Total - Supplies	**1,671,299**	**1,858,924**	**2,378,605**	**2,426,030**	**2,799,862**	**15.41%**	**2,632,575**	**2,602,290**
OTHER SERVICE CHARGES								
Professional Services	938,340	815,338	716,000	791,100	802,800	1.48%	831,200	849,400
Contractual Services	4,632,076	5,081,892	5,869,190	5,672,544	6,163,322	8.65%	6,168,054	6,130,223
Computer Services	923,110	972,485	966,700	970,700	1,167,100	20.23%	1,189,600	1,212,200
Consultant Services	217,730	370,722	610,000	240,000	545,000	127.08%	545,000	535,000
Community Policing	7,886	5,065	6,090	6,090	6,220	2.13%	6,350	6,470
Health Services	15,686	14,139	41,260	50,860	41,970	-17.48%	56,040	43,470
Communications	70,079	60,256	70,150	76,940	75,560	-1.79%	76,630	77,280

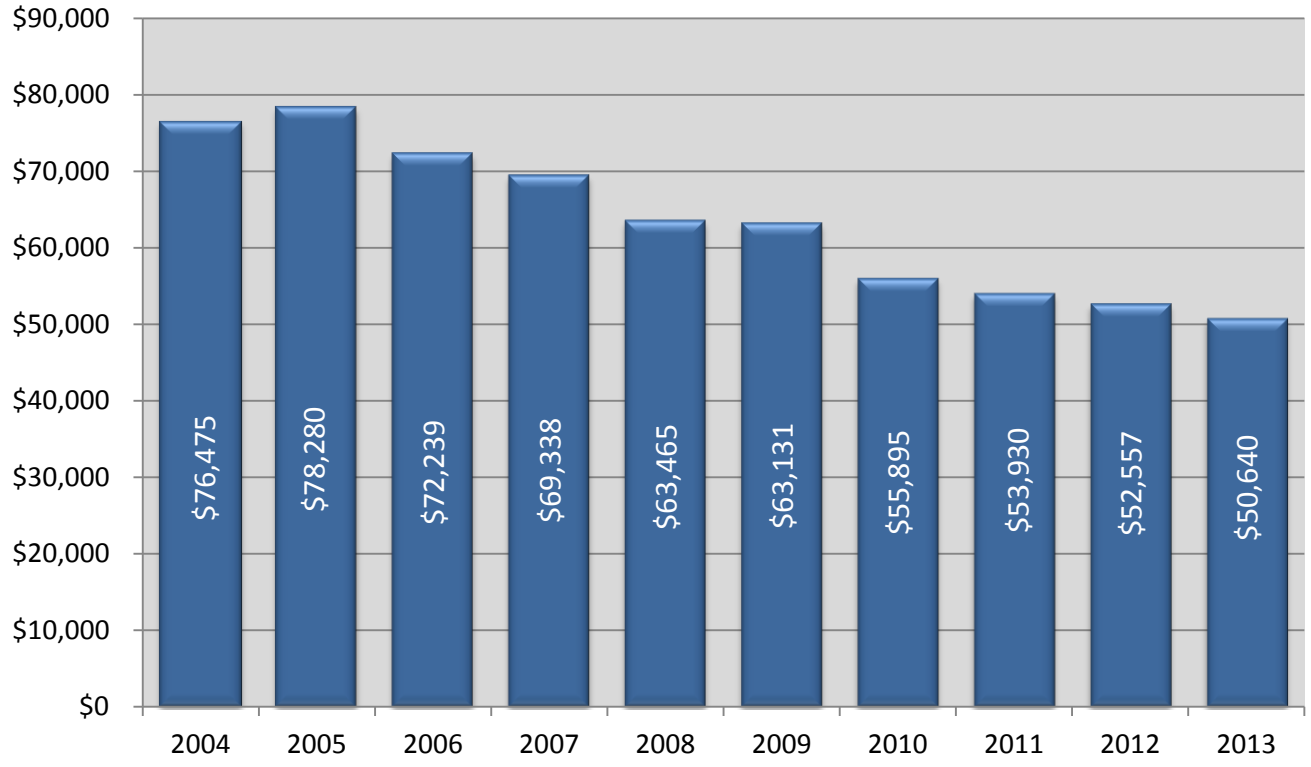
General Fund
Expenditure Summary By Account

	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
Travel & Mileage	51,812	56,696	60,240	66,390	62,430	-5.96%	62,750	62,750
Community Promotion	816	807	650	52,000	51,000	-1.92%	51,000	51,000
Appreciation Banquet	-	-	10,000	10,000	10,000	0.00%	10,000	10,000
Firefighters Banquet	1,616	1,337	20,000	20,000	20,400	2.00%	20,800	21,200
Printing & Publishing	110,088	114,852	123,916	175,010	147,520	-15.71%	150,730	152,540
Books & Magazines	5,300	5,502	8,655	10,235	10,695	4.49%	10,735	10,785
Other Fees	150,025	100,121	135,000	135,000	135,000	0.00%	135,000	135,000
Public Utilities	1,951,009	1,926,813	2,059,170	2,093,855	2,186,000	4.40%	2,219,730	2,230,190
Rentals	8,779	31,412	28,500	23,500	29,000	23.40%	30,000	30,000
Rentals-Internal	2,384,034	2,450,979	2,644,250	2,655,110	2,692,600	1.41%	2,809,630	2,864,180
Miscellaneous	1,454,110	1,306,375	2,059,111	2,241,681	1,852,609	-17.36%	1,858,880	1,865,204
Membership & Dues	93,291	98,116	113,160	114,570	116,370	1.57%	117,570	119,490
Education & Training	149,577	216,447	200,660	210,450	237,580	12.89%	239,000	241,330
Other	214,894	114,493	161,812	221,505	240,280	8.48%	242,000	242,840
Legal Notices	1,069	3,392	4,480	3,100	4,100	32.26%	4,100	4,100
Banking fees	-	-	1,000	-	1,000	100.00%	1,000	1,000
Tax Refunds	633,647	509,630	130,000	280,030	75,000	-73.22%	75,000	75,000
Total - Other Service Charges	**14,014,976**	**14,256,869**	**16,039,994**	**16,120,670**	**16,673,556**	**3.43%**	**16,910,799**	**16,970,652**
CAPITAL OUTLAY								
Office Equipment	**770**	**-**	**-**	**-**	**0**	**0.00%**	**-**	**-**
TOTAL EXPENDITURES	**45,762,005**	**46,634,531**	**51,175,869**	**53,034,100**	**55,215,918**	**4.11%**	**55,566,294**	**56,033,982**
OTHER FINANCING USES								
Operating Transfers Out	**111,785**	**1,134,786**	**3,550,000**	**1,120,200**	**4,300,000**	**283.86%**	**2,850,000**	**-**
TOTAL - GENERAL FUND	**$ 45,873,790**	**$ 47,769,316**	**$ 54,725,869**	**$ 54,154,300**	**$ 59,515,918**	**9.90%**	**$ 58,416,294**	**$ 56,033,982**

City Council

Mayor……Dane Slater
Mayor Pro Tem……Dave Henderson
Council Member……Jim Campbell
Council Member……Wade Fleming
Council Member……Ellen Hodorek
Council Member……Ed Pennington
Council Member……Doug Tietz

Operating Budget History



City Council

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 101 GENERAL FUND								
Expenditures								
Department: 102 Council								
101.102.00.102								
PERSONAL SERVICES	14,711	16,969	15,850	15,850	15,850	0.00%	15,850	15,850
SUPPLIES	3,582	2,083	2,500	2,500	2,500	0.00%	2,500	2,500
OTHER SERVICE CHARGES	34,265	31,587	32,350	34,350	61,450	78.89%	61,950	61,950
Business Unit Total: Council	**52,557**	**50,640**	**50,700**	**52,700**	**79,800**	**51.42%**	**80,300**	**80,300**
Department Total: Council	**52,557**	**50,640**	**50,700**	**52,700**	**79,800**	**51.42%**	**80,300**	**80,300**

City Manager

City Manager .....Brian Kischnick
Director of Economic and Community Development .....Mark F. Miller
Director of Financial Services.....Thomas Darling, CPA

MISSION STATEMENT

The mission of the City Manager's Office is to partner with City Council in achieving the goals and objectives set forth for the City of Troy. To this end, a key factor is the identification of priorities and establishment of management procedures that develop and effectively utilize City resources. In addition the City Manager's Office works to create an environment that actively encourages business retention and growth through public and private sector collaboration.

DEPARTMENT FUNCTIONS

- √ Prepares annual operating budget
- √ Monitors expenditures and revenues
- √ Analyzes and evaluates financial trends
- √ Conducts management studies
- √ Develops Capital Improvement Program

- ***City Management***

- √ Provides support and makes recommendations to the City Council
- √ Oversees municipal operations
- √ Provides organizational management
- √ Provides fiscal management
- √ Selects candidates for vacant senior staff positions
- √ Recommends strategic planning initiatives
- √ Facilitates Council-community relationships

- ***Economic Development Services***

- √ Directs economic development efforts of the City
- √ Creates new development tools
- √ Encourages and supports appropriate sustainable private sector developments
- √ Coordinates economic development services with other City, county, regional and state economic development agencies and organizations
- √ Provides information and assistance to businesses expanding or relocating to the City
- √ Provides professional and clerical staff support for the Downtown Development Authority, the Brownfield Redevelopment Authority, the Local Development Finance Authority, the Certified Technology Park (SmartZone) and the Economic Development Corporation
- √ Coordinates City efforts with the Troy Chamber of Commerce

DEPARTMENT FUNCTIONS (cont.)

- ***Employee Retirement System***

√ Administers the pension plans
√ Prepares meeting agendas
√ Manages investment of fund

PERFORMANCE INDICATORS

Performance Indicators	2011/12 Actual	2012/13 Actual	2013/14 Projected	2014/15 Budget
# of Regular Council Meetings	29	29	29	29
# of Agenda Items Prepared	175	175	175	175
# of Employees' Retirement System Board Meetings	12	12	12	12
# of Downtown Development Authority Meetings	4	2	2	4
# of Brownfield Redevelopment Authority Meetings	1	1	2	2
# of Local Development Finance Authority Meetings	1	1	2	2
# of Labor Contracts Settled	2	0	0	3
# of Business Attractions Visits	150	150	190	190
# of Economic Gardening Meetings	50	50	50	50
GFOA Awards	2	2	3	3
Bond Rating (S&P)	AAA	AAA	AAA	AAA

Notes on Performance Indicators

- None

SUMMARY OF BUDGET CHANGES

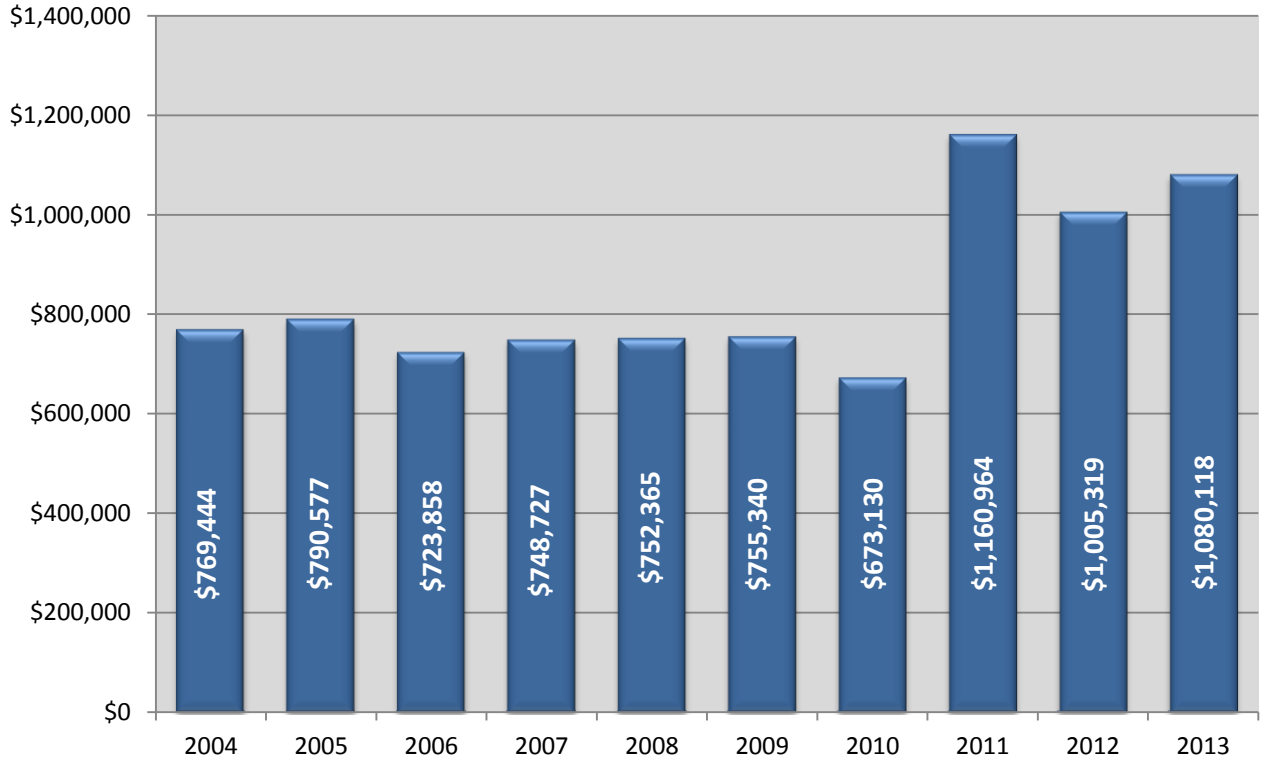
- ***Significant Notes - 2014/15 Budget Compared to 2013/14 Budget***

Expenditures increased $85 thousand (6.5%) due primarily to personal services for terminated furlough hours, increased medical costs.

Performance Indicators	2011/12 Actual		2012/13 Actual		2013/14 Budget		2014/15 Proposed	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
City Manager's Office	6.5	1	6.5	1	6.5	1	7	1.5
Total Department	**6.5**	**1**	**6.5**	**1**	**6.5**	**1**	**7**	**1.5**

- ***Operating Budget History***

* 2011 Incorporated Community Affairs Department



City Manager

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 101 GENERAL FUND								
Expenditures								
Department: 172 City Manager								
101.172.00.172								
PERSONAL SERVICES	726,339	912,116	1,023,190	1,052,040	1,135,110	7.90%	1,150,240	1,163,810
SUPPLIES	20,011	20,766	25,250	25,250	25,600	1.39%	26,000	26,000
OTHER SERVICE CHARGES	258,969	147,236	169,950	238,110	238,630	0.22%	242,100	245,400
Business Unit Total: City Manager	**1,005,319**	**1,080,118**	**1,218,390**	**1,315,400**	**1,399,340**	**6.38%**	**1,418,340**	**1,435,210**
Department Total: City Manager	**1,005,319**	**1,080,118**	**1,218,390**	**1,315,400**	**1,399,340**	**6.38%**	**1,418,340**	**1,435,210**
Department: 748 Community Affairs								
101.748.00.748								
PERSONAL SERVICES	709	-	-	-	-	0.00%	-	-
SUPPLIES	580	-	-	-	-	0.00%	-	-
OTHER SERVICE CHARGES	-	-	-	-	-	0.00%	-	-
Business Unit Total: Community Affairs	**1,289**	**-**	**-**	**-**	**-**	**0.00%**	**-**	**-**

Note: The Community Affairs Department Merged with the City Manager Department in 2013 as part of the consolidation and cost reduction measures.

City Clerk's Office

City Clerk.....Aileen Bittner

MISSION STATEMENT

The mission of the City Clerk's Office is to expeditiously provide accurate and courteous response to all requests for service or information, and to be sensitive to the individual needs of citizens.

DEPARTMENT FUNCTIONS

- ***City Council Meeting Administration***

√ Post notices of Public Meetings
√ Prepare City Council Agendas/Packets
√ Prepare City Council Minutes
√ Process results of City Council Meetings (certified resolutions, agreements, contracts)

- ***Elections***

√ Assure all voters' their rights to fair and accessible elections
√ Conduct all elections in compliance with Federal, State and Local Election laws
√ Update and maintain accurate voter records
√ Maintain updated permanent absent voter list
√ Educate voters and future voters with regard to election process and the important of voting
√ Implement new Election laws in a timely and efficient manner
√ Process all FOIA request within statutorily required timelines
√ Educate the public and staff in regard to FOIA law and policies
√ Prepare city real estate, right-of-way and economic transactions as required by records retention schedules

- ***Licensing***

√ Educate business owners and residents with regard to licensing ordinances
√ Maintain accurate records of applicants and transactions completed
√ Work in conjunction with other departments to ensure timely and efficient responses to applications or inquiries

- ***Vital Records***

√ Maintain accurate and confidential records of all events that occur within the City
√ Provide certified copies to authorized applicants according to State statute
√ Maintain complete records of all transactions

City Clerk's Office & Elections

PERFORMANCE INDICATORS

Performance Indicators	2011/12 Actual	2012/13 Actual	2013/14 Projected	2014/15 Budget
Birth Certificate Requests Processed	3,470	3,550	3,790	3,800
Death Certificate Requests Processed	1,103	1,202	1,100	1,100
Elections Conducted	4	3	1	2
Voter Transactions Processed	16,639	17,000	11,760	13,000
Absent Voter Ballots Processed	19,974	27,847	5,870	16,000
Business Licenses Issued	155	193	230	230
Freedom of Information Act Requests Processed	263	300	250	300
Passport Photos Taken	249	290	430	430
Mail Room and Duplicating-All Operations (copies, business cards, laminating, mail)	300,654	300,735	1,130,900	1,000,000
City Council Agenda Packets Prepared	33	40	50	50
Legal Notices Prepared	69	84	90	90
Efficiencies and Savings Growth Expected Through the continuing development of electronic operations in the department		5%	20%	20%
% of Registered Voters Voting (November)	27%	74%	27%	58%

Notes on Performance Indicators

- Election related services increase over last year due to the State Primary Election in August and the State General Election in November.
- In 2013, electronic transmittal of election results created not just growth in efficiencies, but in overall public satisfaction with Election Night reporting of results.
- Duplicating services increased significantly due to reductions in printer and copiers made in other departments.
- Expect 20% savings and efficiencies growth from the electronic death certificate filing pilot program beginning in late 2014.

SUMMARY OF BUDGET CHANGES

- ***Significant Notes - 2014/15 Budget Compared to 2013/14 Budget***

Personal Services:

The 2014/15 Budget includes expenditures for the August 5th State Primary and the November 4th Gubernatorial elections. The Gubernatorial election is the second largest election next to the Presidential election in the City of Troy.

The State Primary in August is one of the most complex elections to administer due to the open primary style ballot and the election of Precinct Delegates. Comparatively speaking, the City Clerk's Office employs approximately 280 election workers for the Presidential General Election, about 250 election workers for the Gubernatorial General Election, and about 170 election workers for the City General Election.

The Elections budgets for these election years increase and decrease accordingly. To compare, election administration costs for the Presidential General Election are about $100,000, costs for the Gubernatorial General Election are about $75,000 and costs for the City General Election are about $50,000.

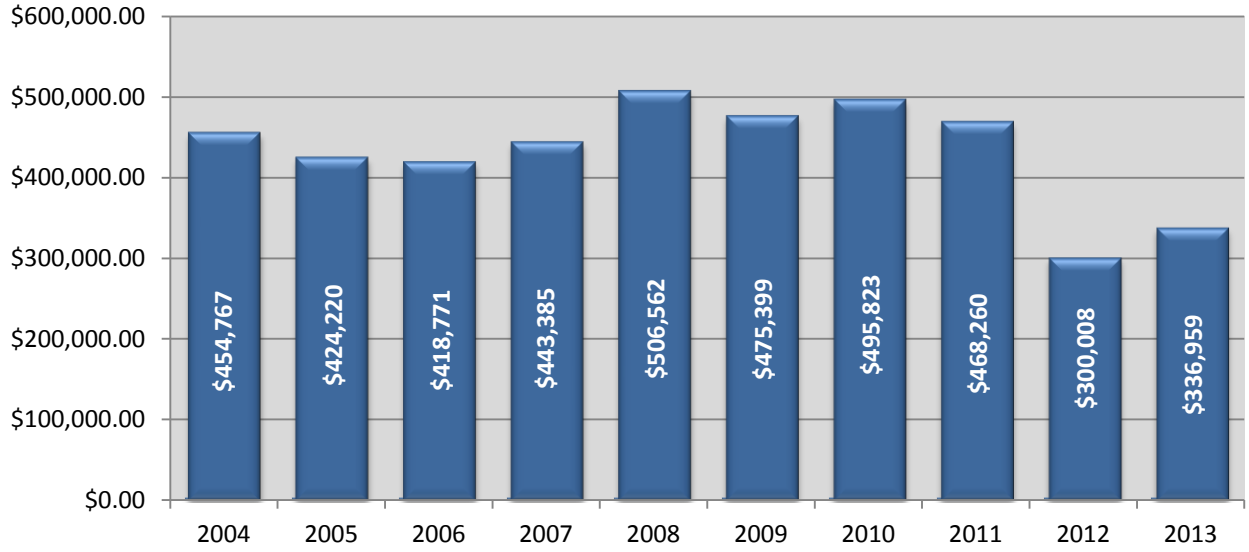
Other Service Charges:

Elections - Contractual Services Computer Maintenance was reduced 48% due to lower than anticipated maintenance costs.

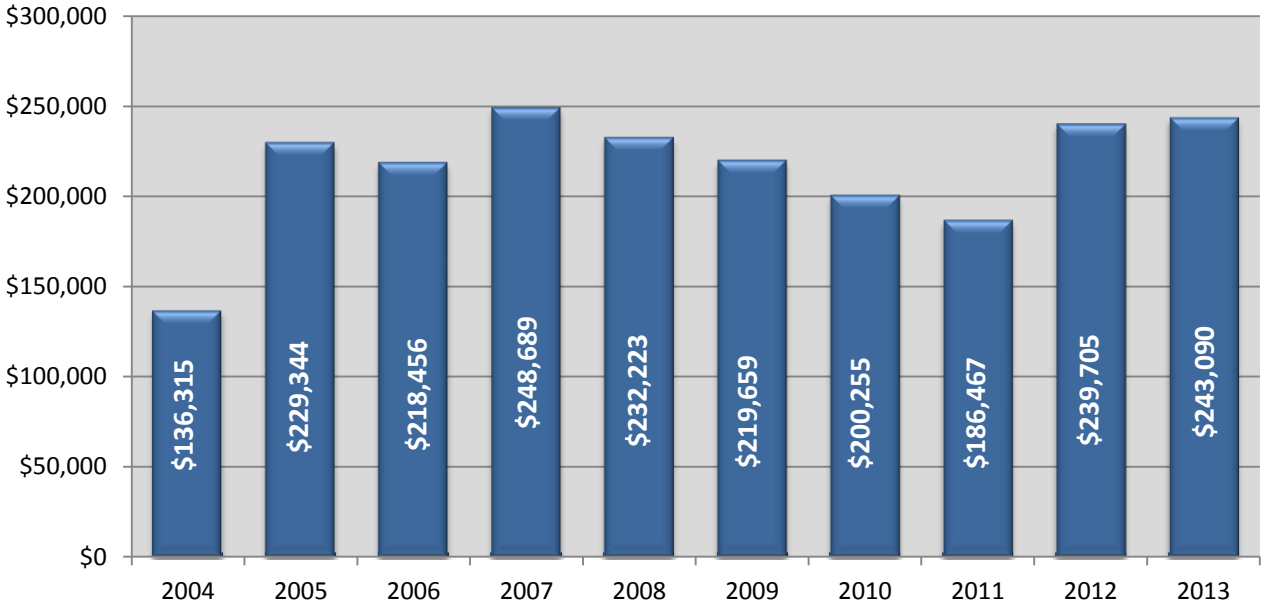
Personnel Summary	**2011/12**		**2012/13**		**2013/14**		**2014/15**	
	Full Time	**Part Time**	**Full Time**	**Part Time**	**Full Time**	**Part Time**	**Full Time**	**Part Time**
City Clerks Office	4	0	4	1	4	0.8	4	0.8
Elections	0	0	0	0	0	0.1	0	0.1
Total Department	**4**	**0**	**4**	**1**	**4**	**0.9**	**4**	**0.9**

City Clerk's Office & Elections

- ***Operating Budget History - City Clerk's Office***



- ***Operating Budget History - Elections***



Clerks Office

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 101 GENERAL FUND								
Expenditures								
Department: 215 City Clerk								
Business Unit: 215 City Clerk								
101.215.00.215								
PERSONAL SERVICES	261,589	287,803	289,700	310,190	317,670	2.41%	260,060	263,400
SUPPLIES	11,178	11,229	7,000	8,260	8,800	6.54%	8,800	8,800
OTHER SERVICE CHARGES	27,241	37,927	39,700	44,730	51,290	14.67%	51,930	52,630
Business Unit Total: City Clerk	**300,008**	**336,959**	**336,400**	**363,180**	**377,760**	**4.01%**	**320,790**	**324,830**
Business Unit: 262 Elections								
101.215.00.262								
PERS - PERSONAL SERVICES	171,579	199,266	39,000	104,850	180,360	72.02%	109,970	110,940
SUP - SUPPLIES	26,357	15,589	7,570	15,200	20,200	32.89%	15,200	15,200
OTH - OTHER SERVICE CHARGES	41,769	28,234	39,480	63,150	61,600	-2.45%	61,800	61,900
Business Unit Total: Elections	**239,705**	**243,090**	**86,050**	**183,200**	**262,160**	**43.10%**	**186,970**	**188,040**
Department Total: City Clerk	**539,713**	**580,049**	**422,450**	**546,380**	**639,920**	**17.12%**	**507,760**	**512,870**

City Attorney

City Attorney.....Lori Grigg Bluhm

MISSION STATEMENT

The mission of the City Attorney's Office is to provide effective and efficient legal services to City Council, City Management and the various boards and committees of the City.

DEPARTMENT FUNCTIONS

- ***Administration***

√ Prepares and administers department budget
√ Serves as a liaison with local, federal, and state agencies, associations and groups
√ Monitors progress of outside retained counsel
√ Serves as a liaison with other City departments
√ Coordinates staff development
√ Explores use of available technological advances for increase efficiency
√ Liaison for City's Casualty & Property Insurance
√ Monitors compliance with Open Meetings Act and Freedom of Information Act
√ Provides information to the general public, as
√ well as other local, state, and federal

government associations
√ Sponsors Law Day activities

- ***City as Plaintiff***

√ Handles eminent domain cases
Initiates invoice collection procedures
√ Pursues nuisance abatement
√ Pursues license revocations with Secretary of State
√ Prepares administrative search warrants
√ Represents City at administrative hearings, including but not limited to environmental law hearings

- ***Defense of the City***

√ Represents the City when its zoning and planning decisions are challenged
√ Defends the City, its officials and volunteers
√ when sued for the performance of governmental functions
√ Defends the City and its officials in personal
√ injury cases
Defends City Assessor's value determinations

DEPARTMENT FUNCTIONS (cont.)

- ***Prosecution***

√ Processes misdemeanor ordinance violations
√ Prosecutes drug and alcohol cases
√ Pursues building and zoning ordinance cases
√ Handles domestic abuse cases
√ Prosecutes shoplifting cases
√ Represents the City in traffic matters
√ Prosecutes disorderly conduct cases
√ Handles assault and battery cases
√ Assist the municipal civil infraction matters
√ Defends appeals of criminal convictions
√ Defends appeals of civil infractions

- ***Other Activities***

√ Negotiates or assists in negotiations of contracts, agreements, bonds and real estate transactions as needed
√ Researches, drafts, and reviews all ordinances, policies and legal documents
√ Recommends necessary revisions of the City Charter and Code
√ Receives citizen complaints, mediates disputes and issues criminal misdemeanor warrants
√ Provides training regarding the law and legal procedures for employees and
√ Assists citizens on a daily basis by answering inquiries and providing appropriate referrals when warranted
√ Responds to media inquiries

PERFORMANCE INDICATORS

Performance Indicators	2011/12 Actual	2012/13 Actual	2013/14 Projected	2014/15 Budget
District Court Appearances	6,615	7,884	7,500	7,500
Formal Citizen Complaints of Criminal Activities	95	113	100	100
Cost Recovery for City *	$63,991	$68,652	$65,000	$65,000
Warrants Issued	163	231	200	200
City Council Agenda Items	169	154	150	150

Notes on Performance Indicators

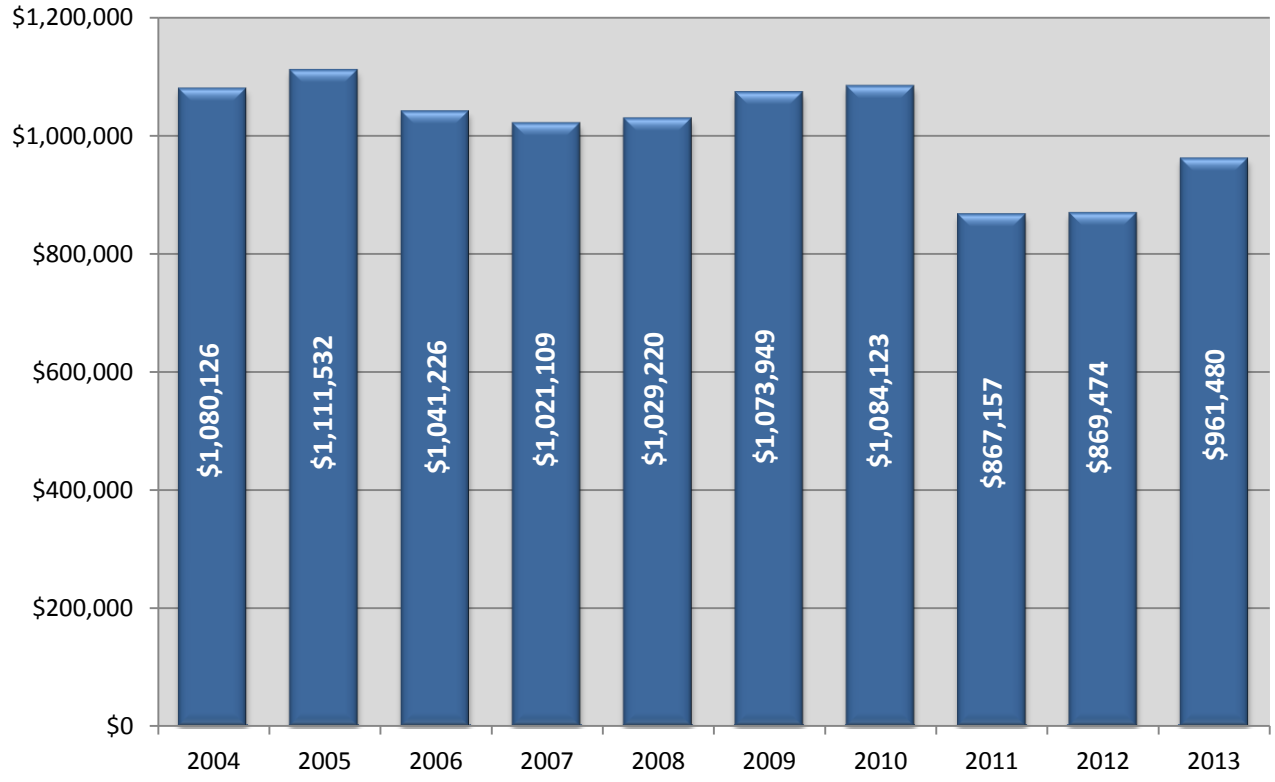
* Cost Recovery amount does not include any restitution obtained for the benefit of crime victims or City's percentage of fines and costs and late fees resulting from district court prosecution.

SUMMARY OF BUDGET CHANGES

- ***Significant Notes - 2014/15 Budget Compared to 2013/14 Budget***
  Supplies up $8,700 or 91% due to carpet and chair restoration that was previously budgeted in Capital Projects fund.

Personnel Summary	2011/12		2012/13		2013/14		2014/15	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
City Attorney's Office	7	0.1	7	0	7	0	7	0
Total Department	**7**	**0.1**	**7**	**0**	**7**	**0**	**7**	**0**

- ***Operating Budget History***



City Attorney

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 101 GENERAL FUND								
Expenditures								
Department: 266 City Attorney								
101.266.00.266								
PERSONAL SERVICES	764,627	811,195	933,400	901,560	974,390	8.08%	986,680	999,200
SUPPLIES	8,125	8,284	9,500	9,500	18,200	91.58%	9,500	9,500
OTHER SERVICE CHARGES	96,722	142,001	207,500	157,680	165,700	5.09%	166,500	167,200
Business Unit Total: City Attorney	**869,473**	**961,480**	**1,150,400**	**1,068,740**	**1,158,290**	**8.38%**	**1,162,680**	**1,175,900**
Department Total: City Attorney	**869,473**	**961,480**	**1,150,400**	**1,068,740**	**1,158,290**	**8.38%**	**1,162,680**	**1,175,900**

Human Resources

Human Resources Director.....Jeanette Menig

MISSION STATEMENT

It is the mission of the Human Resources Department to develop, implement and maintain programs and processes that add value to the City of Troy and to our workplace, leading to improved employee welfare, empowerment, growth and retention, thereby solidifying the City of Troy's position as an employer of choice.

DEPARTMENT FUNCTIONS

- ***Human Resources***

√ Recruits and hires highly qualified candidates
√ Researches and implements effective measures to encourage employee retention
√ Assists departments in effective personnel management
√ Develops policies to assure consistent, effective administration of procedures, pay, benefits and equal employment opportunity
√ Maintains employee personnel records
√ Ensures state and federal employment law compliance
√ Coordinates annual performance evaluations for full-time employees

- ***Labor Relations***

√ Provides service and consultation to administration and labor relations issues
√ Negotiates collective bargaining agreements

- ***Benefits Administration***

√ Manages enrollment in health and dental insurance plans
√ Assists employees with health benefit issues and answers related questions
√ Provides required COBRA notifications
√ Administers Family and Medical Leave (FMLA)

- ***Workplace Safety***

√ Administers Worker's Compensation program, including required recordkeeping and reporting
√ Coordinates early return-to-work program for injured employees
√ Reviews and evaluates workplace injuries and accidents; makes recommendations to reduce future incidents
√ Encourages safe practices and educates employees through the Employee Safety Committee

PERFORMANCE INDICATORS

Performance Indicator	2011/12 Actual	2012/13 Actual	2013/14 Projected	2014/15 Budget
Full-time New Hires	10	21	25	25
Full-time Promotions	15	9	15	10
Part-time/Temporary New Hires	175	162	175	200
Part-time/Temporary Rehires	100	110	110	120
Full-Time Separations (excluding Retirement)	10	4	8	8
Full-time Separations (Retirement only)	33	8	10	8
Part-time/Temporary Separations	270	237	250	250
Applications processed	1344	1310	1400	1500
Drivers License Checks Processed	230	209	400	400
Criminal Checks Processed	62	165	175	175
Payroll Changes Processed	1000	835	1100	1100
Health Insurance Enrollment Actions (New Hires, COBRA, etc.)	(1)	113	150	150
Benefit Changes Processed	(1)	475	500	500
Occupational Injury or Illness Claims Processed	32	50	45	45
Average Number of Work Days to Complete Internal Recruitment	57	58	45	40
Average Number of Work Days to Complete External Recruitment	52	62	55	50
Full-Time Employee Turnover Rate (Excluding Retirements)	3.3%	1.3%	1.5%	1.5%
Workplace Safety/Training Programs Coordinated	(1)	0	2	4
Employee Education Involvement Activities Coordinated	0	0	3	6

Notes on Performance Indicators

(1) Information not available for time period prior to the time when Human Resources assumed these functions.

SUMMARY OF BUDGET CHANGES

- ***Significant Notes - 2014/15 Budget Compared to 2013/14 Budget***

Personal Service:
The increase of $35K or 8.45% is due to increased staffing levels for full-time Coordinator from elimination of part-time position, continued elimination of mandatory furlough requirements and 1% salary/wage increase.

Travel and Mileage:
There is an increase of $150 (100%) due to the transportation needs anticipated with the transition of Workers Compensation and Safety/Training to the Human Resources Department from Risk Management.

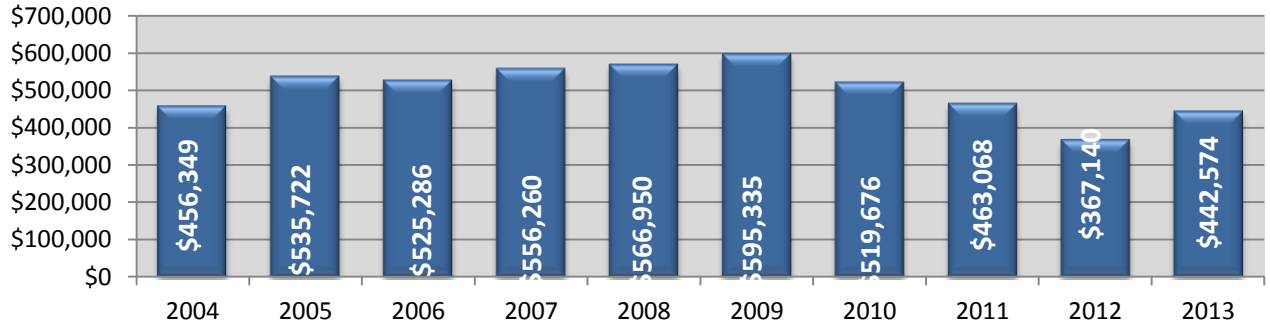
Books and Magazines:
There is a decrease of $50 (-8%) due to taking advantage of the cost savings with a 2-year subscription.

Supplies:
Supplies increased approximatley $5,000 due to costs associated with Risk Management functions being administered by the Human Resource Departement.

Education and Training:
There is an increase of $570 (14%) to provide a training opportunity for the Human Resources Specialist (to attend the Michigan Public Employer Labor Relations Association (MPELRA) in-state conference.

Personnel Summary	2011/12		2012/13		2013/14		2014/15	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
Human Resources	2	0.5	3	0.4	3	0.8	4	0.5
Total Department	**2**	**0.5**	**3**	**0.4**	**3**	**0.8**	**4**	**0.5**

- ***Operating Budget History***



Human Resources

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 101 GENERAL FUND								
Expenditures								
Department: 270 Human Resources								
101.270.00.270								
PERSONAL SERVICES	294,032	342,488	421,000	417,870	453,190	8.45%	460,100	466,000
SUPPLIES	3,370	3,353	3,400	3,750	8,700	132.00%	4,200	4,200
OTHER SERVICE CHARGES	69,738	96,733	98,300	142,610	124,180	-12.92%	126,400	116,900
Business Unit Total: Human Resources	**367,141**	**442,574**	**522,700**	**564,230**	**586,070**	**3.87%**	**590,700**	**587,100**
Department Total: Human Resources	**367,141**	**442,574**	**522,700**	**564,230**	**586,070**	**3.87%**	**590,700**	**587,100**

Finance/Accounting

Director of Financial Services.....Thomas Darling
Accounting Manager.....Lisa Burnham

MISSION STATEMENT

The mission of the Finance Department is to achieve excellence in the accounting of all financial transactions, and provide support to City departments with financial; budgetary; and procurement issues.

DEPARTMENT FUNCTIONS

- ***Accounting***

√ Performs accounting of all financial transactions
√ Processes payroll payments
√ Processes retirement payments
√ Processes accounts payable transactions
√ Processes accounts receivables transactions
√ Review and process all city invoices
√ Collaborates with Purchasing to ensure accurate oversight of all payments and processing of all purchases
√ Processes grant reimbursement requests
√ Administers retiree health insurance
√ Reconciles bank statements and investments
√ Administers the procurement card program

PERFORMANCE INDICATORS

Performance Indicators	2011/12 Actual	2012/13 Actual	2013/14 Projected	2014/15 Budget
Payroll and Retiree Checks Processed	23,091	21,865	25,500	26,000
Bank Statements and Investments Reconciled	48	28	29	29
P-Card Statements Processed Per Year	408	420	480	612
Invoices Issued	10,487	10,200	11,000	11,500
Accounts Payable Invoices Processed	18,348	19,000	19,100	19,300

Notes on Performance Indicators

None

SUMMARY OF BUDGET CHANGES

- ***Significant Notes - 2014/15 Budget Compared to 2013/14 Budget***

Personnel: Increase of 11% due to elimination of furlough; 1% wage increase; additional employees enrolled in Medical Insurance

Supplies: Decrease of 11% for reduction in office supplies.

Other Service Charges:

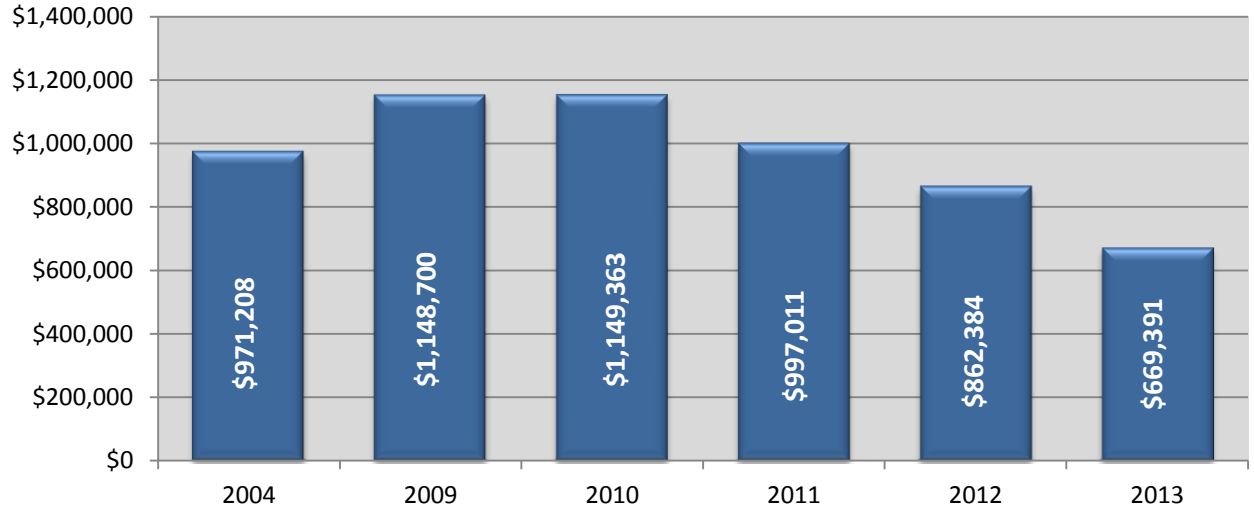
Office Equipment Maintenance - Increase from $2500 to $2800 or 12% for copier charges
Computer Services - Increase from $23,100 to $26,400 or 14% for one additional computer for intern.

Membership and Dues-Increased from $600 to $1000 or 67% to allow for MGFOA memberships for all accountants.
Education and Training-Increase from $4100 to $6700 or 63% to allow for additional training opportunities for accountants and other staff.

Note: Risk Management costs reassigned to Human Resource Dept. Audit service fees secured at no increased cost through fiscal year 2017.

Personnel Summary	**2011/12**		**2012/13**		**2013/14**		**2014/15**	
	Full Time	**Part Time**	**Full Time**		**Full Time**	**Part Time**	**Full Time**	**Part Time**
Accounting	7	0	7	0.5	6	0.7	6	1.4
Total Department	**7**	**0**	**7**	**0.5**	**6**	**0.7**	**6**	**1.5**

- ***Operating Budget History***



Finance Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 101 GENERAL FUND								
Expenditures								
Department: 191 Finance								
Business Unit: 191 Accounting Department								
101.191.00.191								
PERSONAL SERVICES	614,101	537,678	600,700	598,330	663,320	10.86%	671,860	682,320
SUPPLIES	11,555	14,944	12,700	16,000	14,220	-11.13%	13,500	13,700
OTHER SERVICE CHARGES	32,234	25,951	35,120	34,220	41,020	19.87%	41,620	42,120
Business Unit Total: Accounting Department	**657,890**	**578,573**	**648,520**	**648,550**	**718,560**	**10.79%**	**726,980**	**738,140**
Business Unit: 192 Risk Management								
101.191.00.192								
PERS - PERSONAL SERVICES	141,845	28,333	-	-	-	0.00%	-	-
SUP - SUPPLIES	564	175	-	400	-	-100.00%	-	-
OTH - OTHER SERVICE CHARGES	4,985	5,211	1,300	4,700	-	-100.00%	-	-
Business Unit Total: Risk Management	**147,394**	**33,719**	**1,300**	**5,100**	**-**	**-100.00%**	**-**	**-**
Business Unit: 223 Independent Auditor								
101.191.00.223								
PERS - PERSONAL SERVICES	-	-	-	-	-	0.00%	-	-
SUP - SUPPLIES	-	-	-	-	-	0.00%	-	-
OTH - OTHER SERVICE CHARGES	57,100	57,100	57,000	57,000	57,000	0.00%	57,000	57,000
Business Unit Total: Independent Auditor	**57,100**	**57,100**	**57,000**	**57,000**	**57,000**	**0.00%**	**57,000**	**57,000**
Department Total: Finance Department	**862,384**	**669,391**	**706,820**	**710,650**	**775,560**	**9.13%**	**783,980**	**795,140**

City Treasurer's Office

City Treasurer.....Sandra Kasperek

MISSION STATEMENT

The mission of the City Treasurer's Office is to provide knowledgeable and courteous customer assistance for residents, businesses and visitors, and to implement the most current information technology available.

DEPARTMENT FUNCTIONS

- ***City Treasurer's Office***

√ Collection and recording of all City revenue
√ Preparation and deposit of all funds to appropriate bank accounts
√ Maintain and balance tax roll
√ Collection of tax revenue and disbursement to appropriate taxing authorities
√ Maintain billing of special assessments
√ Process outgoing City mail
√ Passport Acceptance Facility

City Treasurer's Office

PERFORMANCE INDICATORS

Performance Indicator	2011/12 Actual	2012/13 Actual	2013/14 Projected	2014/15 Budget
Tax Bill Payments Taken in the Treasurer's Office	22,928	23,702	23,000	22,200
Tax Bill Payments Processed Electronically and at the Lockbox	42,164	41,636	42,200	43,000
Tax Bill Payments Processed Online/IVR Credit Card	286	312	300	300
Tax Adjustments Processed	522	350	400	400
Total % of Tax Roll Collected	99.81	99.80	99.80	99.80
Water Bill Payments Taken in the Treasurer's Office	19,261	25,271	23,000	21,000
Water Bill Payments Processed at the Lockbox	64,728	59,161	61,000	63,000
Water Bill Payments Processed through Auto Pay	17,012	17,840	18,000	18,000
Customers Enrolled in Auto Pay	4,250	4,460	4,500	4,500
Special Assessment Billed	42	36	36	31
Number of Invoices Processed	9,210	9,500	9,500	9,500
Number of Pieces of Outgoing City Mail Processed	92,740	103,710	90,000	90,000
Passport Application Accepted	1,535	1,650	1,600	1,600

Notes on Performance Indicators

None

City Treasurer's Office

SUMMARY OF BUDGET CHANGES

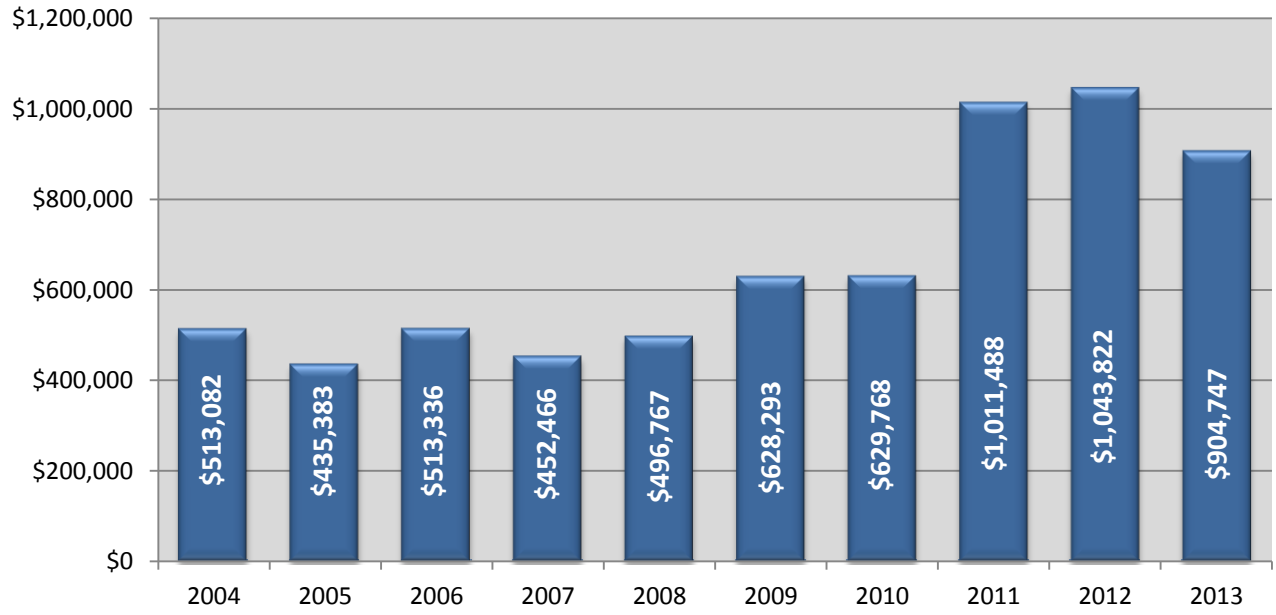
- ***Significant Notes - 2014/15 Budget Compared to 2013/14 Budget***

Other Service Charges:

7% increase in postage or about $5000. Under-budgeted this line for 2013/14.
USPS increased rates 7% as of January 26, 2014.
Expect significant decrease in tax refunds of about $100,000.

Personnel Summary	2011/12		2012/13		2013/14		2014/15	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
City Treasurer's Office	4	0	4	0	4	0	4	0
Total Department	**4**	**0**	**4**	**0**	**4**	**0**	**4**	**0**

- ***Operating Budget History***



Treasurer's Office

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 101 GENERAL FUND								
Expenditures								
Department: 191 Finance/Treasury								
Business Unit: 253 Treasurer's Office								
101.191.00.253								
PERSONAL SERVICES	338,385	324,085	373,290	374,800	384,440	2.57%	390,110	395,950
SUPPLIES	30,043	31,077	37,000	34,650	46,100	33.04%	37,000	37,000
OTHER SERVICE CHARGES	675,394	549,585	175,930	325,960	124,430	-61.83%	126,430	126,930
Business Unit Total: Treasurer's Office	**1,043,822**	**904,747**	**586,220**	**735,410**	**554,970**	**-24.54%**	**553,540**	**559,880**
Department Total: Treasurer's Office	**1,043,822**	**904,747**	**586,220**	**735,410**	**554,970**	**-24.54%**	**553,540**	**559,880**

Purchasing

Purchasing Manager.....MaryBeth Murz

MISSION STATEMENT

The Mission of the Purchasing Department is to ensure value for City of Troy Departments by procuring goods and services at the lowest competitive price from competent vendors meeting specifications. Activities of the personnel in the Purchasing Department shall be performed in a manner that guarantees the integrity of the purchasing process, and that all vendors and City personnel are treated equitably and professionally.

DEPARTMENT FUNCTIONS

- ***The responsibilities of the Purchasing Department includes:***

√ Administering and managing and economical, effective, timely and lawful procurement process in order to meet the nees of the City.

√ Utilizing MITN; the Michigan Inter-Governmental Trade Network; www.mitn.info

√ Actively participating in cooperative purchasing opportunities where applicable and beneficial to the City of Troy.

√ Conduct Quote and Bid process which includes writing customized bid documents and Request for Proposals

√ Continuously facilitating and planning cost saving opportunities

√ Contract administration of City-wide, non-construction contracts.

√ Administering the procurement card program

√ Collaborating with the Finance Department to ensure accurate payment and processing of all purchases.

Purchasing

PERFORMANCE INDICATORS

Performance Indicator	2011/12 Actual	2012/13 Actual	2013/14 Projected	2014/15 Budget
Bid/Proposals Processed	25	28	30	32
Value of Contracted Expenditures	$8,082,708	$8,890,980	$10,225,000	$11,500,000
Value of Goods/Services Purchased	$37,147,492	$33,609,583	$34,000,000	$35,000,000
P-Card Transactions per Year	1902	2062	2300	2400
Total P-Card Spending	$321,940	$531,647	$585,000	$645,000
Bid Process Savings	$493,621	$475,500	$500K-$1Mil	$500K-1Mil
% of Awards Without Dispute	100%	100%	100%	100%
Total Purchase Monitored per FTE	$18,573,746	$15,445,000	$16,000,000	$16,000,000
Average Amount of P-Card Transactions	$169	$258	$260	$260
Vending Commissions	$12,039	$12,202	$12,000	$12,000
Office Supply Rebates	$1,655	$1,765	$1,900	$2,000

Notes on Performance Indicators

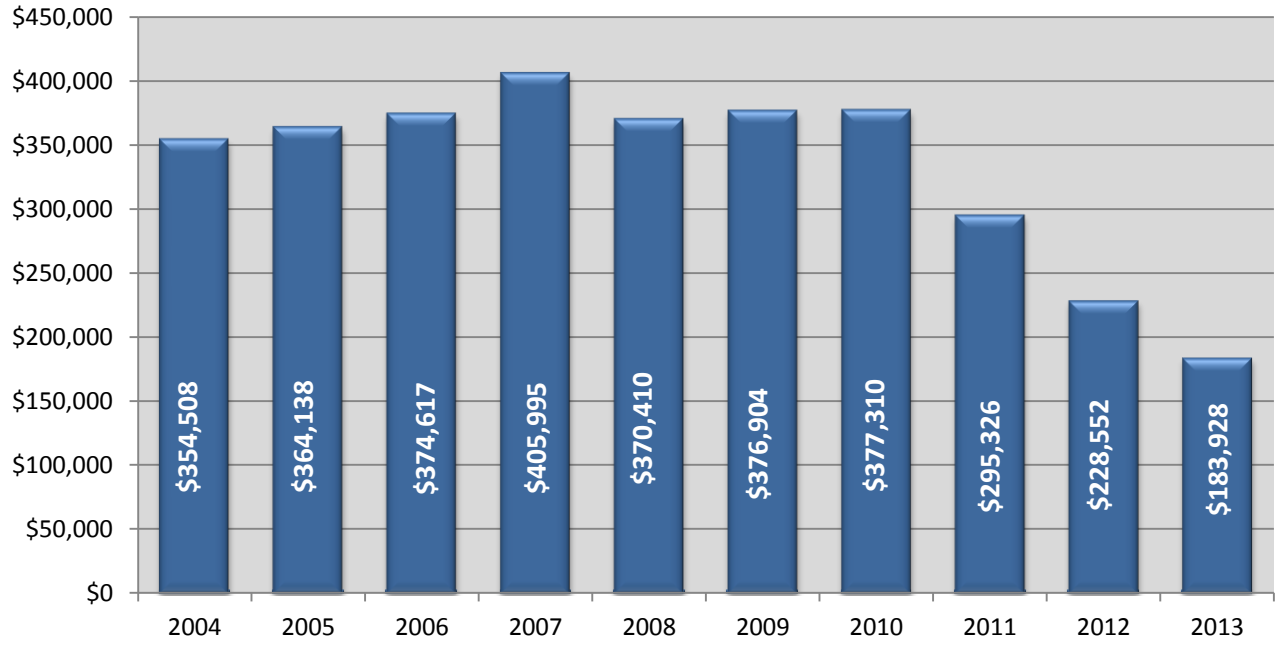
- The Purchasing Department had a very busy and successful year. The % of Awards without dispute were 100%
- The total P-card spend had a substantial increase over last year; which means the City's P-Card rebate will be $5,316. The rebate is base on the total P-Card spend.
- Vending sales continue to perform and the City continues to receive commissions based on the City wide vending contract.

SUMMARY OF BUDGET CHANGES

Personal Services:

Personnel Summary	2011/12		2012/13		2013/14		2014/15	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
Purchasing Department	2	0	2	0.4	2	0	2	0
Total Department	**2**	**0**	**2**	**0.4**	**2**	**0**	**2**	**0**

- ***Operating Budget History***



Purchasing Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 101 GENERAL FUND								
Expenditures								
Department: 233 Purchasing								
Business Unit: 233 Purchasing								
101.233.00.233								
PERSONAL SERVICES	218,320	170,420	217,077	236,360	208,440	-11.81%	211,220	214,040
SUPPLIES	2,256	2,805	3,700	4,000	3,700	-7.50%	4,000	4,000
OTHER SERVICE CHARGES	7,976	10,703	8,863	11,070	16,800	51.76%	16,000	16,200
Business Unit Total: Purchasing Department	**228,553**	**183,928**	**229,640**	**251,430**	**228,940**	**-8.94%**	**231,220**	**234,240**
Department Total: Purchasing Department	**228,553**	**183,928**	**229,640**	**251,430**	**228,940**	**-8.94%**	**231,220**	**234,240**

City Assessor's Office

City Assessor.....Leger A. (Nino) Licari

MISSION STATEMENT

The mission of the City Assessor's Office is to accurately inventory and appraise every parcel of property in Troy in order to fairly distribute the tax burden, which supports the cost of government.

DEPARTMENT FUNCTIONS

- ***Assessing***

√ Supervises preparation of Assessment Roll
√ Serves as secretary of the Board of Review
√ Implements policies and procedures
√ Defends City in all matters before the Michigan Tax Tribunal

PERFORMANCE INDICATORS

Performance Indicators	2011/12 Actual	2012/13 Actual	2013/14 Projected	2014/15 Budget
Board of Review Appointments	402	448	500	400
Assessor Review Changes	188	128	175	150
Personal Property Audits	155	150	150	150
Exemptions	2,621	2,600	2,800	3,000
Transfer Affidavits and Deeds	4,706	4,296	4,500	5,000
Property Description Changes	999	423	500	450
Total State Equalized Value	$4,540,412,680	$4,410,108,900	$4,275,331,460	$4,785,752,725
Small Claims Tribunal Appeals	117	46	60	50
Full Tribunal Appeals	424	252	200	40
Sales Ratio	50.00%	50.00%	50.00%	50.00%
Equalization Factor	1.00	1.00	1.00	1.00

Notes on Performance Indicators

- As Residential Value increase, Board of Review Appointments will decrease.
- Assessor Review Changes will also decrease with rising values.
- Principal Residence Exemption and Deed processing will increase with more sales.
- Property Descriptions Changes will increase with more new construction.
- Small Claims Tribunal Appeals will flatten with rising residential values
- Full Tribunal Appeals should level off as the Commercial/Industrial values stagnate.
- The Sales Ratio percent and Equalization Factor should not change.

