



## CITY COUNCIL ACTION REPORT

June 12, 2007

TO: Phillip L. Nelson, City Manager

FROM: Mary Redden, Administrative Assistant to the City Manager

SUBJECT: Appointment of Voting Delegate for the June 21, 2007  
SEMCOG General Assembly Meeting

### Background:

- Council Member Robin Beltramini is the voting delegate to SEMCOG and Planning Director Mark Miller is the alternate.
- The SEMCOG General Assembly meeting is scheduled for Thursday, June 21, 2007 at 4:30 PM at the Sheraton Novi.
- Both Robin Beltramini and Mark Miller will be attending the Master Plan workshop on June 21, 2007 beginning at 6:30 PM at the MSU Management Education Center in Troy and therefore cannot attend the SEMCOG General Assembly meeting.

### Options:

- It is requested that City Council appoint a voting delegate to attend the SEMCOG General Assembly meeting on June 21. For the convenience of the appointed delegate I have attached a copy of the General Assembly meeting agenda and driving directions to the Sheraton Novi.



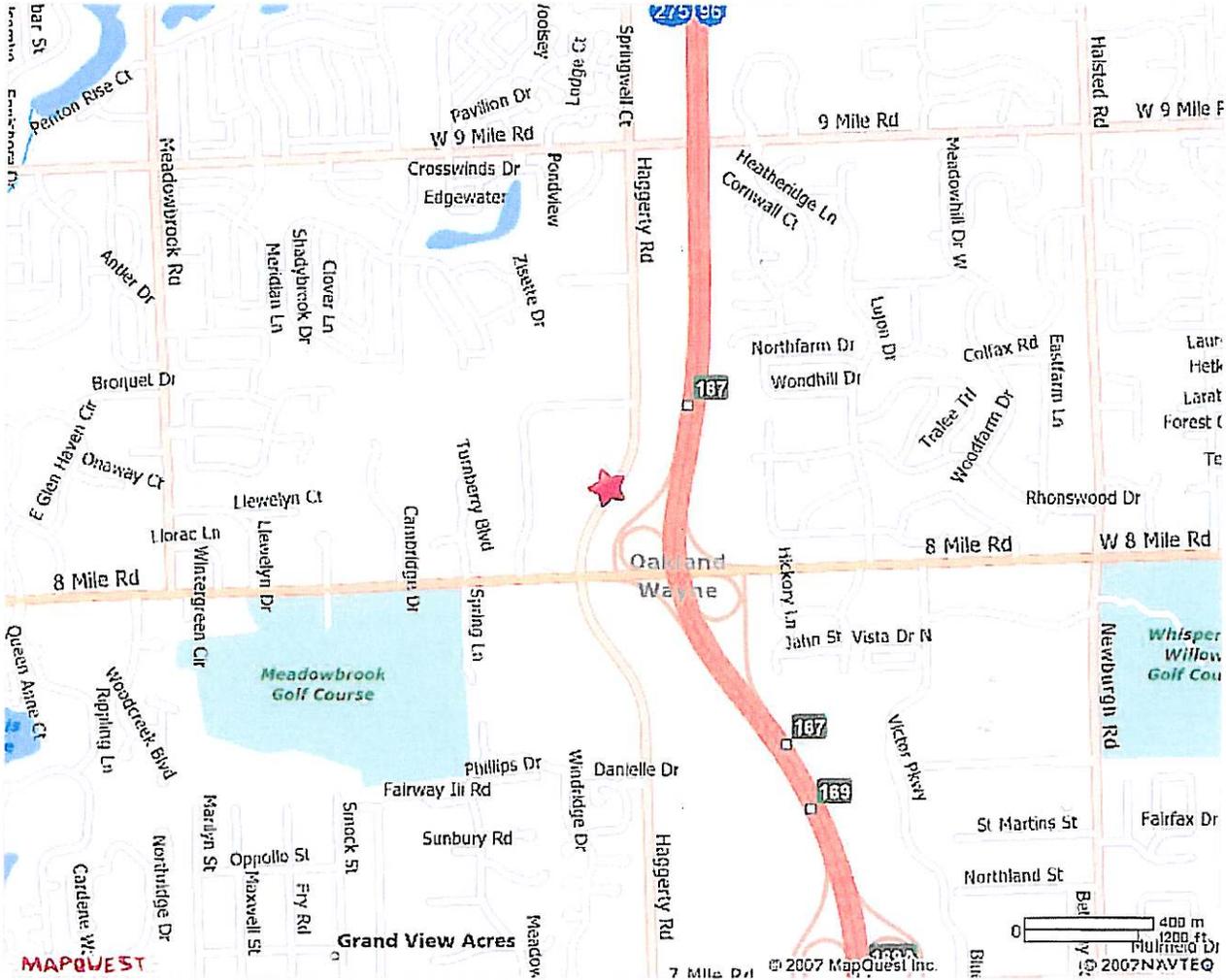
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# MAPQUEST.

## ★ 21111 Haggerty Rd Novi, MI 48375-5305, US



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# **SEMCOG** General Assembly Agenda

June 21, 2007

**Sheraton Novi  
2111 Haggerty Road  
Novi, MI 48375**

- 3:30-4:30p.m.      Registration**
- 3:45 p.m.            Bloc Caucuses**
- 4:30 p.m.            General Assembly convenes**
- 6:00 p.m.            Past Chairs' Reception**

**This electronic version of the General Assembly meeting agenda contains only agenda items that are available to SEMCOG electronically. Please contact SEMCOG Information Services at (313) 961-4266 to obtain a hard copy of the complete agenda.**

***SEMCOG . . . Local Governments Advancing Southeast Michigan***

535 Griswold, Suite 300 • Detroit, MI 48226-3602 • (313) 961-4266 • fax (313) 961-4869

# County Bloc Caucus

June 21, 2007

**Chair: Joan Flynn, Macomb County Commissioner**

**Vice Chair: Vacant**

SEMCOG Staff: Kathleen Lomako, Deputy Executive Director

3:45 p.m.– 4:15p.m.

## Agenda

1. **Call to order/Welcome and introductions**  
*Elections will be conducted for a number of leadership positions within SEMCOG. In addition to member interest, the Bloc may wish to consider electing a diverse cross-section of Bloc members into these positions to enhance the policy development and decision-making processes of the organization.*
2. **Election of Bloc Chairs and Vice Chairs**  
*The Bloc Chair presides over Bloc Caucus meetings and automatically serves as a voting member of the Executive Committee, unless otherwise elected as an Executive Committee delegate or alternate. In addition, the Bloc Chair serves as a member of the Nominating Committee.*
3. **Election of Regional Clearinghouse Review Committee (RC2)**  
Current Delegates: Eric Coleman, Oakland County Commissioner  
Floreine Mentel, Monroe County Commissioner  
Current Alternates: Vacant  
Philip Cavanagh, Wayne County Commissioner  
*SEMCOG is designated by several state and federal directives to conduct a regional review process in Southeast Michigan. Under this process, applications for federal and state assistance are reviewed for consistency with adopted regional plans and policies. Oversight of this process is the responsibility of the Regional Clearinghouse Review Committee which is comprised of local elected officials elected by Bloc Caucuses and includes the chairpersons of SEMCOG's major, technical advisory councils.*
4. **Election of Delegate and Alternate to the Transportation Improvement Program (TIP) Development Committee**  
Current Delegate: Kathy Vosburg, Macomb County Commissioner  
Current Alternate: Keith Williams, Wayne County Commissioner  
*Local government elected officials selected by SEMCOG Blocs meet with local and state road and transit agencies to review project lists submitted by county project committees, i.e., Federal Aid Committees, transit agencies, and MDOT. This committee plays an important role in balancing the perspectives of elected officials and transportation professionals. The TIP Development Committee makes recommendations for regional prioritization of federal, state, and local funds to SEMCOG's Transportation Advisory Council, and then to the Executive Committee for approval. SEMCOG's Transportation staff will be available during the elections to respond to questions and/or concerns expressed by Bloc Caucus attendees.*
5. **Adjournment**

# Township Bloc Caucus

June 21, 2007

**Chair: Richard Henningsen, Northville Township, Treasurer**  
**Vice Chair: David Flaisher, West Bloomfield Township, Supervisor**  
SEMCOG Staff: Gerald Rowe, Transportation Manager

3:45p.m. – 4:15p.m.

