



CITY COUNCIL ACTION REPORT

Date: May 8, 2007
TO: Phillip L. Nelson, City Manager
FROM: Tonni L. Bartholomew, City Clerk
SUBJECT: City Code Chapter 60, Fees and Bonds – Vital Certificates

Background:

- Vital Certificates have been provided at a rate of \$10.00 for the first certificate and \$5.00 for each additional certificate. This rate was established in March 2003. Vital Certificates-Birth and Death Certificates as referenced in City Code Chapter 60, Fees and Bonds, are provided to requesters at a rate lower than both the State of Michigan and Oakland County. The State of Michigan provides certificates at a rate of \$26.00 for the first copy and \$12.00 for each additional copy. Oakland provides certificates at a rate of \$15.00 for the first copy and \$5.00 for each additional copy. It should be noted that these certificates represent events that occur within the City of Troy with a significant number of the events, well above the majority, occurring to non-Troy residents.

The number of vital events has continued to grow each year as well as the impact on staffing in the Clerk's office. It would be estimated that processing the requests for certificates and the filing requirements to the State of Michigan and Oakland County requires approximately one half to two-thirds of a full-time staff position. It is expected that the increase in the volume experienced will continue to require more staffing.

The City Clerks Office has contacted two neighboring communities, which also process vital certificates, Farmington Hills and Royal Oak and found that both communities mirror the vital statistics rate schedule of Oakland County. Therefore, with the concern noted above the City Clerk's office requests consideration of the City Council to amend Chapter 60 to provide for a mirroring of the Oakland County Vital Statistics Rate Schedule to be utilized for vital certificates processed by the City of Troy with an effective date of July 1, 2007.

A redlined copy of the proposed City Code Chapter 60, Fees and Bonds is attached for your convenience.

Financial Considerations:

- As indicated above, the processing of vital statistic events, while they occur within the City of Troy, predominately service non-Troy residents. Charging back the staff time and supply costs associated to providing vital certificates would be born by individuals receiving this service and not forwarded on to the non-benefiting Troy taxpayer.

Legal Considerations:

- It is the belief of the Clerk's Office that there should not be any legal considerations.

Policy Considerations:

- There will be no new policy considerations.

Options:

- The City of Troy certificate rate could be left at the current rate.

Approved for Submittal:

Phillip L. Nelson, City Manager

Approved as to Form:

Lori Grigg Bluhm, City Attorney

CITY OF TROY
AN ORDINANCE TO AMEND
CHAPTER 60 OF THE CODE
OF THE CITY OF TROY

The City of Troy ordains:

Section 1. Short Title

This Ordinance shall be known and may be cited as the 27th amendment to Chapter 60, Fees and Bonds Required, of the Code of the City of Troy.

Section 2. Amendment

Section 60.03, Fee Schedule shall be amended to incorporate the following:

ITEM/SERVICE:	FEE:
Vital Statistics	
Birth Certificates	
1st Copy	Oakland County Fee Structure
Each additional copy	Oakland County Fee Structure
Death Certificates	
1st Copy	Oakland County Fee Structure
Each additional copy	Oakland County Fee Structure

Section 3. Repeal

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 4. Savings

All proceedings pending, and all rights and liabilities existing, acquired or incurred, at the time this Ordinance takes effect, are hereby saved. Such proceedings may be consummated under and according to the ordinance in force at the time such proceedings were commenced. This ordinance shall not be construed to alter, affect, or abate any pending prosecution, or prevent prosecution hereafter instituted under any ordinance specifically or impliedly repealed or amended by this ordinance adopting this penal regulation, for offenses committed prior to the effective date of this ordinance; and new prosecutions may be instituted and all prosecutions pending at the effective date of this ordinance may be continued, for offenses committed prior to the effective date of this ordinance, under and in accordance with the provisions of any ordinance in force at the time of the commission of such offense.

Section 5. Severability Clause

Should any word, phrase, sentence, paragraph or section of this Ordinance be held invalid or unconstitutional, the remaining provision of this ordinance shall remain in full force and effect.

Section 6. Effective Date

This Ordinance shall become effective ten (10) days from the date hereof or upon publication, whichever shall later occur.

