



CITY COUNCIL ACTION REPORT

May 2, 2007

TO: Phillip L. Nelson, City Manager

FROM: Brian P. Murphy, Assistant City Manager/Economic Development Services
Susan A. Leirstein, Purchasing Director
Timothy L. Richnak, Public Works Director

SUBJECT: Standard Purchasing Resolution 1: – Award To Low Bidder –Streets Rough Weed Mowing Services

Background

- On April 23, 2007, bid proposals were received to provide grass and weed mowing services to City right of ways, detention ponds and undeveloped properties for three-years with an option to renew for two additional years.
- 193 vendors were notified via the MITN system and three- (3) vendors walked-in to pick-up bid documents. Six bidders responded.

Financial Considerations

- Funds are available in the contractual service budgets of the Streets Division for major grass and weed control 471.7802.070 and 519.7802.070, and retention pond services 514.7802.070.

Legal Considerations

- ITB-COT 07-12, a three-year contract for rough weed mowing services was competitively bid in accordance with Chapter 7 of the City Code.
- The award is contingent upon contractor's submission of proper insurance certificates, and all specified requirements.

Policy Considerations

- All bidders were given the opportunity to respond with their level of interest in supplying services to the City of Troy. (Goal #2)
- Property maintenance helps retain and attract investment while encouraging redevelopment. (Goal #3)
- Maintenance of these areas reduces visual barriers and increases pest control. (Goal #1)

Options

- City management and the Public Works department recommend awarding a three-year contract for streets rough weed mowing with an option to renew for two additional years to the low bidder, Rasins Landscape & Assoc., Inc. of Troy, MI, for an estimated annual cost of \$37,000.00 at unit prices contained in the bid tabulation opened April 23, 2007, which includes Proposal B - the optional service of line trimming as needed.

VENDOR NAME:	** Rasins Landscape & Assoc, Inc.	Bob's Landscaping Service Inc.	The Original Williams Weed Mowing
CHECK #:	822288614	46451	193500283-5
CHECK AMOUNT:	\$ 500.00	\$ 500.00	\$ 500.00

PROPOSAL: MOWING SERVICES FOR RIGHT OF WAYS, DETENTION PONDS, & UNDEVELOPED PROPERTIES FOR THREE YEARS WITH AN OPTION TO RENEW FOR TWO ADDITIONAL YEARS

PROPOSAL A: MOWING ROW, DETENTION PONDS, & UNDEVELOPED PROPERTIES

GROUP #1 -- RIGHT OF WAYS --

Est Qty - 92,000 Inft x 7 mows

	Cost per Linear Foot		
2007	0.0066	0.0750	0.2800
2008	0.0066	0.0850	0.2900
2009	0.0066	0.0850	0.3000
TOTAL COST per linear foot	\$ 0.0198	\$ 0.2450	\$ 0.8700

GROUP #2 -- DETENTION PONDS -- Per Mow

Est Qty - 112 acres x 9 mows

	2007	2008	2009	2007	2008	2009	2007	2008	2009
1/4 Acre or Less	\$ 8.00	\$ 8.00	\$ 8.00	\$30.00	\$32.00	\$34.00	\$ 30.00	\$ 30.00	\$ 31.00
1/4 to 1/2 Acre	\$ 16.00	\$16.00	\$16.00	\$35.00	\$37.00	\$39.00	\$ 38.00	\$ 38.00	\$ 39.00
1/2 to 3/4 Acre	\$ 24.00	\$24.00	\$24.00	\$40.00	\$42.00	\$44.00	\$ 42.00	\$ 42.00	\$ 43.00
3/4 to 1 Acre	\$ 30.00	\$30.00	\$30.00	\$45.00	\$47.00	\$49.00	\$ 49.00	\$ 49.00	\$ 50.00
Acreage	\$ 30.00	\$30.00	\$30.00	\$50.00	\$52.00	\$54.00	\$ 49.00	\$ 49.00	\$ 50.00
TOTAL COST per mow	\$ 108.00	\$ 108.00	\$ 108.00	\$ 200.00	\$ 210.00	\$ 220.00	\$ 208.00	\$ 208.00	\$ 213.00