City Assessor's Office

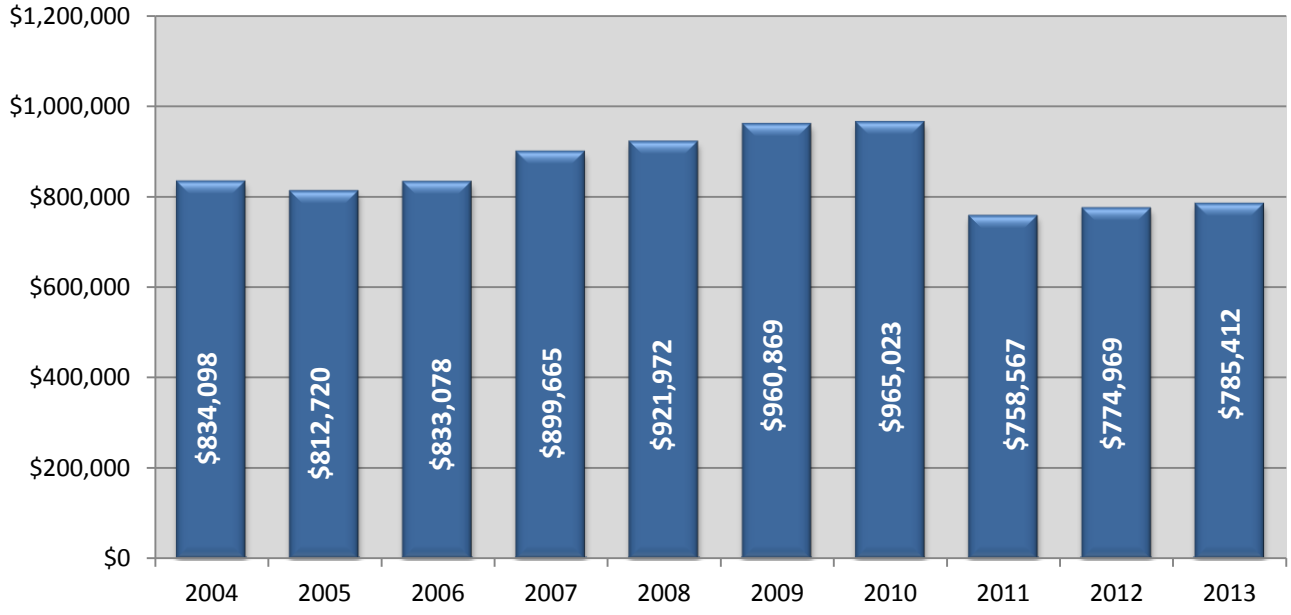
SUMMARY OF BUDGET CHANGES

- ***Significant Notes - 2014/15 Budget Compared to 2013/14 Budget***

None

Personnel Summary	2011/12		2012/13		2013/14		2014/15	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
City Assessor's Office	6	0.5	6	0.5	6	0.8	6	0.7
Total Department	**6**	**0.5**	**6**	**0.5**	**6**	**0.8**	**6**	**0.7**

- ***Operating Budget History***



Assessing Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 101 GENERAL FUND								
Expenditures								
Department: 257 Assessing Department								
Business Unit: 247 Board of Review								
101.257.00.247								
PERSONAL SERVICES	1,305	986	2,420	2,420	2,420	0.00%	2,420	2,420
SUPPLIES	-	-	-	-	-	0.00%	-	-
OTHER SERVICE CHARGES	440	282	-	580	550	-5.17%	550	550
Business Unit Total: Board of Review	**1,745**	**1,268**	**2,420**	**3,000**	**2,970**	**-1.00%**	**2,970**	**2,970**
Business Unit: 257 Assessor's Office								
101.257.00.257								
PERS - PERSONAL SERVICES	686,005	698,656	806,050	806,050	844,280	4.74%	855,450	866,820
SUP - SUPPLIES	17,553	17,349	20,800	20,800	21,200	1.92%	21,700	22,100
OTH - OTHER SERVICE CHARGES	69,666	68,139	69,650	73,620	78,360	6.44%	80,180	81,400
Business Unit Total: Assessor's Office	**773,224**	**784,144**	**896,500**	**900,470**	**943,840**	**4.82%**	**957,330**	**970,320**
Department Total: Finance Department	**774,969**	**785,412**	**898,920**	**903,470**	**946,810**	**4.80%**	**960,300**	**973,290**

City Buildings

Director of Building Operations.....Steve Pallotta

Personnel Summary	2011/12		2012/13		2013/14		2014/15	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
City Hall								
Total Department	√	√	√	√	√	√	√	√

√ See Building Operations Fund (Internal Service Fund)

Building Operations

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 101 GENERAL FUND								
Expenditures								
Department: 264 Building Operations								
Business Unit: 261 Fire/Police Training Center								
101.264.00.261								
PERSONAL SERVICES	-	-	-	-	-	0.00%	-	-
SUPPLIES	2,119	2,805	5,000	5,000	5,000	0.00%	5,480	5,920
OTHER SERVICE CHARGES	70,087	72,646	80,080	85,400	91,080	6.65%	95,650	98,820
Business Unit Total: Fire/Police Training Ctr.	**72,206**	**75,451**	**85,080**	**90,400**	**96,080**	**6.28%**	**101,130**	**104,740**
Business Unit: 265 City Hall								
101.264.00.265								
PERS - PERSONAL SERVICES	-	-	-	-	-	0.00%	-	-
SUP - SUPPLIES	517	750	750	750	800	6.67%	850	900
OTH - OTHER SERVICE CHARGES	630,444	636,484	674,495	739,150	761,270	2.99%	783,300	791,710
Business Unit Total: City Hall	**630,961**	**637,234**	**675,245**	**739,900**	**762,070**	**3.00%**	**784,150**	**792,610**

Building Operations

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 268 MultiModal Transit Center								
101.264.00.268								
PERS - PERSONAL SERVICES	-	-	-	-	-	0.00%	-	-
SUP - SUPPLIES	-	-	2,500	-	5,050	100.00%	5,180	5,350
OTH - OTHER SERVICE CHARGES	-	-	37,400	38,600	60,550	56.87%	61,620	62,650
Business Unit Total: MultiModal Transit Center	**-**	**-**	**39,900**	**38,600**	**65,600**	**69.95%**	**66,800**	**68,000**
Business Unit: 277 District Court								
101.264.00.277								
PERS - PERSONAL SERVICES	-	-	-	-	-	0.00%	-	-
SUP - SUPPLIES	10,078	9,442	19,500	21,500	21,500	0.00%	21,500	21,500
OTH - OTHER SERVICE CHARGES	205,587	195,806	200,420	208,500	225,310	8.06%	233,660	236,030
Business Unit Total: District Court	**215,665**	**205,248**	**219,920**	**230,000**	**246,810**	**7.31%**	**255,160**	**257,530**
Department Total: Building Operations	**918,831**	**917,933**	**1,020,145**	**1,098,900**	**1,170,560**	**6.52%**	**1,207,240**	**1,222,880**

Police

Police Chief.....Gary G. Mayer

MISSION STATEMENT

It is the mission of the Police Department to enhance the quality of life in our community by protecting life and property and maintaining the peace through police service. The Police Department seeks to accomplish its mission by forming partnerships with residents, businesses, community groups, governmental agencies, and private organizations. The Department utilizes problem solving and creativity to enhance community livability and empowers its employees to exercise leadership to achieve our mission.

DEPARTMENT FUNCTIONS

- ***Office of the Chief of Police / Professional Standards Section***

√ Prepares and administers the Department budget
√ Coordinates and administers grants
Directs the planning, organization, coordination, and review of Department operations
√ Establishes, evaluates, and reports on Department goals
√ Develops, implements, and evaluates Department policies and procedures
√ Works with the City Manager and department heads on city plans and projects
√ Serves as a liaison with law enforcement and community groups
Manages emergency operations and
√ homeland security functions
√ Conducts Internal and Pre-employment Investigations
√ Develops, schedules, and presents department training
√ Manages and disseminates social media
√ Facilitates problem-solving projects
√ Conducts background investigations on liquor license applicants, gun registration, and other city-mandated licensing and permits
√ Manages and directs the Tactical Support
√ Team, Crisis Negotiation Tem, and Special Response Unit
√ Coordinates with Oak Tac Training
√ Consortium to manage and direct small squad tactics, active shooter, and school
√ safety training exercises
Manages the function of Crime Data Analyst

- ***Investigative/Administrative Services Services***

√ Investigates reported crimes and suspected criminal activity
√ Conducts undercover investigations and criminal surveillances
√ Gathers collates, and disseminates information regarding criminal activity

DEPARTMENT FUNCTIONS (cont.)

- √ Administers criminal and narcotics forfeiture actions
- √ Provides specialized narcotics trafficking and arson investigations
- √ Serves as liaison with other law enforcement agencies
- √ Conducts forensic examinations of electronic devices
- √ Participates in multi-jurisdictional investigative efforts
- √ Conducts investigations relative to child welfare, abuse, and neglect
- √ Serves as liaison with local, state, and federal prosecutors and courts
- √ Maintains records, processes Freedom of Information (FOIA) requests, and permit and license requests
- √ Stores, secures, and disposes of property and evidence
- √ Houses and transports prisoners
- √ Dispatches calls for emergency services
- √ Coordinates and maintains management information systems and conducts research and planning
- √ Coordinates purchase and maintenance of Department vehicles
- √ Manages impound vehicles
- √ Coordinates volunteers working inside the Department

- ***Operations Division***

- √ Establishes working relationships with people in the community to facilitate quality policing and problem solving
- √ Operates motor and foot patrol by uniformed and plain clothes officers for the general maintenance of law and order
- √ Provides immediate response to emergency situations and provides specialized law enforcement response to tactical situations
- √ investigates traffic crashes, facilitates traffic education programs, responds to complaints of neighborhood traffic problems, and coordinates school crossing guards
- √ Disseminates media information/Public Information Officer
- √ Conducts safety education classes for youth groups
- √ Implements crime prevention programs
- √ coordinates school crossing guards
- √ Coordinates Chaplain programs
- √ Facilitates the volunteer Citizen on Patrol program
- √ Participates in multi-jurisdictional South Oakland County Crash Investigations team
- √ Utilizes K-9 Unit for drug searches, missing persons, and tracking criminals
- √ Processes major crime scene/Evidence Technician Unit
- √ Conducts liquor compliance inspections by plain clothes and uniform officers
- √ Conducts tobacco compliance checks and Smoking Lounges compliance checks
- √ Massage facilities compliance checks
- √ Somerset Liaison Officer
- √ School Resource Officer
- √ Plan, coordinate, staff and execute large Scale Special Events occurring in the City
- √ Coordinate the PD involvement in Community charity based events in conjunction with City Civic Groups

PERFORMANCE INDICATORS

Performance Indicator	2011/12 Actual	2012/13 Actual	2013/14 Projected	2014/15 Budget
OWI Arrests	402	493	425	425
Underage Alcohol Enforcement	116	96	100	80
Liquor Law Violations	15	15	5	5
Alcohol Compliance Inspections Resulting in Violations	9	10	5	5
Group A Crimes Occurring	3,197	3,038	2,930	3,055
Group A Crimes Arrests	1,073	1,174	1,200	1,150
Group A Crime Clearance Rate	30.5%	36.3%	33.6%	35.0%
Directed/Selective Traffic Enforcement Details	39	14	0	30
Hazardous Traffic Citations	7,432	7,662	6,558	6,600
Non-Hazardous Traffic Citations	745	846	650	675
License, Title, Registration Citations	2,125	2,595	2,500	2,550
Obligated Time	60.9%	63.6%	69.1%	65.0%
Traffic Crashes (Reportable)	2,821	2,959	3,075	3,025
Request for Ambulance With Officer	2,439	2,149	1,650	1,500
Volunteer Hours	606.25	686.25	1,000.00	1,100.00
Online (Web Based Reports Taken)	26	350	500	550

Notes on Performance Indicators

- 14/15 Budget column assumes the addition of 2 Officers to create a Crash Reduction Unit. This will create a 4% increase in the personnel assigned to road patrol, and in turn affect the Performance Indicators or the 14/15 Fiscal Year.

- The Police Department's goals are:
  - To increase community involvement/awareness in an effort to enhance the livability of the overall Troy community
  - To maintain a high level of police service and professionalism in Troy
  - To reduce/maintain crime level in Troy
  - To increase the number of officers on the streets of Troy

SUMMARY OF BUDGET CHANGES

- ***Significant Notes - 2014/15 Budget Compared to 2013/14 Budget***

* The total Police Department Operating Budget is $25,573,943. This is a $266,833 or a 1.190% increase over the last year. The capital budget is down $162,000 or 43.78%.

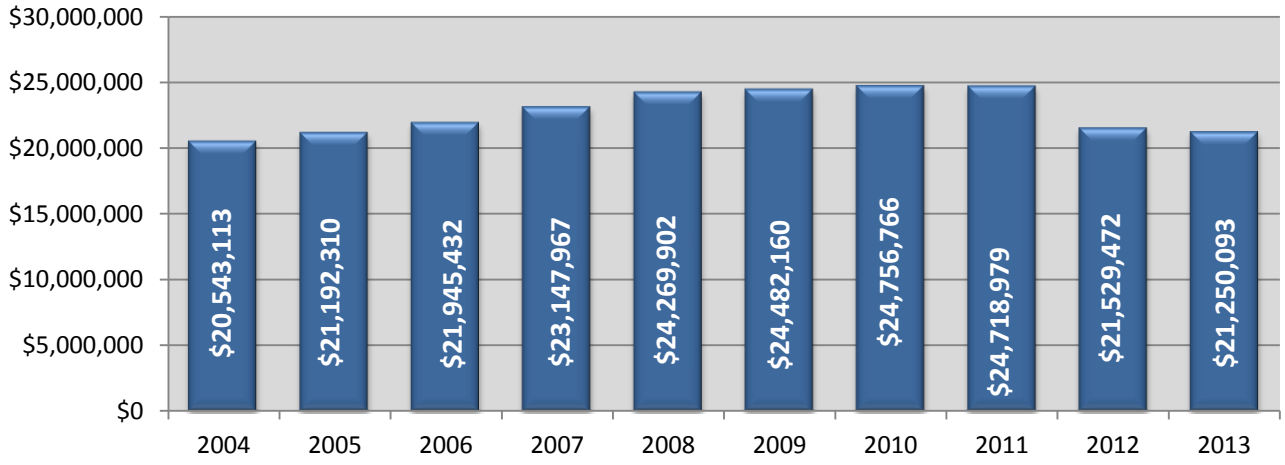
* Full time sworn Personnel have increased by 4 persons to staff a Traffic Safety Unit. Personal Services continue to be the largest portion of the Police Department budget, comprising of 86% of the entire budget.

* The General Training fund increased $15,000 (25.0%) to get back to the budgeted amount per officer the Police Department had dedicated towards training in FY 2007/08. This increase will partially offset reductions in state training funding due to our downsizing.

* Reduction in potential litigation $400,000.

Personnel Summary	2011/12		2012/13		2013/14		2014/15	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
Police Department	174.5	7.2	146.5	8.2	148.5	8.6	152.5	8.8
Total Department	**174.5**	**7.2**	**146.5**	**7.9**	**148.5**	**8.6**	**152.5**	**8.8**

- ***Operating Budget History***



Police Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 101 GENERAL FUND								
Expenditures								
Department								
Administration								
Business Unit: 305 Police Administration								
101.301.10.305								
PERSONAL SERVICES	989,361	1,145,827	891,430	866,640	901,580	4.03%	912,500	922,800
SUPPLIES	117,810	81,976	95,500	99,700	151,600	52.06%	103,545	105,530
OTHER SERVICE CHARGES	458,239	393,438	456,170	503,240	540,940	7.49%	549,280	558,680
Business Unit Total: Police Administration	**1,565,409**	**1,621,241**	**1,443,100**	**1,469,580**	**1,594,120**	**8.47%**	**1,565,325**	**1,587,010**
Business Unit: 320 Professional Standards								
101.301.10.320								
PERS - PERSONAL SERVICES	-	152,295	637,940	650,800	680,020	4.49%	694,240	708,180
SUP - SUPPLIES	-	664	1,700	1,800	1,800	0.00%	1,800	1,800
OTH - OTHER SERVICE CHARGES	-	-	17,720	17,720	18,300	3.27%	18,400	19,400
Business Unit Total: Professional Standards	**-**	**152,959**	**657,360**	**670,320**	**700,120**	**4.45%**	**714,440**	**729,380**
Division Total: Executive Administration	**1,565,409**	**1,774,199**	**2,100,460**	**2,139,900**	**2,294,240**	**7.21%**	**2,279,765**	**2,316,390**

Police Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Division: 11 Investigative/Admin Services								
Business Unit: 307 Investigations Services								
101.301.11.307								
PERS - PERSONAL SERVICES	1,502,452	1,784,506	1,772,850	1,857,660	1,953,480	5.16%	1,979,380	2,014,160
SUP - SUPPLIES	9,781	7,778	14,210	15,200	15,210	0.07%	15,220	15,230
OTH - OTHER SERVICE CHARGES	91,255	146,677	128,080	140,430	152,130	8.33%	156,945	160,240
Business Unit Total: Investigations Services	**1,603,489**	**1,938,961**	**1,915,140**	**2,013,290**	**2,120,820**	**5.34%**	**2,151,545**	**2,189,630**
Business Unit: 308 Crime Information Unit								
101.301.11.308								
PERS - PERSONAL SERVICES	501,025	506,777	462,740	507,620	533,060	5.01%	540,760	549,340
SUP - SUPPLIES	3,405	2,923	4,100	4,200	4,200	0.00%	4,200	4,200
OTH - OTHER SERVICE CHARGES	19,668	8,935	19,220	19,820	23,880	20.48%	25,210	24,830
Business Unit Total: Crime Information Unit	**524,098**	**518,635**	**486,060**	**531,640**	**561,140**	**5.55%**	**570,170**	**578,370**

Police Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 309 Special Investigations Unit								
101.301.11.309								
PERS - PERSONAL SERVICES	432,780	511,505	484,800	505,530	478,820	-5.28%	485,550	494,310
SUP - SUPPLIES	2,592	3,065	3,600	3,700	3,700	0.00%	3,700	3,700
OTH - OTHER SERVICE CHARGES	31,654	38,873	44,480	44,880	33,780	-24.73%	44,760	45,250
Business Unit Total: Special Investigations Unit	**467,026**	**553,443**	**532,880**	**554,110**	**516,300**	**-6.82%**	**534,010**	**543,260**
Business Unit: 311 Drug Enforcement (DEA)								
101.301.11.311								
PERS - PERSONAL SERVICES	203,849	199,606	185,220	194,350	185,120	-4.75%	188,630	192,410
SUP - SUPPLIES	5,812	7,948	9,860	12,900	13,100	1.55%	13,300	13,510
OTH - OTHER SERVICE	10,361	23,096	20,800	21,000	20,800	-0.95%	21,760	21,730
Business Unit Total: Drug Enforcement (DEA)	**220,023**	**230,650**	**215,880**	**228,250**	**219,020**	**-4.04%**	**223,690**	**227,650**
Business Unit: 321 Criminal Justice Training								
101.301.11.321								
PERS - PERSONAL SERVICES	-	-	-	-	-	0.00%	-	-
SUP - SUPPLIES	-	-	-	-	-	0.00%	-	-
OTH - OTHER SERVICE CHARGES	24,460	42,430	20,000	20,000	20,400	2.00%	20,800	21,300

Police Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit Total: Criminal Justice Training	**24,460**	**42,430**	**20,000**	**20,000**	**20,400**	**2.00%**	**20,800**	**21,300**
Business Unit: 322 Training Section								
101.301.11.322								
PERS - PERSONAL SERVICES	268,649	323,206	295,380	302,810	329,620	8.85%	334,380	338,670
SUP - SUPPLIES	24,238	80,305	80,800	81,800	83,160	1.66%	84,560	85,970
OTH - OTHER SERVICE CHARGES	1,748	16,290	28,100	29,680	20,310	-31.57%	21,300	21,100
Business Unit Total: Training Section	**294,636**	**419,801**	**404,280**	**414,290**	**433,090**	**4.54%**	**440,240**	**445,740**
Business Unit: 324 Emergency Response/Preparedness								
101.301.11.324								
PERS - PERSONAL SERVICES	144,502	15,431	11,270	22,110	92,230	317.14%	82,720	84,390
SUP - SUPPLIES	27,572	27,581	50,000	52,200	52,200	0.00%	52,200	52,200
OTH - OTHER SERVICE CHARGES	22	2	9,990	9,990	10,190	2.00%	10,360	10,590
Business Unit Total: Emergency Response/Preparedness	**172,096**	**43,015**	**71,260**	**84,300**	**154,620**	**83.42%**	**145,280**	**147,180**

Police Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 326 Records Section								
101.301.11.326								
PERS - PERSONAL SERVICES	360,899	415,400	533,080	626,910	601,040	-4.13%	608,950	616,710
SUP - SUPPLIES	143	785	1,200	1,300	1,300	0.00%	1,300	1,300
OTH - OTHER SERVICE CHARGES	26,577	22,433	25,540	33,140	34,110	2.93%	15,360	15,760
Business Unit Total: Records Section	**387,619**	**438,618**	**559,820**	**661,350**	**636,450**	**-3.77%**	**625,610**	**633,770**
Business Unit: 329 Lockup Section								
101.301.11.329								
PERS - PERSONAL SERVICES	1,107,960	1,088,042	1,243,200	1,393,820	1,423,280	2.11%	1,444,760	1,463,360
SUP - SUPPLIES	20,614	17,656	20,400	20,430	19,590	-4.11%	19,650	19,720
OTH - OTHER SERVICE CHARGES	29,793	13,688	15,140	15,140	15,430	1.92%	15,490	16,050
Business Unit Total: Lockup Section	**1,158,367**	**1,119,386**	**1,278,740**	**1,429,390**	**1,458,300**	**2.02%**	**1,479,900**	**1,499,130**

Police Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 333 Property Section								
101.301.11.333								
PERS - PERSONAL SERVICES	95,748	106,720	108,130	115,490	115,010	-0.42%	118,310	120,690
SUP - SUPPLIES	1,918	2,142	1,800	1,800	1,800	0.00%	1,800	1,800
OTH - OTHER SERVICE CHARGES	304	31	410	410	420	2.44%	430	440
Business Unit Total: Property Section	**97,971**	**108,893**	**110,340**	**117,700**	**117,230**	**-0.40%**	**120,540**	**122,930**
Business Unit: 334 Research & Technology								
101.301.11.334								
PERS - PERSONAL SERVICES	234,184	224,308	248,400	274,270	300,740	9.65%	305,400	309,580
SUP - SUPPLIES	22,311	23,359	23,800	23,800	24,200	1.68%	23,800	23,800
OTH - OTHER SERVICE CHARGES	492,957	531,573	536,250	536,290	597,360	11.39%	605,430	614,760
Business Unit Total: Research & Technology	**749,451**	**779,240**	**808,450**	**834,360**	**922,300**	**10.54%**	**934,630**	**948,140**
Division Total: Investigative/Admin Services	**5,699,235**	**6,193,071**	**6,402,850**	**6,888,680**	**7,159,670**	**3.93%**	**7,246,415**	**7,357,100**

Police Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Division: 12 Operations								
Business Unit: 315 Road Patrol								
101.301.12.315								
PERS - PERSONAL SERVICES	7,621,403	8,587,432	8,725,460	9,237,620	9,151,370	-0.93%	9,247,440	9,351,220
SUP - SUPPLIES	94,192	114,597	168,650	210,150	241,723	15.02%	213,870	166,060
OTH - OTHER SERVICE CHARGES	1,240,704	866,202	1,200,490	1,371,890	1,007,610	-26.55%	1,036,370	1,043,210
Business Unit Total: Road Patrol	**8,956,300**	**9,568,231**	**10,094,600**	**10,819,660**	**10,400,703**	**-3.87%**	**10,497,680**	**10,560,490**
Business Unit: 316 K Nine								
101.301.12.316								
PERS - PERSONAL SERVICES	474,155	510,549	471,830	491,430	531,310	8.12%	538,180	544,770
SUP - SUPPLIES	3,437	3,220	4,340	4,340	4,370	0.69%	4,340	4,340
OTH - OTHER SERVICE CHARGES	63,516	52,687	80,940	80,880	55,510	-31.37%	54,710	56,660
Business Unit Total: K Nine	**541,108**	**566,457**	**557,110**	**576,650**	**591,190**	**2.52%**	**597,230**	**605,770**

Police Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 317 Directed Patrol Unit								
101.301.12.317								
PERS - PERSONAL SERVICES	442,769	373,045	503,380	645,470	606,890	-5.98%	614,620	622,200
SUP - SUPPLIES	2,520	1,509	3,600	6,500	5,600	-13.85%	5,600	5,600
OTH - OTHER SERVICE CHARGES	41,264	35,819	68,740	69,040	68,250	-1.14%	70,160	71,860
Business Unit Total: Directed Patrol Unit	**486,554**	**410,373**	**575,720**	**721,010**	**680,740**	**-5.59%**	**690,380**	**699,660**
Business Unit: 318 Traffic Unit								
101.301.12.318								
PERS - PERSONAL SERVICES	1,204,921	(11,354)	-	-	221,120	100.00%	224,540	228,040
SUP - SUPPLIES	9,346	-	-	-	3,600	100.00%	3,680	3,740
OTH - OTHER SERVICE CHARGES	212,575	-	-	-	38,350	100.00%	39,120	39,940
Business Unit Total: Traffic Unit	**1,426,842**	**(11,354)**	**-**	**-**	**263,070**	**100.00%**	**267,340**	**271,720**

Police Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 319 Crossing Guards								
101.301.12.319								
PERS - PERSONAL SERVICES	19,818	23,797	23,910	23,910	25,830	8.03%	26,350	26,880
SUP - SUPPLIES	-	734	300	300	300	0.00%	300	300
OTH - OTHER SERVICE CHARGES	207	21	290	290	290	0.00%	280	280
Business Unit Total: Crossing Guards	**20,026**	**24,553**	**24,500**	**24,500**	**26,420**	**7.84%**	**26,930**	**27,460**
Business Unit: 325 Communications Section								
101.301.12.325								
PERS - PERSONAL SERVICES	1,828,774	1,997,373	1,952,730	2,081,180	2,000,550	-3.87%	2,028,670	2,049,110
SUP - SUPPLIES	21,607	30,576	36,150	41,150	68,760	67.10%	41,170	58,680
OTH - OTHER SERVICE CHARGES	71,609	75,182	96,020	102,520	104,580	2.01%	106,700	108,850
Business Unit Total: Communications Section	**1,921,990**	**2,103,131**	**2,084,900**	**2,224,850**	**2,173,890**	**-2.29%**	**2,176,540**	**2,216,640**

Police Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 335 Community Services Section								
101.301.12.335								
PERS - PERSONAL SERVICES	564,839	562,660	750,900	857,490	943,450	10.02%	956,370	967,140
SUP - SUPPLIES	861	1,939	6,800	6,800	8,600	26.47%	8,600	8,600
OTH - OTHER SERVICE CHARGES	90,943	56,833	47,370	47,570	31,970	-32.79%	33,500	33,210
Business Unit Total: Community Services Section	**656,643**	**621,432**	**805,070**	**911,860**	**984,020**	**7.91%**	**998,470**	**1,008,950**
Division Total: Operations	**14,009,463**	**13,282,823**	**14,141,900**	**15,278,530**	**15,120,033**	**-1.04%**	**15,254,570**	**15,390,690**
Division 13 - Special Units								
Business Unit: 310 Narcotics Enforcement								
101.301.13.310								
PERS - PERSONAL SERVICES	35,244	-	-	-	-	0.00%	-	-
SUP - SUPPLIES	-	-	-	-	-	0.00%	-	-
OTH - OTHER SERVICE CHARGES	-	-	-	-	-	0.00%	-	-
Business Unit Total: Narcotics Enforcement	**35,244**	**-**	**-**	**-**	**-**	**0.00%**	**-**	**-**

Police Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 314 Juvenile Unit								
101.301.13.314								
PERS - PERSONAL SERVICES	164,595	-	-	-	-	0.00%	-	-
SUP - SUPPLIES	882	-	-	-	-	0.00%	-	-
OTH - OTHER SERVICE CHARGES	38,089	-	-	-	-	0.00%	-	-
Business Unit Total: Juvenile Unit	**203,565**	**-**	**-**	**-**	**-**	**0.00%**	**-**	**-**
Business Unit: 328 Animal Control								
101.301.13.328								
PERS - PERSONAL SERVICES	15,971	-	-	-	-	0.00%	-	-
SUP - SUPPLIES	-	-	-	-	-	0.00%	-	-
OTH - OTHER SERVICE CHARGES	585	-	-	-	-	0.00%	-	-
Business Unit Total: Animal Control	**16,557**	**-**	**-**	**-**	**-**	**0.00%**	**-**	**-**
Division Total: Special Units	**255,366**	**-**	**-**	**-**	**-**	**0.00%**	**-**	**-**
Department Total: Police Department	**21,529,472**	**21,250,093**	**22,645,210**	**24,307,110**	**24,573,943**	**1.10%**	**24,780,750**	**25,064,180**

Fire

Fire Chief.....William Nelson

MISSION STATEMENT

The mission of the Troy Fire Department is to provide the highest possible level of fire protection, rescue and hazard mitigation services to the community. This shall be accomplished with a team of professionals, both volunteer and career, by providing fire prevention, public education, emergency operations and planning.

DEPARTMENT FUNCTIONS

- ***Administration***

√ Plans fire protection/emergency services
√ Recruits and selects volunteer and career personnel
√ Develops policies and procedures
√ Prepares and administers department budget
√ Represents department to public groups and regional mutual aid organizations
√ Represents department and City interests at county, state and national levels
√ Administers contact and emergency medical "First Responder" program

- ***Fire Prevention/Public Education***

√ Reviews plans for new building construction and renovation
√ Reviews plans for fire protection system installation
√ Conducts building fire and life safety inspections
√
√ Issues permits for fire protection, hazardous materials, occupancy, fireworks and special event permits
√ Administers state and federal firefighter "Right to Know" program
√ Conducts public fire education
√ Coordinates fire prevention week/open house activities
√ Oversees fire explorer program

- ***Fire Suppression***

√ Responds to fires and other emergency incidents
√ Mitigates hazards
√ Performs routine inspections and maintenance on assigned apparatus and equipment

- ***Operations***

√ Conducts firefighter recruitment
√ Coordinates/Provides recruit and in-service training
√ Conducts fire investigations
√ Coordinates equipment and apparatus acquisition and maintenance
√ Coordinates facility maintenance

PERFORMANCE INDICATORS

Performance Indicator	2011/12 Actual	2012/13 Actual	2013/14 Projected	2014/15 Budget
Fire Department Responses	1,149	1,006	1,100	1,100
All Fires	177	152	150	150
Structure Fires	60	41	50	50
Property Endangered	204,028,999	196,870,279	200,000,000	200,000,000
Fire Loss	$1,871,136	$1,401,450	$1,500,000	$1,500,000
# of Volunteer Firefighters	165	166	170	180
Firefighter Training Hours	18,530	16,914	20,000	20,000
Public Education Programs	119	118	120	120
Public Education Attendance	7,249	7,696	7,500	7,500
Inspections Performed	2,414	3,154	2,800	2,900
Violations Issued	1,419	1,861	1,500	1,500
Violations Cleared	680	980	1,000	1,000
Fees Earned	$109,108	$145,571	$150,000	$150,000
Permits Issued	468	538	550	550
Plans Reviewed	799	1,019	900	900
Fire Loss Per Capita*	$23.11	$17.31	$18.52	$18.52
Dept. Operating Cost Per Capita*	$52.29	$56.08	$58.90	$60.82
% of Sq. Ft. of Buildings with Auto Fire Protection	69%	69%	69%	**
Civilian fire related deaths/injuries	0/4	0/4	0	**
Firefighter death/injuries	0/0	0/5	0/1	**

Notes on Performance Indicators

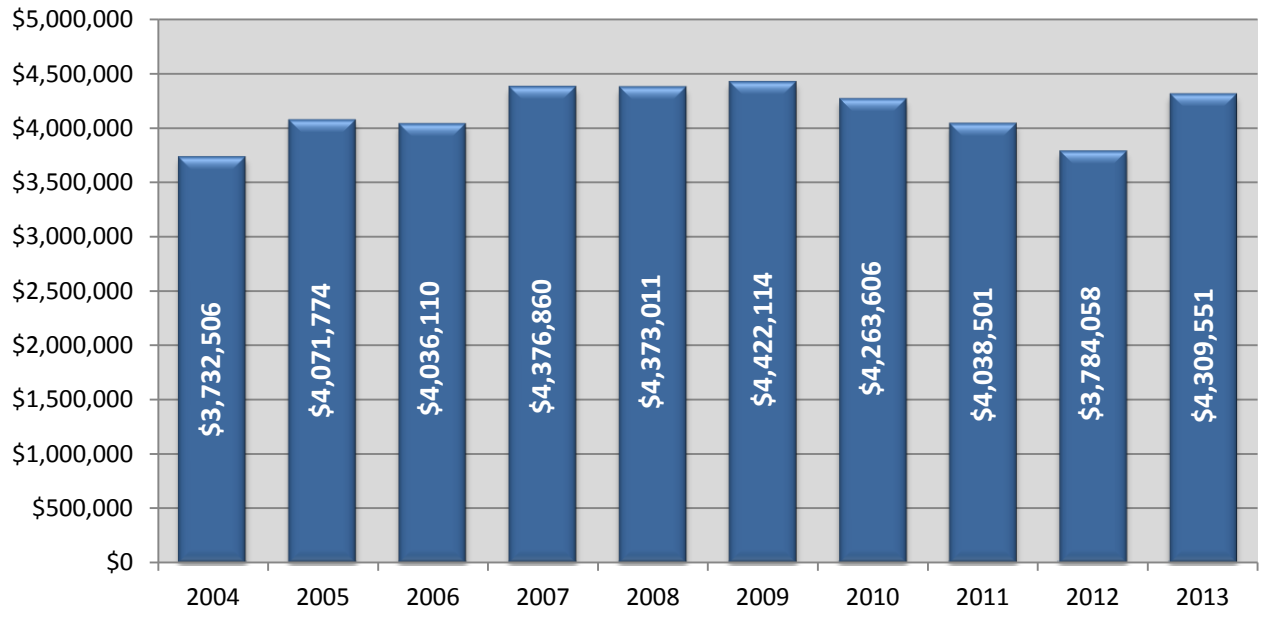
- The cost of the medical first responder program was transferred from the police department to the fire department in the 2012/13 budget ($492,000)
- *Based on 2010 Census population - 80,980 residents
- ** Measure includes actual data only

SUMMARY OF BUDGET CHANGES

Personal Services category increased by $93,580.00 or 5.9% Due to elimination of furlough time and benefit cost increases.

Personnel Summary	2011/12		2012/13		2013/14		2014/15	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
Fire Department	11	2.2	11	2.3	11	2.1	11	2.1
Total Department	**11**	**2.2**	**11**	**2.3**	**11**	**2.1**	**11**	**2.1**

- ***Operating Budget History***



Fire Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 101 GENERAL FUND								
Expenditures								
Department: 336 Fire Department								
Business Unit: 337 Fire Administration								
101.336.00.337								
PERSONAL SERVICES	268,444	295,345	310,420	312,430	323,150	3.43%	327,290	331,560
SUPPLIES	5,543	6,897	7,385	7,350	7,350	0.00%	7,350	7,350
OTHER SERVICE CHARGES	41,308	19,615	43,720	42,230	44,490	5.35%	45,190	45,990
Business Unit Total: Fire Administration	**315,295**	**321,857**	**361,525**	**362,010**	**374,990**	**3.59%**	**379,830**	**384,900**
Business Unit: 338 Fire Operations								
101.336.00.338								
PERS - PERSONAL SERVICES	289,433	291,747	327,110	329,430	339,980	3.20%	344,540	349,190
SUP - SUPPLIES	253,267	253,504	270,710	270,710	282,785	4.46%	270,430	270,800
OTH - OTHER SERVICE CHARGES	72,216	536,210	561,380	561,580	572,790	2.00%	583,490	594,400
Capital Outlay	770	-	-	-	-	0.00%	-	-
Business Unit Total: Fire Operations	**615,686**	**1,081,461**	**1,159,200**	**1,161,720**	**1,195,555**	**2.91%**	**1,198,460**	**1,214,390**
Business Unit: 340 Fire Companies								
101.336.00.340								
PERS - PERSONAL SERVICES	-	22,089	-	-	-	0.00%	-	-

Fire Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
SUP - SUPPLIES	10,077	16,278	11,000	11,000	11,220	2.00%	11,440	11,660
OTH - OTHER SERVICE CHARGES	1,273,846	1,267,123	1,493,500	1,494,500	1,499,350	0.32%	1,503,130	1,506,950
Business Unit Total: Fire Companies	**1,283,923**	**1,305,491**	**1,504,500**	**1,505,500**	**1,510,570**	**0.34%**	**1,514,570**	**1,518,610**
Business Unit: 341 Fire Prevention								
101.336.00.341								
PERS - PERSONAL SERVICES	814,468	872,057	946,810	955,540	997,490	4.39%	1,009,810	1,022,350
SUP - SUPPLIES	6,690	6,481	11,950	12,850	12,980	1.01%	13,120	13,260
OTH - OTHER SERVICE CHARGES	74,144	94,279	101,440	102,540	106,650	4.01%	108,450	110,350
Business Unit Total: Fire Prevention	**895,302**	**972,817**	**1,060,200**	**1,070,930**	**1,117,120**	**4.31%**	**1,131,380**	**1,145,960**
Business Unit: 343 Fire Communications								
101.336.00.343								
PERS - PERSONAL SERVICES	-	-	-	-	-	0.00%	-	-
SUP - SUPPLIES	3,682	3,733	3,800	3,800	3,840	1.05%	3,880	3,920
OTH - OTHER SERVICE CHARGES	207,076	205,801	216,200	216,200	236,110	9.21%	239,970	243,960
Business Unit Total: Fire Communications	**210,758**	**209,534**	**220,000**	**220,000**	**239,950**	**9.07%**	**243,850**	**247,880**
Business Unit: 344 Fire Halls								
101.336.00.344								
PERS - PERSONAL SERVICES	10,945	3,575	-	-	-	0.00%	-	-
SUP - SUPPLIES	71,348	66,240	63,250	60,750	65,300	7.49%	67,500	67,500
OTH - OTHER SERVICE CHARGES	380,800	348,575	382,870	389,250	398,200	2.30%	408,164	410,433
Business Unit Total: Fire Halls	**463,093**	**418,390**	**446,120**	**450,000**	**463,500**	**3.00%**	**475,664**	**477,933**
Department Total: Fire Department	**3,784,058**	**4,309,551**	**4,751,545**	**4,770,160**	**4,901,685**	**2.76%**	**4,943,754**	**4,989,673**

Building Inspection

SAFEbuilt Building Official.....Paul N. Featherston
Building Official/Code Inspector .....Mitchell Grusnick

MISSION STATEMENT

SAFEbuilt Inc. performs duties dedicated to protecting the health, safety and welfare of the Troy community. The Building Inspection Department enforces nearly 30 different chapters of the Troy City Code including building codes, property maintenance, signs, litter, zoning, nuisance and others.

DEPARTMENT FUNCTIONS

- ***Administration***

√ Prepares and administers department budget
√ Develops departmental policies and procedures that allow for delivery of professional services
√ Prepares agenda items for City Council
√ Ensures that inspectors complete required continuing education classes to maintain State registration
√ Provides education to the public on the activities of the department
√ Oversees and provides administrative support to City building projects

- ***Clerical***

√ Processes and issues permits
√ Collects fees for permits and conducts daily accounting of fees
√ Maintains and updates permit and inspection records
√ Prepares and processes written communications from the department
√ Prepares monthly and annual reports
√ Assists the public in locating record on existing buildings
√ Recommends strategic planning initiatives
√ Facilitates Council-community relationships
√ Inspects construction at various stages through completion of assure compliance with all codes and ordinances
√ Provides information and assistance to citizens
√ Coordinates inspections with Fire, Engineering, Water and other involved departments
√ Assists homeowners with the builder complaint process through the State of Michigan

DEPARTMENT FUNCTIONS (cont.)

- ***Plan Review***

√ Reviews plans for complained with the city, state and federal codes, ordinances and laws and prepares for issuance of permits.

√ Provides information regarding codes, ordinances, processes and requirements to designers, builders and the general public.

√ Provides technical support and attends meetings of the Building Code Board of Appeals and the Advisory Committee for Persons with Disabilities.

√ Coordinates and compiles information from other departments involved in the plan review proces.

PERFORMANCE INDICATORS

Performance Indicators	2011/12 Actual	2012/13 Actual	2013/14 Projected	2014/15 Budget
Permits issued	4,812	8,667	8,967	9,146
Plans Reviewed	1,183	2,112	2,459	2,508
Total Value of Construction	$69,139,257	$138,225,319	$136,136,600	$137,000,000
Number of Inspections	7,888	15,776	15,933	16,252

Notes on Performance Indicators

- There is a trend of increasing permit and inspection activity

Building Inspection

SUMMARY OF BUDGET CHANGES

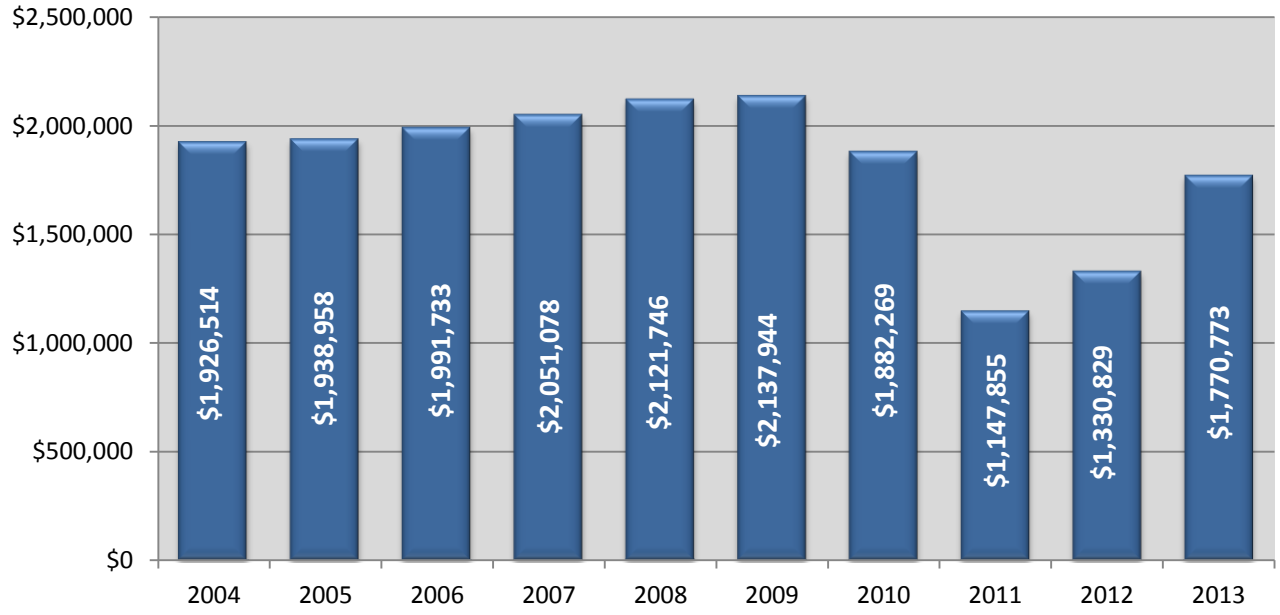
- *Significant Notes - 2014/15 Budget Compared to 2013/14 Budget*

Increase on other service charge due to contracted services for digital scanning of Building documents $180 thousand.

Personnel Summary	2011/12		2012/13		2013/14		2014/15	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
Building Inspection	*0.35	0	*0.35	0	*0.35	0	*0.35	0
Total Department	***0.35**	**0**	***0.35**	**0**	***0.35**	**0**	***0.35**	**0**

*** Certified Building Official hours, service outsourced to Safe Built.**

- *Operating Budget History*



Building Inspections

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 101 GENERAL FUND								
Expenditures								
Department: 371 Building Inspections								
Business Unit: 371 Building Inspections 101.371.00.371								
PERSONAL SERVICES	39,081	45,822	28,460	49,830	52,340	5.04%	24,860	24,860
SUPPLIES	-	225	1,000	3,500	1,000	-71.43%	1,000	1,000
OTHER SERVICE CHARGES	1,291,749	1,724,725	1,914,810	1,564,930	1,790,070	14.39%	1,743,130	1,683,910
Business Unit Total: Building Inspections	**1,330,829**	**1,770,773**	**1,944,270**	**1,618,260**	**1,843,410**	**13.91%**	**1,768,990**	**1,709,770**
Department Total: Building Inspections	**1,330,829**	**1,770,773**	**1,944,270**	**1,618,260**	**1,843,410**	**13.91%**	**1,768,990**	**1,709,770**

Public Works

Public Works Director .....Timothy Ricknak
Superintendent of Parks, Streets & Drains.....Kurt Bovensiep

MISSION STATEMENT

The mission of the Public Works Department is to continuously provide excellent services using the most up-to-date equipment, and to protect the safe, clean, and healthy environment that the taxpayers of Troy have come to enjoy.

The mission of the Streets and Drains Division is to ensure a safe environment for Troy residents and guests through maintenance of the local, major, and county road network, sidewalks, and the storm water drainage system of the City of Troy.

DEPARTMENT FUNCTIONS

- ***Administrative and Support Services***

√ Prepares and administers the department budget
√ Coordinates and evaluates staff activities
√ Coordinates staff development and training
√ Procures materials, equipment and supplies
√ Serves as liaison with other City departments and government units
√ Recommends and formulates policies and programs
√ Maintains inventory

- ***Administrative and Support Services***

√ Prepares material and service specifications and invitations to bid
√ Analyze bid documents and prepares recommendations for City Council
√ Supervises contractors to ensure that bid specifications are being followed
√ Evaluates contractors for use on future bids
√ Maintains and updates the computerized inventory system

- ***Streets and Drains***

√ Provides maintenance, repair and replacement to a network of 264.42 miles of Local Roads, 77.33 miles of Major/Industrial Roads, and 67.18 miles of County roads
√ Provides maintenance and oversight to over 1,000 street lights
√ Maintains traffic control signs through Major, Local, and select County roads
Maintains a program that monitors and replaces hazardous sidewalks in he 514 miles of city sidewalks
√ Investigates residential storm water issues
√ Works to maintain a highly efficient storm water drainage system as regulate by the Oakland County Storm Water Permit and MDEQ
√ Assists other departments or agencies in securing a safe environment during emergencies

PERFORMANCE INDICATORS

Performance Indicator	2011/12 Actual	2012/13 Actual	2013/14 Projected	2014/15 Budget
Sidewalks-New Installation	$24,000	$50,000	$50,000	$50,000
Concrete Pavement Repair	$4M	$3.4M	$*	
Crack and Joint Sealing	$150,000	$150,000	$150,000	$150,000
Street Light Maintenance	$500,000	$520,000	$520,000	$520,000
Streets and Drains				
Performance Indicator	**2011/12 Actual**	**2012/13 Actual**	**2013/14 Projected**	**2014/15 Budget**
Snow Removal and Plowing Occurrences	0	2	9	5
Snow and Ice Control and Salting Occurrences	27	34	52	34
Salt Usages in Tons	3,769	7,957	12,000	7,500
Chloride Sand Usage in Tons	115	100	150	200
Asphalt Placed (Hot)	750	2,400	1,000	1,000
Asphalt Placed (Cold)	100	50	200	100
Concrete Redi-Mix Placed	850	250	800	800
Traffic Sign Repairs or Replacements	494	708	700	700
Street Sweeping Local Roads (4 times per year)	50%	25%	25%	25%
Requests for Service	1,114	1,370	1,200	1,200

Notes on Performance Indicators

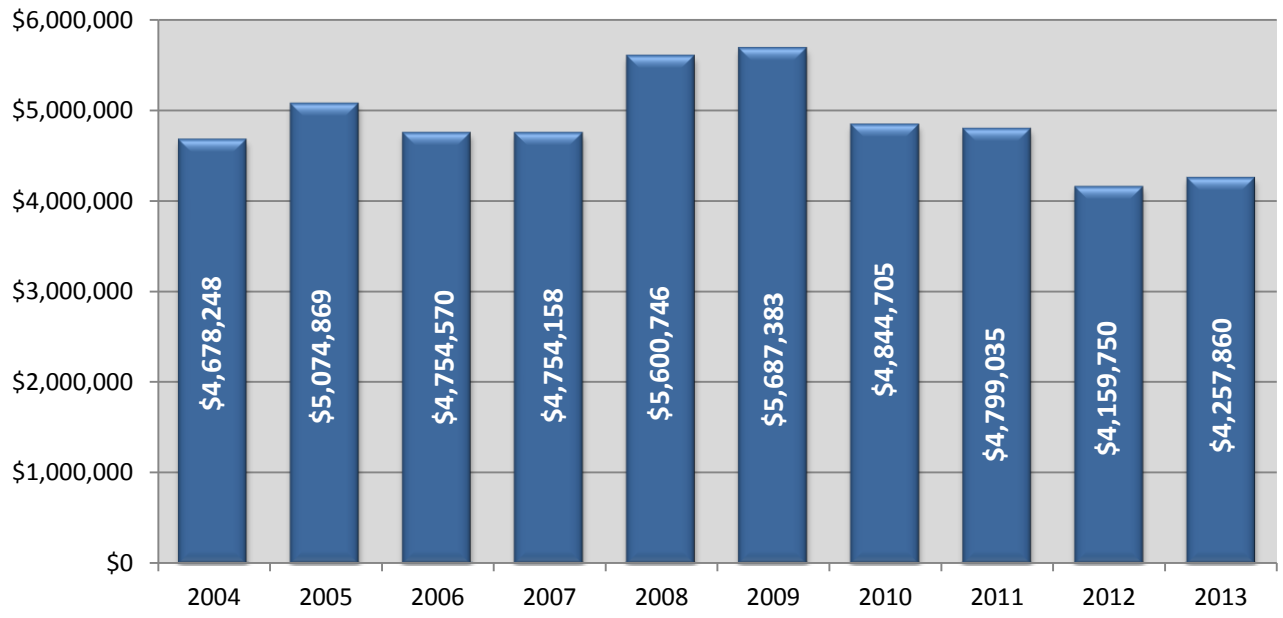
- Street light maintenance continues to rise based on an increased number of lights
  LED lighting is being installed to reduce energy costs
  Street sweeping has decreased because of staff and equipment reductions

SUMMARY OF BUDGET CHANGES

- ***Significant Notes - 2014/15 Budget Compared to 2013/14 Budget***

Personnel Summary	2011/12		2012/13		2013/14		2014/15	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
Streets and Drains	20.62	0.8	20.29	5.8	20.29	4.3	22.29	4.8
Total Department	**20.62**	**0.8**	**20.29**	**5.8**	**20.29**	**4.3**	**22.29**	**4.8**

- ***Operating Budget History***



Streets Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 101 GENERAL FUND								
Expenditures								
Department: 447 Streets Department								
Division: 20 - Local Streets								
Business Unit: 481 Local Surface Maint-Gravel								
101.447.20.481								
PERSONAL SERVICES	28,080	43,324	22,390	22,680	19,900	-12.26%	20,500	20,700
SUPPLIES	3,161	7,891	6,500	8,010	9,000	12.36%	9,000	8,000
OTHER SERVICE CHARGES	14,470	18,286	14,000	14,000	19,100	36.43%	19,500	19,900
Business Unit Total: Local Surface Maint-Gravel	**45,711**	**69,501**	**42,890**	**44,690**	**48,000**	**7.41%**	**49,000**	**48,600**
Business Unit: 482 Local Surface Maintenance								
101.447.20.482								
PERS - PERSONAL SERVICES	178,892	245,437	182,540	112,970	179,580	58.96%	182,100	183,100
SUP - SUPPLIES	52,581	62,368	77,000	77,500	77,500	0.00%	77,500	77,500
OTH - OTHER SERVICE CHARGES	64,458	67,829	90,000	99,610	97,920	-1.70%	99,600	101,300
Business Unit Total: Local Surface Maintenance	**295,931**	**375,635**	**349,540**	**290,080**	**355,000**	**22.38%**	**359,200**	**361,900**

Streets Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 483 Local Surface Maint-Concrete								
101.447.20.483								
PERS - PERSONAL SERVICES	-	-	-	-	-	0.00%	-	-
SUP - SUPPLIES	35	-	-	-	-	0.00%	-	-
OTH - OTHER SERVICE CHARGES	-	-	-	-	-	0.00%	-	-
Business Unit Total: Local Surface Maint-Concrete	**35**	**-**	**-**	**-**	**-**	**0.00%**	**-**	**-**
Business Unit: 485 Local Guard Rails & Posts								
101.447.20.485								
PERS - PERSONAL SERVICES	6,992	7,631	6,470	3,230	3,530	9.29%	3,730	3,730
SUP - SUPPLIES	3,165	3,410	4,000	5,000	5,000	0.00%	5,000	5,000
OTH - OTHER SERVICE CHARGES	1,761	1,309	1,500	810	1,570	93.83%	1,570	1,570
Business Unit Total: Local Guard Rails & Posts	**11,917**	**12,350**	**11,970**	**9,040**	**10,100**	**11.73%**	**10,300**	**10,300**
Business Unit: 486 Local Sweeping								
101.447.20.486								
PERS - PERSONAL SERVICES	24,832	27,881	51,440	66,970	74,140	10.71%	75,100	76,000
SUP - SUPPLIES	-	-	-	-	-	0.00%	-	-
OTH - OTHER SERVICE CHARGES	51,796	51,165	62,000	79,940	6,160	-92.29%	62,000	63,200
Business Unit Total: Local Sweeping	**76,628**	**79,046**	**113,440**	**146,910**	**80,300**	**-45.34%**	**137,100**	**139,200**

Streets Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 489 Local Drain Structures								
101.447.20.489								
PERS - PERSONAL SERVICES	108,981	113,075	112,710	86,570	135,670	56.72%	137,700	139,200
SUP - SUPPLIES	23,918	13,774	22,000	27,000	27,000	0.00%	27,000	27,000
OTH - OTHER SERVICE CHARGES	65,544	68,139	74,290	74,290	72,930	-1.83%	74,300	75,700
Business Unit Total: Local Drain Structures	**198,443**	**194,988**	**209,000**	**187,860**	**235,600**	**25.41%**	**239,000**	**241,900**
Business Unit: 490 Local Roadside Cleanup								
101.447.20.490								
PERS - PERSONAL SERVICES	3,289	5,091	6,040	6,300	6,430	2.06%	6,530	6,650
SUP - SUPPLIES	17	-	260	260	250	-3.85%	300	300
OTH - OTHER SERVICE CHARGES	915	588	1,100	1,100	1,120	1.82%	1,170	1,150
Business Unit Total: Local Roadside Cleanup	**4,222**	**5,680**	**7,400**	**7,660**	**7,800**	**1.83%**	**8,000**	**8,100**
Business Unit: 491 Local Grass & Weed Control								
101.447.20.491								
PERS - PERSONAL SERVICES	490	711	1,620	2,310	2,090	-9.52%	2,320	2,320
SUP - SUPPLIES	210	135	270	270	310	14.81%	280	280
OTH - OTHER SERVICE CHARGES	352	180	500	800	800	0.00%	800	800
Business Unit Total: Local Grass & Weed Control	**1,052**	**1,026**	**2,390**	**3,380**	**3,200**	**-5.33%**	**3,400**	**3,400**

Streets Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 492 Local Dust Control								
101.447.20.492								
PERS - PERSONAL SERVICES	-	-	-	-	-	0.00%	-	-
SUP - SUPPLIES	-	-	-	-	-	0.00%	-	-
OTH - OTHER SERVICE CHARGES	-	-	-	-	-	0.00%	-	-
Business Unit Total: Dust Control	**-**	**-**	**-**	**-**	**-**	**0.00%**	**-**	**-**
Business Unit: 495 Local Signs								
101.447.20.495								
PERS - PERSONAL SERVICES	51,503	62,389	67,890	91,250	92,060	0.89%	94,400	95,500
SUP - SUPPLIES	12,752	22,702	25,000	25,000	25,000	0.00%	25,000	25,000
OTH - OTHER SERVICE CHARGES	19,846	23,423	29,350	29,350	28,840	-1.74%	29,400	29,900
Business Unit Total: Local Signs	**84,101**	**108,514**	**122,240**	**145,600**	**145,900**	**0.21%**	**148,800**	**150,400**
Business Unit: 497 Local Markings								
101.447.20.497								
PERS - PERSONAL SERVICES	209	11,327	10,550	9,770	10,370	6.14%	10,440	10,470
SUP - SUPPLIES	4,250	8,017	15,000	9,000	15,030	67.00%	15,060	15,030
OTH - OTHER SERVICE CHARGES	-	2,730	5,060	5,060	4,900	-3.16%	5,000	5,100
Business Unit Total: Local Markings	**4,459**	**22,074**	**30,610**	**23,830**	**30,300**	**27.15%**	**30,500**	**30,600**

Streets Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 498 Local Snow & Ice Control								
101.447.20.498								
PERS - PERSONAL SERVICES	24,741	101,871	315,150	315,170	411,670	30.62%	417,700	422,500
SUP - SUPPLIES	47,770	94,559	140,000	115,000	140,000	21.74%	140,000	140,000
OTH - OTHER SERVICE CHARGES	14,536	102,286	410,280	230,280	358,130	55.52%	360,300	362,500
Business Unit Total: Local Snow & Ice Control	**87,047**	**298,716**	**865,430**	**660,450**	**909,800**	**37.75%**	**918,000**	**925,000**
Business Unit: 499 Local Street Administration								
101.447.20.499								
PERS - PERSONAL SERVICES	42,349	32,260	34,780	35,020	36,510	4.25%	37,160	37,760
SUP - SUPPLIES	8,679	9,347	10,300	11,000	11,300	2.73%	11,300	11,300
OTH - OTHER SERVICE CHARGES	59,664	64,741	96,720	146,520	158,190	7.96%	158,740	159,440
Business Unit Total: Local Street Administration	**110,692**	**106,347**	**141,800**	**192,540**	**206,000**	**6.99%**	**207,200**	**208,500**
Division Total: Local Streets	**920,237**	**1,273,876**	**1,896,710**	**1,712,040**	**2,032,000**	**18.69%**	**2,110,500**	**2,127,900**

Streets Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Division: 21 - County Roads								
Business Unit: 500 County Surface Maintenance								
101.447.21.500								
PERS - PERSONAL SERVICES	56	1,931	24,422	-	-	0.00%	-	-
SUP - SUPPLIES	95	-	-	-	-	0.00%	-	-
OTH - OTHER SERVICE CHARGES	5	1,064	1,500	10,000	10,000	0.00%	10,000	10,000
Business Unit Total: County Surface Maintenance	**155**	**2,995**	**25,922**	**10,000**	**10,000**	**0.00%**	**10,000**	**10,000**
Business Unit: 501 County Drain Structures								
101.447.21.501								
PERS - PERSONAL SERVICES	-	-	-	-	-	0.00%	-	-
SUP - SUPPLIES	-	-	-	-	-	0.00%	-	-
OTH - OTHER SERVICE CHARGES	-	-	-	-	-	0.00%	-	-
Business Unit Total: County Drain Structures	**-**	**-**	**-**	**-**	**-**	**0.00%**	**-**	**-**

Streets Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 502 County Snow & Ice Control								
101.447.21.502								
PERS - PERSONAL SERVICES	49,355	63,809	351,760	352,600	367,380	4.19%	372,600	377,100
SUP - SUPPLIES	81,388	123,745	175,000	202,500	216,000	6.67%	216,000	216,000
OTH - OTHER SERVICE CHARGES	42,838	62,301	75,000	146,130	119,120	-18.48%	121,100	123,000
Business Unit Total: County Snow & Ice Control	**173,581**	**249,855**	**601,760**	**701,230**	**702,500**	**0.18%**	**709,700**	**716,100**
Business Unit: 503 County Road Administration								
101.447.21.503								
PERS - PERSONAL SERVICES	3,453	3,362	3,640	3,640	3,740	2.75%	3,850	3,870
SUP - SUPPLIES	61	59	100	-	100	100.00%	100	100
OTH - OTHER SERVICE CHARGES	5,467	5,657	6,000	60	6,060	10000.00%	6,050	6,030
Business Unit Total: County Road Administration	**8,981**	**9,078**	**9,740**	**3,700**	**9,900**	**167.57%**	**10,000**	**10,000**
Business Unit: 504 County Signs								
101.447.21.504								
PERS - PERSONAL SERVICES	-	-	58,450	58,590	60,780	3.74%	61,380	61,880
SUP - SUPPLIES	-	-	15,000	15,000	25,000	66.67%	10,000	5,000
OTH - OTHER SERVICE CHARGES	-	-	-	5,050	4,920	-2.57%	5,020	5,120
Business Unit Total: County Signs	**-**	**-**	**73,450**	**78,640**	**90,700**	**15.34%**	**76,400**	**72,000**

Streets Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 507 County Sweeping								
101.447.21.507								
PERS - PERSONAL SERVICES	494	481	1,990	-	-	0.00%	-	-
SUP - SUPPLIES	-	-	-	-	-	0.00%	-	-
OTH - OTHER SERVICE CHARGES	96	367	-	-	-	0.00%	-	-
Business Unit Total: County Sweeping	**590**	**849**	**1,990**	**-**	**-**	**0.00%**	**-**	**-**
Division Total: County Roads	**183,307**	**262,776**	**712,862**	**793,570**	**813,100**	**2.46%**	**806,100**	**808,100**
Division 22 - Major Streets								
Business Unit: 464 Major Surface Maintenance								
101.447.22.464								
PERS - PERSONAL SERVICES	151,383	169,566	193,620	254,810	257,810	1.18%	261,400	264,800
SUP - SUPPLIES	39,110	42,511	43,000	73,000	63,500	-13.01%	63,500	63,500
OTH - OTHER SERVICE CHARGES	54,746	52,926	62,000	124,310	93,590	-24.71%	95,000	96,400
Business Unit Total: Major Surface Maintenance	**245,238**	**265,004**	**298,620**	**452,120**	**414,900**	**-8.23%**	**419,900**	**424,700**

Streets Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 465 Major Guard Rail & Posts								
101.447.22.465								
PERS - PERSONAL SERVICES	997	862	1,820	1,900	1,850	-2.63%	1,900	1,910
SUP - SUPPLIES	3,517	8,290	10,000	10,000	10,000	0.00%	10,000	10,000
OTH - OTHER SERVICE CHARGES	206	71	500	280	350	25.00%	300	290
Business Unit Total: Major Guard Rails & Posts	**4,720**	**9,222**	**12,320**	**12,180**	**12,200**	**0.16%**	**12,200**	**12,200**
Business Unit: 466 Major Sweeping								
101.447.22.466								
PERS - PERSONAL SERVICES	19,162	22,659	34,760	34,950	37,290	6.70%	37,680	38,060
SUP - SUPPLIES	-	-	-	-	-	0.00%	-	-
OTH - OTHER SERVICE CHARGES	40,932	47,668	50,000	36,740	49,010	33.40%	50,020	51,040
Business Unit Total: Major Sweeping	**60,094**	**70,327**	**84,760**	**71,690**	**86,300**	**20.38%**	**87,700**	**89,100**
Business Unit: 469 Major Drain Structures								
101.447.22.469								
PERS - PERSONAL SERVICES	96,093	43,445	56,060	56,550	76,970	36.11%	78,000	78,800
SUP - SUPPLIES	4,423	1,084	6,000	6,000	6,000	0.00%	6,000	6,000
OTH - OTHER SERVICE CHARGES	95,090	41,838	45,000	55,540	55,030	-0.92%	55,000	55,800
Business Unit Total: Major Drain Structures	**195,605**	**86,366**	**107,060**	**118,090**	**138,000**	**16.86%**	**139,000**	**140,600**