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3. **Election of Regional Clearinghouse Review Committee (RC2)**  
Current Delegates: Richard Henningsen, Northville Township Treasurer  
Gerald Dywasuk, Orion Township Supervisor  
Current Alternates: David Flaisher, West Bloomfield Township Supervisor  
Patricia Pilchowski, Highland Township Supervisor  
*SEMCOG is designated by several state and federal directives to conduct a regional review process in Southeast Michigan. Under this process, applications for federal and state assistance are reviewed for consistency with adopted regional plans and policies. Oversight of this process is the responsibility of the Regional Clearinghouse Review Committee which is comprised of local elected officials elected by Bloc Caucuses and includes the chairpersons of SEMCOG's major, technical advisory councils.*
4. **Election of Delegate and Alternate to the Transportation Improvement Program (TIP) Development Committee**  
Current Delegate: Thomas Zoner, Commerce Township Supervisor  
Current Alternate: Gerald Dywasuk, Orion Township Supervisor  
*Local government elected officials selected by SEMCOG Blocs meet with local and state road and transit agencies to review project lists submitted by county project committees, i.e., Federal Aid Committees, transit agencies, and MDOT. This committee plays an important role in balancing the perspectives of elected officials and transportation professionals. The TIP Development Committee makes recommendations for regional prioritization of federal, state, and local funds to SEMCOG's Transportation Advisory Council, and then to the Executive Committee for approval. SEMCOG's Transportation staff will be available during the elections to respond to questions and/or concerns expressed by Bloc Caucus attendees.*
5. **Adjournment**

# City and Village Bloc Caucus

June 21, 2007

**Chair: Ronald Gillham, City of Huntington Woods, Mayor**  
**Vice Chair: Robin Beltramini, City of Troy, Councilmember**  
SEMCOG Staff: Jim Rogers, Data Center Manager

3:45p.m. – 4:15 p.m.

## Agenda

1. **Call to order/Welcome and introductions**  
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3. **Election of Regional Clearinghouse Review Committee (RC2)**  
Current Delegates: Al Dickinson, City of Grosse Pointe Woods, Mayor Pro Tem  
Jeff Jenks, City of Huntington Woods, Mayor Pro Tem  
Current Alternates: Susan Rowe, City of Wayne, Councilmember  
Steve Manor, City of Howell, Mayor Pro Tem  
*SEMCOG is designated by several state and federal directives to conduct a regional review process in Southeast Michigan. Under this process, applications for federal and state assistance are reviewed for consistency with adopted regional plans and policies. Oversight of this process is the responsibility of the Regional Clearinghouse Review Committee which is comprised of local elected officials elected by Bloc Caucuses and includes the chairpersons of SEMCOG's major, technical advisory councils.*
4. **Election of Delegate and Alternate to the Transportation Improvement Program (TIP) Development Committee**  
Current Delegate: William Roberts, City of Walled Lake, Mayor  
Current Alternate: Scott Moore, City of Birmingham, Commissioner  
*Local government elected officials selected by SEMCOG Blocs meet with local and state road and transit agencies to review project lists submitted by county project committees, i.e., Federal Aid Committees, transit agencies, and MDOT. This committee plays an important role in balancing the perspectives of elected officials and transportation professionals. The TIP Development Committee makes recommendations for regional prioritization of federal, state, and local funds to SEMCOG's Transportation Advisory Council, and then to the Executive Committee for approval. SEMCOG's Transportation staff will be available during the elections to respond to questions and/or concerns expressed by Bloc Caucus attendees.*
5. **Adjournment**

# Education Bloc Caucus

June 21, 2007

**Chair: Mary Blackmon, Wayne County RESA Board of Education, President**

**Vice Chair: Max McCullough, Macomb ISD Board of Education, Vice President**

Staff: Naheed Huq, Community & Economic Development Program Manager

3:45 p.m. – 4:15 p.m.

## Agenda

1. **Call to order/Welcome and introductions**  
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3. **Election of Regional Clearinghouse Review Committee (RC2)**  
Current Delegate: Max McCullough, Macomb ISD Board of Education, Vice President  
Current Alternate: Pan Godchaux, Oakland Schools Board of Trustees, Vice President  
*SEMCOG is designated by several state and federal directives to conduct a regional review process in Southeast Michigan. Under this process, applications for federal and state assistance are reviewed for consistency with adopted regional plans and policies. Oversight of this process is the responsibility of the Regional Clearinghouse Review Committee which is comprised of local elected officials elected by Bloc Caucuses and includes the chairpersons of SEMCOG's major, technical advisory councils.*
4. **Election of Delegate and Alternate to the Transportation Improvement Program (TIP) Development Committee**  
Current Delegate: Vacant  
Current Alternate: Pan Godchaux, Oakland Schools Board of Trustees, Vice President  
*Local government elected officials selected by SEMCOG Blocs meet with local and state road and transit agencies to review project lists submitted by county project committees, i.e., Federal Aid Committees, transit agencies, and MDOT. This committee plays an important role in balancing the perspectives of elected officials and transportation professionals. The TIP Development Committee makes recommendations for regional prioritization of federal, state, and local funds to SEMCOG's Transportation Advisory Council, and then to the Executive Committee for approval. SEMCOG's Transportation staff will be available during the elections to respond to questions and/or concerns expressed by Bloc Caucus attendees.*
5. **Adjournment**

***General Assembly  
Meeting Agenda June 21, 2007***

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**Agenda  
Page #**

- I. Call to Order/Pledge of Allegiance**
- II. Roll Call**
- III. Welcome**  
**David Landry, Mayor, City of Novi**
- IV. Approval of Agenda**
- V. Public Comment**
- VI. Approval of Consent Resolution**
  - 42. 1. Approval of General Assembly Meeting Minutes, March 29, 2007
  - 51. 2. Receipt of Executive Committee Meeting Minutes, April 27, 2007
  - 59. 3. Financial Statements, April 2007
- VII. Featured Speaker – Tom Lewand**

Executive Vice President and Chief Operating Officer of the Detroit Lions, and Chairman of the Board for the Detroit Metro Convention and Visitors Bureau.

The sports and entertainment destinations within our region are a key attraction and serve as a great model for building other important segments of the regional economy. Mr. Lewand will discuss how leaders from both the public and private sectors can build on the strength of Southeast Michigan as a sports and entertainment destination.
- VIII. Report from Chairperson: John Jones, Supervisor, Ira Township**
  - 1. 1. Presentation of Regional Ambassador Awards
  - 2. 2006-2007 Highlights and Annual Membership Report
- IX. Report from Bylaws and Legal Committee**
  - 5. **Chairperson: Milton Mack, Jr., Chief Judge, Wayne County Probate Court**
    - 1. SEMCOG Bylaws Amendments

**Action**

The General Assembly is requested to adopt amendments to SEMCOG's Bylaws. One of the amendments provides for the regular use of a population-weighted voting system, in addition to the traditional, modified one-government, one-vote system. Other amendments clarify a number of unclear provisions and adjust the Bylaws to reflect current practice.

**X. Report on Bloc Caucus Elections**

**XI. Nominating Committee Report**

31. **Chairperson: Richard Henningsen, Treasurer, Northville Township**  
1. Election of 2007-2008 Officers  
2. Election of 2007-2008 Delegates At-Large

**XII. Incoming Chairperson's Remarks: William Roberts, Mayor, City of Walled Lake**

**XIII. Report from Executive Director, Paul E. Tait**

33. 1. Legislative Update  
37. 2. Selected Media Coverage

**6:00 p.m. Reception honoring past SEMCOG Chairpersons**

Larry Mainland (1968-70)	Gerald McCaffrey (1991-92)
Mel Ravitz (1970-72)	E.A. Jackson Morris (1992-93)
Robert E. Fitzpatrick (1972-73)	Richard Rudnicki (1993-94)
James P. Grannan (1973)	Gail Kaess (1994-95)
Homer Case (1974-75)	Joan Buser (1995-96)
Conrad L. Mallett (1975-77)	John Funk (1996-97)
David Shepherd (1977-79)	Anita Ashford (1997-98)
Robert L. Bovitz (1979-81)	Douglas Woolley (1998-99)
Daniel T. Murphy (1981-83)	Diana Kolakowski (1999-2000)
Donald E. Shelton (1983-85)	Marjorie Thomas (2000-01)
Robert E. Smith (1985-87)	Dante J. Lanzetta, Jr. (2001-02)
Nancy Davis (1987-88)	R. LaMar Frederick (2002-03)
Fred Korzon (1988-89)	Maryann Mahaffey (2003-04)
Milton L. Mack, Jr. (1989-90)	Joan Flynn (2004-05)
Clyde Cleveland (1990-91)	Gregory Pitoniak (2005)
	John Jones (2005-07)

**Future Meetings: Executive Committee  
Thursday, July 26, 2007**

## **SEMCOG**

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John Jones, Chairperson  
Supervisor, Ira Township

June 21, 2007

TO: General Assembly

SUBJECT: Annual Membership Report

SEMCOG's member communities have made an important decision to invest in themselves by investing in SEMCOG. This financial investment provides members with technical assistance and extensive resources on topics including transportation, water quality protection, intergovernmental cooperation, and redevelopment. Members also have access to individualized data analysis to help in local decision-making. However, to get the most benefit from SEMCOG membership, there must also be an investment of time. I encourage you to participate in SEMCOG in whatever way you can — attend General Assembly meetings; sign up for advisory council or task force membership; seek election to the Executive Committee; attend SEMCOG University workshops. The best way to ensure SEMCOG is meeting your needs is to be at the table providing your perspective.