This Ordinance is enacted by the Council of the City of Troy, Oakland County, Michigan, at a regular meeting of the City Council held at City Hall, 500 W. Big Beaver, Troy, MI, on the th day of May, 2007.

Louise E. Schilling, Mayor

Tonni L. Bartholomew, MMC
City Clerk

Chapter 60 – Fees and Bonds Required

CHAPTER 60 FEES AND BONDS REQUIRED

60.01 Schedule Established.

The fee required to be paid to obtain any license to engage in the operation, conduct or carrying on of any trade, profession, business or privilege for which a license is required by the provisions of this code shall be as hereinafter provided. No license shall be issued to any applicant unless he first pays to the City Clerk the fee and posts a bond or evidence of insurance coverage in the amount required for the type of license desired.

(Rev. 03-17-03)

60.02 Fees for Licenses and Other Transactions.

Fees for licenses and other transactions shall be prescribed in the following section of this Chapter. License fees shall be categorized under the business, trade, occupation or privilege to be license.

(Rev. 03-17-03)

60.03 Fee Schedule.

ITEM/SERVICE:	FEE:
Amusement Devices (Chapter 97)	
Application	\$100.00
Coin-Operated Amusement Device – 2 to 5 units	\$100.00 each
Coin-Operated Amusement Device – More than 5 units	\$50.00 each
Rides Mechanical	
Per day	\$20.00
Annual Fee	\$100.00
Annual Fee: Amusement Place - Not otherwise specified	\$50.00
Animals (Chapter 68)	
Rides	
Per day	\$20.00
Annual Fee	\$100.00
Annual Fee: Riding Stables	\$10.00
Animal Permit (Chapter 90)	\$20.00
Auction (Chapter 68)	\$100.00
Auction House (Chapter 68) – Annual Fee	\$100.00
Board of Zoning Appeals Application (Chapter 39)	
Variance	\$150.00

Chapter 60 – Fees and Bonds Required

ITEM/SERVICE:	FEE:
Variance Renewals	\$35.00
Special Meeting	\$500.00
Bowling Alley (Chapter 96)	
Annual Fee	\$50.00
Plus – Each alley over one – Annual Fee	\$2.00
Cemetery Fees (Chapter 29)	
Burial Space	\$525.00
Perpetual Care	\$200.00
Carnivals (Chapter 68)	
1 st day	\$100.00
Plus - Each Additional Day	\$20.00
Christmas Tree Sales (Chapter 69)	
Annual Fee: Each Location	\$100.00
Annual Deposit: Clean-up Deposit	\$100.00
Circus (Chapter 68)	
1 st day	\$100.00
Plus - Each additional day	\$20.00
COPIES	
<i>City Documents</i>	
First Copy	\$1.00
Additional Copies	\$0.50 each
Budget	
	\$30.00
Comprehensive Annual Financial Report	
	\$25.00
City Charter	
	\$10.00
City Code	
	\$50.00
Zoning Ordinance	
	\$20.00
Dances (Chapter 67)	
<i>Public Dance Hall</i>	
Annual Fee	\$100.00
Special Dance – Each Permit	\$50.00

Chapter 60 – Fees and Bonds Required

ITEM/SERVICE:	FEE:
Dogs (Chapter 90)	
Monthly License for New Dogs 2004 Implementation:	
Each spayed or neutered dog	\$.50
Each un-spayed or un-neutered dog	\$1.00
One-Year License:	
Each spayed or neutered dog	\$6.00
Each un-spayed or un-neutered dog	\$12.00
Two-Year License:	
Each spayed or neutered dog	\$12.00
Each un-spayed or un-neutered dog	\$24.00
Three-Year License	
Each spayed or neutered dog	\$18.00
Each un-spayed or un-neutered dog	\$36.00
Leader/Hearing/Service Dog	No Charge
Senior Citizens (Age 62+)	50% of above
Duplicate Tag Fee	\$3.00
If a person makes application for a dog license that is not timely pursuant to Section 17 of Chapter 90, then a late charge of \$15.00 will be assessed.	
Pound Fees	
1 st Offense	\$25.00
Each Additional Offense	\$50.00
Current license fees and vaccination fees may also be due if not up to date	
License Fee Refund for Dogs which become deceased after license issuance will be prorated on complete year units and will be refunded to the dog owner as originally assessed/calculated. (Rev. 12-15-03)	
Drive-in Restaurants (Chapter 73)	\$100.00
Fence Permit (Chapter 83)	
300 linear feet or less	\$15.00
Over 300 linear feet	\$25.00
Going Out-of-Business Sales (State Statute MCL 442.211)	\$50.00
Gasoline Stations (Chapter 64 - Repealed 12-02-02)	
Private Filling Station (Chapter 64 - Repealed 12-02-02)	
Landfill Operations: See Chapter 17	
Bulk Storage (Repealed 12-02-02)	
Laundries – Self Service (Chapter 70) - Annual Fee	\$100.00

