



# TROY CITY COUNCIL

## REGULAR MEETING

### AGENDA

**SEPTEMBER 8, 2014**  
CONVENING AT 7:30 P.M.

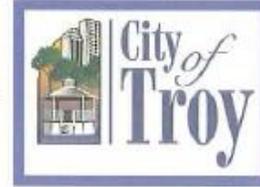
**Submitted By**  
**The City Manager**

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***NOTICE: Persons with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk at (248) 524-3316 or via e-mail at [clerk@troymi.gov](mailto:clerk@troymi.gov) at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.***

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TO: The Honorable Mayor and City Council  
Troy, Michigan

FROM: Brian Kischnick, City Manager

SUBJECT: Background Information and Reports

Ladies and Gentlemen:

This booklet provides a summary of the many reports, communications and recommendations that accompany your agenda. Also included are suggested or requested resolutions and/or ordinances for your consideration and possible adoption.

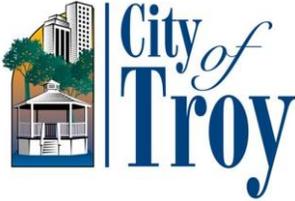
Supporting materials transmitted with this Agenda have been prepared by department directors and staff members. I am indebted to them for their efforts to provide insight and professional advice for your consideration.

As always, we are happy to provide such added information as your deliberations may require.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "B. Kischnick".

Brian Kischnick, City Manager



# TROY CITY COUNCIL

## VISION STATEMENT AND GOALS

Adopted: Monday, February 7, 2011

### **VISION:**

To honor the legacy of the past and build a strong, vibrant future and be an attractive place to live, work, and grow a business.

### **GOALS:**

#### **Provide a safe, clean, and livable city**

- Practice good stewardship of infrastructure
- Maintain high quality professional community oriented police and fire protection
- Conserve resources in an environmentally responsible manner
- Encourage development toward a walkable, livable community

#### **Provide effective and efficient local government**

- Demonstrate excellence in community services
- Maintain fiscally sustainable government
- Attract and support a committed and innovative workforce
- Develop and maintain efficiencies with internal and external partners
- Conduct city business and engage in public policy formation in a clear and transparent manner

#### **Build a sense of community**

- Communicate internally and externally in a timely and accurate manner
- Develop platforms for transparent, deliberative and meaningful community conversations
- Involve all stakeholders in communication and engagement activities
- Encourage volunteerism and new methods for community involvement
- Implement the connectedness of community outlines in the Master Plan 2008

#### **Attract and retain business investment**

- Clearly articulate an economic development plan
- Create an inclusive, entrepreneurial culture internally and externally
- Clarify, reduce and streamline investment hurdles
- Consistently enhance the synergy between existing businesses and growing economic sectors
- Market the advantages of living and working in Troy through partnerships

2014/2015

# TOP 11 STRATEGIES

**Vision** | To honor the past, build a strong, vibrant future and be an attractive place to live, work, and grow a business.

**'Why'** | We believe a strong community embraces diversity, promotes innovation, and encourages collaboration. We strive to lead by example within the region. We do this because we want everyone to choose Troy as their community for life. We believe in doing government the best.

1

Improve road/infrastructure conditions, including County roads

Maintain a branding and marketing plan to effectively communicate

3

Build and maintain strong, productive service levels

Maintain strong Public Safety service

5

Increase outreach to residents, businesses, and neighboring communities

Facilitate redevelopment of underutilized office and industrial sites

7

Advance technology to gain efficiencies

Update and identify funding for the Pathways and Trails Plan

9

Implement a way-finding strategy for City resources

Enhance gateways and entrance to create a sense of place

11

Embrace the Transit Center

2

4

6

8

10



**CITY COUNCIL  
AGENDA**  
September 8, 2014 – 7:30 PM  
Council Chambers  
City Hall - 500 West Big Beaver  
Troy, Michigan 48084  
(248) 524-3317

<b><u>INVOCATION:</u></b>	<b>1</b>
<b><u>PLEDGE OF ALLEGIANCE:</u></b>	<b>1</b>
<b>A. <u>CALL TO ORDER:</u></b>	<b>1</b>
<b>B. <u>ROLL CALL:</u></b>	<b>1</b>
<b>C. <u>CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:</u></b>	<b>1</b>
C-1 Move Across Troy – Big Beaver Road Symposium ( <i>Introduced by: Maggie Hughes, Manager’s Assistant</i> )	1
C-2 FEMA Preliminary Damage Assessment Status ( <i>Introduced by: Kristin Dayag, Emergency Operations Planner</i> )	1
<b>D. <u>CARRYOVER ITEMS:</u></b>	<b>1</b>
D-1 No Carryover Items	1
<b>E. <u>PUBLIC HEARINGS:</u></b>	<b>1</b>
E-1 No Public Hearings	1

<b><u>F.</u></b>	<b><u>PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:</u></b>	<b><u>2</u></b>
<b><u>G.</u></b>	<b><u>CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT:</u></b>	<b><u>3</u></b>
<b><u>H.</u></b>	<b><u>POSTPONED ITEMS:</u></b>	<b><u>3</u></b>
H-1	No Postponed Items	3
<b><u>I.</u></b>	<b><u>REGULAR BUSINESS:</u></b>	<b><u>3</u></b>
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I-2	Board and Committee Nominations: a) Mayoral Nominations – Brownfield Redevelopment Authority, Planning Commission; b) City Council Nominations – Liquor Advisory Committee	3
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I-4	Proposed 15-Year Extension of the Joint Automation Alley SmartZone LDFA and Troy Subcommittee by Hosting a Satellite SmartZone in St. Clair County <i>(Introduced by: Brian Kischnick, City Manager) (Presentation by: Richard Carlisle, Planning Consultant)</i>	6
I-5	Cost Participation Agreement – Additional Work/Concrete Slab Replacement on Crooks Road, Wattles to Square Lake <i>(Introduced by: Steve Vandette, City Engineer)</i>	8
<b><u>J.</u></b>	<b><u>CONSENT AGENDA:</u></b>	<b><u>8</u></b>
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J-3	Proposed City of Troy Proclamations: None Submitted	9

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	a) Standard Purchasing Resolution 3: Option to Renew – Major Street Pavement Markings.....	9
J-5	Private Agreement – Contract for Installation of Municipal Improvements – DMC Project No. 14.912.3	9
J-6	Municipal Credit and Community Credit Agreement	10
J-7	Request to Temporarily Waive Parking Restrictions – Shir Tikvah	10
<b>K.</b>	<b><u>MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:</u></b>	<b>10</b>
K-1	Announcement of Public Hearings: None Submitted	10
K-2	Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted	10
<b>L.</b>	<b><u>PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:</u></b>	<b>10</b>
<b>M.</b>	<b><u>COUNCIL REFERRALS:</u></b>	<b>10</b>
M-1	No Council Referrals Advanced	10
<b>N.</b>	<b><u>COUNCIL COMMENTS:</u></b>	<b>10</b>
N-1	No Council Comments Advanced	10
<b>O.</b>	<b><u>REPORTS:</u></b>	<b>11</b>
O-1	Minutes – Boards and Committees:	11
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**INVOCATION:**

**PLEDGE OF ALLEGIANCE:**

**A. CALL TO ORDER:**

**B. ROLL CALL:**

- a) Mayor Dane Slater  
Jim Campbell  
Wade Fleming  
Dave Henderson  
Ellen Hodorek  
Ed Pennington  
Doug Tietz

- b) Excuse Absent Council Members:

Suggested Resolution  
 Resolution #2014-09-  
 Moved by  
 Seconded by

RESOLVED, That Troy City Council hereby **EXCUSES** the absence of \_\_\_\_\_ at the Regular City Council Meeting of September 8, 2014, due to \_\_\_\_\_.

Yes:  
 No:

**C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:**

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**C-1** Move Across Troy – Big Beaver Road Symposium (*Introduced by: Maggie Hughes, Manager’s Assistant*)

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**C-2** FEMA Preliminary Damage Assessment Status (*Introduced by: Kristin Dayag, Emergency Operations Planner*)

**D. CARRYOVER ITEMS:**

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**D-1** No Carryover Items

**E. PUBLIC HEARINGS:**

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**E-1** No Public Hearings

## F. PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

**In accordance with the Rules of Procedure for the City Council, Article 17 – Members of the Public and Visitors:**

Any person not a member of the City Council may address the Council with recognition of the Chair, after clearly stating the nature of his/her inquiry or comment. *City Council requests that if you do have a question or concern, to bring it to the attention of the appropriate department(s) whenever possible. If you feel that the matter has not been resolved satisfactorily, you are encouraged to bring it to the attention of the City Manager, and if still not resolved satisfactorily, to the Mayor and Council.*

- Petitioners shall be given a fifteen (15) minute presentation time that may be extended with the majority consent of City Council.
- Any member of the public, not a petitioner of an item, shall be allowed to speak for up to three (3) minutes to address any Public Hearing item.
- Any Troy resident or Troy business representative, not a petitioner of an item, shall be allowed to speak for up to three (3) minutes total to address Postponed, Regular Business, Consent Agenda or Study items or any other item on the Agenda as permitted under the Open Meetings Act during the *Public Comment for Items On the Agenda from Troy Residents and Businesses* portion of the Agenda.
- Any Troy resident or Troy business representative, not a petitioner of an item, shall be allowed to speak for up to three (3) minutes to address any topic not on the Agenda as permitted under the Open Meetings Act during the *Public Comment for Items Not on the Agenda from Troy Residents and Businesses* portion of the Agenda.
- Any member of the public who is not a Troy resident or Troy business representative shall be allowed to speak for up to three (3) minutes to address any topic on or not on the Agenda as permitted under the Open Meetings Act during the *Comments for Items On or Not On the Agenda from Members of the Public Outside of Troy (Not Residents of Troy and Not From Troy Businesses)* portion of the Agenda.
- All members of the public who wish to address the Council at a meeting shall be allowed to speak only if they have signed up to speak within thirty minutes before or within fifteen minutes after the meeting's start time. Signing up to speak requires each speaker provide his or her name and residency status (Troy resident, non-resident, or Troy business owner). If the speaker is addressing an Item (or Items) that appear on the pre-printed agenda, then the speaker shall also identify each such agenda item number(s) to be addressed.
- City Council may waive the requirements of this section by a majority vote of the City Council members.
- Agenda items that are related to topics where there is significant public input anticipated should initiate the scheduling of a Special meeting for that specific purpose.

The following has been approved by Troy City Council as a statement of the rules of decorum for City Council meetings. The Mayor will also provide a verbal notification of these rules prior to Public Comment:

*The audience should be aware that all comments are to be directed to the Council rather than to City Administration or the audience. Anyone who wishes to address the Council is required to sign up to speak within thirty minutes before or within fifteen minutes of the start of the meeting. There are three Public Comment portions of the Agenda. For Items On the Agenda,*

*Troy Residents and Business Owners can sign up to address Postponed, Regular Business, Consent Agenda, or Study items or any other item on the Agenda. Troy Residents and Business Owners can sign up to address all other topics under Items Not on the Agenda. All Speakers who do not live in Troy or own a Troy business may sign up to speak during the Comments on Items On and Not On the Agenda from Members of the Public Outside of Troy. Also, there is a timer on the City Council table in front of the Mayor that turns yellow when there is one minute of speaker time remaining, and turns red when the speaker's time is up.*

*In order to make the meeting more orderly and out of respect, please do not clap during the meeting, and please do not use expletives or make derogatory or disparaging comments about any one person or group. If you do so, then there may be immediate consequences, including having the microphone turned off, being asked to leave the meeting, and/or the deletion of speaker comments for any re-broadcast of the meeting. Speakers should also be careful to avoid saying anything that would subject them to civil liability, such as slander and defamation.*

*Please avoid these consequences and voluntarily assist us in maintaining the decorum befitting this great City.*

**G. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT:**

**H. POSTPONED ITEMS:**

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**H-1 No Postponed Items**

**I. REGULAR BUSINESS:**

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**I-1 Board and Committee Appointments: a) Mayoral Appointments – None; b) City Council Appointments – None**

**a) Mayoral Appointments: None**

**b) City Council Appointments: None**

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**I-2 Board and Committee Nominations: a) Mayoral Nominations – Brownfield Redevelopment Authority, Planning Commission; b) City Council Nominations – Liquor Advisory Committee**

**a) Mayoral Nominations:**

Suggested Resolution  
Resolution #2014-09-  
Moved by  
Seconded by

RESOLVED, That the Mayor of the City of Troy hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

Brownfield Redevelopment Authority

Appointed by Mayor  
7 Regular Members  
3 Year Term

**Current Members:**

Last Name	First Name	App Res Expire	Appointment Expire	Notes 3
Brake	Dan	4/18/2016	4/30/2014	Requests Reappointment
Dziurman	Theodore	3/8/2014	4/30/2015	BCBA exp 1/1/2015
Kornacki	Rosemary	12/12/2015	4/30/2017	
Swartz	Robert D.	7/25/2013	4/30/2017	
Vacancy			4/30/2016	Bruce Wilberding's unexpired term.
Vassallo	Joseph J.	12/6/2013	4/30/2015	

**Nominations to the Brownfield Redevelopment Authority:****Term Expires: 4/30/2016**

Term currently held by: Vacancy – Bruce Wilberding's unexpired term (resigned 4/11/2014)

**Term Expires: 4/30/2017**

Term currently held by: Dan Brake

**Interested Applicants:**

Last Name	First Name	App Resume Expire	Notes 1
Noble	Carolyn	10/10/2015	

Planning Commission

Appointed by Mayor  
9 Regular Members  
3 Year Term

**Current Members:**

Last Name	First Name	App Res Expire	Appointment Expire	Notes 2
Boudon	Frank	5/15/2015	7/31/2014	STUDENT – Requests Reappointment
Edmunds	Donald L.	11/15/2012	12/31/2016	EDC exp 4/30/3014;
Gottlieb	Steve	11/8/2015	12/31/2016	
Hutson	Michael W.	9/4/2014	12/31/2015	Sust Design Rev Comm-Ad Hoc
Krent	Thomas G.	9/20/2015	12/31/2016	PC Rep to ZBA exp 12/31/2013
Sanzica	Philip	9/24/2014	12/31/2015	Alt. PC Rep on ZBA

Schepke	Gordon	11/16/2013	12/31/2014	
Strat	Thomas	11/16/2013	12/31/2014	Sust Design Rev Comm-Ad Hoc
Tagle	John J.	9/12/2014	12/31/2015	
Crusse	Karen		12/31/2014	Unexpired term appointment

**Nomination to the Planning Commission:**

**Term Expires: 7/31/2015**

Term currently held by: Frank Boudon (Student)

**Interested Applicants:**

Last Name	First Name	App Resume Expire	Notes 2
Apahidean	Ollie	11/22/2015	
<a href="#">Huber</a>	<a href="#">Robert M.</a>	<a href="#">3/1/2015</a>	<a href="#">STUDENT</a>
Kaltsounis	Andrew	12/13/2014	Liquor Advisory Comm. exp. 1/31/2016
Kaltsounis	Orestis Rusty	12/12/2015	P&R Bd exp 9/30/2015; ZBA (Alt.) exp 1/31/2015
Lambert	Dave	3/10/2016	ZBA exp. 4/30/2014

Yes:

No:

**b) City Council Nominations:**

Suggested Resolution

Resolution #2014-09-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

**Liquor Advisory Committee**

Appointed by Council

7 Regular Members

3 Year Term

**Current Members:**

Last Name	First Name	App Res Expire	Appointment Expire	Notes
Easterbrook	David	12/2/2015	1/31/2015	
Ehlert	Max	11/15/2013	1/31/2015	

Godlewski	W. Stan	12/14/2012	1/31/2017	
Gorcyca	David	12/6/2015	1/31/2017	
Hall	Patrick	12/12/2014	1/31/2016	
Huber	Robert	3/1/2015	7/31/2014	STUDENT – Requests Reappointment
Kaltsounis	Andrew	12/13/2014	1/31/2016	
Oberski	Jeff			Police Dept.
Payne	Timothy	2/8/2014	1/31/2015	

**Nomination to the Liquor Advisory Committee:**

**Term Expires: 07/31/2015**

Term currently held by: Robert Huber (Student)

**Interested Applicants:**

Last Name	First Name	App Resume Expire	Notes
Bluhm	David	10/21/2015	STUDENT currently serving on P&R Board
Boudon	Frank	5/15/2015	STUDENT currently serving on Planning Comm.
Comiskey	Ann	3/18/2016	
Gottlieb	Steve	11/8/2015	

Yes:

No:

**I-3 No Closed Session Requested**

**I-4 Proposed 15-Year Extension of the Joint Automation Alley SmartZone LDFA and Troy Subcommittee by Hosting a Satellite SmartZone in St. Clair County (Introduced by: Brian Kischnick, City Manager) (Presentation by: Richard Carlisle, Planning Consultant)**

Suggested Resolution

Resolution #2014-09-

Moved by

Seconded by

WHEREAS, Public Act 281 of 1986, as amended (MCL 125.2151 et. seq.), is an act to prevent urban deterioration and encourage economic development including, but not limited to, high-technology industries and activity and to encourage neighborhood revitalization and historic preservation and to provide a mechanism for developing and implementing plans within a development area; and

WHEREAS, Public Act 281 of 1986, as amended, provides for the establishment of local development finance authorities as well as joint authorities and to prescribe its powers and duties; to provide for the creation and implementation of development plans; to authorize the acquisition and disposal of interests in real and personal property; to permit the issuance of bonds and other evidences of indebtedness by an authority; to prescribe powers and duties of certain state officers and agencies; and to authorize and permit the use of tax increment financing; and

WHEREAS, The Cities of Southfield and Troy have joined to establish a Joint Local Development Finance Authority (JLDFA), in which a Certified Technology Park has been designated under the Act, which is authorized by the State of Michigan and known as the Automation Alley SmartZone; and

WHEREAS, Section 12 (b) of Act 281 (MCL 125.2162(b)), as amended, provides that the city councils of two or more municipalities who have created an authority in which a certified technology park or SmartZone has been designated may declare by resolution their intention to host the creation of a satellite SmartZone located within a distinct geographic area; and

WHEREAS, The City Council of the City of Troy has determined that the unique characteristics and specialties offered by public and private resources within the St. Clair County Innovation and Technology SmartZone (SCCiTech) as a Satellite Smart Zone meets the criteria set forth in Section 12 (b) of Act 281, as amended; and

WHEREAS, The City Council of the City of Troy finds that by hosting SCCiTech as a Satellite SmartZone and delegating coordination between the JLDFA and Automation Alley SmartZone and Satellite SmartZone, regional cooperation and coordination and collaboration will be significantly enhanced, as set forth in Section 12 (b) of Act 281, as amended; and

WHEREAS, The City Council of the City of Troy recognizes that hosting SCCiTech as a satellite SmartZone adds value to the JLDFA and Automation Alley SmartZone, as set forth in Section 12 (b) of Act 281;

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Troy **DETERMINES** that hosting SCCiTech as a Satellite SmartZone will benefit the City's objective of promoting growth in an area of the City of Troy defined as a certified technology park, designated as Automation Alley, and that this growth is particularly growth related to industries engaged in high-technology, including, but not limited to, advanced manufacturing, advanced computing, research and development, life sciences and biotechnology; and

BE IT FURTHER RESOLVED; That the City Council of the City of Troy does hereby **AUTHORIZE** the Joint Local Development Finance Authority and Automation Alley SmartZone to serve as a host to the SCCiTech satellite pursuant to Public Act 281 of 1986, as amended in accordance with the Memorandum of Understanding which is attached to and made part of this Resolution; and

BE IT FURTHER RESOLVED, That the Mayor and City Clerk are **AUTHORIZED TO EXECUTE** the Memorandum of Understanding.

BE IT FINALLY RESOLVED, That the City Clerk shall **FILE** this resolution with the Michigan Secretary of State promptly after its adoption, and shall **PUBLISH** it at least once in a newspaper of general circulation within the City of Troy.

Yes:  
No:

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**I-5 Cost Participation Agreement – Additional Work/Concrete Slab Replacement on Crooks Road, Wattles to Square Lake (Introduced by: Steve Vandette, City Engineer)**

Suggested Resolution  
Resolution #2014-09-  
Moved by  
Seconded by

RESOLVED, That the Cost Participation Agreement between the City of Troy and the Board of Road Commissioners for Oakland County for additional work on Crooks Road, between Wattles Road and Square Lake Road in the amount of \$100,000 is hereby **APPROVED**.

BE IT FURTHER RESOLVED, That the Mayor and City Clerk are **AUTHORIZED TO EXECUTE** the agreement; a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

Yes:  
No:

**J. CONSENT AGENDA:**

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**J-1a Approval of “J” Items NOT Removed for Discussion**

Suggested Resolution  
Resolution #2014-09-  
Moved by  
Seconded by

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented with the exception of Item(s) \_\_\_\_\_, which shall be **CONSIDERED** after Consent Agenda (J) items, as printed.

Yes:  
No:

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**J-1b Address of “J” Items Removed for Discussion by City Council**

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**J-2 Approval of City Council Minutes**

Suggested Resolution

Resolution #2014-09-

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a) City Council Minutes- Draft – August 25, 2014

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**J-3 Proposed City of Troy Proclamations: None Submitted**

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**J-4 Standard Purchasing Resolutions:**

- a) **Standard Purchasing Resolution 3: Option to Renew – Major Street Pavement Markings**

Suggested Resolution

Resolution #2014-09-

WHEREAS, On March 5, 2012, Troy City Council approved a two (2) year contract to provide major street pavement markings with an option to renew for one (1) additional year to the lowest total bidder, P.K. Contracting, Inc. (Resolution #2012-03-061-J4d); and

WHEREAS, The City of Troy has determined that P.K. Contracting Inc. has successfully provided pavement markings as specified, and the awarded vendor has agreed to exercise the one (1) year option to renew the contract under the same prices, terms and conditions as their original contract;

NOW, THEREFORE, BE IT RESOLVED, That Troy City Council hereby **DETERMINES** it to be in the City’s best interest to exercise the option to renew the contract with P.K. Contracting, Inc. to provide major street pavement markings under the same contract prices, terms, and conditions for one additional (1) year and not to exceed budget limitations; contract expiring June 31, 2015.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the submission of contract documents, insurance certificates and all other specified documents.

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**J-5 Private Agreement – Contract for Installation of Municipal Improvements – DMC Project No. 14.912.3**

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Suggested Resolution

Resolution #2014-09-

RESOLVED, That the Contract for the Installation of Municipal Improvements (Private Agreement) between the City of Troy and DMC, is hereby **APPROVED** for the installation of water main, sanitary sewer, storm sewer, paving, sidewalks, soil erosion and landscaping on the site and in the adjacent right of way, and the Mayor and City Clerk are **AUTHORIZED TO EXECUTE** the documents, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

**J-6 Municipal Credit and Community Credit Agreement**Suggested Resolution

Resolution #2014-09-

RESOLVED, That the Troy City Council hereby **APPROVES** the contract for Municipal Credit funds in the amount of \$79,648 and Community Credit funds in the amount of \$101,810 to Troy Medi-Go Plus for the operation of transportation service for senior citizens and persons with disabilities; the Mayor and City Clerk are **AUTHORIZED TO EXECUTE** the Municipal Credit and Community Credit contract, copies of which shall be **ATTACHED** to the original Minutes of this meeting.

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**J-7 Request to Temporarily Waive Parking Restrictions – Shir Tikvah**

Resolution #2014-09-

RESOLVED, That the City Council of the City of Troy does hereby **WAIVE** the no parking restrictions on the East side of Northfield Parkway from the parking lot entrance to Congregation Shir Tikvah to the entrance to Boulan Park, on Wednesday, September 24, 2014, 7:00 p.m.-11:00 p.m.; Thursday, September 25, 2014, 9:00 a.m.-5:00 p.m.; Friday, October 3, 2014, 7:00 p.m.-11:00 p.m.; and, Saturday, October 4, 2014, 9:00 a.m.-9:00 p.m.

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**K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:****K-1 Announcement of Public Hearings: None Submitted****K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted****L. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:****M. COUNCIL REFERRALS:**

Items Advanced to the City Manager by Individual City Council Members for Placement on the Agenda

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**M-1 No Council Referrals Advanced****N. COUNCIL COMMENTS:****N-1 No Council Comments Advanced**

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**O. REPORTS:**

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**O-1 Minutes – Boards and Committees:**

- a) Zoning Board of Appeals-Draft – July 15, 2014
- b) Planning Commission-Draft – August 12, 2014
- c) Planning Commission-Final – August 12, 2014

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**O-2 Department Reports:**

- a) Building Department Activity Report – August, 2014

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**O-3 Letters of Appreciation:**

- a) To Chief Mayer from Mrs. Arend Regarding Professionalism of Police Officer Clint Owensby
- b) To Brian Kischnick from EJ Swanson Regarding Response to the Flooding Damage of Residents and the Efficient Removal of Debris

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**O-4 Proposed Proclamations/Resolutions from Other Organizations:**

- a) Resolution Passed by the Auburn Hills City Council Supporting the Repeal of Public Act 256 of 2011 – The Michigan Fireworks Safety Act

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**O-5 Notice of Hearing for the Gas Customers of Consumers Energy Company Case Number I-17133-R – Reconciliation of Gas Costs and Revenues for April, 2013 to March, 2014**

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**O-6 Notice of Hearing for the Gas Customers of Consumers Energy Company Case Number U-17668 – Approval of Alternative Natural Gas Diaphragm Meter Testing Procedures**

**P. COMMENTS ON ITEMS ON OR NOT ON THE AGENDA FROM MEMBERS OF THE PUBLIC OUTSIDE OF TROY (NOT RESIDENTS OF TROY AND NOT FROM TROY BUSINESSES):**

**Q. STUDY ITEMS:**

- 
- Q-1 No Study Items**

**R. CLOSED SESSION:**

- 
- R-1 No Closed Session**

**S. ADJOURNMENT:**

Respectfully submitted,



Brian Kischnick, City Manager

**FUTURE CITY COUNCIL PUBLIC HEARINGS:**

**PROPOSED SPECIAL CITY COUNCIL MEETINGS:**

September 29, 2014 (To Be Scheduled).....Joint City Council/Troy School District Meeting  
November 10, 2014 (To Be Scheduled)..... Financial Update

**SCHEDULED SPECIAL CITY COUNCIL MEETINGS:**

**SCHEDULED REGULAR CITY COUNCIL MEETINGS:**

September 22, 2014..... Regular Meeting  
October 6, 2014..... Regular Meeting  
October 20, 2014..... Regular Meeting  
November 10, 2014..... Regular Meeting  
November 24, 2014..... Regular Meeting  
December 1, 2014..... Regular Meeting  
December 15, 2014..... Regular Meeting



## CITY COUNCIL AGENDA ITEM

Date: September 3, 2014

To: Brian Kischnick, City Manager

From: Mark F. Miller, Director of Economic and Community Development  
Glenn Lapin, Economic Development Specialist  
Richard Carlisle, Planning Consultant

Subject: Joint Local Development Finance Authority Automation Alley SmartZone and Troy Subcommittee Proposed 15-Year Extension  
***(Introduced by: Brian Kischnick, City Manager)***  
***(Presentation by: Richard Carlisle, Planning Consultant)***

The Joint LDFA and Troy Subcommittee convened a Special Meeting on September 3, 2014 to discuss the proposed 15-year extension of the Automation Alley SmartZone. The Joint LDFA and Troy Subcommittee passed resolutions to recommend City Council approval of the proposed 15-year extension of the Automation Alley SmartZone by hosting the creation of a Satellite SmartZone in St. Clair County.

### Background

In 2002 and 2003 the Cities of Troy and Southfield created a Joint Automation Alley SmartZone Local Development Finance Authority. The reason for creating a Joint LDFA is that the State of Michigan, through the Michigan Economic Development Corporation (MEDC), authorized a limited number of SmartZones throughout the state. The collaborative effort was the only way to create a SmartZone in Troy. This Joint LDFA convened in 2003 and had not reconvened until September 3, 2014. This Joint LDFA does not capture tax (TIF) or have a budget.