Streets Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 470 Major Roadside Cleanup								
101.447.22.470								
PERS - PERSONAL SERVICES	18,237	40,929	14,850	15,100	17,350	14.90%	17,550	17,700
SUP - SUPPLIES	321	-	250	250	1,050	320.00%	1,050	1,000
OTH - OTHER SERVICE CHARGES	5,487	10,515	5,000	2,100	9,800	366.67%	10,000	10,200
Business Unit Total: Major Roadside Cleanup	**24,045**	**51,444**	**20,100**	**17,450**	**28,200**	**61.60%**	**28,600**	**28,900**
Business Unit: 471 Major Grass & Weed Control								
101.447.22.471								
PERS - PERSONAL SERVICES	3,301	1,554	1,860	-	-	0.00%	-	-
SUP - SUPPLIES	-	-	-	-	-	0.00%	-	-
OTH - OTHER SERVICE CHARGES	2,284	187	-	2,500	12,500	400.00%	2,500	2,500
Business Unit Total: Major Grass & Weed Control	**5,585**	**1,741**	**1,860**	**2,500**	**12,500**	**400.00%**	**2,500**	**2,500**
Business Unit: 475 Major Signs								
101.447.22.475								
PERS - PERSONAL SERVICES	94,291	99,226	63,010	40,110	30,600	-23.71%	31,000	31,420
SUP - SUPPLIES	11,409	16,771	20,000	20,000	29,000	45.00%	20,000	20,000
OTH - OTHER SERVICE CHARGES	29,533	23,244	25,000	21,010	24,500	16.61%	25,000	25,480
Business Unit Total: Major Signs	**135,233**	**139,241**	**108,010**	**81,120**	**84,100**	**3.67%**	**76,000**	**76,900**

Streets Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 477 Major Markings								
101.447.22.477								
PERS - PERSONAL SERVICES	5,056	27,447	20,950	21,200	22,570	6.46%	22,840	23,910
SUP - SUPPLIES	2,441	7,092	6,950	6,950	7,930	14.10%	7,960	7,990
OTH - OTHER SERVICE CHARGES	53,634	72,959	85,000	83,400	86,900	4.20%	87,000	87,100
Business Unit Total: Major Markings	**61,130**	**107,498**	**112,900**	**111,550**	**117,400**	**5.24%**	**117,800**	**119,000**
Business Unit: 478 Major Snow & Ice Control								
101.447.22.478								
PERS - PERSONAL SERVICES	95,655	133,404	360,520	360,170	381,460	5.91%	386,600	391,000
SUP - SUPPLIES	62,928	86,721	160,000	160,000	169,940	6.21%	170,000	170,000
OTH - OTHER SERVICE CHARGES	35,722	63,011	99,750	99,750	98,000	-1.75%	100,000	102,000
Business Unit Total: Major Snow & Ice Control	**194,305**	**283,136**	**620,270**	**619,920**	**649,400**	**4.76%**	**656,600**	**663,000**

Streets Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 479 Major Street Administration								
101.447.22.479								
PERS - PERSONAL SERVICES	619,599	324,137	193,330	164,740	171,850	4.32%	174,000	175,300
SUP - SUPPLIES	3,790	4,302	7,000	9,000	9,000	0.00%	9,000	9,000
OTH - OTHER SERVICE CHARGES	287,218	228,648	274,530	291,630	311,150	6.69%	316,700	317,500
Business Unit Total: Major Street Administration	**910,608**	**557,087**	**474,860**	**465,370**	**492,000**	**5.72%**	**499,700**	**501,800**
Division Total: Major Streets	**1,836,564**	**1,571,065**	**1,840,760**	**1,951,990**	**2,035,000**	**4.25%**	**2,040,000**	**2,058,700**
Division 23 - Drains								
Business Unit: 514 Retention Ponds								
101.447.23.514								
PERS - PERSONAL SERVICES	84,198	61,475	51,550	52,140	49,400	-5.26%	50,170	50,850
SUP - SUPPLIES	9,471	4,018	6,200	6,200	6,254	0.87%	6,230	6,250
OTH - OTHER SERVICE CHARGES	92,613	101,164	83,000	91,050	87,146	-4.29%	101,800	102,100
Business Unit Total: Retention Ponds	**186,283**	**166,656**	**140,750**	**149,390**	**142,800**	**-4.41%**	**158,200**	**159,200**

Streets Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 515 Open Drain Maintenance								
101.447.23.515								
PERS - PERSONAL SERVICES	74,258	97,419	42,170	42,620	45,500	6.76%	46,040	46,480
SUP - SUPPLIES	11,942	1,357	5,000	10,000	10,000	0.00%	9,960	9,920
OTH - OTHER SERVICE CHARGES	26,701	44,875	30,000	38,830	62,200	60.19%	63,000	63,800
Business Unit Total: Open Drain Maintenance	**112,901**	**143,651**	**77,170**	**91,450**	**117,700**	**28.70%**	**119,000**	**120,200**
Business Unit: 516 Drain Administration								
101.447.23.516								
PERS - PERSONAL SERVICES	122,796	123,632	91,240	142,750	146,630	2.72%	148,570	150,610
SUP - SUPPLIES	223	215	300	1,000	1,000	0.00%	1,000	1,000
OTH - OTHER SERVICE CHARGES	36,771	32,655	46,360	47,560	50,670	6.54%	50,630	50,690
Business Unit Total: Drain Administration	**159,790**	**156,502**	**137,900**	**191,310**	**198,300**	**3.65%**	**200,200**	**202,300**

Streets Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 517 Storm Sewer & Ryd								
101.447.23.517								
PERS - PERSONAL SERVICES	95,725	55,004	92,600	47,700	107,380	125.12%	109,000	110,400
SUP - SUPPLIES	7,252	940	15,000	7,500	7,500	0.00%	7,500	7,500
OTH - OTHER SERVICE CHARGES	34,364	10,983	24,190	46,690	46,520	-0.36%	47,000	47,500
Business Unit Total: Storm Sewer & Ryd	**137,341**	**66,927**	**131,790**	**101,890**	**161,400**	**58.41%**	**163,500**	**165,400**
Division Total: Drains	**596,315**	**533,737**	**487,610**	**534,040**	**620,200**	**16.13%**	**640,900**	**647,100**
Division 24 - Sidewalks								
Business Unit: 444 Sidewalk Administration								
101.447.24.444								
PERS - PERSONAL SERVICES	10,394	8,932	14,080	14,320	10,170	-28.98%	10,280	10,380
SUP - SUPPLIES	-	-	-	-	-	0.00%	-	-
OTH - OTHER SERVICE CHARGES	2,320	2,124	3,220	3,220	3,230	0.31%	3,220	3,220
Business Unit Total: Sidewalk Administration	**12,714**	**11,056**	**17,300**	**17,540**	**13,400**	**-23.60%**	**13,500**	**13,600**

Streets Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 511 Sidewalk Maint.-Snow Removal								
101.447.24.511								
PERS - PERSONAL SERVICES	1,453	(456)	14,800	15,040	12,450	-17.22%	12,620	18,010
SUP - SUPPLIES	-	-	200	800	750	-6.25%	780	790
OTH - OTHER SERVICE CHARGES	61	13,407	30,000	26,000	45,000	73.08%	45,000	45,000
Business Unit Total: Sidewalk Maint.-Snow Removal	**1,514**	**12,951**	**45,000**	**41,840**	**58,200**	**39.10%**	**58,400**	**63,800**
Business Unit: 512 Sidewalk Maint.-General								
101.447.24.512								
PERS - PERSONAL SERVICES	55,375	67,280	80,460	81,320	77,120	-5.16%	78,180	79,320
SUP - SUPPLIES	1,473	3,900	10,000	10,000	10,000	0.00%	10,000	10,000
OTH - OTHER SERVICE CHARGES	17,118	7,373	15,000	38,140	34,580	-9.33%	34,920	35,380
Business Unit Total: Sidewalk Maint.-General	**73,967**	**78,553**	**105,460**	**129,460**	**121,700**	**-5.99%**	**123,100**	**124,700**
Division Total: Sidewalks	**88,194**	**102,560**	**167,760**	**188,840**	**193,300**	**2.36%**	**195,000**	**202,100**

Streets Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Division 25 - Street Lighting								
Business Unit: 448 Street Lighting								
101.447.25.448								
PERS - PERSONAL SERVICES	22,936	19,994	31,070	39,640	45,070	13.70%	45,560	46,070
SUP - SUPPLIES	12,339	13,620	20,000	20,000	20,000	0.00%	20,000	20,000
OTH - OTHER SERVICE CHARGES	464,223	444,916	473,130	445,130	473,130	6.29%	473,140	473,130
Business Unit Total: Street Lighting	**499,497**	**478,529**	**524,200**	**504,770**	**538,200**	**6.62%**	**538,700**	**539,200**
Division Total: Street Lighting	**499,497**	**478,529**	**524,200**	**504,770**	**538,200**	**6.62%**	**538,700**	**539,200**
Division 26 - Weeds/Snow & Ice								
Business Unit: 519 Weeds/Snow & Ice								
101.447.26.519								
PERS - PERSONAL SERVICES	9,215	9,333	10,540	10,540	9,780	-7.21%	9,900	10,000
SUP - SUPPLIES	-	-	-	-	-	0.00%	-	-
OTH - OTHER SERVICE CHARGES	26,422	25,983	37,560	82,560	32,020	-61.22%	37,600	37,700
Business Unit Total: Weeds/Snow & Ice	**35,636**	**35,317**	**48,100**	**93,100**	**41,800**	**-55.10%**	**47,500**	**47,700**
Division Total: Weeds/Snow & Ice	**35,636**	**35,317**	**48,100**	**93,100**	**41,800**	**-55.10%**	**47,500**	**47,700**
Department Total: Streets Department	**4,159,750**	**4,257,860**	**5,678,002**	**5,778,350**	**6,273,600**	**8.57%**	**6,378,700**	**6,430,800**

Engineering

City Engineer.....Steven J. Vandette, P.E.
Deputy City Engineer/Traffic Engineer.....William J. Huotari P.E.

MISSION STATEMENT

The mission of the Engineering Department is to design and construct high quality, cost effective public improvements using sound engineering principles and cutting edge design and construction technologies.

DEPARTMENT FUNCTIONS

- ***Administration***

√ Prepares and administers capital improvement program (CIP) budget for roads, sewers, water mains, drains and sidewalks
√ Develops master plans for capital improvements
√ Serves as liaison with federal, state and county agencies and other cities to implement road, water, sewer and drain projects, programs, and permits
√ Serves as liaison with utility companies for utility and telecommunications work within city right-of-way
√ Prepares and maintains design standards for public and private improvements
√ Prepares requests for proposals for consulting engineering services
√ Manages city staff and consultants assigned to perform technical studies, project design, construction project administration and inspection
√ Recommends and implements policies for all city real estate and right-of-way activities

- ***Engineering***

√ Designs and prepares plans for public improvement (CIP) projects such as roads, storm drains, sanitary sewers, steam bank stabilization and water mains
√ Reviews site grading, drainage and soil erosion control plans for compliance with City of Troy, county and state requirements
√ Maintains development standards, construction specifications and standard construction details
√ Provides utility and flood plain information
√ Maintains the pavement management system
√ Issues permits and performs inspections for water, sewer, road and utility construction, soil erosion control and culvert installations
√ Prepares special assessment district projects for paving, sanitary sewers and sidewalks

DEPARTMENT FUNCTIONS (cont.)

- ***Surveying and Inspection***

√ Conducts surveys for design and construction of public improvements
√ Maintains the city's global positioning and benchmark systems
√ Participates in maintenance of the city's geographic information system
√ Investigates drainage problems
√ Inspects public improvements for compliance with development standards, construction specifications and soil erosion control
√ Inspects city road, water main and sewer projects

- ***Right-of-Way***

√ Appraises and negotiates for acquisition or sale of city real estate and right-of-way
√ Sells, leases, and licenses land and public property
√ Facilitates the donation or acquisition of land and property for public use
√ Coordinates vacation or sale of city land no longer needed
√ Assists in relocating businesses and residences acquired as part of city road projects
√ Provides real estate support services to the public, other city departments, utility companies and public agencies
√ Assists in the litigation process regarding public property
√ Maintains records for city-owned property, easement and other real estate documents at the County
√ Researches and assures clear title to city-owned property and rights
√ Performs real estate asset management activities
√ Skilled and trained in federal and state laws and regulations as they pertain to real estate acquisition and capital improvement projects

- ***Traffic Engineering***

√ Conducts traffic volume counts
√ Reviews plans for new developments for compliance with traffic standards
√ Responds to requests for new traffic signals and signs
√ Serves as liaison with Oakland County on traffic signal concerns
√ Investigates traffic vision obstructions
√ Provides staff support for Traffic Committee activities
√ Coordinates review of traffic studies
√ Processes sidewalk waiver requests

- ***Storm Water Drainage***

√ Evaluates storm water drainage systems
√ Develops and implements projects to improve watersheds and storm water drainage systems
√ Conduct illicit discharge detection and elimination program
√ Monitors construction site runoff
√ Serves as liaison with other storm water agencies to effectively manage watersheds in accordance with regulations and mandates
√ Administers state storm water permit requirements
√ Participates with the Association of Rouge Communities and Clinton River Area of Concern on storm water permit activities, grant applications and grant projects
√ Serves as enforcing agency for Soil Erosion and Sediment Control (SESC) program

PERFORMANCE INDICATORS

Performance Indicators	2011/12 Actual	2012/13 Actual	2013/14 Projected	2014/15 Budget
Site Plans Approved	57	60	60	65
Right-of-way Permits Issued	242	415	400	420
Value of Construction Contract Awarded and Supervised	$6.8M	$10.5M	$11.4M	$12.5M
Soil Erosion Control Inspections	576	617	630	650
Soil Erosion Control Permits	131	213	230	250
% Engineering Plans Reviewed within 8 Weeks	84%	86%	90%	90%
% Right -of-way Permits issued within 10 days	94%	92%	95%	95%
% Soil Erosion Control Permits Issued within 5 days	89%	84%	90%	90%
% Contract Completed within Contingency	83%	100%	90%	90%
% CIP Projects Budgeted and Awarded	83%	100%	90%	90%

Notes on Performance Indicators

- "Value of Construction Contract Awarded and Supervised" is up for 2014/15 in large part due to the Troy-RCOC Concrete Replacement Program to rehabilitate County Roads.

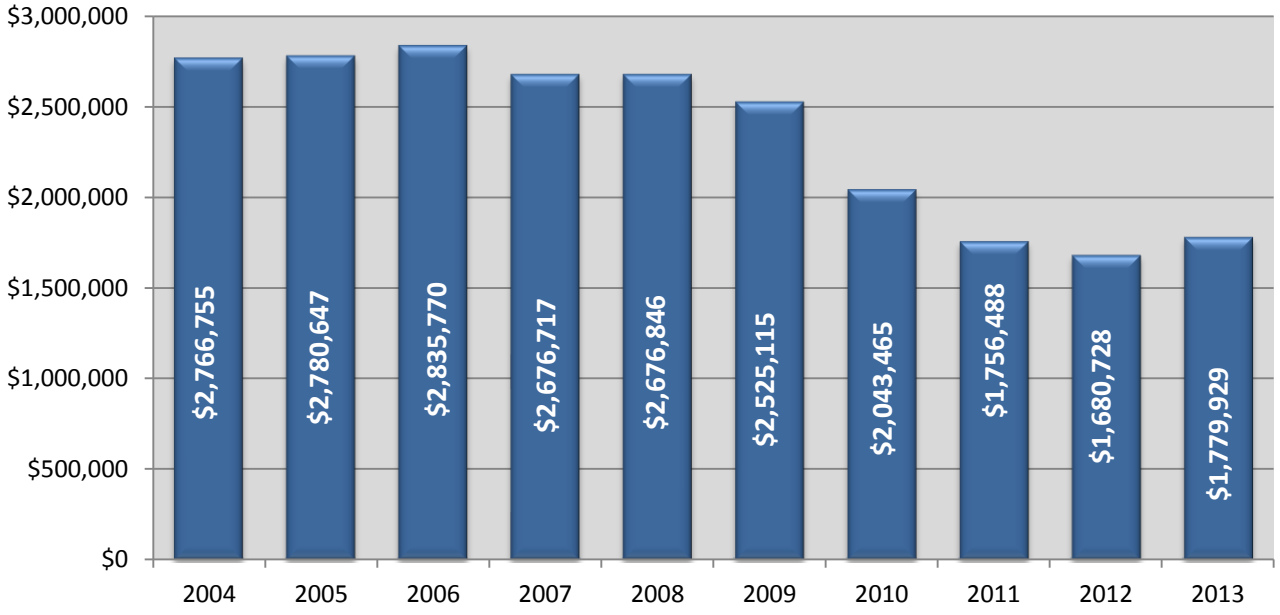
SUMMARY OF BUDGET CHANGES

- ***Significant Notes - 2014/15 Budget Compared to 2013/14 Budget***

The 2014/15 budget includes an increase of $325,000 for consultant services inspection to account for a significant increase in private development related activities.

Personnel Summary	2011/12		2012/13		2013/14		2014/15	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
Engineering	12.25	0.9	11.25	0	11.25	0	11.25	0
Traffic Engineering	0	0.7	0	0.3	0	0.3	0	0.3
Total Department	**12.25**	**1.6**	**11.25**	**0.3**	**11.25**	**0.3**	**11.25**	**0.3**

- ***Operating Budget History***



Engineering Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 101 GENERAL FUND								
Expenditures								
Department: 442 Engineering								
Business Unit: 442 Engineering								
101.442.00.442								
PERSONAL SERVICES	1,275,198	1,296,240	1,453,000	1,517,640	1,604,770	5.74%	1,636,180	1,636,180
SUPPLIES	14,493	14,808	17,500	17,500	17,500	0.00%	17,500	17,500
OTHER SERVICE CHARGES	357,476	444,628	646,510	345,030	671,640	94.66%	658,020	661,020
Business Unit Total: Engineering	**1,647,167**	**1,755,676**	**2,117,010**	**1,880,170**	**2,293,910**	**22.01%**	**2,311,700**	**2,314,700**
Business Unit: 443 Traffic Engineering								
101.442.00.443								
PERS - PERSONAL SERVICES	7,891	10,647	10,420	8,800	8,550	-2.84%	8,550	8,550
SUP - SUPPLIES	80	-	-	-	-	0.00%	-	-
OTH - OTHER SERVICE CHARGES	25,590	13,605	19,100	19,100	4,600	-75.92%	4,700	4,800
Business Unit Total: Traffic Engineering	**33,561**	**24,253**	**29,520**	**27,900**	**13,150**	**-52.87%**	**13,250**	**13,350**
Department Total: Engineering Department	**1,680,728**	**1,779,929**	**2,146,530**	**1,908,070**	**2,307,060**	**20.91%**	**2,324,950**	**2,328,050**

Planning

Planning Director.....R. Brent Savidant

MISSION STATEMENT

√ The Planning Department guides private and public development and redevelopment efforts.
√ Planning assists in creating a more socially, economically and environmentally sustainable community, as envisioned in the City of Troy Master Plan
√ The Planning Department provides expertise
√ and information to elected officials, appointed boards and commissions, City Departments and citizens to assist in understanding and addressing key community issues and priorities.
√ The Planning Department promotes and maintains a clean, healthy, and safe city through education, cooperation, and enforcement of our property maintenance, zoning, nuisance and rental inspection codes.
√ The Planning Department assists the City Manager in creating an environment for investment in the City of Troy.

DEPARTMENT FUNCTIONS

- ***Administration***

√ Prepares agendas and provides technical support to the Planning Commission and Board of Zoning Appeals
√ Prepares and administers the department budget
√ Serves as City's representative and expert witness in litigation related to zoning and condemnation
√ Serves as City's alternate delegate to

√ (SEMCOG)
Serves as member of SEMCOG Data Center Advisory Council
√ Serves as liaison to the Downtown Development Authority (DDA)
√ Serves as liaison with developers to residential, commercial and industrial developments
√ Serves as liaison to the Census Bureau

- ***Application and Review Process***

√ Provides information regarding application procedures and requirements
√ Reviews site plan applications for compliance with City ordinances and regulations
√ Reviews special use requests for compliance with City ordinances and regulations
√ Reviews subdivision plat and site condominium applications for compliance with City ordinances and regulations
√ Reviews zoning map amendment (rezoning) applications and provides recommendations
√ Reviews rezoning applications for compliance with the master plan and provides recommendations
√ Reviews zoning ordinance text amendment applications and provides recommendations

DEPARTMENT FUNCTIONS

- √ Reviews street vacation request for compliance with City ordinances and regulations
- √ Provides design assistance to developers and City staff
- √ Reviews planned unit development applications for compliance with City ordinances, regulations and high quality urban design standards
- √ Conducts site plan compliance inspections prior to issuance of certificates of occupancy
- √ Upgrades the development approval process, focusing on technological improvements and digital submittals
- √ Determines compliance with Zoning Ordinance

- ***Planning, Zoning and Land Use***

- √ Provides information regarding the City's zoning ordinance and subdivision regulations
- √ Provides information regarding planning, land use and zoning issues
- √ Prepares and maintains zoning districts map
- √ Maintains the City's Master Plan
- √ Provides interpretations of the zoning ordinance
- √ Develops and coordinates urban design manuals
- √ Inspects properties to ensure compliance with the zoning ordinance and other City ordinances
- √ Considers complaints related to zoning, land use, blight and nuisance
- √ Inspects residential properties to ensure compliance with property maintenance codes

PERFORMANCE INDICATORS

Performance Indicators	2011/12 Actual	2012/13 Actual	2013/14 Projected	2014/15 Budget
Site Plan Reviews	5	15	16	18
Special Use Requests	8	10	12	6
Site Condominium Reviews	2	4	4	6
Rezoning requests	1	3	4	2
Conditional Rezoning Requests	0	2	2	4
Amendments	1	2	2	2
Planned Unit Developments	0	2	1	1
reviewed	291	328	300	325
Code Enforcements	4,291	4,832	4,800	4,800
Citizen Volunteer Enforcements (temporary sign removal)	335	700	700	700
Zoning Board of Appeals cases	12	22	22	20
Animal Licenses	3	2	5	4
Temporary Structure, Use, & Outdoor Special Events Permits	19	46	46	45

Notes on Performance Indicators

None

SUMMARY OF BUDGET CHANGES

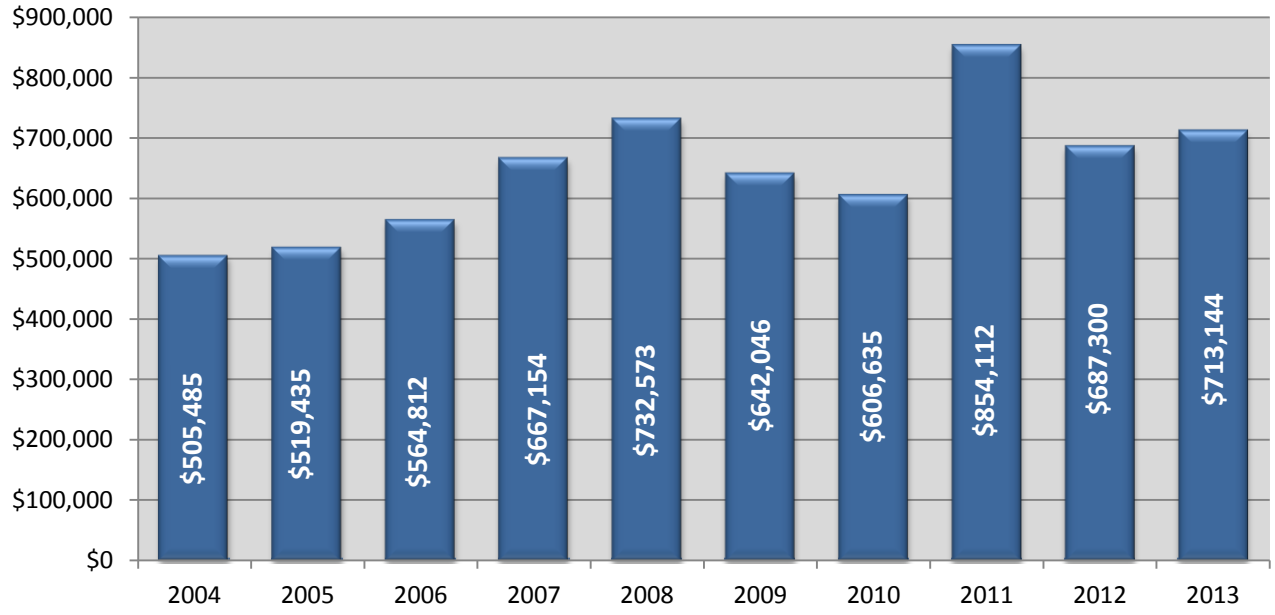
- ***Significant Notes - 2014/15 Budget Compared to 2013/14 Budget***

Personal Services

Personal service increase due to reduction in furlough

Personnel Summary	2011/12		2012/13		2013/14		2014/15	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
Planning Department	4.65	1	3.65	2	3.65	1.8	3.65	1.6
Total Department	**4.65**	**1**	**3.65**	**2**	**3.65**	**1.8**	**3.65**	**1.6**

- ***Operating Budget History***



Planning Department

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 101 GENERAL FUND								
Expenditures								
Department: 721 Planning								
Business Unit: 721 Planning								
101.721.00.721								
PERSONAL SERVICES	514,255	519,438	556,200	593,720	625,420	5.34%	633,460	640,320
SUPPLIES	4,461	5,668	5,000	5,000	5,000	0.00%	5,000	5,000
OTHER SERVICE CHARGES	154,485	172,399	194,600	194,110	198,100	2.06%	199,300	200,500
Business Unit Total: Planning	**673,200**	**697,506**	**755,800**	**792,830**	**828,520**	**4.50%**	**837,760**	**845,820**
Business Unit: 723 Planning Commission								
101.721.00.723								
PERS - PERSONAL SERVICES	6,777	8,544	10,680	5,820	12,160	108.93%	12,470	12,130
SUP - SUPPLIES	-	-	500	500	500	0.00%	500	500
OTH - OTHER SERVICE CHARGES	3,917	4,700	7,580	7,580	7,590	0.13%	7,590	7,590
Business Unit Total: Planning Commission	**10,694**	**13,244**	**18,760**	**13,900**	**20,250**	**45.68%**	**20,560**	**20,220**
Business Unit: 726 Board of Zoning Appeals								
101.721.00.726								
PERS - PERSONAL SERVICES	2,277	2,310	2,155	2,260	2,260	0.00%	2,320	2,320
SUP - SUPPLIES	244	78	200	900	900	0.00%	900	900
OTH - OTHER SERVICE CHARGES	885	7	1,640	2,040	2,040	0.00%	2,040	2,040
Business Unit Total: Board of Zoning Appeals	**3,406**	**2,395**	**3,995**	**5,200**	**5,200**	**0.00%**	**5,260**	**5,260**
Department Total: Planning Department	**687,300**	**713,144**	**778,555**	**811,930**	**853,970**	**5.18%**	**863,580**	**871,300**

Parks

Superintendent of Parks, Streets & Drains.....Kurt Bovensiep

MISSION STATEMENT

It is the mission of the Parks Division of the Department of Public Works is to enhance the quality of life for residents and businesses by providing recreation programs, facilities, parks and related services. The Division promotes a healthy lifestyle for all age groups regardless of physical abilities, and enriches cultural and natural resources through community interpretive programs.

DEPARTMENT FUNCTIONS

- ***Parks***

√ Maintains over 1000 acres of active and passive park land, and municipal grounds
√ Plants and maintains right-of-way trees
√ Reviews landscape and tree preservation plans for commercial and residential development
√ Administers contracted landscape maintenance of all municipal buildings
√ Performs special event set-up and sports field preparation
√ Serves as a community resource for horticultural/arboricultural concerns
√ Plans and develops park projects
√ Maintains four municipal cemeteries

PERFORMANCE INDICATORS

Performance Indicators	2011/12 Actual	2012/13 Actual	2013/14 Projected	2014/15 Budget
Residential Tree Trimmed during Winter Block Pruning	1,630	3,284	3,000	3,000
Request	774	800	800	800
ROW Tree Planted	0	250	200	250
Hours	1,900	1,900	1,900	1,900
Hours	900	900	900	900

Notes on Performance Indicators

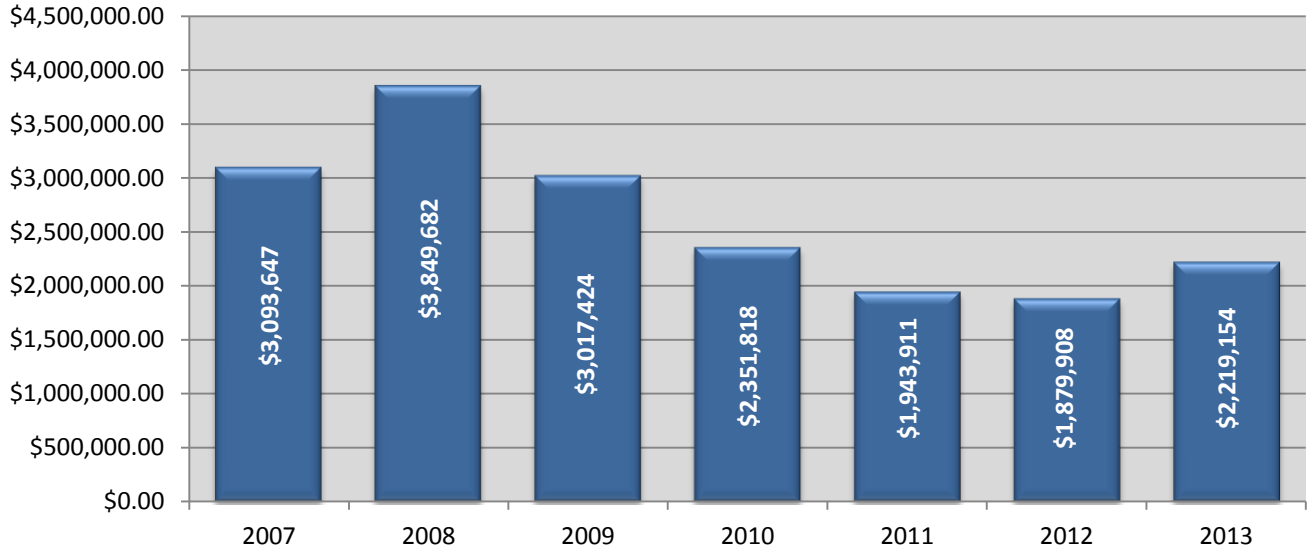
- The City received a Michigan Department of Forestry grant to augment the cost of tree planting in 2013/14.
- The Recreation Department charges a field usage that augments the hours spent on athletic field maintenance.

Summary of Budget Changes

No change

Personnel Summary	2011/12		2012/13		2013/14		2014/15	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
Parks Department	4.0	0.0	6.2	10.5	6.2	10.5	6.2	8.8
Total Department	**4.0**	**0.0**	**6.2**	**10.5**	**6.2**	**10.5**	**6.2**	**8.8**

- ***Operating Budget History - Parks***



City Parks

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 101 GENERAL FUND								
Expenditures								
Department: 751 Parks								
Division: 30 - Parks Maintenance								
Business Unit: 751 Parks Administration								
101.751.30.751								
PERSONAL SERVICES	-	168,008	93,200	46,630	50,660	8.64%	51,360	52,070
SUPPLIES	-	324	700	2,700	2,750	1.85%	2,750	2,750
OTHER SERVICE CHARGES	-	14,088	15,300	13,100	16,800	28.24%	17,000	17,100
Business Unit Total: Parks Administration	**-**	**182,420**	**109,200**	**62,430**	**70,210**	**12.46%**	**71,110**	**71,920**
Business Unit: 756 Civic Center Maintenance								
101.751.30.756								
PERS - PERSONAL SERVICES	32,164	112,863	53,000	120,450	116,050	-3.65%	117,790	119,570
SUP - SUPPLIES	12,527	14,904	13,000	13,000	33,000	153.85%	23,000	18,000
OTH - OTHER SERVICE CHARGES	161,736	188,052	141,060	141,260	165,730	17.32%	166,230	166,730
Business Unit Total: Civic Center Maintenance	**206,427**	**315,819**	**207,060**	**274,710**	**314,780**	**14.59%**	**307,020**	**304,300**

City Parks

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 757 Cemetary Maintenance								
101.751.30.757								
PERS - PERSONAL SERVICES	7,985	4,905	9,300	9,700	9,880	1.86%	9,980	10,070
SUP - SUPPLIES	-	31	-	-	-	0.00%	-	-
OTH - OTHER SERVICE CHARGES	7,827	5,544	7,300	12,300	8,610	-30.00%	12,310	12,310
Business Unit Total: Cemetary Maintenance	**15,812**	**10,481**	**16,600**	**22,000**	**18,490**	**-15.95%**	**22,290**	**22,380**
Business Unit: 758 Parks Garage								
101.751.30.758								
PERS - PERSONAL SERVICES	43,611	8,957	10,490	10,860	12,370	13.90%	12,550	12,700
SUP - SUPPLIES	6,107	339	5,500	6,000	6,000	0.00%	6,000	6,000
OTH - OTHER SERVICE CHARGES	52,964	59,703	64,910	64,810	64,360	-0.69%	65,660	66,560
Business Unit Total: Parks Garage	**102,682**	**68,999**	**80,900**	**81,670**	**82,730**	**1.30%**	**84,210**	**85,260**
Business Unit: 759 Athletic Field Maintenance								
101.751.30.759								
PERS - PERSONAL SERVICES	72,483	70,737	79,710	112,970	112,100	-0.77%	113,390	114,690
SUP - SUPPLIES	22,598	15,892	23,000	23,000	23,000	0.00%	23,000	23,000
OTH - OTHER SERVICE CHARGES	131,047	137,218	143,930	137,330	169,730	23.59%	192,930	193,130
Business Unit Total: Athletic Field Maintenance	**226,128**	**223,846**	**246,640**	**273,300**	**304,830**	**11.54%**	**329,320**	**330,820**

City Parks

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 770 Parks Maintenance								
101.751.30.770								
PERS - PERSONAL SERVICES	220,499	269,563	364,860	491,210	456,360	-7.09%	462,030	467,870
SUP - SUPPLIES	71,560	64,213	95,000	98,200	98,200	0.00%	98,200	98,200
OTH - OTHER SERVICE CHARGES	660,298	328,073	390,856	373,550	441,020	18.06%	486,220	488,220
Business Unit Total: Parks Maintenance	**952,357**	**661,849**	**850,716**	**962,960**	**995,580**	**3.39%**	**1,046,450**	**1,054,290**
Business Unit: 772 Park Equipment Repair								
101.751.30.772								
PERS - PERSONAL SERVICES	63,532	72,860	58,130	58,420	59,060	1.10%	59,950	61,060
SUP - SUPPLIES	-	-	-	-	-	0.00%	-	-
OTH - OTHER SERVICE CHARGES	1,671	1,566	3,000	1,070	2,900	171.03%	3,000	3,100
Business Unit Total: Park Equipment Repair	**65,203**	**74,426**	**61,130**	**59,490**	**61,960**	**4.15%**	**62,950**	**64,160**
Business Unit: 773 Parks - Special Events								
101.751.30.773								
PERS - PERSONAL SERVICES	7,725	9,253	9,450	-	-	0.00%	-	-
SUP - SUPPLIES	-	-	-	-	-	0.00%	-	-
OTH - OTHER SERVICE CHARGES	1,125	1,670	2,000	500	2,000	300.00%	2,000	2,000
Business Unit Total: Special Events	**8,849**	**10,923**	**11,450**	**500**	**2,000**	**300.00%**	**2,000**	**2,000**

City Parks

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 774 Major Tree Maintenance								
101.751.30.774								
PERS - PERSONAL SERVICES	4,340	2,003	18,950	-	-	0.00%	-	-
SUP - SUPPLIES	-	329	-	-	-	0.00%	-	-
OTH - OTHER SERVICE CHARGES	2,789	981	4,100	600	500	-16.67%	500	500
Business Unit Total: Major Tree Maintenance	**7,128**	**3,313**	**23,050**	**600**	**500**	**-16.67%**	**500**	**500**
Business Unit: 775 Major Tree Planting								
101.751.30.775								
PERS - PERSONAL SERVICES	-	-	-	-	-	0.00%	-	-
SUP - SUPPLIES	-	-	1,500	2,000	2,000	0.00%	2,000	2,000
OTH - OTHER SERVICE CHARGES	-	-	-	-	-	0.00%	-	-
Business Unit Total: Major Tree Planting	**-**	**-**	**1,500**	**2,000**	**2,000**	**0.00%**	**2,000**	**2,000**
Business Unit: 776 Major Tree Storm Damage								
101.751.30.776								
PERS - PERSONAL SERVICES	362	584	-	-	-	0.00%	-	-
SUP - SUPPLIES	-	-	-	-	-	0.00%	-	-
OTH - OTHER SERVICE CHARGES	79	134	-	200	200	0.00%	200	200
Business Unit Total: Major Tree Storm Damage	**442**	**718**	**-**	**200**	**200**	**0.00%**	**200**	**200**

City Parks

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 777 Local Tree Maintenance								
101.751.30.777								
PERS - PERSONAL SERVICES	49,460	81,816	73,960	74,380	80,720	8.52%	81,620	82,410
SUP - SUPPLIES	249	3,911	3,000	1,500	4,000	166.67%	4,000	4,000
OTH - OTHER SERVICE CHARGES	15,758	355,514	316,040	316,040	340,130	7.62%	341,030	341,930
Business Unit Total: Local Tree Maintenance	**65,466**	**441,241**	**393,000**	**391,920**	**424,850**	**8.40%**	**426,650**	**428,340**
Business Unit: 778 Local Tree Planting								
101.751.30.778								
PERS - PERSONAL SERVICES	-	-	-	-	-	0.00%	-	-
SUP - SUPPLIES	1,346	19,920	20,000	20,000	20,000	0.00%	20,000	20,000
OTH - OTHER SERVICE CHARGES	-	-	300	300	300	0.00%	300	300
Business Unit Total: Local Tree Planting	**1,346**	**19,920**	**20,300**	**20,300**	**20,300**	**0.00%**	**20,300**	**20,300**
Business Unit: 779 Local Tree Storm Damage								
101.751.30.779								
PERS - PERSONAL SERVICES	1,474	4,691	15,000	-	-	0.00%	-	-
SUP - SUPPLIES	-	-	-	-	-	0.00%	-	-
OTH - OTHER SERVICE CHARGES	22	4,514	15,000	300	250	-16.67%	250	250
Business Unit Total: Local Tree Storm Damage	**1,496**	**9,205**	**30,000**	**300**	**250**	**-16.67%**	**250**	**250**

City Parks

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 780 Street Island Maint.-Major								
101.751.30.780								
PERS - PERSONAL SERVICES	1,097	492	2,640	2,640	4,900	85.61%	4,950	5,000
SUP - SUPPLIES	-	-	1,000	500	1,000	100.00%	1,000	1,000
OTH - OTHER SERVICE CHARGES	83,820	63,257	77,460	111,460	124,140	11.38%	131,440	131,440
Business Unit Total: Street Island Maint.-Major	**84,917**	**63,748**	**81,100**	**114,600**	**130,040**	**13.47%**	**137,390**	**137,440**
Business Unit: 781 Street Island Maint.-Local								
101.751.30.781								
PERS - PERSONAL SERVICES	418	79	200	-	-	0.00%	-	-
SUP - SUPPLIES	-	-	100	-	-	0.00%	-	-
OTH - OTHER SERVICE CHARGES	107	14	300	300	270	-10.00%	270	270
Business Unit Total: Street Island Maint.-Local	**525**	**93**	**600**	**300**	**270**	**-10.00%**	**270**	**270**
Business Unit: 782 Street Island Maint.-Northfield								
101.751.30.782								
PERS - PERSONAL SERVICES	335	-	-	-	-	0.00%	-	-
SUP - SUPPLIES	-	-	-	-	-	0.00%	-	-
OTH - OTHER SERVICE CHARGES	13,517	5,521	-	-	-	0.00%	-	-
Business Unit Total: Street Island Maint.-Northfield	**13,852**	**5,521**	**-**	**-**	**-**	**0.00%**	**-**	**-**

City Parks

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 783 Street Island Maint.-DDA								
101.751.30.783								
PERS - PERSONAL SERVICES	11,682	20,461	37,570	37,860	32,580	-13.95%	32,970	33,310
SUP - SUPPLIES	1,037	205	2,000	2,000	4,000	100.00%	4,000	4,000
OTH - OTHER SERVICE CHARGES	114,559	105,963	99,030	93,130	123,100	32.18%	123,100	123,100
Business Unit Total: Street Island Maint.-DDA	**127,278**	**126,629**	**138,600**	**132,990**	**159,680**	**20.07%**	**160,070**	**160,410**
Division Total: Parks	**1,879,908**	**2,219,154**	**2,271,846**	**2,400,270**	**2,588,670**	**7.85%**	**2,672,980**	**2,684,840**
Department Total: City Parks	**1,879,908**	**2,219,154**	**2,271,846**	**2,400,270**	**2,588,670**	**7.85%**	**2,672,980**	**2,684,840**

Recreation

Recreation Director.....Elaine S. Bo

MISSION STATEMENT

It is the mission of the Recreation Department to enhance the quality of life for residents and businesses by providing recreation programs, facilities, and related services. The Department promotes a healthy lifestyle for all age groups regardless of physical abilities, and enriches cultural and natural resources through community programs.

DEPARTMENT FUNCTIONS

- ***Adaptive Recreation***

√ Conducts social, recreational, athletic and fitness activities for persons with disabilities
√ Provides programs and special events in partnership with Special Olympics, Oakland County Parks and Recreation, Northwest Therapeutic Recreation, Troy Ability Soccer League

- ***Athletics***

√ Coordinates adult leagues
√ Coordinates youth leagues
√ Serves as liaison with citizen organizations such as Troy Youth Football, Troy Youth Soccer League, Troy Soccer Club and Troy Baseball Boosters
√ Coordinates adult and youth instructional sport activities

- ***Application and Review Process***

√ Acts as liaison with Parks and Recreation Board
√ Conducts facility planning and development
√ Oversees capital improvement projects
√ Applies for grants
√ Conducts marketing strategies
√ Supervises staff assignments
√ Prepares and administers the department budget
√ Administers scholarship and fee waiver for recreation programs and community center membership
√ Maintains a Facebook page to be used for promoting and marketing
√ Serves as liaison with Friends of Troy Seniors, Medi-Go, Troy Racquet Club and Troy Nature Society
√ Coordinates public use of parks

- ***Application and Review Process***

√ Provides full range preschool activities and classes including a state licensed school
√ Offers a nationally accredited Safety Town program

DEPARTMENT FUNCTIONS (cont.)

- ***Camps***

√ Program 9 weeks of traditional day camps during summer months and during school break weeks
√ Conducts Troy Sports Camps with the school district (22 different camps)
√ Conducts dance and performing arts camp
√ Conducts an adaptive camp for individuals with disabilities
√ Conducts Aqua Camps throughout the year

- ***Community Centers***

√ Sells recreation passes to residents and non-residents for use of the gym, pools and fitness areas
√ Provides free wireless internet access throughout the facility
√ Rents meeting and banquet rooms to the public for events including receptions, showers, business meeting and expos
√ Provides food service options for meetings and banquets through a preferred caterer
√ Offers personal training and massage therapy service
√ Provides space for local senior artists to sell their crafts

- ***Enrichment Programs***

√ Offers youth and adult enrichment programs
√ Coordinates skiing, arts and crafts, martial arts, computers, fitness and dance programs
√ Offers special events for individuals and families

- ***Senior Citizens Programs***

√ Accredited by the National Council on Aging/ National Institute of Senior Centers in 2002
√ Offers social, enrichment, recreational, educational, sports and fitness activities
√ Offers services such as meals for the homebound, food distribution, hospital equipment loan program

PERFORMANCE INDICATORS

Performance Indicator	2011/12 Actual	2012/13 Actual	2013/14 Actual	2014/15 Actual
	5,795	6,254	6,400	6,670
Number Community Center pass holders	(574)*	(807)*	(850)*	(940)*
Number of Room Rentals	1,357	1,300	1,300	1,300
Number of Recreation Program Room Reservations	2,831	2,800	2,800	2,800
Number of Recreation Program Registrations	19,047	19,050	19,050	19,800
Park Shelter Reservations	451	460	460	465
Fitness Area Visits	244,519	245,000	245,000	266,000
Senior Program Attendance (not including Friends of Troy Seniors)	108,179	108,000	108,000	109,000
Swim Lessons - Indoor	3,584	3,590	3,590	2,900
Total Pool Attendance - Indoor	148,963	140,000	145,000	132,000
Aqua Swim Camp Registrations	133	150	150	210
Community Center Visits	901,004	920,000	920,000	940,000
Camp Enrollments	2,515	2,709	2,600	2,625

* **New Passport in fall 2011 which includes classes as well as fitness areas/gym/pool.**

Notes on Performance Indicators

- Elimination of recreation, senior programs and special events contributes to fewer registrations in 2012 forward
- Addition of all inclusive pass reduces some registrations

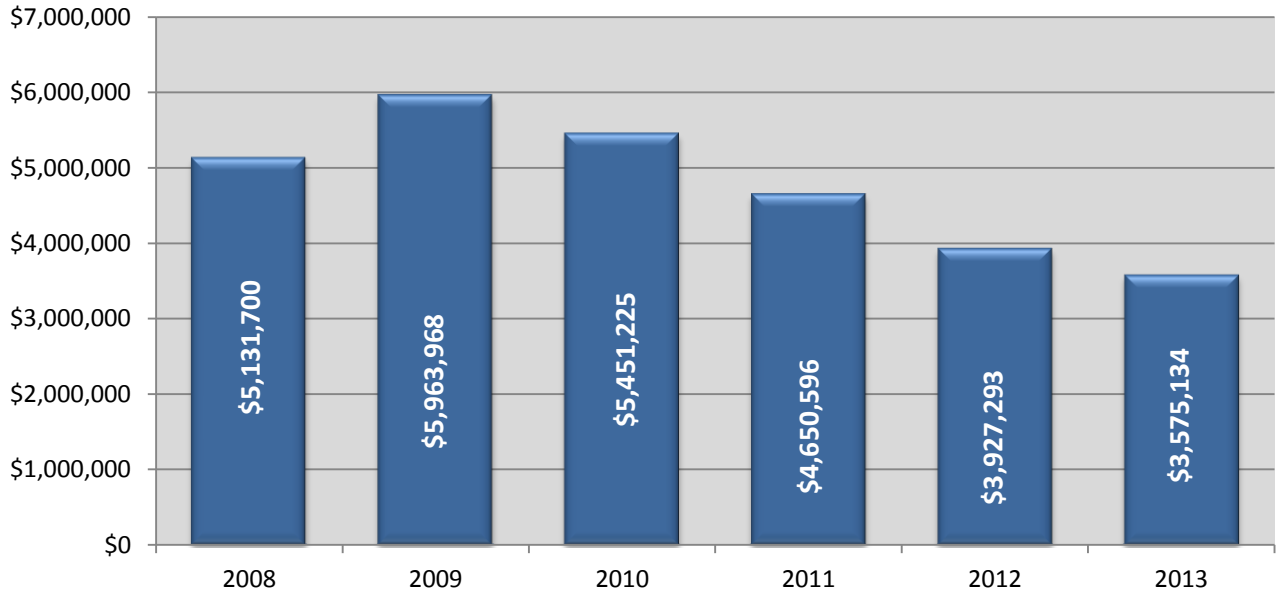
Summary of Budget Changes

Recreation

- Increase in revenues offset expense increase.
- Programs and community opertating goal is cost nuetral

Personnel Summary	2011/12		2012/13		2013/14		2014/15	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
Recreation Department	8.0	33.0	5.6	38.9	6.0	39.9	6.0	38.4
Total Department	**8.0**	**33.0**	**5.6**	**38.9**	**6.0**	**39.9**	**6.0**	**38.4**

- ***Operating Budget History - Recreation***



Recreation

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 101 GENERAL FUND								
Expenditures								
Department: 752 Recreation								
Business Unit: 00 Recreation Administration								
101.752.00.752								
PERSONAL SERVICES	519,006	234,838	262,660	335,250	324,800	-3.12%	329,340	334,030
SUPPLIES	34,933	36,704	41,000	41,000	41,000	0.00%	41,000	41,000
OTHER SERVICE CHARGES	377,399	341,334	362,840	364,340	374,950	2.91%	376,570	378,239
Business Unit Total: Recreation Administration	**931,339**	**612,876**	**666,500**	**740,590**	**740,750**	**0.02%**	**746,910**	**753,269**
Business Unit: 753 Recreation								
101.752.31.753								
PERS - PERSONAL SERVICES	434,601	429,695	477,018	478,230	497,660	4.06%	503,550	509,640
SUP - SUPPLIES	58,917	57,725	57,000	55,500	59,000	6.31%	59,000	59,000
OTH - OTHER SERVICE CHARGES	438,387	412,905	462,230	474,230	474,150	-0.02%	474,250	474,350
Business Unit Total: Recreation	**931,905**	**900,326**	**996,248**	**1,007,960**	**1,030,810**	**2.27%**	**1,036,800**	**1,042,990**
Business Unit: 754 Senior Programs								
101.752.31.754								
PERS - PERSONAL SERVICES	51,902	53,215	73,840	73,840	70,650	-4.32%	71,350	72,070
SUP - SUPPLIES	12,176	16,158	14,700	14,700	14,700	0.00%	14,700	14,700
OTH - OTHER SERVICE CHARGES	125,005	105,547	139,960	134,960	140,960	4.45%	141,160	141,260
Business Unit Total: Senior Programs	**189,082**	**174,920**	**228,500**	**223,500**	**226,310**	**1.26%**	**227,210**	**228,030**

Recreation

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 755 Community Center								
101.752.31.755								
PERS - PERSONAL SERVICES	751,358	719,912	810,678	811,490	779,800	-3.91%	763,970	772,450
SUP - SUPPLIES	150,737	165,025	218,100	156,100	267,500	71.36%	271,800	276,300
OTH - OTHER SERVICE CHARGES	972,872	1,002,075	997,600	1,018,300	1,032,860	1.43%	1,048,720	1,060,300
Business Unit Total: Community Center	**1,874,968**	**1,887,012**	**2,026,378**	**1,985,890**	**2,080,160**	**4.75%**	**2,084,490**	**2,109,050**
Department Total: Recreation Department	**3,927,293**	**3,575,134**	**3,917,626**	**3,957,940**	**4,078,030**	**3.03%**	**4,095,410**	**4,133,339**

Historic Village/Nature Center

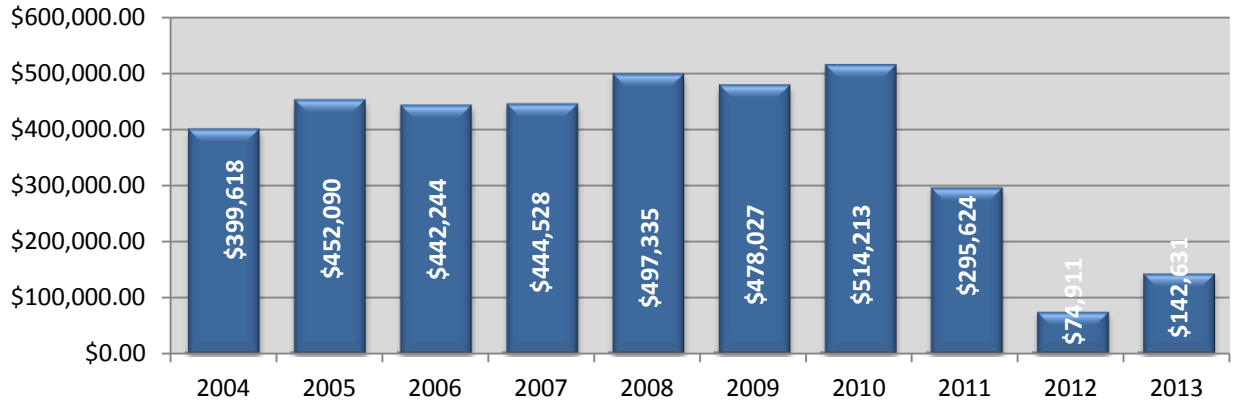
Troy Historic Village Executive Director.....Loraine Campbell
Troy Nature Society Executive Director.....Carla Reeb

SUMMARY OF BUDGET CHANGES_HISTORIC VILLAGE/NATURE CENTER

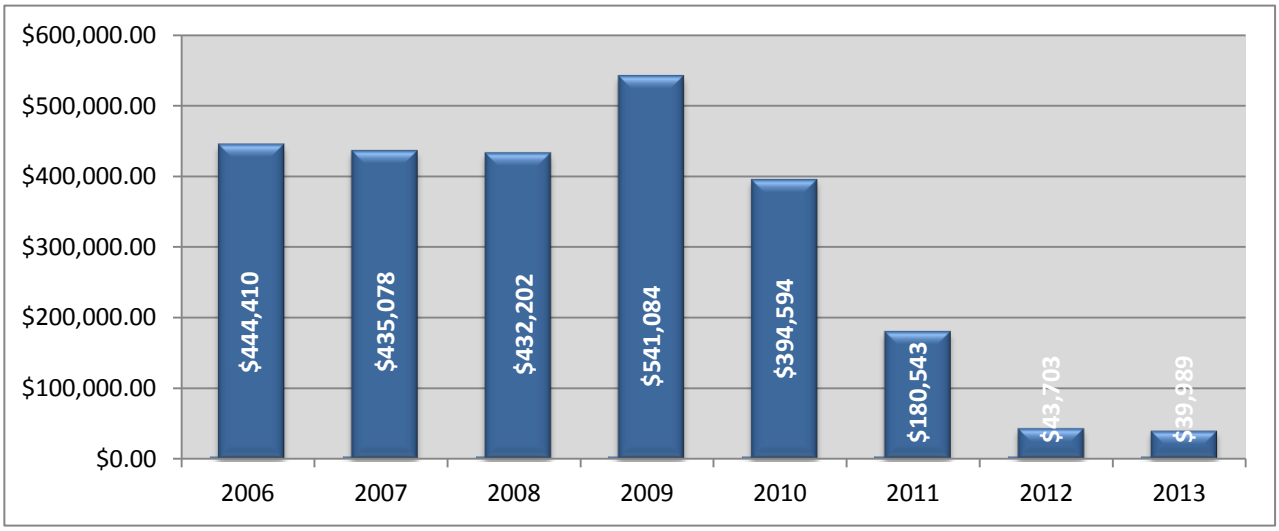
- ***Significant Notes - 2014/15 Budget Compared to 2013/14 Budget***

Personnel Summary	2011/12		2012/13		2013/14		2014/15	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
Historic Village	0	0	0.1	0	0.1	0	0.1	0
Total Department	**0**	**0**	**0.1**	**0**	**0.1**	**0**	**0.1**	**0**

- ***Operating Budget History For Historic Village***



- ***Operating Budget History For Nature Center***



Nature Center

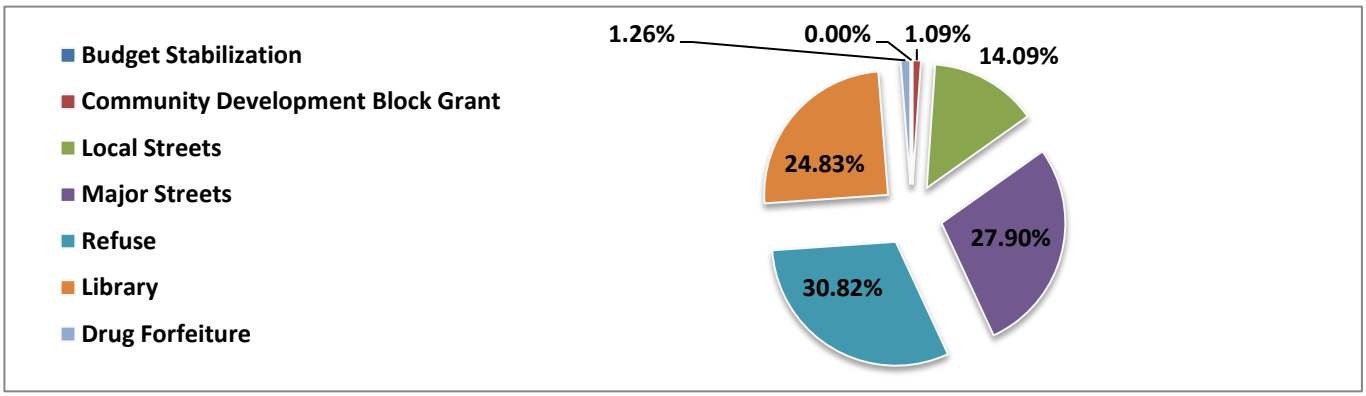
	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 101 GENERAL FUND								
Expenditures								
Department: 771 Nature Center								
Business Unit: 771 Nature Center								
101.771.00.771								
PERSONAL SERVICES	3,570	5,785	6,000	-	-	0.00%	5,800	5,800
SUPPLIES	1,684	594	2,800	2,100	2,740	30.48%	2,740	2,740
OTHER SERVICE CHARGES	38,449	33,610	77,800	83,300	102,550	23.11%	78,160	78,700
Business Unit Total: Nature Center	**43,703**	**39,989**	**86,600**	**85,400**	**105,290**	**23.29%**	**86,700**	**87,240**
Department Total: Nature Center	**43,703**	**39,989**	**86,600**	**85,400**	**105,290**	**23.29%**	**86,700**	**87,240**

Historic Village

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 101 GENERAL FUND								
Expenditures								
Department: 804 Historic Village								
Business Unit: 802 Operations								
101.804.00.802								
PERSONAL SERVICES	-	-	-	-	-	0.00%	-	-
SUPPLIES	-	-	-	-	-	0.00%	-	-
OTHER SERVICE CHARGES	-	75,000	75,000	75,000	75,000	0.00%	75,000	75,000
Business Unit Total: Operations	**-**	**75,000**	**75,000**	**75,000**	**75,000**	**0.00%**	**75,000**	**75,000**
Business Unit: 804 Village Buildings								
101.804.00.804								
PERS - PERSONAL SERVICES	9,247	840	-	-	-	0.00%	-	-
SUP - SUPPLIES	1,896	2,428	2,600	1,000	2,800	180.00%	3,200	4,000
OTH - OTHER SERVICE CHARGES	40,695	45,036	44,200	45,800	46,300	1.09%	49,290	52,050
Business Unit Total: Village Buildings	**51,838**	**48,305**	**46,800**	**46,800**	**49,100**	**4.91%**	**52,490**	**56,050**
Business Unit: 804 Village Grounds								
101.804.00.807								
PERS - PERSONAL SERVICES	8,055	5,819	9,900	9,900	9,700	-2.02%	10,330	10,330
SUP - SUPPLIES	-	72	1,000	1,000	-	-100.00%	-	-
OTH - OTHER SERVICE CHARGES	15,018	13,436	16,600	16,600	16,200	-2.41%	16,600	16,600
Business Unit Total: Village Grounds	**23,073**	**19,326**	**27,500**	**27,500**	**25,900**	**-5.82%**	**26,930**	**26,930**
Department Total: Historic Village	**74,911**	**142,631**	**149,300**	**149,300**	**150,000**	**0.47%**	**154,420**	**157,980**

Special Revenue Funds
Percentage of Total Expenditures

The chart below shows expenditures for each Special Revenue Fund as a percent of the total Special Revenue Budget.



· *Budet Stabilization Fund* *$0*

This fund was created for the following purposes:

√ To cover a General Fund deficit in the City of Troy's annual audit reveals a deficit.

√ To prevent a reduction in the level of public services, or in the number of employees, at any time in a fiscal year when the City of Troy's budgeted revenue is not being collected in an amount sufficient to cover budgeted expenses.

√ To prevent reduction in the level of service or in the number of employees, when preparing the budget for the next fiscal year when the City of Troy's estimated revenue does not appear sufficient to cover estimated expenses.

√ To cover expenses arising because of a natural disaster including flood, fire or tornado. However, if federal or state funds are received to offset the appropriations of the fund, that money shall be returned to the fund.

• *CDBG Grant* *$157,300*

This fund accounts for grant revenues from the Department of Housing and Development to be used for residential and other Capital improvements.

• *Local Streets Fund* *$2,032,000*

This fund accounts for various revenues, including state shared revenue, related to the repair, maintenance and construction of all streets classified as "local" within the city.

• *Major Streets Fund* *$4,025,000*

This fund accounts for state shared revenue related to the repair, maintenance and construction of all streets classified as "major" within the city.

• *Refuse Fund* *$4,446,000*

Provides refuse collection, yard waste removal and curbside recycling. Funds are generated by property taxes to provide this service.

