



CITY COUNCIL ACTION REPORT

February 21, 2007

TO: Phillip L. Nelson, City Manager

FROM: John M. Lamerato, Assistant City Manager/Finance and Administration
Susan A. Leirstein, Purchasing Director
Brian Stoutenburg, Library Director

SUBJECT: Standard Purchasing Resolution 1: Award To Low Bidder – Museum Roof Replacements

Background

- In June 2002, the City of Troy contracted with Gerald J. Yurk Associates to complete a comprehensive Physical Maintenance and Conservation Plan for the structures and grounds of the Troy Museum. Maintenance and improvements are based on national standards set by the National Park Service Historic Preservation Briefs. This Plan outlines the projects that should be undertaken to ensure safe public access to and the preservation of our historic resources.
- There is a current need for roof replacements on four buildings due to cupping and deteriorated cedar shakes and/or roof leaks. These buildings are the Log Cabin, the Utility Shed, the General Store and the Print Shop.
- 116 vendors were notified of the bid opportunity via the MITN system. Nine bidders responded with three statements of no bid received.

Financial Considerations

- Funds are available in the Museum Capital Account #401804.7975.120 – Roof Replacement.

Legal Considerations

- ITB-COT 06-11 was competitively bid and vendors were given the opportunity to participate in a non-mandatory pre-bid meeting at the site.
- The award is contingent upon the recommended bidder's submission of proper contract and bid documents, including bonds, insurance certificates and all other specified requirements.

Policy Considerations

- Bidding contractor services of this type help minimize cost and increase efficiency of City Government. (Goal #2)
- Maintenance of the historic structures at the Museum is in compliance with City and Michigan preservation standards. (Goal #5)

February 21, 2007

To: Phillip L. Nelson, City Manager
Re: Bid Award – Museum Roof Replacements

Options

- City management and the Library/Museum Department recommend awarding the contract to replace four roofs at the Troy Museum to the low total bidder, Ingram Roofing, Inc. of Rochester Hills, MI, for an estimated total cost of \$37,904.00, at prices contained in the bid tabulation opened February 6, 2007.

VENDOR NAME:	** Ingram Roofing Inc	Envision Builders Inc.	Hicks Construction Company	Dunrite Roofing & Siding Co., Inc.
CHECK #:	462746148	10990986	511354441	641156607
CHECK AMOUNT:	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00

PROPOSAL: ROOF REPLACEMENTS AT THE MUSEUM in accordance with the specifications, pictures, and addendum.

Furnish all labor, materials, and equipment to remove and replace roofing materials for the following buildings:

LOG CABIN COMPLETE FOR THE SUM OF:	\$ 7,295.00	\$ 7,380.00	\$ 6,300.00	\$ 7,900.00
UTILITY SHED COMPLETE FOR THE SUM OF:	\$ 1,892.00	\$ 2,214.00	\$ 2,100.00	\$ 2,400.00
GENERAL STORE COMPLETE FOR THE SUM OF:	\$ 21,564.00	\$ 21,925.00	\$ 27,500.00	\$ 27,350.00
PRINT SHOP COMPLETE FOR THE SUM OF:	\$ 6,825.00	\$ 7,380.00	\$ 6,400.00	\$ 6,800.00
SUB-TOTAL	\$ 37,576.00	\$ 38,899.00	\$ 42,300.00	\$ 44,450.00
Additional Material Costs:	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
5/4" x 6" Roof Sheathing Normalized Linear Footage	4.00 per L.F.	5.75 per L.F.	3.75 per L.F.	3.00 Per L.F.
	82	82	82	82
ESTIMATED GRAND TOTALW/MATERIALS	\$ 37,904.00	\$ 39,370.50	\$ 42,607.50	\$ 44,696.00
INSURANCE: Can Meet Cannot Meet	XX	XX	XX	XX
SITE INSPECTION: Y/N Date	Yes 1/25/2007	Yes 1/25/2007	Yes 1/25/2007	Yes 1/25/2007
COMPLETION DATE: Can Meet Cannot Meet	---SPRING 2007 (MARCH-MAY) Weather Permitting ---			
	XX	XX	XX	XX
PROGRESS PAYMENTS:	Paymt-Material on Delivery Bal.Paid Upon Completion	Net 30 Days	Net 15 per Building less 10% retainer	30 Days Upon Completion
BIDDER QUESTIONNAIRE: Completed Not Completed	XX	XX	XX	XX
TERMS:	Material & Final	Net 30	See Payment Schedule	30 Days
WARRANTY:	5 years	Manufacturers	2 yrs Labor/Materials	5 years
EXCEPTIONS:	Blank	Blank	All or None Award	Blank
ACKNOWLEDGEMENT: Y or N	Yes	Yes	Yes	Yes
ADDENDUM 1: Y or N	No	Yes	Yes	Yes