The establishment of the Joint Automation Alley SmartZone enabled the creation of the Automation Alley SmartZone Troy Subcommittee of the Joint LDFA and the Troy Campus of the Certified Technology Park (CTP); the same is true for Southfield. This Troy Subcommittee LDFA does capture tax increment financing (TIF) and conducts regularly scheduled meetings. This LDFA expires at the end of 2017.

The Troy LDFA's purpose is to provide funding for infrastructure improvements that benefit the SmartZone. It also provides funding for Automation Alley for both infrastructure and operations. Automation Alley is Michigan's largest technology business association, connecting government, business and education to drive the growth of Southeast Michigan's economy. Since its founding in 1999, the organization



## CITY COUNCIL AGENDA ITEM

has grown to include 1,000 members from the City of Detroit and the surrounding eight-county region. The City of Troy is a Foundation Member of Automation Alley, paid for through LDFA TIF funds.

There are three conditions that have driven Troy, Southfield and Automation Alley to find a long term funding solution to keep Automation Alley in Troy.

1. The current Troy LDFA expires at the end of 2017 thereby eliminating the TIF funding.
2. Automation Alley is growing and requires additional building space.
3. Automation Alley is a prestigious brand and could be courted to another location.

Over the past year, Troy, Southfield and Automation Alley collaborated to solve the long term funding issue. Last year, the MEDC issued rules for a 15-year extension of SmartZones and the corresponding LDFA's. A SmartZone can enable a Satellite SmartZone, if specific criteria are followed. The Satellite cannot be within the same County. The Host SmartZone and Satellite SmartZone will be independent from a governance and TIF aspect.

The MEDC application and criteria for the 15-year extension includes the following:

1. Host SmartZone enables creation of a Satellite SmartZone.
2. Satellite SmartZone has at least a \$200,000 budget at start up.
3. The Host and Satellite SmartZone create unique characteristics and specialties.
4. The Host and Satellite SmartZone create benefits to regional cooperation and collaboration.
5. The Satellite SmartZone adds value to the mission of the Host SmartZone.
6. The Satellite SmartZone stimulates the growth of technology-based business and jobs.
7. Cities of Troy and Southfield and the new LDFA enter into an Agreement.
8. Deadline for proposal submission is September 30, 2014, however the MEDC has indicated that they will act on a first come first serve basis.

Our team developed a relationship with the City of Port Huron, Kimball Township and the St. Clair County Economic Development Alliance. The Satellite will create the St. Clair County Innovation and Technology SmartZone (SCCiTech).

If the MEDC approves the satellite SmartZone, the City and Troy Subcommittee LDFA will have to prepare a revised LDFA Development Plan. The process includes several steps, which will be incorporated into a timeline.



## CITY COUNCIL AGENDA ITEM

### Recommendation

City management recommends adopting the suggested resolution enabling an application to be sent to the State of Michigan for a proposed 15-year extension of the Automation Alley SmartZone.

### Attachments

- Memorandum of Understanding
- Executive Summary – 15 Year Extension Request
- St. Clair County Innovation and Technology (SCCiTech) SmartZone Plan
- City of Southfield Memorandum of Understanding
- LDFA Resolutions (3)

### **City Attorney's Review as to Form and Legality**

\_\_\_\_\_  
Lori Grigg Bluhm, City Attorney

\_\_\_\_\_  
Date

## Memorandum of Understanding

### 1.0 Purpose and Scope

This Memorandum of Understanding (MOU) is entered into by and among the City of Southfield, the City of Troy, the City of Southfield and Troy LDFA, the City of Southfield and Troy Joint LDFA, the Automation Alley SmartZone, hereinafter referred to as “Host SmartZone”, and the City of Port Huron, Kimball Township and St. Clair County Innovation and Technology SmartZone (SCCiTech), herein after referred to as “Satellite SmartZone”.

This MOU identifies the purpose of a collaborative relationship between Host and Satellite and more specifically addresses how such collaboration will meet the criteria set forth in Sect. 12 (b) of PA 184, as amended. This MOU addresses the requirement for Satellite Local TIF when requesting state school TIF capture, or Satellite budget of at least \$200,000 for operations, and Host and Satellite monthly reporting. This MOU also addresses the agreement from all parties to adhere to MEDC reporting requirements.

### 2.0 Goals

2.1. The Host and Satellite agree to pursue the following mutually advantageous goals:

- 2.1.1. Identify the advantages the Host and Satellite SmartZones offer to start and grow technology-oriented businesses;
- 2.1.2. Foster collaboration and networks among and between the Host and Satellite and other governmental, education and business entities;
- 2.1.3. Promote, support, advise and enhance technology accelerators and/or incubators located in the Certified Technology Parks and elsewhere in the SmartZones;
- 2.1.4. Promote and encourage development of a service provider network for tenants and residents of the Certified Technology Parks and elsewhere in the SmartZone;
- 2.1.5. Identify and coordinate collaborative applications for state and federal operating and capital assistance grants;
- 2.1.6. Identify and coordinate applications for MEDC and State of Michigan SmartZone grants when such grants are available only to a SmartZone recognized by the State of Michigan and not otherwise available to individual Members (“SmartZone Grants”);
- 2.1.7. Promote and encourage cooperation in carrying out any Automation Alley and SCCiTech SmartZone Plan, as may be modified from time to time;

### 3.0 Response to Legislative Criteria

3.1. Unique characteristics and specialties offered by public and private resources available in Satellite SmartZone:

- 3.1.1. SCCiTech is located within a region which is the gateway for international trade, particularly Canada. It provides vital linkages to the automotive and chemical supply chains in Michigan, Ontario and the Midwest.
- 3.1.2. SCCiTech is in a unique position in Michigan to capitalize upon commercialization and development of technologies that improve border security and improve efficiencies in the transport of goods.
- 3.1.3. SCCiTech has focused on promoting enhanced mobility through autonomous and connected vehicles software and technologies and lightweight material research.
- 3.1.4. SCCiTech is a key sponsor and supporter of Tech Port, a co-working and business accelerator program which is a critical catalyst to diversify the economy and drive innovation.
- 3.1.5. SCCiTech has also formed key partnerships with the Spartan Innovations, Center for Automotive Research, MSU Eli Broad School of Business, Automation Alley and other organizations.

### 3.2. Benefits to regional collaboration and cooperation

- 3.2.1. Both Host and Satellite recognize the benefit of regional collaboration and cooperation to help the growth of technology based businesses and jobs. The Host and Satellite recognize the benefit of collaborative arrangements with other community partners. Expanded collaboration could be a benefit through attraction and retention of a trained workforce, nurturing existing second stage companies and formation of new technology based businesses.
- 3.2.2. The Host and Satellite agree to financially support the activities of Automation Alley. Both communities that comprise the Host each agree to make a minimum annual contribution to Automation Alley of \$50,000. The Satellite also agrees to make a minimum annual contribution of \$50,000.
- 3.2.3. Services to be provided to the Host and Satellite are included in Appendix I to this MOU.

### 3.3. How Satellite SmartZone adds to the mission of the Host

- 3.3.1. The unique position of SCCiTech to capitalize on all aspects of international trade meshes seamlessly with the mission of Automation Alley and the Automation Alley SmartZone, particularly the International Trade Center.
- 3.3.2. Commercialization and technologies that support border security and improve efficiencies in the transport of goods offer significant opportunities for innovation from the private sector as well as our educational partners.

#### 4.0 Budget and Reporting Requirements

- 4.1. The Satellite agrees to include local TIF contribution to the SmartZone in return for requesting state school TIF capture.
- 4.2. The Satellite agrees to provide for a budget of at least \$200,000 per year for operations. The Satellite budget of \$213,000 is included in Attachment II.
- 4.3. The Host and Satellite agree to provide monthly reporting to MEDC the term of the TIF capture on the following information for companies served by the SmartZone: companies created, jobs created, and investment in companies by source (federal grants, state grants, venture capital, angel funding, and increase in revenue).
- 4.4. Providing annual reports for the term of the TIF capture reporting on the progress of regional collaboration.

#### 5.0 SmartZone Plan

- 5.1. Satellite agrees to complete and submit a SmartZone Plan to MEDC by September 30, 2014 that addresses the need to promote high tech businesses and job creation and growth by collaborating with the following public and private partners:
  - 5.1.1. Host SmartZone
  - 5.1.2. Automation Alley
  - 5.1.3. Spartan Innovations
  - 5.1.4. Center for Automotive Research
  - 5.1.5. MSU Eli Broad School of Business
- 5.2. An Executive Summary and Overview of the Satellite SmartZone Plan is included as Attachment III.

#### 6.0 Effective Date and Conditions

- 6.1. This MOU becomes effective upon the approval of all parties as evidenced by the authorized signatures.
- 6.2. If the Michigan Department of Treasury does not approve the capture of school taxes for the Satellite SmartZone, the MOU becomes null and void.

This Memorandum of Understanding was adopted by resolution by each respective member as attested to by the following signatures:

August 20, 2014

**CITY OF SOUTHFIELD**

Address: 26000 Evergreen Road  
Southfield, Michigan 48076

BY: \_\_\_\_\_

ITS: Mayor

DATE: \_\_\_\_\_

BY: \_\_\_\_\_

ITS: City Clerk

DATE: \_\_\_\_\_

August 20, 2014

**CITY OF TROY**

Address: 500 W. Big Beaver Road  
Troy, Michigan 48084

BY: \_\_\_\_\_

ITS: Mayor

DATE: \_\_\_\_\_

BY: \_\_\_\_\_

ITS: City Clerk

DATE: \_\_\_\_\_

August 20, 2014

**CITY OF PORT HURON**

Address: 100 McMorran Blvd.  
Port Huron, Michigan 48060

BY: \_\_\_\_\_

ITS: Mayor

DATE: \_\_\_\_\_

BY: \_\_\_\_\_

ITS: City Clerk

DATE: \_\_\_\_\_

August 20, 2014

**KIMBALL TOWNSHIP**

Address: 2160 Wadhams Road  
Kimball, Michigan 48074

BY: \_\_\_\_\_

ITS: Supervisor

DATE: \_\_\_\_\_

BY: \_\_\_\_\_

ITS: Clerk

DATE: \_\_\_\_\_

August 20, 2014

# **Attachment I**

## Benefits of the Partnership: Southfield

Automation Alley is Michigan's largest technology business association, connecting government, business and education to drive the growth of Southeast Michigan's economy. Since its founding in 1999, the organization has grown to include nearly 1,000 members from the city of Detroit and the surrounding eight-county region.

### PROGRAM AND RESOURCE BENEFITS

- Automation Alley Foundation Membership
- Automation Alley programming and/or presentations in Southfield in the following areas:
  - International business
  - Talent development
  - Entrepreneurship
  - Defense & Manufacturing
  - Product Lifecycle Management
- Exporting resources and the opportunity to participate in our exporting/business attraction trade missions
- Ability to share Southfield's marketing materials with incoming businesses at Automation Alley's International Business Center
- Access to contract opportunities within the defense industry
- PLM Center availability for members of the industrial community, providing digital training that is necessary for today's advanced manufacturers
- Development of business incubator services in Southfield
- Access to Automation Alley's virtual accelerator program, The 7Cs – a completely new, comprehensive, and intense virtual incubator experience – for advanced manufacturing technology startups, with up to \$50,000 in directed funding available per company (subject to Technology Investment Committee approval)
- Qualified applicants to the Automation Alley 7Cs program will receive:
  - Up to \$50,000 in directed investment into each company
  - Access to expertise in developing the startup's valid and sustainable business model through one on one consulting with the Automation Alley entrepreneurial staff
  - Creation of a professionally developed sales video for each of the selected advanced technology start-ups and inclusion in Automation Alley's exclusive "First Look Deal Book", a website devoted to promoting new innovations to large established manufacturers
  - Intense ongoing leadership, sales, and marketing coaching and facilitation by third party consultants using industry leading tools such as EOS (The Entrepreneurs Operating System) and The Sandler Sales Method, or similar quality industry recognized programs
  - Marketing resources and expertise to prove product-market fit
  - Matchmaking services to many of the top 100 auto suppliers through our exclusive "First Look" program to help secure the technology company's first customer and/or strategic investor
  - Silver Automation Alley membership package, entitling them to submit press releases, participate in networking events and access additional Automation Alley resources in the Silver package

## Benefits of the Partnership: Troy

Automation Alley is Michigan's largest technology business association, connecting government, business and education to drive the growth of Southeast Michigan's economy. Since its founding in 1999, the organization has grown to include nearly 1,000 members from the city of Detroit and the surrounding eight-county region.

### PROGRAM AND RESOURCE BENEFITS

- Automation Alley Foundation Membership
- Automation Alley programming and/or presentations in Troy in the following areas:
  - International business
  - Talent development
  - Entrepreneurship
  - Defense & Manufacturing
  - Product Lifecycle Management
- Exporting resources and the opportunity to participate in our exporting/business attraction trade missions
- Ability to share Troy's marketing materials with incoming businesses at Automation Alley's International Business Center
- Access to contract opportunities within the defense industry
- PLM Center availability for members of the industrial community, providing digital training that is necessary for today's advanced manufacturers
- Access to Automation Alley's virtual accelerator program, The 7Cs – a completely new, comprehensive, and intense virtual incubator experience – for advanced manufacturing technology startups, with up to \$50,000 in directed funding available per company (subject to Technology Investment Committee approval)
- Qualified applicants to the Automation Alley 7Cs program will receive:
  - Up to \$50,000 in directed investment into each company
  - Access to expertise in developing the startup's valid and sustainable business model through one on one consulting with the Automation Alley entrepreneurial staff
  - Creation of a professionally developed sales video for each of the selected advanced technology start-ups and inclusion in Automation Alley's exclusive "First Look Deal Book", a website devoted to promoting new innovations to large established manufacturers
  - Intense ongoing leadership, sales, and marketing coaching and facilitation by third party consultants using industry leading tools such as EOS (The Entrepreneurs Operating System) and The Sandler Sales Method, or similar quality industry recognized programs
  - Marketing resources and expertise to prove product-market fit
  - Matchmaking services to many of the top 100 auto suppliers through our exclusive "First Look" program to help secure the technology company's first customer and/or strategic investor
  - Silver Automation Alley membership package, entitling them to submit press releases, participate in networking events and access additional Automation Alley resources in the Silver package

## Benefits of the Partnership: St. Clair County/Port Huron

Automation Alley is Michigan's largest technology business association, connecting government, business and education to drive the growth of Southeast Michigan's economy. Since its founding in 1999, the organization has grown to include nearly 1,000 members from the city of Detroit and the surrounding eight-county region.

### PROGRAM AND RESOURCE BENEFITS

- Automation Alley Foundation Membership
- Automation Alley programming and/or presentations in St. Clair County in the following areas:
  - International business
  - Talent development
  - Entrepreneurship
  - Defense & Manufacturing
  - Product Lifecycle Management
- Exporting resources and the opportunity to participate in our exporting/business attraction trade missions
- Ability to share Port Huron's marketing materials with incoming businesses at Automation Alley's International Business Center
- Access to contract opportunities within the defense industry
- Assistance in exploring an initiative to create a food distribution center
- PLM Center availability for members of the industrial community, providing digital training that is necessary for today's advanced manufacturers
- Support for the incubator in development
- Access to Automation Alley's virtual accelerator program, The 7Cs – a completely new, comprehensive, and intense virtual incubator experience – for advanced manufacturing technology startups, with up to \$50,000 in directed funding available per company (subject to Technology Investment Committee approval)
- Qualified applicants to the Automation Alley 7Cs program will receive:
  - Up to \$50,000 in directed investment into each company
  - Access to expertise in developing the startup's valid and sustainable business model through one on one consulting with the Automation Alley entrepreneurial staff
  - Creation of a professionally developed sales video for each of the selected advanced technology start-ups and inclusion in Automation Alley's exclusive "First Look Deal Book", a website devoted to promoting new innovations to large established manufacturers
  - Intense ongoing leadership, sales, and marketing coaching and facilitation by third party consultants using industry leading tools such as EOS (The Entrepreneurs Operating System) and The Sandler Sales Method, or similar quality industry recognized programs
  - Marketing resources and expertise to prove product-market fit
  - Matchmaking services to many of the top 100 auto suppliers through our exclusive "First Look" program to help secure the technology company's first customer and/or strategic investor
  - Silver Automation Alley membership package, entitling them to submit press releases, participate in networking events and access additional Automation Alley resources in the Silver package

## **Attachment II**

**ATTACHMENT A**  
**SCiTech SmartZone Budget**

**Proposed SmartZone Operating Budget - Expenses**

<i>Direct Operations</i>			\$ 75,000
Executive Director		\$ 55,000	
Administrative Support		\$ 3,000	
Office Supplies & Services	Postage, printing, supplies	\$ 3,000	
Marketing		\$ 11,000	
Rent	Office space, computer, software, and other technology	\$ 3,000	
<i>Acceleration Services</i>			\$ 138,000
Automation Alley	Contracted programs and services	\$ 50,000	
Spartan Innovations	CEO-In-Residence and Green Light Program	\$ 65,000	
TechPort	Contracted programs and services	\$ 23,000	
<b>Total</b>			<b>\$ 213,000</b>

**SmartZone Sources of Revenue**

<i>Cash Contributions</i>			\$ 133,000
St. Clair County Community Foundation	TechPort Operations	\$ 15,000	
City of Port Huron LDFA	Direct Operations	\$ 63,000	
City of Port Huron LDFA	Automation Alley Contracted Services	\$ 40,000	
City of Port Huron	TechPort Operations	\$ 5,000	
Kimball Township	Automation Alley Contracted Services	\$ 10,000	
<i>In-Kind Contributions</i>			\$ 77,000
Economic Development Alliance	Direct Operations	\$ 12,000	
Spartan Innovations		\$ 65,000	
<i>Sponsorships</i>			\$ 3,000
Corporate Contributions	TechPort Operations	\$ 3,000	
<b>Total</b>			<b>\$ 213,000</b>

## **Attachment III**

# **St. Clair Innovation and Technology (SCiTech) SmartZone Plan**

## **Executive Summary**

The Automation Alley SmartZone, a partnership of the cities of Southfield and Troy, as well as Automation Alley, is one of the original SmartZones established in Michigan in 2000. The Automation Alley SmartZone has agreed to serve as the host to the proposed St. Clair Innovation and Technology SmartZone, also known as SCiTech.

The proposed certified technology park for SCiTech will include: the existing Port Huron Local Development Finance Authority and Tax Increment Finance Authority districts consisting of 405 acres; the campus of St. Clair Community College; two small buildings in the city's downtown which contain a proposed incubator and TechPort, a newly opened co-working and accelerator facility; and a 384-acre multi-parcel property in nearby Kimball Township, which is slated for future development.

In 2009, a countywide economic development strategic plan known as Blue Meets Green was created. The Plan was largely volunteer driven, included 150 participants, and is focused on the themes of people, place and prosperity for St. Clair County. After it was adopted, a management structure was established and several committees were formed to implement the Plan. The Practical Innovation Committee was charged with implementing a portion of the Plan related to improving the entrepreneurial climate of the region. Over the past few years, the Committee's work has led to the development of TechPort, a co-working and business accelerator program that was formed in 2013.

It is the intent of SCiTech SmartZone to stimulate the growth of technology-based businesses and jobs by capitalizing on both public and private resources within the region and community. TechPort and its programs and services provide an innovation focal point for this to occur. TechPort is a critical catalyst to diversify the economy, drive innovation and strengthen St. Clair County's entrepreneurial climate. Prior to its formation, few programs and resources existed within the county to spur the growth of technology-based businesses. In fact, the nearest public/private incubator was an hour drive away in Detroit. One of the key goals of the SCiTech SmartZone is to support the growth of TechPort by leveraging existing community resources, strategic partnerships, and the programs and services of Automation Alley.

Another key goal of SCiTech SmartZone is to utilize the county's transportation infrastructure, central location, and border with Canada to drive international trade. The Blue Water Bridge is a gateway for global trade with one of the most active border crossings in the United States. It provides important linkages to the automotive and chemical supply chains in Ontario, Michigan, and the Midwest. SCiTech SmartZone will capitalize on these assets to drive innovation in mobility by partnering with Spartan

Innovations, Center for Automotive Research, Michigan State University's Eli Broad School of Business, Automation Alley's International Business Center, and other organizations.

By building on the many assets in the Blue Water Region and growing the TechPort accelerator with support from Michigan State University and the Automation Alley SmartZone, SCiTech SmartZone is projected to generate significant economic impact in St. Clair County and Michigan, resulting in new investment of more than \$250 million and 6,000 direct and indirect jobs over a 15-year period.

## **Overview**

The St. Clair Innovation and Technology (SCiTech) SmartZone is focused on two sectors critical to the economies of Michigan, southeast Michigan and St. Clair County: international trade and promotion; and mobility. Utilizing St. Clair County's critical transportation infrastructure, one of the largest border crossings in North America, binational linkages, and the programs and resources of many strategic partners, SCiTech is poised to assist the State of Michigan to support and grow trade within the region and technology hub. Utilizing these resources and partnerships, SCiTech SmartZone will develop impacts in the following areas:

### **International Trade and Promotion**

- Provision of Michigan-based, regional and Canadian trade resources
- Commercialization and development of technologies that improve border security and the transportation of goods
- Policies that positively impact border security, technology enhancements and reduce inefficiencies in border crossings
- Attraction of companies and assets in the logistics and transportation sector

### **Mobility**

- Software and technology that supports autonomous and connected vehicles
- Research and commercialization of lightweight materials
  - Advanced composites including bio-based materials
  - Lightweight aluminum and joining
  - High-strength steel
- Attraction of existing companies in the mobility sector

It's important to point out that clusters within international trade and mobility already exist within St. Clair County and are located in close proximity to the Blue Water Bridge and existing transportation infrastructure. The trade cluster includes freight forwarders, customs agents and many transportation trucking companies, as well as Customs and Border Patrol.

**Cities of Southfield and Troy  
Joint Local Development Finance Authority  
Executive Summary – 15 year Extension Request**

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**Request**

The Cities of Southfield and Troy seek approval of this Executive Summary requesting a 5-year TIF Extension. The LDFA intends to meet the required legislative criteria including:

- 1) The Cities of Southfield and Troy, their respective LDFA's, and the Joint Southfield/Troy LDFA have agreed to host the St. Clair Innovation and Technology Smartzone (SCCiTech) as a satellite Smartzone. The Host has entered in a Memorandum of Agreement with the Satellite.
- 2) Satellite SCCiTech agrees to include Local TIF in response to receiving state school TIF capture.
- 3) Satellite has a budget in excess of \$200,000 a year for operation.
- 4) LDFA agrees to additional reporting requirements including:
  - Providing monthly reporting for the term of the TIF capture on the following information for companies served by the SmartZone: companies created, jobs created, and investment in companies by source (federal grants, state grants, venture capital, angel funding, and increase in revenue).
  - Providing annual reports for the term of the TIF capture reporting on the progress of regional collaboration.
- 5) Host LDFA agrees to modify its TIF plan to include regional collaboration, as well as agreement with satellite.
- 6) The Cities have also provided a summary of TIF performance against original plan.

**Background**

In 2003, the Cities of Southfield and Troy entered into an agreement to form a Joint Local Development Finance Authority. As a result, the Certified Technology Park designations were established within the Cities of Southfield and Troy (see Figure 1).

The major goal of the Troy LDFA was to attract and support Automation Alley Headquarters in the Certified Technology Park (CTP). Automation Alley is Michigan's largest technology business association with a membership of 1,000, connecting government business and education to drive growth of Southeast Michigan's economy. Other major employers in the CTP include Altair, Inergy Automotive Systems, INA USA Corp, Schaeffler Group USA, Seco Tools and NBS Commercial Interiors.

Automation Alley is located in a 15,430 square foot building which includes certain specialized space designed to accomplish this mission. The Alley is looking to expand operations in Troy which will require additional space. The City has currently budgeted LDFA funds to assist the Alley in evaluating their space needs.

The Southfield CTP is home to a number of large employers including Hantz Bank, CBS Radio, and Barton Malow. The former headquarters of Blue Cross is also located within CTP. Reoccupying the former Blue Cross building and stimulating development of the 34 acre campus is a major challenge faced by the Southfield LDFA. The LDFA has focused on financing and constructing major infrastructure improvements to serve the Park.

### **Satellite Smartzone**

The Host Cities of Southfield and Troy, their respective LDFA's, and the Joint Southfield-Troy LDFA have designated the St. Clair Innovation and Technology SmartZone (SCCiTech) as a Satellite SmartZone. The boundaries of the proposed SCCiTech SmartZone are set forth in the SmartZone Plan.

The Host has determined that the Satellite has the following unique characteristics and specialties:

- SCCiTech is located within a region which is the gateway for international trade, particularly Canada. It provides vital linkages to the automotive and chemical supply chains in Michigan, Ontario and the Midwest.
- SCCiTech is in a unique position in Michigan to capitalize upon commercialization and development of technologies that improve border security and improve efficiencies in the transport of goods.
- SCCiTech will focus on promoting enhanced mobility through autonomous and connected vehicles software and technologies and lightweight material research.
- SCCiTech is a key sponsor and supporter of Tech Port, a co-working and business accelerator program which is a critical catalyst to diversify the economy and drive innovation.
- SCCiTech has also formed key partnerships with Spartan Innovations, Center of Automotive Research, MSU Eli Broad School of Business, Automation Alley and other organizations.

The Host and Satellite have identified the following benefits to regional collaboration and cooperation:

- Both Host and Satellite recognize the benefit of regional collaboration and cooperation to help the growth of technology based businesses and jobs. The Host and Satellite recognize the benefit of collaborative arrangements with other community partners. Expanded collaboration could be a benefit through attraction and retention of a trained workforce, nurturing existing second stage companies and formation of new technology based businesses.
- The Host and Satellite agree to financially support the activities of Automation Alley. Both communities that comprise the Host each agree to make a minimum annual contribution to Automation Alley of \$50,000. The Satellite also agrees to make a minimum annual contribution of \$50,000.
- Services to be provided to the Host and Satellite are included in Appendix I to this MOU.

The Host has determined that the Satellite will add to the mission of the Host in the following manner:

- The unique position of SCCiTech to capitalize on all aspects of international trade meshes seamlessly with the mission of Automation Alley and the Automation Alley Smart Zone, particularly the International Trade Center.
- Commercialization and technologies that support border security and improve efficiencies in the transport of goods offer significant opportunities for innovation from the private sector as well as our educational partners.

### **Accomplishments and Expectations of Host and Satellite**

#### Troy LDFA

The Joint Local Development Finance Authority adopted a Development and Tax Increment Financing Plan. The adoption of the plan allowed for financing and construction of certain public improvements, which the City of Troy needed to support the CTP. The TIF also provided a certain level of support for the business accelerator/incubator program operated by Automation Alley. As a result, the City was able to attract Automation Alley to the CTP and assist in an additional expansion.

The City's support for Automation Alley has yielded impressive results. The Alley has invested in high-tech startups, promoted expert sales and created or supported 4,791 jobs. In addition to business attraction and development, Automation Alley has secured training grants to make high level IT training available to its local partner companies.

In return for its support of Automation Alley, Troy has benefitted significantly. Over 16% of the Alley's members are Troy-based. The City has been featured in numerous Automation Alley promotions and publications. As a Foundation member, the City also enjoys the use of the Alley's facilities and meeting rooms.

#### Southfield LDFA

The Southfield LDFA has devoted considerable resources to improving infrastructure to the CTP. The Southfield LDFA has financed their share of the cost of I-696 interchange improvements and financed and constructed improvements to Franklin Road, Center Drive, America Drive and Eleven Mile Road. In addition, there have been landscaping and lighting improvements in conjunction with road and pedestrian improvements.