- ***Library Fund*** ***$3,582,200***

This fund accounts costs associated with the operations, maintenance and capital expenditures for the city's public library. Funding for these expenditures is provided by a voter approved dedicated property tax.

- ***Drug Forfeiture Fund*** ***$182,000***

This fund accounts for federal and state contributed resources derived from drug forfeitures. This funding is restricted to specific types of police expenditures as defined by these funding entities.

Major Steets

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 202 Major Streets								
REVENUES								
202.000.00.000								
State Grant Revenues	$ 3,572,892	$ 3,623,451	$ 3,667,000	$ 3,500,000	$ 3,923,000	12.09%	$ 3,728,000	$ 3,765,000
Interest and rents	7,455	4,946	9,000	9,000	9,000	0.00%	9,000	9,000
Total Revenues	**3,580,347**	**3,628,397**	**3,676,000**	**3,509,000**	**3,932,000**	**12.05%**	**3,737,000**	**3,774,000**
EXPENDITURES								
202.966.00.966								
Other Financing Uses								
Transfers Out for Services and Capital	3,410,644	2,708,840	3,940,760	4,046,600	4,025,000	-0.53%	3,840,000	3,858,700
Surplus/(Use) of Fund Balance	**169,703**	**919,557**	**(264,760)**	**(537,600)**	**(93,000)**	**-82.70%**	**(103,000)**	**(84,700)**
Beginning Fund Balance	2,402,623	2,572,326	3,491,883	3,491,883	3,227,123	-7.58%	3,134,123	3,031,123
Ending Fund Balance	**$ 2,572,326**	**$ 3,491,883**	**$ 3,227,123**	**$ 2,954,283**	**$ 3,134,123**	6.09%	**$ 3,031,123**	**$ 2,946,423**

Local Streets

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 203 Local Streets								
REVENUES								
203.000.00.000								
State Grant Revenues	$ 1,402,776	$ 1,420,210	$ 1,439,500	$ 1,380,000	$ 1,542,000	11.74%	$ 1,466,000	$ 1,481,000
Interest and rents	4,437	4,432	8,000	8,000	8,000	0.00%	8,000	8,000
Total Revenues	**1,407,213**	**1,424,642**	**1,447,500**	**1,388,000**	**1,550,000**	**11.67%**	**1,474,000**	**1,489,000**
Other Financing Sources								
Transfers In from Major Streets	224,080	313,048	300,000	300,000	500,000	66.67%	600,000	600,000
Total Revenues and Other Sources	**1,631,293**	**1,737,690**	**1,747,500**	**1,688,000**	**2,050,000**	**21.45%**	**2,074,000**	**2,089,000**
EXPENDITURES								
203.966.00.966								
Other Financing Uses								
Transfers Out for Services and Capital	920,242	921,329	1,896,710	1,705,900	2,032,000	19.12%	2,110,500	2,127,900
Surplus/(Use) of Fund Balance	**711,051**	**816,361**	**(149,210)**	**(17,900)**	**18,000**	**-200.56%**	**(36,500)**	**(38,900)**
Beginning Fund Balance	1,454,555	2,165,606	2,981,967	2,981,967	2,832,757	-5.00%	2,850,757	2,814,257
Ending Fund Balance	**$ 2,165,606**	**$ 2,981,967**	**$ 2,832,757**	**$ 2,964,067**	**$ 2,850,757**	-3.82%	**$ 2,814,257**	**$ 2,775,357**

Refuse and Recycling

Public Works Director .....Timothy Ricknak
Office Coordinator.....Emily Frontera

MISSION STATEMENT

The Refuse and Recycling Division provides prompt, reliable, and efficient refuse collection by a private contractor once per week servicing 26,702 single-family homes; condominiums; mobile homes; duplexes; and 110 small commercial businesses. Refuse from 4,136 apartments is also collected on a weekly basis.

DEPARTMENT FUNCTIONS

- ***Administrative and Support Services***

√ Provides prompt and reliable refuse, curbside recycling and yard waste removal service
√ Promotes City of Troy curbside recycling as the preferred program to remove recyclable products from the waste stream in a fiscally responsible manner
√ Investigates and resolves refuse and recycling related calls in a professional manner
√ Serves as liaison to the City's refuse contractor
√ Promotes public education in the area of solid waste disposal and recycling through newsletters, brochures, telephone contact and site visits
√ Promotes household hazardous waste program
√ Represents the City of Troy on the SOCRRA board
√ Maintains, and monitors collection counts
√ Reviews and approves service billings from SOCRRA

PERFORMANCE INDICATORS

Performance Indicator	2011/12 Actual	2012/13 Actual	2013/14 Projected	2014/15 Budget
Total Refuse Collected in Tons	40,806	40,132	40,700	40,700
Refuse Collected Less Recyclables and compost in Tons	27,015	26,655	27,000	27,000
Compost Collected in Tons	9,343	8,786	9,400	9,400
Recyclables Collected in Tons	4,448	4,500	4,500	4,500
Christmas Tree Chipped and Composted in Tons	40.00	68.25	34.61	35.00
% of Total Refuse Composted	23%	22%	23%	23%
% of Total Refuse Recycled	11%	12%	11%	11%
Refuse and Recycling Collection Costs Per Capita	52.07	54.65	55.40	55.40

Notes on Performance Indicators

- Goal: To educate residents about curbside recycling, refuse and compost issues through personal contact, brochures and articles.
  We will be reviewing the separate Christmas tree collection service as tonnage and tree count have decreased drastically from 94 tons to 35 tons in the past 5 years. These trees can be lawfully disposed in the regular refuse collection at no additional cost.

SUMMARY OF BUDGET CHANGES

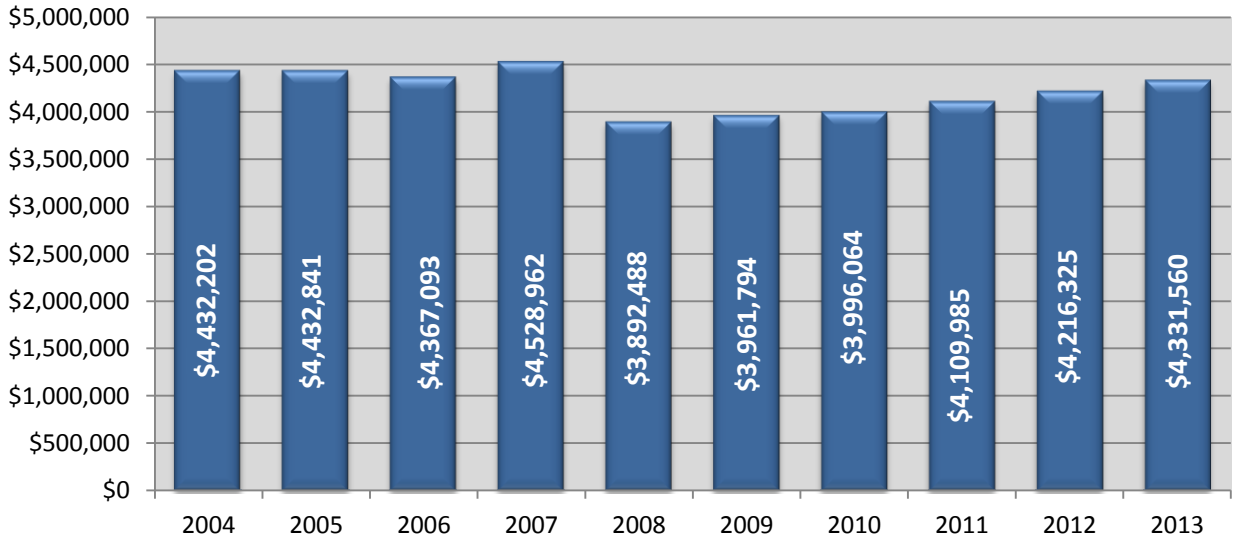
- ***Significant Notes - 2014/15 Budget Compared to 2013/14 Budget***

The contractor service charge adjustments that will go into effect on July 1, 2014 are in the detail below. The Fuel Cost Adjustment is based on the US Department of Energy's Midwest diesel fuel index at the end of the calendar year compared with the index at the start of the year. The rest of cost adjustment is to be based on the Consumer Price Index of the Detroit Metropolitan area, comparing the end of the year index to that at the beginning of the year.

Contractor	% of Service Charge subject to fuel cost adjustment	% of Service Charge subject to CPI	July 2014 Service Charge adjustment
Tringali Sanitation	5%	95%	1.00%

Personnel Summary	2011/12		2012/13		2013/14		2014/15	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
Refuse & Recycling	1.3	0	0.49	0.1	0.49	0.1	0.49	0
Total Department	**1.3**	**0**	**0.49**	**0.1**	**0.49**	**0.1**	**0.49**	**0**

- ***Operating Budget History***



Refuse Fund

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 226 Refuse Fund								
REVENUES								
Department: 000 Revenue								
Business Unit: 721 Planning								
226.000.00.000								
Tax Revenues	4,168,478	4,446,398	4,642,500	4,600,000	4,576,000	-0.52%	4,641,000	4,706,000
Charges for Services	5,700	6,012	6,000	6,000	6,000	0.00%	6,000	6,000
Interest and rents	12,393	7,875	14,000	8,000	14,000	75.00%	14,000	14,000
Total Revenues	**4,186,571**	**4,460,285**	**4,662,500**	**4,614,000**	**4,596,000**	**-0.39%**	**4,661,000**	**4,726,000**
EXPENDITURES								
Business Unit: 530 Refuse and Recycling								
226.530.00.530								
Personal Services	-	-	-	-	-	0.00%	-	-
Supplies	-	-	-	-	-	0.00%	-	-
Other Service Charges	4,024,878	4,142,764	4,160,000	4,315,000	4,261,000	-1.25%	4,355,000	4,445,000
Business Unit Total: Refuse And Recycling	**4,024,878**	**4,142,764**	**4,160,000**	**4,315,000**	**4,261,000**	**-1.25%**	**4,355,000**	**4,445,000**
Business Unit: 531 Other Refuse Expenditures								
226.530.00.531								
Personal Services	4,784	5,277	6,020	7,340	6,010	-18.12%	6,410	6,440
Supplies	0	-	-	-	-	0.00%	-	-
Other Service Charges	135,746	125,454	88,210	94,210	105,610	12.10%	106,610	107,610
Business Unit Total: Other Refuse Expenditures	**140,531**	**130,731**	**94,230**	**101,550**	**111,620**	**9.92%**	**113,020**	**114,050**
Business Unit: 532 Recycling								
226.530.00.532								
Personal Services	36,905	41,818	48,095	47,360	47,500	0.30%	50,960	51,280
Supplies	10,363	8,870	11,350	11,500	13,500	17.39%	13,500	13,500
Other Service Charges	3,648	7,378	11,115	15,830	12,380	-21.79%	12,480	12,580
Business Unit Total: Recycling	**50,916**	**58,066**	**70,560**	**74,690**	**73,380**	**-1.75%**	**76,940**	**77,360**
Total Expenditures	**4,216,325**	**4,331,561**	**4,324,790**	**4,491,240**	**4,446,000**	**-1.01%**	**4,544,960**	**4,636,410**
Surplus/(Use) of Fund Balance	**(29,753)**	**128,724**	**337,710**	**122,760**	**150,000**	**22.19%**	**116,040**	**89,590**
Beginning Fund Balance	83,898	54,145	182,869	182,869	520,579	184.67%	670,579	786,619
Ending Fund Balance	**$ 54,145**	**$ 182,869**	**$ 520,579**	**$ 305,629**	**$ 670,579**	119.41%	**$ 786,619**	**$ 876,209**

2015-2017 Reflects the reduced millage to 1.07 mills

Budget Stabilization

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 257 Budget Stabilization								
REVENUES								
257.000.00.000								
Interest Income	5,861	11,480	10,000	5,000	10,000	100.00%	10,000	10,000
EXPENDITURES								
257.966.00.966								
Other Financing Uses								
Transfers Out for Budget Stabilization	-	-	-	-	-	0.00%	-	-
Surplus/(Use) of Fund Balance	**5,861**	**11,480**	**10,000**	**5,000**	**10,000**	**100.00%**	**10,000**	**10,000**
Beginning Fund Balance	1,508,257	1,514,118	1,525,598	1,525,598	1,535,598	0.66%	1,545,598	1,555,598
Ending Fund Balance	**$ 1,514,118**	**$ 1,525,598**	**$ 1,535,598**	**$ 1,530,598**	**$ 1,545,598**	**0.98%**	**$ 1,555,598**	**$ 1,565,598**

Drug Forfeiture

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 265 Drug Forfeiture								
REVENUES								
265.000.00.000								
Fines and Forfeitures	$ -	$ 131,956	$ 355,500	$ 119,900	$ 130,000	8.42%	$ 130,000	$ 130,000
Interest and rents	-	-	-	-	-	0.00%	-	-
Total Revenues	**-**	**131,956**	**355,500**	**119,900**	**130,000**	**8.42%**	**130,000**	**130,000**
Other Financing Sources								
Transfers In	-	134,786	-	-	-	0.00%	-	-
Total Revenues and Other Sources	-	266,741	355,500	119,900	130,000	8.42%	130,000	130,000
EXPENDITURES								
265.321.00.321								
Operating Expenditures								
Supplies	-	41,367	77,500	52,000	102,000	96.15%	102,000	99,900
Other Financing Uses								
Transfers Out to Capital	-	6,850	8,000	10,000	80,000	700.00%	50,000	232,500
Total Expenditures and Other Uses	-	48,218	85,500	62,000	182,000	**193.55%**	152,000	332,400
Surplus/(Use) of Fund Balance	**-**	**218,524**	**270,000**	**57,900**	**(52,000)**	**-189.81%**	**(22,000)**	**(202,400)**
Beginning Fund Balance	-	-	218,524	218,524	488,524	123.56%	436,524	414,524
Ending Fund Balance	**$ -**	**$ 218,524**	**$ 488,524**	**$ 276,424**	**$ 436,524**	**57.92%**	**$ 414,524**	**$ 212,124**

Library

Library Director.....Cathy Russ

MISSION STATEMENT

The mission of the Troy Public Library is to be the community's collection of knowledge and entertainment, a personal resource for lifeline learning, and a vibrant space for all.

DEPARTMENT FUNCTIONS

- ***Technical Services***

√ Processes materials
√ Maintains and updates inventory
√ Acquires supplies and equipment and
√ Registers borrowers
√ Staffs telephone reception desk
√ Collects and reports statistics
√ Collects fines from patrons
√ Runs acquisition and fund reports
√ Monitor collection budget spending

- ***Circulation Services***

√ Administer the automation system
√ Circulates materials
√ Maintains AV equipment
√ Cleans and repairs materials and AV items
√ Discards/recycles library materials
√ Receives and routs deliverables
√ Coordinates statewide delivery service
√ Acts as concierge for library services

- ***Administrative and Support Services***

√ Evaluates and implements the Strategic Plan
√ Recommends and implements policies
√ Coordinates and evaluates activities of staff
√ Develops program and priorities
√ Coordinates and administers grants
√ Serves as liaison to Friends of the Library
√ Represents, promotes and markets the Library to the community
√ Implements new collections, programs and services
√ Compiles, maintain and analyzes statistics
√ Serves as liaison to Suburban Library Cooperative
√ Provides bookkeeping service
√ Plans and conducts patron education of software and databases
√ Develops web pages, blogs, wikis and associated technologies
√ Collects and reports statistics
√ Promotes electronic resources
√ Evaluates and recommends new software and hardware

- ***Youth Services***

√ Maintains a current collection of print and AV material for children
√ Advises patrons in the selection of materials
√ Assists students in locating materials
√ Teaches basic research methods
√ Oversees the youth computer area, and Tech Farm, offering search strategy instructions
√ Plans and presents a variety of programs for children and families
√ Develops cooperative programs with schools community groups, providing visits to schools storytelling and tours of the library
√ Creates bibliographies and displays
√ Implements a summer reading program
√ Compiles list of recommended titles to feature on library's online reader's advisory service
√ Manages the special needs collection
√ Shelves all materials
√ Extends volunteer opportunities for students
√ Educates patrons on use of databases and research methods

- ***Teen Services***

√ Performs reference and information retrieval
√ Educates patrons on use of databases and research methods
√ Collects and reports statistics
√ Coordinates teen multicultural services
√ Aids and advises patrons in selection of and AV materials
√ Manages teen social media outlets
√ Serves as liaison with high schools, vocational schools, colleges and the Teen Advisory
√ Plans and conducts teen programming
√ Creates displays and shelves materials
√ Performs collection management
√ Performs database and Internet access management
√ Compiles lists of recommended titles to on library's online reader's advisory service

- ***Adult Services***

√ Performs reference and information searches for patrons in person, electronically, and by telephone
√ Maintains a current collection of print and audiovisual materials for adults
√ Teaches patrons how to access downloadable digital resources (eBooks, magazines, music)
√ Plans, coordinates and promotes adult programs
√ Aids and advises patrons in materials selection
√ Coordinates book discussion groups
√ Performs collection management
√ Shelves materials

√ Maintains periodicals
√ Coordinates adult multi-cultural services and the international collection
√ Provides outreach services to homebound patrons
√ Educates patrons on use of database and research methods
√ Compiles list of recommended titles to feature on library's online reader's advisory service
√ Manages public Internet access and database use
√ Plans and conducts patron education of and databases
√ Proctors examinations
√ Checks out materials
√ Coordinates distribution of tax forms
√ Maintains public events calendar
√ Assists public in reserving meeting rooms
√ Collects and reports statistics
√ Promotes electronic resources
√ Troubleshoots library and patron computer hardware and software issues
√ Assists visually-impaired patrons
√ Coordinates Adult Services volunteers
√ Provides notary services

PERFORMANCE INDICATORS

Performance Indicator	2011/12 Actual	2012/13 Actual	2013/14 Projected	2014/15 Budget
Annual Library Visits	448,782	450,000	450,000	480,000
Items Circulated	1,239,276	1,300,000	1,300,000	1,450,000
Program Attendance	5,508	22,000	22,000	24,000
New Library Cards Added	4,729	5,100	5,100	5,100
Total Number of Library Cards	50,880	51,000	51,000	53,500
Electronic Resources Usage	56,316	54,000	52,000	55,000
Annual Visits/Capita	5.54	5.56	5.56	5.58
Annual Circulation/Capita	15	16	16	16
Hits on Library Website	402,130	450,000	460,000	465,000
Social Media Followers	N/A	2,000	3,000	3,000
Number of Library Volunteers	98	159	215	200

Notes on Performance Indicators

- The library's strategic plan, completed in December 2012, provides a roadmap so the library can continue to provide the programs, services and collections that the community desires.
- As a result of community support through the library millage, as well as implementing the recommendations of the strategic plan, the library anticipates steady and growing usage throughout the 2014/15 budget year, and beyond.
- Beginning July 2010, the Library adopted a 6-day/week schedule of service. Circulation numbers have increased since that time and are now approaching the numbers the Library used to generate when open 7 days.

SUMMARY OF BUDGET CHANGES

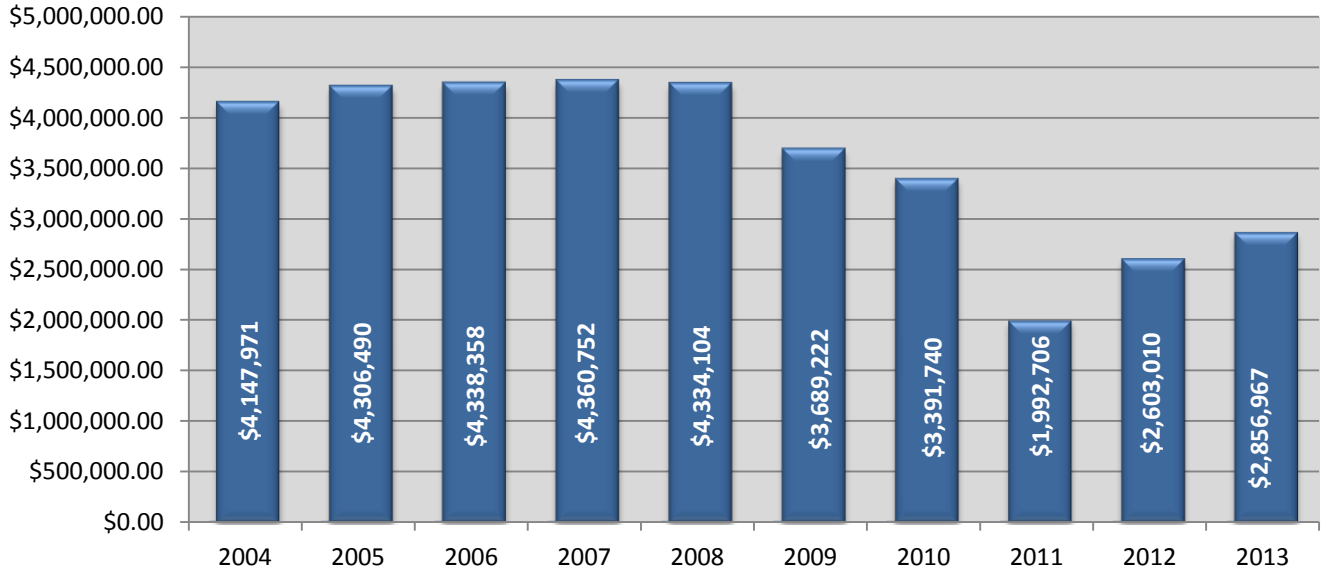
- ***Significant Notes - 2014/15 Budget Compared to 2013/14 Budget***
  - Increase in operations budget for marketing.
  - Budgeted to implement finding from the Wayfinding Analysis conducted in FY 2013/14 (as recommended in the Library's Strategic Plan).
  - Budgeted to install a drive-up materials return per the Library's Strategic Plan.

Personal Service

Personal Service increase has been budgeted due to the elimination of furlough hours. The Library is also now open on the "soft holidays".

Personnel Summary	2011/12 Actual		2012/13 Actual		2013/14 Actual		2014/15 Actual	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
Library	6	31.6	6	31.7	9	29.7	8.5	31.7
Total Department	**6**	**31.6**	**6**	**31.7**	**9**	**29.7**	**8.5**	**31.7**

- ***Operating Budget History***



Library

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 271 Library								
REVENUES								
Department: 000 Revenue								
Business Unit: 721 Planning								
271.000.00.000								
Tax Revenues	$ 3,037,539	$ 2,962,459	$ 2,979,000	$ 2,956,000	$ 2,992,000	1.22%	$ 3,035,000	$ 3,077,000
State Grant Revenues	51,538	40,413	20,232	15,000	20,000	33.33%	20,000	20,000
Local Contributions	112,103	109,669	107,546	100,000	109,000	9.00%	109,000	109,000
Charges for Services	29,625	24,418	22,120	24,250	22,000	-9.28%	22,000	22,000
Fines and Forfeitures	100,327	118,011	100,000	100,000	100,000	0.00%	100,000	100,000
Interest and rents	17,294	19,564	17,800	13,750	17,800	29.45%	17,800	17,800
Other Revenues	7,508	21,459	27,302	27,000	5,000	-81.48%	5,000	5,000
Total Revenues	**3,355,934**	**3,295,993**	**3,274,000**	**3,236,000**	**3,265,800**	**0.92%**	**3,308,800**	**3,350,800**
EXPENDITURES								
Library								
Expenditures for Operations								
271.790.00.790								
PERSONAL SERVICES	1,368,241	1,502,346	1,694,970	1,818,850	1,869,540	2.79%	1,890,000	1,910,900
SUPPLIES	50,338	62,776	60,700	59,000	62,500	5.93%	62,500	62,500
OTHER SERVICE CHARGES	678,887	701,290	724,930	762,140	862,160	13.12%	864,600	826,200
Total Operating Expenditures	**2,097,466**	**2,266,411**	**2,480,600**	**2,639,990**	**2,794,200**	**5.84%**	**2,817,100**	**2,799,600**
Other Financing Uses								
271.790.00.790								
Office Equipment	37,633	-	-	-	-	0.00%	-	-
Library Collection and Capital Expenditures	467,911	590,556	622,000	622,000	788,000	26.69%	710,000	760,000
Total Expenditures	**2,603,010**	**2,856,967**	**3,102,600**	**3,261,990**	**3,582,200**	**9.82%**	**3,527,100**	**3,559,600**
Surplus/(Use) of Fund Bal	**752,924**	**439,027**	**171,400**	**(25,990)**	**(316,400)**	**1117.39%**	**(218,300)**	**(208,800)**
Beginning Fund Balance	-	752,924	1,191,950	1,191,950	1,363,350	14.38%	1,046,950	828,650
Ending Fund Balance	**$ 752,924**	**$ 1,191,950**	**$ 1,363,350**	**$ 1,165,960**	**$ 1,046,950**	-10.21%	**$ 828,650**	**$ 619,850**

Note: The current Library Millage of 0.07 mills was passed by voters to cover a 5 year period from July 1, 2011 through June 30, 2016. The proposed budget for fiscal year 2017 is provided on a "Going Concern" basis for discussion purposes only.

Community Development Block Grant

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
DEVELOPMENT BLOCK GRANT								
REVENUES								
280.000.00.000								
Federal Grants	$ 133,712	$ 621,439	$ 725,800	$ 731,100	$ 157,300	-78.48%	$ 152,000	$ 152,000
EXPNEDITURES								
Business Unit: 733 Home Chore Program								
280.733.00.733								
Personal Services	-	-	-	-	-	0.00%	-	-
Supplies	-	-	-	-	-	0.00%	-	-
Other Service Charges	42,945	45,043	60,000	65,300	50,300	-22.97%	45,000	45,000
Business Unit Total: Home Chore Program	**42,945**	**45,043**	**60,000**	**65,300**	**50,300**	**-22.97%**	**45,000**	**45,000**
Business Unit: 734 Section 6 Charmwood								
280.734.00.734								
Personal Services	-	-	-	-	-	0.00%	-	-
Supplies	-	-	-	-	-	0.00%	-	-
Other Service Charges	-	-	-	-	-	0.00%	-	-
Business Unit Total: Section 6 Charmwood	**-**	**-**	**-**	**-**	**-**	**0.00%**	**-**	**-**
Business Unit: 735 CDBG Administration								
280.735.00.735								
Personal Services	11,417	3,362	-	-	-	0.00%	-	-
Supplies	-	-	-	-	-	0.00%	-	-
Other Service Charges	21	-	40,000	40,000	-	-100.00%	-	-
Business Unit Total: CDBG Administration	**11,438**	**3,362**	**40,000**	**40,000**	**-**	**-100.00%**	**-**	**-**

Community Development Block Grant

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 736 Park Pathway								
280.736.00.736								
Personal Services	-	-	-	-	-	0.00%	-	-
Supplies	79,329	2,958	-	-	-	0.00%	-	-
Other Service Charges	-	-	15,700	15,700	107,000	581.53%	107,000	107,000
Business Unit Total: Local Guard Rails & Posts	**79,329**	**2,958**	**15,700**	**15,700**	**107,000**	**581.53%**	**107,000**	**107,000**
Business Unit: 737 S/A Project Paving								
280.737.00.737								
Personal Services	-	-	-	-	-	0.00%	-	-
Supplies	-	-	-	-	-	0.00%	-	-
Other Service Charges	-	-	-	-	-	0.00%	-	-
Business Unit Total: S/A Project Paving	**-**	**-**	**-**	**-**	**-**	**0.00%**	**-**	**-**
Business Unit: 738 Minor Home Repair								
280.738.00.738								
Personal Services	-	-	-	-	-	0.00%	-	-
Supplies	-	-	-	-	-	0.00%	-	-
Other Service Charges	-	-	-	-	-	0.00%	-	-
Business Unit Total: Minor Home Repair	**-**	**-**	**-**	**-**	**-**	**0.00%**	**-**	**-**
Business Unit: 741 Barrier Free - Robinwood								
280.741.00.741								
Personal Services	-	-	-	-	-	0.00%	-	-
Supplies	-	-	-	-	-	0.00%	-	-
Other Service Charges	-	-	-	-	-	0.00%	-	-
Business Unit Total: Barrier Free - Robinwood	**-**	**-**	**-**	**-**	**-**	**0.00%**	**-**	**-**

Community Development Block Grant

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 743 Section 36 Storm Sewer								
280.743.00.743								
Personal Services	-	-	-	-	-	0.00%	-	-
Supplies	-	-	-	-	-	0.00%	-	-
Other Service Charges	-	570,076	610,100	610,100	-	-100.00%	-	-
Business Unit Total: Section 36 Storm Sewer	**-**	**570,076**	**610,100**	**610,100**	**-**	**-100.00%**	**-**	**-**
Total Expenditures	**133,712**	**621,439**	**725,800**	**731,100**	**157,300**	**-78.48%**	**152,000**	**152,000**
Surplus/(Use) of Fund Balance	**-**	**-**	**-**	**-**	**-**	**0.00%**	**-**	**-**
Beginning Fund Balance	-	-	-	-	-	0.00%	-	-
Ending Fund Balance	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	0.00%	**$ -**	**$ -**

Legal Debt Limits

Section 11.1 of the Troy City Charter enumerates the borrowing power of the City. It states that City Council may, by proper ordinance or resolution, subject to the applicable provisions of law and this Charter, authorize the borrowing of money for any purpose within the scope of the powers vested in the City and the issuance of bonds of the City or other evidences of indebtedness therefore, and may pledge the full faith, credit and resources of the City for the payment of the obligation created thereby.

The Charter states that no bonds shall be sold to obtain funds for any purpose other than that for which they were specifically authorized, and if any such bonds are not sold within five years after authorization, such authorization shall be null and void.

Section 11.2 of the Troy City Charter provides for borrowing in anticipation of special assessments. The City Council may authorize the borrowing of money, subject to the applicable provisions of law and this Charter, in anticipation of the payment of special assessments made for the purpose of defraying the cost of any public improvement, or in anticipation of the payment of any combination of such special assessments, and the issuing of bonds therefore.

Such special assessment bonds may be an obligation of the special assessment district or districts and a general obligation of the City for which the full faith and credit of the City may be pledged.

Section 11.9 of the Troy City Charter provides limits on borrowing authority. No limits are established on the power of the City to borrow, except those established by the laws of this state.

The statutory debt limits of net bonded indebtedness incurred for all public purposes shall not at any one time exceed 10% of the assessed valuation of taxable property in the City $4,292,197,000 except that this limit may be exceeded by 3/8ths of 1% in case of fire, flood or any other calamity. This limitation does not include bonds issued in anticipation of the payment of special assessments, nor bonds issued pursuant to court order for sewerage or garbage disposal systems.

The Michigan State Bond Act provides that the total debt in special assessment bonds, which would require that the City pledge its faith and credit, shall not exceed 12% of assessed valuation of taxable property of the City, nor shall such bonds be issued in any calendar year in excess of 3% unless voted.

The following is the computation of legal debt margin for the City of Troy

	Annual Net Debt	% of State Equalization Value	Legal Maximum Debt	Legal Debt Margin
General Obligation Debt	$ 44,978,790	10%	$ 429,219,700	$ 384,240,910
Emergency Bonds	-	3/8%	16,095,739	16,095,739
Special Assessment Bonds	-	12%	515,063,640	515,063,640
Total Debt	**$ 44,978,790**		**$ 960,379,079**	**$ 915,400,289**

Debt Summary

DEBT SERVICE

(Does not include debt serviced by **Enterprise Funds**)

Description of Debt	Debt Outstanding 6/30/2014	Principal	Interest	Total
Proposal A - Streets	$ 5,580,000	$ 740,000	$ 209,524	$ 949,524
Proposal B - Public Safety	7,825,000	1,025,000	308,975	1,333,975
Proposal C - Recreation	4,280,000	590,000	163,050	753,050
Series 2013 - DDA	14,945,000	260,000	698,563	958,563
North Arm Relief Drain	367,210	49,430	7,706	57,136
George W. Kuhn Drain	1,876,580	167,752	50,417	218,169
Total Debt Service	**$ 34,873,790**	**$ 2,832,182**	**$ 1,438,235**	**$ 4,270,417**

TAX-SUPPORTED, DDA CAPTURE AND CAPITAL PROJECT FUND DEBT SERVICE

General Debt Tax Debt Service	2010/11 Actual	2011/12 Actual	2012/13 Actual	2013/14 Projected	2014/15 Budget
Proposal A - Streets	$ 850,771	$ 833,663	$ 885,863	$ 881,018	$ 950,300
Proposal B - Public Safety	1,645,159	1,471,825	1,417,100	1,375,225	1,334,300
Proposal C - Rec. Facilities	757,632	746,500	745,600	745,900	753,100
Total General Debt	**$ 3,253,562**	**$ 3,051,988**	**$ 3,048,563**	**$ 3,002,143**	**$ 3,037,700**

DDA Capture Debt Service	2010/11 Actual	2011/12 Actual	2012/13 Actual	2013/14 Projected	2014/15 Budget
MTF Rochester Road	$ 220,900	$ 236,988	$ -	$ -	$ -
2013 Series - DDA	-	-	-	411,721	958,900
Total DDA Capture Debt	**$ 220,900**	**$ 236,988**	**$ -**	**$ 411,721**	**$ 958,900**

Capital Projects Debt Service	2010/11 Actual	2011/12 Actual	2012/13 Actual	2013/14 Projected	2014/15 Budget
North Arm Relief	$ 57,038	$ 57,019	$ 57,016	$ 56,970	$ 57,200
George W. Kuhn	217,845	218,923	219,295	218,880	218,200
MTF Rochester Road	-	-	251,013	264,050	-
Total Capital Projects Debt	**$ 274,883**	**$ 275,942**	**$ 527,324**	**$ 539,900**	**$ 275,400**

Schedule of Principle and Interest
General Debt Fund

GENERAL DEBT SERVICE FUND

Fiscal Year	Proposal A Streets	Proposal B Public Safety	Proposal C Recreation Facilities	Interest	Total Tax-Financed Debt	Series 2013 DDA Financed Debt	Series 2013 Interest	Total DDA Financed Debt	Total General Debt Service
2015	$ 740,000	$ 1,025,000	$ 590,000	$ 681,549	$ 3,036,549	$ 260,000	$ 698,563	$ 958,563	$ 3,995,112
2016	730,000	1,130,000	580,000	587,412	3,027,412	260,000	690,763	950,763	3,978,175
2017	745,000	1,150,000	595,000	484,725	2,974,725	260,000	681,663	941,663	3,916,388
2018	760,000	1,060,000	595,000	387,050	2,802,050	260,000	671,263	931,263	3,733,313
2019	825,000	1,155,000	615,000	280,825	2,875,825	260,000	663,463	923,463	3,799,288
2020	840,000	1,150,000	640,000	164,025	2,794,025	260,000	654,363	914,363	3,708,388
2021	940,000	1,155,000	665,000	52,579	2,812,579	375,000	638,488	1,013,488	3,826,067
2022	-	-	-	-	-	440,000	618,113	1,058,113	1,058,113
2023	-	-	-	-	-	500,000	594,613	1,094,613	1,094,613
2024	-	-	-	-	-	600,000	567,113	1,167,113	1,167,113
2025	-	-	-	-	-	745,000	537,213	1,282,213	1,282,213
2026	-	-		-	-	900,000	499,813	1,399,813	1,399,813
2027	-	-	-	-	-	975,000	452,938	1,427,938	1,427,938
2028	-	-	-	-	-	1,250,000	403,563	1,653,563	1,653,563
2029	-	-	-	-	-	1,250,000	352,781	1,602,781	1,602,781
2030	-	-	-	-	-	1,250,000	294,188	1,544,188	1,544,188
3031	-	-	-	-	-	1,275,000	227,906	1,502,906	1,502,906
3032	-	-	-	-	-	1,275,000	160,969	1,435,969	1,435,969
3033	-	-	-	-	-	1,275,000	94,031	1,369,031	1,369,031
3034	-	-	-	-	-	1,275,000	30,281	1,305,281	1,305,281
Total	**$ 5,580,000**	**$ 7,825,000**	**$ 4,280,000**	**$ 2,638,165**	**$ 20,323,165**	**$ 14,945,000**	**$ 9,532,081**	**$ 24,477,081**	**$ 44,800,246**

Schedule of Principle and Interest
General Debt Fund

CAPITAL PROJECTS FUNDS

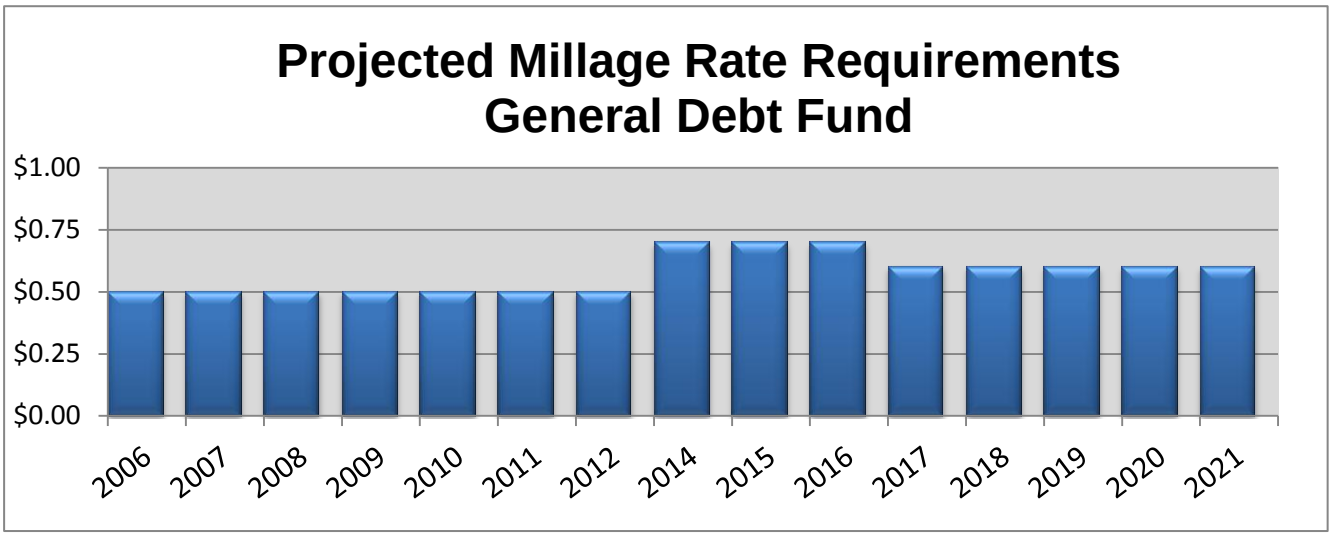
Fiscal Year	George W. Kuhn Drain	North Arm Relief Drain	Interest	Total Capital Debt
2015	$ 167,752	$ 49,430	$ 58,123	$ 275,305
2016	172,618	50,098	52,452	275,168
2017	177,354	51,434	46,616	275,404
2018	181,833	52,436	40,616	274,885
2019	186,187	53,772	34,459	274,418
2020	191,051	55,108	28,160	274,319
2021	196,045	54,932	21,675	272,652
2022	201,424	-	15,665	217,089
2023	164,082	-	10,127	174,209
2024	166,837	-	5,752	172,589
2025	16,111	-	1,320	17,431
2026	16,477	-	960	17,437
2027	14,551	-	590	15,141
2028	14,531	-	250	14,781
2029	9,727	-	-	9,727
Total	**$ 1,876,580**	**$ 367,210**	**$ 316,765**	**$ 2,560,555**

ENTERPRISE FUNDS

Fiscal Year	Sanctuary Lake Golf Course	Interest	Total Enterprise Debt
2015	$ 450,000	$ 250,475	$ 700,475
2016	645,000	234,388	879,388
2017	635,000	220,025	855,025
2018	630,000	201,050	831,050
2019	725,000	184,350	909,350
2020	715,000	169,950	884,950
2021	700,000	155,800	855,800
2022	685,000	140,238	825,238
2023	770,000	122,050	892,050
2024	755,000	102,988	857,988
2025	840,000	83,050	923,050
2026	820,000	62,300	882,300
2027	850,000	39,300	889,300
2028	885,000	13,275	898,275
Total	**$ 10,105,000**	**$ 1,979,239**	**$ 12,084,239**

Schedule of Principal and Interest
All Funds

Fiscal Year	General Debt Service Fund	Capital Projects Fund	Enterprise Funds	Total
2015	$ 3,995,112	$ 275,305	$ 700,475	$ 4,970,892
2016	3,978,175	275,168	879,388	5,132,731
2017	3,916,388	275,404	855,025	5,046,817
2018	3,733,313	274,885	831,050	4,839,248
2019	3,799,288	274,418	909,350	4,983,056
2020	3,708,388	274,319	884,950	4,867,657
20201	3,826,067	272,652	855,800	4,954,519
2022	1,058,113	217,089	825,238	2,100,440
2023	1,094,613	174,209	892,050	2,160,872
2024	1,167,113	172,589	857,988	2,197,690
2025	1,282,213	17,431	923,050	2,222,694
2026	1,399,813	17,437	882,300	2,299,550
2027	1,427,938	15,141	889,300	2,332,379
2028	1,653,563	14,781	898,275	2,566,619
2029	1,602,781	9,727	-	1,612,508
2030	1,544,188	-		1,544,188
2031	1,502,906	-	-	1,502,906
2032	1,435,969	-	-	1,435,969
2033	1,369,031	-	-	1,369,031
2034	1,305,274	-	-	1,305,274
Total	**$ 44,800,246**	**$ 2,560,555**	**$ 12,084,239**	**$ 59,445,040**



Bars represent estimated millage requirements as a result of bond issue Proposals A, B and C.

Debt Service

		2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
SERVICE									
REVENUES									
4402	Property Taxes	$ 2,174,581	$ 2,967,608	$ 2,984,000	$ 2,965,000	$ 2,995,700	1.04%	$ 3,038,000	$ 2,642,000
4669.020	Interest Income	10,039	5,829	8,000	14,000	8,000	-42.86%	8,000	8,000
Total Revenues		2,184,620	2,973,437	2,992,000	2,979,000	3,003,700	0.83%	3,046,000	2,650,000
EXPENDITURES									
7801.010	Administrative Fees	53,000	53,000	53,000	53,000	59,900	13.02%	60,500	52,800
7964	Tax Refunds	48,321	40,778	13,500	50,000	8,000	-84.00%	8,000	8,000
7998	Other Fees	(10,108)	-	-	500	-	-100.00%	-	-
Total Expenditures		**91,213**	**93,778**	**66,500**	**103,500**	**67,900**	**-34.40%**	**68,500**	**60,800**
OTHER FINAINCING USES									
8999.355	**Proposal A Debt**	833,663	885,863	881,018	881,268	950,300	7.83%	914,600	903,100
8999.356	**Proposal B Debt**	1,471,825	1,417,100	1,375,225	1,376,075	1,334,300	-3.04%	1,391,300	1,355,600
8999.357	**Proposal C Debt**	746,500	745,600	745,900	746,200	753,100	0.92%	722,600	717,100
Total Other Financing Uses		**3,051,988**	**3,048,563**	**3,002,143**	**3,003,543**	**3,037,700**	**1.14%**	**3,028,500**	**2,975,800**
Total Expenditures and Other Financing Uses		**3,143,200**	**3,142,340**	**3,068,643**	**3,107,043**	**3,105,600**	**-0.05%**	**3,097,000**	**3,036,600**
Surplus/(Use) of Fund Balance		**(958,580)**	**(168,904)**	**(76,643)**	**(128,043)**	**(101,900)**	**-20.42%**	**(51,000)**	**(386,600)**
Beginning Fund Balance		2,586,721	1,628,141	1,459,237	1,459,237	1,382,594	-5.25%	1,280,694	1,229,694
Ending Fund Balance		**$ 1,628,141**	**$ 1,459,237**	**$ 1,382,594**	**$1,331,194**	**$ 1,280,694**	**-3.79%**	**$ 1,229,694**	**$ 843,094**
FUND 354 2000 MTF BOND									
OTHER FINANCING SOURCES									
4699.248	Transfer from DDA	$ 236,988	$ 13,006	$ -	$ -	$ -	0.00%	$ -	$ -
4699.401	Capital	-	238,006	264,050	264,050	-	-100.00%	-	-
Total Revenues and Other Sources		236,988	251,013	264,050	264,050	-	-100.00%	-	-

Debt Service

		2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
EXPENDITURES									
7991	Principal	200,000	225,000	250,000	250,000	-	-100.00%	-	-
7995	Interest	36,713	26,013	13,750	13,750	-	-100.00%	-	-
7998	Other Fees	275	-	300	300	-	-100.00%	-	-
Total Expenditures		**236,988**	**251,013**	**264,050**	**264,050**	**-**	**-100.00%**	**-**	**-**
Surplus/(Use) of Fund Balance		-	-	-	-	-	**0.00%**	-	-
Beginning Fund Balance		-	-	-	-	-	0.00%	-	-
Ending Fund Balance		$ -	$ -	$ -	$ -	$ -	**0.00%**	$ -	$ -
FUND 355 PROPOSAL A BOND DEBT									
OTHER FINANCING SOURCES									
4699.301	General Debt	$ 833,663	$ 885,863	$ 881,018	$ 881,268	$ 950,300	7.83%	$ 914,600	$ 903,100
EXPENDITURES									
7991	Principal	555,000	625,000	645,000	645,000	740,000	14.73%	730,000	745,000
7995	Interest	278,163	260,363	235,268	235,268	209,524	-10.94%	183,812	157,350
7998	Other Fees	500	500	750	1,000	776	-22.40%	788	750
Total Expenditures		**833,663**	**885,863**	**881,018**	**881,268**	**950,300**	**7.83%**	**914,600**	**903,100**
Surplus/(Use) of Fund Balance		-	-	-	-	-	**0.00%**	-	-
Beginning Fund Balance		-	-	-	-	-	0.00%	-	-
Ending Fund Balance		$ -	$ -	$ -	$ -	$ -	**0.00%**	$ -	$ -
FUND 356 PROPOSAL B BOND DEBT									
OTHER FINANCING SOURCES									
4699.301	General Debt	$ 1,471,825	$ 1,417,100	$ 1,375,225	$ 1,376,075	$ 1,334,300	-3.04%	$ 1,391,300	$ 1,355,600
EXPENDITURES									
7991	Principal	1,060,000	1,035,000	1,025,000	1,025,000	1,025,000	0.00%	1,130,000	1,150,000
7995	Interest	411,575	381,850	349,975	349,975	308,975	-11.72%	261,000	205,300
7998	Other Fees	250	250	250	1,100	325	-70.45%	300	300
Total Expenditures		**1,471,825**	**1,417,100**	**1,375,225**	**1,376,075**	**1,334,300**	**-3.04%**	**1,391,300**	**1,355,600**
Surplus/(Use) of Fund Balance		-	-	-	-	-	**0.00%**	-	-
Beginning Fund Balance		-	-	-	-	-	0.00%	-	-
Ending Fund Balance		$ -	$ -	$ -	$ -	$ -	**0.00%**	$ -	$ -

Debt Service

	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
FUND 357 PROPOSAL C BOND DEBT								
OTHER FINANCING SOURCES								
4699.301 General Debt	$ 746,500	$ 745,600	$ 745,900	$ 746,200	$ 753,100	0.92%	$ 722,600	$ 717,100
EXPENDITURES								
7991 Principal	520,000	535,000	560,000	560,000	590,000	5.36%	580,000	595,000
7995 Interest	226,500	210,600	185,900	185,900	163,050	-12.29%	142,600	122,075
7998 Other Fees	-	-	-	300	50	-83.33%	-	25
Total Expenditures	**746,500**	**745,600**	**745,900**	**746,200**	**753,100**	**0.92%**	**722,600**	**717,100**
Surplus/(Use) of Fund Balance	-	-	-	-	-	**0.00%**	-	-
Beginning Fund Balance	-	-	-	-	-	0.00%	-	-
Ending Fund Balance	$ -	$ -	$ -	$ -	$ -	**0.00%**	$ -	$ -
FUND 358 SERIES 2013 DDA								
OTHER FINANCING SOURCES								
4698 Bond Proceeds	$ -	$ -	$ 14,945,000	$ -	$ -	0.00%	$ -	$ -
4698.100 Bond Premiums	-	-	736,653	-	-	0.00%	-	-
4699.301 Transfer from DDA	-	-	411,721	-	958,900	100.00%	951,000	942,000
Total Other Sources	**-**	**-**	**16,093,374**	**-**	**958,900**	**100.00%**	**951,000**	**942,000**
EXPENDITURES								
7991 Principal	-	-	-	-	260,000	100.00%	260,000	260,000
7995 Interest	-	-	411,721	-	698,563	100.00%	690,763	681,663
8999.394 Transfer to DDA	-	-	15,438,088	-	-	0.00%	-	-
7998 Other Fees	-	-	243,565	-	337	100.00%	237	337
Total Expenditures	**-**	**-**	**16,093,374**	**-**	**958,900**	**100.00%**	**951,000**	**942,000**
Surplus/(Use) of Fund Balance	-	-	-	-	-	**0.00%**	-	-
Beginning Fund Balance	-	-	-	-	-	0.00%	-	-
Ending Fund Balance	$ -	$ -	$ -	$ -	$ -	**0.00%**	$ -	$ -

CAPITAL PROJECTS FUND

- ***Operating Budget History***

The City of Troy uses a Capital Projects Fund to account for development, improvement and repair of capital facilities as well as to purchase vehicles and equipment not financed by other funds.

Receipt and disbursement of resources to be utilized for the construction or acquisition of Capital facilities, and performance of activities financed by governmental funds, is accounted for by Capital funds.

Receipts for such purposes arise from Capital operating millage, the sale of general obligation bonds, grants from other governmental units, transfers from other funds or gifts from individuals or organizations.

The reason for creating a fund to account for Capital projects, vehicles and equipment is to provide a formal mechanism that enables administrators to ensure revenues dedicated to a certain purpose are used for that purpose and no other.

This fund enables administrators to report to creditors and other grantors of Capital Projects Fund resources that their requirements regarding the use of the resources were met.

As with all governmental funds, the Capital Projects Fund concentrates on inflows and outflows of available, spendable resources. Therefore, the Capital Projects Fund uses the modified accrual basis of accounting.

The administrator of the Capital Projects Fund has the authority to continue expenditures within prescribed limits until a project is completed.

The following is a breakdown of the planned capital projects:

- ***Major Streets*** **$ 6,596,000**

Major renovation of Major and County Roads throughout the City including:

√ Big Beaver-Adams to Rochester
√ John R-Maple to Long Lake
√ Concrete Leveling

General fund will be contributing $5 million over 2014 and 2015 budget for $10 million in repairs due to State and County funding.

- ***Local Streets*** **$ 5,615,000**

√ Concrete Slab Replacement

- ***Fire Department*** **$ 1,960,000**

√ Includes partial funding of rebuild of Fire Station #4

- ***Drains*** **$ 957,000**

√ Includes SAW Grant program

CAPITAL PROJECTS FUND

- ***Taxes***

This source of revenue is derived by multiplying the capital projects millage rate by the taxable value of the city.

- ***State grants***

This source of revenue is comprised of grants from the State of Michigan, to be used mainly for road construction projects

- ***Contributions - Local***

This source of revenue is comprised of County road funds.

- ***Charges for Service***

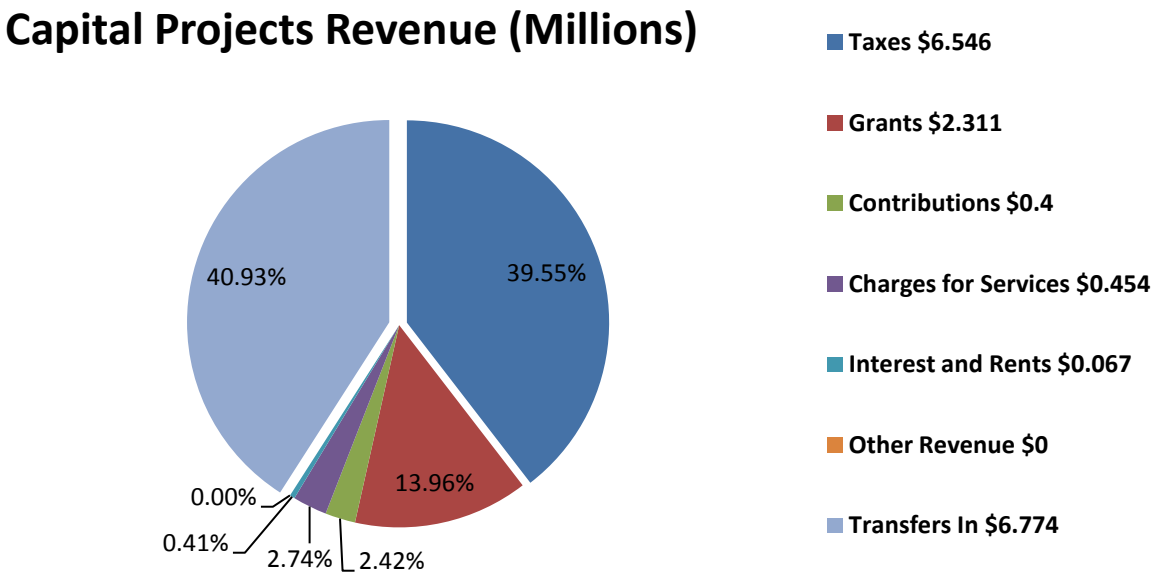
Charges for service are made up of services rendered in conjunction with the City's sidewalk replacement program and concrete street maintenance.

- ***Interest and Rents***

Interest income generated from invested funds of the Capital Projects Fund and communication tower rental income are contained within this

- ***Transfers In***

This source of revenue contains operating transfers from the General Fund, Major Street Fund and other funds to fund select projects.



