



CITY COUNCIL ACTION REPORT

April 10, 2007

TO: Phillip L. Nelson, City Manager

FROM: Brian P. Murphy, Assistant City Manager/Economic Development Services
Susan A, Leirstein, Purchasing Director
Timothy L. Richnak, Public Works Director

SUBJECT: Standard Purchasing Resolution 8: Best Value Award – Vehicle Wash Services

Background

- On January 23, 2007, bids were received and opened for ITB-COT 06-54, to furnish two (2) year requirements for Vehicle Wash Services with an option to renew for an additional two (2) years.
- 50 vendors were notified via the MITN system.
- Four (4) vendors responded and one (1) late bid received.
- The recommendation to award a two (2) year contract to all four (4) facilities will give greater accessibility to wash sites for employees throughout the City, which will reduce travel time and fuel. (See Attachment I – Car Wash Locations)
- Approximate number of washes per year is 3,550 exterior washes and 450 interior\exterior washes.
- Test vehicle washes were performed, and favorable evaluations completed, using a cross section of city vehicles and operators from several departments.

Financial Considerations

- Funds for this service are available in Fleet Maintenance – Equipment Operation and Maintenance Account, Outside Maintenance #550.7802.150

Legal Considerations

- ITB-COT 06-54 was competitively bid and vendors were given the opportunity to respond with their level of interest providing vehicle wash services for the City's fleet vehicles.
- The award is contingent upon the recommended bidders' submission of proper contract and bid documents, including site visits, insurance certificates and all other specified requirements.

Policy Considerations

- It is anticipated that multiple awards will allow employees to keep their vehicles clean, reflecting a positive image of the City to the general public and increase the longevity of the vehicle. (Goal 2)

Options

- City management and the Fleet Division of Public Works department recommend awarding two (2) year contracts to four (4) local car wash facilities: Tunnel O Suds, Your Car Wash, Jax Kar Wash and Pro Enterprises for exterior wash only (car/mid size SUV, truck/van) and to Jax Kar Wash for interior/exterior washes for (car/mid size SUV, truck/van) at unit prices contained in the bid tabulation expiring December 31, 2008.

Opening Date -- 1/23/07
 Date Prepared -- 2/14/07

CITY OF TROY
 BID TABULATION
 VEHICLE WASH SERVICES

ITB-COT 06-54

VENDOR NAME:

VENDOR NAME:				Tunnel O'Suds	*Your Car Wash	Pro Enterprise	Jax Kar Wash
				Car Wash	Inc.	Inc.	
ITEM	EST QTY	DESCRIPTION	SERVICE LEVEL	COST/ UNIT	COST/ UNIT	COST/ UNIT	COST/ UNIT
1.	1,950	Wash Outside of Vehicle (passenger car & mid-size SUV)	A	\$ 2.88	3.75	3.85	\$ 3.99
2.	400	Complete Car Wash (clean inside/out)	B	\$ -	\$ -	N/A	\$ 6.00
3.	1,600	Pickup Trucks and Vans (outside wash)	A	\$ 2.98	3.75	\$ 4.30	\$ 3.99
4.	50	Pickup Trucks and Vans (clean inside/out)	B	\$ -	\$ -	N/A	\$ 6.00
ESTIMATED TOTAL AWARDED ITEMS:				\$ 10,384.00	\$ 13,312.50	\$ 14,387.50	\$ 16,864.50
CAR WASH LOCATIONS:				One Location 2886 E. Maple, Troy	One Location 366 W. Maple, Troy	Two Locations West Troy/ East Troy	Three Locations Troy/Rochester/Birmingham
CONTACT INFORMATION: Hrs of Oper. Phone #				7 AM to 7 PM 248-642-0638	Sat 8-7; Sun 9-6 M-F 7AM to 7 PM 248-362-9450	Sun 9AM to 5 PM 7 AM to 8 PM 248-689-8135	7 days/week 8 AM to 6 PM 248-280-0490
INSURANCE				Can meet XX	Cannot meet XX	Signed XX	XX
				Yes	Yes	Yes	Yes
SITE VISIT: Contact Name				Randy Hall	Trigger Craig	Robert Waldron	Larry Lucero
Phone #				248-585-6562	248-362-9450	248-689-8135	248-280-0490
Facility Address				2886 E.Maple, Troy	366 W.Maple, Troy	3785 & 3688 Rochester Rd, Troy	2835 W. Maple, Troy
TERMS:				10 Days	Blank	Net 20	Monthly Billing
WARRANTY:				Blank	Blank	Blank	Satisfaction Guarantee
EXCEPTIONS:				One Lot Pricing	All City Car's, SUV's Van's will receive 100% fresh water	None	Blank
ACKNOWLEDGEMENT: Y or N				Yes	Yes	Yes	Yes

* Your Car Wash Inc - included a \$100.00 check in bid. Check was handed to owner (Mr. Craig) who attended the bid opening in Conference Room D. Check was not required in this bid.