Both Troy and Southfield will amend their Development and Tax Increment Financing Plans to reflect the 15-year extension upon approval by MEDC.

## **SCCiTech**

By building on the many assets in the Blue Water Region and growing the TechPort accelerator with support from Michigan State University and the Automation Alley SmartZone, SCCiTech SmartZone is projected to generate significant economic impact in St. Clair County and Michigan through the use of school tax as well as property tax capture. New investment of more than \$250 million and 6,000 direct and indirect jobs over a 15-year period are expected as a result.

The SCCiTech SmartZone is projected to generate 2.1 million square feet of new development within the certified technology park, including: 40% related to core manufacturing; 25% from technology and research and development; 25% from warehousing, distribution and logistics; and 10% office. Total investment from development and new equipment is projected to be \$252.525 million. Job creation from new development is projected as follows:

### *Direct Jobs*

Manufacturing – 1,680

Office – 1,050

Technology, Research & Development – 1,050

Warehousing, Distribution, Logistics – 525

Total Direct Jobs – 4,305

Total Indirect Jobs – 1,750\*

Total Jobs – 6055

\*Multiplier for St. Clair County is 1.42.

The entrepreneurial impact of the SCCiTech SmartZone is based on a conservative model. It forecasts that three (3) startup companies will form each year, or 45 total over 15 years, creating 135 jobs.

## **Regional Collaboration**

The Cities of Southfield and Troy, in collaboration with public- and private-sector partners, are focused on helping businesses grow. Both Cities recognize the benefit of collaborative arrangements with other community partners. Expanded collaboration could be a benefit through attraction and retention of a trained workforce, nurturing existing second stage companies and formation of new technology based businesses.

The City of Troy has formed a strong alliance with key stakeholders including Automation Alley, Walsh College, Troy Chamber of Commerce, Oakland County's Economic Development Office and the Michigan Economic Development Corporation to provide targeted business assistance. Through an economic gardening approach, Troy's economic development staff assists local companies by identifying specific business needs and providing the information, infrastructure and connectivity necessary to address those needs. By leveraging Troy's unique community assets, partnerships and available tools to promote business growth, the City is creating an environment for investment.

The City of Southfield established a strong track record of intergovernmental collaboration with more than 150 partnerships. Centrally located within the region, the City coordinates economic development activities with MEDC, Oakland County, the Detroit Regional and Southfield Area Chambers and other state and regional organizations. Southfield also has an active partnership with Lawrence Technological University (LTU). LTU is launching the LTU Detroit Design and Technology Center in Midtown Detroit.

Troy's partnership with and support for Automation Alley resulted in one of the most successful regional collaboration efforts in Michigan. As part of the request for a 5 year extension, the City of Southfield agrees to expand their efforts at regional collaboration by providing additional support for Automation Alley, including, but not limited to, becoming a foundation member. Therefore, both Troy and Southfield agree to support the Alley's extensive program of regional collaboration. With membership located in Oakland, Macomb, Wayne, Washtenaw, Livingston, Genesee, Ingham and St. Clair Counties, Automation Alley has additional offices in Macomb County, Sterling Heights, and Detroit. As a result, Automation Alley will continue to conduct the following regional activities:

- Workforce training across region
- Programming presented across region
- Invested nearly \$9 million in companies within region resulting in several thousand jobs
- Introduced a significant number of companies within region to global marketplace visiting 22 nation and securing \$350 million in contracts
- Automation Alley Technology Gala has been held in Detroit, Wayne County, Oakland County and Macomb County
- Prepare the only State of Technology Report in Michigan

The designation of the SCCiTech satellite will greatly enhance regional collaboration. The Host communities have identified the assets of the Satellite and how such assets will be mutual benefit. The documentation of the relationship between Host and Satellite is set forth below.

To further foster regional cooperation and collaboration, both the Host and Satellite have agreed to designate responsibility for coordination of activities between the Host and Satellite to Automation Alley.

### **Goals of Extension**

While the Host and Satellite LDFA's will finance their own activities, the extension would achieve the goals set forth in the Memorandum of Understanding.

### **Reporting Requirements**

In the request for extension, the Host Joint Southfield and Troy LDFA's and the Satellite SCCiTech will agree to additional reporting requirements including:

- Providing monthly reporting for the term of the TIF capture on the following information for companies served by the SmartZone: companies created, jobs created, and investment in companies by source (federal grants, state grants, venture capital, angel funding, and increase in revenue).
- Providing annual reports for the term of the TIF capture reporting on the progress of regional collaboration.

### **Performance against Original Plan and Effect of Extension**

#### Troy LDFA

As has been experienced with other TIF's, the Smart Zone LDFA has captured significantly less than anticipated. The original TIF plan projected \$7,545,521 in tax capture from 2002-2013, though only \$1,840,191 was captured. While the decline in taxable value appears to have stabilized, increases in taxable value going forward will increase at the rate of inflation. No significant increases within the District can be anticipated through new development.

Table 1 provides a projection of estimated revenues for the remaining 5 years of the LDFA and for 15 additional years if extended. For the next 5 years, the LDFA will generate \$453,272. If extended for another 15 years, the LDFA would generate an additional \$1,749,544.

#### Southfield LDFA

The Southfield LDFA has captured sufficient TIF revenues to fund infrastructure improvements set forth in the Joint LDFA Development and Financing Plan. The original TIF plan projected \$4,701,538 in tax capture (include the amount of local capture and school capture) from 2002-2013, though only \$2,559,024 was captured. Table 2 provides a projection of estimated revenue for the remaining 5 years of the LDFA and for additional 15 years if extended. For the next 5 years, the LDFA will generate \$1,275,539. If extended for another 15 years, the LDFA would generate an additional \$4,919,453.

**Table 1**  
**Troy LDFA: Estimated Revenues**

	Revenue <sup>1</sup>	
	Gross (\$)	Net (\$)
<b>2014</b>	86,234	77,610
<b>2015</b>	88,390	73,890
<b>2016</b>	90,600	76,100
<b>2017</b>	92,865	78,365
<b>2018</b>	95,186	80,686
<b>Subtotal</b>	<b>453,274</b>	<b>386,650</b>
<b>2019</b>	97,566	83,066
<b>2020</b>	100,005	85,505
<b>2021</b>	102,505	88,005
<b>2022</b>	105,068	90,568
<b>2023</b>	107,694	93,194
<b>2024</b>	110,387	95,887
<b>2025</b>	113,146	98,646
<b>2026</b>	115,975	101,475
<b>2027</b>	118,875	104,375
<b>2028</b>	121,846	107,346
<b>2029</b>	124,893	110,393
<b>2030</b>	128,015	113,515
<b>2031</b>	131,215	116,715
<b>2032</b>	134,496	119,996
<b>2033</b>	137,858	123,358
<b>Subtotal</b>	<b>1,749,544</b>	<b>1,532,044</b>
<b>Total</b>	<b>2,202,818</b>	<b>1,918,694</b>

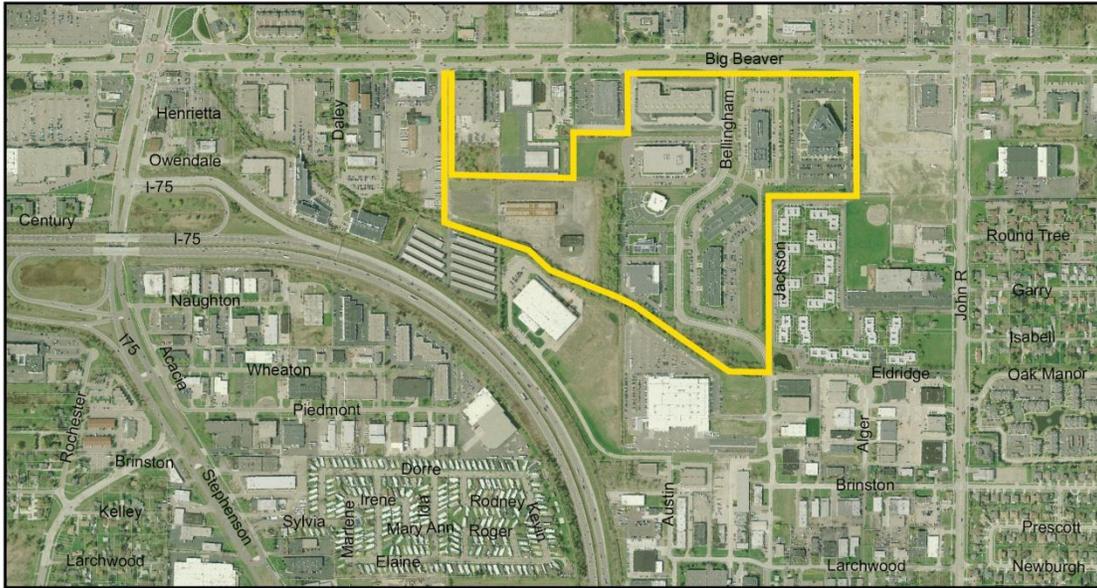
1 Gross revenue assumes 2.5% increase annually. Net revenues assume stable \$14,500 annually for administrative cost.

**Table 2**  
**Southfield LDFA: Estimated Revenues**

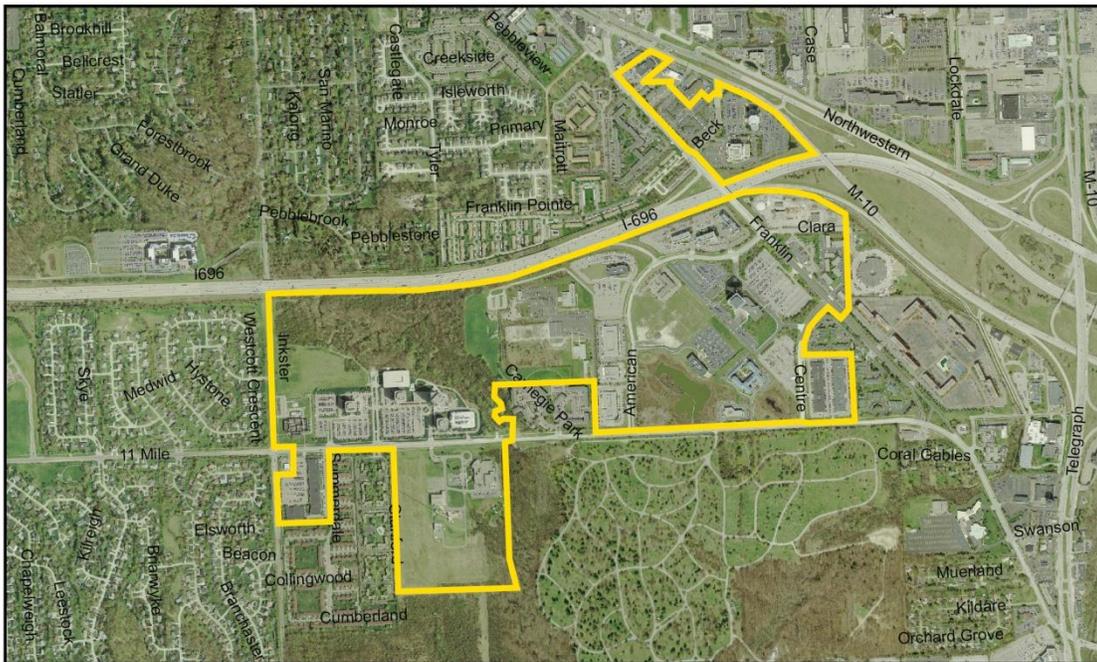
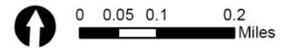
	Revenue <sup>1</sup>	
	Gross (\$)	Net (\$)
<b>2014</b>	242,477	218,229
<b>2015</b>	248,538	223,684
<b>2016</b>	254,751	229,275
<b>2017</b>	261,120	235,008
<b>2018</b>	267,648	240,883
<b>Subtotal</b>	<b>1,274,539</b>	<b>1,147,085</b>
<b>2019</b>	274,339	246,905
<b>2020</b>	281,197	253,077
<b>2021</b>	288,227	259,404
<b>2022</b>	295,433	265,889
<b>2023</b>	302,819	272,537
<b>2024</b>	310,391	279,352
<b>2025</b>	318,151	286,336
<b>2026</b>	326,105	293,494
<b>2027</b>	334,257	300,832
<b>2028</b>	342,614	308,352
<b>2029</b>	351,179	316,061
<b>2030</b>	359,958	323,963
<b>2031</b>	368,957	332,062
<b>2032</b>	378,181	340,363
<b>2033</b>	387,636	348,872
<b>Subtotal</b>	<b>4,919,453</b>	<b>4,427,508</b>
<b>Total</b>	<b>6,193,992</b>	<b>5,574,593</b>

1 Gross revenue assumes 2.5% increase annually. Net revenues assume 10% allocation annually to administration.

Figure 1



SmartZone - Troy Campus



SmartZone - Southfield Campus



These are not legally recorded maps.

Carlisle/Wortman Associates, Inc.  
June 2014

# St. Clair County Innovation and Technology (SCCiTech) SmartZone Plan

## Executive Summary

The Automation Alley SmartZone, a partnership of the cities of Southfield and Troy, as well as Automation Alley, is one of the original SmartZones established in Michigan in 2000. The Automation Alley SmartZone has agreed to serve as the host to the proposed St. Clair County Innovation and Technology SmartZone, also known as SCCiTech.

The proposed certified technology park for SCCiTech will include: the existing Port Huron Local Development Finance Authority and Tax Increment Finance Authority districts consisting of 405 acres; the campus of St. Clair Community College; two small buildings in the city's downtown which contain a proposed incubator and TechPort, a newly opened co-working and accelerator facility; and a 384-acre multi-parcel property in nearby Kimball Township, which is slated for future development.

In 2009, a countywide economic development strategic plan known as Blue Meets Green was created. The Plan was largely volunteer driven, included 150 participants, and is focused on the themes of people, place and prosperity for St. Clair County. After it was adopted, a management structure was established and several committees were formed to implement the Plan. The Practical Innovation Committee was charged with implementing a portion of the Plan related to improving the entrepreneurial climate of the region. Over the past few years, the Committee's work has led to the development of TechPort, a co-working and business accelerator program that was formed in 2013.

It is the intent of SCCiTech SmartZone to stimulate the growth of technology-based businesses and jobs by capitalizing on both public and private resources within the region and community. TechPort and its programs and services provide an innovation focal point for this to occur. TechPort is a critical catalyst to diversify the economy, drive innovation and strengthen St. Clair County's entrepreneurial climate. Prior to its formation, few programs and resources existed within the county to spur the growth of technology-based businesses. In fact, the nearest public/private incubator was an hour drive away in Detroit. One of the key goals of the SCCiTech SmartZone is to support the growth of TechPort by leveraging existing community resources, strategic partnerships, and the programs and services of Automation Alley.

Another key goal of SCCiTech SmartZone is to utilize the county's transportation infrastructure, central location, and border with Canada to drive international trade. The Blue Water Bridge is a gateway for global trade with one of the most active border crossings in the United States. It provides important linkages to the automotive and chemical supply chains in Ontario, Michigan, and the Midwest. SCCiTech SmartZone will capitalize on these assets to drive innovation in mobility by partnering with Spartan

Innovations, Center for Automotive Research, Michigan State University's Eli Broad School of Business, Automation Alley's International Business Center, and other organizations.

By building on the many assets in the Blue Water Region and growing the TechPort accelerator with support from Michigan State University and the Automation Alley SmartZone, SCCiTech SmartZone is projected to generate significant economic impact in St. Clair County and Michigan, resulting in new investment of more than \$250 million and 6,000 direct and indirect jobs over a 15-year period.

## Overview

The St. Clair County Innovation and Technology (SCCiTech) SmartZone is focused on two sectors critical to the economies of Michigan, southeast Michigan and St. Clair County: international trade and promotion; and mobility. Utilizing St. Clair County's critical transportation infrastructure, one of the largest border crossings in North America, binational linkages, and the programs and resources of many strategic partners, SCCiTech is poised to assist the State of Michigan to support and grow trade within the region and technology hub. Utilizing these resources and partnerships, SCCiTech SmartZone will develop impacts in the following areas:

### International Trade and Promotion

- Provision of Michigan-based, regional and Canadian trade resources
- Commercialization and development of technologies that improve border security and the transportation of goods
- Policies that positively impact border security, technology enhancements and reduce inefficiencies in border crossings
- Attraction of companies and assets in the logistics and transportation sector

### Mobility

- Software and technology that supports autonomous and connected vehicles
- Research and commercialization of lightweight materials
  - Advanced composites including bio-based materials
  - Lightweight aluminum and joining
  - High-strength steel
- Attraction of existing companies in the mobility sector

It's important to point out that clusters within international trade and mobility already exist within St. Clair County and are located in close proximity to the Blue Water Bridge and existing transportation infrastructure. The trade cluster includes freight forwarders, customs agents and many transportation trucking companies, as well as Customs and Border Patrol.

## Existing Conditions

St. Clair County has a long heritage of technology development that draws from the legacy of one of the world's most prominent innovators, Thomas Edison. As a young boy, Thomas Edison lived in Port Huron, trolling the shores of the St. Clair River and beginning his first business ventures. Today, his entrepreneurial heritage still permeates the environment and economy of the Blue Water area.

The economy of St. Clair County is supported by diverse industries and strong clusters in automotive. Some of these industries have existed in the county since the turn of the last century including paper production, salt mining, brass and copper forging, and energy production. However, the strongest existing cluster today is automotive plastic design and production. Some of the largest tiered suppliers to the automotive OE's are located across St. Clair County. In addition, this industry is supported by critical infrastructure and chemical development across the border in Sarnia, Ontario, as well as in the county. From the supply of raw materials, to the formulation of plastic compounds, the supply chain that supports the plastics industry is clearly an economic advantage that the county provides over other regions of North America.

St. Clair County is centrally located to 25 automotive assembly plants located within a four-hour drive creating another important advantage. The automotive supply chain benefits from the critical transportation infrastructure that exists within the county, which includes:

- I-94, connecting to the metro region
- I-69 International Trade Corridor, a NAFTA corridor connecting Canada to the U.S. and Mexico
- CN rail line from Canada to the U.S. and paralleling the I-69 corridor to Mexico
- Double-stacked rail tunnel under the St. Clair River, the third most active rail crossing in the U.S.
- Blue Water Bridge, the fifth largest international crossing in the U.S. – 3<sup>rd</sup> largest for commercial trucks
- CSX rail line connecting the metro region to the CN rail line
- Deep water ports along the St. Clair River
- Proximity to three international airports located within one-hour and 15 minutes
- St. Clair County International Airport providing a regional option for freight and corporate jets

The Blue Water Bridge and double-stacked rail tunnel are particularly important assets to the automotive supply chain due to the location of seven automotive assembly plants in Ontario.

## Location

### Port Huron

The Port Huron Local Development Finance Authority district is identified in *Attachment A* and *Attachment B*. The Authority was established in 1993. The City of Port Huron is proposing to expand

the boundaries of the district to include undeveloped land to the south of the current district as well as north and east to encompass a larger section of the Port Huron Industrial Park, a tax increment financing district. Collectively, the TIFA, LDFA and expansion area is identified as Zone A of the proposed Certified Technology Park. In addition, Zone B of the proposed Certified Technology Park will be established in downtown Port Huron to encompass two buildings, which are being considered for a future incubator, as well as the St. Clair Community College Campus, as identified in *Attachment B*.

In addition to containing a local development finance authority, the Port Huron Industrial Park also is identified as a federally designated HubZone and Foreign Trade Zone #210, for which the Economic Development Alliance is the grantee.

#### Kimball Township

Kimball Township is proposing to establish a local development finance authority and a district covering 384 acres consisting of multiple parcels. The proposed district is identified in *Attachment C* and is bounded by I-94 to the east, Ravenswood Rd. to the north, Allen Rd. to the west, and Smith Creek Rd. to the south. The property is located one mile from the Range Road and I-94 Interchange and one-half mile from the CN rail line. Further, the property is less than two miles from I-69, and is five miles from the Blue Water Bridge and St. Clair Rail Tunnel.

## **Purpose and Goals**

SCCiTech has adopted the following goals:

- Promote the advantages the Blue Water area offers to start or grow technology-oriented companies. SCCiTech's marketing efforts will complement and enhance those of organizations, communities and educational institutions involved in the SmartZone. It also will support the State's SmartZone marketing efforts.
- Develop tools to expand and foster collaboration, partnerships and networking between government, education and business. SCCiTech will support efforts to enhance technology transfer and commercialization with the support of the Automation Alley Technology Accelerator.
- Establish and enhance meaningful collaboration with public and private sector partners to drive innovation and commercialization activity in mobility and to enhance international trade.
- Diversify the economy of St. Clair County by attracting and growing a cluster of technology companies in the target sectors.

The SmartZone<sup>SM</sup> Plan is a living document. It will be updated from time-to-time to reflect changes within the SCCiTech SmartZone and the Statewide SmartZone<sup>SM</sup> program.

## Management Structure

The EDA, a 501 (C) 6 non-profit, is the only economic development agency in St. Clair County and is funded by municipalities, including the city of Port Huron, as well as private sector companies. The EDA will assign a staff person to serve as the full-time SmartZone executive director. The city of Port Huron will provide the funding for this position through the PHLDFA local tax capture. The EDA will oversee the development and marketing of the SmartZone utilizing its existing staff and resources.

The PHLDFA is an existing authority that will oversee the certified technology park. The city of Port Huron currently provides administrative support to the PHLDFA through its Planning Department and will continue to do so.

Kimball Township will establish a local development finance authority once the certified technology park designation is granted. Once that is accomplished, the city of Port Huron and Kimball Township will establish a joint local development authority.

In 2009, the countywide Blue Meets Green Economic Strategic Plan was completed. Since then, the Plan has been implemented and refreshed. The Leadership Council of Blue Meets Green consists of 35 leaders across all sectors of government, education, industry and philanthropy, and is charged to oversee the Plan. One of the key areas within the Plan is practical innovation, which is a strategic effort to diversify the county by developing programs and services that support entrepreneurialism. The Practical Innovation committee oversees this part of the plan and its efforts have led to the establishment of TechPort. The Practical Innovation Committee will serve as an advisory committee to the SmartZone, providing strategic guidance and support through the entire entrepreneurial value chain.

## Partners

SCCiTech provides significant benefits to support international trade and the mobility sector, including efficient transportation infrastructure, abundant resources, and collaborative partnerships with higher-education and industry. The following is a partial list of partners:

### *Municipal Partners*

- City of Port Huron
- Kimball Township

### *Education Partners*

- Michigan State University
  - Center for Community and Economic Development
  - Spartan Innovations

- Product Development Center
- Composite Vehicle Research Center
- St. Clair Community College
- St. Clair County RESA

*Resource Partners*

- Automation Alley
- Automation Alley SmartZone<sup>SM</sup>
- Blue Water Bridge Customs and Border Patrol
- Blue Water Regional Chamber of Commerce
- Center for Automotive Research
- Community Foundation of St. Clair County
- Economic Development Alliance of St. Clair County
- Foreign Trade Zone #210
- Michigan Economic Development Corporation
- Region 6 Small Business Development Center
- TechPort
- U.S. Export Assistance Center

## **Programs and Resources**

One of the benefits of this collaboration is the opportunity to share programs and resources among the partners. This effort combines two counties with distinct economies connected by Automation Alley and its regional programs and services, and the university partners. It’s important to point out that Oakland County and St. Clair County are already connected through their participation in the seven-county Economic Growth Alliance. This partnership, among other initiatives, generates an annual economic forecast of the seven-county area. In addition, both counties are members of SEMCOG and participate in this organization’s many programs and services, including a regional Comprehensive Economic Development Strategic Plan.

The purpose of this section is to identify some of the many programs and resources that are available in St. Clair County and SCCiTech SmartZone that have unique characteristics and can bring value to the partnership.

### Economic Development

- Automation Alley – Automation Alley will provide programs and services to the SmartZone as well as companies located in the county. Additional support is identified below under the Education section.

- Economic Development Alliance (EDA) – Formed in 1952, EDA is one of the oldest economic development organizations in Michigan. It attracts investment and jobs to the county, helps existing companies to expand, provides entrepreneurial programs and services and assists communities. It will serve as the program manager for SCCiTech.
- Port Huron Local Development Finance Authority (PHLDFA) – PHLDFA is an established LDFA with an approved operating budget in 2014-2015 of \$349,000. PHLDFA is proposing to expand the boundaries of the district and make it coterminous with the future certified technology park boundaries. This expansion would provide for future tax increment financing to fund an incubator and construction of speculative industrial/technology buildings within the park.
- SCCiTech Joint Local Development Finance Authority (SCJLDFA) – SCJLDFA does not presently exist but will be created to represent the boundaries of the certified technology park, which will encompass 405 acres in the Port Huron Industrial Park in the City of Port Huron and 384 acres in Kimball Township, site of a proposed technology park.

### Entrepreneurial Programs

- Region 6 SBDC – A satellite of the Region 6 Small Business Development Center is located at the EDA offices in Port Huron. A contracted employee provides business counseling services and training programs in St. Clair County and the Thumb Area.
- Blue Water Regional Chamber of Commerce – Provides training programs for entrepreneurs and small businesses. In addition, its BEAT Team provides business assistance to individuals and startup companies, including pro-bono services and counseling.
- Bankers Forums – EDA in conjunction with SBDC offers bankers forums for companies that have completed viable business plans and sound financial projections that are seeking bank or SBA financing. Seven financial institutions participate in the program.
- Automation Alley – St. Clair County and the EDA have long supported Automation Alley’s programs and services. Automation Alley provides an accelerator program for entrepreneurs, industry-focused training, a regional networking platform, and the renowned International Business Center with its trade programs and services.
- TechPort – Located in downtown Port Huron, TechPort, a 501 (c) 3 non-profit, was launched in early 2014 to provide a location for individual innovators to work, convene, solve business problems and socialize. It provides the following services:
  - Co-working space on a membership basis
  - Entrepreneur-in-residence program in conjunction with Spartan Innovations
  - Acceleration services, including training programs and access to angel and venture capital networks
  - TechPort Soup, a quarterly business plan competition
  - Harbor Muskies, a network of experts that provide pro bono services to members
- Community Foundation of St. Clair County – The Community Foundation Board of Directors has established entrepreneurialism as one of its key goals and has pledged the following support:

- \$15,000 grant to TechPort
- C3 Program, a community capital program that is pledging seed funding of \$150,000 over the next three years to startups located in the county. See Attachment H.

### Education

SCCiTech academic partners include Michigan State University and St. Clair Community College. In addition, RESA of St. Clair County will provide access to talent, equipment and training programs through its Technology Center. These educational partners offer unique capabilities and programs that can benefit companies that locate in the certified technology park.

- Michigan State University – Michigan State University is a major research institution in Michigan and provides a number of centers of excellence, programs and services, making it an ideal partner for SCCiTech. The following MSU departments have committed to support the SCCiTech SmartZone:
  - Composite Vehicle Research Center – The Center will connect with SCCiTech’s industry partners to share information, conduct joint research, test and identify commercial applications of promising technology
  - Fraunhofer Institute at MSU – The Institute will serve as a bridge between global research in lightweight and composite materials and SCCiTech’s industry partners
  - Spartan Innovations – This organization is a strategic partner of TechPort and will seek additional opportunities to link university research to entrepreneurs and companies in SCCiTech. In addition, it will hold its inaugural Green Light business plan competition at TechPort. Currently, Spartan Innovations funds a CEO-In-Residence program at TechPort.
  - Center for Community and Economic Development (CCED) – CCED and EDA are collaborating on a grant-funded project focused on the development of a binational strategy between Michigan, St. Clair County, I-69 International Trade Corridor Next Michigan Development Corp. and diverse organizations in Ontario.
- St. Clair Community College – The College is partnering with EDA to create an incubator and to connect students to internship opportunities with companies at TechPort, as well as other private sector strategic partners.
- RESA – RESA is the Intermediate School District in St. Clair County and will expand its technology programs to create an intense 8-week multi-track training program for high school graduates to be held during the summer and in conjunction with manufacturers and technology companies. This program will utilize RESA’s existing technology, faculty and equipment. The objective is to steer graduates into STEM and technical fields by providing instruction and practical experience. Private sector companies will employ students as interns during the program.