Capital Projects Fund

	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
REVENUES								
Fund: 401 Capital Projects								
Department: 000 CP Revenues								
401.000.00.000								
Taxes	6,645,570	6,481,465	6,520,000	6,480,000	6,546,000	1.02%	6,639,000	6,731,000
Grants	858,036	4,440,232	4,150,000	2,625,000	2,311,000	-11.96%	2,348,000	1,350,000
Contributions	-	638,392	262,000	312,700	400,000	27.92%	200,000	200,000
Charges for Services	850,828	150,157	414,000	404,000	454,000	12.38%	454,000	294,000
Interest and Rents	59,518	41,154	67,200	67,200	67,200	0.00%	67,200	67,200
Other Revenue	441,584	319,944	321,000	-	-	0.00%	-	-
Business Unit Total: Revenue	**8,855,536**	**12,071,344**	**11,734,200**	**9,888,900**	**9,778,200**	**-1.12%**	**9,708,200**	**8,642,200**
OTHER FINANCING SOURCES								
Transfers In:	(0)	(0)	-	-	-	0.00%	-	-
General Fund:								
Street Projects		1,000,000	1,000,000	1,000,000			1,000,000	
Street Project - Enhanced			2,550,000	-	2,450,000			
Fire Station #4 Rebuild					1,850,000		1,850,000	
Major Streets	1,350,000	1,200,000	1,800,000	1,800,000	1,500,000		1,200,000	1,200,000
Drug Forfeiture Fund		6,850	8,000	10,000	80,000		50,000	222,500
Library Fund	467,911	590,556	622,000	622,000	788,000		710,000	760,000
LDFA	-	-	-	-	106,000		53,000	53,000

Capital Projects Fund

	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
Special Assessments	-	97,609	20,500	20,500				
Business Unit Total:Other Sources	**1,817,911**	**2,895,015**	**6,000,500**	**3,452,500**	**6,774,000**	**96.21%**	**4,863,000**	**2,235,500**
Total Revenues and Other Sources	**10,673,447**	**14,966,358**	**17,734,700**	**13,341,400**	**16,552,200**	**24.07%**	**14,571,200**	**10,877,700**
EXPENDITURES								
Department: Finance								
Business Unit: 253 Treasurer								
	147,887	120,470	70,000	129,000	17,000	-86.82%	17,000	17,000
Total Treasurer	**147,887**	**120,470**	**70,000**	**129,000**	**17,000**	-86.82%	**17,000**	**17,000**
Total Finance Department	**147,887**	**120,470**	**70,000**	**129,000**	**17,000**	**-86.82%**	**17,000**	**17,000**
Department: City Buildings								
Business Unit: 264 Buildings								
	-	-	80,000	-	-	0.00%	35,000	-
	-	-	-	-	30,000	100.00%	-	-
EEBG Wind Spires	(4,800)	4,800	-	-	-	0.00%	-	-
Multi Module Transit Center	-	-	1,500,000	-	-	0.00%	-	-
EEBG LED Lighting	153,675	-	-	-	-	0.00%	-	-
Transportation Center	350,687	4,424,728	1,665,000	1,640,000	50,000	-96.95%	-	-
City Hall HVAC	-	4,115	-	-	-	0.00%	-	-
City Hall Boiler	336,611	-	-	-	-	0.00%	-	-
Emergency Repairs	-	-	140,000	200,000	200,000	0.00%	200,000	200,000
Reserve/Court Bldg	-	12,226	-	-	90,000	100.00%	-	340,000
Total City Buildings	**836,173**	**4,445,870**	**3,385,000**	**1,840,000**	**370,000**	**-79.89%**	**235,000**	**540,000**

Capital Projects Fund

	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
Department: Police								
Business Unit: 301 Police								
Garage/Office Renovation	160,685	35,342	-	-	40,000	100.00%	90,000	50,000
General	-	8,337	125,000	125,000	65,000	-48.00%	20,000	20,000
Federal Drug Forfeiture	187,350	-	-	-	-	0.00%	-	-
Forfeitures	-	1,690	-	-	-	0.00%	-	-
General	-	-	200,000	300,000	-	-100.00%	-	-
Federal Drug Forfeiture	-	-	8,000	10,000	-	-100.00%	-	-
Computers	-	-	-	85,000	-	-100.00%	210,000	172,500
Computer Software	4,296	-	85,000	-	80,000	100.00%	-	-
CAD Future Replacement	-	-	-	-	20,000	100.00%	-	-
Radio Communications	-	6,900	-	-	-	0.00%	-	-
Total Police Department	**352,331**	**52,269**	**418,000**	**520,000**	**205,000**	**-60.58%**	**320,000**	**242,500**
Department: Fire								
Business Unit: 336 Fire								
General	-	7,394	-	-	-	0.00%	-	-
Apparatus Replacement	1,054,238	534,211	490,000	490,000	50,000	-89.80%	300,000	790,000
Fire Station One	22,651	-	12,500	12,500	35,000	180.00%	-	-
Station Two	22,651	9,967	52,500	52,500	-	-100.00%	-	-
Station Three	22,651	-	-	-	-	0.00%	-	-
Station Four	22,651	-	-	-	1,850,000	100.00%	1,850,000	-
Fire Station Five	22,651	-	12,500	12,500	-	-100.00%	-	-

Capital Projects Fund

	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
Station Six	22,651	-	12,500	12,500	25,000	100.00%	-	-
Total Fire Department	**1,190,144**	**551,572**	**580,000**	**580,000**	**1,960,000**	**237.93%**	**2,150,000**	**790,000**
Department: Streets								
Business Unit: 448 Street Lighting								
General	**15,984**	**28,266**	**30,600**	**39,000**	**59,000**	**51.28%**	**75,000**	**93,000**
Business Unit: 479 Major Streets								
General	-	-	108,000	110,000	115,000	4.55%	77,000	-
Maple Right Turn Lane at Coolidg	3,140	-	-	-	-	0.00%	-	-
Wattles at Rochester	151,279	40,555	10,000	-	-	0.00%	-	-
Dequindre from Long Lk to Auburn	-	-	-	-	125,000	100.00%	95,000	310,000
John R from Long Lk - Square Lk	1,628	15,511	150,000	70,000	150,000	114.29%	200,000	650,000
John R from Sq Lake to South Bld	282,975	28,582	400,000	100,000	150,000	50.00%	200,000	600,000
Livernois from Long Lk to Sq Lk	-	-	-	-	-	0.00%	1,900,000	1,050,000
Roch from Barclay to Trinway	1,200	-	-	-	-	0.00%	-	150,000
Livernois, Elmwood-Maple	9,203	-	-	-	-	0.00%	-	-
Coolidge at Golfview	(6,060)	6,060	-	-	-	0.00%	-	-
Rochester, Chopin to Larchwood	254,432	1,668	-	-	-	0.00%	-	-
Beach Road Pavement	4,425	(4,425)	-	-	-	0.00%	-	-
2011 Tri-Party CPR	327,294	-	-	-	-	0.00%	-	-
Dequindre -South Blvd to Auburn	28,113	2,244	10,000	-	-	0.00%	-	-
2012 Tri-party	-	673,981	-	-	-	0.00%	-	-
Livernois, Big Beaver to Wattles	53,000	49,323	5,000	-	-	0.00%	-	-

Capital Projects Fund

	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
14 Mile, Campbell to Stephenson	62,500	29,765	35,000	-	-	0.00%	-	-
Livernois, Long Lake to Avon	962	-	-	-	-	0.00%	-	-
Square Lake, Rochester to John R	-	474,174	50,000	-	-	0.00%	-	-
Square Lake, John R to Dequindre	-	474,174	50,000	-	-	0.00%	-	-
Tri-Party	-	7,438	950,000	892,000	-	-100.00%	-	-
Square Lake, Livernois to Roch	-	-	425,000	500,000	-	-100.00%	-	-
Wattles, Crooks to LIvernois	-	-	-	500,000	-	-100.00%	500,000	-
Wattles, Livernois to Rochester	-	-	-	400,000	-	-100.00%	400,000	-
NHPP	-	-	-	250,000	-	-100.00%	-	-
LDFA Concrete and Slab Replace	-	-	-	52,700	106,000	101.14%	53,000	53,000
Wattles, Coolidge to Crooks	-	-	-	-	-	0.00%	500,000	-
Long Lake, coolidge to Rochester	-	-	1,800,000	-	700,000	100.00%	-	-
Dequindre,14 Mile to Big Beaver	-	-	750,000	-	-	0.00%	-	-
Tri-Party	-	-	-	-	100,000	100.00%	300,000	300,000
NHPP	-	-	-	-	250,000	100.00%	250,000	250,000
Big Beaver, Roch to Dequindre	-	-	-	-	250,000	100.00%	-	-
Wattles, Rochester to John R	-	-	-	-	-	0.00%	-	400,000
Wattles, John r to Dequindre	-	-	-	-	-	0.00%	-	500,000
Big Beaver, Adams to Rochester	-	-	-	-	2,000,000	100.00%	-	-
John R, Maple to Long Lake	-	-	-	-	1,500,000	100.00%	-	-
Concrete Crack Sealing	55,746	49,588	-	50,000	50,000	0.00%	50,000	50,000
Concrete Pavement Leveling	1,903,881	970,964	950,000	700,000	1,000,000	42.86%	1,000,000	1,000,000
Concrete Slab Replacement	1,383,308	-	100,000	100,000	100,000	0.00%	100,000	100,000
Long Lake from Carnaby to John R	-	1,680	-	-	-	0.00%	-	-

Capital Projects Fund

	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
Crooks-Sq Lk to S Blvd	2,214	(2,214)	-	-	-	0.00%	-	-
Rochester from Torpey-Barclay	252,709	102,005	20,000	-	-	0.00%	-	-
Other Fees	-	275	-	-	-	0.00%	-	-
2000 MTF Bond	-	238,006	264,050	264,050	-	-100.00%	-	-
Total Major Streets	**4,771,948**	**3,159,354**	**6,077,050**	**3,988,750**	**6,596,000**	**65.37%**	**5,625,000**	**5,413,000**
Business Unit: 499 Local Streets								
Crack Sealing	114,999	113,782	-	100,000	100,000	0.00%	100,000	100,000
Charnwood Hills Phse 1 Chip Seal	-	388,362	5,000	-	-	0.00%	-	-
Troywood SAD	-	-	130,000	60,000	-	-100.00%	-	-
Concrete Slab Replacement	2,605,900	3,063,076	850,000	2,940,000	5,515,000	87.59%	3,400,000	3,400,000
Total Local Streets	**2,720,898**	**3,565,221**	**985,000**	**3,100,000**	**5,615,000**	**81.13%**	**3,500,000**	**3,500,000**
Business Unit: 513 Sidewalks								
New Construction	23,396	-	50,000	50,000	50,000	0.00%	50,000	50,000
Replacement Program	483,858	521,592	750,000	750,000	750,000	0.00%	750,000	450,000
Total Sidewalks	**507,254**	**521,592**	**800,000**	**800,000**	**800,000**	**0.00%**	**800,000**	**500,000**
Business Unit: 516 Drains								
Lovington	-	558,122	50,000	100,000	-	-100.00%	-	-
Streambank Stabilization	4,377	1,352	20,000	-	-	0.00%	750,000	-
Section 4 Weir Structure	520	-	-	-	-	0.00%	-	-
Aquatic Center Pond	8,762	98,909	1,850,000	2,000,000	250,000	-87.50%	30,000	-
Drains and Retention Ponds	42,540	44,131	50,000	200,000	200,000	0.00%	200,000	200,000
Sylvan Glen Access Drive Culvert	-	-	-	-	100,000	100.00%	-	-

Capital Projects Fund

	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
Saw Grant-Storm Sewer	-	-	10,000	-	407,000	100.00%	407,000	408,000
Total Drains	**56,198**	**702,514**	**1,980,000**	**2,300,000**	**957,000**	**-58.39%**	**1,387,000**	**608,000**
Total Streets Department	**8,072,283**	**7,976,946**	**9,872,650**	**10,227,750**	**14,027,000**	**37.15%**	**11,387,000**	**10,114,000**
Department: Public Works								
Municipal Parking Lots	98,443	255,727	222,800	222,800	267,000	19.84%	349,000	255,000
Storage Building	-	-	10,000	20,000	10,000	-50.00%	-	-
Fuel Island-DPW	72,628	328	12,000	15,000	-	-100.00%	-	-
Roof Replacement	-	8,213	-	40,000	150,000	275.00%	-	-
General Repairs	27,181	-	120,000	136,000	230,000	69.12%	150,000	150,000
General	-	-	40,000	53,000	133,000	150.94%	113,000	30,000
Total Public Works Department	**198,252**	**264,267**	**404,800**	**486,800**	**790,000**	**62.28%**	**612,000**	**435,000**
Department: Parks								
Brinston Park	-	-	-	-	-	0.00%	60,000	-
Outdoor Education Center	4,963	-	-	-	-	0.00%	-	-
Various	-	-	-	-	410,000	100.00%	450,000	420,000
Section 36 Pathways	8,272	-	-	-	-	0.00%	-	-
Total Parks Department	**13,235**	**-**	**-**	**-**	**410,000**	**100.00%**	**510,000**	**420,000**
Department: Recreation								
Annex Renovation	-	-	30,000	168,500	403,500	139.47%	350,000	-
Annex Equipment	-	-	52,500	52,500	-	-100.00%	53,000	-

Capital Projects Fund

	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
Total Recreation	**-**	**-**	**82,500**	**221,000**	**403,500**	**82.58%**	**403,000**	**-**
Department: Nature Center								
Total Nature Center	-	-	-	-	50,000	100.00%	-	-
Department: Library								
Carpet/Tile Replacement	-	-	-	20,000	-	-100.00%	-	-
General Repairs	-	-	-	-	158,000	100.00%	130,000	100,000
Office Equipment and Furniture	35,896	30,050	42,000	42,000	50,000	19.05%	-	80,000
	432,015	560,506	580,000	560,000	580,000	3.57%	580,000	580,000
Total Library	**467,911**	**590,556**	**622,000**	**622,000**	**788,000**	**26.69%**	**710,000**	**760,000**
Department: Historic Village								
Historic Green Dev	-	-	-	12,800	45,000	251.56%	50,000	-
General Repairs	-	26,926	-	33,700	203,000	502.37%	25,000	25,000
Total Historic Village	**-**	**26,926**	**-**	**46,500**	**248,000**	**433.33%**	**75,000**	**25,000**
Total Expenditures	11,278,215	14,028,876	15,434,950	14,673,050	19,268,500	**31.32%**	16,419,000	13,343,500
Other Financing Uses								
Information Technology	11,615	-	-	46,000	221,000	380.43%	-	-
Principal	201,167	206,776	211,746	206,780	217,182	5.03%	222,716	228,788
Interest	74,768	69,478	63,663	69,070	58,123	-15.85%	52,452	46,616
Other Fees	7	7	-	-	95	100.00%	32	96

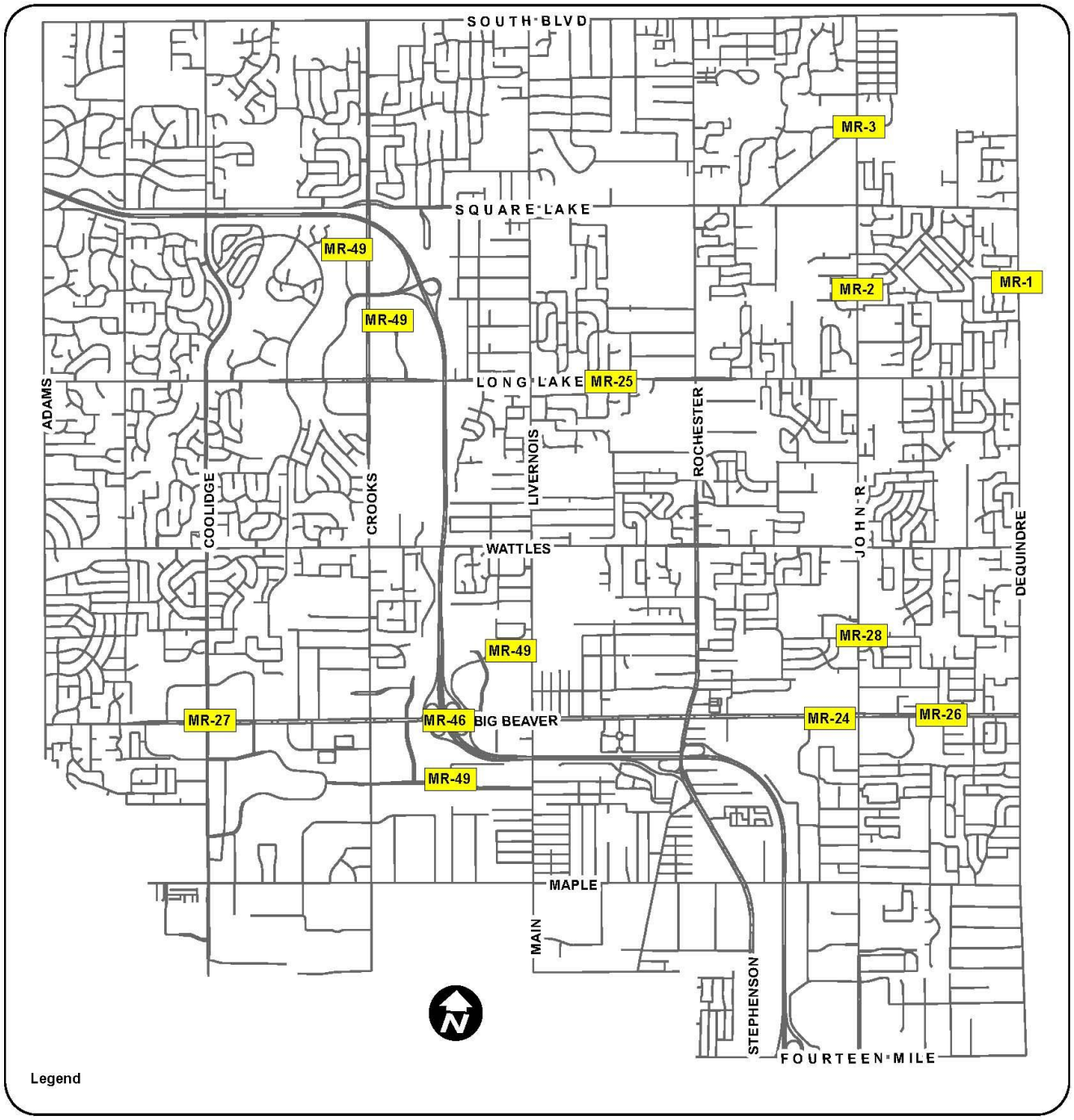
Capital Projects Fund

	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
Total Other Financing Uses	**287,557**	**276,261**	**275,409**	**321,850**	**496,400**	**54.23%**	**275,200**	**275,500**
Total Expenditures and Other Uses	11,565,772	14,305,137	15,710,359	14,994,900	19,764,900	**31.81%**	16,694,200	13,619,000
Surplus/(Use) of Fund Balance	**(892,325)**	**661,222**	**2,024,341**	**(1,653,500)**	**(3,212,700)**	**94.30%**	**(2,123,000)**	**(2,741,300)**
Beginning Fund Balance	12,209,633	11,317,308	11,978,530	11,978,530	14,002,871	16.90%	10,790,171	8,667,171
Ending Fund Balance	**$ 11,317,308**	**$ 11,978,530**	**$ 14,002,871**	**$ 10,325,030**	**$ 10,790,171**	4.50%	**$ 8,667,171**	**$ 5,925,871**

Special Assessments

	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATED	2014 BUDGET	2015 BUDGET	% CHANGE	2016 BUDGET	2017 BUDGET
REVENUES								
Fund: 403 Special Assessments								
Department: 000 SA Revenues								
403.000.00.000								
Interest and Rents	$ 16,006	$ 12,238	$ -	$ -	$ -	0.00%	$ -	$ -
Other Revenue	50,473	41,727	-	20,500	-	-100.00%	-	-
Business Unit Total: CP Revenue	**66,479**	**53,965**	**-**	**20,500**	**-**	**-100.00%**	**-**	**-**
OTHER FINANCING USES								
403.896.00.896								
Transfers Out	356,000	97,609	-	20,500	-	-100.00%	-	-
Surplus/(Use) of Fund Balance	**(289,521)**	**(43,644)**	**-**	**-**	**-**	**0.00%**	**-**	**-**
Beginning Fund Balance	333,165	43,644	-	-	-	0.00%	-	-
Ending Fund Balance	**$ 43,644**	**$ -**	**$ -**	**$ -**	**$ -**	0.00%	**$ -**	**$ -**

Major Roads


SOUTH BLVD
SQUARE LAKE
LONG LAKE
WATTLES
BIG BEAVER
MAPLE
FOURTEEN MILE
ADAMS
COOLIDGE
CROOKS
LIVERNOIS
ROCHESTER
JOHN R
DEQUINDRE
MAIN
STEPHENSON
MR-1
MR-2
MR-3
MR-24
MR-25
MR-26
MR-27
MR-28
MR-46
MR-49
N
Legend

MAJOR ROADS 2014/15 BUDGET (401.447.479.7989)

Map Number	Project Number	Project Name	Total Project Cost	Total City Cost	Other Sources	13/14 Amended Budget	13/14 Expenditure to 6/30/14	13/14 Balance at 6/30/14	Proposed 14/15 Budget	Comments
	01.106.5	Wattles, East & West of Rochester	2,700,000	1,189,000	1,511,000	0	10,000	(10,000)	0	
MR-1	02.202.5	Dequindre, Long Lake to Auburn	1,250,000	100,000	1,150,000	0	0	0	125,000	
MR-2	02.203.5	John R, Long Lake to Square Lake	625,000	225,000	400,000	70,000	150,000	(80,000)	150,000	
MR-3	02.204.5	John R, Square Lake to South Blvd	2,000,000	1,800,000	200,000	100,000	400,000	(300,000)	150,000	
	11.103.6	Dequindre, South Blvd. to Auburn	1,620,000	38,500	1,581,500	0	10,000	(10,000)	0	
	12.103.6	Livernois, Big Beaver to Wattles	1,059,000	105,000	954,000	0	5,000	(5,000)	0	
	12.104.6	14 Mile, Campbell to Stephenson	1,084,000	125,000	959,000	0	35,000	(35,000)	0	
	12.106.5	Square Lake, Rochester to John R	500,000	500,000	0	0	50,000	(50,000)	0	Mill & Overlay
	12.107.5	Square Lake, John R to Dequindre	500,000	500,000	0	0	50,000	(50,000)	0	Mill & Overlay
	13.103.5	Square Lake, Livernois to Rocheste	500,000	500,000	0	500,000	425,000	75,000	0	Mill & Overlay
	13.104.5	Wattles, Crooks to Livernois	500,000	500,000	0	500,000	0	500,000	0	Mill & Overlay
	13.105.5	Wattles, Livernois to Rochester	400,000	400,000	0	400,000	0	400,000	0	Mill & Overlay
MR-24	13.107.5	LDFA Concrete Slab Replacement	106,000	0	53,000	52,700	0	52,700	106,000	$106k LDFA - Big Beaver, Bellingham to John R
	99.203.5	Rochester, Torpey to Barclay	12,186,000	2,500,000	9,686,000	0	20,000	(20,000)	0	
	14.101.5	Rochester, Elmwood to Maple	500,000	500,000	0		0	0	0	Mill & Overlay
	14.102.5	Wattles, Coolidge to Crooks	500,000	500,000	0	0	0	0	0	Mill & Overlay
MR-25	14.103.5	Long Lake, Coolidge to Rochester	3,000,000	2,500,000	500,000	0	1,800,000	(1,800,000)	700,000	Conc. Slab Repl. - County Roads $2.5M GF
	14.104.5	Dequindre, 14 Mile to Big Beaver	900,000	750,000	150,000	0	750,000	(750,000)	0	Conc. Slab Repl. - County Roads $750K GF
MR-26	14.109.5	Big Beaver, Rochester to Dequindre	320,000	250,000	70,000	0	0	0	250,000	Conc. Slab Repl. - County Roads $250k GF
MR-27	15.103.5	Big Beaver, Adams to Rochester	3,109,000	0	2,000,000	0	0	0	2,000,000	Conc. Slab Repl. - County Roads $1.6M NHPP/$400k RCOC
MR-28	14.108.5	John R, Maple to Long Lake	1,800,000	1,500,000	300,000	0	0	0	1,500,000	Conc. Slab Repl. - County Roads $1.5M GF
	13.101.6	Tri-Party	892,000	630,000	262,000	892,000	950,000	(58,000)	0	$392k 13-TP
MR-46	14.105.6	Tri-Party	300,000	100,000	200,000	0	0	0	100,000	$300k 14-TP
	13.106.6	NHPP	2,500,000	250,000	2,250,000	250,000	0	250,000	0	National Highway Prevention Program - Local Match
MR-47	14.106.6	NHPP	2,500,000	250,000	0	0	0	0	250,000	National Highway Prevention Program - Local Match
MR-48	7989.200	Crack Sealing Program	50,000	50,000	0	50,000	0	50,000	50,000	By DPW

MAJOR ROADS 2014/15 BUDGET (401.447.479.7989)

Map Number	Project Number	Project Name	Total Project Cost	Total City Cost	Other Sources	13/14 Amended Budget	13/14 Expenditure to 6/30/14	13/14 Balance at 6/30/14	Proposed 14/15 Budget	Comments
MR-49	7989.300	Industrial Road Maintenance	1,000,000	1,000,000	0	700,000	950,000	(250,000)	1,000,000	Various Locations
MR-50	7989.500	Slab Replacement - Major Roads	100,000	100,000	0	100,000	100,000	0	100,000	By DPW
TOTALS:			**42,501,000**	**16,862,500**	**22,226,500**	**3,614,700**	**5,705,000**	**(2,090,300)**	**6,481,000**	
Revenue (General Fund):							**3,550,000**		**2,450,000**	
Revenue (Federal Funds):							**0**		**1,600,000**	
Revenue (Tri-Party):							**262,000**			
Revenue (RCOC):									**400,000**	
Revenue (LDFA):									**106,000**	

Major Roads

Major Roads carry the highest volumes and distribute traffic between the various residential, industrial and business districts of the city. They provide for traffic movements into, out of and through the city at moderately high speeds. The City of Troy is responsible for the maintenance of approximately 25 miles of city major mile roads. An additional 32 miles of roads are classified under ACT 51 as Major Roads but are nominally termed "Industrial Roads" by the city and are funded within the Major Road fund.

Approximately 43 miles of major roads within the city are under the jurisdiction of the Road Commission for Oakland County (RCOC).

Projects in the Major Road fund generally fall into two categories:

Reconstruction and Widening
Maintenance

Reconstruction and widening projects are budgeted when federal funds become available. Federal funds provide up to 80% of the cost of these improvements and are typically used for capacity or safety projects. These types of projects provide for improved traffic flow, safety for motorists and pedestrians as well as improvements in access to property. Most of these projects have three (3) distinct phases and are budgeted accordingly to provide for design, right-of-way and ultimately construction. In most cases, these projects take multiple years to complete.

Maintenance projects are generally funded entirely with city funds and as such are smaller scale projects. Funds budgeted annually for maintenance activities include concrete slab replacement, asphalt pavement overlays and crack sealing. All of these fixes provide for an improved road surface as well as an increased life cycle for the pavement. Maintenance activities are completed in the year that they are budgeted.

MR-1. Dequindre Road, Long Lake Road to Auburn Road (Reconstruction and Widening)

This project will reconstruct and widen Dequindre Road, from Long Lake Road to Auburn Road from an existing 2-lane road to a new 5-lane concrete pavement. Included in the project are new traffic signals, concrete sidewalks and underground utilities where required.

Federal funds for the design phase have been obligated and are available. Federal funds for the right-of-way phase and construction phases are anticipated in future years. The local match for the design phase and subsequent right-of-way and construction phases will be split between the Cities of Troy, Rochester Hills, Sterling Heights and Shelby Township and the Road Commissions of Oakland County and Macomb County. Operation and maintenance costs will not be impacted as the road is under the jurisdiction of the Road Commission for Oakland County.

MR-2. John R Road, Long Lake Road to Square Lake Road (Reconstruction and Widening)

This project will reconstruct and widen John R Road, from Long Lake Road to Square Lake Road from an existing 2-lane road to a new 5-lane concrete pavement. Included in the project are new traffic signals, concrete sidewalks and underground utilities where required.

Federal funds for the design and right-of-way phases have been obligated and are available. Construction is not funded at this time, but federal funds are anticipated in future years.

Operation and maintenance costs will not be impacted as the road is under the jurisdiction of the Road Commission for Oakland County.

MR-3. John R Road, Square Lake Road to South Boulevard (Reconstruction and Widening)

This project will reconstruct and widen John R Road, from Square Lake Road to South Boulevard from an existing 2-lane road to a new 5-lane concrete pavement. Included in the project are new traffic signals, concrete sidewalks and underground utilities where required.

Federal funds for the design and right-of-way phases have been obligated and are available. Construction is not funded at this time, but federal funds are anticipated in future years. Operation and maintenance costs will not be impacted as the road is under the jurisdiction of the Road Commission for Oakland County.

MR-24. LDFA – Big Beaver, Bellingham to John R (Concrete Slab Replacement)

This work involves removal and replacement of failed concrete pavement to repair and extend the life of the pavement. Funds are budgeted by the Local Development Finance
Authority (LDFA) to repair concrete pavement along Big Beaver and Bellingham. This project will be paid for entirely by LDFA funds. Operation and maintenance costs are expected to decrease by $8,600 per year per mile of concrete slabs replaced.

MR-25. Long Lake, Coolidge to Rochester (Concrete Slab Replacement)

Long Lake has numerous pothole patches and broken concrete pavement. Long Lake is under the jurisdiction of the Road Commission for Oakland County (RCOC) but the city is proposing to fund and make needed repairs to improve the ride quality and extend the life of the pavement. The funds proposed are not sufficient to complete all necessary repairs on Long Lake, but will be used to address only the worst locations. The city funds will come from a transfer from the General Fund. Operation and maintenance costs will not be impacted as the road is under the jurisdiction of the Road Commission for Oakland County.

MR-26. Big Beaver, Rochester to Dequindre (Concrete Slab Replacement)

Big Beaver has numerous pothole patches and broken concrete pavement. Big Beaver is under the jurisdiction of the Road Commission for Oakland County (RCOC) but the city is proposing to fund and make needed repairs to improve the ride quality and extend the life of the pavement. The funds proposed are not sufficient to complete all necessary repairs on Big Beaver, but will be used to address only the worst locations. The city funds will come from a transfer from the General Fund. Operation and maintenance costs will not be impacted as the road is under the jurisdiction of the Road Commission for Oakland County.

MR-27. Big Beaver, Adams to Rochester (Concrete Slab Replacement)

Big Beaver has numerous pothole patches and broken concrete pavement. Big Beaver is under the jurisdiction of the Road Commission for Oakland County (RCOC) but the city is proposing to fund and make needed repairs to improve the ride quality and extend the life of the pavement. The funds proposed are not sufficient to complete all necessary repairs on Big Beaver, but will be used to address only the worst locations. The city funds will come from a transfer from the General Fund. Operation and maintenance costs will not be impacted as the road is under the jurisdiction of the Road Commission for Oakland County.

MR-28. John R, Maple to Long Lake (Concrete Slab Replacement)

John R has numerous pothole patches and broken concrete pavement. John R is under the jurisdiction of the Road Commission for Oakland County (RCOC) but the city is proposing to fund and make needed repairs to improve the ride quality and extend the life of the pavement. The funds proposed are not sufficient to complete all necessary repairs on John R, but will be used to address only the worst locations. The city funds will come from a transfer from the General Fund. Operation and maintenance costs will not be impacted as the road is under the jurisdiction of the Road Commission for Oakland County.

MR-46. Tri-Party Concrete Pavement Replacement

Tri-Party program funds are made available on an annual basis for projects on County roads within the city. Specific project locations are not delineated on the map as locations are determined annually dependent on road conditions. The City is responsible for 1/3 of the program amount while the Board of Road Commissioners for the County of Oakland and the Oakland County Board of Commissioners is responsible for the remaining 2/3.

MR-47. National Highway Prevention Program (NHPP)

The National Highway Prevention Program (NHPP) was created under MAP-21 (highway bill). This program provides approximately $2,500,000 annually for work on principal arterials in Oakland County. Project locations will be developed jointly between the RCOC and the eight (8) communities that are eligible: Cities of Auburn Hills, Birmingham, Clawson, Farmington Hills, Madison Heights, Pontiac, Royal Oak and Troy. In Troy, the majority of principal arterials are County Roads. Rochester Road and the west end of Maple Road are City Majors that meet the criteria for principal arterials and would be eligible for funding under this program. RCOC has jurisdiction of approximately 78% of the total centerline mileage throughout the County. Troy's principal arterials account for just 2.4% of the total centerline mileage eligible under this program.

Projects are anticipated to be approved primarily for various County Roads throughout Oakland County as approved by the member communities and RCOC. The RCOC will provide a 10% local match, function as the lead agency and be responsible for the design and administration of the resulting projects. Local agencies will be required to provide a 10% local match and will be involved in determining the project type, location, size, etc. Funds are proposed annually for Troy's local match. If projects are not approved in Troy for any given year, then the proposed local match is recommended to be moved to other Capital project needs, such as local road concrete slab replacements.

MR-48. Major Roads (Crack Sealing Program)

This work involves cleaning and sealing existing pavement joints to extend the life of the pavement. An annual allocation is budgeted to complete this work and is targeted at major roads. Locations are determined by the Department of Public Works and are not specifically delineated on the map. These projects will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease slightly.

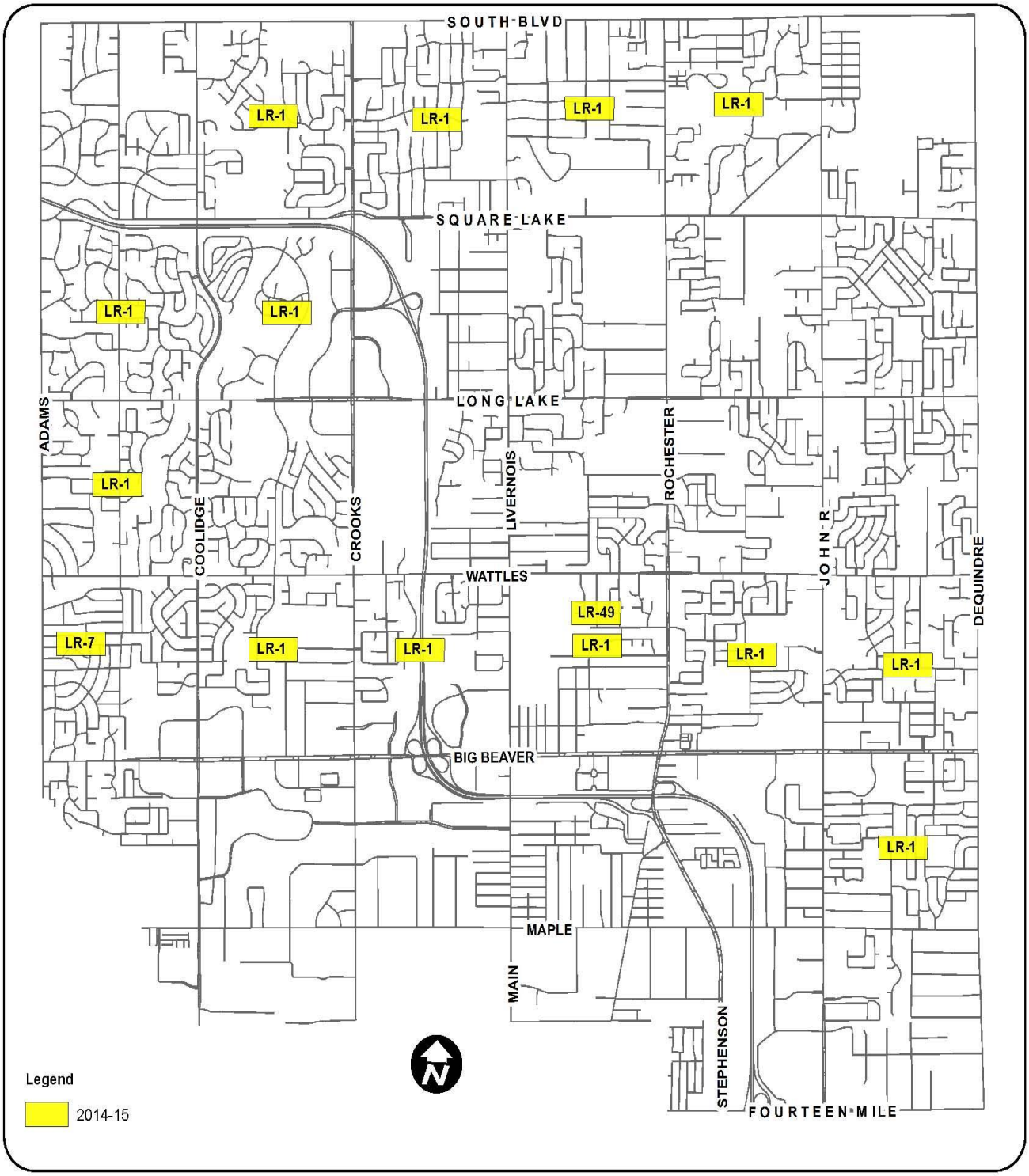
MR-49. Industrial Road Maintenance

Project locations are determined annually based on the City's Pavement Management System and field inspections, and are not specifically noted in the capital improvement plan. This work involves removal and replacement of failed concrete pavement to repair and extend the life of the pavement or mill and overlay projects. An annual allocation is budgeted to complete this work and is targeted at industrial roads in the city. These projects will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $8,600 per year per mile.

MR-50. Concrete Slab Replacement (Major Roads)

Project locations are determined annually based on the City's Pavement Management System and field inspections, and are not specifically noted in the capital improvement plan. This work involves removal and replacement of failed concrete pavement to repair and extend the life of the pavement. An annual allocation is budgeted to complete this work and is targeted at City major roads. These projects will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $8,600 per year per mile of concrete slabs replaced.

Local Roads


SOUTH BLVD
SQUARE LAKE
LONG LAKE
WATTLES
BIG BEAVER
MAPLE
FOURTEEN MILE
ADAMS
COOLIDGE
CROOKS
LIVERNOIS
ROCHESTER
JOHN R
DEQUINDRE
MAIN
STEPHENSON
LR-1
LR-7
LR-49
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Legend
2014-15

LOCAL ROADS 2014/15 BUDGET (401.447.499.7989)

Map Number	Project Number	Project Name	Total Project Cost	Total City Cost	Other Sources	13/14 Amended Budget	13/14 Expenditure to 6/30/14	13/14 Balance at 6/30/14	Proposed 14/15 Budget	Comments
	12.101.5	Charnwood Hills	375,000	375,000	0	0	5,000	(5,000)	0	Chip Seal - Phase I & II
	7989.500	Concrete Slab Replacement	2,500,000	2,500,000	0	2,500,000	410,000	2,090,000	0	By DPW
LR-1	7989.500	Concrete Slab Replacement	2,200,000	2,200,000	0	0	0	0	4,515,000	By DPW
	7989.500	Asphalt Pavement Overlay - Section 36	440,000	440,000	0	440,000	440,000	0	0	By Engineering
LR-7	7989.500	Asphalt Pavement Overlay - Section 19 (a)	1,000,000	1,000,000	0	0	0	0	1,000,000	By Engineering
	12.201.1	Troywood SAD Paving	60,000	60,000	0	60,000	130,000	(70,000)	0	SAD Paving
LR-49	7989.120	Crack Sealing	100,000	100,000	0	100,000	0	100,000	100,000	By DPW
TOTALS:			**6,675,000**	**6,675,000**	**0**	**3,100,000**	**985,000**	**2,115,000**	**5,615,000**	
Revenue (SAD):							**20,500**			Resident share of Paving Project

Local Roads

The City of Troy is responsible for the maintenance of approximately 265 miles of local roads. Approximately 246 miles of these are subdivision streets of concrete or asphalt, 5 miles are chip seal and 5 miles are gravel roads. Approximately 2/3 of subdivision streets are concrete with the remaining 1/3 being asphalt. The remaining 9 miles are nominally termed by the city as "Industrial Roads", such as Naughton, Wheaton and Piedmont, that are classified as local because they do not meet the definition of a Major Road under Act 51.

Public Act 499 of 2002 established a ten member State Transportation Asset Management Council (TAMC). The law also required that the TAMC set up a process for determining the condition of Michigan's highways and bridges and develop a strategy so that those assets are maintained, preserved and improved in an efficient and cost-effective manner. The TAMC adopted the Pavement Surface and Evaluation Rating (PASER) system as its road condition survey reporting tool. The TAMC initially developed the strategy for Michigan's federal-aid eligible roads and bridges but, was extended to all public roads in the State.

In order to prioritize road maintenance activities, the City is now using the PASER system. PASER is used statewide and is a "windshield" road rating system that uses a 1 to 10 rating scale, with a value of 10 representing a new road and a value of 1 representing a failed road. Condition ratings are assigned by visually identifying the type and amount of defects along a road segment while driving the segment. The PASER system translates these observations into a condition rating.

The TAMC established the following categories:

PASER ratings of 8-10 require routine maintenance, such as street sweeping, shoulder grading or crack sealing
PASER ratings of 5-7 require capital preventative maintenance, such as concrete slab replacements or asphalt overlays.
PASER ratings of 1-4 require structural improvements, such as pulverizing or reconstruction that address the structural integrity of the road.

The City simplifies this system by grouping roads with a rating of 6 or higher as being in Good condition, 4 or 5 as Fair and 3 or less as Poor. Currently, 60 miles or 24% of local subdivision streets are rated a 5 or less.

Once PASER rating work is complete, analysis of the network is performed using Roadsoft Pavement Management software, which is available free to local agencies by the Center for Technology & Training (CTT) at Michigan Technological University. Roadsoft is used statewide by numerous road agencies including MDOT, most Counties and numerous local governments. Roadsoft uses the PASER condition ratings as a basis for the analysis. Specific maintenance procedures and their associated costs are established by the city based on city practice and experience. The software uses this data along with specific user defined information (such as budgetary limitations and timeframes) to generate an optimal mix of maintenance procedures and project future network conditions.

The Pavement Management system is augmented by field reviews of the recommended areas as pavement conditions in areas can deteriorate faster or slower than anticipated based on numerous factors including weather, traffic, pavement thickness and previous maintenance.

Once this information is analyzed, project areas are developed based on geographic locations to complete repairs. This provides for economies of scale for these types of repairs within a specific section or area of the city. Streets outside these sections are repaired on an as needed basis.

Local Roads

The typical annual budget amount for local road maintenance is $3,400,000 over the 6-year CIP, with another $100,000 annually for crack sealing. The 2014/15 budget amount incorporates funding, moved from 2013/14, to allow acceleration of work on County roads during the 2014 construction season. Local road maintenance typically involves concrete slab replacements or asphalt pavement overlays. Crack sealing locations vary and are not identified on the map as this work is a rolling operation with minimal startup and construction time in any one area.

Paving of a local road is initiated by the residents living on the road. Residents on gravel roads can initiate a Special Assessment District (SAD) where the cost to pave the road is split by the benefitting properties and the city. Once the road has been paved, future maintenance costs are traditionally borne by the City and paid for through the local road fund.

LR-1. Local Road Maintenance – Concrete Slab Replacement (Sections 2, 3, 4, 5, 7, 8, 18, 20, 21, 22, 23, 24 and 25)

These sections are targeted for concrete slab replacements. Concrete slab replacement removes and replaces spot sections of failed concrete pavement. The Department of Public Works (DPW) identifies specific locations within these sections and prepares bid documents for the work to be done by a contractor. This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $2,000 per mile of local roads maintained.

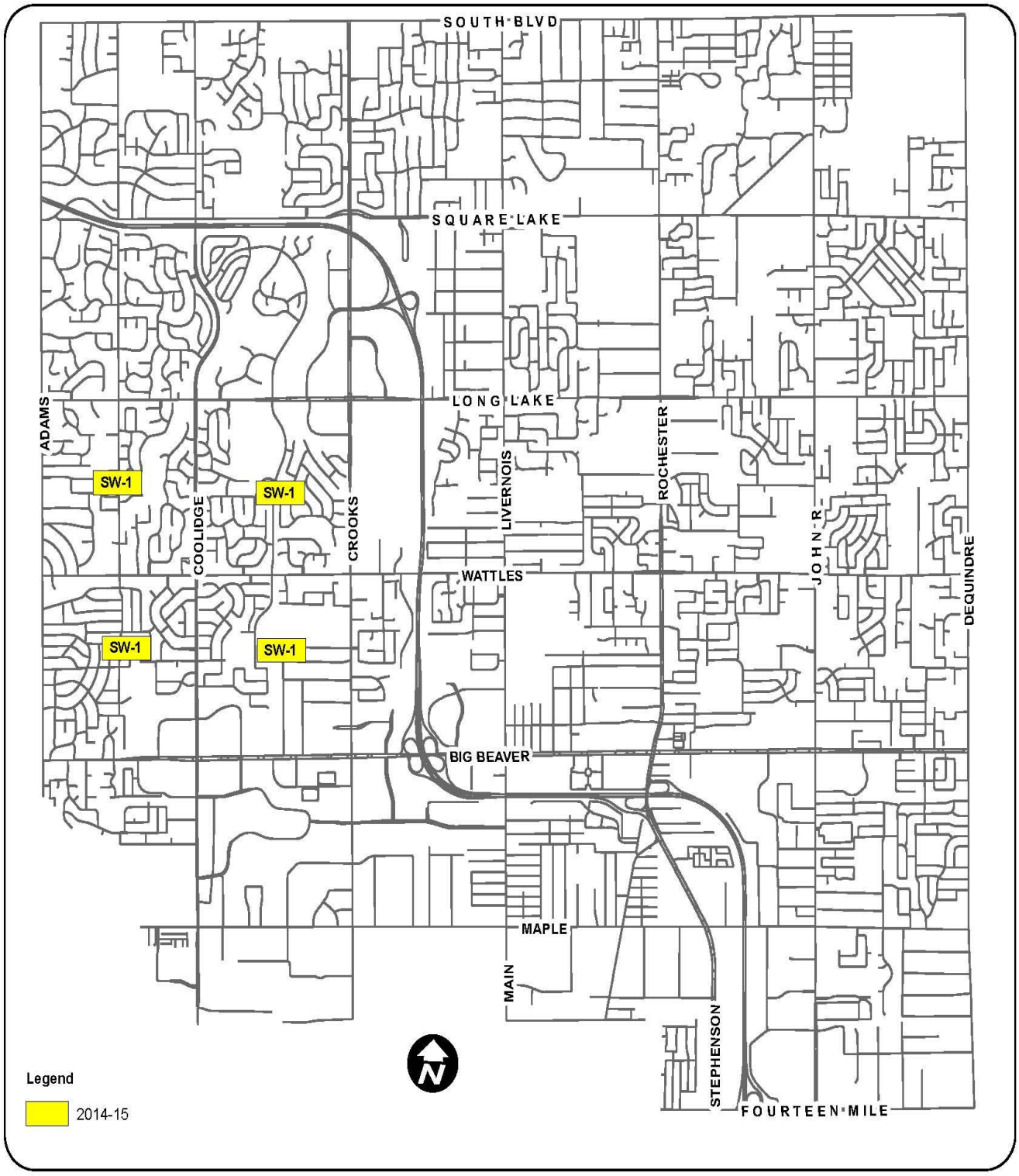
LR-7. Asphalt Pavement Overlay – Section 19 (a)

Binbrooke, Oxford, Avonhurst, Townhill, Cheswick, Lanergan, Bolingbroke, Sunridge, Palmerston, Kent, Eastbourne, Woodman, Tothill, Newgate Paddington and Beach are proposed for asphalt pavement overlays. The work will include milling (grinding) of the existing pavement and then placing a 1.5” to 3” asphalt overlay. This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $2,000 per mile of local roads maintained.

LR-50. Crack Sealing (City-wide)

Funds are budgeted annually for crack sealing throughout the city. Project areas are identified by DPW during field reviews and are not specifically identified on the maps. These areas are compiled to create an annual crack sealing contact which is then put out for bid and the work completed by a contractor. This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $2,000 per mile of local roads maintained.

Sidewalks


SOUTH BLVD
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LONG LAKE
WATTLES
BIG BEAVER
MAPLE
FOURTEEN MILE
ADAMS
COOLIDGE
CROOKS
LIVERNOIS
ROCHESTER
JOHN R
DEQUINDRE
MAIN
STEPHENSON
SW-1
SW-1
SW-1
SW-1
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2014-15

SIDEWALKS 2014/15 BUDGET (401.447.513.7989)

Map Number	Project Number	Project Name	Total Project Cost	Total City Cost	Other Sources	13/14 Amended Budget	13/14 Expenditure to 6/30/14	13/14 Balance at 6/30/14	Proposed 14/15 Budget	Comments
	7989.700	Residential - Section 5, 6, 7 and 9	650,000	390,000	260,000	650,000	650,000	0	0	DPW
SW-1	7989.700	Residential - Section 17, 18, 19 and 20	750,000	450,000	300,000	0	0	0	750,000	DPW
	7989.700	Major Roads - Sec. 28, 29, 30, 31 and 32	100,000	100,000	0	100,000	100,000	0	0	DPW
SW-13	7989.650	New Construction	50,000	50,000	0	50,000	50,000	0	50,000	DPW
TOTALS:			**1,550,000**	**990,000**	**560,000**	**800,000**	**800,000**	**0**	**800,000**	
Revenue (Sidewalk Replacement Program):							**260,000**		**300,000**	Paid by Resident for Sidewalk Repairs (40%)

Sidewalks

The Department of Public Works is responsible for the sidewalk replacement program. The city is divided into 6 areas for major road sidewalk replacements and 12 areas for residential sidewalk replacements. These areas are reviewed annually and a sidewalk replacement list is prepared. Not all sidewalks in any one area are replaced, only those sections of sidewalk that do not meet current requirements are included as funding allows. The replacement program also upgrades sidewalks and ramps to comply with current Americans with Disabilities Act (ADA) requirements.

The sidewalk replacement program provides the property owner with the option of replacing the sidewalk themselves or having the replacement added to the City's list. The City of Troy hires a contractor to remove and replace these sections of sidewalks and the residents are billed for the work.

The annual budget amount for the sidewalk fund varies based on funds available from the overall Capital Fund. Funds are typically split between three categories: residential sidewalk replacement; major road sidewalk replacement; and new construction. These budgeted amounts will vary based on the overall Capital Fund for the City. Sidewalk funds are moved among these 3 areas in order to meet the annual needs of the sidewalk program.

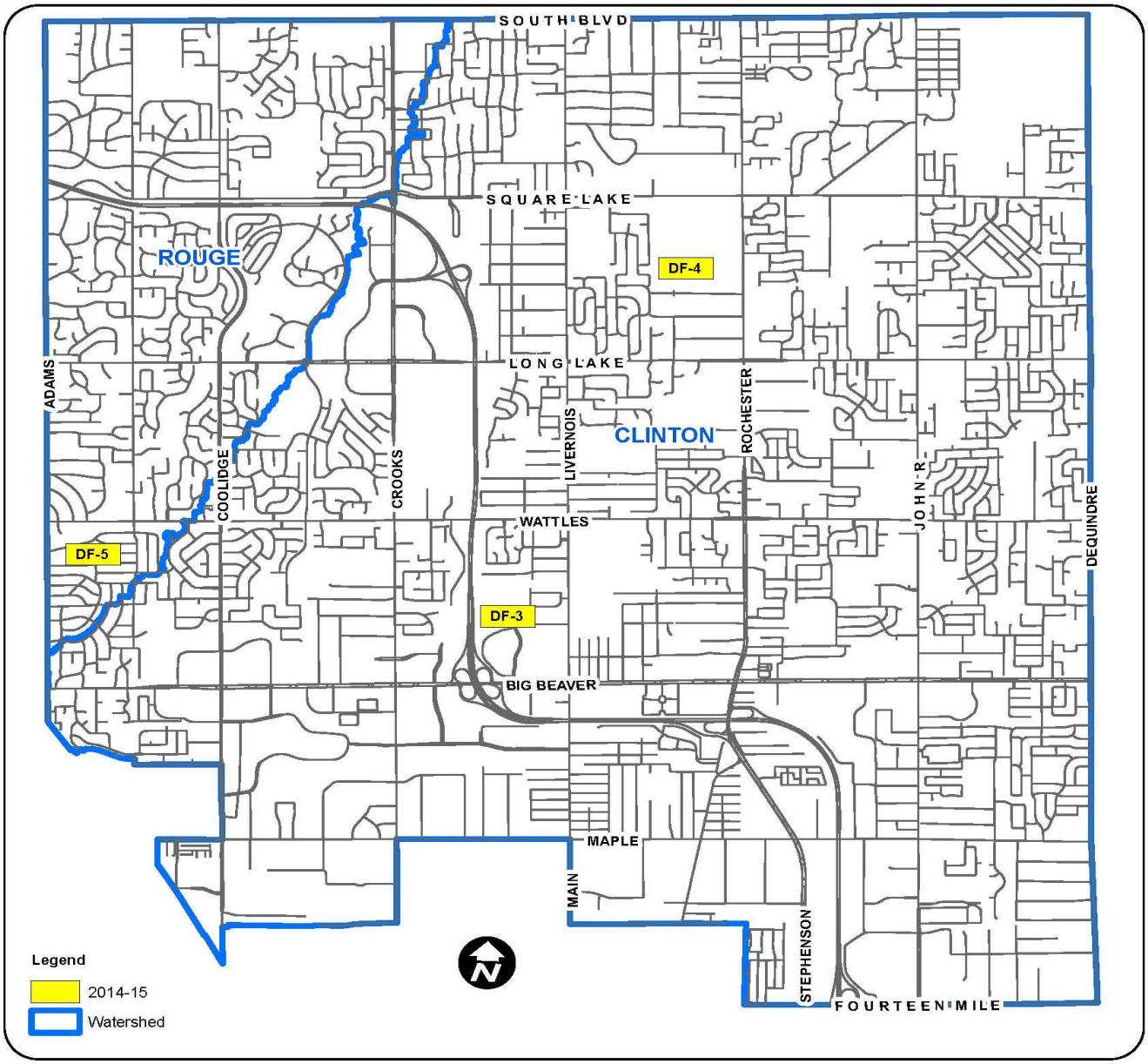
SW-1. Residential Sidewalk Replacements (Sections 17, 18, 19 and 20)

This project will be paid for entirely by City funds, with reimbursement by property owners. Operation and maintenance costs are expected to decrease by $275 per mile of sidewalk replaced.

SW-13. New Construction (City-wide)

Funds are budgeted annually for construction of new sidewalks, for acquisition of easements and/or right-of-way for new sidewalks and/or filling in gaps along major roads. Operation and maintenance costs are expected to decrease by $275 per mile of sidewalk replaced.

Drain Fund


SOUTH BLVD
SQUARE LAKE
ROUGE
DF-4
LONG LAKE
ADAMS
COOLIDGE
CROOKS
LIVERNOIS
CLINTON
ROCHESTER
JOHN R
DEQUINDRE
WATTLES
DF-5
DF-3
BIG BEAVER
MAPLE
MAIN
STEPHENSON
FOURTEEN MILE
Legend
2014-15
Watershed

Drain Fund

DRAINS 2014/15 BUDGET (401.447.516.7989)

Map Number	Project Number	Project Name	Total Project Cost	Total City Cost	Other Sources	13/14 Amended Budget	13/14 Expenditure to 06/30/14	13/14 Balance at 6/30/14	Proposed 14/15 Budget	Comments
	00.306.5	Lovington, Minnesota to Dequindre	1,100,000	530,000	570,000	100,000	50,000	50,000	0	$570k CDBG
	01.302.4	Streambank Stabilization	750,000	375,000	0	0	20,000	(20,000)	0	Sylvan Glen - $375k Grant
DF-3	07.303.5	Aquatic Center Pond	2,300,000	1,315,000	985,000	2,000,000	1,850,000	150,000	250,000	Cleanout and Maintenance - $985K NOAA Grant
DF-4	14.301.5	Sylvan Glen Access Drive Culvert	100,000	100,000	100,000	0	0	0	100,000	Removal of Culvert
DF-5	14.302.6	SAW Grant - Storm Sewer	1,222,000	222,000	1,000,000	0	10,000	(10,000)	407,000	SAW Grant - $1M
DF-50	7989.1000	Drains & Retention	200,000	200,000	0	200,000	50,000	150,000	200,000	Pump&Fence Repl.; Drains Misc.; DPW Misc.
TOTALS:			**5,672,000**	**2,742,000**	**2,655,000**	**2,300,000**	**1,980,000**	**320,000**	**957,000**	
Revenue (Federal Funds):							**985,000**		**0**	
Revenue (State Funds):							**0**		**333,000**	

The City of Troy is divided into two principal drainage areas or watersheds: the Rouge River Watershed and the Clinton River Watershed.

Rouge River Watershed

The Rouge River Watershed is located in the northwestern portion of the city and contains 6.1 square miles. This area drains to the Main Branch of the Rouge River, which enters Wayne County at Telegraph and 8 Mile Roads and ultimately outlets to the Detroit River.

Clinton River Watershed

The Clinton River Watershed encompasses the remaining 27.7 square miles of the city. This area drains to the Red Run Subwatershed of the Clinton River, which ultimately outlets to Lake St. Clair.

The Federal Environmental Protection Agency and the Michigan Department of Natural Resources and Environment (DNRE) have placed limitations on municipal storm water activities, known as Phase II Stormwater Regulations and the National Pollutant Discharge Elimination System (NPDES) permit.

These regulations state 6 minimum measures that municipalities must address:

Public education and outreach
Public participation and involvement
Illicit discharge detection and elimination
Construction site runoff control
Post-construction runoff control
Pollution prevention and good housekeeping

These measures are addressed through the Clinton River Red Run Subwatershed Management Plan; the Rouge River Main 1-2 Subwatershed Management Plan; the City's Stormwater Pollution Prevention Initiative; and the City's development standards and public works standard practices. Each fall the City must submit an annual report to the State summarizing all activities implemented that address these measures.

Projects in the Drain Fund are proposed annually that comply with these measures as well as projects that address drainage concerns; soil erosion; flooding; and regional drainage in accordance with the 1999 Master Storm Drainage Plan Update.

DF-3. Aquatic Center Pond

The project area involves the Lane Drain running along Town Center and the detention basin adjacent to the Aquatic Center. The basin was constructed in the mid-1970's, as an inline detention basin on the County drain. Over time, the basin has filled in with sediment and the stream banks have eroded. Stormwater detention has been greatly reduced due to accumulation of sediment thereby reducing capacity during major storm events. The project provides for removal of the basin's weir control structure, sediment removal, stream bank stabilization and removal and replacement of the existing culverts under Town Center and Civic Center.

The project has been selected to receive a federal grant of $985,000 to pay for a portion of the project. The remainder of the project cost will be paid for with City funds. Operation and maintenance costs will be reduced by $1,500 per year.

DF-4. Sylvan Glen Culvert Removal

The existing 14'-10" x 9'-10" corrugated multi-plate pipe-arch culvert that passes the Olson County Drain along the Sylvan Glen golf course is in poor condition. Several areas of the pipe along the water line have corroded through exposing the backfill material. The bolt lines at water level are severely corroded. There is visible erosion in the culvert base and at local buckled and failed areas.

The culvert provided an access road from the Sylvan Glen parking lot to the maintenance facility at the rear of the golf course as well as for access to the cellular tower on the site. The current condition of the culvert requires that loads be limited on this access drive. A new access drive to the site was installed off of Sylvan Glen Lake Park so that heavier loads would still be able to access the golf course.

DF-5. SAW Grant – Storm Sewer

Stormwater, Asset Management and Wastewater (SAW) grants were established for asset management plan development, stormwater plan development, sewage collection and treatment plan development and state funded loans to construct projects identified in the asset management plans.

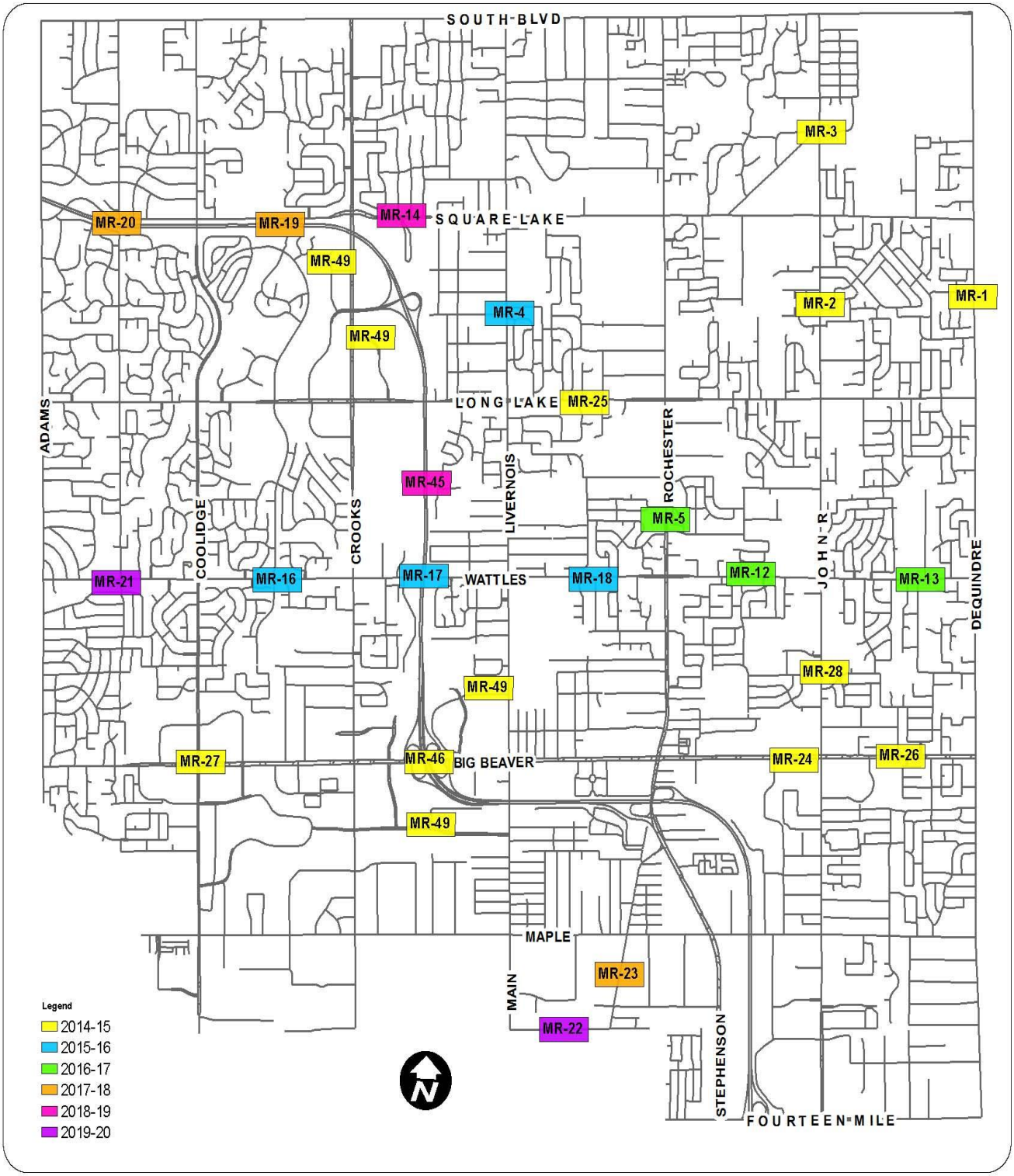
Grants have a $2M cap per community. The first $1M has a 10% local match; the 2nd $1M has a 25% local match. Funds are awarded to grant and loan recipients on a first come, first served basis. Grant recipient must proceed with a project for which grant funding is provided within 3 years of grant award or face repayment of the grant plus interest. The city was successful in receiving a SAW grant of $1,999,925 to be split between the Drains Fund and Sewer Fund.

SAW grant projects in the drains fund are proposed to collect city-wide storm sewer inverts and to identify, investigate and repair deficient storm sewer locations in Section 19.

DF-50. Drains and Retention

This is an annual budget amount in the Drains Fund for capital projects required by the Department of Public Works and Engineering Department for work associated with Drains and/or Retention/Detention basins that are otherwise not specifically assigned a project number and are not specifically noted in the capital improvement plan. Larger projects are assigned project numbers and are budgeted as separate line items within the Drain Fund.

6 Year Capital Improvement Plan
Major Roads Fund



6 Year Capital Improvement Plan
Major Roads Fund

6 Year CIP - Major Roads

Map Number	Project Name	Total Project Cost	Total City Cost	Proposed 2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	Comments
MR-1	Dequindre, Long Lake to Auburn	1,250,000	50,000	25,000	25,000	0	0	0	0	RCOC - PE; $440k "02-C"
	Dequindre, Long Lake to Auburn	4,900,000	170,000	100,000	70,000	0	0	0	0	RCOC - ROW; $3,200k "14-C" (68%/4)
	Dequindre, Long Lake to Auburn	15,000,000	510,000	0	0	310,000	200,000	0	0	RCOC - CON; $12,000k "16-C"
MR-2	John R, Long Lake to Square Lake	500,000	354,000	50,000	0	0	0	0	0	PE; $146k "02-C"
	John R, Long Lake to Square Lake	625,000	225,000	100,000	0	0	0	0	0	ROW; $400k "05-C"
	John R, Long Lake to Square Lake	10,974,000	2,195,000	0	200,000	650,000	0	0	0	CON; $8,779k "15-C"
MR-3	John R, Square Lake to South Blvd.	500,000	354,000	50,000	0	0	0	0	0	PE; $146k "02-C"
	John R, Square Lake to South Blvd.	2,000,000	1,200,000	100,000	0	0	0	0	0	ROW; $800k "05-C"
	John R, Square Lake to South Blvd.	8,490,000	1,700,000	0	200,000	600,000	0	0	0	CON; $6,792k "15-C"
MR-4	Livernois, Long Lake to Square Lake	550,000	330,000	0	150,000		0	0	0	PE; $219k "02-C"
	Livernois, Long Lake to Square Lake	3,000,000	600,000	0	1,750,000	1,000,000	250,000	0	0	ROW; $2,400k "15-C"
	Livernois, Long Lake to Square Lake	7,946,000	1,590,000	0	0	0	155,000	635,000		CON; $6,356k "17-C"

6 Year Capital Improvement Plan
Major Roads Fund

6 Year CIP - Major Roads

Map Number	Project Name	Total Project Cost	Total City Cost	Proposed 2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	Comments
MR-5	Rochester, Barclay to Trinway	625,000	125,000	0	0	150,000	50,000	0	0	PE; $460k "02-C"
	Rochester, Barclay to Trinway	4,000,000	800,000	0	0	0	2,250,000	1,250,000	500,000	ROW; $3,200k "07-C"
	Rochester, Barclay to Trinway	13,000,000	2,600,000	0	0	0	0	0	360,000	CON; $10,400k "19-C"
MR-12	Wattles, Rochester to John R.	400,000	400,000	0	0	400,000	0	0	0	Mill & Overlay
MR-13	Wattles, John R to Dequindre	500,000	500,000	0	0	500,000	0	0	0	Mill & Overlay
MR-14	Square Lake, Crooks to Livernois	400,000	400,000	0	0	0	0	400,000	0	Mill & Overlay
MR-16	Wattles, Coolidge to Crooks	500,000	500,000	0	500,000	0	0	0	0	Mill & Overlay
MR-17	Wattles, Crooks to Livernois	500,000	500,000	0	500,000	0	0	0	0	Mill & Overlay
MR-18	Wattles, Livernois to Rochester	400,000	400,000	0	400,000	0	0	0	0	Mill & Overlay
MR-19	Square Lake, Coolidge to Crooks	400,000	400,000	0	0	0	400,000	0	0	Mill & Overlay
MR-20	Square Lake, Adams to Coolidge	500,000	500,000	0	0	0	500,000	0	0	Mill & Overlay
MR-21	Wattles, Adams to Coolidge	500,000	500,000	0	0	0	0	0	500,000	Mill & Overlay

6 Year Capital Improvement Plan
Major Roads Fund

6 Year CIP - Major Roads

Map Number	Project Name	Total Project Cost	Total City Cost	Proposed 2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	Comments
MR-22	Elmwood, Livernois to Rochester	1,800,000	180,000	0	0	0	0	0	180,000	CLAWSON - CON; 4R $1,440k
MR-23	Rochester, Elmwood to Maple	500,000	500,000	0	0	0	500,000	0	0	Mill & Overlay
MR-24	LDFA Concrete Slab Replacement	371,000	0	106,000	53,000	53,000	53,000	53,000	53,000	Big Beaver, Bellingham to John R; LDFA - $53k
MR-25	Long Lake, Coolidge to Rochester	3,000,000	2,500,000	700,000	0	0	0	0	0	Conc. Slab Repl. - County Roads $2.5M GF
MR-26	Big Beaver, Rochester to Dequindre	320,000	250,000	250,000	0	0	0	0	0	Conc. Slab Repl. - County Roads $250k GF
MR-27	Big Beaver, Adams to Rochester	3,109,000	0	2,000,000	0	0	0	0	0	Conc. Slab Repl. - County Roads $1.6M NHPP/$400k RCOC
MR-28	John R, Maple to Long Lake	1,800,000	1,500,000	1,500,000	0	0	0	0	0	Conc. Slab Repl. - County Roads $1.5M GF
MR-45	I-75 Widening	93,500,000	2,400,000	0	0	0	0	1,200,000	1,200,000	2018/2024/2030 - 12.5% of State 20%
MR-46	Tri-Party	2,392,000	1,132,000	100,000	300,000	300,000	300,000	300,000	300,000	1/3 City - 1/3 County - 1/3 Board
MR-47	NHPP	15,000,000	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000	National Highway Prevention Program - Local Match
MR-48	Crack Sealing Program	300,000	300,000	50,000	50,000	50,000	50,000	50,000	50,000	By DPW

6 Year Capital Improvement Plan
Major Roads Fund

6 Year CIP - Major Roads

Map Number	Project Name	Total Project Cost	Total City Cost	Proposed 2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	Comments
MR-49	Industrial Road Maintenance	6,000,000	6,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	Various Locations
MR-50	Slab Replacement - Major Roads	600,000	600,000	100,000	100,000	100,000	100,000	100,000	100,000	By DPW
TOTAL:		206,152,000	33,765,000	6,481,000	5,548,000	5,363,000	6,058,000	5,238,000	4,493,000	
Revenue (General Fund):				2,450,000	1,000,000					
Revenue (Federal Funds):				1,600,000	1,400,000	800,000	2,000,000	1,000,000	400,000	
Revenue (Tri-Party):					200,000	200,000	200,000	200,000	200,000	
Revenue (RCOC):				400,000						
Revenue (LDFA):				106,000	53,000	53,000	53,000	53,000	53,000	

6 Year Capital Improvement Plan
Major Roads Fund

Major Roads carry the highest volumes and distribute traffic between the various residential, industrial and business districts of the city. They provide for traffic movements into, out of and through the city at moderately high speeds. The City of Troy is responsible for the maintenance of approximately 25 miles of city major mile roads. An additional 32 miles of roads are classified under ACT 51 as Major Roads but are nominally termed "Industrial Roads" by the city and are funded within the Major Road fund.