Chapter 60 – Fees and Bonds Required

ITEM/SERVICE:	FEE:
Motor Vehicle Races (Chapter 66) - Annual Fee	\$100.00
Motorcycle & Motor Driven Rental Agency (Chapter 59)	
<i>Each Location</i>	
Annual Fee	\$100.00
Plus, each motorcycle/motor driven cycle Annual Fee	\$100.00
NOTARY SERVICE	
Required as part of official City business	No Charge
<i>Troy Resident or Troy Property Owner:</i>	
1 st Copy (Notary act)	No Charge
Fee Charged per Notary act after 1 st Copy (Notary act)	\$3.00
<i>Non-resident:</i>	
Fee per Notary act (Rev. 03.15.04)	\$5.00
Peddlers & Solicitors (Chapter 74)	
Per week	\$20.00
Per month	\$40.00
Annual Fee	\$100.00
Pet Shop (Chapter 75): Annual Fee	\$50.00
Pool Room (Chapter 68)	
Annual Fee	\$50.00
Plus - Each table over one	\$5.00
Shows (Chapter 68): Tent per day	\$100.00
Sidewalk Sale (Chapter 69): Per day	\$20.00
Sign Permits (Chapter 85)	
Painted Wall Sign – under 100 square feet	\$75.00
Painted Wall Sign – 101 – 200 square feet	\$100.00
Painted Wall Sign – 201 – 300 square feet	\$100.00
Attached Wall Sign – under 100 square feet	\$100.00
Attached Wall Sign – 101 – 200 square feet	\$125.00
Attached Wall Sign – 201 – 300 square feet	\$150.00
Ground Sign – under 100 square feet	\$125.00
Ground Sign – 101 – 200 square feet	\$150.00
Ground Sign – 201 – 300 square feet	\$175.00
Special Event Sign	\$30.00

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ITEM/SERVICE:	FEE:
Skating Rink (Chapter 68): Annual Fee	\$100.00
Solicitors - See Peddlers (Chapter 74)	
Special Events	
Event	\$25.00
Temporary Street Closing	\$25.00
Taxicabs (Chapter 65)	
Annual Fee: Each Vehicle	\$20.00
Annual Fee: Drivers License	\$10.00
Tennis Courts – Indoor (Chapter 68): Annual Fee	\$100.00
Theaters (Chapter 68)	
Annual Fee – Indoor	\$100.00
Annual Fee – Outdoor	\$100.00
Transient Merchant (Chapter 61) – Per week	\$50.00
Vital Statistics	
<i>Birth Certificates</i>	
1 st Copy	\$10.00 Oakland County Fee Structure
Each additional copy	\$5.00 each Oakland County Fee Structure
<i>Death Certificates</i>	
1 st Copy	\$10.00 Oakland County Fee Structure
Each additional copy	\$5.00 each Oakland County Fee Structure
VOTER INFORMATION	
CD or Floppy Disk	\$5.00 /1,000 records \$5.00 minimum
Labels	\$0.02/label \$10.00 minimum
List	\$5.00/1,000 records
List: Absent Voter Daily Request	\$0.25/page

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ITEM/SERVICE:	FEE:
<i>Electronic Requests</i>	
Each Transfer	\$5.00 each
Electronic Absent Voter Daily Request (each transfer)	\$0.50 each
WEDDINGS AT THE GAZEBO	
Resident	\$50.00
Non-resident	\$75.00
Marriage Ceremony (Performed by the Mayor)	\$25.00