## **Benefits to Regional Cooperation and Collaboration**

The Automation Alley SmartZone is a collaborative venture by virtue of the establishment of the Southfield and Troy Joint Local Development Finance Authority, one of only two among Michigan's 15 SmartZones. Further, Automation Alley is a large collaboration providing significant benefit to its members in the private and public sector. The EDA in St. Clair County has maintained a membership with Automation Alley for many years in recognition of the value that this organization brings to companies in our region.

In recognition of this value, the host SmartZone communities of Southfield and Troy and the satellite SmartZone community of Port Huron each have agreed to make a minimal annual contribution of \$50,000 to Automation Alley. This contribution will assist Automation Alley to further its mission to the region and bring valuable programs and services to the partner communities and their companies.

Automation Alley's programs and services will provide valuable resources to assist in workforce development, to grow new businesses, assist with international trade, as well as education. A full list of programs and services that will be provided to the host and satellite communities is identified in *Attachment D*.

## **Value of Satellite to Host SmartZone**

The region that encompasses Automation Alley SmartZone and SCCiTech SmartZone shares much in common, including automotive innovation and culture, higher education institutions and resources, transportation assets, and the growth of international trade. Oakland County and St. Clair County are, in fact, strongly linked in the automotive supply chain. Key transportation assets include two border crossings critical to international trade, and a triangle of expressways, I-69, I-75 and I-94, which are critical conduits to the flow of goods in Michigan and metro Detroit.

SCCiTech SmartZone provides the opportunity to seamlessly mesh its strategic location with Canada and the tremendous flow of product across the border with the international trade programs of Automation Alley and the Automation Alley SmartZone. This partnership has been contemplated in recent years. In fact, an effort was undertaken between Automation Alley and the St. Clair County EDA to seek grant funding in 2012 to establish an international trade office in Port Huron. Importantly, the grant request also included proposed funding to establish an incubator focused on logistics and transportation technology. Unfortunately, the grant was not approved. However, the formalization of this partnership through the SmartZone program will provide opportunities for similar projects to be undertaken in future years.

SCCiTech SmartZone also will support innovation in mobility, including lightweight vehicle technology, and create linkages through its companies and research partnerships to the engineering assets in the Automation Alley SmartZone.

One of the goals of the partnership is to increase the number of companies in St. Clair County that participate in Automation Alley programs and services.

Through its partnership with Spartan Innovations, TechPort's CEO-In-Residence is charged with identifying potential CEO candidates to commercialize one of the 2,700 patents that are available at Michigan State University. By creating the linkage between the members of TechPort and Automation Alley, more candidates may be identified. Further, Automation Alley and the Automation Alley SmartZone will now become a partner in the Green Light business plan competition that will be located at TechPort as a satellite program of Spartan Innovations.

## **Budget**

SCCiTech SmartZone's proposed budget, *Attachment E*, includes revenue of \$213,000 which is derived from multiple sources, including: the PHLDFA local TIF; grants from the Community Foundation of St. Clair County and City of Port Huron; annual contribution from Kimball Township's general fund; and in-kind services from Automation Alley, Spartan Innovations and TechPort. The budget will be updated annually to reflect new revenue and expenses.

The budget includes funding for an executive director, to be housed at the Economic Development Alliance offices. Initially, an existing EDA employee will be reassigned to this position and will serve in a full-time capacity to implement the SmartZone Plan. Currently, an EDA employee is providing administrative support to TechPort. In 2015, PHLDFA, EDA, TechPort and future incubator will enter into an agreement that provides for a full-time contracted executive director position. These duties will include the implementation of the SmartZone Plan and management of TechPort and any incubator(s) established within the program.

It is the City's intent to utilize some of the future capture of school TIF to support the establishment of an incubator within the SCCiTech SmartZone, as well as a portion of TechPort's operating budget. Initially, the City and PHLDFA propose to fund the executive director from local TIF capture within the LDFA budget; however, it is their intent in the future to use school capture for this purpose.

The proposed budget does not include funding for an incubator, although TechPort provides some space for this purpose. However, the City of Port Huron is working with the EDA, Community Action Agency and a private investor to establish an incubator in the Sperry's building. A \$1 million dollar BEDI Grant has been provided by the Department of Housing and Urban Development to purchase the building and construct an incubator. The grant is providing \$170,000 toward the incubator. The SmartZone Plan and budget will be amended when plans for an incubator are finalized.

The budget also provides for annual contracted entrepreneurial services from Automation Alley in the amount of \$50,000. The services initially will be funded by \$40,000 in local capture within the PHLDFA

budget and \$10,000 from the general fund of Kimball Township. In the future, it is the intent of the partners to equally split this fee between the PHL DFA and Kimball Township LDFA. The Kimball Township portion of the fee will be derived from future school capture. The PHL DFA will continue to fund its portion of the fee from local capture.

In addition, Spartan Innovations is funding a CEO-In-Residence that is located at TechPort. The CEO is commercializing technology developed at Michigan State University, acting as a liaison between Spartan Innovations and TechPort members and regional businesses, as well as seeking additional CEO candidates.

#### Use of School Capture

It is the intent of SCCiTech and PHL DFA to utilize school capture to fund the following activities of the SmartZone once funds become available from tax increment financing:

1. Executive Director position
2. Administrative support, including operations
3. Marketing
4. Operating budget of TechPort – Rent, utilities, basic office supplies and equipment
5. Incubator – More study will be needed to determine how an incubator will be established and funded in future years, but school capture will be considered as a means of partial funding

#### Use of Local Capture

Local tax capture will be used to fund the following programs of SCCiTech:

1. Initially, it will cover 100% of the cost of the Executive Director position until school capture is sufficient
2. Automation Alley contracted services
3. All infrastructure for Kimball Township Technology Park
4. Speculative building development – the City of Port Huron has developed numerous speculative buildings in the past and is proposing to construct a future building when market forces make it feasible. The building will be constructed as a flex space and is one option to house TechPort and an incubator as the program expands.

## **Economic Impact**

The SCCiTech SmartZone will generate an economic impact over a 15 year period in the following areas: new development; attraction of technology companies; and development of technology companies through accelerator and incubator programs and services. The factors that constitute the economic impact include square feet of new construction, assessed value of construction, investment in personal property, jobs created, and spin-off impact on investment and job creation in the region.

Please review *Attachment F* for information about the economic impact from future development and *Attachment G* for entrepreneurial impact.

The SCCiTech SmartZone is projected to generate 2.1 million square feet of new development within the certified technology park, including: 40% related to core manufacturing; 25% from technology and research and development; 25% from warehousing, distribution and logistics; and 10% office. Total investment from development and new equipment is projected to be \$252.525 million. Job creation from new development is projected as follows:

*Direct Jobs*

Manufacturing – 1,680

Office – 1,050

Technology, Research & Development – 1,050

Warehousing, Distribution, Logistics – 525

Total Direct Jobs – 4,305

Total Indirect Jobs – 1,750\*

Total Jobs – 6055

\*Multiplier for St. Clair County is 1.42.

The entrepreneurial impact of the SCCiTech SmartZone is based on a conservative model. It forecasts that three (3) startup companies will form each year, or 45 total over 15 years, creating 135 jobs and generating \$11.25 million in capital formation. In addition, 30 mature technology companies will be attracted, bringing 240 jobs to the SmartZone over the same 15-year period. If an incubator is formed in the future, the entrepreneurial impact may be greater.

LAKE  
HURON

# Attachment "A"



## Zone B

(see attachment "C")

- SC4 Campus
- Sperry's  
301 Huron Avenue
- Tech-Port  
208 Huron Avenue

## Zone A

(see attachment "B")

## Proposed Certified Technology Park Boundaries

- TIF District
- LDFA
- Expanded LDFA  
Boundaries

GENERAL STREET MAP  
CITY OF  
**PORT HURON**  
MICHIGAN

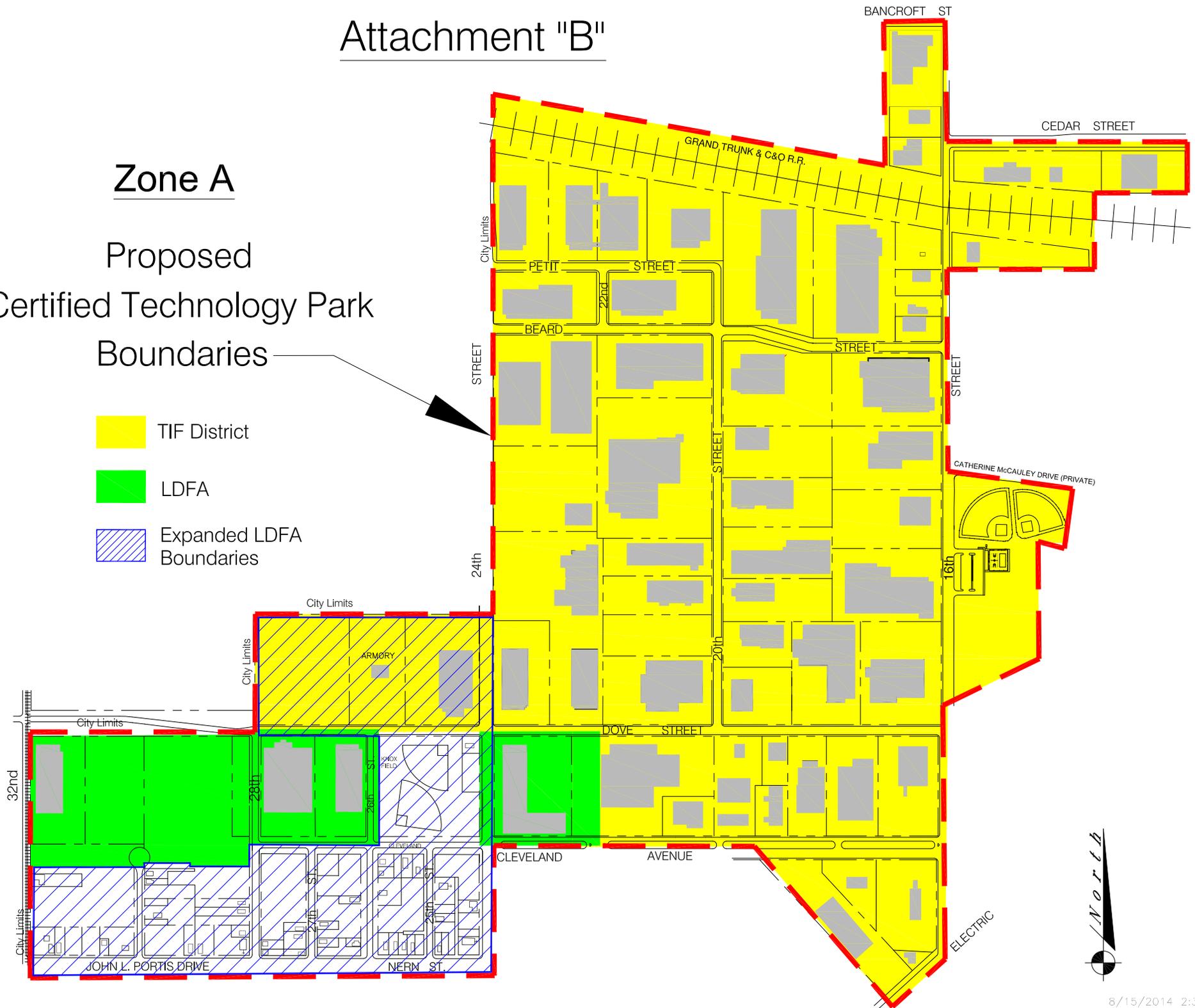


# Attachment "B"

## Zone A

### Proposed Certified Technology Park Boundaries

-  TIF District
-  LDFA
-  Expanded LDFA Boundaries



# Kimball Twp.

ATTACHMENT C

384 acres Total

Ravenswood Rd

120 acres

63 acres

25 acres

80.5 acres

38 acres

## Legend

### Overhead Power Line

40

120

230

345

Kimball Water Lines

Kimball Sewer Lines

Parcels (website version)

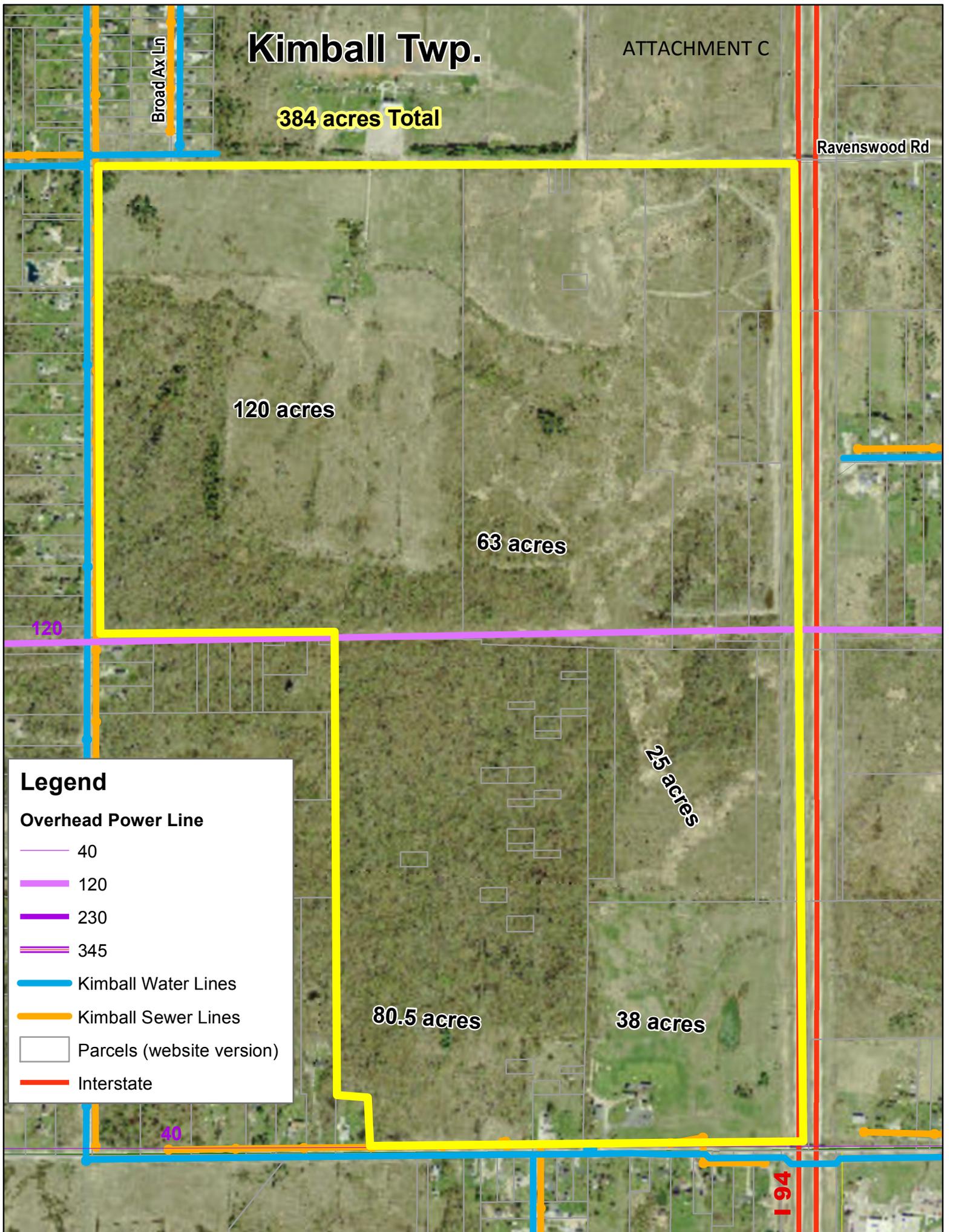
Interstate

Broad Ax Ln

120

40

I 94





## Benefits of the Partnership: Southfield

Automation Alley is Michigan's largest technology business association, connecting government, business and education to drive the growth of Southeast Michigan's economy. Since its founding in 1999, the organization has grown to include nearly 1,000 members from the city of Detroit and the surrounding eight-county region.

### PROGRAM AND RESOURCE BENEFITS

- Automation Alley Foundation Membership
- Automation Alley programming and/or presentations in Southfield in the following areas:
  - International business
  - Talent development
  - Entrepreneurship
  - Defense & Manufacturing
  - Product Lifecycle Management
- Exporting resources and the opportunity to participate in our exporting/business attraction trade missions
- Ability to share Southfield's marketing materials with incoming businesses at Automation Alley's International Business Center
- Access to contract opportunities within the defense industry
- PLM Center availability for members of the industrial community, providing digital training that is necessary for today's advanced manufacturers
- Development of business incubator services in Southfield
- Access to Automation Alley's virtual accelerator program, The 7Cs – a completely new, comprehensive, and intense virtual incubator experience – for advanced manufacturing technology startups, with up to \$50,000 in directed funding available per company (subject to Technology Investment Committee approval)
- Qualified applicants to the Automation Alley 7Cs program will receive:
  - Up to \$50,000 in directed investment into each company
  - Access to expertise in developing the startup's valid and sustainable business model through one on one consulting with the Automation Alley entrepreneurial staff
  - Creation of a professionally developed sales video for each of the selected advanced technology start-ups and inclusion in Automation Alley's exclusive "First Look Deal Book", a website devoted to promoting new innovations to large established manufacturers
  - Intense ongoing leadership, sales, and marketing coaching and facilitation by third party consultants using industry leading tools such as EOS (The Entrepreneurs Operating System) and The Sandler Sales Method, or similar quality industry recognized programs
  - Marketing resources and expertise to prove product-market fit
  - Matchmaking services to many of the top 100 auto suppliers through our exclusive "First Look" program to help secure the technology company's first customer and/or strategic investor
  - Silver Automation Alley membership package, entitling them to submit press releases, participate in networking events and access additional Automation Alley resources in the Silver package

## Benefits of the Partnership: Troy

Automation Alley is Michigan's largest technology business association, connecting government, business and education to drive the growth of Southeast Michigan's economy. Since its founding in 1999, the organization has grown to include nearly 1,000 members from the city of Detroit and the surrounding eight-county region.

### PROGRAM AND RESOURCE BENEFITS

- Automation Alley Foundation Membership
- Automation Alley programming and/or presentations in Troy in the following areas:
  - International business
  - Talent development
  - Entrepreneurship
  - Defense & Manufacturing
  - Product Lifecycle Management
- Exporting resources and the opportunity to participate in our exporting/business attraction trade missions
- Ability to share Troy's marketing materials with incoming businesses at Automation Alley's International Business Center
- Access to contract opportunities within the defense industry
- PLM Center availability for members of the industrial community, providing digital training that is necessary for today's advanced manufacturers
- Access to Automation Alley's virtual accelerator program, The 7Cs – a completely new, comprehensive, and intense virtual incubator experience – for advanced manufacturing technology startups, with up to \$50,000 in directed funding available per company (subject to Technology Investment Committee approval)
- Qualified applicants to the Automation Alley 7Cs program will receive:
  - Up to \$50,000 in directed investment into each company
  - Access to expertise in developing the startup's valid and sustainable business model through one on one consulting with the Automation Alley entrepreneurial staff
  - Creation of a professionally developed sales video for each of the selected advanced technology start-ups and inclusion in Automation Alley's exclusive "First Look Deal Book", a website devoted to promoting new innovations to large established manufacturers
  - Intense ongoing leadership, sales, and marketing coaching and facilitation by third party consultants using industry leading tools such as EOS (The Entrepreneurs Operating System) and The Sandler Sales Method, or similar quality industry recognized programs
  - Marketing resources and expertise to prove product-market fit
  - Matchmaking services to many of the top 100 auto suppliers through our exclusive "First Look" program to help secure the technology company's first customer and/or strategic investor
  - Silver Automation Alley membership package, entitling them to submit press releases, participate in networking events and access additional Automation Alley resources in the Silver package

## Benefits of the Partnership: St. Clair County/Port Huron

Automation Alley is Michigan's largest technology business association, connecting government, business and education to drive the growth of Southeast Michigan's economy. Since its founding in 1999, the organization has grown to include nearly 1,000 members from the city of Detroit and the surrounding eight-county region.

### PROGRAM AND RESOURCE BENEFITS

- Automation Alley Foundation Membership
- Automation Alley programming and/or presentations in St. Clair County in the following areas:
  - International business
  - Talent development
  - Entrepreneurship
  - Defense & Manufacturing
  - Product Lifecycle Management
- Exporting resources and the opportunity to participate in our exporting/business attraction trade missions
- Ability to share Port Huron's marketing materials with incoming businesses at Automation Alley's International Business Center
- Access to contract opportunities within the defense industry
- Assistance in exploring an initiative to create a food distribution center
- PLM Center availability for members of the industrial community, providing digital training that is necessary for today's advanced manufacturers
- Support for the incubator in development
- Access to Automation Alley's virtual accelerator program, The 7Cs – a completely new, comprehensive, and intense virtual incubator experience – for advanced manufacturing technology startups, with up to \$50,000 in directed funding available per company (subject to Technology Investment Committee approval)
- Qualified applicants to the Automation Alley 7Cs program will receive:
  - Up to \$50,000 in directed investment into each company
  - Access to expertise in developing the startup's valid and sustainable business model through one on one consulting with the Automation Alley entrepreneurial staff
  - Creation of a professionally developed sales video for each of the selected advanced technology start-ups and inclusion in Automation Alley's exclusive "First Look Deal Book", a website devoted to promoting new innovations to large established manufacturers
  - Intense ongoing leadership, sales, and marketing coaching and facilitation by third party consultants using industry leading tools such as EOS (The Entrepreneurs Operating System) and The Sandler Sales Method, or similar quality industry recognized programs
  - Marketing resources and expertise to prove product-market fit
  - Matchmaking services to many of the top 100 auto suppliers through our exclusive "First Look" program to help secure the technology company's first customer and/or strategic investor
  - Silver Automation Alley membership package, entitling them to submit press releases, participate in networking events and access additional Automation Alley resources in the Silver package

**ATTACHMENT E**  
**SCCiTech SmartZone Budget**

**Proposed SmartZone Operating Budget - Expenses**

<i>Administrative and Operational Expenses</i>			\$ 75,000
Executive Director (1)		\$ 55,000	
Administrative Support (2)		\$ 3,000	
Office Supplies & Services (2)	Postage, printing, supplies	\$ 3,000	
Marketing		\$ 11,000	
Rent (2)	Office space, computer, software, and other technology	\$ 3,000	
<i>Acceleration Services</i>			\$ 138,000
Automation Alley (3)	Contracted programs and services	\$ 50,000	
Spartan Innovations (4)	CEO-In-Residence and Green Light Program	\$ 65,000	
TechPort (5)	Contracted programs and services	\$ 23,000	
<b>Total</b>			<b>\$ 213,000</b>

**Notes:**

- (1) EDA provides the Executive Director position through dues currently paid by City of Port Huron to EDA
- (2) Administrative support, office supplies and services, and rent will be provided by EDA as in-kind support
- (3) Automation Alley contracted programs and services are new expenses to LDFA and will initially be split between city (\$40,000) and Kimball Township (\$10,000)
- (4) Spartan Innovations expense is the value of the services being provided to TechPort through its CEO-in Residence and Green Light programs
- (5) TechPort contracted programs and services are that organizations current operational budget and are not expenses of LDFA

**SmartZone Sources of Revenue**

<i>Cash Contributions</i>			\$ 133,000
St. Clair County Community Foundation (1)	TechPort Operations	\$ 15,000	
City of Port Huron LDFA (2)	Direct Operations	\$ 63,000	
City of Port Huron LDFA (3)	Automation Alley Contracted Services	\$ 40,000	
City of Port Huron (4)	TechPort Operations	\$ 5,000	
Kimball Township (5)	Automation Alley Contracted Services	\$ 10,000	
<i>In-Kind Contributions</i>			\$ 77,000
Economic Development Alliance	Direct Operations	\$ 12,000	
Spartan Innovations		\$ 65,000	
<i>Sponsorships</i>			\$ 3,000
Corporate Contributions (6)	TechPort Operations	\$ 3,000	
<b>Total</b>			<b>\$ 213,000</b>

**Notes:**

- (1) Current grant provided to TechPort from St. Clair County Community Foundation
- (2) Represents the funding provided by City to EDA for economic development services
- (3) Services to be contracted from Automation Alley by Port Huron LDFA
- (4) Current grant provided by City to TechPort
- (5) Services to be contracted from Automation Alley by Kimball Township
- (6) Current corporate contributions provided to TechPort to support its operating budget

**ATTACHMENT F**  
**Economic Impact - Development**

**Economic Impact of SCCiTech SmartZone**

Development Impact	SQ. FT	Investment		Jobs		
		Real Property	Personal Property	Direct	Indirect	Total Jobs
Industrial	840,000	50,400,000	60,480,000	1,680	706	2,386
Distribution, Warehousing	525,000	21,000,000	525,000	525	204	729
Office	210,000	25,200,000	2,520,000	1,050	420	1,470
Technical	525,000	42,000,000	50,400,000	1,050	420	1,470
	<b>2,100,000</b>	<b>138,600,000</b>	<b>113,925,000</b>	<b>4,305</b>	<b>1,750</b>	<b>6,055</b>
		<b>Total Investment</b>	<b>252,525,000</b>			

**ATTACHMENT G**  
**Entrepreneurial Impact**

<b>Attracted Tech Companies</b>	<b>Annual</b>	<b>15-Yr Total</b>	<b>Jobs</b>	<b>Capital Formation-Annual</b>	<b>Total Capital Formation</b>	<b>Companies Assisted-Annual</b>
<b>Mature Companies</b>	2	30	240	NA	NA	12
<b>Startups</b>	3	45	135	750,000	11,250,000	60
<b>TOTAL</b>	<b>5</b>	<b>75</b>	<b>375</b>			<b>72</b>

**Other Impacts:**

**Average annual TechPort Members: 50**

**Average Annual TechPort Training Programs and Events: 10**

**Average Annual SBDC Training Programs: 16**

## ATTACHMENT H



### **Mission**

The Community Capital Club (C3) will seek out projects that enhance the economic prosperity of the Blue Water Region. Similar to other “angel investor groups” C3 aims to support projects that build community capital and enhance quality of place. In doing so, C3 will also consider supporting the efforts of select early-stage companies and/or growing ventures located within the Blue Water Region.

Members of C3 are passionate about business and about their community. Contributing to the general prosperity of the region by helping worthwhile early stage and growth companies succeed is one of the primary goals of C3<sup>i</sup>.

A financial return on investment may be appropriate for some of our projects, whereas other potential projects might be measured in terms of their community impact while not providing a direct investment return to C3 or its members.

### Areas of focus:

- Capital – bricks & mortar - projects that enhance a particular community or region by improving public spaces and/or help make the community more attractive as a place to live, work and play
- Outdoor products and recreation, especially those that capitalize on our water assets
- Tourism, with a focus on maritime tourists and those to our unique downtowns
- Natural products and those around health and healthy lifestyles
- Water related science, energy and engineering, also known as the Blue Economy

### **Process**

- Through annual Men’s Night events, C3 will engage a wide and diverse audience of men to enhance their awareness of, and involvement in, efforts to support local nonprofits and community building efforts. Men’s Night events will also provide the venue and audience to increase public awareness of the investment side of C3 and to create a pipeline of potential projects.
- Men’s Night proceeds will be split equally between an immediate gift to a local nonprofit organization, program or project; and an investment into a chosen C3 project that returns a more direct return on investment or return on community capital.
- Through 1 or 2 annual “Investor Forums” C3 will bring together its members (men & women), as well as other individual investors from throughout the region, to hear presentations on a select number of pre-screened projects. These summits are not open to the public and are by invitation only. These summits will allow potential investors to learn more about possible investment deals that may suit their areas of interest.

