



CITY COUNCIL AGENDA ITEM

Date: June 24, 2014

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager
 Mark F. Miller, Director of Economic and Community Development
 Elaine S. Bo, Recreation Director
 Brian E. Goul, Assistant Recreation Director

Subject: Standard Purchasing Resolution 2 - Sole Bidder Meeting Specifications –Pool Repairs at the Troy Community Center

History

- The Community Center Indoor Pools require re-marcciting and re-grouting every five to six years.
- This service was last performed in 2008.
- This will be the second time the pools have been re-marccited and re-grouted since they have been in existence.

Purchasing

- On June 19, 2014, a bid opening was conducted as required by City Charter and Code to furnish all equipment, material and labor to marcite and grout tile in the pools at the City of Troy Community Center. The bid was posted on the Michigan Inter-governmental Trade Network (MITN) website; www.mitn.info and the bid was also sent to the Troy Chamber of Commerce. One (1) bid response was received. Below is a detailed summary of potential vendors:

Companies notified via MITN	76
Troy Companies notified via MITN	2
Troy Companies notified Active email Notification	2
Troy Companies notified Active Free	0
Companies that viewed the bid	7
Troy Companies that viewed the bid	0

MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy.

Active MITN members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City.

Active MITN non-paying members are responsible to monitor and check the MITN website for opportunities to do business with the City.

Inactive MITN member status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.

After reviewing the bid proposal and checking references, SonSeeker Pool Masonry, LLC of Grand Rapids, MI was the sole bidder meeting specifications and is being recommended to re-marccite and re-grout tiles at the Troy Community Center.

Financial

- The funds for these purchases are available in the Community Center Buildings and Improvements Annex Renovation Capital Account.

Recommendation

- City management recommends awarding a contract to furnish all equipment, material, and labor to re-marccite and re-grout tiles in the pools at the Troy Community Center to the sole bidder, SonSeeker Pool Masonry LLC of Grand Rapids, MI for an estimated total cost of \$37,434.50, at prices contained in the bid tabulation dated June 19, 2014.

Opening Date -- 06/19/2014
 Date Reviewed -- 06/19/2014

CITY OF TROY
 BID TABULATION
 POOL REPAIRS

VENDOR NAME:	Son Seeker Pool Masonry LLC		
	Grand Rapids, MI		
Check #	#930098		
Amount	\$5,000.00		

PROPOSAL: Furnish all equipment, material and labor to re-marcite and re-grout tiles in the pools at the City of Troy Community Center indoor Leisure and therapy pools in accordance with the specifications.

POOL #1 Furnish all labor, materials and equipment to have the LEISURE POOL re-marcited entirely from bottom of pool and tile re-grouted in accordance with the bid specifications.

COMPLETE FOR THE SUM OF: \$29,651.50

POOL #2 Furnish all labor, materials and equipment to have the THERAPY POOL re-marcited entirely from bottom of pool and tile re-grouted in accordance with the bid specifications.

COMPLETE FOR THE SUM OF: \$7,783.00

GRAND TOTAL COST: \$37,434.50

CONTACT INFORMATION: Hours 8am-5pm
 24Hr Phone Number 616.531.9999
 Contact Person Gloria

SITE INSPECTION: Yes or No Yes
 Date June 17, 2014

REFERENCES: Yes or No None provided
 25% upon contract/25% prep complete/Full payment upon completion

PROGRESS PAYMENTS:
 COMPLETION DATE: Yes or No Yes
 But offers:

INSURANCE: Can Meet X
 Cannot Meet

SIGNATURE PAGE: Yes or No Yes

PAYMENT TERMS: Blank

WARRANTY: 3yrs Labor/5yr Comm Material

EXCEPTIONS: Yes or No Blank

SCHEDULE OF VALUES: Attached Yes

BIDDER QUESTIONNAIRE: Attached Yes

FORMS: Yes

DENOTES SOLE BIDDER MEETING SPECIFICATIONS

ATTEST:
 Enna A. Bachelor
 Brian Goul
 Susan Reisterer

 MaryBeth Murz,
 Purchasing Manager