

A Meeting of the Civil Service Commission (Act 78) was held Thursday, September 11, 2014 at Troy City Hall, 500 W. Big Beaver Road in the Lower Level Conference Room. Chairman/President McGinnis called the meeting to order at 7:30 AM.

**A. ROLL CALL:**

**PRESENT:** Chairman/President Donald E. McGinnis, Jr.  
Commissioner David Cannon  
Commissioner John Steele

**ALSO PRESENT:** Brian Kischnick, City Manager  
Susan Lancaster, Assistant City Attorney  
Aileen Bittner, City Clerk  
William Nelson, Fire Chief  
Jeanette Menig, Human Resources Director  
Brooke Insana, Human Resources Coordinator  
Lynne Lambert, Human Resources Coordinator

**B. APPROVAL OF MINUTES:**

**1. Approval of Minutes of Thursday, July 31, 2014**

Resolution #CSC-2014-09-013  
Moved by Cannon  
Seconded by Steele

RESOLVED, That the Troy Civil Service Commission (Act 78) hereby **APPROVES** the Minutes of the Thursday, July 31, 2014, meeting as presented.

Yes: Cannon, McGinnis, Steele  
No: None

**MOTION CARRIED**

**C. PETITIONS AND COMMUNICATIONS: None**

**D. REPORTS: None**

**E. OLD BUSINESS: None**

**F. NEW BUSINESS:**

**1. Appointment of Civil Service Commission (Act 78) Member**

Suggested Resolution  
Resolution #CSC-2014-09-014  
Moved by McGinnis

Seconded by Cannon

RESOLVED, That the Troy Civil Service Commission (Act 78) hereby **REAPPOINTS** John Steele as the Civil Service Commission member with a term scheduled to expire on April 30, 2020.

Yes: Cannon, McGinnis, Steele

No: None

**MOTION CARRIED**

**2. Election of President/Chair**

Suggested Resolution

Resolution #CSC-2014-09-015

Moved by Cannon

Seconded by Steele

RESOLVED, That the Troy Civil Service Commission (Act 78) hereby **REAPPOINTS** Don McGinnis as President/Chair of the Civil Service Commission (Act 78) for a period of one year.

Yes: Cannon, McGinnis, Steele

No: None

**MOTION CARRIED**

**3. Approval of Job Qualifications, Posting and Test Battery for Recruitment of Fire Staff Technician**

Suggested Resolution

Resolution #CSC-2014-09-016

Moved by Cannon

Seconded by McGinnis

RESOLVED, That the Civil Service Commission (Act 78) hereby **APPROVES** the job qualifications, the posting, and the test battery for the recruitment of Fire Staff Technician as **PRESENTED**.

Yes: Cannon, McGinnis, Steele

No: None

**MOTION CARRIED**

**PUBLIC COMMENT: None**

**G. ADJOURNMENT:**

The Civil Service Commission (Act 78) meeting **ADJOURNED** at 7:34 AM.

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Donald E. McGinnis, Jr., Chairman

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M. Aileen Bittner, City Clerk