



CITY COUNCIL AGENDA ITEM

Date: November 3, 2014
 To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager
 Timothy L. Richnak, Public Works Director
 Kurt Bovensiep, Public Works Manager
 Cindy Stewart, Community Affairs Director
 Paul Evans, Zoning and Compliance Specialist

Subject: Standard Purchasing Resolution 2: Low Bidders Meeting Specifications – Snow Removal Services

History

- The Parks Division is responsible for the snow and ice removal on all municipal property, which includes parking lots, building entrances, and sidewalks
 - Locations include; City Hall, Community Center, Museum, Nature Center, Transit Center, Fire Stations, Police and Fire Training Center, Camp Ticonderoga
 - For the past 4 years this service has been contracted to allow the Parks Division employees to assist with snow and ice removal on major and local roads
- The Streets and Drains Division is responsible for the snow and ice removal on all municipal owned sidewalks at detention/retention ponds, vacant property, median crossings, park property, and cemeteries
 - There are over 100 separate locations totaling 22 miles worth of sidewalk.
 - Sidewalks are cleared when accumulations exceed 2 inches
- The Code Enforcement Division is responsible for clearing snow and ice from uncompliant private property owners abutting public sidewalks as Chapter 34.11 and 34.11.01 states
 - Code Enforcement only responds to those properties that have received specific complaints
 - Contractor charges and fees are invoiced to the property owner
- The Community Affairs Division is responsible for administrating the Community Development Block Grant (CDBG) Home Chore Program
 - Qualified individuals are eligible for assistance with snow and ice removal from driveways and sidewalks
 - Approximately 90 homes are completed under this program
 - CDBG funds this operation
- The Streets and Drains Division is responsible for the snow and ice removal on subdivision roads (local roads) when accumulations exceed 3 inches and continued below freezing conditions are predicted
 - Troy has over 265 miles of local roads
 - Objective is to clear all local roads within 24-48 hours after the snow stops
 - Contractors assist City of Troy crews in completing this objective

Purchasing

On October 23, 2014, a bid opening was conducted as required by City Charter and Code for seasonal requirements for Snow Removal Services with an option to renew for one (1) additional season. The bid was posted on the Michigan Inter-governmental Trade Network (MITN) website; www.mitn.info and the bid was also sent to the Troy Chamber of Commerce. One (1) bid response was received for each proposal. Below is a detailed summary of potential vendors for the bid opportunity:



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Purchasing (continued):

Companies notified via MITN	229	<p>MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy.</p> <p>Active MITN members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City.</p> <p>Active MITN non-paying members are responsible to monitor and check the MITN website for opportunities to do business with the City.</p> <p>Inactive MITN member status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of</p>
Troy Companies notified via MITN	5	
Troy Companies notified Active email Notification	5	
Troy Companies notified Active Free	0	
Companies that viewed the bid	30	
Troy Companies that viewed the bid	3	

After reviewing the bid responses, *Advanced Landscape & Builders Supply Co. of Troy Michigan* was the low bidder meeting specifications for Proposal A, *MVP Environmental of Troy, Michigan* was the low bidder meeting specifications for Proposals B, C, and D, and *DiPonio Contracting, Inc. of Shelby Township, Michigan* was the low bidder meeting specifications for Front End Loader with 5 and 3 yard capacities and Truck with 10 foot Snowplow in Proposal E and is being recommended for snow removal services respectively.

Florence Cement Company of Shelby Township submitted a separate quote for the items Truck with 8 foot Snowplow and Road Grader with Minimum Size of 6 Wheels 20,000 GVW Grader. Historically Florence Cement Company has been the only local company with this type of equipment and is being recommended for snow removal services under Proposal E for these two items only.

Financial

Funds are currently available for each service in the corresponding division:

	Account Number	Available Funds
Proposal A- City Owned Properties		
Civic Center	101.751.30.756.7802.070	\$115,304
Fire Hall Operations	101.336.344.7802.050	\$34,910
Police and Fire Training	101.264.261.7802.050	\$1,500
Museum	101.804.807.7802.070	\$13,605
Park Maintenance	101.751.30.770.7802.050	\$181,412
Proposal B- City Owned Properties		
Park Maintenance	101.751.30.770.7802.070	\$115,304
Street Sidewalks	101.447.24.511.7802.050	\$44,000
Proposal C- Code Enforcement		
Code Enforcement	101.447.26.519.7802.070	\$22,003
Proposal D- Home Chore		
CDBG	280.733.7802.070	\$36,526
Proposal E- Local Roads		
Streets Local Road Snow Removal	101.447.20.498.7802.070	\$250,000



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Recommendation

City management recommends awarding a contract to provide seasonal requirements with an option to renew for one (1) additional season to *Advanced Landscape & Builders Supply Co. of Troy Michigan* for Proposal A, *MVP Environmental of Troy Michigan* for Proposals B, C, and D, *DiPonio Contracting, Inc. of Shelby Township Michigan* for Front End Loader with 5 and 3 yard capacities and Truck with 10 foot Snowplow in Proposal E, *Florence Cement Company of Shelby Township* for Truck with 8" Snowplow and 20,000 GVW Road Grader in Proposal E, at prices detailed and contained in the attached bid tabulation. In addition City management is recommending the approval to allow city administration to extend the pricing established in Proposal E to other vendors for emergency conditions of snow and ice removal.