Approximately 43 miles of major roads within the city are under the jurisdiction of the Road Commission for Oakland County (RCOC).

Projects in the Major Road fund generally fall into two categories:
Reconstruction and Widening
Maintenance

Reconstruction and widening projects are budgeted when federal funds become available. Federal funds provide up to 80% of the cost of these improvements and are typically used for capacity or safety projects. These types of projects provide for improved traffic flow, safety for motorists and pedestrians as well as improvements in access to property. Most of these projects have three (3) distinct phases and are budgeted accordingly to provide for design, right-of-way and ultimately construction. In most cases, these projects take multiple years to complete.

Maintenance projects are generally funded entirely with city funds and as such are smaller scale projects. Funds budgeted annually for maintenance activities include concrete slab replacement, asphalt pavement overlays and crack sealing. All of these fixes provide for an improved road surface as well as an increased life cycle for the pavement. Maintenance activities are generally completed in the year that they are budgeted.

MR-1. Dequindre Road, Long Lake Road to Auburn Road (Reconstruction and Widening)

This project will reconstruct and widen Dequindre Road, from Long Lake Road to Auburn Road from an existing 2-lane road to a new 5-lane concrete pavement. Included in the project are new traffic signals, concrete sidewalks and underground utilities where required.

Federal funds for the design phase have been obligated and are available. Federal funds for the right-of-way phase and construction phases are anticipated in future years. The local match for the design phase and subsequent right-of-way and construction phases will be split between the Cities of Troy, Rochester Hills, Sterling Heights and Shelby Township and the Road Commissions of Oakland County and Macomb County. Operation and maintenance costs will not be impacted as the road is under the jurisdiction of the Road Commission for Oakland County.

MR-2. John R Road, Long Lake Road to Square Lake Road (Reconstruction and Widening)

This project will reconstruct and widen John R Road, from Long Lake Road to Square Lake Road from an existing 2-lane road to a new 5-lane concrete pavement. Included in the project are new traffic signals, concrete sidewalks and underground utilities where required.

Federal funds for the design and right-of-way phases have been obligated and are available. Construction is approved for funding in 2015. Operation and maintenance costs will not be impacted as the road is under the jurisdiction of the Road Commission for Oakland County.

MR-3. John R Road, Square Lake Road to South Boulevard (Reconstruction and Widening)

This project will reconstruct and widen John R Road, from Square Lake Road to South Boulevard from an existing 2-lane road to a new 5-lane concrete pavement. Included in the project are new traffic signals, concrete sidewalks and underground utilities where required.

Federal funds for the design and right-of-way phases have been obligated and are available. Federal funds for the construction phase have been approved in 2015. Operation and maintenance costs will not be impacted as the road is under the jurisdiction of the Road Commission for Oakland County.

MR-4. Livernois Road, Long Lake Road to Square Lake Road (Reconstruction and Widening)

This project will reconstruct and widen Livernois Road, from Long Lake Road to Square Lake Road from an existing 2-lane road to a new 5-lane concrete pavement. Included in the project are new traffic signals, concrete sidewalks and underground utilities where required.

Federal funds for the design phase have been obligated and are available. Federal funds for the right-of-way and construction phases are anticipated in future years. Operation and maintenance costs will not be impacted as the road is under the jurisdiction of the Road Commission for Oakland County.

MR-5. Rochester Road, Barclay to Trinway (Reconstruction and Widening)

This project will reconstruct and widen Rochester Road, from Barclay to Trinway from an existing 5-lane road to a new 6-lane concrete boulevard. Included in the project are new traffic signals, concrete sidewalks and underground utilities where required.

Federal funds for the design and right-of-way phases have been obligated and are available. Construction is not funded at this time, but federal funds are anticipated in future years. Operation and maintenance costs are expected to increase by $8,600 per year due to additional lanes being constructed.

MR-12. Wattles Road, Rochester Road to John R Road (Mill and Overlay)

This project will provide for a new pavement surface to improve ride quality and extend service life. The existing asphalt pavement will be milled (ground off) and a new asphalt pavement surface will be placed, curbs will be replaced as needed and sidewalk ramps will be improved to comply with Americans with Disabilities Act requirements. This project will be paid for entirely with City funds. Operation and maintenance costs will decrease by $8,600 per year due to rehabilitation of pavement.

MR-13. Wattles Road, John R Road to Dequindre Road (Mill and Overlay)

This project will provide for a new pavement surface to improve ride quality and extend service life. The existing asphalt pavement will be milled (ground off) and a new asphalt pavement surface will be placed, curbs will be replaced as needed and sidewalk ramps will be improved to comply with Americans with Disabilities Act requirements. This project will be paid for entirely with City funds. Operation and maintenance costs will decrease by $8,600 per year due to rehabilitation of pavement.

MR-14. Square Lake Road, Crooks Road to Livernois Road (Mill and Overlay)

This project will provide for a new pavement surface to improve ride quality and extend service life. The existing asphalt pavement will be milled (ground off) and a new asphalt pavement surface will be placed, curbs will be replaced as needed and sidewalk ramps will be improved to comply with Americans with Disabilities Act requirements. This project will be paid for entirely with City funds. Operation and maintenance costs will decrease by $8,600 per year due to rehabilitation of pavement.

MR-16. Wattles Road, Coolidge Highway to Crooks Road (Mill and Overlay)

This project will provide for a new pavement surface to improve ride quality and extend service life. The existing asphalt pavement will be milled (ground off) and a new asphalt pavement surface will be placed, curbs will be replaced as needed and sidewalk ramps will be improved to comply with Americans with Disabilities Act requirements. This project will be paid for entirely with City funds. Operation and maintenance costs will decrease by $8,600 per year due to rehabilitation of pavement.

MR-17. Wattles Road, Crooks Road to Livernois Road (Mill and Overlay)

This project will provide for a new pavement surface to improve ride quality and extend service life. The existing asphalt pavement will be milled (ground off) and a new asphalt pavement surface will be placed, curbs will be replaced as needed and sidewalk ramps will be improved to comply with Americans with Disabilities Act requirements. This project will be paid for entirely with City funds. Operation and maintenance costs will decrease by $8,600 per year due to rehabilitation of pavement.

MR-18. Wattles Road, Livernois Road to Rochester Road (Mill and Overlay)

This project will provide for a new pavement surface to improve ride quality and extend service life. The existing asphalt pavement will be milled (ground off) and a new asphalt pavement surface will be placed, curbs will be replaced as needed and sidewalk ramps will be improved to comply with Americans with Disabilities Act requirements. This project will be paid for entirely with City funds. Operation and maintenance costs will decrease by $8,600 per year due to rehabilitation of pavement.

MR-19. Square Lake Road, Coolidge Highway to Crooks Road (Mill and Overlay)

This project will provide for a new pavement surface to improve ride quality and extend service life. The existing asphalt pavement will be milled (ground off) and a new asphalt pavement surface will be placed, curbs will be replaced as needed and sidewalk ramps will be improved to comply with Americans with Disabilities Act requirements. This project will be paid for entirely with City funds. Operation and maintenance costs will decrease by $8,600 per year due to rehabilitation of pavement.

MR-20. Square Lake Road, Adams Road to Coolidge Highway (Mill and Overlay)

This project will provide for a new pavement surface to improve ride quality and extend service life. The existing asphalt pavement will be milled (ground off) and a new asphalt pavement surface will be placed, curbs will be replaced as needed and sidewalk ramps will be improved to comply with Americans with Disabilities Act requirements. This project will be paid for entirely with City funds. Operation and maintenance costs will decrease by $8,600 per year due to rehabilitation of pavement.

MR-21. Wattles Road, Adams Road to Coolidge Highway (Mill and Overlay)

This project will provide for a new pavement surface to improve ride quality and extend service life. The existing asphalt pavement will be milled (ground off) and a new asphalt pavement surface will be placed, curbs will be replaced as needed and sidewalk ramps will be improved to comply with Americans with Disabilities Act requirements. This project will be paid for entirely with City funds. Operation and maintenance costs will decrease by $8,600 per year due to rehabilitation of pavement.

MR-22. Elmwood, Livernois Road to Rochester Road (Reconstruction)

This project will reconstruct Elmwood, from Livernois to Rochester Road. The project will also include the construction of a new 16" water main. The City of Clawson will be the lead agency on the project and has submitted the project for future federal funding consideration.

Federal funds for the construction phase are anticipated to be available in the future. The local match will be split 50/50 between the Cities of Clawson and Troy. Operation and maintenance costs will decrease by $4,300 per year due to new pavement constructed (Troy's portion is approximately ½ of the section and Clawson maintains the remainder).

MR-23. Rochester Road, Elmwood to Maple Road (Mill and Overlay)

This project will provide for a new pavement surface to improve ride quality and extend service life. The existing asphalt pavement will be milled (ground off) and a new asphalt pavement surface will be placed, curbs will be replaced as needed and sidewalk ramps will be improved to comply with Americans with Disabilities Act requirements. This project will be paid for entirely with City funds. Operation and maintenance costs will decrease by $8,600 per year due to rehabilitation of pavement.

MR-24. LDFA – Big Beaver, Bellingham to John R (Concrete Slab Replacement)

This work involves removal and replacement of failed concrete pavement to repair and extend the life of the pavement. Funds are budgeted by the Local Development Finance
Authority (LDFA) to repair concrete pavement along Big Beaver and Bellingham. This project will be paid for entirely by LDFA funds. Operation and maintenance costs are expected to decrease by $8,600 per year per mile of concrete slabs replaced.

MR-25. Long Lake, Coolidge to Rochester (Concrete Slab Replacement)

Long Lake has numerous pothole patches and broken concrete pavement. Long Lake is under the jurisdiction of the Road Commission for Oakland County (RCOC) but the city is proposing to fund and make needed repairs to improve the ride quality and extend the life of the pavement. The funds proposed are not sufficient to complete all necessary repairs on Long Lake, but will be used to address only the worst locations. The city funds will come from a transfer from the General Fund. Operation and maintenance costs will not be impacted as the road is under the jurisdiction of the Road Commission for Oakland County.

MR-26. Big Beaver, Rochester to Dequindre (Concrete Slab Replacement)

Big Beaver has numerous pothole patches and broken concrete pavement. Big Beaver is under the jurisdiction of the Road Commission for Oakland County (RCOC) but the city is proposing to fund and make

needed repairs to improve the ride quality and extend the life of the pavement. The funds proposed are not sufficient to complete all necessary repairs on Big Beaver, but will be used to address only the worst locations. The city funds will come from a transfer from the General Fund. Operation and maintenance costs will not be impacted as the road is under the jurisdiction of the Road Commission for Oakland County.

MR-27. Big Beaver, Adams to Rochester (Concrete Slab Replacement)

Big Beaver has numerous pothole patches and broken concrete pavement. Big Beaver is under the jurisdiction of the Road Commission for Oakland County (RCOC) but the city is proposing to fund and make needed repairs to improve the ride quality and extend the life of the pavement. The funds proposed are not sufficient to complete all necessary repairs on Big Beaver, but will be used to address only the worst locations. The city funds will come from a transfer from the General Fund. Operation and maintenance costs will not be impacted as the road is under the jurisdiction of the Road Commission for Oakland County.

MR-28. John R, Maple to Long Lake (Concrete Slab Replacement)

John R has numerous pothole patches and broken concrete pavement. John R is under the jurisdiction of the Road Commission for Oakland County (RCOC) but the city is proposing to fund and make needed repairs to improve the ride quality and extend the life of the pavement. The funds proposed are not sufficient to complete all necessary repairs on John R, but will be used to address only the worst locations. The city funds will come from a transfer from the General Fund. Operation and maintenance costs will not be impacted as the road is under the jurisdiction of the Road Commission for Oakland County.

MR-45. I-75, 14 Mile to South Boulevard

The Michigan Department of Transportation (MDOT) is moving forward with a project to reconstruct and widen I-75 from M-102 to south of M-59 in Oakland County. The project will provide for four (4) lanes of travel in each direction. One (1) lane will provide for a High Occupancy Vehicle (HOV) lane. This will be the first use of an HOV lane in Michigan. Through Troy, widening will occur in what is currently the median area between the northbound and southbound lanes. This median area will be filled in and a barrier wall constructed. Existing bridges will be reconstructed and the ramps at Square Lake will be reconfigured.

This is a multi-year project. It is anticipated that the first phase impacting Troy will be in 2018 between Wattles and Adams. The next phase in Troy is anticipated in 2024 between 14 Mile and Rochester Road. The final phase in Troy is anticipated in 2030 between Rochester and Wattles Road. Troy will be required to provide a share of the project based on our Act 51 participating share of 12.5%. The remainder of the local match will be provided by MDOT. It is anticipated that Troy's share of the project will be approximately $9,000,000 spread over the three phases in Troy.

This strategy is based on funding currently available and it spreads construction impacts over a prolonged period of time. If additional federal revenue becomes available the schedule may be accelerated.

MR-46. Tri-Party Concrete Pavement Replacement

Tri-Party program funds are made available on an annual basis for projects on County roads within the city. Specific project locations are typically not delineated on the 6-year CIP map as locations are determined annually dependent on road conditions. The City is responsible for 1/3 of the program amount while the Board

of Road Commissioners for the County of Oakland and the Oakland County Board of Commissioners is responsible for the remaining 2/3.

MR-47. National Highway Prevention Program (NHPP)

The National Highway Prevention Program (NHPP) was created under MAP-21 (highway bill). This program provides approximately $2,500,000 annually for work on principal arterials in Oakland County. Project locations will be developed jointly between the RCOC and the eight (8) communities that are eligible: Cities of Auburn Hills, Birmingham, Clawson, Farmington Hills, Madison Heights, Pontiac, Royal Oak and Troy. In Troy, the majority of principal arterials are County Roads. Rochester Road and the west end of Maple Road are City Majors that meet the criteria for principal arterials and would be eligible for funding under this program. RCOC has jurisdiction of approximately 78% of the total centerline mileage throughout the County. Troy's principal arterials account for just 2.4% of the total centerline mileage eligible under this program.

Projects are anticipated to be approved primarily for various County Roads throughout Oakland County as approved by the member communities and RCOC. The RCOC will provide a 10% local match, function as the lead agency and be responsible for the design and administration of the resulting projects. Local agencies will be required to provide a 10% local match and will be involved in determining the project type, location, size, etc. Funds are proposed annually for Troy's local match. If projects are not approved in Troy for any given year, then the proposed local match is recommended to be moved to other Capital project needs, such as Industrial Roads.

MR-48. Major Roads (Crack Sealing Program)

This work involves cleaning and sealing existing pavement joints to extend the life of the pavement. An annual allocation is budgeted to complete this work and is targeted at major roads. Locations are determined by the Department of Public Works and are not specifically delineated on the map.

This program is proposed to be funded at $50,000 per year and is on-going. These projects will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease slightly.

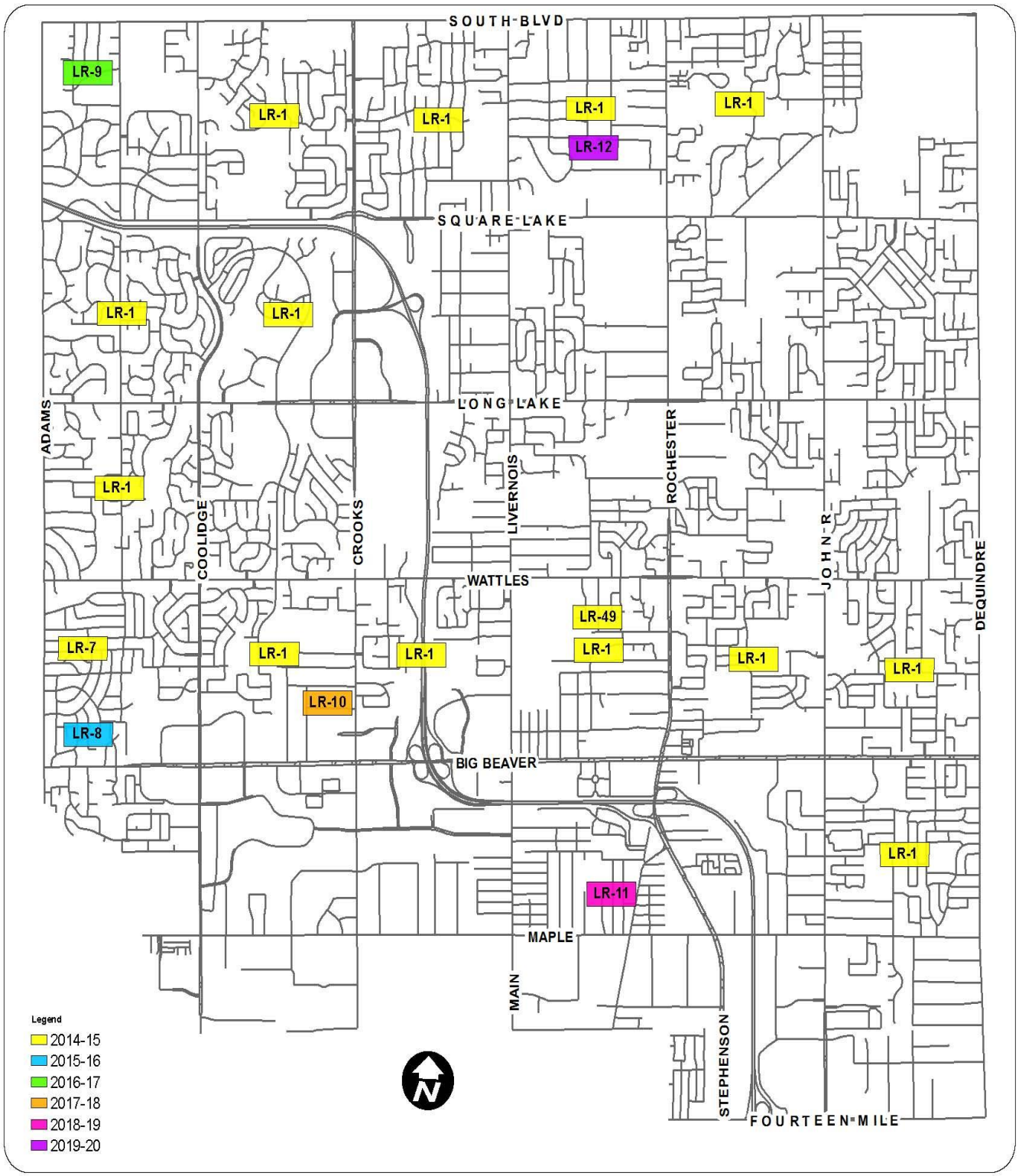
MR-49. Industrial Road Maintenance

Project locations are determined annually based on the City's Pavement Management System and field inspections, and are not typically delineated on the 6-year CIP map. This work involves removal and replacement of failed concrete pavement to repair and extend the life of the pavement or mill and overlay projects. An annual allocation is budgeted to complete this work and is targeted at industrial roads in the city. These projects will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $8,600 per year per mile.

MR-50. Concrete Slab Replacement (Major Roads)

Project locations are determined annually based on the City's Pavement Management System and field inspections, and are not typically delineated on the 6-year CIP map. This work involves removal and replacement of failed concrete pavement to repair and extend the life of the pavement. An annual allocation is budgeted to complete this work and is targeted at City major roads. These projects will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $8,600 per year per mile of concrete slabs replaced.

6 Year Capital Improvement Plan
Local Roads



6 Year Capital Improvement Plan
Local Roads

6 Year CIP - Local Roads

Map Number	Project Name	Total Project Cost	Total City Cost	Proposed 2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	Comments
LR-1	Concrete Slab Replacement	4,515,000	4,515,000	4,515,000	0	0	0	0	0	By DPW
LR-2	Concrete Slab Replacement	2,700,000	2,700,000	0	2,700,000	0	0	0	0	By DPW
LR-3	Concrete Slab Replacement	3,050,000	3,050,000	0	0	3,050,000	0	0	0	By DPW
LR-4	Concrete Slab Replacement	2,975,000	2,975,000	0	0	0	2,975,000	0	0	By DPW
LR-5	Concrete Slab Replacement	2,400,000	2,400,000	0	0	0	0	2,400,000	0	By DPW
LR-6	Concrete Slab Replacement	2,200,000	2,200,000	0	0	0	0	0	2,200,000	By DPW
LR-7	Asphalt Pavement Overlay - Section 19 (a)	1,000,000	1,000,000	1,000,000	0		0	0	0	By Engineering
LR-8	Asphalt Pavement Overlay - Section 19 (b)	700,000	700,000	0	700,000	0	0	0	0	By Engineering
LR-9	Asphalt Pavement Overlay - Section 6	350,000	350,000	0	0	350,000	0	0	0	By Engineering
LR-10	Asphalt Pavement Overlay - Section 20	425,000	425,000	0	0	0	425,000	0	0	By Engineering
LR-11	Asphalt Pavement Overlay - Section 27	1,000,000	1,000,000	0	0	0	0	1,000,000	0	By Engineering
LR-12	Asphalt Pavement Overlay - Section 3	1,200,000	1,200,000	0	0	0	0	0	1,200,000	By Engineering
LR-50	Crack Sealing	600,000	600,000	100,000	100,000	100,000	100,000	100,000	100,000	By DPW
TOTALS:		23,115,000	23,115,000	5,615,000	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000	

6 Year Capital Improvement Plan
Local Roads

The City of Troy is responsible for the maintenance of approximately 265 miles of local roads. Approximately 246 miles of these are subdivision streets of concrete or asphalt, 5 miles are chip seal and 5 miles are gravel roads. Approximately 2/3 of subdivision streets are concrete with the remaining 1/3 being asphalt. The remaining 9 miles are nominally termed by the city as "Industrial Roads", such as Naughton, Wheaton and Piedmont, that are classified as local because they do not meet the definition of a Major Road under Act 51.

Public Act 499 of 2002 established a ten member State Transportation Asset Management Council (TAMC). The law also required that the TAMC set up a process for determining the condition of Michigan's highways and bridges and develop a strategy so that those assets are maintained, preserved and improved in an efficient and cost-effective manner. The TAMC adopted the Pavement Surface and Evaluation Rating (PASER) system as its road condition survey reporting tool. The TAMC initially developed the strategy for Michigan's federal-aid eligible roads and bridges but, was extended to all public roads in the State.

In order to prioritize road maintenance activities, the City is now using the PASER system. PASER is used statewide and is a "windshield" road rating system that uses a 1 to 10 rating scale, with a value of 10 representing a new road and a value of 1 representing a failed road. Condition ratings are assigned by visually identifying the type and amount of defects along a road segment while driving the segment. The PASER system translates these observations into a condition rating.

The TAMC established the following categories:

PASER ratings of 8-10 require routine maintenance, such as street sweeping, shoulder grading or crack sealing
PASER ratings of 5-7 require capital preventative maintenance, such as concrete slab replacements or asphalt overlays.
PASER ratings of 1-4 require structural improvements, such as milling, pulverizing or reconstruction that address the structural integrity of the road.

The City simplifies this system by grouping roads with a rating of 6 or higher as being in Good condition, 4 or 5 as Fair and 3 or less as Poor. Currently, 60 miles or 24% of local subdivision streets are rated a 5 or less.

Once PASER rating work is complete, analysis of the network is performed using Roadsoft Pavement Management software, which is available free to local agencies by the Center for Technology & Training (CTT) at Michigan Technological University. Roadsoft is used statewide by numerous road agencies including MDOT, most Counties and numerous local governments. Roadsoft uses the PASER condition ratings as a basis for the analysis. Specific maintenance procedures and their associated costs are established by the city based on city practice and experience. The software uses this data along with specific user defined information (such as budgetary limitations and timeframes) to generate an optimal mix of maintenance procedures and project future network conditions.

The Pavement Management system is augmented by field reviews of the recommended areas as pavement conditions in areas can deteriorate faster or slower than anticipated based on numerous factors including weather, traffic, pavement thickness and previous maintenance.

Once this information is analyzed, project areas are developed based on geographic locations to complete repairs. This provides for economies of scale for these types of repairs within a specific section or area of the city. Streets outside these sections are repaired on an as needed basis.

The typical annual budget amount for local road maintenance is $3,400,000 over the 6-year CIP, with another

$100,000 annually for crack sealing. The 2014/15 budget amount incorporates funding, moved from 2013/14, to allow acceleration of work on County roads during the 2014 construction season. Local road maintenance typically involves concrete slab replacements or asphalt pavement overlays. Crack sealing locations vary and are not identified on the map as this work is a rolling operation with minimal startup and construction time in any one area.

Paving of a local road is initiated by the residents living on the road. Residents on gravel roads can initiate a Special Assessment District (SAD) where the cost to pave the road is split by the benefitting properties and the city. Once the road has been paved, future maintenance costs are traditionally borne by the City and paid for through the local road fund.

LR-1. Local Road Maintenance – Concrete Slab Replacement (Sections 2, 3, 4, 5, 7, 8, 18, 20, 21, 22, 23, 24 and 25)

These sections are targeted for concrete slab replacements. Concrete slab replacement removes and replaces spot sections of failed concrete pavement. The Department of Public Works (DPW) identifies specific locations within these sections and prepares bid documents for the work to be done by a contractor. This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $2,000 per mile of local roads maintained.

LR-2 – LR-6. Local Road Maintenance – Concrete Slab Replacement (Sections TBD)

Concrete slab replacement removes and replaces spot sections of failed concrete pavement. Using PASER ratings in conjunction with our Roadsoft Pavement Management software and field verification, the Department of Public Works (DPW) identifies specific locations within sections throughout the City and prepares bid documents for concrete slab replacement work to be done by a contractor.

Locations are determined annually based on updated PASER ratings so specific locations are not identified for future years. Local road concrete slab replacement is paid for entirely with City funds. Operation and maintenance costs are expected to decrease by $2,000 per mile of local roads maintained.

LR-7. Asphalt Pavement Overlay (Section 19 (a))

Residential streets in the northwest quadrant of Section 19 will be targeted for asphalt pavement overlays. The work will include milling (grinding) of the existing pavement and then placing a 1.5” to 3” asphalt overlay. This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $2,000 per mile of local roads maintained.

LR-8. Asphalt Pavement Overlay (Section 19 (b))

Residential streets in the southwest quadrant of Section 19 will be targeted for asphalt pavement overlays. The work will include milling (grinding) of the existing pavement and then placing a 1.5” to 3” asphalt overlay. This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $2,000 per mile of local roads maintained.

LR-9. Asphalt Pavement Overlay (Section 6)

The local roads in the Lake Charnwood area will be targeted for asphalt pavement overlays. It is anticipated that the project may include milling (grinding) of the existing pavement or pulverizing (crushing the existing

pavement into a base material) and then placing a 1.5” to 3” asphalt overlay. This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $2,000 per mile of local roads maintained.

LR-10. Asphalt Pavement Overlay (Section 20)

Residential streets in the southeast quadrant of Section 20 will be targeted for asphalt pavement overlays. The work will include milling (grinding) of the existing pavement and then placing a 1.5” to 3” asphalt overlay. This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $2,000 per mile of local roads maintained.

LR-11. Asphalt Pavement Overlay (Section 27)

Residential streets in Section 27 will be targeted for asphalt pavement overlays. The work will include milling (grinding) of the existing pavement and then placing a 1.5” to 3” asphalt overlay. This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $2,000 per mile of local roads maintained.

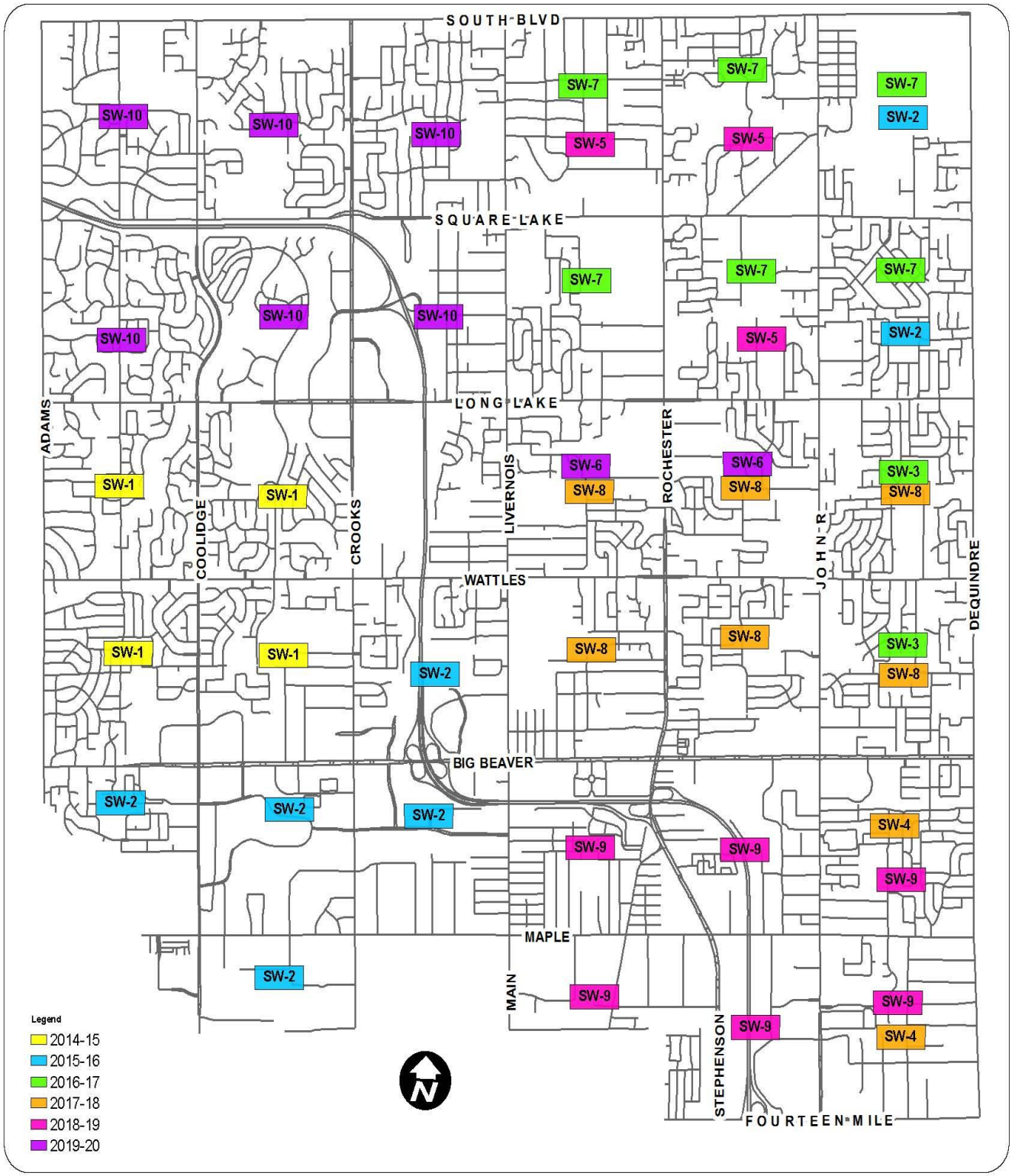
LR-12. Asphalt Pavement Overlay (Section 3)

Residential streets in Section 3 will be targeted for asphalt pavement overlays. The work will include milling (grinding) of the existing pavement and then placing a 1.5” to 3” asphalt overlay. This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $2,000 per mile of local roads maintained.

LR-50. Crack Sealing (City-wide)

Funds are budgeted annually for crack sealing throughout the city. Project areas are identified by DPW during field reviews and are not specifically identified on the maps. These areas are compiled to create an annual crack sealing contact which is then put out for bid and the work completed by a contractor. This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $2,000 per mile of local roads maintained.

6 Year Capital Improvement Plan
Sidewalks



6 Year Capital Improvement Plan
Sidewalks

6 Year CIP - Sidewalks

Map Number	Project Name	Total Project Cost	Total City Cost	Proposed 2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	Comments
	Sidewalk Replacement Program	**3,300,000**	**2,220,000**							
SW-1	Residential - Section 17, 18, 19 and 20	750,000	450,000	**750,000**	**0**	**0**	**0**	**0**	**0**	By DPW
SW-2	Residential - Section 1, 12, 21, 28, 29, 30 and 32	750,000	450,000	**0**	**750,000**	**0**	**0**	**0**	**0**	By DPW
SW-3	Residential - Section 13 and 24	350,000	210,000	**0**	**0**	**350,000**	**0**	**0**	**0**	By DPW
SW-4	Residential - Section 25 and 36	350,000	210,000	**0**	**0**	**0**	**350,000**	**0**	**0**	By DPW
SW-5	Residential - Section 2, 3 and 11	350,000	210,000	**0**	**0**	**0**	**0**	**350,000**	**0**	By DPW
SW-6	Residential - Section 14 and 15	350,000	210,000	**0**	**0**	**0**	**0**	**0**	**350,000**	By DPW
SW-7	Major Roads - Section 1, 2, 3, 10, 11 and 12	100,000	100,000	**0**	**0**	**100,000**	**0**	**0**	**0**	By DPW
SW-8	Major Roads - Section 13, 14, 15, 22, 23 and 24	100,000	100,000	**0**	**0**	**0**	**100,000**	**0**	**0**	By DPW
SW-9	Major Roads - Section 25, 26, 27, 34, 35 and 36	100,000	100,000	**0**	**0**		**0**	**100,000**	**0**	By DPW
SW-10	Major Roads - Section 4, 5, 6, 7, 8 and 9	100,000	100,000	**0**	**0**	**0**	**0**	**0**	**100,000**	By DPW
SW-13	**New Construction**	**300,000**	**300,000**	**50,000**	**50,000**	**50,000**	**50,000**	**50,000**	**50,000**	By DPW
TOTALS:		3,600,000	2,520,000	**800,000**	**800,000**	**500,000**	**500,000**	**500,000**	**500,000**	
Revenue (Sidewalk Replacement Program):				**300,000**	**300,000**	**140,000**	**140,000**	**140,000**	**140,000**	Paid by Resident for Sidewalk Repairs (40%)

6 Year Capital Improvement Plan
Sidewalks

The Department of Public Works is responsible for the sidewalk replacement program. The city is divided into 6 areas for major road sidewalk replacements and 12 areas for residential sidewalk replacements. These areas are reviewed annually and a sidewalk replacement list is prepared. Not all sidewalks in any one area are replaced, only those sections of sidewalk that do not meet current requirements are included as funding allows. The replacement program also upgrades sidewalks and ramps to comply with current Americans with Disabilities Act (ADA) requirements.

The sidewalk replacement program provides the property owner with the option of replacing the sidewalk themselves or having the replacement added to the City's list. The City of Troy hires a contractor to remove and replace these sections of sidewalks and the residents are billed for the work.

The annual budget amount for the sidewalk fund varies based on funds available from the overall Capital Fund. Funds are typically split between three categories: residential sidewalk replacement; major road sidewalk replacement; and new construction. These budgeted amounts will vary based on the overall Capital Fund for the City. Sidewalk funds are moved among these 3 areas in order to meet the annual needs of the sidewalk program.

SW-1. Residential Sidewalk Replacements (Sections 17, 18, 19 and 20)

This project will be paid for entirely by City funds, with reimbursement by property owners. Operation and maintenance costs are expected to decrease by $275 per mile of sidewalk replaced.

SW-2. Residential Sidewalk Replacements (Sections 1, 12, 21, 28, 29, 30 and 32)

This project will be paid for entirely by City funds, with reimbursement by property owners. Operation and maintenance costs are expected to decrease by $275 per mile of sidewalk replaced.

SW-3. Residential Sidewalk Replacements (Sections 13 and 24)

This project will be paid for entirely by City funds, with reimbursement by property owners. Operation and maintenance costs are expected to decrease by $275 per mile of sidewalk replaced.

SW-4. Residential Sidewalk Replacements (Sections 25 and 36)

This project will be paid for entirely by City funds, with reimbursement by property owners. Operation and maintenance costs are expected to decrease by $275 per mile of sidewalk replaced.

SW-5. Residential Sidewalk Replacements (Sections 2, 3 and 11)

This project will be paid for entirely by City funds, with reimbursement by property owners. Operation and maintenance costs are expected to decrease by $275 per mile of sidewalk replaced.

SW-6. Residential Sidewalk Replacements (Sections 14 and 15)

This project will be paid for entirely by City funds, with reimbursement by property owners. Operation and maintenance costs are expected to decrease by $275 per mile of sidewalk replaced.

SW-7. Major Road Sidewalk Replacements (Sections 1, 2, 3, 10, 11 and 12)

This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $275 per mile of sidewalk replaced.

SW-8. Major Road Sidewalk Replacements (Sections 13, 14, 15, 22, 23 and 24)

This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $275 per mile of sidewalk replaced.

SW-9. Major Road Sidewalk Replacements (Sections 25, 26, 27, 34, 35 and 36)

This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $275 per mile of sidewalk replaced.

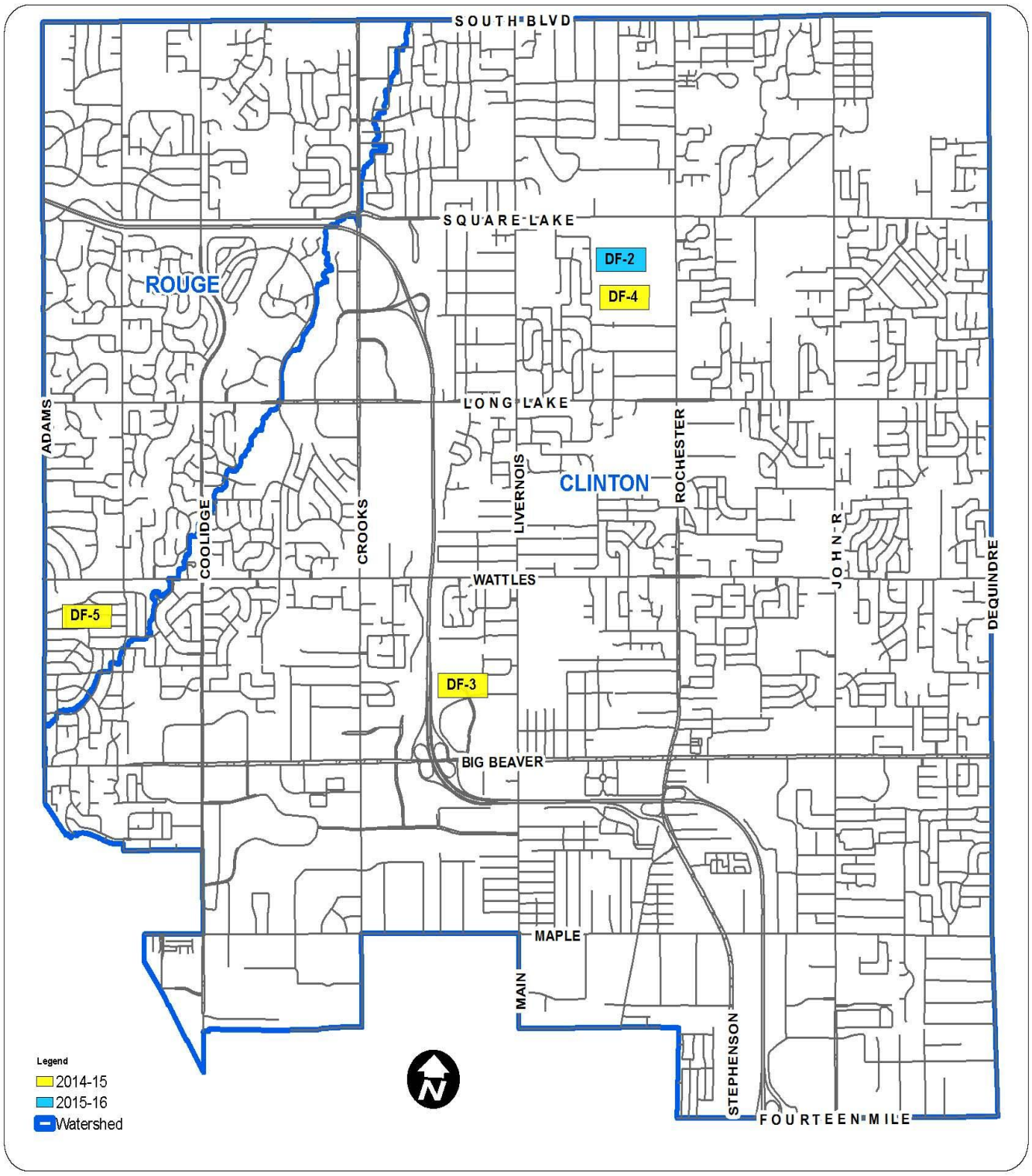
SW-10. Major Road Sidewalk Replacements (Sections 4, 5, 6, 7, 8 and 9)

This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $275 per mile of sidewalk replaced.

SW-13. New Construction (City-wide)

Funds are budgeted annually for construction of new sidewalks, for acquisition of easements and/or right-of-way for new sidewalks and/or filling in gaps along major roads. Operation and maintenance costs are expected to decrease by $275 per mile of sidewalk replaced.

6 Year Capital Improvement Plan
Drain Fund



6 Year Capital Improvement Plan
Drain Fund

6 Year CIP - Drains

Map Number	Project Name	Total Project Cost	Total City Cost	Proposed 2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	Comments
DF-2	Streambank Stabilization	750,000	375,000	0	750,000	0	0	0	0	Sylvan Glen - $375k Grant
DF-3	Aquatic Center Pond	2,300,000	1,315,000	250,000	30,000	0	0	0	0	Cleanout and Maintenance - $985k NOAA Grant
DF-4	Sylvan Glen Access Drive Culvert	100,000	100,000	100,000	0	0	0	0	0	Removal of culvert
DF-5	SAW Grant - Storm Sewer	1,222,000	222,000	407,000	407,000	408,000	0	0	0	SAW Grant - $1M
DF-50	Drains & Retention	1,200,000	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000	Pump & Fence Repl.; Drains Misc.; DPW Misc.
TOTALS:		5,572,000	3,212,000	957,000	1,387,000	608,000	200,000	200,000	200,000	
Revenue (Federal Funds):				0	375,000	0	0	0	0	
Revenue (State Funds):				333,000	333,000		0	0	0	

6 Year Capital Improvement Plan
Drain Fund

The City of Troy is divided into two principal drainage areas or watersheds: the Rouge River Watershed and the Clinton River Watershed.

Rouge River Watershed

The Rouge River Watershed is located in the northwestern portion of the city and contains 6.1 square miles. This area drains to the main branch of the Rouge River, which enters Wayne County at Telegraph and 8 Mile Road and ultimately outlets to the Detroit River.

Clinton River Watershed

The Clinton River Watershed encompasses the remaining 27.7 square miles of the city. This area drains to the Red Run sub-watershed of the Clinton River, which ultimately outlets to Lake St. Clair.

The Federal Environmental Protection Agency and the Michigan Department of Natural Resources and Environment (DNRE) have placed limitations on municipal storm water activities, known as Phase II Stormwater Regulations and the National Pollutant Discharge Elimination System permit.

These regulations state 6 minimum measures that municipalities must address:

Public education and outreach
Public participation and involvement
Illicit discharge detection and elimination
Construction site runoff control
Post-construction runoff control
Pollution prevention and good housekeeping

These measures are addressed through the Clinton River Red Run Sub-watershed Management Plan, the Rouge River Main 1-2 Sub-watershed Management Plan, the City's Stormwater Pollution Prevention Initiative, the City's Development Standards and the DPW's standard practices. Each fall the City must submit an annual report to the State summarizing all activities implemented that address these measures.

Projects in the Drain Fund are proposed annually that comply with these measures as well as projects that address drainage concerns; soil erosion; flooding; and regional drainage in accordance with the 1999 Master Storm Drainage Plan Update.

DF-2. Stream Bank Stabilization (Sylvan Glen)

This project will provide for stream bank stabilization along the drain running behind Camp Ticonderoga. Areas of the existing drain have eroded and require work to stabilize the banks. This project will provide for corrective actions and the reduction of soil erosion and sedimentation control.

The project has been submitted to compete for a 50/50 grant through the Sustain Our Great Lakes funding. The grant, if received, would pay for 50% of the estimated project cost ($375,000) with the remaining 50% of the estimated cost to be provided by the City as a match to the federal funds. Operation and maintenance costs will be reduced by $1,500 per year due to stream bank stabilization.

DF-3. Aquatic Center Pond

The project area involves the Lane Drain running along Town Center and the detention basin adjacent to the Aquatic Center. The basin was constructed in the mid-1970's, as an inline detention basin on the County drain. Over time, the basin has filled in with sediment and the stream banks have eroded. Stormwater detention has been greatly reduced due to accumulation of sediment thereby reducing capacity during major storm events. The project provides for removal of the basin's weir control structure, sediment removal, stream bank stabilization and removal and replacement of the existing culverts under Town Center and Civic Center.

The project has been selected to receive a federal grant of $985,000 to pay for a portion of the project. The remainder of the project cost will be paid for with City funds.

Operation and maintenance costs will be reduced by $1,500 per year.

DF-4. Sylvan Glen Culvert Removal

The existing 14'-10" x 9'-10" corrugated multi-plate pipe-arch culvert that passes the Olson County Drain along the Sylvan Glen golf course is in poor condition. Several areas of the pipe along the water line have corroded through exposing the backfill material. The bolt lines at water level are severely corroded. There is visible erosion in the culvert base and at local buckled and failed areas.

The culvert provided an access road from the Sylvan Glen parking lot to the maintenance facility at the rear of the golf course as well as for access to the cellular tower on the site. The current condition of the culvert requires that loads be limited on this access drive. A new access drive to the site was installed off of Sylvan Glen Lake Park so that heavier loads would still be able to access the golf course.

DF-5. SAW Grant – Storm Sewer

Stormwater, Asset Management and Wastewater (SAW) grants were established for asset management plan development, stormwater plan development, sewage collection and treatment plan development and state funded loans to construct projects identified in the asset management plans.

Grants have a $2M cap per community. The first $1M has a 10% local match; the 2nd $1M has a 25% local match. Funds are awarded to grant and loan recipients on a first come, first served basis. Grant recipient must proceed with a project for which grant funding is provided within 3 years of grant award or face repayment of the grant plus interest. The city was successful in receiving a SAW grant of $1,999,925 to be split between the Drains Fund and Sewer Fund.

SAW grant projects in the drains fund are proposed to collect city-wide storm sewer inverts and to identify, investigate and repair deficient storm sewer locations in Section 19.

DF-50. Drains and Retention

This is an annual budget amount in the Drains Fund for capital projects required by the Department of Public Works and Engineering Department for work associated with Drains and/or Retention/Detention basins that are otherwise not specifically assigned a project number and are not specifically noted in the capital improvement plan. Larger projects are assigned project numbers and are budgeted as separate line items within the Drain Fund.

The budget amount is established annually based on anticipated needs and is on-going. This project will be paid for entirely by City funds. Operation and maintenance costs are not expected to be impacted.

Golf Courses

Recreation Director.....Elaine S. Bo

MISSION STATEMENT

It is the mission of the Golf Division to provide a quality golf experience for residents and businesses.

DEPARTMENT FUNCTIONS

- √ Acts as liaison with golf management company Billy Casper Golf
- √ Conducts facility planning and development Works on capital improvement projects

- ***Golf Division***

- √ With Billy Casper Golf operates two municipa golf operations
- √ Serves as liaison with restaurant operation Camp Ticonderoga
- √ Works with Billy Casper Golf to ensure repair and improvements to courses are completed
- √ Offers a full practice facility at Sanctuary Lake Golf Course

PERFORMANCE INDICATORS

Performance Indicator	2011/12 Actual	2012/13 Actual	2013/14 Projected	2014/15 Budget
Sylvan Glen Rounds	47,293	46,350	40,800	47,500
Sanctuary Lake Rounds	33,485	32,125	33,000	33,300

Notes on Performance Indicators

- Green damage at Sylvan Glen will have a significant impact on 2014 spring play. Estimates include a loss of approximately 6,200 rounds and $140,000 in revenues.

Golf Course

SUMMARY OF BUDGET CHANGES

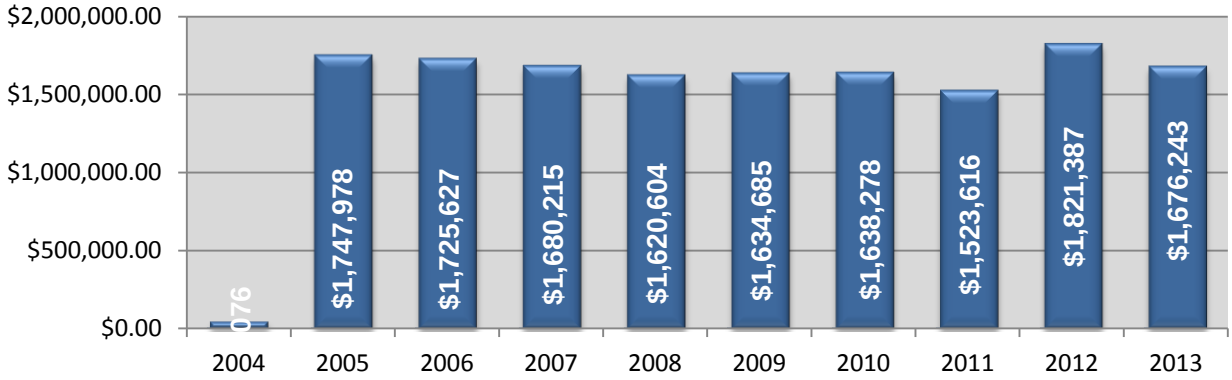
- *Significant Notes - 2014/15 Budget Compared to 2013/14*

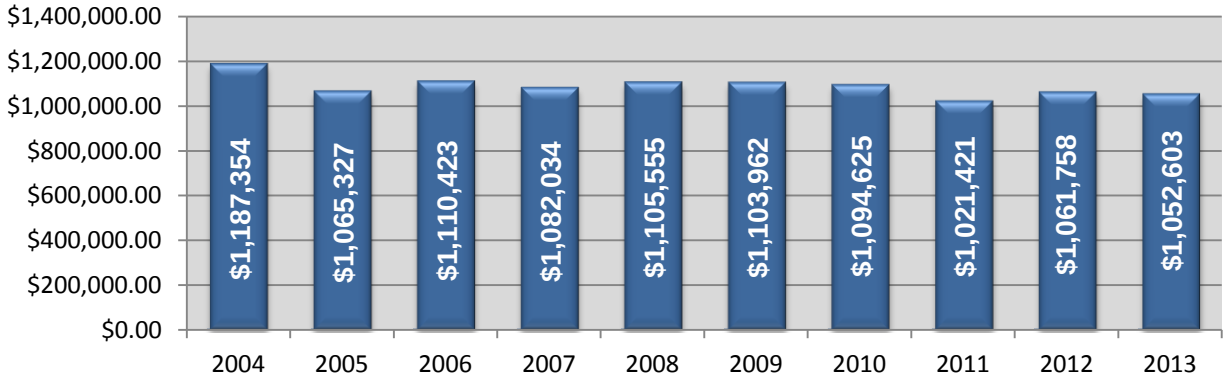
Personnel Summary	2011/12		2012/13		2013/14		2014/15	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Pro Shop	0	0	0	0	0	0	0	0
Aquatic Center	0	0	0	0	0	0	0	0
Total Department	**0**	**0**	***0**	***0**	***0**	***0**	***0**	***0**

PERFORMANCE INDICATORS

** Billy Casper Golf*

- *Operating Budget History - Sanctuary Lake Golf Course*





Sanctuary Lake Golf Course

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 583 Sanctuary Lake Golf Course								
REVENUES								
Department: 000 Revenue								
Business Unit: 583 SL Golf Course Revenue								
583.000.00.000								
Charges for Services	$ 1,442,754	$ 1,295,276	$ 1,329,782	$ 1,478,300	$ 1,500,500	1.50%	$ 1,522,900	$ 1,522,900
Interest and rents	-	106	-	-	-	0.00%	-	-
Total Revenues	**1,442,754**	**1,295,383**	**1,329,782**	**1,478,300**	**1,500,500**	**1.50%**	**1,522,900**	**1,522,900**
EXPENSE								
Business Unit: 765 Billy Casper Operations								
Expenditures for Operations								
583.765.00.765								
PERSONAL SERVICES	389,293	417,582	394,095	490,918	445,153	-9.32%	505,726	505,726
SUPPLIES	544,106	426,547	433,292	460,762	467,673	1.50%	474,689	474,689
OTHER SERVICE CHARGES	102,933	122,560	205,491	221,020	212,850	-3.70%	215,214	215,214
Total Billy Casper Operations	**1,036,332**	**966,688**	**1,032,878**	**1,172,700**	**1,125,676**	**-4.01%**	**1,195,629**	**1,195,629**
Business Unit: 766 City Expenses								
Expenditures for Operations								
583.766.00.766								
PERSONAL SERVICES	-	540	-	-	-	0.00%	-	-
SUPPLIES	923	3,382	4,000	2,000	2,000	0.00%	2,000	2,000
OTHER SERVICE CHARGES	1,094	(15,971)	15,300	14,900	12,500	-16.11%	12,500	12,500
Total City Expenses	**2,017**	**(12,048)**	**19,300**	**16,900**	**14,500**	**-14.20%**	**14,500**	**14,500**
Total Operating Expenses	**1,038,349**	**954,640**	**1,052,178**	**1,189,600**	**1,140,176**	**-4.15%**	**1,210,129**	**1,210,129**

Sanctuary Lake Golf Course

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Total Income from Operations Before Dep/Cap	**404,406**	**340,743**	**277,604**	**288,700**	**360,324**	**24.81%**	**312,771**	**312,771**
Capital/Depreciation Expense								
583.768.00.768								
Depreciation	298,695	301,946	-	-	-	0.00%	-	-
Capital Expenditures	-	-	106,200	-	-	0.00%	-	-
Total Capital/Depreciation Expense	**298,695**	**301,946**	**106,200**	**-**	**-**	**0.00%**	**-**	**-**
Income from Operations	**105,711**	**38,797**	**171,404**	**288,700**	**360,324**	**24.81%**	**312,771**	**312,771**
OTHER FINANCING USES								
Debt Service								
583.766.00.766								
Debt Service	484,344	419,657	400,000	670,900	700,975	4.48%	879,888	855,525
Total Income (Loss)	**(378,633)**	**(380,860)**	**(228,596)**	**(382,200)**	**(340,651)**	**-10.87%**	**(567,117)**	**(542,754)**
Beginning Net Position	(4,578,020)	(4,956,653)	(5,337,513)	(5,337,513)	(5,566,109)	4.28%	(5,906,760)	(6,473,877)
Ending Net Position	**$ (4,956,653)**	**$ (5,337,513)**	**$ (5,566,109)**	**$ (5,719,713)**	**$ (5,906,760)**	3.27%	**$ (6,473,877)**	**$ (7,016,631)**

Note: Actual amounts are on the full-accrual basis of accounting. Accordingly, capital expenses are capitalized and debt service expenses will not include principal amounts paid as these amounts are used to reduce the liability.

Sylvan Glen Golf Course

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 584 Sylvan Glen Golf Course								
REVENUES								
Department: 000 Revenue								
Business Unit: 584 SG Golf Course Revenue								
584.000.00.000								
Charges for Services	$ 1,131,652	$ 1,015,488	$ 958,124	$ 1,097,200	$ 1,115,003	1.62%	$ 1,130,401	$ 1,130,401
Interest and rents	163,980	160,237	163,350	163,400	163,400	0.00%	163,400	163,400
Total Revenues	**1,295,632**	**1,175,724**	**1,121,474**	**1,260,600**	**1,278,403**	**1.41%**	**1,293,801**	**1,293,801**
EXPENSE								
Business Unit: 785 Billy Casper Operations								
Expenditures for Operations								
584.785.00.785								
PERSONAL SERVICES	442,988	489,140	516,780	517,699	533,932	3.14%	533,347	533,347
SUPPLIES	332,469	283,584	328,824	299,423	303,929	1.50%	308,488	308,488
OTHER SERVICE CHARGES	104,102	116,129	164,035	167,578	224,358	33.88%	226,103	226,103
Total Billy Casper Operations	**879,559**	**888,853**	**1,009,639**	**984,700**	**1,062,219**	**7.87%**	**1,067,938**	**1,067,938**
Business Unit: 786 City Expenses								
Expenditures for Operations								
584.786.00.786								
PERSONAL SERVICES	192	2,863	1,500	-	-	0.00%	1,500	1,500
SUPPLIES	93	495	700	-	-	0.00%	-	-
OTHER SERVICE CHARGES	34,918	23,374	37,500	78,900	37,500	-52.47%	37,600	37,700
Total City Expenses	**35,203**	**26,732**	**39,700**	**78,900**	**37,500**	**-52.47%**	**39,100**	**39,200**
Total Operating Expenses	**914,762**	**915,585**	**1,049,339**	**1,063,600**	**1,099,719**	**3.40%**	**1,107,038**	**1,107,138**
Total Income from Operations Before Dep/Cap	**380,871**	**260,140**	**72,135**	**197,000**	**178,684**	**-9.30%**	**186,763**	**186,663**

Sylvan Glen Golf Course

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Capital/Depreciation Expense								
584.788.00.788								
Depreciation	146,997	134,069	-	-	-	0.00%	-	-
Capital Expenditures	-	-	104,000	224,400	-	-100.00%	-	-
Total Capital/Depreciation Expense	**146,997**	**134,069**	**104,000**	**224,400**	**-**	**-100.00%**	**-**	**-**
Income from Operations	**233,874**	**126,070**	**(31,865)**	**(27,400)**	**178,684**	**-752.13%**	**186,763**	**186,663**
OTHER FINANCING USES								
Debt Service								
584.786.00.786								
Debt Service	-	2,949	6,500	-	6,500	100.00%	6,500	6,500
Total Income (Loss)	**233,874**	**123,122**	**(38,365)**	**(27,400)**	**172,184**	**-728.41%**	**180,263**	**180,163**
Beginning Net Position	5,309,858	5,543,732	5,666,853	5,666,853	5,628,488	-0.68%	5,800,672	5,980,935
Ending Net Position	**$ 5,543,732**	**$ 5,666,853**	**$ 5,628,488**	**$ 5,639,453**	**$ 5,800,672**	2.86%	**$ 5,980,935**	**$ 6,161,098**

Note: Actual amounts are on the full-accrual basis of accounting. Accordingly, capital expenses are capitalized and debt service expenses will not include principal amounts paid as these amounts are used to reduce the liability.

Aquatics

Recreation Director.....Elaine S. Bo

MISSION STATEMENT

The mission of the Aquatics Division is to provide quality swim lessons, special events and recreational swimming opportunities.