- Project screening: potential projects may be submitted at any time to a member of C3. Screenings and initial evaluation of projects will be done confidentially by a subcommittee of C3. Only those projects screened and approved by the C3 subcommittee will be allowed to make presentations at the Investor Forum events.
- The manner in which C3 chooses to invest in projects will depend completely on the unique circumstances of each selected project, and whether the goal is a direct financial return or a return of community capital.
- Individual investors and members of C3 may use any investment vehicle or option that best suits their needs and the needs of their chosen project.

### **Definition of Angels<sup>ii</sup>**

While corporations and professional venture capital firms are easy to identify, angels are more elusive. Most entrepreneurs don't get their initial round of financing from someone like Paul Allen. In fact, after the credit cards are maxed out, the first stop is almost always friends and family. Does that make Uncle Harry an angel or potential member of C3? It sure does.

As they are now defined, angels include relatives, groups of friends, notoriously successful former entrepreneurs, and organized groups of individuals with admission criteria, business plan submission rules and stages of due diligence. And as the definition grows broader, tracking these investors with any kind of reliability is increasingly difficult. Angels and angel groups are spread throughout the country, and often operate behind the scenes to promote local entrepreneurship. Further complicating things are regional idiosyncrasies.

Angels, for our purpose, are those high net worth individuals (Accredited Investors) that make equity investments in early stage companies. This maybe a passive or active investment. Active investment may mean a role in management (Advisor or Board Member), bringing in the next round of capital, help in establishing strategic alliances, etc. Personal funds can be placed in to the early stage company at levels from \$10,000 to \$100,000+. This is typically 'seed' money and before any Venture Capital investors.

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<sup>i</sup> BlueWater Angels

<sup>ii</sup> Great Lakes Angels

August 25, 2014

Honorable Mayor and Council  
Municipal Building  
Southfield, Michigan

**Re: SmartZone – Memorandum of Understanding**

Dear Sirs and Mesdames:

The City of Southfield approved a resolution at the August 11, 2014 Regular Council meeting to host the St. Clair Innovation and Technology Smart Zone (Sci Tech), as a satellite to the Automation Alley Smart Zone. Southfield determines that hosting Sci Tech as a Satellite SmartZone will benefit the City's objective of promoting growth in an area of the City of Southfield defined as a certified technology park, particularly growth related to industries engaged in high-technology, including, but not limited to, advanced manufacturing, advanced computing, research and development, life sciences and biotechnology.

At this time, staff is requesting authorization to approve the Memorandum of Understanding between the City of Southfield, the City of Troy, the City of Southfield and Troy, the City of Southfield and Troy Joint LDFA, the Automation Alley Smart Zone, composing the "Host Smart Zone", and the City of Port Huron, Kimball Township and Sci Tech, composing the "Satellite Smart Zone."

The City of Southfield will not be diverting any funds to this future satellite LDFA. Rather, we will agree to pursue the following mutual advantageous goals:

- Identify the advantages of the Host and Satellite Smart Zones offer to start and grow technology-oriented businesses;
- Foster collaboration and networks among the Host and Satellite and other governmental, educational and business entities;
- Promote, support, advise and enhance technology accelerators and/or incubators located in the Certified Technology Parks and elsewhere in the Smart Zones;
- Promote and encourage development of a service provider network for tenants and residents in the Certified Technology Parks and elsewhere in the Smart Zones;
- Identify and coordinate collaborative applications for state and federal operating and capital assistance grants;
- Identify and coordinate applications for MEDC and State of Michigan SmartZone grants, when such grants are available only to a Smart Zone recognized by the State of Michigan and not otherwise available to individual Members; and
- Promote and encourage cooperation in carrying out any Automation Alley and Sci Tech Smart Zone Plan, as may be modified from time to time.

**Honorable Mayor and Council**  
**SmartZone – SmartZone – Memorandum of Understanding**  
**Page 2**

Funds shall be provided for this purpose in the 2014-15 LDFA budget (Account No. 243-2430-69949).

This office therefore respectfully requests your Honorable Body adopt the attached resolution authorizing the City of Southfield to sign the attached Memorandum of Understanding among the City of Southfield, the City of Troy, the City of Southfield and Troy, the City of Southfield and Troy Joint LDFA, the Automation Alley Smart Zone, composing the “Host Smart Zone”, and the City of Port Huron, Kimball Township and St. Clair Innovation and Technology Smart Zone (Sci Tech), composing the “Satellite Smart Zone”

Respectfully submitted,



Frederick E. Zorn, Jr., CEcD  
City Administrator

**RECOMMENDED RESOLUTION:**

**BE IT RESOLVED:** That the City Council of the City of Southfield authorizes the Administration to sign the Memorandum of Understanding that identifies the purpose of the collaborative relationship between the Host and Satellite and more specifically addresses how such collaboration will meet the criteria set forth in Sect. 12 (b) of PA 184, as amended. This MOU addresses the requirement for Satellite Local TIF when requesting state school TIF capture, or Satellite budget of at least \$200,000 for operations, and Host and Satellite monthly reporting. This MOU also addresses the agreement from all parties to adhere to MEDC reporting requirements.

**JOINT LOCAL DEVELOPMENT FINANCE AUTHORITY  
COUNTY OF OAKLAND, STATE OF MICHIGAN RESOLUTION TO HOST THE ST. CLAIR  
INNOVATION AND TECHNOLOGY SMARTZONE AS A SATELLITE TO THE  
AUTOMATION ALLEY SMARTZONE**

WHEREAS, Public Act 281 of 1986, as amended (MCL 125.2151 et. seq.), is an act to prevent urban deterioration and encourage economic development including, but not limited to, high-technology industries and activity and to encourage neighborhood revitalization and historic preservation and to provide a mechanism for developing and implementing plans within a development area, and

WHEREAS, Public Act 281 of 1986, as amended, provides for the establishment of local development finance authorities as well as joint authorities and to prescribe its powers and duties; to provide for the creation and implementation of development plans; to authorize the acquisition and disposal of interests in real and personal property; to permit the issuance of bonds and other evidences of indebtedness by an authority; to prescribe powers and duties of certain state officers and agencies; and to authorize and permit the use of tax increment financing, and

WHEREAS, the Cities of Southfield and Troy have joined to establish a Joint Local Development Finance Authority (JLDFA), in which a Certified Technology Park has been designated under the Act, which is authorized by the State of Michigan and known as the Automation Alley SmartZone, and

WHEREAS, Section 12 (b) of Act 281 (MCL 125.2162(b)), as amended, provides that the city councils of two or more municipalities who have created an authority in which a certified technology park or SmartZone has been designated may declare by resolution their intention to host the creation of a satellite SmartZone located within a distinct geographic area, and

WHEREAS, the Local Development Finance Authority of the City of Troy, a subset of the Automation Alley Smart Zone and JLDFA, has determined that the unique characteristics and specialties offered by public and private resources within the St. Clair Innovation and Technology SmartZone (SCCiTech) meets the criteria set forth in Section 12 (b) of Act 281, as amended, to be a Satellite Smart Zone, and

WHEREAS, the Local Development Finance Authority of the City of Troy finds that hosting SCCiTech as a Satellite SmartZone and delegating coordination between the JLDFA and Automation Alley Smart Zone and Satellite SmartZone, regional cooperation and coordination and collaboration will be significantly enhanced, as set forth in Section 12 (b) of Act 281, as amended, and

WHEREAS, the Local Development Finance Authority of the City of Troy recognizes that hosting SCCiTech as a satellite SmartZone adds value to the JLDFA and Automation Alley SmartZone, as set forth in Section 12 (b) of Act 281.

NOW, THEREFORE, BE IT RESOLVED that the Joint Local Development Finance Authority of the City of Troy and City of Southfield determines that hosting SCCiTech as a Satellite SmartZone will benefit the City's objective of promoting growth in an area of the City of Troy defined as a certified technology park, designated as Automation Alley, and that this growth is particularly related to industries engaged in high-technology, including, but not limited to, advanced manufacturing, advanced computing, research and development, life sciences and biotechnology,

BE IT FURTHER RESOLVED that the Local Development Finance Authority of the City of Troy and City of South recommends the JLDFA and Automation Alley SmartZone serve as a host to the Satellite pursuant to Public Act 281 of 1986, as amended in accordance with the Memorandum of Understanding which is attached to and made part of this Resolution.

BE IT FINALLY RESOLVED that the City Clerk shall file this resolution with the Michigan Secretary of State promptly after its adoption, and shall publish it at least once in a newspaper of general circulation within the City of Troy.

Date:

*September 3, 2014*

*Robin E. Beltrami*  
\_\_\_\_\_  
Chairperson

*James B. Reina*  
\_\_\_\_\_  
Secretary/Treasurer

**CITY OF TROY**  
**LOCAL DEVELOPMENT FINANCE AUTHORITY**  
**COUNTY OF OAKLAND, STATE OF MICHIGAN RESOLUTION TO HOST THE ST. CLAIR**  
**INNOVATION AND TECHNOLOGY SMARTZONE AS A SATELLITE TO THE**  
**AUTOMATION ALLEY SMARTZONE**

WHEREAS, Public Act 281 of 1986, as amended (MCL 125.2151 et. seq.), is an act to prevent urban deterioration and encourage economic development including, but not limited to, high-technology industries and activity and to encourage neighborhood revitalization and historic preservation and to provide a mechanism for developing and implementing plans within a development area, and

WHEREAS, Public Act 281 of 1986, as amended, provides for the establishment of local development finance authorities as well as joint authorities and to prescribe its powers and duties; to provide for the creation and implementation of development plans; to authorize the acquisition and disposal of interests in real and personal property; to permit the issuance of bonds and other evidences of indebtedness by an authority; to prescribe powers and duties of certain state officers and agencies; and to authorize and permit the use of tax increment financing, and

WHEREAS, the Cities of Southfield and Troy have joined to establish a Joint Local Development Finance Authority (JLDFA), in which a Certified Technology Park has been designated under the Act, which is authorized by the State of Michigan and known as the Automation Alley SmartZone, and

WHEREAS, Section 12 (b) of Act 281 (MCL 125.2162(b)), as amended, provides that the city councils of two or more municipalities who have created an authority in which a certified technology park or SmartZone has been designated may declare by resolution their intention to host the creation of a satellite SmartZone located within a distinct geographic area, and

WHEREAS, the Local Development Finance Authority of the City of Troy, a subset of the Automation Alley Smart Zone and JLDFA, has determined that the unique characteristics and specialties offered by public and private resources within the St. Clair Innovation and Technology SmartZone (SCCiTech) meets the criteria set forth in Section 12 (b) of Act 281, as amended, to be a Satellite Smart Zone, and

WHEREAS, the Local Development Finance Authority of the City of Troy finds that hosting SCCiTech as a Satellite SmartZone and delegating coordination between the JLDFA and Automation Alley Smart Zone and Satellite SmartZone, regional cooperation and coordination and collaboration will be significantly enhanced, as set forth in Section 12 (b) of Act 281, as amended, and

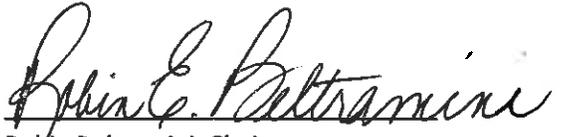
WHEREAS, the Local Development Finance Authority of the City of Troy recognizes that hosting SCCiTech as a satellite SmartZone adds value to the JLDFA and Automation Alley SmartZone, as set forth in Section 12 (b) of Act 281.

NOW, THEREFORE, BE IT RESOLVED that the Local Development Finance Authority of the City of Troy determines that hosting SCCiTech as a Satellite SmartZone will benefit the City's objective of promoting growth in an area of the City of Troy defined as a certified technology park, designated as Automation Alley, and that this growth is particularly related to industries engaged in high-technology, including, but not limited to, advanced manufacturing, advanced computing, research and development, life sciences and biotechnology,

BE IT FURTHER RESOLVED that the Local Development Finance Authority of the City of Troy recommends the JLDFA and Automation Alley SmartZone serve as a host to the Satellite pursuant to Public Act 281 of 1986, as amended in accordance with the Memorandum of Understanding which is attached to and made part of this Resolution.

BE IT FINALLY RESOLVED that the City Clerk shall file this resolution with the Michigan Secretary of State promptly after its adoption, and shall publish it at least once in a newspaper of general circulation within the City of Troy.

Date: September 03 2014

  
Robin Beltramini, Chairperson

  
Mark F. Miller, Secretary/Treasurer

**CITY OF SOUTHFIELD  
LOCAL DEVELOPMENT FINANCE AUTHORITY  
COUNTY OF OAKLAND, STATE OF MICHIGAN RESOLUTION TO HOST THE ST. CLAIR  
INNOVATION AND TECHNOLOGY SMARTZONE AS A SATELLITE TO THE  
AUTOMATION ALLEY SMARTZONE**

WHEREAS, Public Act 281 of 1986, as amended (MCL 125.2151 et. seq.), is an act to prevent urban deterioration and encourage economic development including, but not limited to, high-technology industries and activity and to encourage neighborhood revitalization and historic preservation and to provide a mechanism for developing and implementing plans within a development area, and

WHEREAS, Public Act 281 of 1986, as amended, provides for the establishment of local development finance authorities as well as joint authorities and to prescribe its powers and duties; to provide for the creation and implementation of development plans; to authorize the acquisition and disposal of interests in real and personal property; to permit the issuance of bonds and other evidences of indebtedness by an authority; to prescribe powers and duties of certain state officers and agencies; and to authorize and permit the use of tax increment financing, and

WHEREAS, the Cities of Southfield and Troy have joined to establish a Joint Local Development Finance Authority (JLDFA), in which a Certified Technology Park has been designated under the Act, which is authorized by the State of Michigan and known as the Automation Alley SmartZone, and

WHEREAS, Section 12 (b) of Act 281 (MCL 125.2162(b)), as amended, provides that the city councils of two or more municipalities who have created an authority in which a certified technology park or SmartZone has been designated may declare by resolution their intention to host the creation of a satellite SmartZone located within a distinct geographic area, and

WHEREAS, the Local Development Finance Authority of the City of Troy, a subset of the Automation Alley Smart Zone and JLDFA, has determined that the unique characteristics and specialties offered by public and private resources within the St. Clair Innovation and Technology SmartZone (SCCiTech) meets the criteria set forth in Section 12 (b) of Act 281, as amended, to be a Satellite Smart Zone, and

WHEREAS, the Local Development Finance Authority of the City of Troy finds that hosting SCCiTech as a Satellite SmartZone and delegating coordination between the JLDFA and Automation Alley Smart Zone and Satellite SmartZone, regional cooperation and coordination and collaboration will be significantly enhanced, as set forth in Section 12 (b) of Act 281, as amended, and

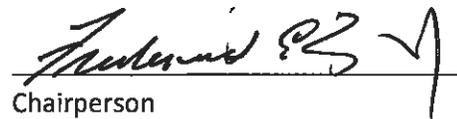
WHEREAS, the Local Development Finance Authority of the City of Troy recognizes that hosting SCCiTech as a satellite SmartZone adds value to the JLDFA and Automation Alley SmartZone, as set forth in Section 12 (b) of Act 281.

NOW, THEREFORE, BE IT RESOLVED that the Local Development Finance Authority of the City of Southfield determines that hosting SCCiTech as a Satellite SmartZone will benefit the City's objective of promoting growth in an area of the City of Southfield defined as a certified technology park, designated as Automation Alley, and that this growth is particularly related to industries engaged in high-technology, including, but not limited to, advanced manufacturing, advanced computing, research and development, life sciences and biotechnology,

BE IT FURTHER RESOLVED that the Local Development Finance Authority of the City of Southfield recommends the JLDFA and Automation Alley SmartZone serve as a host to the Satellite pursuant to Public Act 281 of 1986, as amended in accordance with the Memorandum of Understanding which is attached to and made part of this Resolution.

BE IT FINALLY RESOLVED that the City Clerk shall file this resolution with the Michigan Secretary of State promptly after its adoption, and shall publish it at least once in a newspaper of general circulation within the City of Southfield.

Date: 9/13/14

  
Chairperson





## CITY COUNCIL ACTION REPORT

Date: September 4, 2014

To: Brian Kischnick, City Manager

From: Mark F. Miller, Director of Economic and Community Development  
Steven J. Vandette, City Engineer

Subject: Cost Participation Agreement – Additional Work  
Concrete Slab Replacement on Crooks Road, Wattles to Square Lake

### **History:**

Crooks Road from Wattles to Square Lake is included in the \$10.5M Troy Roads Rock (TR2) program. The work on Crooks Road is financed primarily by \$1,000,000 in State Roads and Risk Reserve (RRR) funds that were allocated to the Road Commission for Oakland County (RCOC). The State funds are capped at this amount.

The bid for the Crooks Road work was prepared and let by the RCOC. The low bid of \$1,297,131 submitted by Major Cement exceeded all available state funding. The RCOC is absorbing \$297,131 to cover the additional cost above the programmed \$1,000,000. They are currently amending their Road Improvement Program budget to include this cost.

The contractor began sawcutting pavement on August 28, shortly after the RCOC had marked out pavement replacement areas along Crooks Road. City staff identified much needed additional work areas ahead of the contractor's sawcutting operation, which were not marked. The additional work areas are primarily at the intersections of Crooks at Square Lake and Crooks at Long Lake. The City contacted the RCOC about adding the work in real time, as the sawcutting was quickly moving through the project. Additional pavement areas were marked, as approved by City Administration, and the contractor proceed uninterrupted with the sawcutting. The City and the RCOC informally agreed to proceed with the added work, while a Cost Participation Agreement was being drafted. This Agreement was completed last week and is ready for ratification.

The RCOC agreed to add additional work, as identified by the City, if we agreed to contribute the estimated \$100,000 needed to include this work in the project. The RCOC agreed they would finance the contract overage of \$297,131 beyond the available State funds. Since the RCOC has not formally amended their budget, the attached agreement identifies only the \$1,000,000 in RRR funds available plus the \$100,000 in City funds for the additional work.

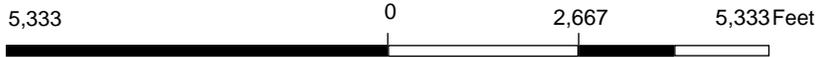
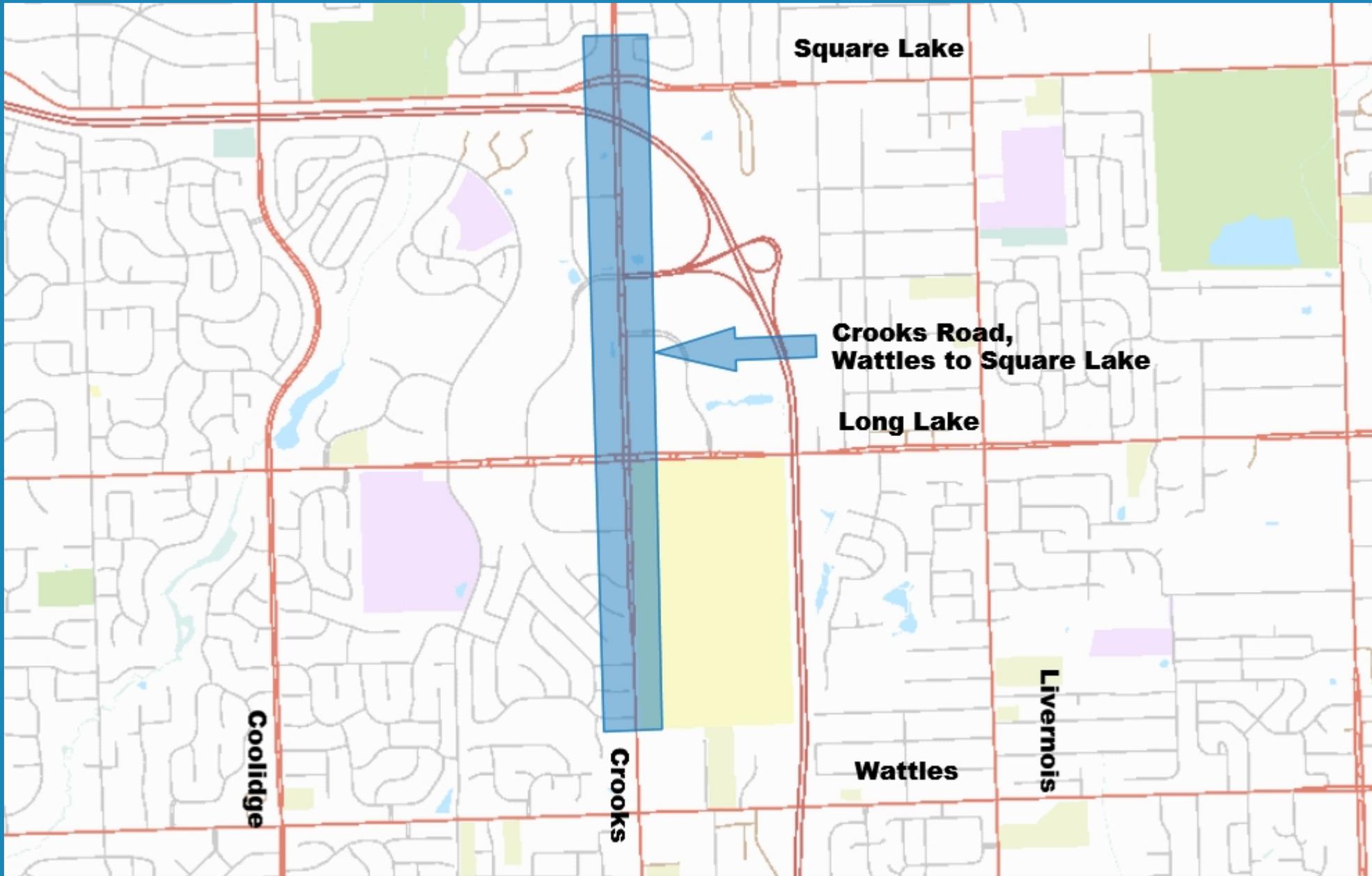
The RCOC is performing construction inspection for all of the concrete pavement replacement work under the TR2 program and will be providing the inspection for the additional work identified on Crooks Road as well.

**Financial:**

The Cost Participation Agreement makes \$100,000 available to the RCOC for additional work on Crooks Road. Upon execution of the agreement, the RCOC will invoice the City for 100% of the cost of the additional work.

**Recommendation:**

Staff recommends that City Council approve the attached Cost Participation Agreement between the City of Troy and the Board of Road Commissioners for Oakland County (Board) for the additional work on Crooks Road, from Wattles Road to Square Lake Road in the amount of \$100,000. Furthermore, staff recommends that the Mayor and City Clerk be authorized to execute the agreements.



Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.

**COST PARTICIPATION AGREEMENT**

**ADDITIONAL WORK**

**Crooks Road**

**Wattles Road to Square Lake Road**

**City of Troy**

**Board Project No. 52271**

This Agreement, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2014, by and between the Board of Road Commissioners for the County of Oakland, Michigan, hereinafter referred to as the BOARD, and the City of Troy, hereinafter referred to as the COMMUNITY, provides as follows:

WHEREAS, the BOARD and the Michigan Department of Transportation, hereinafter referred to as MDOT, have programmed various concrete slab replacement on Crooks Road from Wattles Road to Square Lake Road, which improvements involve roads under the jurisdiction of the BOARD and within the COMMUNITY, which improvements are hereinafter referred to as the PROJECT; and

WHEREAS, the estimated total cost of the PROJECT is \$1,100,000; and

WHEREAS, the BOARD entered into a contract with MDOT for partial funding of the PROJECT with state program dollars under the Road and Risk Reserve Program in the amount of \$1,000,000; and

WHEREAS, the BOARD, as the requesting party therein, is the party financially responsible to MDOT to bear all costs of the PROJECT in excess of federal funds; and

WHEREAS, the COMMUNITY desires ADDITIONAL WORK to be completed as part of the PROJECT in the amount of \$100,000; and

WHEREAS, all the parties hereto have reached a mutual understanding regarding the cost sharing for the ADDITIONAL WORK and wish to commit that understanding to writing in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein and in conformity with applicable law, it is hereby agreed between the COMMUNITY and the BOARD that:

1. The ADDITIONAL WORK requested shall be funded entirely by the COMMUNITY.
2. Upon execution of this agreement, the BOARD shall submit an invoice to the COMMUNITY in the amount of \$100,000 (being 100% of the ADDITIONAL WORK).

a. The invoice shall be sent to:

Lisa Burnham, Accounting Manager  
Finance Department  
City of Troy  
500 West Big Beaver  
Troy, MI 48084

3. The total actual ADDITIONAL WORK will be determined from the records of the BOARD upon completion of State financial audits of the PROJECT and a final determination of the total COMMUNITY funds used on the PROJECT. Final adjustments in the financial obligations of the parties hereto will be made upon completion of the required audits.
4. Upon receipt of said invoice(s), the COMMUNITY shall pay to the BOARD the full amount thereof, within thirty (30) days of such receipt.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and date first written above.

BOARD OF ROAD COMMISSIONERS FOR THE  
COUNTY OF OAKLAND  
A Public Body Corporate

By \_\_\_\_\_

Its \_\_\_\_\_

CITY OF TROY

By \_\_\_\_\_

Its \_\_\_\_\_

Pastor Dan Lewis from Troy Christian Chapel performed the Invocation. The Pledge of Allegiance to the Flag was given.

**A. CALL TO ORDER:**

A Regular Meeting of the Troy City Council was held on Monday, August 25, 2014, at City Hall, 500 W. Big Beaver Rd. Mayor Slater called the meeting to order at 7:34 PM.

**B. ROLL CALL:**

Mayor Dane Slater  
Jim Campbell  
Wade Fleming  
Dave Henderson  
Ellen Hodorek  
Ed Pennington  
Doug Tietz

Excuse Absent Council Members:

Resolution #2014-08-107  
Moved by Slater  
Seconded by Campbell

RESOLVED, That Troy City Council hereby **EXCUSES** the absence of Council Member Fleming at the Regular City Council Meeting of August 25, 2014, due to being out of the county.

Yes: Slater, Campbell, Henderson, Hodorek, Pennington, Tietz  
No: None  
Absent: Fleming

**MOTION CARRIED**

**C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:**

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**C-1** MADD Awards (*Introduced by: Gary Mayer, Chief of Police*)

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**C-2** Summary of Master Plan Process – 2014 Troy Master Plan Update (*Introduced by: Brent Savidant, Planning Director*)

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**C-3** Flood Damage Update (*Introduced by: Gary Mayer, Chief of Police*)

**D. CARRYOVER ITEMS:**

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**D-1** No Carryover Items

**E. PUBLIC HEARINGS:****E-1 Re-Programming Community Development Block Grant (CDBG) Program Year 2013 Funds (Introduced by: Kurt Bovensiep, Public Works Manager)**

The Mayor opened the Public Hearing for public comment.

The Mayor closed the Public Hearing after receiving no public comment.

Resolution #2014-08-108

Moved by Hodorek

Seconded by Henderson

WHEREAS, The City Council of the City of Troy, after conclusion of a Public Hearing on this date, August 25, 2014, has **DETERMINED** that program year 2013 unexpended funds of \$107,174.00 from the Street Improvements account should be re-programmed to the Parks-Recreational Facilities account in order to complete the project at Milverton Park in Section 36, providing recreational activities to the surrounding residents, specifically for the 2-5 year old age group;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** City Administration to reprogram funds from program year 2013 to the Parks-Recreational Facilities account in order to complete the project at Milverton Park in Section 36, providing recreational activities to the surrounding residents, specifically for the 2-5 year old age group by purchasing and installing a play area for ages 2-5 in Milverton Park. The area will be placed over a synthetic turf with rubber infill to meet or exceed ASTM 1292 safety standards and will be ADA accessible.

