

**CITY OF TROY
TRAVEL EXPENSE REPORT**

Name: Dave Lambert Position: Councilmember

Other Employees Included in Request: _____

Trip Destination: Lansing, MI Date From: 3/20/2007 To: 3/21/2007

Purpose of Trip: Michigan Municipal League Legislative Conference

| Items | Dates: | Tue 10-Mar | Wed 11-Mar | | | | | TOTAL |
|------------------------------------------------------------------------------|--------|--------------------------|-------------------------|------|------|------|--|----------------------------|
| Miles (Personal Car) | | 87.00 | 87.00 | | | 0.00 | | 174.00 <i>miles</i> |
| Enter Current Mileage Rate: \$ <u>0.44</u> /mile | | <i>41.76</i> -\$38.28 | <i>41.76</i> \$38.28 | | | | | <i>83.52</i> \$76.56 |
| City Car Expense (Details on Bottom) | | | | | | | | |
| Registration | | 150.00 | | | | | | \$150.00 |
| Room (Attach all Receipts) | | 103.90 | 0.00 | 0.00 | | | | \$103.90 |
| Meals (Include tips and taxes. Note meals included with registration) | | | | | | | | |
| Breakfast: | | | 0.00 | 0.00 | 0.00 | | | |
| Lunch: | | | 0.00 | 0.00 | 0.00 | | | |
| Dinner: | | 11.50 | 0.00 | 0.00 | 0.00 | | | \$11.50 |
| Other Detail, Explain Below | | 0.00 | 0.00 | | 0.00 | | | |
| Additional Other Detail, Explain Below | | | | | 0.00 | | | |
| TOTAL EXPENSE | | 303.68 | 38.28 | | | | | <i>341.92</i> -\$341.96 |

Details of City Car Expense

| | |
|------------------------------------------|--|
| Total Mileage | |
| Gasoline/Oil Purchased (Attach Receipts) | |
| Maintenance Work (Attach Receipts) | |
| Parking/Storage | |
| Other () | |
| Total | |

| | |
|-----------------------|--------------------------|
| Cash Advanced | <u>\$253.90</u> |
| Balance Due Employee | <i>95.02</i> -\$88.06 |
| (or) Balance Due City | |

Dave Lambert
Requested By
[Signature]
Department Head

3-28-07
Date
4/4/07
Date

Approved - Human Resources Director
[Signature]
Approved - Financial Services Director

Date
4-2-07
Date

Notes and Explanations:

Charge to: Council's Education & Training Account

Dept. Account # 102.7960