We will be gaining additional perspectives from our four newest members — Frenchtown Township in Monroe County, the cities of Eastpointe and Roseville in Macomb County, and the City of Rockwood in Wayne County. I encourage you to extend an invitation to join SEMCOG to elected officials in non-member communities — as good as our membership is, there is always room for more and we all benefit from added strength in numbers.

### **Membership Dues Freeze and Reduction**

I am proud to remind you that at our last meeting we approved a dues freeze and reduction. The average county dues reduction is 10 percent compared to what the county dues would have been, had there been no freeze or reduction. The total savings for the rest of SEMCOG's members is four percent. In recognition of the fiscal constraints facing our members, SEMCOG is striving to continue the highest quality member services in the most cost effective manner possible. I encourage you to promote the dues reduction when you speak with elected officials from non-member communities.

### **Outreach**

SEMCOG continues to actively reach out to members. The annual membership outreach meetings were successful. Attendance by members was up and several non-members attended as well. The results of Executive Committee elections, which take place at the outreach meetings, are listed on the next page. I encourage General Assembly members not serving on the Executive Committee to maintain contact with your Bloc Delegate or Alternate.

Members of the Executive Committee recently had the opportunity to familiarize themselves with areas and facilities that will be impacted by the decisions they make. SEMCOG offered a tour of the following sites — Ambassador Bridge, Detroit Intermodal Freight Terminal,

Marathon Oil Refinery, and Severstal Steel. Those attending the tour found value in having a visual sense of the areas that will be impacted by their decisions. Additional tours will be scheduled as we continue to grapple with important regional issues.

Members are offered training and information on a variety of topics through SEMCOG University and other workshops. We are committed to providing high-quality workshops monthly. Topics in the first half of 2007 included helping older residents remain mobile; engaging citizens in community budgeting; building vibrant communities; capitalizing on your community's natural resources; and grant writing.

SEMCOG staff has made a concerted effort to meet with mayors, supervisors, and managers groups in various counties. These are a great opportunity to have informal discussion about the issues concerning you most. If you belong to such a group and would like to have SEMCOG on the agenda, please contact Amy Malmer, Membership Manager.

**2007-2008 Executive Committee Members**  
[City & Village, Township, and Education Blocs]

**Livingston County**

City & Village Bloc Delegate: Steve Manor, Howell Mayor Pro Tem  
City & Village Alternate: Ricci Bandkau, Brighton Mayor Pro Tem  
Township Bloc Delegate: Michael Sedlak, Green Oak Township Clerk  
Township Bloc Alternate: Kathie Horning, Hartland Township Treasurer

**Macomb County**

City & Village Delegates: Robert Hison, St. Clair Shores Mayor  
Jeff Yaroch, Richmond Councilor  
  
City & Village Bloc Alternates: Tom Goldenbogen, New Baltimore Mayor  
Janice A.B. Wilson, Fraser Mayor Pro Tem  
Township Bloc Delegate: Robert Cannon, Clinton Township Supervisor  
Township Bloc Alternate: Eric Jackson, Clinton Township Deputy Supervisor

**Monroe County**

City & Village Delegate: James Holeman, Petersburg Councilperson  
City & Village Alternate: Al Cappacilli, Monroe Mayor  
Township Delegate: James McDevitt, Frenchtown Township Supervisor  
Township Bloc Alternate: Walt Wilburn, Bedford Township Supervisor

**Oakland County**

City & Village Bloc Delegates: William Roberts, Walled Lake Mayor  
Margene Scott, Madison Heights Councilwoman  
City & Village Bloc Alternates: Robin Beltramini, Troy Councilmember  
Jeff Jenks, Huntington Woods Commissioner  
Township Bloc Delegate: David Flaisher, West Bloomfield Township Supervisor

Annual Membership Report

Township Bloc Alternate: Patricia Pilchowski, Highland Township Supervisor

**St. Clair County**

City & Village Delegate: Tim McCulloch, Port Huron Councilman

City & Village Alternate: Scott Adkins, St. Clair Superintendent

Township Bloc Delegate: John Jones, Ira Township Supervisor

Township Bloc Alternate: Robert Crawford, Fort Gratiot Clerk

**Washtenaw County**

City & Village Bloc Delegate: Trudy Swanson, Ypsilanti Mayor Pro Tem

City & Village Bloc Alternate: Ann Feeney, Chelsea Mayor

Township Bloc Delegate: Ruth Ann Jamnick, Ypsilanti Township Supervisor

Township Bloc Alternate: Rodrick Green, Superior Township Trustee

**Wayne County**

City & Village Delegates: Susan Rowe, Wayne Councilwoman

Allen Dickinson, Grosse Pointe Woods Mayor Pro Tem

City & Village Alternates: Patrick Sutka, Wyandotte Councilman

Kathy LaPointe, Gibraltar Mayor Pro Tem

Township Bloc Delegate: Richard Henningsen, Northville Township Treasurer

Township Bloc Alternate: David Glaab, Huron Township Trustee

**Education Bloc**

Community College Delegate: Alan Anderson, Wayne County Community College District Board Trustee

Community College Alternate: Rob Stirton, Schoolcraft College Director of Institutional Effectiveness

Intermediate School District Delegate:

Max McCullough, Macomb ISD Board Vice President

Intermediate School District Alternate:

Mary Blackmon, Wayne County RESA Board of Education President

# **SEMCOG**

## **Bylaws and Legal Committee**

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Milton Mack, Jr., Chairperson  
Chief Judge, Wayne County Probate Court

June 21, 2007

TO: General Assembly

SUBJECT: SEMCOG Bylaws Amendments

### **Summary of action requested**

The General Assembly is requested to adopt the attached Bylaws amendments. The amendments provide for regular use of population-weighted voting in addition to the traditional, modified one-government one-vote. The amendments also clarify a number of unclear provisions and adjust the Bylaws to reflect current practice.

### **Policy implications**

SEMCOG Bylaws provide for governance of the organization. The proposed amendments enable routine use of population-weighted voting in addition to the traditional, modified one-government one-vote (Article III, A. 4 and Article III, B. 5). To be approved, items must pass using both forms of voting. This change demonstrates that SEMCOG actions reflect regional consensus. Through the use of technology (electronic keypad voting), we now have the ability to instantly show the vote totals by both routine (modified one-government one-vote) and population-weighted vote.

### **Background**

For SEMCOG to be successful, its actions must reflect regional consensus. The routine use of population-weighted voting in addition to modified one-government one-vote will demonstrate regional consensus.

The amendments also include a number of changes relative to unclear provisions or current practice. These include:

- Number of required meetings (Article III, A. 1 and Article III, B. 1)
- Notification requirements (Article III, A. 8 and Article III, B. 7)
- Use and role of task forces (Article III, B. 10c)
- Consolidating the clauses that provide for nonvoting and ex-officio delegates into one section of the Bylaws (Article III, B. 6)
- Officer succession (Article III, C. 4)
- Adding the administration and coordination of federal and state programs to the description of the purpose of SEMCOG (Article I, N.)

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SEMCOG Bylaws Amendments

**Action by other committees**

The proposed amendment was recommended for adoption by both the Bylaws and Legal Committee and the Executive Committee. Both committees tested the keypad system that will be used to tabulate votes. At the Executive Committee meeting it was suggested that the weighted votes assigned to intermediate school districts and community college members (10 votes each) be assigned on a proportional basis. This item has been referred to the Bylaws and Legal Committee for consideration.

**Action requested**

RESOLVED this 21st day of June 2007 THAT the General Assembly of SEMCOG, the Southeast Michigan Council of Governments, adopts the attached Bylaws amendments.

ATTEST: \_\_\_\_\_ DATE: \_\_\_\_\_  
Committee Clerk

**BYLAWS**

**of the**

**SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS**

**Preamble**

It is hereby declared and affirmed that the local units of government in Southeast Michigan, which include cities and villages, townships, counties, intermediate school districts and community colleges, have many common concerns transcending their individual borders; that the destiny of each unit rests with the interdependent actions of the family of local governments comprising the Southeast Michigan metropolitan area; that it is vital to retain local home rule while combining resources to meet areawide challenges beyond the capabilities of individual units; that expanding the concept of voluntary cooperation among local units of government is an effective means of achieving this vital goal; and that cooperation must be fostered in two ways, by strengthening the abilities of local governments to meet individual local needs and by developing a voluntary association of local governments to meet common regional concerns.