Yes: Campbell, Henderson, Hodorek, Pennington, Tietz, Slater

No: None

Absent: Fleming

**MOTION CARRIED****F. PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:****G. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT:****H. POSTPONED ITEMS:**

**H-1** No Postponed Items

**I. REGULAR BUSINESS:**

**I-1** Board and Committee Appointments: a) Mayoral Appointments – None; b) City Council Appointments – Traffic Committee

a) Mayoral Appointments: None

b) **City Council Appointments:**

Resolution #2014-08-109  
Moved by Henderson  
Seconded by Campbell

RESOLVED, That Troy City Council hereby **APPOINTS** the following nominated person(s) to serve on the Boards and Committees as indicated:

**Traffic Committee**  
Appointed by Council  
7 Regular Members  
3 Year Term

**Unexpired Term Expiring: 01/31/2016**

**Ollie Apahidean**

Term currently held by: Vacant – Sarah Binkowski  
resigned 7/17/2014

**Unexpired Term Expiring: 01/31/2016**

**David Easterbrook**

Term currently held by: Vacant – Stevan Popovic  
resigned 8/5/2014

Yes: Henderson, Hodorek, Pennington, Tietz, Slater, Campbell  
No: None

**MOTION CARRIED**

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**I-2 Board and Committee Nominations: a) Mayoral Nominations – Brownfield Redevelopment Authority, Planning Commission; b) City Council Nominations – Liquor Advisory Committee**

a) **Mayoral Nominations:**

City Council took no action on this Item.

b) **City Council Nominations:**

City Council took no action on this Item.

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**I-3 No Closed Session Requested**

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**I-4 Resolution to Approve Volunteer Firefighter Incentive and Year of Service Benefit Multiplier Schedule and Transfer Money for Benefit of Volunteer Firefighter Retirement (*Introduced by: Brian M. Kischnick, City Manager*)**

Resolution #2014-08-110  
Moved by Slater  
Seconded by Henderson

WHEREAS, The City of Troy highly values the contributions of the members of the Troy Volunteer Fire Department towards the safety and well being of our community; and

WHEREAS, In recognition of the benefits provided, and to encourage participation and retention, the City of Troy has implemented a length of service award program or plan for the members of the Troy Volunteer Fire Department setting forth plan eligibility qualifications and funding the annual incentive payments on a discretionary basis through resolutions which have been multiplied by the volunteer firefighter's tenure of service; and

WHEREAS, Through its Voluntary Incentive Committee, members of the Troy Volunteer Fire Department have expressed concern about the discretionary basis of payments, and have requested a more definitive program, and in response City Administration engaged specialized legal counsel Michael Van Overbeke to assist with options and draft the required legal documents; and

WHEREAS, A City of Troy Incentive Plan and Irrevocable Trust for Volunteer Firefighters has been drafted as a essential government function trust, based on Section 115 of the Internal Revenue Code of 1986, as amended, and the Public Employee Retirement System Investment Act, Public Act 314 of 1965, as amended (MCL 38.1132 et. seq.); and this irrevocable trust is intended to qualify the incentive benefits provided under the length of service plan as contractual benefits protected and guaranteed by Article IX, Section 24 of the State of Michigan constitution; and

WHEREAS, Both the City of Troy and also the Troy Volunteer Fire Department members intend to seek an official determination from the Internal Revenue Service confirming the tax exempt status of the City of Troy Incentive Plan and Irrevocable Trust for Volunteer Firefighters, and this process cannot be commenced until there is City Council approval and funding of the attached Section 115 trust; and

WHEREAS, The City of Troy City Council commits to funding the following increased annual length of service amounts for the Troy Volunteer Fire Department members:

\$642, effective July 1, 2014  
\$681, effective July 1, 2015  
\$724, effective July 1, 2016  
\$769, effective July 1, 2017; and

WHEREAS, The City Council has expressed an interest in transferring one million dollars from the General Fund- Committed Fund Balance and one million dollars from the General Fund- Unassigned Fund Balance into the City of Troy Incentive Plan and Trust for Volunteer Firefighters, and acknowledges that any transferred money into the trust would be invested and administered by the independent board of trustees, as set forth in the attached trust;

NOW, THEREFORE, BE IT RESOLVED, That the Troy City Council hereby **APPROVES** the attached City of Troy Incentive Plan and Trust For Volunteer Firefighters; and

BE IT FURTHER RESOLVED, That Troy City Administration is **DIRECTED** to cause the City of Troy Incentive Plan and Trust For Volunteer Firefighters to be submitted to the IRS for its

review and approval, and if required or recommended by the IRS, submit any subsequent trust revisions to City Council for its review at the earliest opportunity; and

BE IT FURTHER RESOLVED, That the Troy City Council hereby **APPROVES** the following increased annual length of service amounts for the Troy Volunteer Fire Department members:

- \$642, effective July 1, 2014
- \$681, effective July 1, 2015
- \$724, effective July 1, 2016
- \$769, effective July 1, 2017;

BE IT FURTHER RESOLVED, That City Administration is hereby **DIRECTED** to transfer one million dollars from the General Fund- Committed Fund Balance and one million dollars from the General Fund- Unassigned Fund Balance into the City of Troy Incentive Plan and Trust for Volunteer Firefighters or any subsequently revised and approved trust or length of service plan for the benefit of Troy’s volunteer firefighter retirees.

Yes: Hodorek, Pennington, Tietz, Slater, Campbell, Henderson  
No: None  
Absent: Fleming

**MOTION CARRIED**

**J. CONSENT AGENDA:**

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**J-1a Approval of “J” Items NOT Removed for Discussion**

Resolution #2014-08-111  
Moved by Hodorek  
Seconded by Campbell

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented with the exception of Item(s) J-04c, which shall be **CONSIDERED** after Consent Agenda (J) items, as printed.

Yes: Pennington, Tietz, Slater, Campbell, Henderson, Hodorek  
No: None  
Absent: Fleming

**MOTION CARRIED**

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**J-1b Address of “J” Items Removed for Discussion by City Council**

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**J-2 Approval of City Council Minutes**

Resolution #2014-08-111-J-2

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a) City Council Minutes-Special-Draft – August 11, 2014
- b) City Council Minutes- Draft – August 11, 2014

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**J-3 Proposed City of Troy Proclamations: None Submitted**

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**J-4 Standard Purchasing Resolutions:**

- a) **Standard Purchasing Resolution 4: Award – Oakland County Cooperative Purchasing Agreement – Fleet Vehicles**

Resolution #2014-08-111-J-4a

RESOLVED, That Troy City Council hereby **APPROVES** a contract to purchase two (2) 2015 GMC Savana 3500 cargo vans from *Red Holman Buick, GMC of Westland, MI*, through the Oakland County Cooperative Purchasing Agreement for an estimated total cost of \$45,320.00 as per the Oakland County Contract ID Number 4096.

- b) **Standard Purchasing Resolution 4: Macomb County Cooperative Purchasing Agreement – Fleet Vehicles**

Resolution #2014-08-111-J-4b

RESOLVED, That Troy City Council hereby **APPROVES** a contract to purchase two (2) 2015 Ford Expeditions from *Signature Ford Lincoln of Owosso, MI*, for an estimated total cost of \$56,429.00 as per the Macomb County Cooperative Purchasing Agreement and Contract ID Number 51-13.

- d) **Standard Purchasing Resolution 4 - MITN Cooperative Agreement – Two (2) Dump Trucks with Snow Removal and Deicing Systems and One (1) Truck Chassis**

Resolution #2014-08-111-J-4d

RESOLVED, That Troy City Council hereby **APPROVES** contracts to purchase two (2) tandem axle truck chassis, one (1) for \$98,479.00 and one (1) for \$98,923.00 and also, one (1) single axle truck chassis for \$81,386.00 to *Wolverine Freightliner-Eastside, Inc., of Mount Clemens, MI* for an estimated price of \$278,788.00 and to purchase one (1) dump body, snow removal and deicing system for the Streets Division for \$87,983.00 and one (1) heated dump body, snow removal and deicing system for the Water Division for \$90,395.00 to *Truck and Trailer Specialties, Inc., of Dutton, MI* for an estimated price of \$178,378.00. The combined purchase of the three (3) truck chassis and two (2) dump body snow removal and deicing systems through the MITN Cooperative Purchasing Group is an estimated total cost of \$457,166.00.

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**J-5 Bid Waiver – Extrication Tools**

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Resolution #2014-08-111-J-5

WHEREAS, *R & R Fire Truck Repair, Inc. of Northville, MI* is the exclusive authorized distributor for Champion Rescue Tools in the State of Michigan; and

WHEREAS, The Safety Committee comprised of Fire Department personnel has conducted extensive research and field-testing of extrication tools and has concluded the Champion Beast Cutter Tool is superior over all others for cutting strength;

NOW, THEREFORE, BE IT RESOLVED, That Troy City Council hereby **WAIVES** formal bidding procedures and **AUTHORIZES** the City of Troy to purchase six (6) sets of Champion Beast Cutters from the exclusive authorized distributor in Michigan, *R & R Fire Truck Repair, Inc. of Northville, MI* for an estimated total cost of \$35,043.00.

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#### **J-6 Waiver of Bid – Fire Priority Dispatch System**

Resolution #2014-08-111-J-6

WHEREAS, *Priority Dispatch, Inc. of Salt Lake City, Utah* is the sole source provider of the Fire Priority Dispatch System; and

WHEREAS, The Fire and Police Department have researched and concluded that the Fire Priority Dispatch Program meets the needs of the City;

NOW, THEREFORE, BE IT RESOLVED, That Troy City Council hereby **WAIVES** formal bidding procedures and **AUTHORIZES** the City of Troy to purchase the Fire Priority Dispatch Program from the sole provider, *Priority Dispatch Inc. of Salt Lake City, Utah*, for an estimated total cost of \$58,550.00.

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#### **J-7 Fireworks Permit – Troy Family Daze Festival**

Resolution #2014-08-111-J-7

RESOLVED, That Troy City Council hereby **ISSUES** a fireworks permit to Mad Bomber Fireworks Productions of Kingsbury, Indiana, for the public display of fireworks at the Troy Family Daze Festival at the Zion Christian Church, 3668 Livernois, Troy, Michigan, on September 13, 2014, or the rain date of September 14, 2014.

BE IT FURTHER RESOLVED, That Troy City Council hereby **DIRECTS** the Troy Fire Department to inspect the fireworks to be displayed along with the site to assure compliance with applicable codes and standards for such a fireworks display.

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#### **J-8 Request for Approval of Agreement to Purchase Realty for Public Purposes for John R Road Improvements, Long Lake to Square Lake - Project No. 02.203.5, Parcel #16, Sidwell #88-20-11-226-038**

Resolution #2014-08-111-J-8

RESOLVED, That Troy City Council hereby **APPROVES** the Agreement to Purchase Realty for public purposes between KC PROPCO HOLDING I, LLC, owners of property having Sidwell

#88-20-11-226-038, and the City of Troy, for the acquisition of property for John R Road Improvements, Long Lake to Square Lake, in the amount of \$26,600.00, plus closing costs; and

BE IT FURTHER RESOLVED, That Troy City Council hereby **AUTHORIZES** the Engineering Department to expend the necessary closing costs to complete this purchase according to the agreement.

BE IT FINALLY RESOLVED, That Troy City Council hereby **DIRECTS** the City Clerk to record the Warranty Deed with the Oakland County Register of Deeds, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

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**J-9 Fireworks Permit – Macy’s at Oakland Mall**

Resolution #2014-08-111-J-9

RESOLVED, That Troy City Council hereby **ISSUES** a fireworks permit to Zambelli Fireworks, Inc., of New Castle, Pennsylvania, for the public display of fireworks at the Macy’s Holiday Shopping Kick-Off event at 500 W. Fourteen Mile Rd., Troy, Michigan, on Friday November 7, 2014.

BE IT FURTHER RESOLVED, That Troy City Council hereby **DIRECTS** the Troy Fire Department to inspect the fireworks to be displayed along with the site to assure compliance with applicable codes and standards for such a fireworks display.

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**J-4 Standard Purchasing Resolutions:**

**c) Standard Purchasing Resolution 1: Award to Low Bidder – Contract 14-5 – Long Lake Mill and Overlay, Adams to Northfield Parkway**

Resolution #2014-08-112

Moved by Henderson

Seconded by Pennington

RESOLVED, That Troy City Council hereby **AWARDS** Contract No. 14-5, Long Lake Road Mill & Overlay, Adams to Northfield Parkway, to *Cadillac Asphalt LLC, 4751 White Lake Road, Clarkston, MI 48346* for their low bid amount of \$1,269,854.40.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon submission of proper contract and bid documents, including bonds, insurance certificates and all specified requirements, and if additional work is required such additional work is authorized in an amount not to exceed 15% of the total project cost.

Yes: Tietz, Slater, Campbell, Henderson, Hodorek, Pennington

No: None

Absent: Fleming

**MOTION CARRIED**

**K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:**

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**K-1 Announcement of Public Hearings: None Submitted**

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**K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted**

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**L. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:****M. COUNCIL REFERRALS:**

Items Advanced to the City Manager by Individual City Council Members for Placement on the Agenda

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**M-1 No Council Referrals Advanced**

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**N. COUNCIL COMMENTS:**

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**N-1 No Council Comments Advanced**

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Council Member Hodorek mentioned the Fall Troy Today has recently been mailed to all households in Troy. She also emphasized that residents can obtain valuable information on the City website, Twitter account and Facebook page.

**O. REPORTS:**

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**O-1 Minutes – Boards and Committees:**

- a) Building Code Board of Appeals-Final – July 9, 2014
  - b) Planning Commission Special/Study-Draft – July 22, 2014  
Noted and Filed
- 

**O-2 Department Reports:**

- a) Planning Department Development Application Update  
Noted and Filed
- 

**O-3 Letters of Appreciation: None Submitted**

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**O-4 Proposed Proclamations/Resolutions from Other Organizations: None Submitted**

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**P. COMMENTS ON ITEMS ON OR NOT ON THE AGENDA FROM MEMBERS OF THE PUBLIC OUTSIDE OF TROY (NOT RESIDENTS OF TROY AND NOT FROM TROY BUSINESSES):**

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**Q. STUDY ITEMS:**

**Q-1** No Study Items

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**R. CLOSED SESSION:**

**R-1** No Closed Session

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**S. ADJOURNMENT:**

The Meeting **ADJOURNED** at 8:29 PM.

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Mayor Dane Slater

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M. Aileen Bittner, CMC  
City Clerk



## CITY COUNCIL AGENDA ITEM

Date: September 3, 2014

To: Brian Kischnick, City Manager

From: Timothy Richnak, Public Works Director  
MaryBeth Murz, Purchasing Manager  
Kurt Bovensiep, Public Works Manager

Subject: Standard Purchasing Resolution 3 – Option to Renew – Major Street Pavement Markings

### History

- On March 5, 2012; Troy City Council approved a two (2) year contract to provide Major Street Pavement Markings with an option to renew for one (1) additional year to the lowest total bidder; P.K. Contracting Inc (Resolution #2012-03-061-J4d).
- Major Street Pavement Markings are completed on an as needed basis throughout the year. Pavement marking cost history by year is detailed below:

2012	\$52,038.68
2013	\$66,452.69
2014	\$69,809.73

- The current two (2) year contract expired June 30, 2014.
- P.K. Contracting, Inc. has agreed to exercise their option to renew under the same pricing, terms and conditions as the original contract.

### Purchasing

- P.K. Contracting, Inc. has met all contract terms and conditions in accordance with bid specifications ITB-COT 11-16.
- P.K. Contracting, Inc. has agreed to renew for one (1) additional year under the same prices, specifications, terms and conditions of the original bid.
- Based on the current market and survey it is in the City's best interest to renew this contract.

### Financial

Funds are budgeted in the Streets Division Operating Accounts for Major Surface Maintenance.

### Recommendation

City management recommends exercising the option to renew for one (1) additional year to provide Major Street Pavement Markings to low the total bidder P.K. Contracting, Inc. of Troy, MI at unit prices contained in the bid tabulation opened January 31, 2012, with the contract expiring June 30, 2015.

G:\Award Standard Purchasing Resolution 3: Pavement Markings ITB-COT 11-16



## CITY COUNCIL AGENDA ITEM

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Date: September 2, 2014

To: Brian Kischnick, City Manager

From: Mark F. Miller, Director of Economic and Community Development  
Steven J. Vandette, City Engineer

Subject: Private Agreement – Contract for Installation of Municipal Improvements  
DMC - Project No. 14.912.3

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### **History**

DMC proposes to develop Children's Hospital of Michigan located at the northeast corner of Big Beaver and Civic Center Drive in the southeast corner of Section 21.

Troy Planning Commission recommended preliminary site plan approval on June 24, 2014. The approved site plan and building elevations are attached.

A ground breaking has been scheduled for Thursday, September 18<sup>th</sup> at 11:00 a.m.

Site grading and utility plans for this development were reviewed and recently approved by the Engineering Department. The plans include municipal improvements which will be constructed by DMC on behalf of the City of Troy: including water main, sanitary sewer, storm sewer, paving, sidewalks, soil erosion and landscaping. The required fees and refundable escrow deposits in the form of Cash, that will assure completion of the municipal improvements, have been provided by DMC (see attached Private Agreement).

### **Financial**

See attached summary of required deposits and fees for this Private Agreement.

### **Recommendation**

Approval of the Contract for Installation of Municipal Improvements (Private Agreement) is recommended.

**City Of Troy**  
 Contract for Installation of Municipal Improvements  
 (Private Agreement)

Project No.: **14.912.3**

Project Location: **SE 1/4 Section 21**

Resolution No: \_\_\_\_\_

Date of Council Approval: \_\_\_\_\_

This Contract, made and entered into this **8th** day of **September, 2014** by and between the City of Troy, a Michigan Municipal Corporation of the County of Oakland, Michigan, hereinafter referred to as "City" and **DMC** whose address is **4707 St. Antoine, Suite C-522, Detroit, MI 48201** and whose telephone number is **313-745-0414** hereinafter referred to as "Owners", provides as follows:

**FIRST:** That the City agrees to permit the installation of water main, sanitary sewer, storm sewer, paving, sidewalks, soil erosion and landscaping in accordance with plans prepared by Professional Engineering Associates whose address is 2430 Rochester Ct., Troy, MI 48083 and whose telephone number is 248-689-9090 and approved prior to construction by the City in accordance with City of Troy specifications.

**SECOND:** That the Owners agree to provide the following securities to the City prior to the start of construction, in accordance with the Detailed Summary of Required Deposits & Fees (attached hereto and incorporated herein):

Refundable escrow deposit equal to the estimated construction cost of \$ **138,721.00**. This amount will be deposited with the City in the form of (check one):

Cash/Check	<input checked="" type="checkbox"/>	}	10% Cash	<u><del>\$13,872.00</del></u>
Certificate of Deposit & 10% Cash	<input type="checkbox"/>			
Irrevocable Bank Letter of Credit & 10% Cash	<input type="checkbox"/>			
Performance Bond & 10% Cash	<input type="checkbox"/>			

Refundable cash deposit in the amount of \$ **21,372.00**. This amount will be deposited with the City in the form of (check one):

Cash  Check

Non-refundable cash fees in the amount of \$ **14,346.00**. This amount will be paid to the City in the form of (check one):

Cash  Check

Said refundable escrow deposits shall be disbursed to the Owners after approval by the City. The City reserves the right to retain a minimum of ten (10) percent for each escrowed item until the entire site/development has received final inspection and final approval by all City departments. Refundable cash deposits shall be held until final approval has been issued. Disbursements shall be made by the City within a reasonable time, after request for refund of deposits is made by the Owners.

**City Of Troy**  
Contract for Installation of Municipal Improvements  
(Private Agreement)

**THIRD:** The owners shall contract for construction of said improvement with a qualified contractor. Owners, or their agents, and contractor(s) agree to arrange for a pre-construction meeting with the City Engineer prior to start of work. All municipal improvements must be completely staked in the field under the direct supervision of a registered civil engineer or registered land surveyor, in accordance with the approved plans. Revisions to approved plans required by unexpected or unknown conflicts in the field shall be made as directed by the City.

**FOURTH:** Owners agree that if, for any reason, the total cost of completion of such improvements shall exceed the sums detailed in Paragraph SECOND hereof, that Owners will immediately, upon notification by the City, remit such additional amounts in accordance with Paragraph SECOND hereof. In the event the total cost of completion shall be less than the sums as detailed in Paragraph SECOND hereof, City will refund to the Owners the excess funds remaining after disbursement of funds.

**FIFTH:** Owners agree to indemnify and save harmless City, their agents and employees, from and against all loss or expense (including costs and attorneys' fees) by reason of liability imposed by law upon the City, its agents and employees for damages because of bodily injury, including death, at any time resulting therefrom sustained by any person or persons or on account of damage to property, including work, provided such injury to persons or damage to property is due or claimed to be due to negligence of the Owner, his contractor, or subcontractors, employees or agents, Owner further agrees to obtain and convey to the City all necessary easements and/or right-of-way for such public utilities as required by the City Engineer.

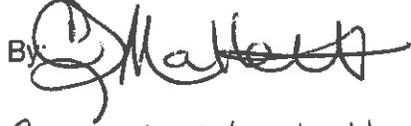
**City Of Troy**  
Contract for Installation of Municipal Improvements  
(Private Agreement)

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed in duplicate on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

OWNERS

CITY OF TROY

By:



By:

Conrad Mallett

\_\_\_\_\_

Please Print or Type

Dane M. Slater, Mayor

\_\_\_\_\_

\_\_\_\_\_

Please Print or Type

M. Aileen Bittner, City Clerk

STATE OF MICHIGAN, COUNTY OF OAKLAND

On this \_\_\_\_\_ day of \_\_\_\_\_, A.D.20\_\_\_\_\_, before me personally appeared \_\_\_\_\_ known by me to be the same person(s) who executed this instrument and who acknowledged this to be his/her/their free act and deed.

\_\_\_\_\_

NOTARY PUBLIC, Oakland County, Michigan

My commission expires: \_\_\_\_\_

**Detailed Summary of Required Deposits & Fees**  
**DMC**  
**14.912.3**

**ESCROW DEPOSITS (PUBLIC):**

Sanitary Sewers	\$2,600
Water Mains	\$76,221
Paving	\$48,300
Sidewalks	\$11,600
Deceleration and/or Passing Lane - MAJOR ROAD	\$0
Major Road Improvements (other than decel or passing lanes)	\$0
Underground Detention System/Restricted Outlet/Sewer Tap/Oil & Gas Trap	\$0

TOTAL ESCROW DEPOSITS (Refundable): **\$138,721**  
*Cash, Letter of Credit or Performance Bond & 10% Cash*

**CASH FEES (Non-Refundable):**

Engineering Review Fee (Private Improvements)(PA1)	\$9,019
Water Main Testing and Chlorination (PA 2)	\$762
Plan Review and Construction Inspection Fee (Public Improvements) (PA1)	\$11,014
Soil Erosion/Sedimentation Control Commercial Permit Fee (SUB 10)	\$0
Soil Erosion/Sedimentation Control Commercial Inspection Fee (SUB 10)	\$0
Less Initial Engineering Review Fee (Public & Private)(1.1%)	-\$6,449

TOTAL CASH FEES (Non-Refundable): **\$14,346**

**CASH DEPOSITS (Refundable):**

Street Cleaning/Road Maintenance	\$5,000
Soil Erosion/Sedimentation Control Repair, Replace, or Maintenance	\$2,500
Punchlist & Restoration	\$13,872

TOTAL CASH DEPOSITS (Refundable): **\$21,372**

Total Escrow & Cash Deposits (Refundable) **\$160,093**

Total Cash Fees (Non-Refundable) **\$14,346**

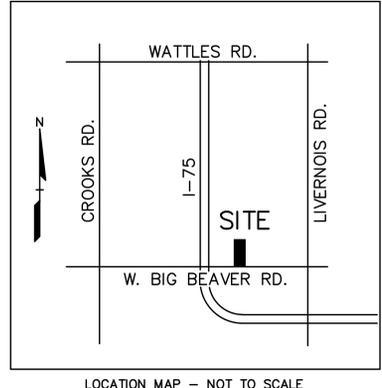
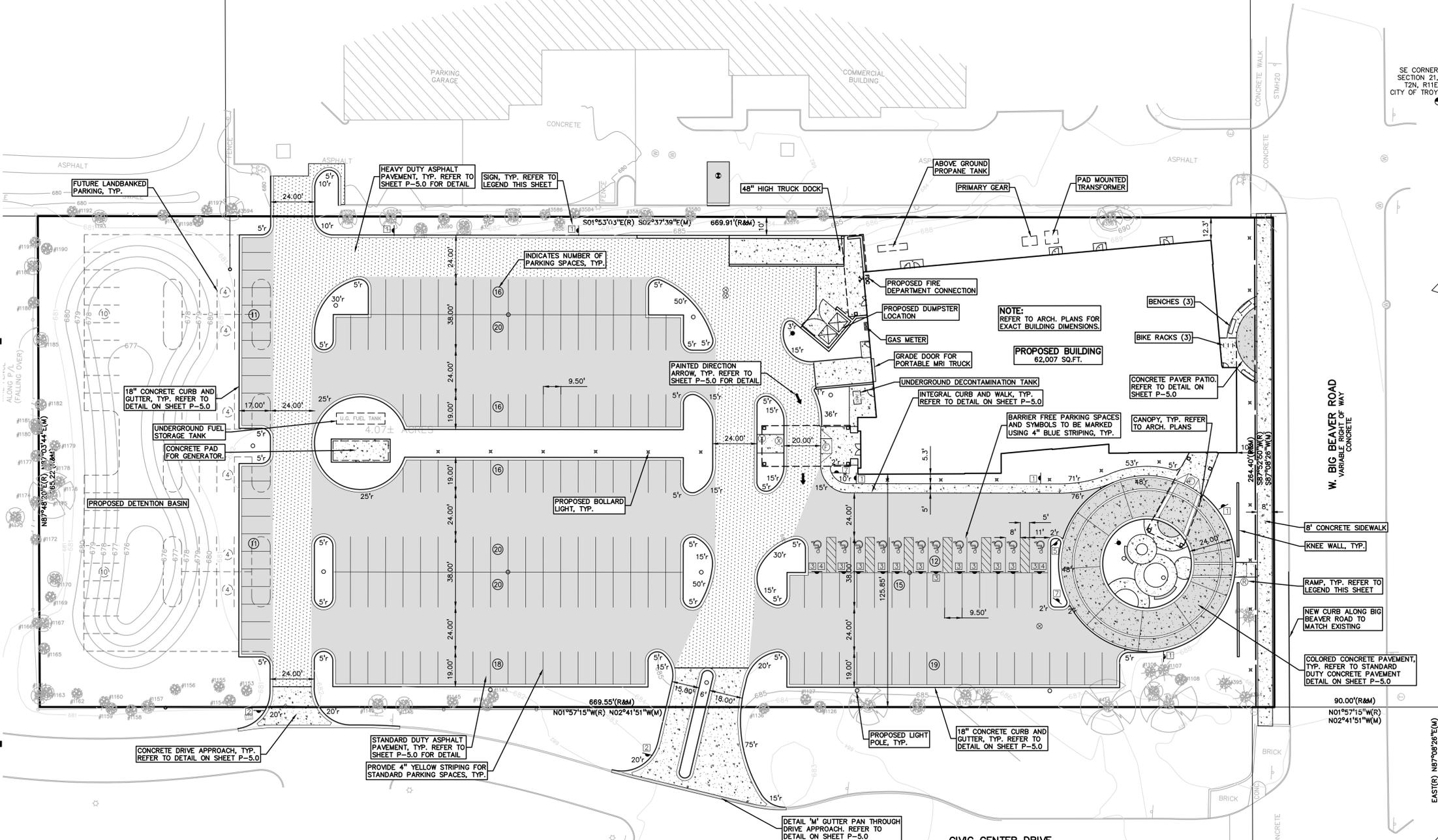
Total Amount: **\$174,439**

**PAID**  
SEP 02 2014  
CITY OF TROY  
TREASURER'S OFFICE



**FLOODPLAIN NOTE:**  
 SITE IS WITHIN ZONE 'X', AREA DETERMINED TO BE OUTSIDE OF THE 0.2% ANNUAL CHANCE FLOODPLAIN PER FLOOD INSURANCE RATE MAP NUMBER 26125C0534F DATED SEPTEMBER 29, 2006.