DEPARTMENT FUNCTIONS

- ***Administration***

√ Works on capital improvement projects
√ Coordinates marketing
√ Establishes staff assignments
√ Coordinates planning and development
√ Prepares and administers the departmen budget
√ Manages sponsorship and donations

- ***Aquatics Division***

√ Operates the Troy Family Aquatics Center
√ Processes over 55,000 visitors annually
√ Conducts classes including lifeguarding, lifeguard instructor, water safety instructor, learn to swim, preschool and private swim lessons
√ Conducts birthday and celebration parties
√ Provides group rentals and private rentals t residents, businesses and school groups
√ Conducts weekly family nights

PERFORMANCE INDICATORS

Performance Indicator	2011/12 Actual	2012/13 Actual	2013/14 Projected	2014/15 Budget
Aquatic Center Admissions	60,843	55,500	44,745	56,000
Season Pass Attendance	17,689	17,500	17,500	18,000
Swim Lesson Registrations	1,640	1,700	1,508	1,700
Special Group/Offers Attendance	13,495	10,000	10,000	10,000
Residents Daily Visits	14,306	14,000	14,000	14,000
Non-Resident Daily Visits	15,353	14,000	14,000	14,000

Notes on Performance Indicators

- Increase in special groups/offers a result of additional promotions and special offers.

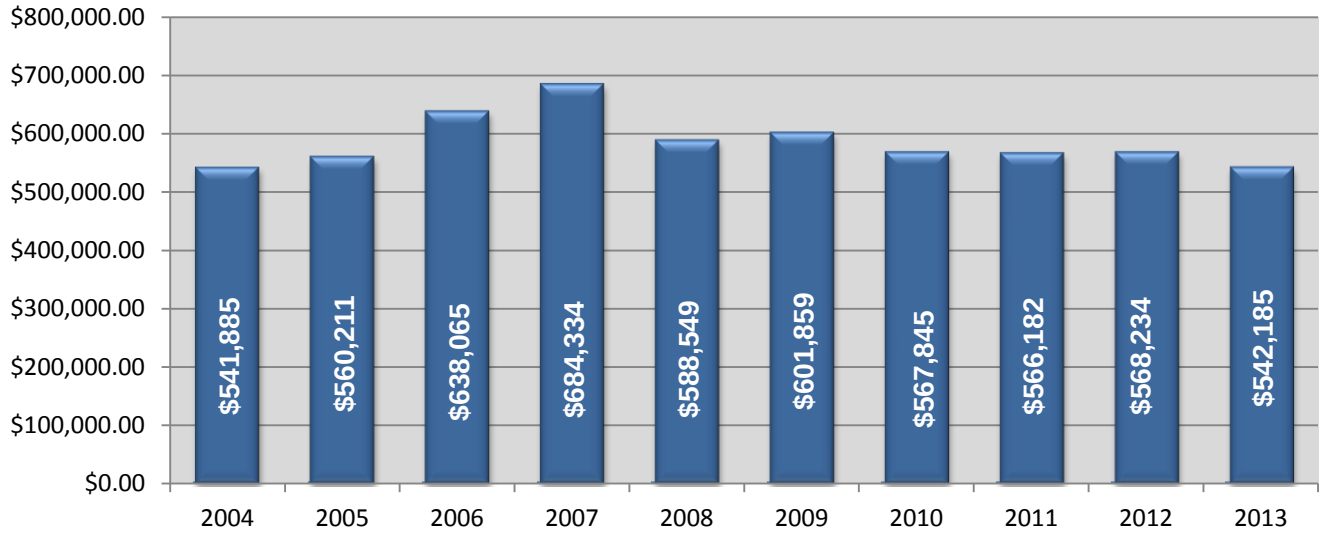
SUMMARY OF BUDGET CHANGES

- ***Significant Notes***
- ***Aquatics Center budget reflects cost neutral objective.***

Personnel Summary	2011/12		2012/13		2013/14		2014/15	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Aquatic Center	0	10.9	0	10.4	0	11.4	0	10.6
Total Departm	**0**	**10.9**	**0**	**10.4**	**0**	**11.4**	**0**	**10.6**

PERFORMANCE INDICATORS

- ***Operating Budget History***



Aquatic Center

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 587 Aquatic Center								
REVENUES								
Department: 000 Revenue								
Business Unit: 587 Aquatic Revenue								
587.000.00.000								
Charges for Services	$ 541,326	$ 441,772	$ 522,000	$ 542,000	$ 545,000	0.55%	$ 548,000	$ 553,000
Interest and rents	36,274	39,650	58,400	38,400	48,400	26.04%	48,400	48,400
Other Revenues	157	2	-	100	100	0.00%	100	100
Total Revenues	**577,757**	**481,423**	**580,400**	**580,500**	**593,500**	**2.24%**	**596,500**	**601,500**
EXPENSE								
Business Unit: 787 Aquatic Exp								
Expenditures for Operations								
587.787.00.787								
PERSONAL SERVICES	269,605	240,327	260,605	265,950	234,650	-11.77%	292,300	292,300
SUPPLIES	32,648	34,795	42,600	30,600	45,100	47.39%	45,100	45,100
OTHER SERVICE CHARGES	98,767	96,644	103,195	106,250	108,750	2.35%	111,130	113,100
Total Operating Expense	**401,021**	**371,766**	**406,400**	**402,800**	**388,500**	**-3.55%**	**448,530**	**450,500**
Income from Operations (Before Cap/Depr)	**176,737**	**109,657**	**174,000**	**177,700**	**205,000**	**15.36%**	**147,970**	**151,000**
Capital/Depreciation Expense								
587.789.00.789								
Depreciation	167,213	170,420	-	168,000	-	-100.00%	-	-
Capital Expenditures	-	-	57,820	58,000	88,000	51.72%	65,000	85,000
Total Capital/Depreciation Expense	**167,213**	**170,420**	**57,820**	**226,000**	**88,000**	**-61.06%**	**65,000**	**85,000**
Total Income (Loss)	**9,523**	**(60,763)**	**116,180**	**(48,300)**	**117,000**	**-342.24%**	**82,970**	**66,000**
Beginning Net Position	1,267,839	1,277,362	1,216,600	1,216,600	1,332,780	9.55%	1,449,780	1,532,750
Ending Net Position	**$ 1,277,362**	**$ 1,216,600**	**$ 1,332,780**	**$ 1,168,300**	**$ 1,449,780**	24.09%	**$ 1,532,750**	**$ 1,598,750**

Water & Sewer

Public Works Director.....Timothy Richnak
Superintendent of Water and Sewer.....Richard Shepler

MISSION STATEMENT

The Water Division is dedicated to serving residents of the City of Troy by ensuring that the quality of the drinking water is above all standards and that water needed to fight fires is never compromised. The Sewer Division is dedicated to ensuring the safe and efficient discharge of wastewater to the Detroit Water and Sewerage Department (DWSD) waste treatment facility.

DEPARTMENT FUNCTIONS

- ***Water and Sewer Billing and Accounts***

√ Provides billing, account management and administration
√ Communicates with field staff regarding customer service request and information Provides clerical support to the department Educates consumers on leak detection, Water-driven sump pumps, water loss through leaking toilets and lawn sprinkler systems

- ***Water Transmission and Distribution***

√ Provides accurate and continuous readings of water meters
√ Maintains water distribution system, including pressure reducing valves, hydrants, services and meters
√ Responds to citizen service request and inquiries related to water quality questions, water pressure problems and water main construction
√ Inspect, assist and supervises contractors in the development and expansion of the water distribution system
√ Inspects connections to the water supply in commercial buildings and enforces City Ordinances related to cross-connection control

- ***Sewer Maintenance***

√ Maintains , cleans, televises and repairs sanitary sewers, lift stations and manholes
√ Responds to service request calls related to the sanitary sewer system
√ Inspects, assist and supervises subcontractors in the development and expansion of the sanitary sewer system
√ Provides flow metering for a study to identify inflow and infiltration issues

PERFORMANCE INDICATORS

Performance Indicator	2011/12 Actual	2012/13 Actual	2013/14 Projected	2014/15 Budget
Service Request Received	3,666	3,918	4,286	4,000
** New Water Taps**		128	126	150
New Water Meter Installations	72	122	182	200
Backflow Preventer Testing Compliance Notices	2,272	2,613	6,600	6,600
Site Plans Reviewed	5	12	34	34
Repaired Water Main Breaks	16	22	30	30
Valves Turned	6,783	6,783	3,000	6,000
Water Services Re-tapped		150	0 contracted	50
**Miss Dig Teletypes		5,432	6,592	6,000
Hydrants Winterized	5,815	5,815	5,815	5,815
*Water Sample Testing	230	400	188	176
**Sanitary Sewers Cleaned (feet)		600,000	653,597	800,000
Large Meter Exchanges	57	6	200	200
10 Year Meter Exchanges	2,147	2,244	2,600	3,000
**Water & Sewer Customers		27,637	27,637	27,637
Miles of Water Main	500	500	500	500
Water Purchased from Detroit (MCF)	530,452	498,281	460,495	530,000
Miles of Sanitary Sewer	400	400	400	400
Sanitary Sewer Main Blockages	5	4	6	6

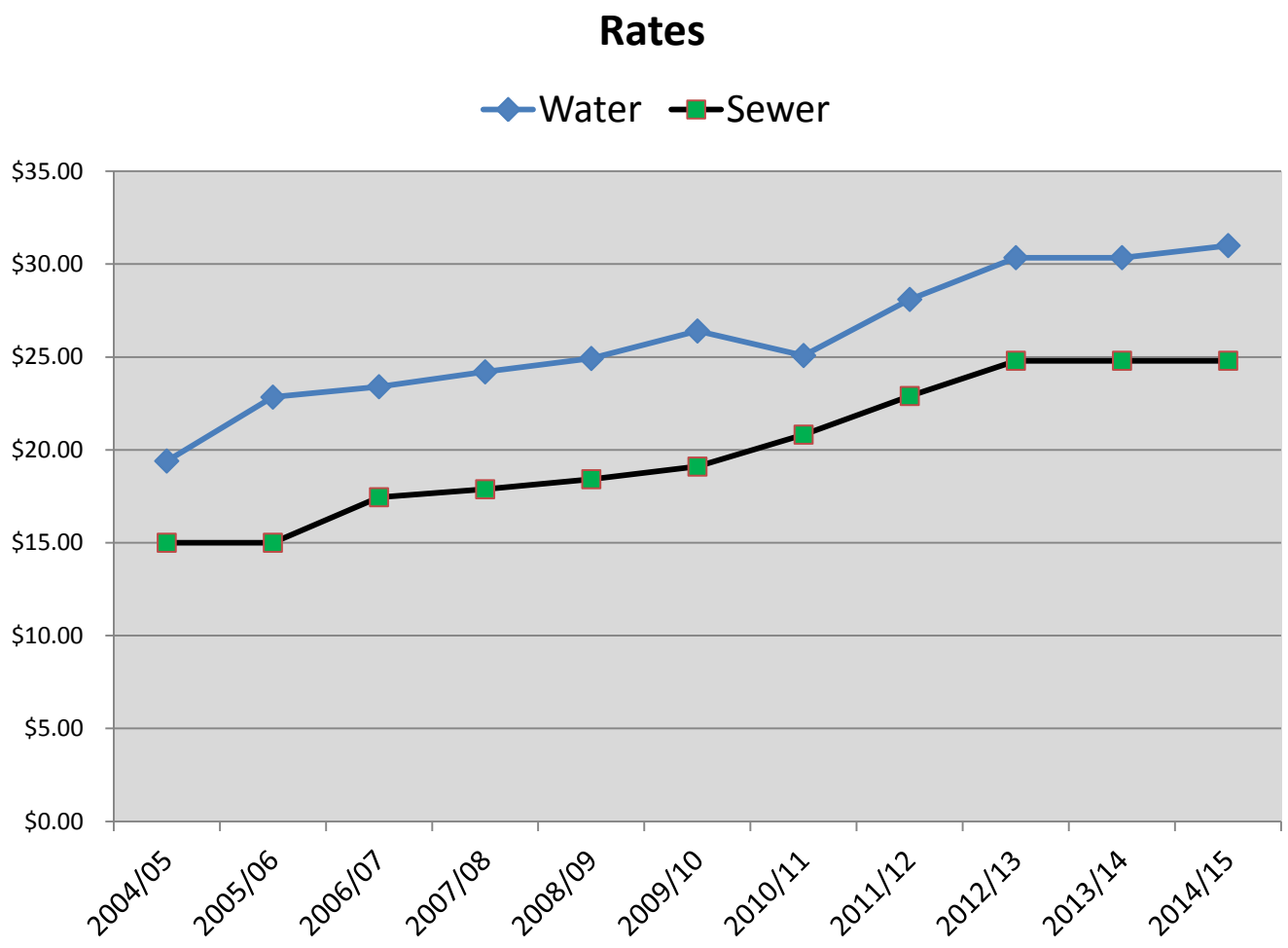
Notes on Performance Indicators

* Federal & State unfunded mandates for water sampling testing

Disinfection By-Product Rule (DBPR)-stared in 2012
Unregulated Contaminants Monitoring Rule-3(UCMR-3) started in 2013

** No data available for 2010/11 or 2011/12

Water and Sewer Rates



	2007/08 Rates	2008/09 Rates	2009/10 Rates	2010/11 Rates	2011/12 Rates	2012/13 Rates	2013/14 Rates	Proposed 2014/15 Rates	Rate Adjustment	
Water	$24.20	$24.92	$26.40	$25.08	$28.10	$30.35	$30.35	$31.00	2.14%	$0.65
Sewer	$17.88	$18.42	$19.10	$20.82	$22.90	$24.80	$24.80	$24.80	0.00%	$0.00
Total Rate	**$42.08**	**$43.34**	**$45.50**	**$45.90**	**$51.00**	**$55.15**	**$55.15**	**$55.80**	1.18%	**$0.65**

Water and Sewer

Personnel Summary	2011/12		2012/13		2013/14		2014/15	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Water Division	19.06	0.9	19.06	0.4	19.06	1.3	19.06	1.4
Total Department	**19.06**	**0.9**	**19.06**	**0.4**	**19.06**	**1.3**	**19.06**	**1.4**

Personnel Summary	2011/12		2012/13		2013/14		2014/15	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Sewer Division	16	0	16	0	16	0	16	0
Total Department	**16**	**0**	**16**	**0**	**16**	**0**	**16**	**0**

SUMMARY OF BUDGET CHANGES

- ***Significant Notes - 2014/15 Budget Compared to 2013/14***
  Detroit Water reflects a 4.4% increase. 2013/14 rate had an 6.1% increase. The overall sewage rate increase is estimated at 4%

Detroit Water & Sewer Department

2006/07	$14.92
2007/08	$15.39
2008/09	$15.70
2009/10	$16.26
2010/11	$14.75
2011/12	$16.26
2012/13	$18.42
2013/14	$20.12
2014/15	**$21.00 estimate**

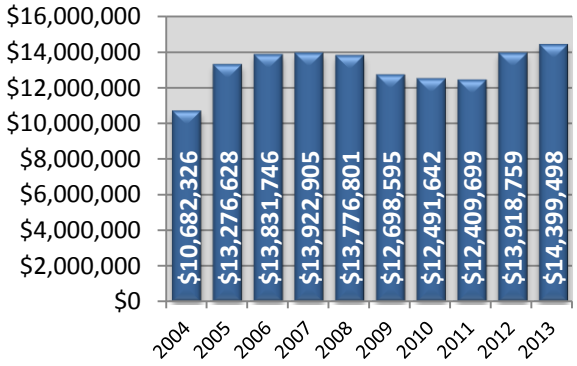
Southeast Oakland County Sewerage Rate:

2006/07	$10.49
2007/08	$10.76
2008/09	$11.62
2009/10	$11.87
2010/11	$12.82
2011/12	$14.47
2012/13	$16.07
2013/14	$16.94
2014/15	**$17.62 estimate**

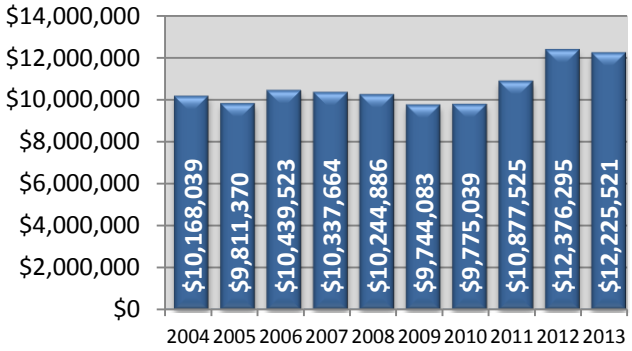
Evergreen-Farmington Sewerage Rate:

2006/07	$14.03
2007/08	$14.61
2008/09	$14.79
2009/10	$15.54
2010/11	$16.83
2011/12	$17.27
2012/13	$18.96
2013/14	$19.42
2014/15	**$20.20 *estimate***

Operating Budget History - Water



Operating Budget History - Sewer



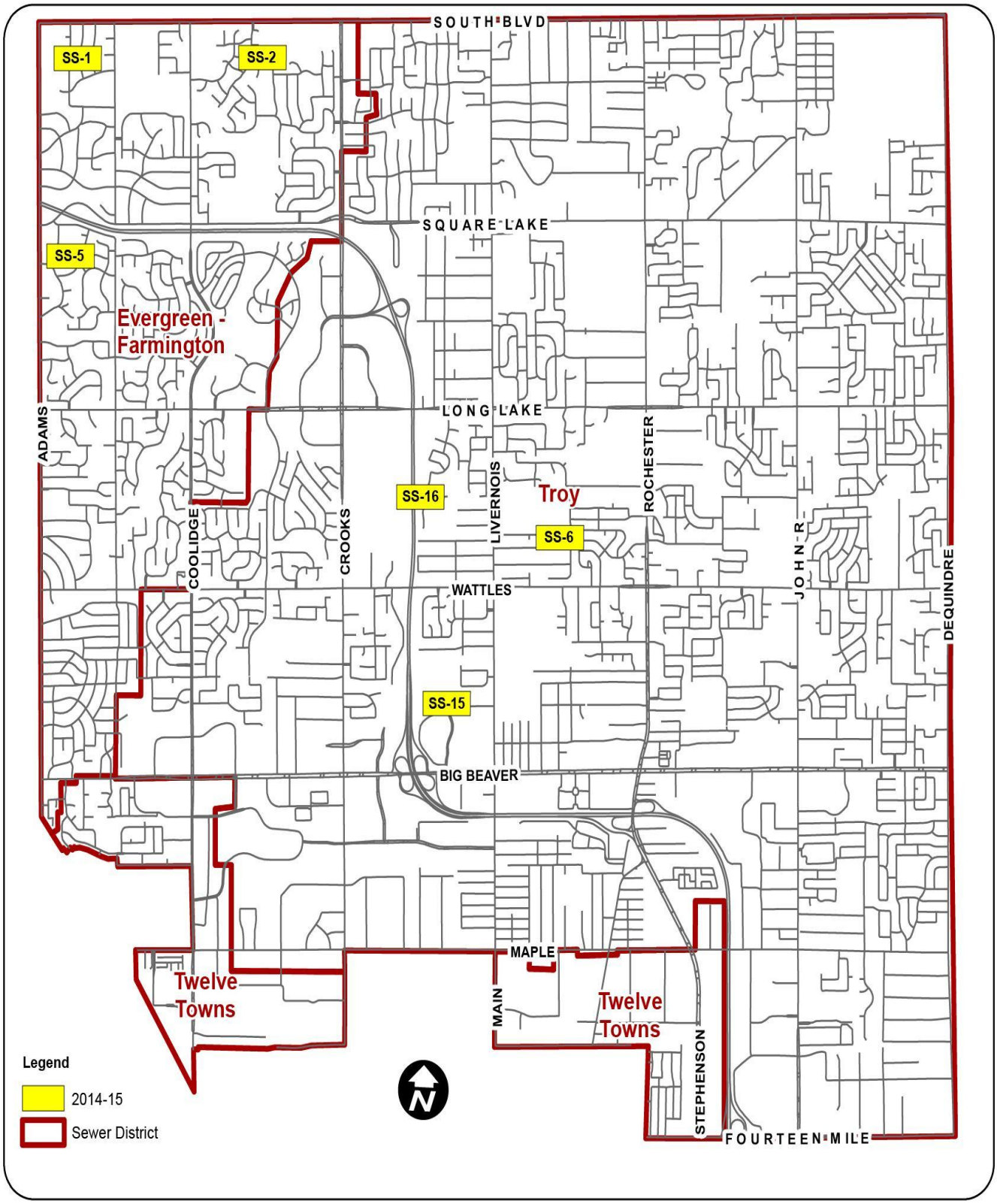
Sewer Fund

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 590 Sewer Fund								
REVENUES								
Department: 000 Revenue								
Business Unit: 590 Sewer Revenue								
590.000.00.000								
Charges for Services	$ 13,177,411	$ 12,978,862	$ 12,534,000	$ 14,424,000	$ 14,394,000	-0.21%	$ 14,568,000	$ 14,682,000
Federal Grants - SAW	-	-	-	-	333,000	100.00%	333,000	334,000
Interest and rents	109,592	79,717	115,000	115,000	115,000	0.00%	115,000	115,000
Other Revenues	73,857	197,532	-	-	-	0.00%	-	-
Total Revenues	**13,360,860**	**13,256,111**	**12,649,000**	**14,539,000**	**14,842,000**	**2.08%**	**15,016,000**	**15,131,000**
EXPENSE								
Expenditures for Operations								
Business Unit: 527 Sewer Administration								
590.527.00.527								
Personal Services	240,623	236,911	270,040	283,520	291,790	2.92%	295,650	299,600
Supplies	-	-	-	-	-	0.00%	-	-
Other Service Charges	9,548,768	10,057,296	9,798,200	10,546,200	11,119,211	5.43%	11,632,441	12,138,341
Total Sewer Administration	**9,789,391**	**10,294,206**	**10,068,240**	**10,829,720**	**11,411,001**	**5.37%**	**11,928,091**	**12,437,941**
Business Unit: 536 Sewer Maintenance								
590.527.00.536								
Personal Services	424,375	409,527	478,000	800,220	827,110	3.36%	839,400	851,800
Supplies	31,501	27,535	24,340	24,340	24,340	0.00%	24,340	26,740
Other Service Charges	293,681	255,033	253,690	271,690	245,680	-9.57%	249,880	254,180
Total Sewer Maintenance	**749,556**	**692,095**	**756,030**	**1,096,250**	**1,097,130**	**0.08%**	**1,113,620**	**1,132,720**
Total Operating Expense (Before Cap/Depr)	**10,538,947**	**10,986,302**	**10,824,270**	**11,925,970**	**12,508,131**	**4.88%**	**13,041,711**	**13,570,661**
Total Operating Income (Before Cap/Depr)	**2,821,913**	**2,269,809**	**1,824,730**	**2,613,030**	**2,333,869**	**-10.68%**	**1,974,289**	**1,560,339**

Sewer Fund

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 535 Capital/Depreciation Expense								
590.527.00.535								
Depreciation	1,241,037	1,239,219	-	-	-	0.00%	-	-
Capital Expenditures	(5)	(0)	915,000	1,800,000	2,237,000	24.28%	2,652,000	2,308,000
Total Capital/Depreciation Expense	**1,241,032**	**1,239,219**	**915,000**	**1,800,000**	**2,237,000**	**24.28%**	**2,652,000**	**2,308,000**
Total Operating Income (Loss)	**1,580,882**	**1,030,590**	**909,730**	**813,030**	**96,869**	**-88.09%**	**(677,711)**	**(747,661)**
Business Unit: 536 Other Financing Uses								
Transfers Out	596,316	-	-	527,050	-	-100.00%	-	-
Total Income (Loss)	**984,566**	**1,030,590**	**909,730**	**285,980**	**96,869**	**-66.13%**	**(677,711)**	**(747,661)**
Beginning Net Position	64,028,966	65,013,532	66,044,122	66,044,122	66,953,852	1.38%	67,050,721	66,373,010
Ending Net Position	**$ 65,013,532**	**$ 66,044,122**	**$ 66,953,852**	**$ 66,330,102**	**$ 67,050,721**	1.09%	**$ 66,373,010**	**$ 65,625,349**

Sewer Fund


SOUTH BLVD
SS-1
SS-2
SQUARE LAKE
SS-5
Evergreen - Farmington
LONG LAKE
ADAMS
COOLIDGE
CROOKS
SS-16
LIVERNOIS
Troy
ROCHESTER
SS-6
JOHN R
DEQUINDRE
WATTLES
SS-15
BIG BEAVER
MAPLE
Twelve Towns
MAIN
Twelve Towns
STEPHENSON
FOURTEEN MILE
Legend
2014-15
Sewer District
N

SEWER FUND 2014/15 BUDGET (590.527.535.7973)

Map Number	Project Number	Project Name	Total Project Cost	Total City Cost	Other Sources	13/14 Amended Budget	13/14 Expenditure to 6/30/14	13/14 Balance at 6/30/14	Proposed 14/15 Budget	Comments
SS-1	03.402.5	Evergreen - Farmington SSO Program	13,300,000	480,000	12,820,000	100,000	0	100,000	100,000	Eliminate sewage in Ev-Frm District/ OCWRC Projects
SS-2	04.402.5	Sanitary Sewer Overflow - Ev.Frm. District	3,500,000	3,500,000	0	500,000	0	500,000	500,000	Beach/Rouge Pump Station - MDEQ ACO Contingency
	07.401.5	SCADA Upgrade	350,000	350,000	0	0	130,000	(130,000)	0	
SS-4	09.401.5	Miscellaneous Sanitary Sewer Locations	2,500,000	2,500,000	0	500,000	100,000	400,000	500,000	City Wide Sanitary Sewer Extension Program
SS-5	97.407.5	Flow Metering in Evergreen-Farmington	200,000	200,000	0	200,000	0	200,000	200,000	Inflow and Infiltration Removal - Evergreen-Farmington
SS-6	99.404.5	Flow Metering in Troy District	200,000	200,000	0	200,000	10,000	190,000	200,000	Inflow & Infiltration Removal - Troy District
	10.402.6	Evergreen - Farmington I&I Removal	505,000	258,000	247,000	0	5,000	(5,000)	0	OCWRC Grant - $247k
	11.401.5	Fieldstone Sanitary Sewer	125,000	125,000	0	25,000	160,000	(135,000)	0	Sanitary sewer repair under DWSD 84" WM
SS-15	13.403.5	Aquatic Center Sanitary Sewer	230,000	230,000	0	0	200,000	(200,000)	30,000	Pool discharge
SS-16	14.401.6	SAW Grant - Sanitary Sewer	1,250,000	250,000	0		10,000	(10,000)	407,000	SAW Grant - $1M
SS-49	7973.0001	Various Projects & Locations	50,000	50,000	0	25,000	50,000	(25,000)	50,000	Various Projects
SS-50	7978.010	General Equipment	250,000	250,000	0	250,000	250,000	0	250,000	DPW
TOTALS:			**22,460,000**	**8,393,000**	**13,067,000**	**1,800,000**	**915,000**	**885,000**	**2,237,000**	
Revenue (State Funds)							**0**		**333,000**	

Sewer Fund

The City of Troy is divided into 3 sanitary sewer districts: the Twelve Towns Relief Drains; Evergreen-Farmington Sewage Disposal District; and the Troy Sewage Disposal District. Wastewater from all 3 districts is carried through large diameter interceptor pipes to the Detroit Wastewater Treatment Plant for treatment before discharge to the Detroit River.

Following is a description of the specific functions of each district:

Twelve Towns Relief District

This district includes the area in the southwest portion of the city that is within the Twelve Towns Drains plus, some area south of Maple Road, west of Crooks Road and west of I-75. The Twelve Towns system is a combined sewer system carrying both storm water and sanitary waste water flow. Sanitary waste water flow drains into the Twelve Towns system and storm water flow drains to the Henry-Graham Drain system. The sanitary flows discharge to the Dequindre Interceptor in Dequindre Road.

Evergreen-Farmington Sewage Disposal District

This district is in the northwest portion of the city in the Rouge River Drainage Basin. This interceptor was constructed by the Oakland County Department of Public Works in 1959 and serves the City of Troy and surrounding communities. The County contracted with each community for their share of the interceptor based on population.

Troy Sewage Disposal District

The interceptor sewers in this district were constructed for the City of Troy by the Oakland County Department of Public Works. The sanitary flow from this district discharges to the Dequindre Interceptor at 14 Mile and Dequindre. The city contracted for capacity in the Southeastern Oakland County Sewage Disposal System. Troy's capacity was computed on the basis of population in the Twelve Towns Drain District and the Troy Sewage Disposal District.

Sewer Fund projects typically are initiated to address one of 3 issues:

To provide for the City of Troy's share towards major sewer projects that may be mandated by state or federal laws or permit requirements.

Sewer system studies that identify projects to address state and federal requirements.
Elimination of septic systems in Troy.

SS-1. Evergreen-Farmington Sanitary Sewer Overflow Program
SS-2. Sanitary Sewer Overflow – Evergreen-Farmington District

These items are intimately connected and linked to the same mandates, but are budgeted separately to allow for annual changes as required in each program.

Sanitary sewers are designed to carry sewage (and only sewage) to the wastewater treatment plant. In practice, however, storm water enters the collection system during rain events causing the system to exceed the design capacity. To prevent basement flooding, this excess water is discharged to the nearby waterways. These sanitary sewer overflows violate the Clean Water Act and must be prevented.

The Evergreen Farmington sanitary sewer overflow control project was initiated to keep sewage out of our rivers and to avoid litigation.

The Oakland County Water Resources Commissioner's Office, formerly the Oakland County Drain Commission, and the communities within the Evergreen-Farmington Sewage Disposal System are required to comply with the federal and state sanitary sewer overflow policies. Unfortunately, compliance is very costly and care must be taken to assure that the funding committed to sanitary sewer overflow control is sufficient to fulfill the requirements of the law while minimizing the costs to our rate payers.

The City of Troy entered into an Administrative Consent Order for the Evergreen-Farmington Sewage Disposal System, as negotiated by the Oakland County Water Resources Commissioner's Office, with the Michigan Department of Environmental Quality. This agreement resolved some significant technical and legal issues relative to sewer system overflows in the district. As part of the Administrative Consent Order, all Evergreen-Farmington communities with sanitary sewer overflows and/or outlet capacity problems had to submit a short-term corrective action plan for resolution of these problems by 2009.

For Troy, since we are below our town outlet capacity, this means our corrective action plan must address one sanitary sewer overflow that we have in the district. The resulting program has been underway with the purpose of reducing sewer inflow and infiltration. These corrective actions must be implemented and their effectiveness determined by flow monitoring and engineering analysis. The ultimate goal is to continue implementing improvements to the sanitary sewer system in the Evergreen-Farmington Sewage Disposal System to eliminate the sanitary sewer overflows.

The program requirements include potential projects totaling $13,300,000. The annual budget amount is for Troy's share of project's that are carried out by the city to meet the requirements of the Administrative Consent Order and/or project's completed within the district that are spread to all member communities. Penalties for non-compliance range from $500 to $2,500 per day depending on the violation. This project will be paid for entirely by City funds. Operation and maintenance costs will not be impacted.

SS-4. Miscellaneous Sanitary Sewer Locations

This project will provide for new sanitary sewer throughout the city. Locations that are currently serviced by septic systems have been identified. A continuation of this program will require that right-of-way and/or easements be acquired in order to construct additional sanitary sewer. Specific locations are not delineated on the map due to the small size of most locations.

This project will be paid for entirely by City funds. Operation and maintenance costs will not be impacted due to design and property acquisition. Future construction of sanitary sewer would increase operation and maintenance costs by $4,000 per year.

SS-5. Flow Metering in the Evergreen-Farmington District

In accordance with the Administrative Consent Order, the City performs flow metering throughout the Evergreen-Farmington Sewage Disposal System on an annual basis. The data acquired is analyzed and recommended projects are developed. Typically, these projects involve manhole rehabilitation and sanitary sewer lining projects. The intent of these projects is to eliminate storm water infiltration into the sanitary sewer system.

Funds are budgeted annually for monitoring, reporting and construction. This project will be paid for entirely by City funds. Operation and maintenance costs will not be impacted.

SS-6. Flow Metering in the Troy District

The City recently completed flow metering throughout the Troy District on, similar to what was done in the Evergreen-Farmington Sewage Disposal System. The data acquired was analyzed and additional testing and analysis is underway in areas found to have significant inflow and infiltration. Additional projects will follow this analysis. Typically these projects involve manhole rehabilitation and sanitary sewer lining projects. The intent of these projects is to eliminate storm water infiltration into the sanitary sewer system and stay within our contract capacity.

Funds are budgeted annually for monitoring, reporting and construction. This project will be paid for entirely by City funds. Operation and maintenance costs will not be impacted.

SS-15. Aquatic Center Sanitary Sewer

A new sanitary sewer and storage facility is proposed to collect and detain the Aquatic Center pool filter backwash discharge from its existing outlet to the storm drainage system (currently outlets to the Lane Drain, an open channel County drain) and connect it to the sanitary sewer system. The existing 8" sanitary sewer that this will connect to does not have capacity for the full discharge from the pumps so an in-line pipe storage system with a restricted outlet is proposed.

This project will be paid for entirely by City funds. Operation and maintenance costs are expected to increase by $4,000 per year due to a new sanitary sewer and in-line pipe storage being constructed.

SS-16. SAW Grant – Storm Sewer

Stormwater, Asset Management and Wastewater (SAW) grants were established for asset management plan development, stormwater plan development, sewage collection and treatment plan development and state funded loans to construct projects identified in the asset management plans.

Grants have a $2M cap per community. The first $1M has a 10% local match; the 2nd $1M has a 25% local match. Funds are awarded to grant and loan recipients on a first come, first served basis. Grant recipient must proceed with a project for which grant funding is provided within 3 years of grant award or face repayment of the grant plus interest. The city was successful in receiving a SAW grant of $1,999,925 to be split between the Drains Fund and Sewer Fund.

SAW grant projects in the sewer fund are proposed to televise existing sanitary sewer lines and collect sanitary sewer inverts city-wide.

SS-49. Various Projects and Locations

This item is used for small projects that are encountered throughout the year that do not fit within a traditional sewer fund project. Examples are maintenance items and expenditures for materials for the sewer system.

An annual amount is included in the budget which is on-going and is paid for entirely by City funds. Operation and maintenance costs will not be impacted.

SS-50. General Equipment

This is an annual budget amount in the Sewer Fund for miscellaneous equipment required by the Public Works or Engineering Department for work associated with the Sewer Fund that are otherwise not specifically noted in the capital improvement plan.

The budget amount is established annually based on anticipated needs and is on-going.
This project will be paid for entirely by City funds. Operation and maintenance costs are not expected to be impacted.

Water Fund

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 591 Water Fund								
REVENUES								
Department: 000 Revenue								
Business Unit: 591 Water Revenue								
591.000.00.000								
Charges for Services	$ 15,919,727	$ 15,961,204	$ 15,074,000	$ 17,165,000	$ 17,805,000	3.73%	$ 18,090,000	$ 18,405,000
Interest and rents	99,413	56,203	109,000	79,000	108,000	36.71%	108,000	108,000
Other Revenues	76,746	330,884	-	-	-	0.00%	-	-
Total Revenues	**16,095,886**	**16,348,291**	**15,183,000**	**17,244,000**	**17,913,000**	**3.88%**	**18,198,000**	**18,513,000**
EXPENSE								
Expenditures for Operations								
Transmission/Distribute								
591.537.00.537								
Personal Services	129,094	59,696	50,000	260,430	269,780	3.59%	247,080	247,080
Supplies	15,148	14,977	28,000	28,000	28,000	0.00%	28,000	28,000
Other Service Charges	64,421	47,541	65,000	89,140	53,900	-39.53%	54,100	54,300
Total Water Transmission/Distribution	**208,663**	**122,214**	**143,000**	**377,570**	**351,680**	**-6.86%**	**329,180**	**329,380**
Business Unit: 538 Water Customer Cross Connect								
591.537.00.538								
Personal Services	93,959	96,385	104,670	104,500	109,650	4.93%	97,280	97,280
Supplies	-	-	-	-	-	0.00%	-	-
Other Service Charges	9,657	9,580	9,750	9,750	9,500	-2.56%	9,700	9,900
Total Water Customer Cross Connection	**103,615**	**105,965**	**114,420**	**114,250**	**119,150**	**4.29%**	**106,980**	**107,180**

Water Fund

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 539 Water Contractors Service								
591.537.00.539								
Personal Services	129,953	198,039	193,510	195,660	202,980	3.74%	186,850	186,850
Supplies	2,231	1,644	2,000	2,000	2,000	0.00%	2,000	2,000
Other Service Charges	10,949	12,886	13,690	13,690	13,400	-2.12%	13,700	14,000
Total Water Contractors Service	**143,133**	**212,569**	**209,200**	**211,350**	**218,380**	**3.33%**	**202,550**	**202,850**
Business Unit: 540 Water Main Testing								
591.537.00.540								
Personal Services	28,803	26,836	55,800	74,370	75,500	1.52%	69,870	69,870
Supplies	581	1,385	1,000	1,000	2,000	100.00%	2,000	2,000
Other Service Charges	2,219	2,481	2,500	2,490	2,500	0.40%	2,600	2,700
Total Water Main Testing	**31,603**	**30,702**	**59,300**	**77,860**	**80,000**	**2.75%**	**74,470**	**74,570**
Business Unit: 541 Maintenance of Mains								
591.537.00.541								
Personal Services	255,109	190,121	333,210	391,200	399,790	2.20%	372,680	372,680
Supplies	15,882	32,163	35,000	35,000	35,000	0.00%	35,000	35,000
Other Service Charges	87,138	88,099	90,000	107,430	105,600	-1.70%	107,400	109,200
Total Maintenance of Mains	**358,129**	**310,382**	**458,210**	**533,630**	**540,390**	**1.27%**	**515,080**	**516,880**
Business Unit: 542 Maintenance of Services								
591.537.00.542								
Personal Services	126,812	123,065	228,920	255,340	266,660	4.43%	242,830	242,830
Supplies	15,812	5,916	20,000	20,000	20,000	0.00%	20,000	20,000

Water Fund

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Other Service Charges	46,761	46,856	52,440	52,440	52,500	0.11%	53,600	54,700
Total Maintenance of Services	**189,385**	**175,837**	**301,360**	**327,780**	**339,160**	**3.47%**	**316,430**	**317,530**
Business Unit: 543 Maintenance of Meters								
591.537.00.543								
Personal Services	320,782	418,171	432,780	414,100	422,270	1.97%	393,750	393,750
Supplies	64,759	94,109	200,000	200,000	200,000	0.00%	200,000	200,000
Other Service Charges	22,388	25,748	25,000	18,030	24,500	35.88%	25,000	25,500
Total Maintenance of Meters	**407,930**	**538,028**	**657,780**	**632,130**	**646,770**	**2.32%**	**618,750**	**619,250**
Business Unit: 544 Maintenance of Hydrants								
591.537.00.544								
Personal Services	145,686	122,133	308,030	310,810	325,140	4.61%	294,670	294,670
Supplies	21,203	7,038	35,000	35,000	25,000	-28.57%	25,000	25,000
Other Service Charges	49,959	46,846	80,000	57,770	80,000	38.48%	81,600	83,200
Total Maintenance of Hydrants	**216,848**	**176,017**	**423,030**	**403,580**	**430,140**	**6.58%**	**401,270**	**402,870**
Business Unit: 545 Water Meter & Tap-Ins								
591.537.00.545								
Personal Services	54,489	82,701	165,080	166,490	165,120	-0.82%	158,680	158,680
Supplies	29,948	82,853	150,000	150,000	100,000	-33.33%	125,000	150,000
Other Service Charges	34,628	55,292	56,000	38,220	52,000	36.05%	52,900	53,800
Total Water Meter & Tap-Ins	**119,065**	**220,847**	**371,080**	**354,710**	**317,120**	**-10.60%**	**336,580**	**362,480**

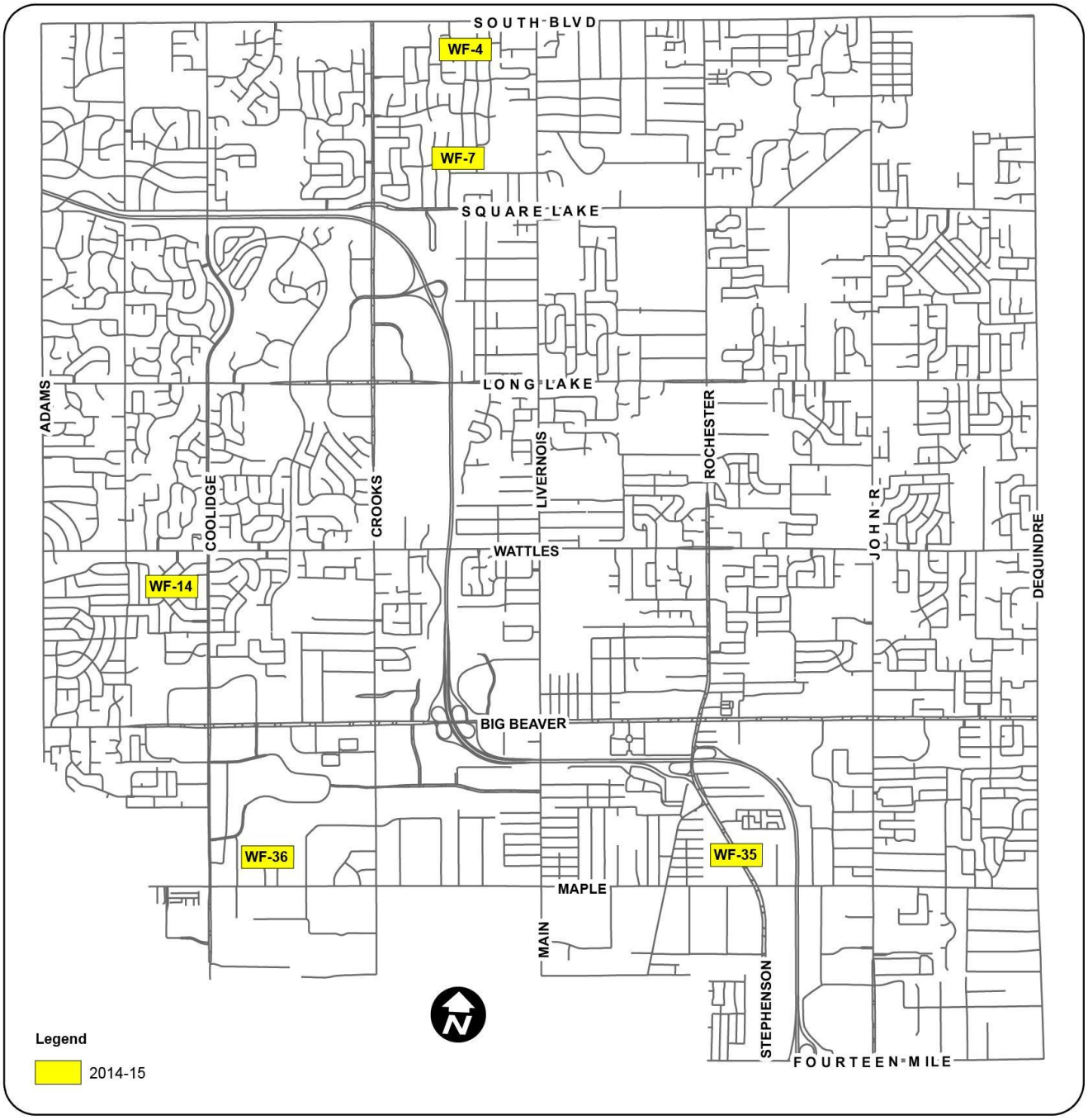
Water Fund

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 548 Water Administration								
591.537.00.548								
Personal Services	598,314	546,120	661,000	204,910	210,940	2.94%	192,840	192,840
Supplies	17,601	20,660	22,140	19,640	22,140	12.73%	22,140	22,140
Other Service Charges	9,274,678	9,671,572	10,211,060	11,179,060	11,698,181	4.64%	12,147,581	12,614,981
Total Water Administration	**9,890,593**	**10,238,352**	**10,894,200**	**11,403,610**	**11,931,261**	**4.63%**	**12,362,561**	**12,829,961**
Business Unit: 546 Water Accounting								
591.546.00.546								
Personal Services	26,188	31,503	54,910	67,790	66,500	-1.90%	64,120	64,120
Supplies	-	-	-	-	-	0.00%	-	-
Other Service Charges	2,359	2,874	5,770	5,770	5,700	-1.21%	5,800	5,900
Total Water Administration	**28,547**	**34,376**	**60,680**	**73,560**	**72,200**	**-1.85%**	**69,920**	**70,020**
Business Unit: 547 Water Accounting & Collect								
591.546.00.547								
Personal Services	47,616	41,508	88,790	103,420	106,610	3.08%	85,720	85,720
Supplies	20,831	20,971	42,000	41,280	42,000	1.74%	42,000	42,000
Other Service Charges	26,747	28,883	52,600	52,600	53,600	1.90%	53,800	53,900
Total Water Administration	**95,194**	**91,362**	**183,390**	**197,300**	**202,210**	**2.49%**	**181,520**	**181,620**
Total Operating Expenses (Before Cap/Depr)	**11,792,706**	**12,256,652**	**13,875,650**	**14,707,330**	**15,248,461**	**3.68%**	**15,515,291**	**16,014,591**
Total Operating Income (Before Cap/Depr)	**4,303,180**	**4,091,639**	**1,307,350**	**2,536,670**	**2,664,539**	**5.04%**	**2,682,709**	**2,498,409**

Water Fund

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 555 Capital/Depreciation Expense								
591.537.00.555								
Depreciation	2,128,153	2,183,147	-	-	-	0.00%	-	-
Capital Expenditures	0	0	4,595,000	4,300,000	5,000,000	16.28%	4,950,000	4,050,000
Total Capital/Depreciation Expense	**2,128,153**	**2,183,147**	**4,595,000**	**4,300,000**	**5,000,000**	**16.28%**	**4,950,000**	**4,050,000**
Total Income (Loss)	**2,175,028**	**1,908,492**	**(3,287,650)**	**(1,763,330)**	**(2,335,461)**	**32.45%**	**(2,267,291)**	**(1,551,591)**
Beginning Net Position	96,756,916	98,931,944	100,840,436	100,840,436	97,552,786	-3.26%	95,217,325	92,950,034
Ending Net Position	**$ 98,931,944**	**$ 100,840,436**	**$ 97,552,786**	**$ 99,077,106**	**$ 95,217,325**	-3.90%	**$ 92,950,034**	**$ 91,398,443**

Water Fund


SOUTH BLVD
WF-4
WF-7
SQUARE LAKE
LONG LAKE
ADAMS
COOLIDGE
CROOKS
LIVERNOIS
ROCHESTER
JOHN R
DEQUINDRE
WATTLES
WF-14
BIG BEAVER
WF-36
WF-35
MAPLE
MAIN
STEPHENSON
FOURTEEN MILE
Legend
2014-15

WATER FUND 2014/15 BUDGET (591.537.555.7972)

Map Number	Project Number	Project Name	Total Project Cost	Total City Cost	Other Sources	13/14 Amended Budget	13/14 Expenditure to 6/30/14	13/14 Balance at 6/30/14	Proposed 14/15 Budget	Comments
	07.501.5	SCADA Upgrades	400,000	400,000	0	0	130,000	(130,000)	0	System Monitoring
	09.501.5	SW 1/4 Sec. 35	1,500,000	1,500,000	0	0	10,000	(10,000)	0	Road Repair Due to Water Main Construction
	10.501.5	Tallman & Eckford	1,000,000	1,000,000	0	0	5,000	(5,000)	0	Tallman & Eckford
	10.502.5	SE 1/4 of Section 16	2,700,000	2,700,000	0	0	100,000	(100,000)	0	Hart, Webb, Paragon, Carter, Lange, Pierce, Virgilia
	10.502.5	SE 1/4 of Section 16	400,000	400,000	0	400,000	0	400,000	0	Road Repair Due to Water Main Construction
	11.501.5	Wattles, Crooks to Livernois	1,000,000	1,000,000	0	0	200,000	(200,000)	0	
WF-4	12.501.5	Section 4 North 1/2	2,700,000	2,700,000	0	2,700,000	2,600,000	100,000	100,000	Houghten, Vernmoor, Fredmoor, Hurst, Lovell, Scone
	13.502.5	Westwood, Maple to North End	300,000	300,000	0	250,000	300,000	(50,000)	0	
	13.504.5	Wattles, Chestnut to Butternut	250,000	250,000	0		250,000	(250,000)	0	
	13.505.5	Section 7 NW 1/4	900,000	900,000	0	600,000	900,000	(300,000)	0	
WF-7	14.501.5	Section 4 South 1/2	2,850,000	2,850,000	0	0	0	0	2,850,000	Canmoor, Herbmoor, Elmoor, Blackwall,
WF-14	14.502.5	Section 19 NE 1/4	800,000	800,000	0	0	0	0	800,000	Scott, Estates Ct., Sunset, Ledge
WF-35	14.503.5	1955 Stephenson Crossing	100,000	100,000	0	0	0	0	100,000	

Water Fund

WF-36	14.504.5	Maxwell & Stutz	1,000,000	1,000,000	0	0	0	0	1,000,000	
WF-49	7972.0001	Various Projects & Locations	100,000	100,000	0	100,000	50,000	50,000	100,000	Various Projects
WF-50	7978.010	General Equipment	50,000	50,000	0	50,000	50,000	0	50,000	DPW
TOTALS:			**16,050,000**	**16,050,000**	**0**	**4,100,000**	**4,595,000**	**(495,000)**	**5,000,000**	

The City of Troy receives its water from the City of Detroit through large diameter transmission mains, ranging in size from 54-inch to 84-inch, that flow into the city through six (6) Detroit Water and Sewerage Department (DWSD) metered locations located along the perimeter of the city. There are two (2) of these meter vaults located along Adams, two (2) along South Boulevard and two (2) along Dequindre. The water flows from these entrance points through approximately 536 miles of city water mains consisting of 6-inch to 36-inch mains. Pressures are increased or reduced, as needed, within the five (5) pressure districts within the city to maintain proper fire flows and pressures in response to water demands.

The city water system is managed by the use of a Supervisory Control and Data Acquisition (SCADA) system. SCADA allows the collection of real-time operations data and the ability to monitor locations to optimize the overall water system. The SCADA system is comprised of twenty-two remote data collection sites, the central computer location at the DPW yard and six DWSD meter vaults.

Proposed projects in the Water Fund are selected primarily based on the following factors:

Age of the water main
History of water main breaks
Size of the water main
Flow requirements based on the Water System Master Plan
Redundancy or the looping of the water system
Coordination with other capital improvement projects

The proposed water system projects are flexible, allowing for the addition of new improvements to address specific needs without deferring other projects along the way. Studies and analysis of the existing system is an on-going endeavor that, coupled with new technologies, provides for improved system capabilities and reliability.

WF-4. Section 4 North ½ (Water Main Replacement)

This project will replace the existing 6” water mains on Houghten and Vernmoor with new 8” water mains. The existing 8” water mains on Fredmoor, Hurst, Lovell and Scone will be replaced with new 8” to 12” water mains. Also included in the project will be the construction of storm sewer for drainage where required. The water main replacement is due to the mains substandard size, age and/or history of breaks.

This project will be paid for entirely by City funds. Operation and maintenance costs for water main are estimated at $900 per mile. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-7. Section 4 South ½ (Water Main Replacement)

This project will replace the existing 6” water mains on Canmoor, Elmoor and Niles with new 8” water mains. The existing 8” water mains on Herbmoor, Troyvalley, Aspinwall and Blackwell will be replaced with new 8” to 12” water mains. Also included in the project will be the construction of storm sewer for drainage where required. The water main replacement is due to the mains substandard size, age and/or history of breaks.

This project will be paid for entirely by City funds. Operation and maintenance costs for water main are estimated at $900 per mile. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-14. Section 19 Northeast ¼ and Southwest ¼ (Water Main Replacement)

This project will replace the existing 6" water mains on Myddleton, Wendover, Scott, Estates Court, Sunset and Ledge with new 8" water mains. The water main replacement is due to the mains current size, age and/or history of breaks. After the water main replacement project has been completed the existing concrete roads in the project area will receive concrete slab replacements due to damage caused by the water main construction.

This project will be paid for entirely by City funds. Operation and maintenance costs for water main are estimated at $900 per mile and $2,000 per year for the road rehabilitation. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-35. 1955 Stephenson Crossing (Water Main Replacement)

This project will replace the existing 8" water main crossing Stephenson Highway near 1955 Stephenson. A new 12" water main is proposed that will provide a connection between the existing 12" water main on the east side and the existing 16" water main on the west side of Stephenson. The water main is proposed for replacement due to several breaks that have occurred.

This project will be paid for entirely by City funds. Operation and maintenance costs for water main are estimated at $900 per mile and $2,000 per year for the road rehabilitation. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-36. Maxwell & Stutz (Water Main Replacement)

This project will replace the existing 8" water mains on Maxwell and Stutz with new 12" water mains. The water main replacement is due to the mains current size, age and/or history of breaks. Contributing to the condition of the water main is the existing poor soil conditions in this area which has ash and landfill material throughout a significant portion of the project area.

This project will be paid for entirely by City funds. Operation and maintenance costs for water main are estimated at $900 per mile and $2,000 per year for the road rehabilitation. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-49. Various Projects and Locations

This item is used by the Water Department for small projects that are encountered throughout the year that do not fit within a traditional water fund project. Examples are maintenance items and expenditures for materials for the water system.

An annual amount is included in the budget which is on-going and is paid for entirely by City funds. Operation and maintenance costs will not be impacted.

WF-50. General Equipment

This is an annual budget amount in the Water Fund for miscellaneous equipment required by the Public Works or Engineering Department for work associated with the Water Fund that are otherwise not specifically noted in the capital improvement plan.

The budget amount is established annually based on anticipated needs, is on-going and is paid for entirely by City funds. Operation and maintenance costs are not expected to be impacted.

Building Operations

Director of Building Operations.....Steve Pallotta

MISSION STATEMENT

The mission of the Building Operations Department is to maintain 52 City Facilities in a safe, clean and efficient manner for the benefit of the residents, employees and visitors.

DEPARTMENT FUNCTIONS

- ***Administrative Services***

√ Prepares and administers the department budget
√ Coordinates staff activities
√ Provides 24-hour maintenance and custodial services to all City-owned buildings
√ Analyzes building needs
√ Plans and conducts preventive maintenance programs
√ Acquires material, equipment and supplies
√ Coordinates with outside vendors

√ Maintains parts inventory
√ Processes and reviews utility invoices
√ Formulates and develops service procedures Develops safe work practices
√ Receives and coordinates deliveries
√ Assists the City Clerk's Office at voting precincts before, during and after elections
√ Provides energy conservation with building upgrades
√ Formulates and develops renovation projects to utilize space needs
√ Analyzes equipment for efficiency and longevity

PERFORMANCE INDICATORS

Performance Indicator	2011/12 Actual	2012/13 Actual	2013/14 Projected	2014/15 Budget
Written and Telephone Requests	18,885	18,500	18,500	18,500
Number of Buildings Serviced	55	55	54	52
City Facilities - Square Feet	569,578	569,578	574,763	573,123
Renovation Projects	2	3	3	2
Interior Preventative Maintenance Cycles	2	2	2	2
Exterior Preventative Maintenance Cycles	1	1	1	1
Capital Projects Completed	2	4	2	1
Cost of Building Operations Per Square Foot	1.37	1.43	1.67	1.83
Janitorial Cost Per Square Foot	0.90	0.90	0.90	0.90

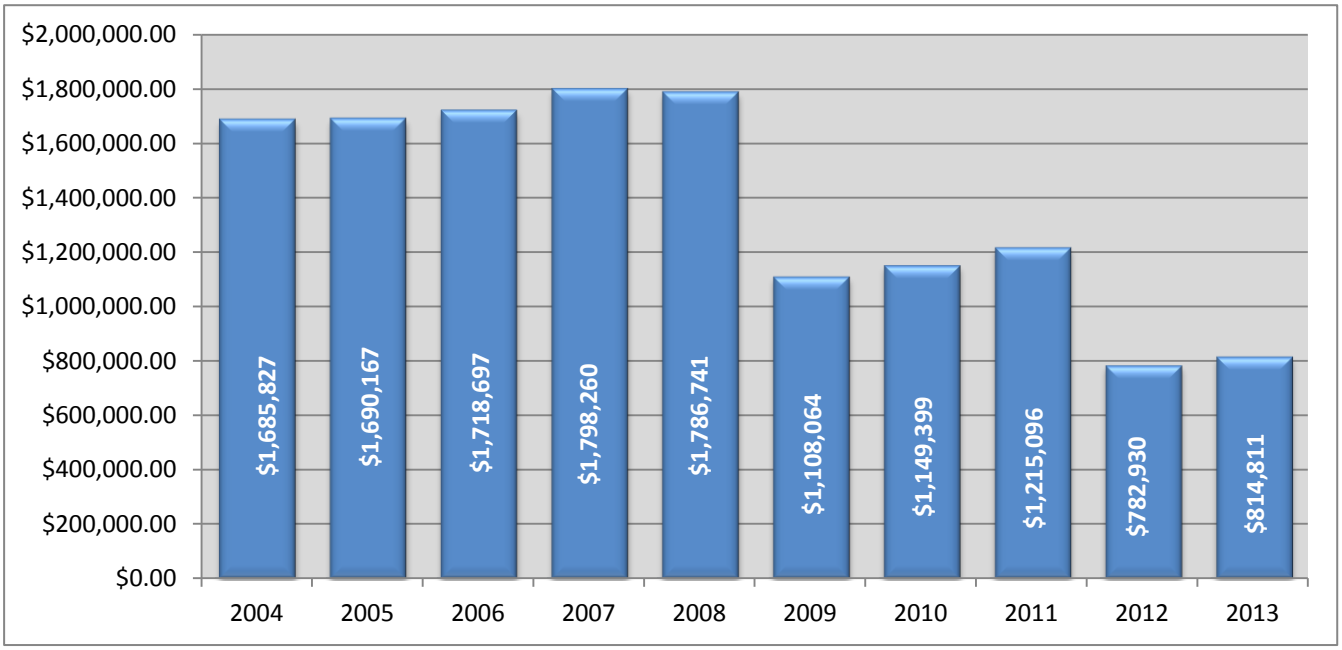
SUMMARY OF BUDGET CHANGES

- ***Significant Notes - 2014/15 Budget Compared to 2013/14***

Personal Services
Personal services increase due to reduction in furlough hours.

