



# Memorandum

To: William Nelson, Fire Chief

From: Steven A. Pallotta, Director of Building Operations *S.A.P.*

Date: March 26, 2007

Subject: Fire Station #1 – Kitchen Area Renovation – Ryan Wolf

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I would like to take this opportunity to recognize the contribution and assistance of Ryan Wolf who, as an officer of Fire Station #1, served as our liaison during the entire construction period for the renovation of the kitchen area at Fire Station #1.

Ryan's assistance was immeasurable in terms of helping us to complete this project in a timely manner. Ryan routinely arranged his work and personal schedules so as to make himself available to us when needed. His cooperation and construction experience further accelerated progress on the project. In addition, as a former Home Depot employee, he was able to generously assist us in keeping material costs down through his contacts at Home Depot.

As a department head, I appreciate and value the cooperation and support displayed by Ryan and believe that he is an exemplary example for not only the Fire Department and but as an employee of the City of Troy.

cc: *PN*  
Phil Nelson, City Manager  
John M. Lamerato, Assistant City Manager Administration/Finance  
Charles Craft, Police Chief  
Dave Weaver Jr, Chief of Fire Station #1  
Wendell Moore Research Technician Administration  
Ryan Wolf, Analyst Programmer