NO BIDS:
Canton Construction Corp
Fisher Roofing
Bloom Roofing Systems

ATTEST:
Loraine Campbell
Debra Painter
Brian Stoutenburg
Linda Bockstanz

**** DENOTES LOW TOTAL BIDDER**

 Susan Leirstein
 Purchasing Director

VENDOR NAME:	Reasonable Roofing & Remodeling Inc.	EMP International	Butcher & Baecker Construction	Mando Construction Inc.
CHECK #:	083471163-3	728073874	873806957	2610
CHECK AMOUNT:	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00

PROPOSAL: ROOF REPLACEMENTS AT THE MUSEUM in accordance with the specifications, pictures, and addendum

Furnish all labor, materials, and equipment to remove and replace roofing materials for the following buildings:

LOG CABIN COMPLETE FOR THE SUM OF:	\$ 8,640.00	\$ 10,545.50	\$ 10,150.00	\$ 8,650.00
UTILITY SHED COMPLETE FOR THE SUM OF:	\$ 3,560.00	\$ 2,109.10	\$ 3,000.00	\$ 2,600.00
GENERAL STORE COMPLETE FOR THE SUM OF:	\$ 28,990.00	\$ 26,363.75	\$ 32,500.00	\$ 35,500.00
PRINT SHOP COMPLETE FOR THE SUM OF:	\$ 9,420.00	\$ 13,709.15	\$ 10,150.00	\$ 10,500.00
SUB-TOTAL	\$ 50,610.00	\$ 52,727.50	\$ 55,800.00	\$ 57,250.00
Additional Material Costs:	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
5/4" x 6" Roof Sheathing	3.95 per L.F.	1.50 per L.F.	5.50 per L.F.	5.00 Per L.F.
Normalized Linear Footage	82	82	82	82
ESTIMATED GRAND TOTAL W/MATERIALS	\$ 50,933.90	\$ 52,850.50	\$ 56,251.00	\$ 57,660.00
INSURANCE: Can Meet Cannot Meet	XX	XX	XX	XX
SITE INSPECTION: Y/N Date	Yes 1/25/2007	Yes 1/25/2007	Yes 1/25/2007	Yes 1/25/2007
COMPLETION DATE:	---SPRING 2007 (MARCH-MAY) Weather Permitting ---			
Can Meet Cannot Meet	XX	XX	XX	XX
PROGRESS PAYMENTS:	Net 30	Blank	Material to be billed at delivery, balance upon Completion	Payment for completion & inspection of each Building
BIDDER QUESTIONNAIRE: Completed Not Completed	XX	XX	XX	XX
TERMS:	Net 30	Blank	Net 30	Net 30
WARRANTY:	2 Years	Blank	5 Years	Mfr & Labor
EXCEPTIONS:	Listed in Bid	Blank	Blank	Blank
ACKNOWLEDGEMENT: Y or N	Yes	Yes	Yes	Yes
ADDENDUM 1: Y or N	Yes	No	Yes	Yes

VENDOR NAME:

Renaissance			
Restorations,			
Inc			
CHECK #:	830005978		
CHECK AMOUNT:	\$3,000.00		

PROPOSAL: ROOF REPLACEMENTS AT THE MUSEUM in accordance with the specifications, pictures, and addendum.

Furnish all labor, materials, and equipment to remove and replace roofing materials for the following buildings:

LOG CABIN

COMPLETE FOR THE SUM OF:

\$ 15,300.00

UTILITY SHED

COMPLETE FOR THE SUM OF:

\$ 5,200.00

GENERAL STORE

COMPLETE FOR THE SUM OF:

\$ 42,500.00

PRINT SHOP

COMPLETE FOR THE SUM OF:

\$ 14,025.00

SUB-TOTAL

\$ 77,025.00

Additional Material Costs:

5/4" x 6" Roof Sheathing

UNIT PRICE

5.00 per L.F.

Normalized Linear Footage

82

ESTIMATED GRAND TOTAL W/MATERIALS

\$ 77,435.00

INSURANCE: Can Meet
 Cannot Meet

XX

SITE INSPECTION: Y/N
 Date

Yes

1/25/2007

COMPLETION DATE:
 Can Meet
 Cannot Meet

---SPRING 2007 (MARCH-MAY) Weather Permitting ---

XX

PROGRESS PAYMENTS:

50% at half completion/
 Net Completion

BIDDER QUESTIONNAIRE:
 Completed
 Not Completed

XX

TERMS:

50% at half completion
 Net Completion

WARRANTY:

2 Years

EXCEPTIONS:

BLANK

ACKNOWLEDGEMENT: Y or N

Yes

ADDENDUM 1: Y or N

No