Chapter 60 – Fees and Bonds Required

ITEM/SERVICE:	FEE:
FIRE DEPARTMENT FEES (Chapter 93)	
Permit Fee: Exhibit, Craft, Trade Show	\$50.00
Permit Fee: For public display and the retail display & sale of fireworks	\$100.00
<i>Hazardous Material Permit Fees</i>	
<i>Based on Quantity & Form</i>	
0-1,000 LBS.; 0-100 CU. FT; 0-330 GAL	\$150.00
1,001-20,000 LBS; 101-6,000 CU.FT; 331-990 GAL	\$300.00
20,001+ LBS.; 6,001 + CU. FT.; 991 + GAL	\$600.00
Permit Fees cover initial plan review and 2 inspections	
Note: Subsequent plan reviews and inspections of the same system shall apply to each inspector performing the re- inspection	\$50.00
<i>Sprinkler Systems</i>	
<i>Riser(s) & Sprinkler Heads</i>	
1-10 Heads	\$75.00
11-20 Heads	\$100.00
21-50 Heads	\$125.00
51-100 Heads	\$175.00
101-200 Heads	\$250.00
201-300 Heads	\$330.00
301-400 Heads	\$430.00
401-500 Heads	\$500.00
500 - > Heads	\$550.00*
*Plus \$0.50 per head over 500	
<i>Standpipes</i>	\$50.00**
**Base Fee plus \$5.00 per hose connection	
<i>Fire Pump</i>	\$100.00
Dry or Wet Chemical Fire Suppression Systems – Per System	\$100.00
Each additional system reviewed at the same time	\$50.00
Alterations, additions, or modifications to existing system	\$35.00
<i>Total Flooding Agent Extinguishing System</i>	\$100.00***
***Plus Appropriate Detection System Fee	
Permit Fees: Subsequent Plan Reviews and Inspections of the Same System	\$50.00
Fire Alarm and Detection Systems	
<i>Device</i>	
Control Panel	\$50.00
Central Station Connection	\$25.00
Fire Initiating Device (Smoke Detector, Heat Detector, etc.)	\$15.00
Each Additional Initiating or Auxiliary Control Device	\$5.00

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ITEM/SERVICE:	FEE:
First Auxiliary Control Device (Control Switch, Relay, etc.)	\$15.00
Each Additional Auxiliary Control Device	\$5.00
First Audio/Visual Device (Horn, Speaker, Bell Strobe, etc.)	\$15.00
Each Additional Audio/Visual Device	\$5.00
First Communication Device (Firefighter Phone, etc.)	\$15.00
Each Additional Communication Device	\$5.00
Exception: One and two family residential alarm systems must meet the requirements of the Troy Building Department	
Additional Fees	
Each Re-inspection: During Normal Working Hours	\$50.00 each
Each Re-inspection: During Non-working hours with a minimum assessment of three hours	\$75.00 per hour each
Cost Recovery – Hazardous Materials Cost Recovery – Fires	See Recovery Charges Fee Schedule in Section 60.04
Planning Department Fees (Chapter 41)	
Subdivision Tentative Preliminary Plat	\$500 plus \$10.00 per lot
Subdivision Final Preliminary Plat	\$100 plus \$10.00 per lot
Subdivision Final Plat	\$100 plus \$10.00 per lot

60.04	Recovery Charges Troy Fire Department: Apparatus, Equipment, and Personnel Cost	
<i>Apparatus</i>	<i>Charges for 1st Hour Not Including Personnel</i>	<i>Charges for Subsequent Hour Not Including Personnel</i>
Engine	\$441.00	\$294.00
Grass Truck	\$221.00	\$110.00
Ladder Truck	\$882.00	\$725.00
Air Tender	\$294.00	\$147.00
Mobile Command	\$294.00	\$147.00
Haz-Mat	\$294.00	\$147.00
Staff Vehicle	\$25.00	\$15.00
Personnel		
The cost of Firefighters and Officers are to be commensurate with their pay rate, fringe benefits, and time and one-half where applicable.		

Chapter 60 – Fees and Bonds Required

<i>Expendable Items</i>
Replacement cost for reasonable and customary items necessary in firefighting, Haz-Mat, and E.M.S. operations may be recovered. Examples of such items that can be recovered are extinguishing agents (Foam, A.F.F.F.), absorbent materials, chemical suits, etc.
<i>Non-Retrieval Items</i>
Items that are lost, stolen, or destroyed will be charged replacement value.

(Rev. 06-05-06)