**ARTICLE I. PURPOSE**

The Southeast Michigan Council of Governments (the "Council") is a voluntary association of local units of government in Southeast Michigan ("Units") for the purpose of fostering cooperative efforts to resolve problems, and to formulate policies and plans that are common and regional, all with maximum efficiency and economy.

The Council shall have the power to:

- A. Adopt and amend Bylaws, pass upon questions relating to its membership, and propose amendments to the intergovernmental agreement creating the Council;
- B. Adopt an annual budget and membership fee schedule;
- C. Provide a mutual forum for the study, discussion, identification and definition of regional problems and opportunities;
- D. Serve as a vehicle to promote communication and cooperation among Units and between Units and other agencies;
- E. Foster, develop, review and approve plans for regional growth, development and conservation, and aid in coordinating plans, programs and activities among Units;
- F. Develop regional policies and proposals to meet regional needs;

- G. Maintain liaison with member Units and other Units, agencies or organizations relative to regional issues, and serve, when so directed, as spokesperson for Council members;
- H. Furnish, upon request of its members, aid in the development of forms of intergovernmental cooperation, and serve as a mediating party in the resolution of intergovernmental variances when called upon by member Units to do so;
- I. Make appointments to other bodies, agencies and authorities as provided by law;
- J. Appoint advisory committees or councils whose membership may consist of individuals whose experience, training or interest may qualify them to lend valuable assistance to the Council by acting in an advisory capacity in consulting with the Council on technical and special issues;
- K. Appoint, fix the salary of, and remove an Executive Director, whose responsibilities shall include appointment, compensation, supervision and removal of staff as provided for in the budget;
- L. Accept gifts, grants, assistance funds or bequests, and incur debts, liabilities or obligations which shall not constitute the debts, liabilities or obligations of any of the member Units or of any other agency or organization;
- M. Coordinate, administer and implement federal and State programs of regional impact or scope to most efficiently address regional needs, and enter into contracts, agreements or compacts with federal, State and local entities for such purpose; and
- N. Take such other action as may be found necessary or desirable in implementing the goals of the Council and authorized by law; provided, however, that no member Unit shall be bound by any action of the Council without its consent.

## **ARTICLE II. MEMBERSHIP**

- A. Eligibility. All cities and villages, townships, counties, intermediate school districts and community colleges included in the seven-county geographical area of Livingston, Macomb, Monroe, Oakland, St. Clair, Washtenaw and Wayne (the "SEMCOG Region") shall be eligible for membership on the Council, subject to the conditions hereinafter provided.
- B. Conditions. To become a member of, and retain membership in the Council, a Unit shall:
  - 1. Formally enter into the intergovernmental agreement creating the Council; and,
  - 2. Pay the annual membership fee as and when due.

C. Membership Fees.

1. Membership fees shall be due and payable annually. A Member Unit may determine to pay its membership fees either on the first day of the month following the anniversary date of its membership or on a date corresponding to the beginning of its fiscal year, but in the event that the member Unit does not notify the Council of its determination, then the membership fee shall be due and payable on January 1st of each year. An appropriate proration shall be made of the membership fees of any new member Unit electing to pay its dues on a date other than the first day of the month following its date of membership and of the membership fees of any member Unit electing to change the date on which it pays its dues.

2. A Unit may retain full rights of membership, even if its annual membership fees otherwise due and payable shall be and remain unpaid, if a satisfactory payment schedule has been agreed to in writing between the Unit and the Executive Director, subject to the approval of the Executive Committee.

D. Withdrawal. A member Unit may withdraw from the Council upon written notice to be effective ninety (90) days after receipt by the Council. No membership fees shall be returned to any member Unit in case of withdrawal.

E. Associate Membership. Public universities operating within the SEMCOG Region, including Eastern Michigan University, Oakland University, the University of Michigan, the University of Michigan-Dearborn, and Wayne State University, shall be eligible for associate membership in the Council upon payment of associate membership fees. Each associate member may appoint a delegate and an alternate delegate to serve in the absence of the delegate. The delegate or alternate may participate in all activities of the General Assembly with the exception of voting.

F. State of Michigan. The Governor of the State of Michigan shall have the right:

1. To serve as a delegate to the General Assembly with the power to vote on matters pertaining to the development of transportation plans and programs and the development and operation of transportation systems and facilities (collectively, "transportation matters"), but only on transportation matters, and
2. To serve as a delegate to the Executive Committee, with the power to vote on transportation matters.

The Governor shall not be eligible to serve as an officer of the General Assembly or the Executive Committee, but may serve on committees or subsidiary bodies formed to consider transportation matters. The Governor may designate an alternate delegate. In the absence of the Governor, the alternate delegate shall vote in the Governor's place and stead, but shall not exercise any other responsibilities of the Governor relating to the Council.

### ARTICLE III. ORGANIZATION

The powers of the Council shall inhere in a General Assembly and an Executive Committee.

#### **A. The General Assembly**

1. Meetings; Actions. The General Assembly shall convene in regular session at least twice per year. One regular session shall be designated the Annual Meeting by resolution of the Executive Committee, adopted not less than sixty (60) days prior to the date of said Annual Meeting. The other regular session shall be convened upon the call of the Chairperson. Special sessions of the General Assembly also shall convene upon the call of the Chairperson, or at the request of ten percent (10%) of the member Units, or at the request of a majority of the Executive Committee. The General Assembly may act on any question within the scope of these Bylaws, and may override any action of the Executive Committee.
  
2. Representation; Voting Delegates.
  - a. Member Units are individually responsible for designating and removing their delegates and alternate delegates to the Council; provided, however, that a person so designated may serve only one member Unit on the Council; and provided further, that each delegate shall be an elected official of the designating Unit, but an alternate is not required to be an elected official of the designating Unit. In the absence of a delegate, his or her alternate shall vote in his or her place and stead, but shall not exercise any other responsibilities of the delegate.
  
  - b. Each member Unit shall have one voting delegate to the General Assembly, except that the County of Livingston, the County of Monroe, the County of St. Clair and the County of Washtenaw each shall have two voting delegates, the City of Detroit shall have three voting delegates, the County of Macomb shall have four voting delegates and the County of Oakland and the County of Wayne each shall have six voting delegates.
  
3. Quorum. A quorum of the General Assembly shall consist of a majority of the voting delegates (or alternates) of member Units and a majority of weighted votes.
  
4. Voting. The General Assembly may decide any question by the vote of delegates or voting alternates present at any meeting at which a quorum is assembled in accordance with the following procedures. Except as provided in Article III, Section A.5.c. below, no question shall be determined to be approved without receiving both a Majority and a Weighted Majority of votes cast.
  - a. Majority of Delegates or Voting Alternates: On any question presented to the General Assembly, each of the delegates or voting alternates present shall have 1 vote (a "nominal vote"), and the nominal votes cast for and against the

question shall be recorded. If a question shall receive a number of nominal votes greater than half of the total number of nominal votes cast, the question shall be determined to have Majority approval. In case less than a quorum shall be assembled at any meeting of the General Assembly, a Majority may nonetheless be deemed to have approved of a question if the question shall have received the same absolute number of nominal votes as would be required for Majority approval at a meeting at which a quorum is assembled; and, as to any question subject to a supermajority voting requirement, a supermajority may nonetheless be deemed to have approved of a question if the question shall have received the same absolute number of nominal votes as would be required for supermajority approval at a meeting at which a quorum is assembled.

b. Weighted Majority. On any question presented to the General Assembly, each of the delegates or voting alternates present also shall have votes apportioned based upon the population of the Unit represented by the delegate or voting alternate ("weighted votes"), and the weighted votes cast for and against the question shall be recorded. The number of weighted votes apportioned to member Units shall be determined as follows:

1. Counties. 1,450 votes shall be apportioned among all counties within the SEMCOG Region based upon the proportion that each county's population bears to the population of the SEMCOG Region. Each member Unit county shall be entitled to vote the number of votes so apportioned to it. The votes of each member county shall be assigned equally (or as equally as possible) among all of the member county's delegates, without right of assignment except to an alternate delegate, and no alternate may vote more than a single delegate's assigned votes.