GROUP #3 -- UNDEVELOPED PROPERTIES --

Est Qty - 120 acres x 3 mows

	2007	2008	2009	2007	2008	2009	2007	2008	2009
1/4 Acre or Less	\$ 15.00	\$15.00	\$15.00	\$30.00	\$32.00	\$34.00	\$ 30.00	\$ 30.00	\$ 31.00
1/4 to 1/2 Acre	\$ 22.00	\$22.00	\$22.00	\$35.00	\$37.00	\$39.00	\$ 38.00	\$ 38.00	\$ 39.00
1/2 to 3/4 Acre	\$ 32.00	\$32.00	\$32.00	\$40.00	\$42.00	\$44.00	\$ 42.00	\$ 42.00	\$ 43.00
3/4 to 1 Acre	\$ 38.00	\$38.00	\$38.00	\$45.00	\$47.00	\$49.00	\$ 49.00	\$ 49.00	\$ 50.00
Acreage	\$ 40.00	\$40.00	\$40.00	\$50.00	\$52.00	\$54.00	\$ 49.00	\$ 49.00	\$ 50.00
TOTAL COST per mow	\$ 147.00	\$ 147.00	\$ 147.00	\$ 200.00	\$ 210.00	\$ 220.00	\$ 208.00	\$ 208.00	\$ 213.00

PROPOSAL B: (OPTIONAL SERVICE) LINE TRIMMING

	Hourly Rate Including All Costs		
2007	\$ 19.00	\$ 30.00	\$ No Bid
2008	\$ 19.00	\$ 31.00	\$ No Bid
2009	\$ 19.00	\$ 32.50	\$ No Bid

GRAND TOTAL PROPOSAL B:	\$ 57.00	\$ 93.50	\$ -
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SITE INSPECTION	Visited Site Y or N	Yes 4/21/07	Yes 4/12/07	Yes 4/13/07
CONTACT INFO:	Hrs of Operation	6 AM to 7 PM	7 AM to 5 PM	7 AM to 8 PM
	24 Hr Phone #	248-830-9288	810-499-5043	248-942-3405
	Pager	Blank	N/A	Blank
INSURANCE:	Can Meet	XX	XX	XX
	Cannot Meet			
	Signed Y or N	Yes	Yes	Yes
TERMS:		Net 21	30 Days	Net 30
EXCEPTIONS:		Blank	Blank	Blank

Opening Date -- 4/23/07
 Date Prepared -- 4/26/07

CITY OF TROY
 BID TABULATION
 MOWING SERVICES

VENDOR NAME:		** Rasins Landscape & Assoc, Inc.	Bob's Landscaping Service Inc.	The Original Williams Weed Mowing
ACKNOWLEDGEMENT	Y or N	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
VENDOR QUESTIONNAIRE	Y or N	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>

**** DENOTES LOW BIDDER**

ATTEST:

Debra Painter
Thomas Rosewarne
Linda Bockstanz

 Susan Leirstein CPPB
 Purchasing Director

Opening Date -- 4/23/07
 Date Prepared -- 4/26/07

VENDOR NAME:	Distinctive Styles LLC	Williams Weed Mowing Inc.	Pro-Turf Management
	Lawn & Floor Maintenance		
CHECK #:	222-21649-1	693522211	21822
CHECK AMOUNT:	\$ 500.00	\$ 500.00	\$ 500.00

PROPOSAL: MOWING SERVICES FOR RIGHT OF WAYS, DETENTION PONDS, & UNDEVELOPED PROPERTIES FOR THREE YEARS WITH AN OPTION TO RENEW FOR TWO ADDITIONAL YEARS

PROPOSAL A: MOWING ROW, DETENTION PONDS, & UNDEVELOPED PROPERTIES

GROUP #1 -- RIGHT OF WAYS --

Est Qty - 92,000 Inft x 7 mows	Cost per Linear Foot		
2007	0.3500	0.0875	0.0250
2008	0.3500	0.0875	0.0250
2009	0.4500	0.0925	0.0250
TOTAL COST per linear foot	\$ 1.1500	\$ 0.2675	\$ 0.0750