VENDOR NAME:	Advanced Landscape & Builders Supply Co. Troy, MI	MVP Environmental Troy, MI
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Proposal (A): City Owned Properties - Parking Lots, Building Entrances and Sidewalks

Item	Type of Equipment	# Dedicated	COST		
Parking Lots					
1	5-10 Yd Capacity Truck w/Salting Capabilities	2	\$ 90.00 /Hr	No Bid	
2	Front End Loader - 5 yd Capacity w/Snow Pusher	4	\$ 120.00 /Hr	No Bid	
3	Front End Loader - 3 yd Capacity w/Snow Pusher	2	\$ 120.00 /Hr	No Bid	
4	Skid Steer with Snow Pusher	1	\$ 100.00 /Hr	No Bid	
5	Pickup with 8 ft Blade	10	\$ 75.00 /Hr	No Bid	
6	Truck with 10 ft Snowplow	2	\$ 85.00 /Hr	No Bid	
7	Parking Lot Salt		\$ 115.00 /Ton	No Bid	
Sidewalks:					
8	Utility Vehicle with 5' Snow Plow	4	\$ 55.00 /Hr	No Bid	
9	Utility Vehicle with Salt Spreader	3	\$ 55.00 /Hr	No Bid	
10	Utility Vehicle w/5' Snow Plow & Salt Spreader	4	\$ 55.00 /Hr	No Bid	
11	Utility Tractor Mounted Snow Blower	1	\$ 55.00 /Hr	No Bid	
12	Walk-Behind Snow Blower	6	\$ 35.00 /Hr	No Bid	
13	Snow Shovel and Operator	10	\$ 35.00 /Hr	No Bid	
14	Walk-Behind Salt Spreader with Operator	10	\$ 35.00 /Hr	No Bid	
15	Sidewalk Salt: To be supplied by the City of Troy		Included		
ESTIMATED GRAND TOTAL - PROPOSAL A:			\$ 1,030.00	No Bid	

Proposal (B): City Owned Properties - Sidewalks (Various locations within the City of Troy)

Item	Description	Sidewalk - Deicing	Sidewalks - Plowing	Sidewalk - Deicing	Sidewalks - Plowing
1	Less than One (1) inch or Icy Conditions	No Bid		\$ 0.01	
2	Three (3) inches to Six (6) inches	No Bid	No Bid	\$ 0.01	\$ 0.1205 /LF
3	Greater than Six (6) inches	No Bid	No Bid	\$ 0.01	\$ 0.1650 /LF

Proposal (C): Code Enforcement per Call Basis

Item	Description	Cost		Cost	
1	Dispatch Fee	No Bid	Per Property	\$ 3.00	Per Property
2	Price for Snow / Ice Removal	No Bid	Per Hour	\$ 25.00	Per Hour
3	Price for Salting per each Service Call	No Bid	Per Call Out	\$ 12.50	Per Call Out

Proposal (D): Snow Removal Services for the Home Chore Program

Est #	Description	Snow Removal Service Call	Salting/ Service Call	Snow Removal/ Service Call	Salting/ Service Call
85	Snow Removal and/or Salting at Residential City of Troy Homes	No Bid	No Bid	\$ 19.00	\$ 2.00

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 BID TABULATION
 SNOW REMOVAL SERVICES

VENDOR NAME:	Advanced Landscape & Builders Supply Co.	MVP Environmental
	Troy, MI	Troy, MI

Proposal (E): Snow Removal Services - Local Roads Emergency Basis

Type of Equipment	# of Available Pieces of Eq	Hourly Rate Per Piece	# of Available Pieces of Eq	Hourly Rate Per Piece
Front End Loader: Minimum Size 3 Yards				
5 Yd Capacity	No Bid		No Bid	
3 Yd Capacity	No Bid		No Bid	
Other Size	No Bid		No Bid	
Other Size	No Bid		No Bid	
Pick up with minimum 8 ft Blade (to assist loaders only)	No Bid		No Bid	
Road Grader with Minimum Size of 6 Wheels				
20,000 GVW Grader	No Bid		No Bid	
Other Size	No Bid		No Bid	
Truck with 10 ft Snowplow	No Bid		No Bid	
SITE VISITS:	Proposal A: Y/N	Yes	No N/A	
	Date	Several Occassions		
	Proposal B: Y/N	No	Yes	
	Date		10/19 & 10/22	
INSURANCE:	Can Meet	Yes	Yes	
	Cannot Meet			
PAYMENT TERMS:		Net 30	Did not specify	
ALL OR NONE AWARD	Y/N	No	No	
EXCEPTIONS:		None	None	
ACKNOWLEDGEMENT:	Signed Y/N	Yes	Yes	
VENDOR QUESTIONNAIRE:	Y/N	Yes	Yes	
FORMS:	Legal Status Y/N	Yes	Yes	
	Non-Collusion Y/N	Yes	Yes	
	Indemnification Y/N	Yes	Yes	
	Sole Proprietor Y/N	No	Yes	
	"Iran Linked" Y/N	Yes	Yes	