**BENCHMARKS:**  
 BM #100  
 ARROW ON HYDRANT  
 ELEV. = 690.28



**LEGEND**

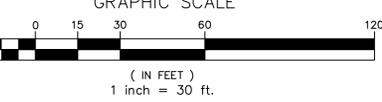
● IRON FOUND	⊗ BRASS PLUG SET	⊙ SEC. CORNER FOUND
⊗ IRON SET	⊗ MONUMENT FOUND	⊗ RECORDED
⊗ NAIL FOUND	⊗ MONUMENT SET	⊗ MEASURED
⊗ NAIL & CAP SET		⊗ CALCULATED

**EXISTING**

- OH-ELEC-⊖-⊖ ELEC. PHONE OR CABLE TV OH. LINE, POLE & GUY WIRE
- UG-CATV-⊖ UNDERGROUND CABLE TV, CATV FEDESTAL
- UG-PHONE-⊖ TELEPHONE U.G. CABLE, PEDESTAL & MANHOLE
- UG-ELEC-⊖ ELECTRIC U.G. CABLE, MANHOLE, METER & HANDHOLE
- GAS MAIN, VALVE & GAS LINE MARKER
- WATERMAIN, HYD. GATE VALVE, TAPPING SLEEVE & VALVE
- SANITARY SEWER, CLEANOUT & MANHOLE
- STORM SEWER, CLEANOUT & MANHOLE
- COMBINED SEWER & MANHOLE
- CATCH BASIN, INLET, YARD DRAIN
- POST INDICATOR VALVE
- WATER VALVE BOX/HYDRANT VALVE BOX, SERVICE SHUTOFF
- MAILBOX, TRANSFORMER, IRRIGATION CONTROL VALVE
- UNIDENTIFIED STRUCTURE
- SPOT ELEVATION
- CONTOUR LINE
- FENCE
- GUARD RAIL
- STREET LIGHT
- SIGN

**PROPOSED**

- CONC. CONCRETE
- ASPH. ASPHALT
- GRAVEL GRAVEL SHOULDER
- SD HEAVY FLOW DUTY ONLY
- SD HEAVY DEEP DUTY ONLY
- SD HEAVY FLOW DUTY ONLY
- SD HEAVY DEEP DUTY ONLY



**SITE DATA TABLE:**

SITE AREA: 4.01 ACRES (NET)  
 ZONING: 'BB' - BIG BEAVER ROAD  
 PROPOSED USE: MEDICAL CLINIC/OUTPATIENT CENTER  
 USE GROUP 3

**BUILDING INFORMATION: BUILDING TYPE E**

BUILDING AREA:  
 TOTAL BUILDING FLOOR AREA = 62,007 SQ.FT.

BUILDING HEIGHT:  
 MINIMUM REQUIRED = 1 STORY, 14 FT  
 PROVIDED = 3 STORIES, 66 FT MAX. HEIGHT

**SETBACK REQUIREMENTS:**

FRONT SETBACK: BUILDING LINE = 10 FT  
 SIDE SETBACK: NONE  
 REAR SETBACK: 40 FT

**PARKING CALCULATIONS:**

OUTPATIENT CENTER = 2 SPACES PER EXAM/OPERATING ROOM + 1 SPACE PER LABORATORY OR RECOVERY ROOM + 1 SPACE PER EMPLOYEE  
 = (57 EXAM/OPERATING ROOMS X 2 SPACES) + (11 LABORATORY OR RECOVERY ROOMS X 1 SPACE) + (72 EMPLOYEES X 1 SPACE)  
 = 197 SPACES

PARKING PROVIDED = 194 SPACES INCLUDING 12 H/C SPACES  
 LANDBANKED PARKING = 22 ADDITIONAL SPACES  
 TOTAL PARKING INCLUDING LANDBANKED SPACES = 216 SPACES

**GENERAL NOTES:**

THESE NOTES APPLY TO ALL CONSTRUCTION ACTIVITIES ON THIS PROJECT.

- ALL DIMENSIONS SHOWN ARE TO BACK OF CURB, FACE OF SIDEWALK, OUTSIDE FACE OF BUILDING, PROPERTY LINE, CENTER OF MANHOLE/CATCH BASIN OR CENTERLINE OF PIPE UNLESS OTHERWISE NOTED.
- REFER TO SHEET P-5.0 FOR ON-SITE PAVING DETAILS.
- REFER TO CONSTRUCTION PLANS FOR ON-SITE SIDEWALK RAMP DETAILS.
- 'NO PARKING-FIRE LANE' SIGNS SHALL BE POSTED ALONG ALL FIRE LANES AT 100 FOOT INTERVALS OR AS DIRECTED BY THE FIRE OFFICIAL.
- ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH CITY OF TROY CURRENT STANDARDS AND REGULATIONS.
- THE CONTRACTOR SHALL NOTIFY THE CITY ENGINEER AND/OR THE AUTHORITY HAVING JURISDICTION 3 BUSINESS DAYS PRIOR TO THE BEGINNING OF CONSTRUCTION.
- ANY WORK WITHIN THE STREET OR HIGHWAY RIGHT-OF-WAYS SHALL BE PERFORMED IN ACCORDANCE WITH THE REQUIREMENTS OF THE AGENCIES HAVING JURISDICTION AND SHALL NOT BEGIN UNTIL ALL NECESSARY PERMITS HAVE BEEN ISSUED FOR THE WORK.
- IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO ADJUST THE TOP OF ALL EXISTING AND PROPOSED STRUCTURES (MANHOLES, CATCH BASINS, INLETS, GATE WELLS ETC.) WITHIN GRADED AND/OR PAVED AREAS TO FINAL GRADE SHOWN ON THE PLANS. ALL SUCH ADJUSTMENTS SHALL BE INCIDENTAL TO THE JOB AND WILL NOT BE PAID FOR SEPARATELY.

**SIGN LEGEND:**

'NO PARKING FIRE LANE' SIGN	1
'STOP' SIGN	2
'BARRIER FREE PARKING' SIGN	3
'VAN ACCESSIBLE' SIGN	4
'RIGHT TURN ONLY' SIGN	5
'DO NOT ENTER' SIGN	6
'NO LEFT TURN' SIGN	7

REFER TO SHEET P-5.0 FOR SIGN DETAILS

**SIDEWALK RAMP LEGEND:**

SIDEWALK RAMP 'TYPE R'	⊗
SIDEWALK RAMP 'TYPE F'	⊕
CURB DROP ONLY	⊗

REFER TO M.D.O.T. R-28-H STANDARD RAMP AND DETECTABLE WARNING DETAILS

**NOT FOR CONSTRUCTION FOR REFERENCE ONLY**

**Children's Hospital of Michigan**  
 DMC DETROIT MEDICAL CENTER

Children's Hospital of Michigan  
**Troy Specialty Center**  
 350 W. Big Beaver Road  
 Troy, MI 48064

Date: 05/19/14  
 Issue: Preliminary Site Plan Review  
 5/29/14 Construction Issue 1  
 6/12/14 Preliminary Site Plan Approval

**PEA**

PROFESSIONAL ENGINEERING ASSOCIATES  
 2430 Rochester Ct, Suite 100  
 Troy, MI 48063-1872  
 Phone: (248) 688-9090  
 Fax: (248) 688-1044  
 Website: www.peainc.com  
 PEA PROJECT NO. 2013-226



26913 Northwestern Hwy  
 Suite 200  
 Southfield, Michigan  
 48033-3476 | USA

(tel) (248)262.1500  
 (fax) (248)262.1515  
 harleyellisdevereaux.com

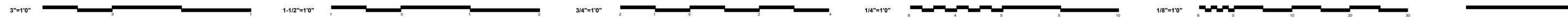
Planning  
 Architecture  
 Engineering  
 Interior Architecture  
 Landscape Architecture  
 Construction Services

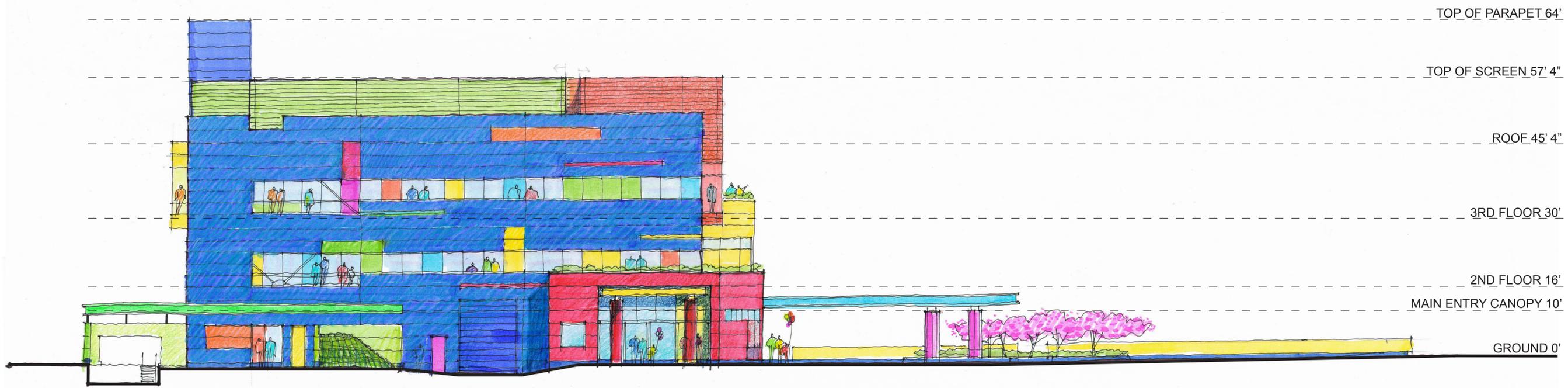
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Project: 2013-10093-000  
 Drawn: KMK  
 Checked: JPB  
 Approved: JPB

Title: **PRELIMINARY SITE PLAN**

Sheet No. **P-2.0**





**NORTH ELEVATION**  
 1" = 10'

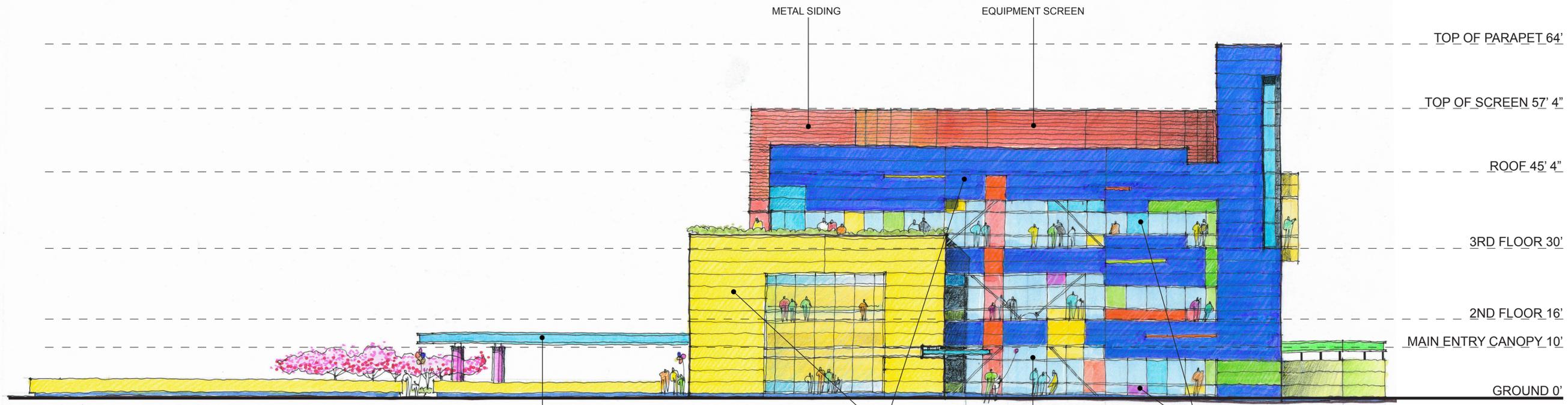


**PROFESSIONAL ENGINEERING ASSOCIATES**  
 2430 Rochester Ct. Suite 100  
 Troy, MI 48063-1872  
 Phone: (248) 689-9090  
 Fax: (248) 689-1044  
 website: www.peainc.com  
 PEA PROJECT NO. 2012-067



**HARLEY ELLIS DEVEREAUX**

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 Suite 200  
 Southfield, Michigan  
 48033-3476 USA  
 (tel) (248) 262.1500  
 (fax) (248) 262.1515  
 harleyellisdevereaux.com  
 Planning  
 Architecture  
 Engineering  
 Interior Architecture  
 Landscape Architecture  
 Construction Services  
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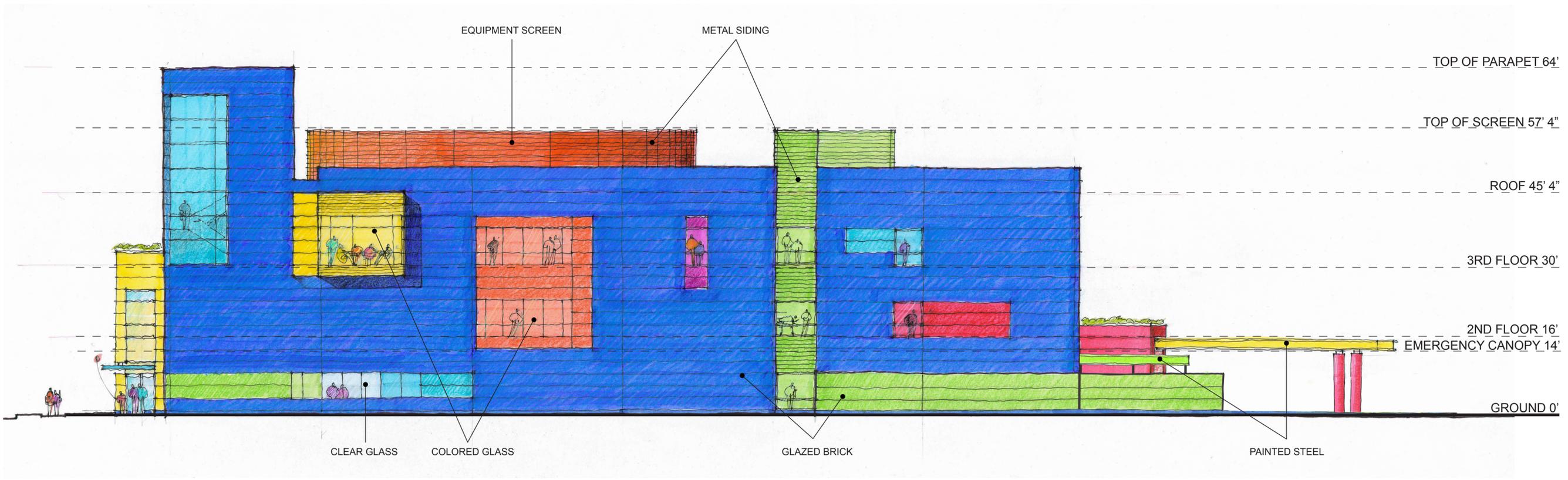


**SOUTH ELEVATION**  
 1" = 10'

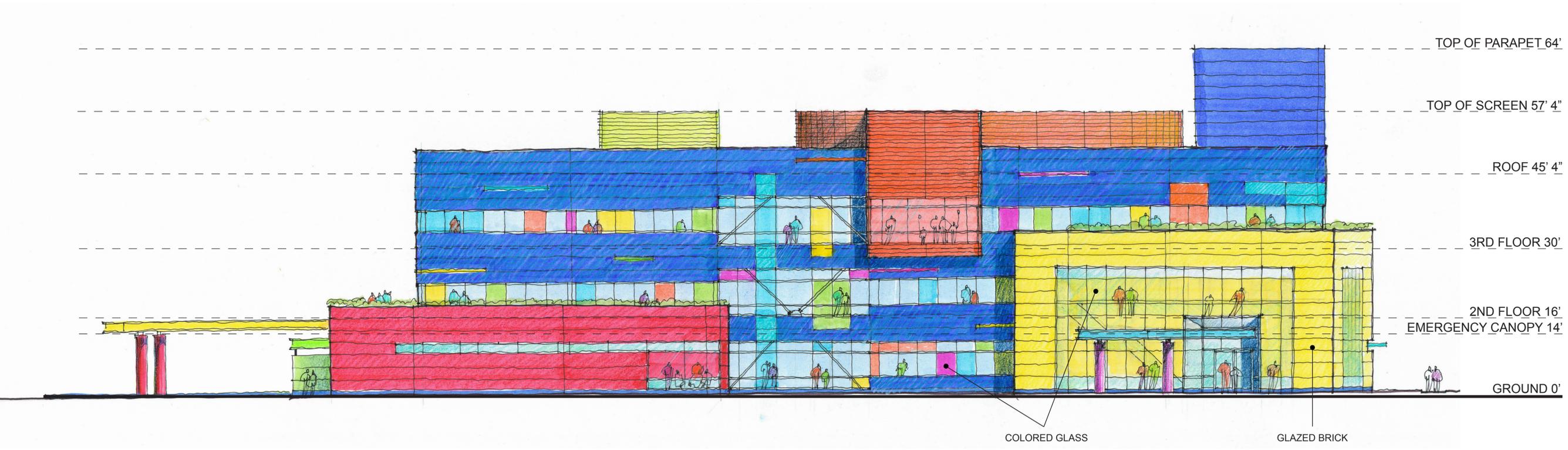
Project No. 2012-10052-000  
 Drawn  
 Checked  
 Approved

Title: **Exterior Elevations**

Sheet No. **A-4**



**EAST ELEVATION**  
1" = 10'



**WEST ELEVATION**  
1" = 10'



**PROFESSIONAL ENGINEERING ASSOCIATES**  
2430 Rochester Ct. Suite 100  
Troy, MI 48063-1872  
Phone: (248) 689-9090  
Fax: (248) 689-1044  
website: www.peainc.com  
PEA PROJECT NO. 2012-067



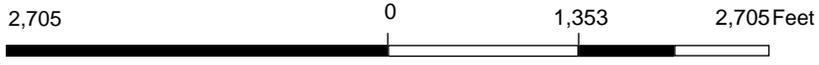
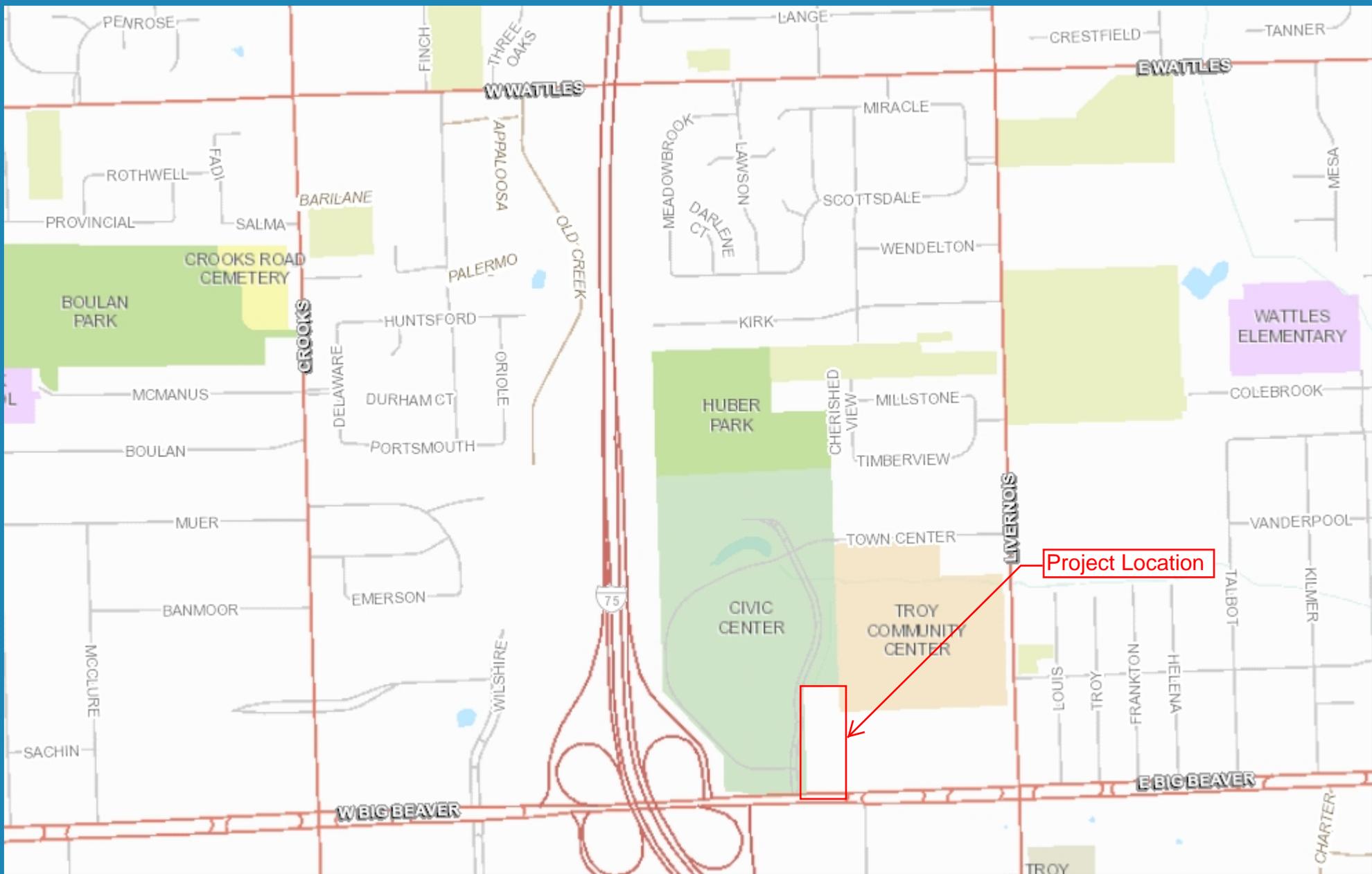
**HARLEY ELLIS DEVEREAUX**

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(tel) (248) 262.1500  
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harleyellisdevereaux.com  
  
Planning  
Architecture  
Engineering  
Interior Architecture  
Landscape Architecture  
Construction Services  
  
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Project No. 2012-10052-000  
Drawn  
Checked  
Approved

Title  
**Exterior Elevations**

Sheet No.  
**A-5**



Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.



## CITY COUNCIL AGENDA ITEM

Date: August 20, 2014

To: Brian Kischnick, City Manager

From: Mark F. Miller, Director of Economic and Community Development   
Elaine Bo, Recreation Director 

Subject: Municipal Credit and Community Credit Agreement

### Background:

**Municipal credits** are state-authorized funds that are given directly to the Suburban Mobility Authority for Regional Transportation (SMART) to be divided among every city, township and village in Oakland, Wayne and Macomb Counties on a per capita basis. Municipal credit funds are made available to SMART through legislative appropriation based on projected revenue estimates pursuant to Michigan Public Act 51 of 1951.

**Community credits** are a direct result of the SMART millage that provides opt-in communities with additional funds for specialized services.

Troy's municipal and community credit dollars have been used to support the community based Troy Medi-Go Plus service. Medi-Go Plus provided over 14,000 rides to senior and disabled riders to medical appointments and other important destinations in 2012. The boundaries for this program remain the same.

The funds for the Municipal/Community credits are budgeted as follows: Municipal/Community revenue from SMART is budgeted in the amount of \$170,000 (FY2015). The Municipal/Community Expense to Medi-go is budgeted in Recreation Administration for the same amount.

### Recommendation:

It is recommended that the City enter into a contract for Municipal and Community Credits with SMART for \$79,648 and \$101,810 respectively. This fund is utilized for specialized transportation service for senior citizens and persons with disabilities.

### City Attorney's Review as to Form and Legality

Approved as to Form and Legality:

  
Lori Grigg Bluhm, City Attorney

## **RESOLUTION**

RESOLVED that the City gives authorization to execute the contract for Municipal Credit funds in the amount of \$79,648 and Community Credit funds in the amount of \$101,810 to Troy Medi-Go Plus for the operation of transportation service for senior citizens and persons with disabilities is hereby approved and the Mayor and City Clerk are authorized to execute the Municipal Credit and Community Credit contract and copies shall be attached to the original minutes of this meeting.

## EXHIBIT A

### PROJECT DESCRIPTION

**Community:** Troy

**Project:** MUNICIPAL/COMMUNITY CREDIT PROGRAM

**FISCAL YEAR 2015:** JULY 1, 2014 through JUNE 30, 2015

#### **Overall Project Description:**

Troy Medi-Go Plus is a nonprofit community organization dedicated to helping Troy senior citizens and adults with disabilities in need of transportation get to medical appointments and other important destinations.

#### **Service Area:**

12 Mile, Mound, Auburn Rd, and Southfield Roads for medical appointments and work and educational trips. City of Troy for shopping and Troy Community Center.

#### **Service Times:**

Monday through Friday from 8:30 a.m. to 4 p.m.

#### **Eligible User Groups:**

Troy residents age 60 and older and Troy residents with disabilities age 18 and older.

#### **Fare Structure**

\$2 per one way trip and additional donations are encouraged.

#### **Service Mode:**

Three 14-passenger vehicles and one 9-passenger vehicle. All vehicles are wheelchair accessible.

EXHIBIT B

PROJECT OPERATION BUDGET

COMMUNITY: Type Community/Agency Name Here  
PROJECT: MUNICIPAL/COMMUNITY CREDIT PROGRAM  
FISCAL YEAR 2015 - JULY 1, 2014 THROUGH JUNE 30, 2015

OPERATING EXPENSES:

Administrative Fee (max. is 10% of MC/CC Funds)	\$ -	
Driver Wages	\$ 145,682.00	
Fringe Benefits	\$ -	
Gasoline & Lubricants	\$ 34,529.00	
Vehicle Insurance	\$ 25,386.00	
Parts, Maintenance Supplies	\$ 10,000.00	
Mechanic Wages	\$ -	
Fringe Benefits	\$ -	
Dispatch Wages	\$ -	
Cell phones or other overhead costs (Specify)	\$ 11,194.00	
Sub Total (Operating Expenses)		<u>\$ 226,791.00</u>

PURCHASED SERVICE

Taxi Service	\$ -	
Charter Service	\$ -	
SMART Bus Tickets	\$ -	
SMART Shuttle Service	\$ -	
SMART Dial-A-Ride	\$ -	
Sub Total (Purchased Service)		<u>\$ -</u>

CAPITAL EQUIPMENT

(Only list purchases to be made with Community Credits)

Computer Equipment	\$ 2,000.00	
Software	\$ -	
Vehicle	\$ -	
Maintenance Equipment	\$ -	
Other (Specify)	\$ -	
Sub Total (Capital Equipment)		<u>\$ 2,000.00</u>

TOTAL EXPENSES

(Operating Expenses, Purchased Service and Capital Equipment) \$ 228,791.00

REVENUES:

Municipal Credit Funds	\$ 79,648.00
Community Credit Funds	\$ 88,586.00
Specialized Services Funds	\$ 22,476.00
General Funds	\$ -
Farebox Revenue	\$ 23,081.00
In-Kind Service	\$ -
Special Fares (Contracted Service)	\$ -
Other (Specify) Beaumont Hosp. Donation	\$ 15,000.00

TOTAL REVENUE: \$ 228,791.00

Submitted By:

Title

Date

Daniel Mayville

Treasurer

08/20/14

(Note: Total Expenses MUST equal Total REVENUE)



Suburban Mobility Authority  
for Regional Transportation

Office  
Contract Compliance

# Equal Employment Opportunity Compliance Report A

Bid / Project Name: **Municipal/Community Credit Program for FY 2015**

Name of Firm

Employer I.D.  
Number

Address

**Troy Medi - Go Plus**  
**3179 Livernois**

City

**Troy, MI 48083**

State

Zip

Independent firm, or

Owned / controlled by:

*Non-Profit 50163*

Corporate address of parent  
or affiliated company:

Indicate the appropriate  
box for your reporting unit  
(Mark only one box):

Consolidated Report

Headquarters Unit Report

Special Report

Single Establishment Employer Report

Individual Establishment Report (Submit one  
for each establishment)

### Business Data

What is the major activity of this establishment (Be specific, i.e., manufacturing  
steel casings, retail grocer, wholesale plumbing supplies, title insurance)?