Personnel Summary	2011/12		2012/13		2013/14		2014/15	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Building Operations	7	1	7	1	7	1.5	7	1.9
Total Department	**7**	**1**	**7**	**1**	**7**	**1.5**	**7**	**1.9**

- ***Operating Budget History***



Building Operations

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 631 Building Operations								
REVENUES								
Department: 000 Revenue								
Business Unit: 587 Aquatic Revenue								
631.000.00.000								
Charges for Services	$ 965,530	$ 970,480	$ 877,000	$ 980,000	$ 994,200	1.45%	$ 1,032,000	$ 1,056,200
Interest and rents	770	845	1,200	1,200	1,200	0.00%	1,200	1,200
Other Revenues	-	-	-	-	-	0.00%	-	-
Total Revenues	**966,300**	**971,325**	**878,200**	**981,200**	**995,400**	**1.45%**	**1,033,200**	**1,057,400**
EXPENSE								
Business Unit: 264 Building Operations								
Expenditures for Operations								
631.264.00.264								
PERSONAL SERVICES	681,845	703,035	817,350	909,660	905,090	-0.50%	923,500	945,500
SUPPLIES	26,056	29,238	39,850	50,520	43,570	-13.76%	43,590	43,640
OTHER SERVICE CHARGES	75,029	82,539	99,800	102,500	102,600	0.10%	104,700	106,700
Total Operating Expense	**782,929**	**814,811**	**957,000**	**1,062,680**	**1,051,260**	**-1.07%**	**1,071,790**	**1,095,840**
Income from Operations (Before Cap/Depr)	**183,371**	**156,513**	**(78,800)**	**(81,480)**	**(55,860)**	**-31.44%**	**(38,590)**	**(38,440)**
Capital/Depreciation Expense								
631.264.00.264								
Depreciation	-	-	-	-	-	0.00%	-	-
Capital Expenditures	-	-	-	-	-	0.00%	-	-
Total Capital/Depreciation Expense	**-**	**-**	**-**	**-**	**-**	**0.00%**	**-**	**-**
Total Income (Loss)	**183,371**	**156,513**	**(78,800)**	**(81,480)**	**(55,860)**	**-31.44%**	**(38,590)**	**(38,440)**
Beginning Net Position	259,641	443,012	599,525	599,525	520,725	-13.14%	464,865	426,275
Ending Net Position	**$ 443,012**	**$ 599,525**	**$ 520,725**	**$ 518,045**	**$ 464,865**	-10.27%	**$ 426,275**	**$ 387,835**

Fleet Maintenance

Public Works Director……..……..Timothy Richnak
Superintendent of Fleet Maintenance……..….Samuel Lamerato

MISSION STATEMENT

The mission of the Fleet Maintenance Division provides the City of Troy with safe and efficient equipment and vehicle maintenance, repair and replacement services through a workforce that values communication, teamwork and quality of

DEPARTMENT FUNCTIONS

- ***Administrative & Support Services***

√ Prepares specifications and administers the department budget
√ Coordinates and evaluates staff activities
√ Coordinates staff development and training
√ Procures materials, equipment and supplies
√ Serves as liaison with other governmental units
√ Formulates and develops operational programs and priorities
√ Maintains computerized fleet maintenance, parts and fuel inventory program
√ Recommends creative and efficient procedures and programs in the department's areas of concern
√ Coordinates vehicle and equipment auctions
√ Administers the DPW facility automated security system and employee access
√ Develops and administers safety and training for new and current equipment prior to implementation for heavy seasonal use periods such as winter snow and ice control, turf maintenance and pavement construction seasons
√ Coordinates DPW building repairs and improvements
√ Administers fourteen (14) signed service agreements with In-sourced customers
√ Administers one (1) vehicle lease agreement with In-sourced customer
√ Reviews customer service evaluations and responds as needed
√ Monitors Dashboard which we developed for the fleet operation with 12 (KPI) Key
√ Performance Indicators

Fleet Maintenance:

√ Provides vehicle/heavy truck/equipment repair services for the City-owned fleet
√ Provides 24-hour maintenance on all emergency equipment
√ Operates a main facility and a satellite garage through a 2-shift operation (7:30 AM - 12:30 AM, Monday through Friday)
√ Performs welding, fabrication and repairs on various equipment
√ Assists Police Department with fatal traffic accident investigations
√ Maintains 4 Medi-Go vans and busses

DEPARTMENT FUNCTIONS (cont)

- √ Repairs police and fire apparatus and public works vehicles and equipment from ten surrounding communities
- √ Repairs and maintains vehicles and equipment from the Southeastern Oakland County Resource Recovery Authority (SOCRRA) and the
- √ Southeastern Oakland County Water Authority (SOCWA)
- √ Repairs and maintains Troy School District maintenance vehicles
- √ Repairs and maintains vehicle and equipment for the Road Commission for Oakland County
- √ Calibrates speedometers for Troy patrol cars and surrounding communities
- √ Installs and removes radio equipment and emergency lights
- √ Place mirror hanger customer evaluations on completed vehicle repairs
- √ Chrysler, Ford and General Motors authorized warranty repair center

Performance Indicator	2011/12 Actual	2012/13 Actual	2013/14 Projected	2014/15 Budget
Completed Driver's Work Request		1,586	2,000	2,100
Road Service Calls	77	34	40	50
Completed Work Orders	2,687	2,744	3,100	3,200
Cleaning/Washing	1,892	1,869	1,900	2,000
Towing	70	106	100	100
Brake Replacement/Repairs	268	233	430	450
Preventative Maintenance - A	1,092	963	1,010	1,100
Preventative Maintenance - B	304.00	195.00	190.00	200.00
Vehicle Tires Replaced	412.00	465.00	410.00	500.00
% of Snow Removal Equip. Available	100.00%	100.00%	100.00%	100.00%
% of Snow Equip. Prepared by Nov. 15	85.00%	100.00%	100.00%	100.00%
% of Front Line Fire Apparatus Available	100.00%	100.00%	100.00%	100.00%
Average Age of Salt Trucks (Years)	8.0	8.5	8.0	8.0
Average Age of Police Vehicles (Years)	2.5	2.5	2.0	2.0

Notes on Performance Indicators

- Goals
  - Achieve 98-100% compliance with a monthly preventive maintenance program.
  - Expand the web-based auctioning of out-of-service vehicles and specialty pieces of equi

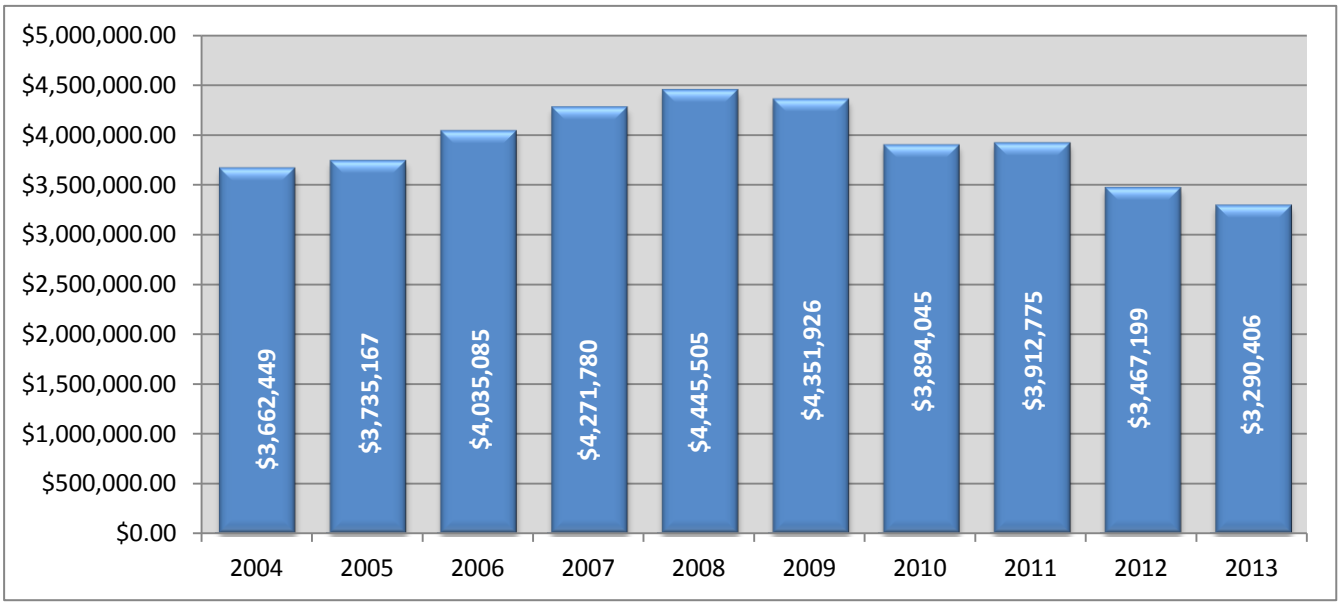
SUMMARY OF BUDGET CHANGES

- ***Significant Notes - 2014/15 Budget Compared to 2013/14***

  None

Personnel Summary	2011/12		2012/13		2013/14		2014/15	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Fleet Maintenance	17.3	0.5	17.3	0.5	17.3	0.8	17.3	1
Total Department	**17.3**	**0.5**	**17.3**	**0.5**	**17.3**	**0.8**	**17.3**	**1**

- ***Operating Budget History***



FLEET MAINTENANCE FUND

- ***Section A - Replacement Units***

Item #	Quantity	Replaces	Description	Unit Cost	Estimated Cost
1	10	A	Police Patrol Cars	$26,000	$260,000
2	3	B	Detective Cars	$26,000	$78,000
3	2	C	Police Command 4X4s	$29,000	$58,000
4	2	D	Fire Department 4X4s	$29,000	$58,000
5	1	E	Staff Car	$17,000	$17,000
6	2	F	Cargo Vans	$24,000	$48,000
7	2	G	Pickup Trucks	$20,000	$40,000
8	2	H	Pickup Trucks 4X4 W/Plows	$32,000	$64,000
9	1	I	Crew Truck W/Flat Bed Air Compressor and Generator	$160,000	$160,000
10	2	J	10-12 Yard Dump Trucks Stainless W-Snow Plows, Salt Spreaders & Floats	$190,000	$380,000
11	1	K	Brush Chipper	$55,000	$55,000
12	1	L	Road Grader	$300,000	$300,000
Total Section A - Replacement Units					**$1,518,000**

- ***Section B - Replacement Units***

Item #	Quantity	Replaces	Description	Unit Cost	Estimated Cost
1	1	DPW	Truck Hook Lift W/Crane & Log Loader	$160,000	$160,000
2	2	DPW	Trailer Mounted Message Boards	$20,000	$40,000
Total Section B - Replacement Units					**$200,000**

FLEET MAINTENANCE FUND

- ***Section C - Equipment to be Replaced - Estimated Proceeds***

Item #	Equipment#	Description	Estimated Recovery
A		Police Patrol Cars @ $3,500 each X 10	$35,000
B		Detective Cars @ $3,500 each X 3	$10,500
C		Police Command @ $8,000 each X 2	$16,000
D	64	2004 Ford Explorer 4 X 4	$7,000
	65	2005 Ford Explorer 4 X 4	$8,000
E	181	2002 Chevrolet Malibu	$3,000
F	249	2002 Chevrolet Cargo Van	$3,500
	254	2002 Chevrolet Cargo Van	$5,000
G	280	2004 Chevrolet Pickup	$4,000
	283	2005 Chevrolet Pickup	$5,000
H	294	2006 Chevrolet Pickup 4 X 4 W/Plow	$7,500
	295	2006 Chevrolet Pickup 4 X 4 W/Plow	$7,500
I	413	1991 GMC Crew Truck W/Air Compressor	$5,500
J	443	2000 Sterling 1-0-12 Yard Dump W/Plow	$12,000
	444	2000 Sterling 1-0-12 Yard Dump W/Plow	$12,000
K	459	2002 Bandit Chipper	$6,000
L	639	1980 Galion Road Grader	$10,000
Total Section C - Replacement Units			**$157,500**

FLEET MAINTENANCE FUND

- ***Section D - Equipment to be Replaced - Estimated Proceeds***

Item #	Quantity	Description	Unit Cost	Estimated Cost
1	1	Radio System Upgrade	$10,000	$10,000
TOTAL SECTION D - RADIO EQUIPMENT				$10,500

- ***Section E - Tools and Shop Equipment***

Item #	Quantity	Description	Unit Cost	Estimated Cost
1	2	In-ground Vehicle Hoist	$15,000	$30,000
2	1	Fleet Software Upgrade and Maintenance	$14,000	$14,000
3	1	Fuel Software Upgrade and Maintenance	$16,000	$16,000
TOTAL SECTION E - TOOLS AND SHOP EQUIPMENT				**$60,000**

- ***Section E - Tools and Shop Equipment***

Item #	Quantity	Description	Estimated Cost
Section A		Replacement Units	$1,518,000
Section B		Additional Units	$200,000
Section D		Radio Equipment	$10,000
Section E		Tools & Shop Equipment	$60,000
Total Section Summary			**$1,788,000**

Fleet Maintenance

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 661 Motor Pool								
REVENUES								
Department: 000 Revenue								
Business Unit: 661 Revenues								
661.000.00.000								
Charges for Services	$ 139,457	$ 166,937	$ 221,140	$ 224,430	$ 213,700	-4.78%	$ 216,800	$ 218,400
Interest and rents	3,181,082	3,094,450	3,294,000	3,442,470	3,501,217	1.71%	3,580,550	3,650,250
Other Revenues	348,300	286,294	456,000	410,500	389,000	-5.24%	401,000	404,000
Total Revenues	**3,668,839**	**3,547,681**	**3,971,140**	**4,077,400**	**4,103,917**	**0.65%**	**4,198,350**	**4,272,650**
EXPENSE								
Expenditures for Operations								
Business Unit: 549 Motor Pool Administration								
661.549.00.549								
Personal Services	322,309	251,634	337,000	382,420	383,950	0.40%	375,110	377,440
Supplies	5,890	6,526	8,600	9,500	11,400	20.00%	9,100	10,600
Other Service Charges	92,357	89,680	113,550	98,000	121,670	24.15%	126,670	128,100
Total Motor Pool Administration	**420,557**	**347,840**	**459,150**	**489,920**	**517,020**	**5.53%**	**510,880**	**516,140**
Business Unit: 550 Equipment Operation & Maint.								
661.549.00.550								
Personal Services	858,686	880,373	1,282,200	1,492,790	1,463,370	-1.97%	1,478,480	1,486,910
Supplies	1,007,161	1,043,379	1,130,000	1,187,800	1,221,000	2.80%	1,228,250	1,228,250
Other Service Charges	89,866	75,522	112,800	134,850	116,500	-13.61%	123,000	124,000
Total Equipment Operations & Maintenance	**1,955,713**	**1,999,274**	**2,525,000**	**2,815,440**	**2,800,870**	**-0.52%**	**2,829,730**	**2,839,160**

Fleet Maintenance

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Business Unit: 551 DPW Facility Maintenance								
661.549.00.551								
Personal Services	-	-	-	-	-	0.00%	-	-
Supplies	14,222	8,800	19,000	20,100	21,450	6.72%	22,800	22,800
Other Service Charges	254,513	247,010	276,100	309,000	335,200	8.48%	347,110	354,020
Total DPW Facility Maintenance	**268,736**	**255,810**	**295,100**	**329,100**	**356,650**	**8.37%**	**369,910**	**376,820**
Total Operating Expenses (Before Cap/Depr)	**2,645,005**	**2,602,924**	**3,279,250**	**3,634,460**	**3,674,540**	**1.10%**	**3,710,520**	**3,732,120**
Total Operating Income (Before Cap/Depr)	**1,023,834**	**944,757**	**691,890**	**442,940**	**429,377**	**-3.06%**	**487,830**	**540,530**
Business Unit: 555 Capital/Depreciation Expense								
661.549.00.565								
Depreciation	815,428	687,480	-	-	-	0.00%	-	-
Capital Expenditures	6,766	-	1,360,000	1,393,200	1,788,000	28.34%	1,650,000	1,650,000
Total Capital/Depreciation Expense	**822,194**	**687,480**	**1,360,000**	**1,393,200**	**1,788,000**	**28.34%**	**1,650,000**	**1,650,000**
Total Income (Loss)	**201,640**	**257,276**	**(668,110)**	**(950,260)**	**(1,358,623)**	**42.97%**	**(1,162,170)**	**(1,109,470)**
Beginning Net Position	8,903,589	9,105,229	9,362,505	9,362,505	8,694,395	-7.14%	7,335,772	6,173,602
Ending Net Position	**$ 9,105,229**	**$ 9,362,505**	**$ 8,694,395**	**$ 8,412,245**	**$ 7,335,772**	-12.80%	**$ 6,173,602**	**$ 5,064,132**

Information Technology

Information Technology Director…….Gert Paraskevin

MISSION STATEMENT

Information Technology is an internal service organization whose purpose is to provide technology and telecommunications services in support of the City of Troy's goals. Information Technology empowers users to effectively utilize resources by providing a stable, reliable environment, and responsive support services.

DEPARTMENT FUNCTIONS

- ***Administrative & Support Services***

√ Prepares and administers the department budget
√ Keeps abreast of technological changes
√ Develops short-and long-term plans
√ Manages purchases and implementations
√ Establishes standards
√ Adopts policies
√ Maintains software and equipment inventory

√ Serves as liaison with City departments
√ Coordinates and evaluates staff development and
√ activities

- ***Application Support***

√ Performs requirements analysis to determine application software needs
√ Recommends and implements application software
√ Provides initial and ongoing training
√

Functions as front line support and acts as the liaison between software vendors and end users to resolve issues
√ Implements change requests and enhancements Performs software upgrades
√ Creates custom programming and interfaces
√ Maintains the Intranet and Internet websites

- ***Client Support***

√ Provides desktop hardware support and maintenance
√ Provides desktop software support and maintenance

√ Purchases and installs new equipment and
√ software
√ Serves as the contact with various vendors
√ Provides Smartphone support

DEPARTMENT FUNCTIONS (cont)

- ***Infrastructure Support***
  - √ Provides network administration
  - √ Supports all data communications technology
  - √ Performs installations, maintenance and upgrades of network operating systems
  - √ Maintains communications equipment and network hardware
  - √ Develops and executes backup procedures
  - √ Monitors the network to proactively identify problems and recommend upgrades
  - √ Maintains e-mail communication gateways
  - √ Oversees network security
  - √ Maintains and supports the City's telecommunication system

Performance Indicator	2011/12 Actual	2012/13 Actual	2013/14 Projected	2014/15 Budget
Software Supported	115	123	133	133
Personal Computers Supported	475	484	467	484
Printers Supported		136	140	140
Servers Supported	65	68	68	66
Computer Help Desk Requests Processed	2,423	2,314	2,400	2,990
IT Staff Training Dollars Expended	$4,290	$4,239	$10,000	$10,000
Equipment Maintenance Dollars Expended	$21,320	$30,159	$30,000	$33,610
Computer Chargeback	$3,300/$2,785	$3,300/$2,785	$3,300/$2,785	$3,300/$2,785

Notes on Performance Indicators

- Goals
  1. **This does not include software written in-house only publicly available or commercial software**
  2. **Includes physical and virtual servers (not hosts)**

SUMMARY OF BUDGET CHANGES

- ***Significant Notes - 2014/15 Budget Compared to 2013/14***

Personal Services
Personal Services increase 18% due to a variety of changes: a reduction in furlough hours, 1% pay increase. Created new help desk position dedicated solely to the Library and combined part-time position to create full time application support specialist.

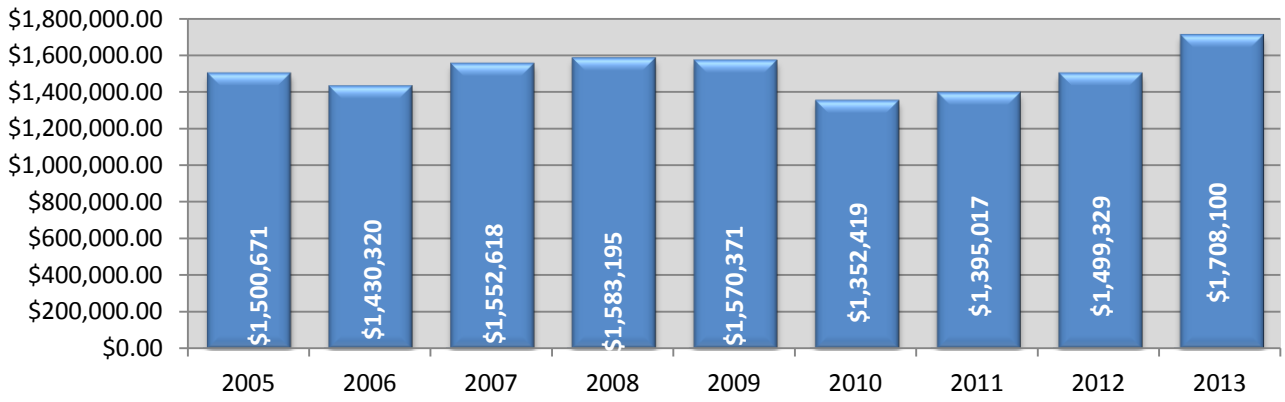
part-time Application Support position to full-time, and medical rate increases.

Supplies
Supplies increased 34% due to New Service Upgrade for window products including the Windows operating system, Outlook, Word and Excel.

Other Service Charges
Other Service Charges have increased 21% overall mainly due to increases in maintenance cost for the various software the City uses. Some are annual increases, and others are the additional maintenance cost of utilizing new software. Depreciation also significantly increase.

Personnel Summary	**2011/12**		**2012/13**		**2013/14**		**2014/15**	
	Full-Time	**Part-Time**	**Full-Time**	**Part-Time**	**Full-Time**	**Part-Time**	**Full-Time**	**Part-Time**
Information Technology	8.25	0.6	8.25	0.6	8.25	0.6	10.25	0
Total Department	**8.25**	**0.6**	**8.25**	**0.6**	**8.25**	**0.6**	**10.25**	**0**

- ***Operating Budget History***



Information Technology

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 636 Information Technology								
REVENUES								
Department: 000 Revenue								
Business Unit: 636 IT Revenue								
636.000.00.000								
Charges for Services	$ 1,553,645	$ 1,552,008	$ 1,505,355	$ 1,505,355	$ 1,814,190	20.52%	$ 1,843,500	$ 1,871,800
Interest and rents	4,537	2,817	4,000	4,045	4,000	-1.11%	4,000	4,000
Other Revenues	-	-	-	-	-	0.00%	-	-
Transfers In	11,615	-	-	46,000	238,500	418.48%	-	-
Total Revenues	**1,569,797**	**1,554,825**	**1,509,355**	**1,555,400**	**2,056,690**	**32.23%**	**1,847,500**	**1,875,800**
EXPENSE								
Business Unit: 228 Information Technology								
Expenditures for Operations								
636.228.00.228								
PERSONAL SERVICES	901,601	974,255	1,040,520	1,070,360	1,271,830	18.82%	1,217,670	1,242,430
SUPPLIES	53,839	223,951	223,500	222,000	298,000	34.23%	133,000	133,000
OTHER SERVICE CHARGES	479,569	434,697	493,280	476,730	483,800	1.48%	489,310	500,000
Total Operating Expense	**1,435,008**	**1,632,903**	**1,757,300**	**1,769,090**	**2,053,630**	**16.08%**	**1,839,980**	**1,875,430**
Income from Operations (Before Cap/Depr)	**134,789**	**(78,078)**	**(247,945)**	**(213,690)**	**3,060**	**-101.43%**	**7,520**	**370**

Information Technology

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Capital/Depreciation Expense								
636.228.00.228								
Depreciation	64,321	75,197	-	-	-	0.00%	-	70,000
Capital Expenditures	-	-	46,000	46,000	238,500	418.48%	60,000	-
Transfers In	-	-	-	-	-	0.00%	-	-
Total Capital/Depreciation Expense	**64,321**	**75,197**	**46,000**	**46,000**	**238,500**	**418.48%**	**60,000**	**70,000**
Total Income (Loss)	**70,467**	**(153,275)**	**(293,945)**	**(259,690)**	**(235,440)**	**-9.34%**	**(52,480)**	**(69,630)**
Beginning Net Position	1,797,771	1,868,238	1,714,964	1,714,964	1,421,019	-17.14%	1,185,579	1,133,099
Ending Net Position	**$ 1,868,238**	**$ 1,714,964**	**$ 1,421,019**	**$ 1,455,274**	**$ 1,185,579**	-18.53%	**$ 1,133,099**	**$ 1,063,469**

Unemployment Compensation

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 605 Unemployment Comp								
REVENUES								
Department: 000 Revenue								
Business Unit: 605 Unemployement								
605.000.00.000								
Charges for Services	$ 364,053	$ 324,894	$ 300,000	$ 300,000	$ 300,000	0.00%	$ 300,000	$ 300,000
Interest and Rents	567	136	-	-	-	0.00%	-	-
Other Revenues	-	-	-	-	-	0.00%	-	-
Total Revenues	**364,620**	**325,030**	**300,000**	**300,000**	**300,000**	**0.00%**	**300,000**	**300,000**
EXPENSE								
Business Unit: 870 Unemployment								
Expenditures for Operations								
605.870.00.870								
PERSONAL SERVICES	-	-	-	-	-	0.00%	-	-
SUPPLIES	-	-	-	-	-	0.00%	-	-
OTHER SERVICE CHARGES	448,872	317,512	300,000	300,000	300,000	0.00%	300,000	300,000
Total Operating Expense	**448,872**	**317,512**	**300,000**	**300,000**	**300,000**	**0.00%**	**300,000**	**300,000**
Income from Operations	**(84,251)**	**7,519**	**-**	**-**	**-**	**0.00%**	**-**	**-**
Beginning Net Position	176,732	92,481	99,999	99,999	99,999	0.00%	99,999	99,999
Ending Net Position	**$ 92,481**	**$ 99,999**	**$ 99,999**	**$ 99,999**	**$ 99,999**	0.00%	**$ 99,999**	**$ 99,999**

Worker's Compensation Reserve

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 606 Worker's Comp Reserve								
REVENUES								
Department: 000 Revenue								
Business Unit: 606 Work Comp Revenue								
606.000.00.000								
Charges for Services	$ 169,987	$ 16,913	$ 346,500	$ 250,000	$ 353,500	41.40%	$ 361,500	$ 369,500
Interest and rents	7,714	4,636	8,500	8,500	8,500	0.00%	8,500	8,500
Other Revenues	158,648	56,817	15,000	50,000	15,000	-70.00%	15,000	15,000
Total Revenues	**336,349**	**78,366**	**370,000**	**308,500**	**377,000**	**22.20%**	**385,000**	**393,000**
EXPENSE								
Business Unit: 871 Worker's Compensation								
Expenditures for Operations								
606.871.00.871								
PERSONAL SERVICES	-	-	-	-	-	0.00%	-	-
SUPPLIES	-	-	-	-	-	0.00%	-	-
OTHER SERVICE CHARGES	336,349	294,322	370,000	300,000	377,000	25.67%	385,000	393,000
Total Operating Expense	**336,349**	**294,322**	**370,000**	**300,000**	**377,000**	**25.67%**	**385,000**	**393,000**
Income from Operations	**-**	**(215,956)**	**-**	**8,500**	**-**	**-100.00%**	**-**	**-**
Beginning Net Position	2,397,956	2,397,956	2,182,000	2,182,000	2,182,000	0.00%	2,182,000	2,182,000
Ending Net Position	**$ 2,397,956**	**$ 2,182,000**	**$ 2,182,000**	**$ 2,190,500**	**$ 2,182,000**	-0.39%	**$ 2,182,000**	**$ 2,182,000**

Compensated Absences

	2012 Actual Amount	2013 Actual Amount	2014 Estimated Amount	2014 Amended Budget	2015 Proposed	% Change	2016 Proposed	2017 Proposed
Fund: 630 Compensated Absences								
REVENUES								
Department: 000 Revenue								
Business Unit: 630 Comp Abs Revenue								
630.000.00.000								
Interest and rents	$ 25,294	$ 8,222	$ 16,000	$ 16,000	$ 16,000	0.00%	$ 16,000	$ 16,000
Other Revenues	3,613,791	2,706,472	4,110,000	3,615,000	3,700,000	2.35%	3,780,000	3,850,000
Total Revenues	**3,639,085**	**2,714,693**	**4,126,000**	**3,631,000**	**3,716,000**	**2.34%**	**3,796,000**	**3,866,000**
EXPENSE								
Business Unit: 859 Compensated Absences								
Expenditures for Operations								
630.859.00.859								
PERSONAL SERVICES	3,639,084	2,714,543	4,126,000	3,631,000	3,716,000	2.34%	3,796,000	3,866,000
SUPPLIES	-	-	-	-	-	0.00%	-	-
OTHER SERVICE CHARGES	-	-	-	-	-	0.00%	-	-
Total Operating Expense	**3,639,084**	**2,714,543**	**4,126,000**	**3,631,000**	**3,716,000**	**2.34%**	**3,796,000**	**3,866,000**
Income from Operations	**1**	**150**	**-**	**-**	**-**	**0.00%**	**-**	**-**
Beginning Net Position	1,006,800	1,006,801	1,006,951	1,006,951	1,006,951	0.00%	1,006,951	1,006,951
Ending Net Position	**$ 1,006,801**	**$ 1,006,951**	**$ 1,006,951**	**$ 1,006,951**	**$ 1,006,951**	0.00%	**$ 1,006,951**	**$ 1,006,951**

General Revenues By Source 10 Year History - Governmental Funds and Expenditures by

Description	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Property Taxes	$ 49,729,110	$ 51,455,237	$ 49,877,171	$ 50,696,911	$ 51,270,756	$ 51,092,129	$ 50,828,551	$ 46,082,673	$ 46,450,199	$ 46,470,104
Licenses and Permits	1,649,985	1,607,445	1,662,592	1,491,958	1,393,635	1,237,191	1,113,809	1,259,748	1,686,633	2,254,775
Federal Sources	415,609	2,928,690	961,366	551,965	1,279,826	4,884,314	3,185,364	2,171,633	1,040,037	5,119,153
State Sources	19,579,823	12,944,756	12,073,497	11,805,209	11,990,424	11,345,811	10,494,294	10,504,385	11,384,502	11,673,045
County Sources	241,418	165,154	891,705	765,823	758,058	465,212	908,398	1,039,709	614,530	786,068
Charges for Services	6,310,960	8,594,731	7,895,033	8,338,480	8,109,915	7,782,945	8,151,713	7,335,759	7,660,204	7,760,295
Fines and Forfeits	960,250	973,527	994,373	1,243,286	1,483,784	1,054,161	1,226,729	1,277,705	1,154,999	902,183
Interest Income	1,198,874	2,213,067	2,947,672	3,942,955	2,782,486	1,592,062	643,073	430,899	186,897	154,351
Miscellaneous	5,497,512	2,817,781	1,601,059	2,046,840	1,924,977	1,999,943	3,347,701	1,967,075	2,330,595	2,007,022
Total	**$ 85,583,541**	**$ 83,700,388**	**$ 78,904,468**	**$ 80,883,427**	**$ 80,993,861**	**$ 81,453,768**	**$ 79,899,632**	**$ 72,069,586**	**$ 72,508,596**	**$ 77,126,996**

GENERAL EXPENDITURES BY FUNCTION - 10-YEAR HISTORY GOVERNMENTAL FUNDS

Description	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
General Government	$ 8,217,477	$ 8,657,335	$ 8,978,687	$ 9,002,076	$ 9,118,399	$ 9,181,757	$ 9,167,749	$ 8,562,924	$ 8,232,791	$ 7,409,887
Public Safety	25,229,356	26,313,278	27,203,034	27,973,275	29,575,908	30,764,667	31,042,277	30,902,648	29,899,440	27,371,783
Roads and Streets	3,822,154	3,944,998	5,074,870	4,755,184	4,754,166	5,600,748	5,687,378	4,844,712	4,799,035	6,037,793
Sanitation	3,708,860	3,500,055	2,780,643	2,835,772	2,676,716	3,892,487	3,961,794	3,996,065	4,109,985	4,331,560
Other Public Works	4,198,140	4,432,201	4,432,841	4,367,093	4,528,962	2,676,845	2,525,114	2,043,464	1,756,490	621,439
Park & Rec, Cemeteries	7,419,478	7,976,960	8,504,982	8,596,120	8,607,457	9,599,827	9,663,164	8,325,497	6,779,136	5,834,282
Library/Museum	4,474,276	4,547,590	4,758,578	4,780,602	4,805,282	4,831,440	4,167,249	3,905,927	2,288,355	2,409,040
Debt Service	7,214,312	17,283,219	6,356,165	3,439,568	3,557,367	3,440,055	3,686,878	3,680,385	3,745,065	3,669,615
Capital Outlay	42,801,620	22,194,876	14,791,534	18,994,837	11,856,766	12,322,730	17,176,377	17,062,105	14,244,384	13,670,400
Economic & Phys. Dev.	576,366	553,242	474,591	2,011,275	116,091	115,981	195,216	127,522	148,800	51,220
Total	**$ 107,662,039**	**$ 99,403,754**	**$ 83,355,925**	**$ 86,755,802**	**$ 79,597,114**	**$ 82,426,537**	**$ 87,273,196**	**$ 83,451,249**	**$ 76,003,481**	**$ 71,407,019**

General Fund Balance Compared to Annual

Fiscal Year Ended 30-Jun	Nonspendable Fund Balance	Restricted Fund Balance	Committed Fund Balance	Assigned Fund Balance	Unassigned Fund Balance	Annual Expenditures	Unassigned Fund Balance as a % of Expenditures
2004	$ 972,200	$ -	$ -	$2,624,939	$ 16,855,616	$ 55,568,486	30%
2005	$ 708,988	$ -	$ 1,305,560	$8,756,013	$ 13,036,631	$ 57,300,794	23%
2006	$ 618,143	$ -	$ 6,367,250	$8,756,013	$ 11,157,403	$ 58,042,415	19%
2007	$ 695,992	$ -	$ 4,210,280	$9,171,895	$ 10,787,420	$ 63,037,928	17%
2008	$ 617,505	$ -	$ 5,136,980	$9,171,895	$ 8,706,382	$ 62,655,284	14%
2009	$ 623,544	$ -	$ 1,000,000	$9,171,895	$ 10,519,037	$ 62,252,931	17%
2010	$ 447,720	$ -	$ 3,400,000	$9,171,895	$ 10,722,271	$ 58,585,172	18%
2011*	$ 4,034,119	$ 1,508,257	$ 3,610,131	$5,953,000	$ 12,359,648	$ 53,695,418	23%
2012*	$ 3,884,686	$ 1,514,118	$ 1,517,000	$3,655,000	$ 23,340,380	$ 45,761,906	51%
2013*	$ 4,369,038	$ 1,525,598	$ 2,771,300	$3,148,000	$ 24,946,170	$ 46,634,537	53%

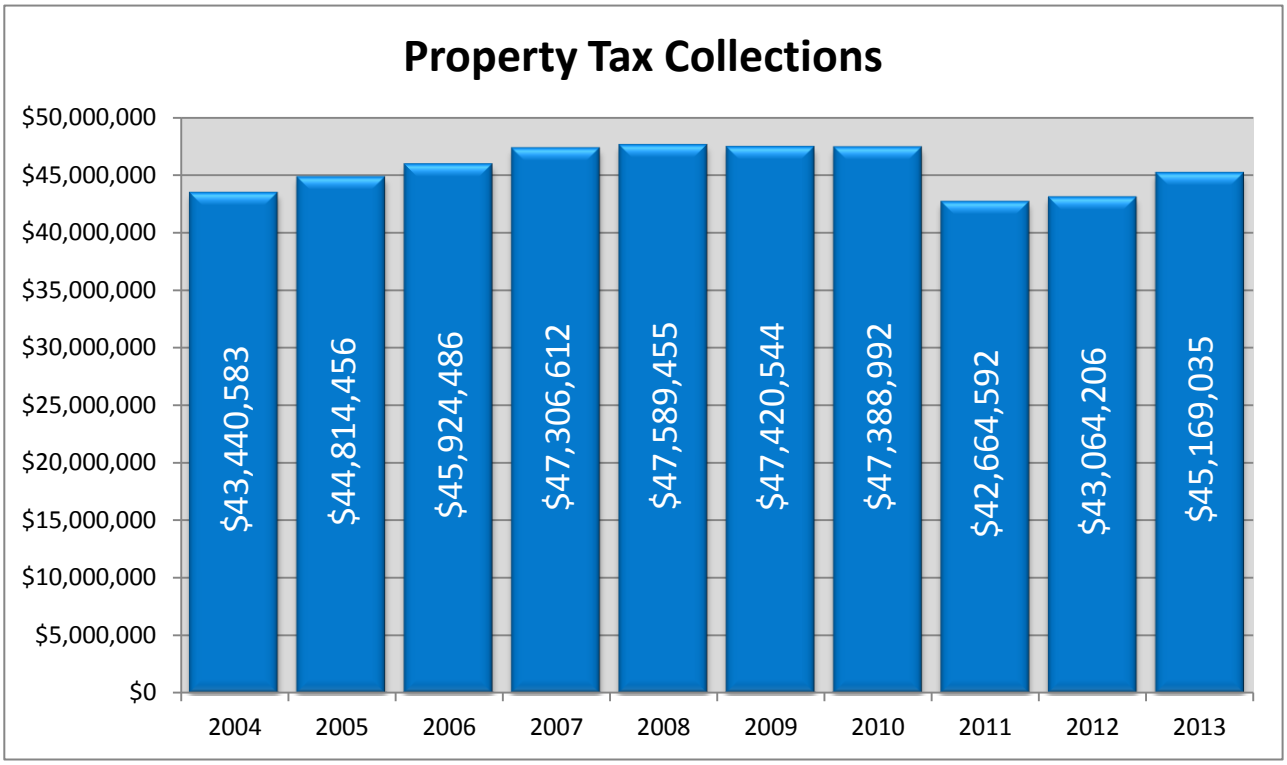
* Note: Includes balance of stabilization fund in accordance with GASB statement 54

VALUE OF TAXABLE PROPERTY
10-YEAR HISTORY

Fiscal Year Ended 30-Jun	Real Property	Personal Property	Total Taxable Property	Real Property As Percent of Total Taxable Property
2004	$ 4,394,026,741	$584,236,696	$4,978,263,437	88%
2005	$ 4,558,664,800	$536,093,423	$5,094,758,223	89%
2006	$ 4,760,853,880	$503,497,670	$5,264,351,550	90%
2007	$ 4,955,160,492	$479,874,950	$5,435,035,442	91%
2008	$ 5,086,302,787	$464,213,650	$5,550,516,437	92%
2009	$ 5,105,043,510	$457,552,500	$5,562,596,010	92%
2010	$ 5,011,679,706	$448,100,230	$5,459,779,936	92%
2011	$ 4,435,622,282	$407,990,730	$4,843,613,012	92%
2012	$ 4,064,665,270	$384,084,890	$4,448,750,160	91%
2013	$ 3,917,595,130	$395,096,920	$4,312,692,050	91%

Property Tax Levies and Collections 10-Year History

Fiscal Year Ended 30-Jun	Total Tax Levy	Current Tax Collections	% of Taxes Collected	Delinquent Tax Collections	Total Tax Collection	% of Total Collection to Tax Levy
2004	$ 44,251,910	$ 43,440,583	98.17%	$ 672,473	$ 44,113,056	99.69%
2005	$ 45,666,420	$ 44,814,456	98.13%	$ 637,527	$ 45,451,983	99.53%
2006	$ 46,913,799	$ 45,924,486	97.89%	$ 726,792	$ 46,651,278	99.44%
2007	$ 48,338,412	$ 47,306,612	97.87%	$ 923,002	$ 48,229,614	99.77%
2008	$ 48,667,887	$ 47,589,455	97.78%	$ 1,037,838	$ 48,627,293	99.92%
2009	$ 48,676,220	$ 47,420,544	97.42%	$ 771,027	$ 48,191,571	99.00%
2010	$ 48,273,658	$ 47,388,992	98.17%	$ 766,850	$ 48,155,842	99.76%
2011	$ 43,852,179	$ 42,664,592	97.29%	$ 1,095,386	$ 43,759,978	99.79%
2012	$ 44,257,157	$ 43,064,206	97.30%	$ 1,108,768	$ 44,172,974	99.81%
2013	$ 45,327,073	$ 44,436,644	98.04%	$ 158,037	$ 44,594,681	98.38%



Demographic Statistics

Fiscal Year Ended 30-Jun	Estimated Population (5)	# of Households (1)	Median Household Effective Buying Income (1)	School Enrollments (3)	Median Age	Unempl. Rate (2)
2004	85,956	31,944	$ 96,840	12,059	38.41	3.2%
2005	86,740	32,281	$ 96,840	12,005	38.41	4.7%
2006	87,159	32,431	$ 96,840	12,131	38.41	4.9%
2007	87,594	32,596	$ 96,840	12,192	38.41	4.8%
2008	87,956	32,802	$ 96,840	12,165	38.41	5.6%
2009	81,490 **	33,368 **	$112,980 **	12,069	38.41 **	9.4%
2010	80,980 **(4)**	33,176	$ 112,980	12,045	41.8	11.9 **
2011	81,161	33,368	$ 108,356	12,106	41.8	9.5
2012	82,071	32,998	$ 107,532	12,385	41.8	7.7
2013	82,853	33,063	$ 107,532	11,911	41.8	7.9

(1) U.S. Census 2006-2008 American Community Survey
(2) Michigan Dept. of Energy, Labor and Economic Growth
(3) Troy School District
(4) U.S. Bureau of the Census (2010)
(5) Southeast Michigan Council of Governments (SEMCOG)
* Information not available
** Change in the calculation method

Race	Population Based on 2010 Census	Percentage of Population
White	*60,006*	*82%*
Black	*3,239*	*2%*
American Indian	*162*	*0%*
Asian	*15,467*	*13%*
Other	*486*	*0%*
Multiple	*1,620*	*2%*

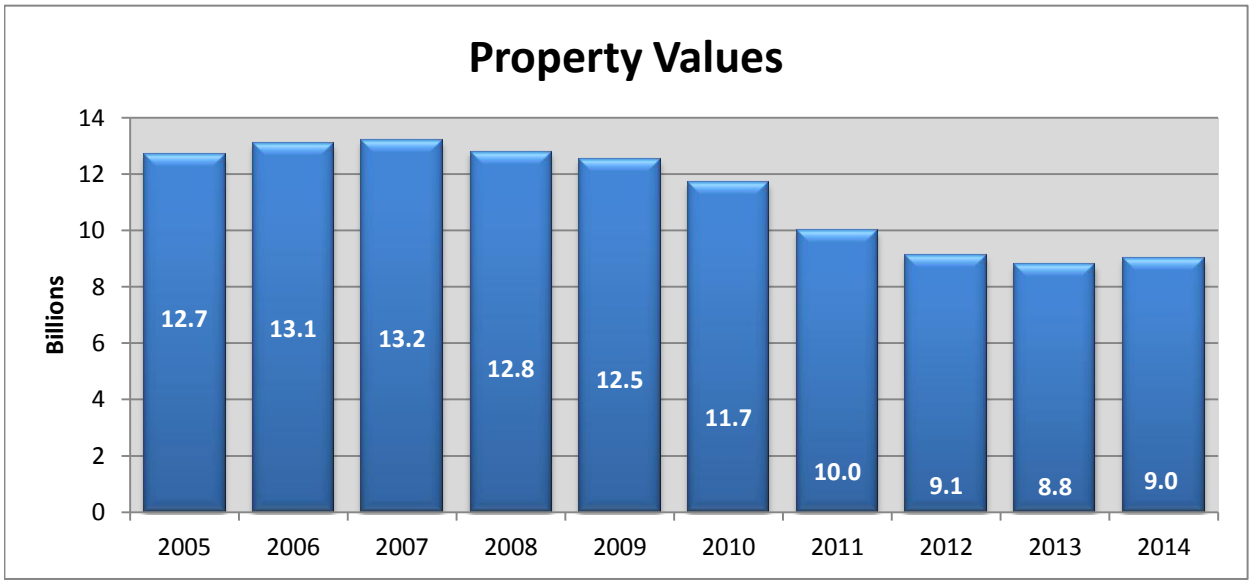
Educational Level Attainment - Age 25 or Older Based on 2010 Census		
High School Graduates	76,688	94.70%
Bachelor's Degree or Higher	45,997	56.80%

Top 20 Tax Payers

Rank	Name	2014 Assessed Value	2014 Taxable Value	# of Parcels	Business Activity	% of Total Taxable Value
1	Frankel Forbes Cohen	53,368,490	51,579,130	3	Somerset Malls	1.18
2	Urbancal Oakland Mall LLC	36,768,050	36,713,920	16	Oakland Mall/Plaza	0.84
3	Dte	33,929,550	33,483,940	17	Utility	0.77
4	Nykel Management Co	25,039,520	25,039,520	24	Apartment Leasing	0.57
5	Cc Troy Assoc	20,052,680	20,025,150	3	Office Leasing	0.46
6	Osprey-Troy Officentre LLC	19,962,720	19,962,720	2	Office Leasing	0.46
7	Nemer Troy Place Realty	22,236,900	19,696,840	5	Office Leasing	0.45
8	Bank Of America NA	17,884,980	17,840,330	14	Office HQ-Branches	0.41
9	Kelly Services	17,742,380	17,480,210	2	Office HQ	0.40
10	Delphi	18,596,640	17,010,500	16	Corp HQ-Industrial	0.39
11	Macys	15,717,460	15,717,460	10	Retail	0.36
12	755 Tower Associates LLC	14,480,660	14,046,290	5	Office Leasing	0.32
13	Troy Industrial	13,911,450	13,230,100	15	Industrial Leasing	0.30
14	Regents Park Of Troy	12,695,080	12,695,080	4	Apartment Leasing	0.29
15	Troy Sports Center LLC	11,875,010	11,875,010	2	Ice Rink/Retail	0.27
16	Consumers Energy	11,855,050	11,728,610	2	Utility	0.27
17	West Huron Joint Venture	10,962,780	10,821,070	5	Office Leasing	0.25
18	Somerset Place LLC	9,789,810	9,789,810	3	Office Leasing	0.22
19	Liberty Investments	9,387,880	9,387,880	3	Office Leasing	0.21
20	Sheffield Owner	10,265,910	8,929,350	3	Office Leasing	0.20
		$ 386,523,000	$ 377,052,920			8.62 %
		4,491,432,340	4,310,263,448			
		2014 Total Assessed Value (A/V)	**2014 Total Taxable Value (T/V)**			

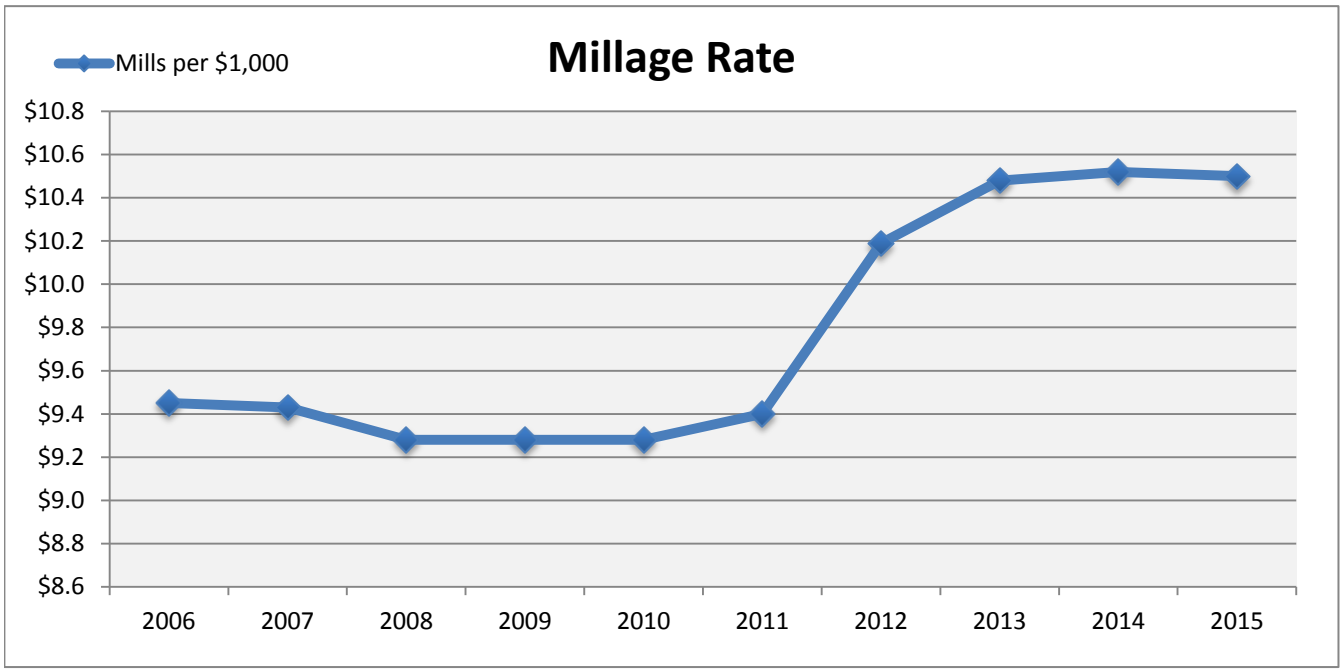
Property Values and Construction
Last 10 Fiscal Years

Fiscal Year Ended June 30 of:	Property Values	Construction
2005	$12,674,445,946	$325,052,794
2006	$13,052,148,660	$322,561,346
2007	$13,217,609,500	$293,310,680
2008	$12,845,319,620	$241,191,844
2009	$12,454,188,100	$330,821,604
2010	$11,677,738,478	$235,276,998
2011	$9,977,036,626	$263,289,234
2012	$9,080,825,360	$252,679,260
2013	$8,820,217,800	$263,246,270
2014	$8,982,864,680	$211,200,000

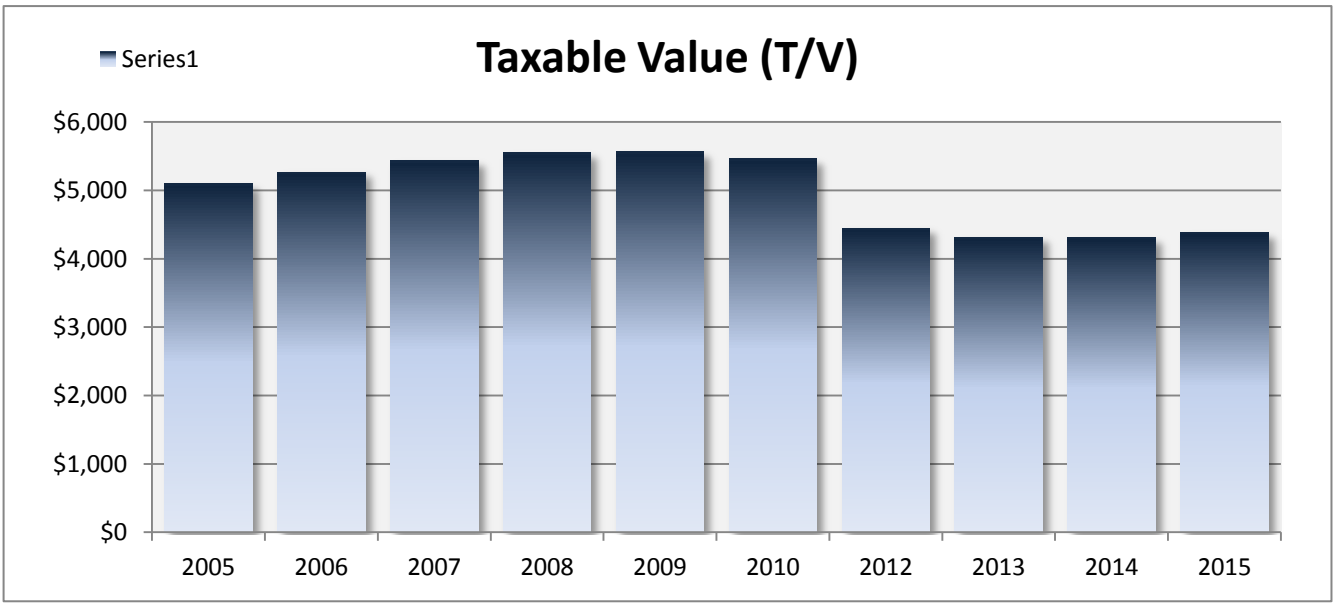


Collective Bargaining Agreements

Bargaining Unit	Expiration Date	# of Employees Covered
American Federation of State, County and Municipal Employees (**AFSCME**) - Public Works Employees	6/30/2016	58
Michigan Association of Police (**MAP**) - Clerical Employees, Police Service Aides	6/30/2015	39
Troy Command Officers Association (**TCOA**) - Command Police Officers	6/30/2014	21
Troy Police Officers Association (**TPOA**) - Police Officers	6/30/2015	74
Troy Fire Staff Officers Association (**TFSOA**) - Career Fire Professionals	6/30/2014	9
Troy Communications Supervisors Association (**TCSA**) Civilian Communications Supervisors	6/30/2016	8



The City of Troy has maintained one of the lowest tax rates of surrounding cities.



In Michigan the assessed value is approximately 50% of the market value of a home. If the home sells for $200,000 the assessed value would be $100,000. Each mill levied on this property would cost $100 annually (before any applicable state or federal tax credits). Under the state school funding system (Proposal A) the annual increase in the taxable value of your property is capped at the rate of inflation or 5%, whichever is less.

- ***Area*** 34.3 square miles (21,952 acres)
- ***Form of Government*** Council-Manager (since December 12, 1955)
- ***Present Charter*** Adopted December 12, 1955
- ***Elections***

Registered voters at the time of General Election on November 5, 2013	58,361
Number of voters voting in General Election November 5, 2013	15,832
Percentage of registered voters voted	27.1%
Registered voters at the time of City General Election on November 6, 2012	58,195
Number of voters voting in City General Election November 6, 2012	42,872
Percentage of registered voters voted	73.7%

- ***Fiscal Year Begins*** July 1st
- ***# of Employees*** 332 regular, 117 seasonal (full-time equivalents), summer and fall
- ***Fire Protection*** 6 stations, training center, 11 fire personnel
- ***Police Protection*** 1 station, 101 police officers, 36 non-sworn and 15.5 civilian employees
- ***Building Construction***

2003/04	2,110 permits	$140,823,926 estimated value
2004/05	2,136 permits	$143,697,564 estimated value
2005/06	1,927 permits	$114,459,317 estimated value
2006/07	1,696 permits	$113,160,162 estimated value
2007/08	1,588 permits	$103,420,413 estimated value
2008/09	1,251 permits	$ 99,128,945 estimated value
2009/10	1,185 permits*	$ 56,329,455 estimated value
2010/11	940 permits	$ 81,414,322 estimated value
2011/12	1,699 permits	$ 98,609,054 estimated value
2012/13	2,006 permits	$146,556,961 estimated value

*Change in permit base

- ***Streets*** 443 miles improved
  4.0 miles unimproved
- ***Sewers*** 10 miles (combination storm and sanitary)
  398 miles sanitary sewer
  545 miles storm sewer
- ***Street Lights*** 580 Detroit Edison-owned
  956 City-owned
- ***Water Plant*** Accounts:

City - Regular	27,591
Annual Distribution	5330 million cubic feet
Water Mains	540 miles
Hydrants	5,854

[A] Accrual basis accounting recognizes transactions when they occur, regardless of the timing of related cash flows. The application of accrual accounting techniques prevents distortions in financial statement representations due to shifts in the timing of cash flows and related underlying economic events near the end of a fiscal period.

ACT 51 highway and street funds are derived from gas and weight taxes, and are distributed to communities by the Michigan Department of Transportation based on a municipality's population and number of street miles.

An **activity** is an office within a department to which specific expenses are allocated.

APPROPRIATION REFERS TO AUTHORIZATION GRANTED BY A LEGISLATIVE BODY TO INCUR OBLIGATIONS AND TO EXPEND PUBLIC FUNDS FOR A STATED PURPOSE.

The City of Troy's **appropriation ordinance** is the official enactment by City Council establishing legal authority for the City to incur obligations and to expend public funds for a stated purpose.

Assessed valuation is the value placed upon property equal to 50% of fair market value, as required by State law.

[B] A **balanced budget** is one in which estimated revenues plus prior year accumulated reserves are equal to or greater than estimated expenditures.

The **budget calendar** is the schedule of key dates a government follows in the preparation and adoption of the budget.

The **budget message** is a written policy and financial overview of the City as presented by the City Manager.

A **budgetary center** is a grouping of office, or activity, budgets that are combined to create a cost center in which actual expenditures cannot exceed budgeted appropriations.

[C] A disbursement of money that results in the acquisition of or addition to fixed assets is called a **Capital expenditure**. The item must have a purchase price greater than $10,000 to be considered a Capital item.

The **Capital Projects Fund** is used to account for development of municipal Capital facilities other than those financed by the Enterprise Fund.

The **Community Development Block Grant (CDBG)** is a federally funded program to assist communities in the expansion and improvement of community services, to develop and improve neighborhoods, and to restore and preserve property values.

[D] The **Debt Service Fund** is used to account for the accumulation of resources for and the payment of general long-term debt principal and interest.

Deferment is a form filed (by qualifying residents) that allows a postponement of the summer homestead tax, without levying interest or penalty, unless payment is made after the deferment date.

A **deficit** is an excess of liabilities and reserves of a fund over its assets.

The **departmental mission statement** describes the course of action proposed to link the City's goals and objectives with the financial resources of the department.

[E] An **enterprise fund** is used to account for operations that are financed and operated in a manner similar to a private business, i.e. the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. An example of an enterprise fund is the Water and Sewer Fund.

The **equalization factor** is a multiplier applied to the assessed value of a class of property by the County Equalization Department or State Tax Commission that will produce a sum that represents 50 percent of the true cash value of that class.

Expenditure is the cost of goods delivered and services rendered, whether paid or unpaid, including expenses, debt retirement not reported as liability of the fund from which retired, or capital outlay.

An **expenditure object** is a specific classification of expenditure accounts that includes a number of related accounts determined by the type of goods and services to be purchased. For example, the personnel services expenditure object includes the wages account as well as all fringe benefit accounts. Expenditure objects include personnel services, supplies, other services/charges, capital outlay, debt service, and transfers out.

[F] FOIA is the acronym for the Freedom of Information Act.

Fixed assets are equipment and other Capital items used in governmental fund type operations and are accounted for in the general fixed assets group of accounts rather than in the government funds. Such assets, which are recorded as expenditures at the time of purchase, do not include certain improvements such as roads, bridges, curbs and gutters, streets and sidewalks, and lighting systems. No depreciation has been provided on general fixed assets.

A **fund** is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities.

The City's accounts are organized on the basis of funds and account groups in order to report on its financial position and results of its operations. **Fund accounting** is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

Fund balance is the excess of a fund entity's accumulated assets over its liabilities. Typically, excess revenues over expenditures at year-end will increase a fund's fund balance.

[G] The **Governmental Accounting Standards Board (GASB)** is the ultimate authoritative accounting and financial reporting standards-setting body for state and local governments.

The **General Fund** is the City's major operating fund to account for all financial resources except those required to be accounted for in another fund.

Generally Accepted Accounting Principles (GAAP) are conventions, rules and procedures that define accepted accounting practice at a particular time, including both broad guidelines of general applications and detailed practices and procedures. GAAP represents the benchmark by which financial statements are measured

THE **GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA)** OF THE UNITED STATES AND CANADA IS A PROFESSIONAL ORGANIZATION OF PUBLIC OFFICIALS UNITED TO ENHANCE AND PROMOTE THE PROFESSIONAL MANAGEMENT OF GOVERNMENTAL FINANCIAL RESOURCES BY IDENTIFYING, DEVELOPING AND ADVANCING FISCAL STRATEGIES, POLICIES AND PRACTICES FOR PUBLIC BENEFIT.

[I] Internal Service Funds are used to finance and account for services furnished by a designated department to another department within a single governmental unit. Examples of funds in this category are Building Operations, Fleet Maintenance, and Information Services.

[L] A **Line Item Budge**t is one that emphasizes allocations of resources to given organizational units for particular expenditures, such as salaries, supplies, services, and equipment. Line item budgets may be organized to provide accountability at varying levels, such as on department, division, or agency levels.

[M] The **Michigan Transportation Fund (MTF)** designates bonded road projects that are financed by Motor Vehicle Highway Funds.

THE MODIFIED ACCRUAL BASIS OF ACCOUNTING RECOGNIZES REVENUES IN THE PERIOD THEY BECOME AVAILABLE AND MEASURABLE, AND EXPENDITURES ARE RECOGNIZED AT THE TIME A LIABILITY IS INCURRED PURSUANT TO APPROPRIATION AUTHORITY. EXCEPTIONS TO THE GENERAL RULE OF EXPENDITURE RECOGNITION OCCUR IN DEBT SERVICE.

[O] The **operating budget** represents the authorized revenues and expenditures for ongoing municipal services and is the primary means by which government is controlled. The life span of an operating budget typically is one year or less, as opposed to a Capital budget, which usually has a long-term outlook, showing projects spanning a several year period. Personnel costs, supplies, and other service/charges are found in an operating budget.

OTHER SERVICES/CHARGES IS AN EXPENDITURE OBJECT WITHIN AN ACTIVITY THAT INCLUDES PROFESSIONAL SERVICES, UTILITIES, RENTS, AND TRAINING, FOR EXAMPLE.

[P] Performance indicators measure how a program is accomplishing its mission through the delivery of products or services.

Performance objectives are desired output-oriented accomplishments which can be measured within a given time period.

Personal Services is an expenditure object within an activity, which includes payroll and all fringe benefits.

Proposal "A" is a State constitutional amendment approved by the electorate in 1994 that limits the increase in taxable value of individual parcels to the Consumer Price Index or 5%, whichever is lower. This applies to all properties that do not transfer ownership. Properties that change ownership or where additions or new construction takes place can be assessed at 50% of fair market value.

[R] Results-oriented budgeting is a management concept that links the annual line item budget to departmental results of operations.

Revenue is defined as an addition to the assets of a fund which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability without a corresponding increase in any other liability or a decrease in assets, and does not represent a contribution of fund capital in enterprise or in intra-governmental service funds.

[S] SAD is the acronym for special assessment district.

The **service statement** shows general and specific service deliveries rendered by an activity for the community.

The **Special Revenue Fund** is used to account for the proceeds of specific revenue sources (other than special assessment, expendable trusts, or the major capital projects) that are legally restricted to expenditures for specified purposes.

STATE SHARED REVENUE REFERS TO THE PORTION OF THE $.06 SALES TAX RETURNED TO LOCAL GOVERNMENTS BASED ON PER CAPITA TAXABLE VALUE, POPULATION AND RELATIVE TAX EFFORT.

Supplies is an expenditure object within an activity, which includes all supplies that have a useful life of less than one year and/or a purchase price of less than $500.

Surplus refers to an excess of the assets of a fund over its liabilities and reserves.

[T] TRANSFERS - IN/OUT ARE LEGALLY AUTHORIZED FUNDING TRANSFERS BETWEEN FUNDS IN WHICH ONE FUND IS RESPONSIBLE FOR THE INITIAL RECEIPT AND THE OTHER FUND IS RESPONSIBLE FOR THE ACTUAL DISBURSEMENT.

[U] Unreserved Fund Balance is the balance of net financial resources that are spendable or available for appreciation or the portion of fund balance that is not legally restricted.

[W] WATER & SEWER FUND: THE ENTERPRISE FUNDS ACCOUNT FOR THE OPERATION OF THE WATER AND SEWER SYSTEM. THE REVENUES CONSIST OF CHARGES FOR SERVICES FROM CITY BUSINESSES AND RESIDENCES THAT ARE USED TO PAY FOR ALL WATER AND SEWER RELATED EXPENSES.