ATTEST:
 Susan Riesterer
 Kurt Bovensiep

 MaryBeth Murz,
 Purchasing Manager

CITY OF TROY
 BID TABULATION
 SNOW REMOVAL SERVICES

VENDOR NAME:

DiPonio Contracting, Inc.
Shelby Township, MI

Proposal (A): City Owned Properties - Parking Lots, Building Entrances and Sidewalks

Item	Type of Equipment	# Dedicated	COST		
Parking Lots					
1	5-10 Yd Capacity Truck w/Salting Capabilities	No Bid			
2	Front End Loader - 5 yd Capacity w/Snow Pusher	No Bid			
3	Front End Loader - 3 yd Capacity w/Snow Pusher	No Bid			
4	Skid Steer with Snow Pusher	No Bid			
5	Pickup with 8 ft Blade	No Bid			
6	Truck with 10 ft Snowplow	No Bid			
7	Parking Lot Salt	No Bid			
Sidewalks:					
8	Utility Vehicle with 5' Snow Plow	No Bid			
9	Utility Vehicle with Salt Spreader	No Bid			
10	Utility Vehicle w/5' Snow Plow & Salt Spreader	No Bid			
11	Utility Tractor Mounted Snow Blower	No Bid			
12	Walk-Behind Snow Blower	No Bid			
13	Snow Shovel and Operator	No Bid			
14	Walk-Behind Salt Spreader with Operator	No Bid			
15	Sidewalk Salt: To be supplied by the City of Troy		Included		
ESTIMATED GRAND TOTAL - PROPOSAL A:			\$	-	

Proposal (B): City Owned Properties - Sidewalks (Various locations within the City of Troy)

Item	Description	Sidewalk - Deicing	Sidewalks - Plowing	Sidewalk - Deicing	Sidewalks - Plowing
1	Less than One (1) inch or Icy Conditions	No Bid			
2	Three (3) inches to Six (6) inches	No Bid	No Bid	/LF	
3	Greater than Six (6) inches	No Bid	No Bid	/LF	

Proposal (C): Code Enforcement per Call Basis

Item	Description	Cost		Cost
1	Dispatch Fee	No Bid	Per Property	
2	Price for Snow / Ice Removal	No Bid	Per Hour	
3	Price for Salting per each Service Call	No Bid	Per Call Out	

Proposal (D): Snow Removal Services for the Home Chore Program

Est #	Description	Snow Removal Service Call	Salting/ Service Call	Snow Removal/ Service Call	Salting/ Service Call
85	Snow Removal and/or Salting at Residential City of Troy Homes	No Bid	No Bid		

CITY OF TROY
 BID TABULATION
 SNOW REMOVAL SERVICES

VENDOR NAME:

DiPonio Contracting, Inc.
Shelby Township, MI

Proposal (E): Snow Removal Services - Local Roads Emergency Basis				
Type of Equipment	# of Available Pieces of Eq	Hourly Rate Per Piece	# of Available Pieces of Eq	Hourly Rate Per Piece
Front End Loader: Minimum Size 3 Yards				
5 Yd Capacity	2	\$ 150.00		
3 Yd Capacity	2	\$ 140.00		
Other Size				
Other Size				
Pick up with minimum 8 ft Blade (to assist loaders only)				
Road Grader with Minimum Size of 6 Wheels				
20,000 GVW Grader				
Other Size				
Truck with 10 ft Snowplow	1	\$ 125.00		
SITE VISITS:	Proposal A:	Y/N	No	
		Date		
	Proposal B:	Y/N	No	
		Date		
INSURANCE:	Can Meet		Yes	
	Cannot Meet			
PAYMENT TERMS:			Did not specify	
ALL OR NONE AWARD		Y/N	No	
EXCEPTIONS:			None	
ACKNOWLEDGEMENT:	Signed	Y/N	Yes	
VENDOR QUESTIONNAIRE:		Y/N	Yes	
FORMS:	Legal Status	Y/N	Yes	
	Non-Collusion	Y/N	Yes	
	Indemnification	Y/N	Yes	
	Sole Proprietor	Y/N	Yes	
	"Iran Linked"	Y/N	Yes	