2. Cities, Villages and Townships. 1,450 votes shall be apportioned among all cities, villages and townships within the SEMCOG Region based upon the proportion that each city's, village's or township's population bears to the population of the SEMCOG Region. Each member Unit city, village and township shall be entitled to vote the number of votes so apportioned to it. The votes of each member Unit city, village or township having more than 1 delegate shall be assigned equally (or as equally as possible) among all of the member Unit's delegates, without right of assignment except to an alternate delegate, and no alternate may vote more than a single delegate's assigned votes.

3. Governor. 50 votes shall be allocated to the Governor of the State of Michigan.

4. Intermediate School Districts. 10 votes shall be allocated to each member intermediate school district.

5. Community Colleges. 10 votes shall be allocated to each member community college.

For purposes of apportioning votes on the basis of population, "population" means the population reported in either the last federal decennial census or the Council's five-year population estimate, whichever is more recent.

If a question shall receive a number of weighted votes greater than half of the total number of weighted votes cast, the question shall be determined to have received Weighted Majority approval. In case less than a quorum shall be assembled at any meeting of the General Assembly, a Weighted Majority may nonetheless be deemed to have approved of a question if the question shall have received the same absolute number of weighted votes as would be required for Weighted Majority approval at a meeting at which a quorum is assembled; and, as to any question subject to a weighted supermajority voting requirement, a weighted supermajority may nonetheless be deemed to have approved of a question if the question shall have received the same absolute number of weighted votes as would be required for weighted supermajority approval at a meeting at which a quorum is assembled.

5. Additional Voting Requirements

- a. An affirmative vote of two-thirds (2/3) of the General Assembly present and voting, both on a Majority and Weighted Majority basis, is required for passage of the following matters:
  1. To override any action of the Executive Committee;
  2. To amend the Bylaws;
  3. To propose amendments to the intergovernmental agreement.
- b. A motion to table a matter brought before the General Assembly requires support by a delegate or voting alternate representing a unit of government other than the one making the motion.
- c. The Chairperson, in the exercise of his or her discretion, may ask for approval of questions by consent or by voice vote, and the Chairperson may declare the question approved or not approved, provided that any delegate or voting alternate may ask for a division, in which case the question shall be subject to the formal voting requirements of Article III, Section A.4. above.

6. Bloc Caucuses.

- a. The membership of the General Assembly shall be organized into four membership bloc caucuses: one bloc for the delegates from cities and villages, one bloc for the delegates from counties, one bloc (to be known

as the “education bloc”) for the delegates from intermediate school districts and community colleges, and one bloc for the delegates from townships. At or prior to each Annual Meeting of the General Assembly, each membership bloc caucus shall elect a chairperson, referred to as a Bloc Chairperson, to serve until the next Annual Meeting of the General Assembly.

- b. Whenever the General Assembly shall be called upon to amend the Bylaws, to propose amendments to the intergovernmental agreement, or to override any action of the Executive Committee, or at any meeting of the General Assembly upon the request of three (3) members of a membership bloc or ten percent (10%) of the members of any membership bloc, whichever number shall be greater, provision shall be made for Bloc Caucuses prior to voting.
7. At-Large Delegates. The General Assembly, upon the recommendation of the Nominating Committee, may elect for terms of one year, not more than ten (10) citizens who reside in the SEMCOG Region as at-large non-voting delegates to the General Assembly. Citizens should be considered for these seats in recognition of their civic or public interests and accomplishments as “regional statespersons.”
8. Notice of Meetings. Notice of all meetings of the General Assembly shall be given in the manner required by the Michigan Open Meetings Act, Act 267, Public Acts of Michigan, 1976, as amended (“Act 267”). In addition, at least three (3) days prior to the date set for the holding of any meeting of the General Assembly, written notice of the time and place of such meeting shall be sent by email or other electronic means to each delegate and to each alternate delegate at the email or other appropriate address of such delegate appearing on the records of the Council. Every notice by email or other electronic means shall be deemed duly served as of 5:00 p.m., prevailing Eastern time, next following the actual time when the notice is transmitted, as recorded by the Council’s communication system. The Executive Director or his or her designee may, but shall not be required to, cause additional written notice to be provided to a delegate or delegates by mailing such notice via regular U.S. mail not less than seven (7) days prior to the date set for the holding of the meeting to the address of such delegate or delegates appearing on the records of the Council. Mailed notice shall be deemed duly served on the second business day following the day when the same has been deposited in the United States mail with postage fully prepaid and addressed to the sendee as provided above.
9. Minutes and Agendas. Minutes of the proceedings of the General Assembly shall be kept and made available to the public in the manner required by Act 267. Proposed minutes of previous meetings shall be submitted to the members of the General Assembly not less than seven (7) days prior to the next succeeding meeting of the General Assembly for approval at such meeting. An agenda for

the next succeeding meeting shall be submitted to the members of the General Assembly at the time of submitting proposed minutes.

10. Committees. The General Assembly shall establish a Finance and Budget Committee and a Bylaws and Legal Committee as its standing committees, but action on matters considered by said committees, with the exception of those finance items which have been delegated to the Executive Committee in Article III, Section B.8., shall be taken only by the General Assembly.

**B. The Executive Committee**

1. Meetings. The Executive Committee shall meet at least once in each calendar quarter, and also shall meet upon call of the Chairperson or of not less than five (5) of its members, or at the direction of the General Assembly.
2. Membership. Subject to the conditions hereinafter provided, voting delegates in the General Assembly shall be seated on the Executive Committee on the following basis: Member Units of each of the following three kinds, (i) cities and villages, (ii) counties, and (iii) townships, which are located within the geographical area of each separate county within the SEMCOG Region, shall constitute an area bloc, and member Units of each of the following two kinds, (i) intermediate school districts and (ii) community colleges, which are located within the geographical area of the SEMCOG Region, shall constitute an area bloc; and each area bloc shall be allocated delegates to the Executive Committee according to the following table; provided that the City of Detroit shall not be included in the cities and villages area bloc within Wayne County for the purposes of this Article III, Section B.2., but instead shall be allocated three (3) separate delegates to the Executive Committee.

### Executive Committee Delegates

	Cities & Villages	County Governments	Intermediate School District	Community Colleges	Townships	Other	Total
Livingston	1	2			1		4
Macomb	2	4			1		7
Monroe	1	2			1		4
Oakland	2	6			1		9
St. Clair	1	2			1		4
Washtenaw	1	2			1		4
Wayne	2 <sup>†</sup>	6			1		9
Detroit	3						3
SEMCOG Region			1	1			2
Governor of Michigan						1	1 <sup>**</sup>
<b>TOTALS</b>	<b>13</b>	<b>24</b>	<b>1</b>	<b>1</b>	<b>7</b>	<b>1</b>	<b>47</b>

Note: † Excluding the City of Detroit  
 †† Permitted to vote on transportation matters only.

3. Selection of Voting Delegates. The member Units in each area bloc shall constitute a caucus for the purpose of electing voting delegates to the Executive Committee, and vacancies shall be filled by election in the same manner. Alternate delegates to the General Assembly shall not serve as delegates to the Executive Committee but may serve as alternate delegates to the Executive Committee. In the absence of a delegate, his or her alternate shall vote in his or her place and stead, but shall not exercise any other responsibilities of the delegate. Delegates to the Executive Committee shall be elected not less than thirty (30) days prior to the date of the Annual Meeting of the General Assembly in each year, or as soon thereafter as may be, and shall serve from the date of said Annual Meeting until the Annual Meeting of the General Assembly in the succeeding year, or until a successor is duly elected.
4. Quorum. A quorum of the Executive Committee shall consist of a majority of its total voting membership and a majority of weighted votes.
5. Voting. The Executive Committee may decide any question within the scope of its responsibilities by the vote of delegates or voting alternates present at any meeting at which a quorum is assembled in accordance with the following

procedures. Except as provided in Article III, Section B.5.c. below, no question shall be determined to be approved without receiving both a Majority and a Weighted Majority of votes cast.

a. Majority of Delegates or Voting Alternates: On any question presented to the Executive Committee, each of the delegates or voting alternates present shall have 1 vote (a “nominal vote”), and the nominal votes cast for and against the question shall be recorded. If a question shall receive a number of nominal votes greater than half of the total number of nominal votes cast, the question shall be determined to have Majority approval. In case less than a quorum shall be assembled at any meeting of the Executive Committee, a Majority may nonetheless be deemed to have approved of a question if the question shall have received the same absolute number of nominal votes as would be required for Majority approval at a meeting at which a quorum is assembled; and, as to any question subject to a supermajority voting requirement, a supermajority may nonetheless be deemed to have approved of a question if the question shall have received the same absolute number of nominal votes as would be required for supermajority approval at a meeting at which a quorum is assembled.

b. Weighted Majority. On any question presented to the Executive Committee, each of the delegates or voting alternates present also shall have votes apportioned based upon the population of the area bloc represented by the delegate or voting alternate (“weighted votes”), and the weighted votes cast for and against the question shall be recorded. The number of weighted votes apportioned to area bloc delegates shall be determined as follows:

1. Counties. 1,450 votes shall be apportioned among all counties within the SEMCOG Region based upon the proportion that each county’s population bears to the population of the SEMCOG Region. Each area bloc member representing a member Unit county shall be entitled to vote the number of votes so apportioned to that county. The votes of each member county shall be assigned equally (or as equally as possible) among all of the member county’s delegates, without right of assignment except to an alternate delegate, and no alternate may vote more than a single delegate’s assigned votes.