*Transportation for Seniors & Adults*

Include the specific type of product or type of service provided,  
as well as the principal business or industrial activity:

*with disabilities*

*Transportation*

Have all subcontractors been informed of their responsibility to file

Yes

EEO Compliance Report A?

No

Is an Affirmative Action Plan on file with SMART's Office of  
Contract Compliance?

Yes

If no, plan will be

No

submitted by (indicate date):

An Affirmative Action Plan is on file with the following  
governmental agencies. Please list:

### Employment Data

Employment at this establishment - Report all permanent, temporary, or part time employees including apprentices and  
on-the-job trainees. Enter the appropriate figures on ALL lines and in ALL columns. Blank spaces will be considered as zero.

Job Categories	Establishment			Minority Male				Minority Female			
	Total Employees Including Minorities	Total Males Including Minorities	Total Females Including Minorities	Black	Asian Pacific	Amer. Indian	Spanish Amer.	Black	Asian Pacific	Amer. Indian	Spanish Amer.
	Officials /Managers	1	1								
Professionals											
Technicians											
Sales Workers											
Office and Clerical Staff	2		2								
Craftsmen (Skilled)											
Operators (Semi-Skilled)	10	9	1	1							
Laborers (Unskilled)											
Service Workers											
Journey Workers											
Apprentices											
<b>Total</b>	<b>13</b>	<b>10</b>	<b>3</b>	<b>1</b>							

**Employment Data (continued)**

Employment at this establishment-Report all permanent, temporary, or part-time employees including apprentices and on-the-job trainees. Enter the appropriate figures.

Job Categories	Current Workforce					Under-utilization		Estimated Number of Vacancies	2014 Goals				Ultimate Goals				
	No. of Employees	Minority		Female		Min.	Fem.		Minority		Female		Minority		Female		
		#	%	#	%				#	%	#	%	Year	%	Year	%	
Officials/Managers	1																
Professionals																	
Technicians																	
Sales Workers																	
Office and Clerical Staff	2			2	100												
Craftsmen (Skilled)																	
Operators (Semi. Skilled)	10	1		1	10												
Laborers (Unskilled)																	
Service Workers																	
Journey Workers																	
Apprentices																	
<b>Total</b>	<b>13</b>	<b>1</b>		<b>3</b>													

**Certification**

Name of authorized official: WILLIAM R. McFADDEN Title: Transportation, Coordinator  
 Signature: W.R. McFadden Date: 19 Aug 2014  
 Name of person to contact regarding this report: \_\_\_\_\_ Title: \_\_\_\_\_  
 Address (number and street): \_\_\_\_\_ City: \_\_\_\_\_  
 State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Area Code: \_\_\_\_\_ Telephone Number: \_\_\_\_\_ Ext.: \_\_\_\_\_

How was information as to race or ethnic group obtained?  Visual Survey  Employment Records

Do not write below this line. For SMART Only.

Date	Awardable		Signature	Comments
	Yes	No		

# MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT for FY - 2015

I, Dane Slater, as the Mayor of City of Troy (hereinafter, the "Community") hereby apply to SMART and agree to the terms and conditions herein, for the receipt and expenditure of **Municipal Credits** (Section 1 below), and **Community Credits** (Section 2 below); and further agree that the **Municipal and Community Credits Master Agreement** between the parties is incorporated herein by reference. A description of the service the Community shall provide hereunder is set forth in Exhibit A, and the operating budget for that service is set forth in Exhibit B, both of which are attached hereto and incorporated herein.

1. The Community agrees to use \$ **79,648** in **Municipal Credit** funds as follows:

- (a) Transfer to \_\_\_\_\_ Funding of: \$ \_\_\_\_\_  
TRANSFeree COMMUNITY
- (b) Van/Bus Operations At the cost of: \$ 79,648  
(Including Charter and Taxi services)
- (c) Services Purchased from SMART At the cost of: \$ \_\_\_\_\_  
(Including Tickets, Shuttle Services/Dial-a-Ride)

**Total \$ 79,648**

SMART intends to provide Municipal Credit funds under this contract to the extent funds for the program are made available to it by the Michigan Legislature pursuant to Michigan Public Act 51 of 1951. Municipal Credit funds made available to SMART through legislative appropriation are based on projected revenue estimates. In the event that revenue actually received is insufficient to support the Legislature's appropriation, it will result in an equivalent reduction in funding provided to the Community pursuant to this Contract. In such event, SMART reserves the right, without notice, to reduce the payment of Municipal Credit funds by the amount of any reduction by the legislature to SMART. All funding must be spent by September 30, 2016; all funds not spent by that date will revert back to SMART pursuant to Michigan Public Act 51 of 1951, for expenditure consistent with Michigan law and SMART policy.

2. The Community agrees to use \$ **101,810** in **Community Credit** funds available as follows:

- (a) Transfer to \_\_\_\_\_ Funding of: \$ \_\_\_\_\_  
TRANSFeree COMMUNITY
- (b) Van/Bus Operations At the cost of: \$ 101,810  
(Including Charter and Taxi services)
- (c) Services Purchased from SMART At the cost of: \$ \_\_\_\_\_  
(Including Tickets, Shuttle Services/Dial-a-Ride)
- (d) Capital Purchases At the cost of: \$ \_\_\_\_\_

**Total \$ 101,810**

# MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT for FY - 2015

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Capital purchases permitted with Community Credits are subject to applicable state and federal regulations, and SMART policy, including procurement guidelines. When advantageous, SMART may make procurements directly. Reimbursement for purchases made by Community requires submission of proper documentation to support the purchase (i.e. purchase orders, receiving reports, invoices, etc.). Community Credit dollars available in FY 2014, may be required to serve local employer transportation needs per the coordination requirements set forth in the aforementioned Master Agreement. All Community Credit funds must be spent by June 30, 2017 unless approval from SMART General Manager is obtained to extend Community Credits for an additional 2 years to allow accrual for major capital projects; any funds not spent by that date may revert back to SMART for expenditure consistent with SMART policy.

This agreement shall be binding once signed by both parties.

City of Troy

By: \_\_\_\_\_

Date \_\_\_\_\_

Its: Dane Slater Mayor

Suburban Mobility Authority for  
Regional Transportation

Date \_\_\_\_\_

By: \_\_\_\_\_

John C. Hertel  
General Manager



## CITY COUNCIL ACTION REPORT

August 28, 2014

TO: Brian Kischnick, City Manager

FROM: Gary G. Mayer, Chief of Police  
William Nelson, Fire Chief *[Signature]*

SUBJECT: Request to Temporarily Waive Parking Restrictions

### Background:

The Congregation Shir Tikvah is requesting that the parking restrictions on the East side of Northfield Parkway from the entrance of Boulan Park to the entrance of the synagogue be waived on the following dates and times:

- Wednesday, September 24, 2014, 7:00 pm - 11:00 pm
- Thursday, September 25, 2014, 9:00 am - 5:00 pm
- Friday, October 3, 2014, 7:00 pm - 11:00 pm
- Saturday, October 4, 2014, 9:00 am - 9:00 pm

Congregation Shir Tikvah is conducting events related to the observance of the High Holidays on these dates and times; although they have arranged for additional parking at Stonehaven Church on Wattles Road, they fear they will not have sufficient parking space for all attendees.

The waiving of the restrictions would allow attendees to park on the dirt shoulder of Northfield Parkway.

### Recommendation:

City Ordinance prohibits parking on Northfield Parkway; therefore, City Council action is required to grant a variance.

Congregation Shir Tikvah makes such requests and is granted a variance regularly; no problems have ever been reported.

On July 15, 2014, at 7:30 p.m., in the Council Chambers of Troy City Hall, Chairman Clark called the Zoning Board of Appeals meeting to order.

1. ROLL CALL

Present:

Bruce Bloomingdale  
Glenn Clark  
Kenneth Courtney  
David Eisenbacher  
Orestis Kaltsounis  
Allen Kneale  
Thomas Krent

Absent:

David Lambert

Also Present:

Paul Evans, Zoning and Compliance Specialist  
Julie Quinlan Dufrane, Assistant City Attorney  
Paul McCown, Alternate (in audience)

2. APPROVAL OF MINUTES – June 17, 2014

Moved by Courtney  
Seconded by Krent

RESOLVED, to approve the June 17, 2014 meeting minutes.

Yes: All

MOTION PASSED

3. APPROVAL OF AGENDA – No changes

4. HEARING OF CASES

A. VARIANCE REQUEST, JON FEIKENS FOR NORTH HILLS CHRISTIAN REFORMED CHURCH, 3150 ADAMS – In order to construct a shed, a 22 foot variance to the requirement that front, side and rear setbacks be a minimum of 50 feet. ZONING ORDINANCE SECTION: 6.21 (E)

Moved by Eisenbacher  
Seconded by Courtney

RESOLVED, to grant the request provided that trees be installed to screen the view of the shed and dumpster enclosure from the driveway of 3216 Adams, as described by the petitioner.

Yes: All

MOTION PASSED

- B. VARIANCE REQUEST, SAMARESH AND RACHNA SHARAN, 4071 SEYMOUR – In order to construct an addition to the house, a 15 foot setback variance to the required 45 foot rear yard setback. ZONING ORDINANCE SECTION: 4.06 (C) R1-B

Moved by Courtney  
Seconded by Krent

RESOLVED, to grant the request.

Yes: All

MOTION PASSED

- 5. COMMUNICATIONS – Mr. Evans invited the Board members and their families to the City of Troy Employee Family Pool Party, August 14.
- 6. MISCELLANEOUS BUSINESS – None
- 7. PUBLIC COMMENT – None
- 8. ADJOURNMENT – The Zoning Board of Appeals meeting ADJOURNED at 8:29 pm.

Respectfully submitted,



---

Glenn Clark, Chairman



---

Paul Evans, Zoning and Compliance Specialist

Chair Edmunds called the Regular meeting of the Troy City Planning Commission to order at 7:00 p.m. on August 12, 2014 in the Council Chamber of the Troy City Hall.

1. ROLL CALL

Present:

Karen Crusse  
Donald Edmunds  
Steve Gottlieb  
Michael W. Hutson  
Tom Krent  
Philip Sanzica  
Gordon Schepke  
Thomas Strat  
John J. Tagle

Also Present:

R. Brent Savidant, Planning Director  
Ben Carlisle, Carlisle/Wortman Associates, Inc.  
Allan Motzny, Assistant City Attorney  
Kathy L. Czarnecki, Recording Secretary

2. APPROVAL OF AGENDA

**Resolution # PC-2014-08-041**

Moved by: Gottlieb  
Seconded by: Tagle

**RESOLVED**, To approve the Agenda as printed.

Yes: All present (9)

**MOTION CARRIED**

3. APPROVAL OF MINUTES

**Resolution # PC-2014-08-042**

Moved by: Strat  
Seconded by: Schepke

**RESOLVED**, To approve the minutes of the July 22, 2014 Special/Study meeting as prepared.

Yes: All present (9)

**MOTION CARRIED**

4. PUBLIC COMMENTS – Items not on the Agenda

There was no one present who wished to speak.

**PRELIMINARY SITE PLAN REVIEW**

5. PLANNED UNIT DEVELOPMENT APPLICATION (File Number PUD 008-A) – Proposed Big Beaver Place, North side of Big Beaver, East of John R, Section 24, Currently Zoned PUD #8 (Planned Unit Development #8) District

Mr. Carlisle addressed the application process of a Planned Unit Development.

Mr. Carlisle reviewed the Big Beaver Place PUD application. He specifically addressed the list of recommendations itemized in his report dated August 5, 2014.

The applicant was not present.

There was discussion on:

- Residential layout; perpendicular vs parallel to Big Beaver; parallel preferred.
- Wetland feature details; dry or wet, creativity.
- Playground area details.
- Setback/buffer for residential to the north; proposed 10 foot not adequate.
- Architectural design; no cohesiveness between residential and commercial.
- Architectural design; lack of detail, creativity.
- Residential building height; reduce to two stories.
- Buffer landscaping; alternate evergreens with planting material.
- Parking on site and shared parking with commercial development.
- Material samples.

Mr. Motzny addressed:

- Existing zoning classification of the subject property; process to rescind designation not initiated.
- Conceptual Development Plan (CDP) approval in 2007 expired; applicant must resubmit application and go through PUD approval process.
- Previously approved CDP can be used as benchmark for resubmission.

**Resolution # PC-2014-08-043**

Moved by: Sanzica

Seconded by: Strat

**RESOLVED**, To postpone review of the application until such time applicant has addressed concerns expressed by Planning Commission this evening and submit additional information.

Yes: All present (9)

**MOTION CARRIED**

**OTHER BUSINESS**

6. **PUBLIC COMMENTS** – For Items on Current Agenda

There was no one present who wished to speak.

7. **PLANNING COMMISSION COMMENTS**

There were general Planning Commission comments.

Mr. Savidant addressed the upcoming Michigan Association of Planning Annual Conference in Mackinac Island scheduled October 8-10, 2014.

The Regular meeting of the Planning Commission adjourned at 7:51 p.m.

Respectfully submitted,

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Donald Edmunds, Chair

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Kathy L. Czarnecki, Recording Secretary

G:\Planning Commission Minutes\2014 PC Minutes\Draft\2014 08 12 Regular Meeting\_Draft.doc

Chair Edmunds called the Regular meeting of the Troy City Planning Commission to order at 7:00 p.m. on August 12, 2014 in the Council Chamber of the Troy City Hall.

1. ROLL CALL

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Karen Crusse  
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Steve Gottlieb  
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Tom Krent  
Philip Sanzica  
Gordon Schepke  
Thomas Strat  
John J. Tagle

Also Present:

R. Brent Savidant, Planning Director  
Ben Carlisle, Carlisle/Wortman Associates, Inc.  
Allan Motzny, Assistant City Attorney  
Kathy L. Czarnecki, Recording Secretary

2. APPROVAL OF AGENDA

**Resolution # PC-2014-08-041**

Moved by: Gottlieb  
Seconded by: Tagle

**RESOLVED**, To approve the Agenda as printed.

Yes: All present (9)

**MOTION CARRIED**

3. APPROVAL OF MINUTES

**Resolution # PC-2014-08-042**

Moved by: Strat  
Seconded by: Schepke

**RESOLVED**, To approve the minutes of the July 22, 2014 Special/Study meeting as prepared.

Yes: All present (9)

**MOTION CARRIED**

4. PUBLIC COMMENTS – Items not on the Agenda

There was no one present who wished to speak.

**PRELIMINARY SITE PLAN REVIEW**

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- Previously approved CDP can be used as benchmark for resubmission.

**Resolution # PC-2014-08-043**

Moved by: Sanzica

Seconded by: Strat

**RESOLVED**, To postpone review of the application until such time applicant has addressed concerns expressed by Planning Commission this evening and submit additional information.

Yes: All present (9)

**MOTION CARRIED**

**OTHER BUSINESS**

6. **PUBLIC COMMENTS** – For Items on Current Agenda

There was no one present who wished to speak.

7. **PLANNING COMMISSION COMMENTS**

There were general Planning Commission comments.

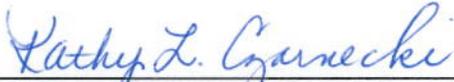
Mr. Savidant addressed the upcoming Michigan Association of Planning Annual Conference in Mackinac Island scheduled October 8-10, 2014.

The Regular meeting of the Planning Commission adjourned at 7:51 p.m.

Respectfully submitted,



\_\_\_\_\_  
Donald Edmunds, Chair



\_\_\_\_\_  
Kathy L. Czarnecki, Recording Secretary



## CITY COUNCIL AGENDA ITEM

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Date: September 2, 2014

To: Brian Kischnick, City Manager

From: Mark F. Miller, Director of Economic and Community Development  
Paul Featherston, Building Official, SAFEbuilt  
Mitch Grusnick, City Building Official

Subject: Building Department Activity Report – August, 2014

---

The following attachment contains a summary of permit activity and project valuation for the Building Inspection Department comparing August 2013 to August 2014. Valuations have increased to above the levels from last year.

We have issued 6312 building, plumbing, electrical and mechanical related permits for the year so far compared to 6469 in August of 2013. Just about at the levels from last year.

Year to date project valuations thru August 2014 are at \$124,760,565. Compared to August 2013 building related permits had a valuation of \$91,824,238. A large increase in valuation for this time of the year.

Our inspectors performed 1490 trade inspections for the month of August 2014 compared to 1575 for the month of August, 2013.

Attachments:

1. Building Department Activity Report

Preparer of memo\File name\File location

## BUILDING PERMITS ISSUED

	BUILDING PERMITS 2013	PERMIT VALUATION 2013	BUILDING PERMIT REVENUE 2013	BUILDING PERMITS 2014	PERMIT VALUATION 2014	BUILDING PERMIT REVENUE 2014
JANUARY	134	\$ 17,779,504.00	\$ 325,899.80	85	\$ 13,726,432.00	\$ 215,511.91
FEBRUARY	85	\$ 4,917,385.00	\$ 147,780.63	99	\$ 12,432,557.00	\$ 253,007.65
MARCH	119	\$ 8,792,342.00	\$ 214,333.92	109	\$ 9,404,255.00	\$ 181,670.90
APRIL	139	\$ 7,893,210.00	\$ 183,511.89	180	\$ 9,270,743.00	\$ 236,353.06
MAY	231	\$ 11,331,067.00	\$ 282,130.55	239	\$ 18,313,926.00	\$ 355,839.39
JUNE	205	\$ 13,523,975.00	\$ 302,089.28	239	\$ 18,102,797.00	\$ 365,425.18
JULY	228	\$ 13,915,855.00	\$ 398,711.85	247	\$ 11,935,427.00	\$ 299,613.83
AUGUST	232	\$ 13,670,900.00	\$ 347,740.85	234	\$ 31,534,428.00	\$ 471,547.41
SEPTEMBER	202	\$ 7,587,238.00	\$ 202,272.40	0	\$ -	
OCTOBER	247	\$ 26,698,481.00	\$ 427,291.44	0	\$ -	
NOVEMBER	144	\$ 4,968,544.00	\$ 175,694.23	0	\$ -	
DECEMBER	99	\$ 5,338,979.00	\$ 141,642.65	0	\$ -	
<b>TOTAL</b>	<b>2065</b>	<b>\$136,417,480.00</b>	<b>\$3,149,099.49</b>	<b>1432</b>	<b>\$124,720,565.00</b>	<b>\$2,378,969.33</b>

August 9, 2014

O-03a

Chief Mayer,

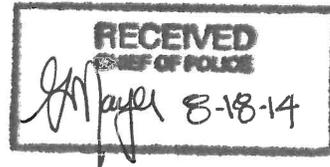
I am writing to commend one of your officers, C. Owensby, for the excellent job he did at the accident we were involved in August 5, 2014 at 5:50 pm at Maple & Rucinois.

Although it was a rear end collision with only some damage there were other issues due to the fact that the driver of the other vehicle that struck us had no identification, no drivers license, and no vehicle registration and we could not exchange information or go to the Police Station, as suggested by 911 several times, because we were afraid he would not follow us.

When the officer arrived at

the scene he was extremely professional and took immediate control of the situation. Your officer is a credit to your agency and to law enforcement.

Mrs. Russell J. Arend  
N. State Rd 121  
Macedonia, Fl 32067



P.O. CLINT OWENSBY-

THANK YOU FOR REPRESENTING TROY PD SO WELL.

Gay

**Brian M Kischnick**

---

**From:** Ej Swanson <ej@ejswanson.org>  
**Sent:** Saturday, August 16, 2014 12:13 PM  
**To:** Brian M Kischnick  
**Subject:** Troy flooding

Hello Brian my name is EJ SWANSON I live at 668 Jamaica Dr. our home was affected by the Troy flooding/sewage back up several days ago. Within the chaos I'm sure you've got several emails with people being displeased. Today on the other hand **I would like to offer a word of thanks and appreciation.** I completely understand that sometimes mother nature takes over and we're not able to control backups and things of such nature. I want to say thank you for expediting the removal of all the trash along the front of my yard as well as the knowledge the city of Troy is working very hard to help each of the residence affected. Our home was hit very hard almost 3 feet of water in our fully finished basement with \$20-\$30,000 worth of damage. I'm a pastor at Woodside Bible at our Troy campus and many of our other members at out other campus were affected as well (royal oak and warren) but their cities are definitely not responding in the way that Troy has been. Today I am overjoyed that I'm Troy resident I'm thankful for you and all your team and what you're doing! God bless you!

E.J.Swanson  
668 Jamaica dr Troy mi

Sent from my iPhone



OFFICE OF THE CITY CLERK

O-04a

1827 N. SQUIRREL ROAD  
AUBURN HILLS, MI 48326  
248.370.9409  
WWW.AUBURNHILLS.ORG

August 27, 2014

Aileen Bittner, City Clerk  
City of Troy  
500 West Big Beaver  
Troy, MI 48084-5285

Dear Ms. Bittner:

Enclosed you will find a copy of a resolution passed by the Auburn Hills City Council on August 25, 2014.

Please share this with your City Council and Manager.

Most sincerely,

Terri Kowal, MMC  
City Clerk

City of Auburn Hills  
Oakland County, MI

**Resolution Supporting the Repeal Of Public Act 256 Of 2011  
The Michigan Fireworks Safety Act**

**WHEREAS**, the Michigan Legislature, in 2011, enacted Public Act 256 also known as The Michigan Fireworks Safety Act, which allows the sales, purchase and discharge of fireworks whose size and noise could not be regulated by local government; **And**,

**WHEREAS**, under the Act potentially dangerous fireworks are able to be stored, sold and exploded in residential neighborhoods and near schools and day care facilities; **And**,

**WHEREAS**, the sale and discharge of fireworks causes disturbance of the peace in quiet neighborhoods, **And**,

**WHEREAS**, the residents of the City of Auburn Hills look to City Council to assist with noise and potential safety issues yet the City does not have local control over the sales or discharge; **Now**,

**THEREFORE, BE IT RESOLVED**, that the City Council of the City of Auburn Hills urges the Michigan Legislature to repeal Public Act 256 of 2011, the Michigan Fireworks Safety Act, and give recognition to their obligation to preserve the quality of life for its residents.

**BE IT FINALLY RESOLVED** that the City Clerk is directed to forward the resolution to Governor Snyder, Senator Marleau, Representative Greimel, and the other communities in Oakland County.

AYES: Burmeister, Hammond, Knight, McDaniel, Mitchell, Verbeke

NAYS: None

ABSENT: Kittle

ABSTENTIONS: None

STATE OF MICHIGAN)

)SS

COUNTY OF OAKLAND)

I, the undersigned, the duly appointed City Clerk for the City of Auburn Hills, Oakland County, Michigan do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Auburn Hills City Council held on the 25th day of August, 2014.

IN WITNESS WHEREOF, I have hereunto affixed my official signature on this 26th day of August, 2014.



*Terri Kowal*

Terri Kowal, City Clerk

STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION

NOTICE OF HEARING  
FOR THE GAS CUSTOMERS OF  
CONSUMERS ENERGY COMPANY  
CASE NO. U-17133-R

- Consumers Energy Company requests Michigan Public Service Commission approval to reconcile its gas cost recovery costs and revenues for the 12-month period of April 1, 2013 through March 31, 2014.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, Michigan 49201, (800) 477-5050 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- The first public hearing in this matter will be held:

**DATE/TIME:** September 11, 2014, at 9:00 a.m.  
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

**BEFORE:** Administrative Law Judge Mark E. Cummins

**LOCATION:** Constitution Hall  
525 West Allegan  
Lansing, Michigan

**PARTICIPATION:** Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 241-6160 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider Consumers Energy Company's (Consumers Energy) June 30, 2014 application to reconcile its gas cost recovery (GCR) costs and revenues for the 12-month period April 1, 2013 through March 31, 2014. Consumers Energy has calculated that it has a total underrecovery for the 2013-2014 GCR period of approximately \$84.2 million, which is subject to the roll-in treatment described in the Company's tariff, Rule C7.2. The calculated amount reflects an underrecovery for the GCR period of approximately \$84.2 million less accrued interest owed by Consumers Energy to customers for the GCR period, pursuant to Act 304, of \$14,943.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 241-6180 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by September 4, 2014. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy's Legal Department-Regulatory Group, One Energy Plaza, Jackson, Michigan 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Commission's Rules of Practice and Procedure R 460.17315 and R 460.17335. Requests for further information on adjournment should be directed to (517) 241-6060.

A copy of Consumers Energy's request may be reviewed on the Commission's website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets), and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 241-6180.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in 1982 P.A. 304 proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1982 PA 304, as amended, MCL 460.6h et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and the Commission's Rules of Practice and Procedure, as amended, 1999 AC, R 460.17101 et seq.

**[THE MICHIGAN PUBLIC SERVICE COMMISSION MAY GRANT OR DENY CONSUMERS ENERGY'S GAS COST RECOVERY RECONCILIATION AND OTHER PROPOSALS IN WHOLE OR IN PART, AND MAY APPROVE LESSER OR GREATER AMOUNTS THAN THOSE REQUESTED.]**

August 11, 2014  
U-17133R

**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION**

**NOTICE OF HEARING  
CONSUMERS ENERGY COMPANY  
CASE NO. U-17668**

- The Michigan Public Service Commission will review Consumers Energy Company's request for approval of a temporary waiver of Rule 460.2352 and for approval of alternative natural gas diaphragm meter testing procedures.
- The information below describes how a person may participate in this case.
- You may contact Consumers Energy Company, One Energy Plaza, Jackson, Michigan 49201, (800) 477-5050 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A public hearing will be held:

**DATE/TIME:** September 17, 2014, at 9:00 a.m.  
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

**BEFORE:** Administrative Law Judge Suzanne D. Sonneborn

**LOCATION:** Constitution Hall  
525 West Allegan  
Lansing, Michigan

**PARTICIPATION:** Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 241-6160 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider Consumers Energy Company's (Consumers Energy) July 29, 2014 application, which requests Commission approval to: 1) authorize Consumers Energy to waive the meter testing requirements in Rule 52 of the Commission's Technical Standards for Gas Service, 1993 AACRS; R 460.2352; 2) approve the implementation of the Company's proposed alternative natural gas diaphragm meter testing procedures by using the methods as described in its filing; 3) authorize the test period to begin from the date of issuance of the Commission Order through December 31, 2016; and 4) authorize Consumers Energy to amend Section B, Parts 5 and 6 of the Company's Rate Book for Natural Gas Service. Consumers Energy states that approval of the Company's requested relief will not increase rates or charges for any customer.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 241-6180 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by September 10, 2014. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy's Legal Department - Regulatory Group, One Energy Plaza, Jackson, Michigan 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Commission's Rules of Practice and Procedure R 460.17315 and R 460.17335. Requests for further information on adjournment should be directed to (517) 241-6060.

A copy of Consumers Energy's application may be reviewed on the Commission's website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets), and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 241-6180.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and the Commission's Rules of Practice and Procedure, as amended, 1999 AC, R 460.17101 et seq.

August 18, 2014