



CITY COUNCIL ACTION REPORT

May 24, 2007

TO: Phillip L. Nelson, City Manager

FROM: John M. Lamerato, Assistant City Manager/Finance & Administration
Susan A. Leirstein, Purchasing Director
Carol Anderson, Parks and Recreation Director

SUBJECT: Standard Purchasing Resolution 1: Award to Low Bidder – Pool Maintenance and Repair Services

Background

- On March 27, 2007, bids were opened to provide two (2) years of maintenance and repair services for the Troy Family Aquatic Center and Community Center Pools (excluding pumps), with two (2) additional one (1) year options to renew.
- 72 Vendors were notified via the MITN system with two bidders responding.
- Services covered include emergency and regular repairs needed at the Troy Family Aquatic Center and Community Center Indoor Pool excluding pumps, which is covered under another contract.

Financial Considerations

- Funds to provide these services are available in the 2007/08 Budget in the Troy Family Aquatic Center Accounts #787.7802.070 and #787.7802.150 and the Troy Community Center Accounts #755.7802.070 and #755.7802.150.

Legal Considerations

- ITB-COT 06-62 for two (2) year requirements of pool maintenance and repairs for both indoor and outdoor pools at the Troy Family Aquatic Center and Community Center with two (2) one-year renewal options was competitively bid and opened with two bidders responding.
- All bidders were given the opportunity to respond with their level of interest in supplying pool maintenance and repairs at the Troy Family Aquatic Center and Community Center pools.
- The award is contingent upon the recommended bidder's submission of proper contract and bid documents, including insurance and all other specified requirements.

Policy Considerations

- The repair and maintenance bid ensures that the cost of repairs and maintenance are minimal and that they are made in a timely fashion to ensure limited closure to the public. (Goal II)
- The bid will ensure that equipment is up to date which will provide the safest environment for community use. (Goal I)
- The bid will allow us to continue to repair and update equipment as needed to retain investment and attract additional customers. (Goal III)

Options

- City management and the Parks and Recreation Department recommend awarding a two (2) year contract for pool maintenance and repairs for both indoor and outdoor pools at the Troy Family Aquatic Center and

To: Phillip L. Nelson, City Manager
Re: Bid Award – Pool Maintenance and Repair Services

Options continued

Community Center with two (2) one-year renewal options to the low bidder, B and B Pools and Spas, of Livonia, Michigan, at rates contained in the bid tabulation opened March 27, 2007, to expire June 30, 2009.

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Opening Date -- 3/27/07
 Date Prepared -- 4/17/07

CITY OF TROY
 BID TABULATION
 POOL MAINTENANCE & REPAIRS

VENDOR NAME:

**	B & B Pools & Spa	Clearwater Pools and	
		Service of Ann Arbor	

PROPOSAL: FURNISH Two Year REQUIREMENTS OF POOL MAINTENANCE & REPAIRS FOR BOTH INDOOR AND OUTDOOR POOLS AT THE TROY FAMILY AQUATIC CENTER & COMMUNITY CENTER WITH Two-One Year RENEWAL OPTIONS

EST QTY	ITEM	DESCRIPTION			
60 hrs	1	Repair Service Regular Time - Hour per Man (2 man crew)	\$	75.00	\$130.00/1st hour \$76.00/after 1st hour
40 hrs	2	Emergency Repairs Regular Time - Hour per Man Overtime: - Hour per Man Holiday Time - Hour per Man (2 man crew)	\$	75.00	\$ 76.00
				Blank	\$ 86.00
				Blank	\$ 112.00
	3	Travel Time Complete Repair Call		N/A	\$ 55.00
	4	Repair Parts Discount % Parts Price List Dated		Blank	Blank
				Blank	Blank
				Blank	Blank
		A Markup/Markdown		City will receive trade or sale price on all parts	15% Markup added
		SITE INSPECTION: Yes or No Date		Current supplier for City	No
		CONTACT INFORMATION: Hrs of Operation		8am - 5pm	M-Sat 8am-6pm
		Contact Number		734-427-3242	734-216-2503
		INSURANCE: Can Meet Cannot Meet Signed Y or N		XX	XX
				Yes	Yes
		TERMS:		30 Days	Net 30
		WARRANTY:		All Manufacturers	30 Days
		DELIVERY DATE (S)		As needed	Blank
		EXCEPTIONS:		None	Price is for normal maint & repairs. Major repairs & marcite problems can be worked out at sq ft price. Cal-Hypo feeders need to be worked on w/supplier of chemicals.
		ACKNOWLEDGEMENT: Y or N		Yes	Yes

NO BIDS:
Professional Pool Techs

**** DENOTES LOW BIDDER**

ATTEST:
Barbara A. Pallotta
Brian Goul
Julie Hamilton

 Susan Leirstein CPPB
 Purchasing Director