2. Cities, Villages and Townships. 1,450 votes shall be apportioned among all cities, villages and townships within the SEMCOG Region based upon the proportion that each city’s, village’s or township’s population bears to the population of the SEMCOG Region. Each area bloc delegate representing cities and villages shall be entitled to vote the aggregate number of votes apportioned to member Unit cities and villages comprising that area bloc. Each area bloc delegate representing townships shall be entitled to vote the aggregate number of votes apportioned to member Unit townships comprising that area bloc. The votes of each member Unit city, village or township having more than 1 delegate shall

be assigned equally (or as equally as possible) among all of the member Unit's delegates, without right of assignment except to an alternate delegate, and no alternate may vote more than a single delegate's assigned votes.

3. Governor. 50 votes shall be allocated to the Governor of the State of Michigan.

4. Intermediate School Districts. 10 votes shall be allocated to each member intermediate school district, and the area bloc delegate representing intermediate school districts shall be entitled to vote the aggregate number of votes allocated to all member Unit intermediate school districts comprising that area bloc.

5. Community Colleges. 10 votes shall be allocated to each member community college, and the area bloc delegate representing community colleges shall be entitled to vote the aggregate number of votes allocated to all member Unit community colleges comprising that area bloc.

For purposes of apportioning votes on the basis of population, the same method shall be applied to apportioning Executive Committee votes as is applied to apportioning General Assembly votes under Article III, Section A.4.b.

If a question shall receive a number of weighted votes greater than half of the total number of weighted votes cast, the question shall be determined to have received Weighted Majority approval. In case less than a quorum shall be assembled at any meeting of the Executive Committee, a Weighted Majority may nonetheless be deemed to have approved of a question if the question shall have received the same absolute number of weighted votes as would be required for Weighted Majority approval at a meeting at which a quorum is assembled; and, as to any question subject to a weighted supermajority voting requirement, a weighted supermajority may nonetheless be deemed to have approved of a question if the question shall have received the same absolute number of weighted votes as would be required for weighted supermajority approval at a meeting at which a quorum is assembled.

c. The Chairperson, in the exercise of his or her discretion, may ask for approval of questions by consent or by voice vote, and the Chairperson may declare the question approved or not approved, provided that any delegate or voting alternate may ask for a division, in which case the question shall be subject to the formal voting requirements of this Article III, Section B.5.

6. Non-Voting Delegates. An addition to voting delegates, non-voting delegates to the Executive Committee from the following categories may be seated as determined from time to time by the General Assembly:

- a. Governmental entities and legislative bodies.
  - b. At-large delegates to the General Assembly elected pursuant to Article III, Section A.7. above.
  - c. Each Bloc Chairperson, each Chairperson of the standing committees of the General Assembly, and each Chairperson of a subsidiary body to the Executive Committee not otherwise a voting delegate to the Executive Committee. If a Chairperson of a standing committee or subsidiary body to the Executive Committee or other person not otherwise a voting delegate to the Executive Committee is charged with making a report of a committee or subsidiary body to the Executive Committee, such reporting person may make any necessary or appropriate motion in regard of the report, but may not vote on the motion.
7. Notice of Meetings. Notice of all meetings of the Executive Committee shall be given in the manner required by Act 267. In addition, at least three (3) days prior to the date set for the holding of any meeting of the Executive Committee, written notice of the time and place of such meeting shall be sent by email or other electronic means to each delegate and to each alternate delegate at the email or other appropriate address of such delegate appearing on the records of the Council. Every notice by email or other electronic means shall be deemed duly served as of 5:00 p.m., prevailing Eastern time, next following the actual time when the notice is transmitted, as recorded by the Council's communication system. The Executive Director or his or her designee may, but shall not be required to, cause additional written notice to be provided to a delegate or delegates by mailing such notice via regular U.S. mail not less than seven (7) days prior to the date set for the holding of the meeting to the address of such delegate or delegates appearing on the records of the Council. Mailed notice shall be deemed duly served on the second business day following the day when the same has been deposited in the United States mail with postage fully prepaid and addressed to the sendee as provided above.
8. Responsibilities. The Executive Committee shall have general supervision of the business of the Council between meetings of the General Assembly. In recess of the General Assembly, the Executive Committee may act upon any question which is subject to determination by a majority of the General Assembly (excepting the filling of a vacancy in the office of First Vice Chairperson), but shall not act upon any question which is subject to determination by two-thirds (2/3) of the General Assembly present and voting. In addition, it shall be the responsibility of the Executive Committee to take action on any question of:
- a. Appointment, compensation or removal of the Executive Director;
  - b. Execution of contracts between the Council and other bodies, organizations or entities;
  - c. Disbursement of funds for purposes approved in the budget and in such amounts, and for such other purposes as may be deemed necessary;

- d. Acceptance of gifts, grants, assistance funds or bequests, and the incurring by the Council of debts, liabilities or obligations which shall not constitute the debts, liabilities or obligations of any of the member Units or of any other agency or organization;
- e. Approval of regional plans and studies, the implementation of which remains with the appropriate local Units; and
- f. Creation, organization and delegation of duties of subsidiary bodies to the Council from time to time, as provided by law.

In all of the foregoing cases, the action of the Executive Committee shall be the action of the Council and shall be reported by written minutes to the General Assembly at the next succeeding meeting of the General Assembly. The Executive Committee shall also review and recommend action on an annual budget and schedule of membership fees, which shall be subject to approval by the General Assembly as provided under Article IV, Section B.

- 9. Minutes. Minutes of the proceedings of the Executive Committee shall be kept and made available to the public in the manner required by Act 267. In addition, the Executive Committee shall submit minutes of its proceedings at each meeting to the General Assembly at the next succeeding meeting of the General Assembly.
- 10. Subsidiary Bodies. The Executive Committee may establish subsidiary bodies in accordance with law. No such subsidiary body, except as expressly provided by these Bylaws or as otherwise expressly authorized by the Executive Committee, shall take dispositive action on any question, such powers being reserved to the Executive Committee or the General Assembly.
  - a. Regional Clearinghouse Review Committee. The Executive Committee shall establish a permanent Regional Clearinghouse Review Committee. Membership of the Regional Clearinghouse Review Committee shall consist of local elected officials who need not be members of the Executive Committee but who shall be selected according to membership guidelines determined by the Executive Committee. The Regional Clearinghouse Review Committee may act on behalf of the Executive Committee for purposes of reviewing grant applications and projects in the regional review process. Action of the Regional Clearinghouse Review Committee shall be subject to review by the Executive Committee.
  - b. Councils. The Executive Committee shall establish ongoing subsidiary councils to advise the Executive Committee in designated substantive areas. Membership of such councils shall not be limited to elected officials or members of the Executive Committee, and shall be appointed by the Chairperson of the Council and reported annually to the Executive Committee.

- c. Advisory Committees; Task Forces. The Executive Committee may establish ongoing advisory committees and ad hoc task forces to provide technical services to the respective subsidiary councils or to report directly to the Executive Committee. Qualifications and appointment of members of such advisory committees and task forces shall be as in the case of the subsidiary councils.