GROUP #2 -- DETENTION PONDS -- Per Mow

Est Qty - 112 acres x 9 mows	2007	2008	2009	2007	2008	2009	2007	2008	2009
1/4 Acre or Less	\$ 15.00	\$ 15.00	\$ 17.00	\$ 31.93	\$ 31.93	\$ 31.93	\$ 35.00	\$ 35.00	\$ 35.00
1/4 to 1/2 Acre	\$ 30.00	\$ 30.00	\$ 32.00	\$ 40.17	\$ 40.17	\$ 40.17	\$ 45.00	\$ 45.00	\$ 45.00
1/2 to 3/4 Acre	\$ 45.00	\$ 45.00	\$ 47.00	\$ 44.29	\$ 44.29	\$ 44.29	\$ 50.00	\$ 50.00	\$ 50.00
3/4 to 1 Acre	\$ 60.00	\$ 60.00	\$ 62.00	\$ 51.50	\$ 51.50	\$ 51.50	\$ 57.50	\$ 57.50	\$ 57.50
Acreage	\$ 60.00	\$ 60.00	\$ 62.00	\$ 51.50	\$ 51.50	\$ 51.50	112	112	112
TOTAL COST per mow	\$ 210.00	\$ 210.00	\$ 220.00	\$ 219.39	\$ 219.39	\$ 219.39	6440	6440	6440

GROUP #3 -- UNDEVELOPED PROPERTIES --

Est Qty - 120 acres x 3 mows	2007	2008	2009	2007	2008	2009	2007	2008	2009
1/4 Acre or Less	\$ 15.00	\$ 15.00	\$ 17.00	\$ 31.93	\$ 31.93	\$ 31.93	\$ 35.00	\$ 35.00	\$ 35.00
1/4 to 1/2 Acre	\$ 30.00	\$ 30.00	\$ 32.00	\$ 40.17	\$ 40.17	\$ 40.17	\$ 45.00	\$ 45.00	\$ 45.00
1/2 to 3/4 Acre	\$ 45.00	\$ 45.00	\$ 47.00	\$ 44.29	\$ 44.29	\$ 44.29	\$ 50.00	\$ 50.00	\$ 50.00
3/4 to 1 Acre	\$ 60.00	\$ 60.00	\$ 62.00	\$ 51.50	\$ 51.50	\$ 51.50	\$ 57.50	\$ 57.50	\$ 57.50
Acreage	\$ 60.00	\$ 60.00	\$ 62.00	\$ 51.50	\$ 51.50	\$ 51.50	120	120	120
TOTAL COST per mow	\$ 210.00	\$ 210.00	\$ 220.00	\$ 219.39	\$ 219.39	\$ 219.39	6900	6900	6900

PROPOSAL B: (OPTIONAL SERVICE) LINE TRIMMING

	Hourly Rate Including All Costs		
2007	\$ No Bid	\$ 17.00	\$ 20.00
2008	\$ No Bid	\$ 17.50	\$ 20.00
2009	\$ No Bid	\$ 18.00	\$ 20.00
GRAND TOTAL PROPOSAL B:	\$ -	\$ 52.50	\$ 60.00

SITE	Visited Site	Y or N	Yes	Yes	Yes
INSPECTION:	Date	4/18/07	4/18/07	4/10/07	
CONTACT INFO:	Hrs of Operation	7 AM to 6 PM	7 AM to 8 PM	9 AM to 5 PM	
	24 Hr Phone #	586-942-1228	248-627-3335	248-889-9067	
	Pager	313-990-3693	N/A	Blank	
INSURANCE:	Can Meet		XX	XX	
	Cannot Meet	Plus \$2,600.00	XX		
	Signed	Y or N	Yes	Yes	
TERMS:		Blank	Blank	Net 30 Days	
EXCEPTIONS:		Will provide additional Insurance certificate reflecting required coverage	N/A	Blank	

VENDOR NAME:	Distinctive Styles LLC	Williams Weed Mowing Inc.	Pro-Turf Management
	Lawn & Floor Maintenance		
ACKNOWLEDGEMENT Y or N	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
VENDOR QUESTIONNAIRE Y or N	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>