BOLDFACE TYPE DENOTES RECOMMENDED BIDDERS

ATTEST:

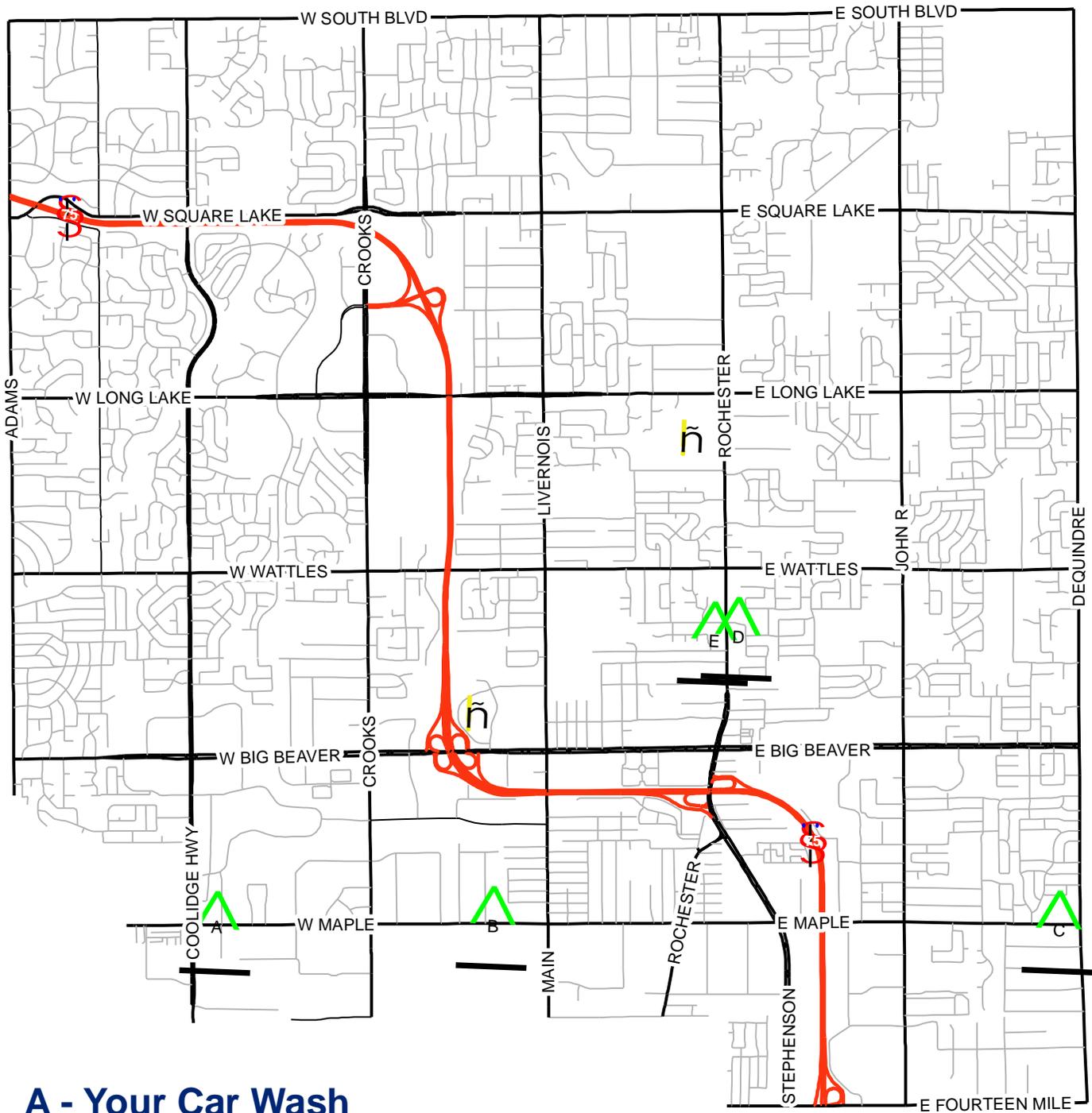
Debra Painter

 Sam Lamerato

 Linda Bockstanz

 Susan Leirstein CPPB
 Purchasing Director

Car Wash Locations



A - Your Car Wash

B - Jax Kar Wash

C - Tunnel O' Suds

D - Pro Car Wash

E - Pro Car Wash