## C. Officers

1. Officers; Eligibility; Duties. The principal officers of the Council shall be a Chairperson, a First Vice Chairperson, and four Vice Chairpersons. Principal officers shall be elected from among the delegates and alternates to the Executive Committee. Among the six principal officers, all four membership blocs (cities and villages; counties; townships; and intermediate school districts and community colleges) shall be represented, and no more than two of the six principal officers shall represent the same membership bloc. The Immediate Past Chairperson of the Council, if he or she continues to be seated as a delegate or alternate to the Executive Committee, shall be an additional officer ex-officio. The Chairperson shall be the presiding officer of the General Assembly and of the Executive Committee and otherwise shall perform only the duties prescribed by these Bylaws or as directed by the Executive Committee. The officers shall perform only the duties prescribed by these Bylaws or as directed by the Executive Committee.
2. Selection. The First Vice Chairperson and four Vice Chairpersons shall be elected at the Annual Meeting by delegates and voting alternates of the General Assembly present and voting. The First Vice Chairperson shall automatically succeed to the office of Chairperson at the next Annual Meeting following his or her election as First Vice Chairperson. The Chairperson, if then eligible, shall become Immediate Past Chairperson at the Annual Meeting ending his or her term as Chairperson; but if the Chairperson is not then eligible, the office of Immediate Past Chairperson shall be vacant.
3. Terms of Office. Principal officers shall serve for 1-year terms or until their successors are elected. The Chairperson and First Vice Chairperson shall serve no more than one term in each of those capacities. For purposes of this limitation, a "term" shall not include service in completing an unexpired portion of a term resulting from a vacancy in office. The four Vice Chairpersons may serve more than one term in that capacity and are eligible for re-election. The Immediate Past Chairperson shall serve no more than one 1-year term in that capacity.
4. Vacancies; Succession.
  - a. Chairperson. Upon a vacancy occurring in the office of Chairperson, the First Vice Chairperson shall become Chairperson to complete the unexpired portion of the term.

b. First Vice Chairperson. Upon a vacancy occurring in the office of First Vice Chairperson, the office shall remain vacant until the next Annual Meeting of the General Assembly (the election of First Vice Chairperson being expressly reserved for the General Assembly so convened at the Annual Meeting), but an additional temporary office of Vice Chairperson shall be created, which office shall be filled according to the procedure applicable to filling a vacancy in the office of Vice Chairperson. The additional temporary office of Vice Chairperson shall be extinguished upon the expiration of the unexpired portion of the term of First Vice Chairperson.

c. Vice Chairperson. Upon an unanticipated vacancy occurring in the office of Vice Chairperson, or one month prior to an anticipated vacancy occurring in the office of Vice Chairperson, a Nominating Committee shall be established consisting of representatives selected in accordance with Article III, Section D of these Bylaws. The Nominating Committee shall promptly deliver notice of the vacancy to the General Assembly delegates and alternates and indicate those delegates and alternates from the Executive Committee eligible to be considered to fill the office. The Nominating Committee shall consider names of eligible persons on its own motion and who shall have been recommended in writing and whose recommendations have been received by the Committee chairperson within 10 days of the notice of vacancy, but the Nominating Committee shall not be bound to nominate any person so recommended. The Nominating Committee shall report its recommendation for filling the vacancy at the next regular meeting of the Executive Committee or General Assembly, whichever comes first, scheduled to occur not less than 10 days following delivery of a notice of election to fill the vacancy to the General Assembly delegates and alternates. At the next regular meeting occurring not less than 10 days following delivery of the notice of election, the Executive Committee or General Assembly shall then elect a person to fill the vacancy for the unexpired portion of the term.

d. Chairperson and First Vice Chairperson. In the event of simultaneous vacancies in both the offices of Chairperson and First Vice Chairperson, the Immediate Past Chairperson, if so serving, shall become Chairperson for the remainder of the unexpired term. In the event there is no Immediate Past Chairperson so serving, the Vice Chairperson having served in office for the longest period shall become Chairperson. The office of First Vice Chairperson shall remain vacant until the next Annual Meeting of the General Assembly, and an additional temporary office of Vice Chairperson shall be created and filled in accordance with Article III, Section C.4.b. above. A Chairperson and First Vice Chairperson thereafter shall be nominated and elected at the next Annual Meeting of the General Assembly.

**D. Nomination of Officers**

Not less than twenty-five (25) days prior to the date of the Annual Meeting, each Bloc Chairperson shall appoint one representative from his or her bloc to serve on the Nominating Committee, which shall nominate principal officers and at-large delegates as provided in these Bylaws. No more than two members of the Nominating Committee shall be from the same county. Not less than twenty (20) days prior to the date of the Annual Meeting, the Nominating Committee shall meet for the purpose of making nominations. The Nominating Committee shall consider for nomination the names of any and all eligible persons on its own motion or who shall have been recommended by writing received by the Chairperson within the preceding twenty (20) days, but shall not be bound to nominate any person so recommended; provided, however, that in case any such written recommendation for nomination shall have been subscribed to by not less than fifteen percent (15%) of the delegates to the General Assembly, the report of the Nominating Committee shall include the name of the person so recommended as a Nominee by Petition in addition to the names of other person or persons nominated by the Nominating Committee. In case the Nominating Committee shall be unable to reach a decision with respect to any nomination, it shall report the names of the persons under active consideration for such nomination, without favor. Thereafter a report of the Committee's nominations shall be included in the notice of the Annual Meeting provided to the delegates and alternates to the General Assembly pursuant to Article III, Section A.8 of these Bylaws.

**ARTICLE IV. FINANCE**

**A. Fiscal Year**

The fiscal year of the Council shall commence each July 1.

**B. Budget Adoption and Membership Fees**

The Executive Director annually shall prepare a proposed Council budget and schedule of membership and associate membership fees under the direction of the Finance and Budget Committee and the Executive Committee. The Finance and Budget Committee and the Executive Committee shall review and recommend action on the proposed budget and schedule of membership fees. The Council budget shall be adopted by the General Assembly on or before July 1 of each year. Upon adoption of the annual budget, the General Assembly shall fix the membership fees and associate membership fees for all members and associate members in amounts sufficient to provide the local funds required by the budget.

**C. Annual Audit**

The Executive Committee shall cause an annual audit of the financial affairs of the Council to be performed by an independent Certified Public Accountant in accordance with law. A report of such audit shall be made available to the members of the Council.

**ARTICLE V. PARLIAMENTARY AUTHORITY**

The rules contained in Roberts' Rules of Order, Newly Revised, as the same is updated and in effect from time to time, shall govern the Council in all cases to which they are applicable, and in which they are not inconsistent with law, the Bylaws or any special rules of order of the Council.

**ARTICLE VI. AMENDMENT OF BY LAWS**

- A. If a proposed amendment or amendments to the Bylaws has received 1) the recommendation of the Bylaws and Legal Committee, 2) the recommendation of the Executive Committee by a two-thirds (2/3) affirmative vote of the Executive Committee, 3) has or have been fully set out in a written report of the Bylaws and Legal Committee containing the text of this Section A of this Article VI, and 4) notice of the proposed amendment or amendments, including a copy of the written report of the Bylaws and Legal Committee, has been given to the delegates and alternate delegates to the General Assembly in the manner set forth Article III, Section A.8, of these Bylaws, excepting not less than thirty (30) days prior to the date of a meeting of the General Assembly, then such proposed amendment or amendments may be adopted by a two-thirds (2/3) affirmative vote of the voting members present at such meeting of the General Assembly.
- B. If a proposed amendment or amendments to the Bylaws has not received the recommendations of the Bylaws and Legal Committee and the Executive Committee, or has not been reported to the delegates and alternate delegates to the General Assembly, or has not been adopted by a two-thirds (2/3) affirmative vote of the voting members present at a meeting of the General Assembly, all as described in the foregoing Section A of this Article VI, then such proposed amendment or amendments may be presented at any meeting of the General Assembly, but shall not be considered for adoption until the next following meeting of the General Assembly.

Adopted June 29, 1967

Revised November 21, 1974

Revised November 18, 1976

Revised March 25, 1977

Revised December 7, 1978

Revised March 26, 1981

Revised June 23, 1983

Revised March 24, 1988

*Draft 3/8/07*  
*As Approved by Bylaws and Legal Committee*

Revised March 23, 1989  
Revised March 22, 1990  
Revised June 25, 1992  
Revised June 9, 1994  
Revised June 26, 1997  
Revised October 23, 1997  
Revised October 26, 2000  
Revised March 20, 2003  
Revised \_\_\_\_\_, 2007

**MICHIGAN'S REGIONAL PLANNING ENABLING STATUTE  
INCLUDING ALL AMENDMENTS THROUGH PA 682 OF 2006**

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**REGIONAL PLANNING**

**Act 281 of 1945**

AN ACT to provide for regional planning; the creation, organization, powers and duties of regional planning commissions; the provision of funds for the use of regional planning commissions; and the supervision of the activities of regional planning commissions under the provisions of this act.

**History:** 1945, Act 281, Eff. Sept. 6, 1945 ;-- Am. 1952, Act 194, Eff. Sept. 18, 1952

*The People of the State of Michigan enact:*

**125.11 Regional planning; definitions.**

Sec. 1.

For the purpose of this act certain terms are defined as provided in this section. Wherever appropriate the singular includes the plural and the plural includes the singular. The terms "local governmental units" or "local units" shall include cities, villages, other incorporated political subdivisions, counties, school districts, special authorities, townships, or any legally constituted governing body responsible for the exercise of governmental functions within a political subdivision of the state.

History: 1945, Act 281, Eff. Sept. 6, 1945 ;-- CL 1948, 125.11

**125.12 Regional planning commission; creation; service by members of county board of commissioners.**

Sec. 2.

Regional planning commissions may be created by resolution by 2 or more legislative bodies of any local governmental units desiring to create a regional planning commission. Members of county boards of commissioners shall not be prohibited from serving on a commission created hereby.

**History:** 1945, Act 281, Eff. Sept. 6, 1945 ;-- CL 1948, 125.12 ;-- Am. 1952, Act 194, Eff. Sept. 18, 1952 ;-- Am. 1976, Act 427, Imd. Eff. Jan. 11, 1977

**125.13 Regional planning commissions; limit of jurisdiction.**

Sec. 3.

The boundaries of the area which are to define the limit of jurisdiction of the regional planning commission shall be established by the resolutions of the participating legislative bodies. The boundaries of this area need not be coincident with the boundaries of any single governmental subdivision or group of subdivisions which are to be included in the area, but may include all or such portions of any governmental subdivision.

**History:** 1945, Act 281, Eff. Sept. 6, 1945 ;-- CL 1948, 125.13 ;-- Am. 1952, Act 194, Eff. Sept. 18, 1952

**125.14 Regional planning commission; per diem allowance and mileage; reimbursement for actual expenses.**

Sec. 4.

A member of the regional planning commission may receive a per diem allowance and mileage as is established and paid by the regional commission or, if a per diem allowance or mileage is not established and paid by the regional commission, as is established and paid by the local unit appointing that member for each meeting attended and may be reimbursed for not more than actual expenses incurred as a member of the commission in carrying out the work of the commission. The mileage and reimbursement for not more than actual expenses established under this section shall not exceed the standardized travel regulations of the department of management and budget.

**History:** 1945, Act 281, Eff. Sept. 6, 1945 ;-- CL 1948, 125.14 ;-- Am. 1952, Act 194, Eff. Sept. 18, 1952 ;-- Am. 1976, Act 427, Imd. Eff. Jan. 11, 1977 ;-- Am. 1989, Act 129, Imd. Eff. June 28, 1989

**125.15 Regional planning commissions; chairman; rules of procedure; records.**

Sec. 5.

Each regional planning commission shall elect its own chairman and establish its own rules of procedure, and may create and fill such other offices as it may determine necessary. It shall keep a record of its resolutions, transactions, findings and determinations, which records shall be a public record.

**History:** 1945, Act 281, Eff. Sept. 6, 1945 ;-- CL 1948, 125.15 ;-- Am. 1952, Act 194, Eff. Sept. 18, 1952

**125.16 Regional planning commissions; director and employees.**

Sec. 6.

The regional planning commission may appoint a director and such employees as it may deem necessary for its work and may hire such experts and consultants for part time or full time service as may be necessary for the prosecution of its responsibilities.

**History:** 1945, Act 281, Eff. Sept. 6, 1945 ;-- CL 1948, 125.16

**125.17 Aid from governmental agencies.**

Sec. 7.

Aid for the purpose of accomplishing the objectives of the regional planning commission may be accepted from all governmental agencies whether local, state or federal, if the conditions under which such aid is furnished are not incompatible with the other provisions of this act.

**History:** 1945, Act 281, Eff. Sept. 6, 1945 ;-- CL 1948, 125.17

**125.18 Appointment of advisory committees or councils.**

Sec. 8.

The regional planning commission may appoint advisory committees or councils whose membership may consist of individuals whose experience, training or interest in the program may qualify them to lend valuable assistance to the regional planning commission by acting in an advisory capacity in consulting with the regional planning commission on technical and special phases of the program. Members of such advisory bodies shall receive no compensation for their services but may be reimbursed for actual expenses incurred in the performance of their duties.

**History:** 1945, Act 281, Eff. Sept. 6, 1945 ;-- CL 1948, 125.18

**125.19 Regional planning commission; powers; annual report; service charge to local governmental unit.**

Sec. 9.

(1) A regional planning commission may conduct all types of research studies, collect and analyze data, prepare maps, charts, and tables, and conduct all necessary studies for the accomplishment of its other duties; may make and coordinate the development of plans for the physical, social, and economic development of the region, and may adopt, by resolution of its governing body, a plan or the portion of a plan so prepared or any objective consistent with a plan as its official recommendation for the development of the region; may publicize and advertise its purposes, objectives, and findings, and may distribute reports on its purposes, objectives, and findings; may, by resolution of its governing body and with the consent of the

affected governmental units, or other public or private bodies, provide services to participating local governmental units, the state, and to other public and private bodies and citizens in matters relative to its functions, plans, and objectives provided those services are not available through the private sector at a competitive cost; may charge the recipients of its services a reasonable fee for those services; and may act as a coordinating agency for programs and activities of public and private bodies and citizens as they relate to its objectives. A regional planning commission shall make an annual report of its activities to the legislative bodies of the participating local governmental units.

(2) Notwithstanding subsection (1), a local governmental unit may not be charged for a service provided by a regional planning commission pursuant to subsection (1) unless the charge is accepted by a vote of the legislative body of that governmental unit.

**History:** 1945, Act 281, Eff. Sept. 6, 1945 ;-- CL 1948, 125.19 ;-- Am. 1952, Act 194, Eff. Sept. 18, 1952 ;-- Am. 1982, Act 156, Imd. Eff. May 18, 1982

#### **125.20 Access to records and information.**

Sec. 10.

The regional planning commission shall be given access to all studies, reports, surveys, records, and all other information and material in the possession of such governmental agencies as shall be required by the regional planning commission for the accomplishment of its objectives.

**History:** 1945, Act 281, Eff. Sept. 6, 1945 ;-- CL 1948, 125.20

#### **125.21 Local subdivisions; adoption of plans of regional commission.**

Sec. 11.

Local governmental subdivisions, whether active participants in the work of the regional planning commission or not, may adopt all or any portion of the plans prepared and adopted by the regional planning commission by following those procedures specified by act of the legislature or by local charter for the adoption of an official master plan.

**History:** 1945, Act 281, Eff. Sept. 6, 1945 ;-- CL 1948, 125.21

#### **125.22 Local subdivisions; allocation of funds.**

Sec. 12.

For the purpose of providing funds to meet the expenses of a regional planning commission any local governmental unit participating in the formation, functioning and support of the regional planning commission or any other local governmental unit wishing to contribute thereto may

allocate funds for the purpose by official act of its legislative body. The proportion of the total amount of funds to be so provided by each participating local governmental unit may be suggested by the regional planning investigating committee or prepared as a proposed budget by the regional planning commission and submitted to the legislative bodies of the participating local governmental units. Each legislative body of the participating governmental units may appropriate its share of the funds to be apportioned for the use of the regional planning commission by the adoption of a legislative act which is identical with a similar act or acts as adopted by the other participating local governmental units. The services of personnel, the use of equipment and office space, and the provision of special services, may be accepted from any participating local governmental unit and may be considered a part of the financial support of that governmental unit.

**History:** 1945, Act 281, Eff. Sept. 6, 1945 ;-- CL 1948, 125.22 ;-- Am. 1952, Act 194, Eff. Sept. 18, 1952

**125.23 Regional planning commission; acceptance of gifts and grants; disposition of funds received from governmental agencies; restrictions.**

Sec. 13.

(1) A regional planning commission may accept gifts and grants from public or private individuals or agencies if the conditions under which the grants are made are in accordance with the accomplishment of the objectives of the regional planning commission.

(2) A regional planning commission may lend, grant, transfer, or convey funds received from all federal, state, or local governmental agencies, as permitted by law, subject to applicable restrictions affecting the use of those funds.

**History:** 1945, Act 281, Eff. Sept. 6, 1945 ;-- CL 1948, 125.23 ;-- Am. 1952, Act 194, Eff. Sept. 18, 1952 ;-- Am. 1982, Act 156, Imd. Eff. May 18, 1982

**125.24 Transfer of functions to regional council of government; vote required; grants-in-aid.**

Sec. 14.

The regional planning commission as constituted under this act may transfer by interlocal agreement or contract its activities, functions, programs, staff, moneys, properties, and any other liabilities or assets to a regional council of government hereinafter created. This transfer must be authorized by a majority vote of the governing body of the regional planning commission and submitted to each local governmental unit participating as a member of the regional planning commission. The local legislative body of each local governmental unit participating as a member of the regional planning commission must authorize and concur in the transfer by majority vote.

In the event of such transfer, the council shall be entitled to receive and disburse all grants-in-aid and other revenues that would otherwise be available to the regional planning commission.

**History:** Add. 1967, Act 87, Eff. Nov. 2, 1967

**Compiler's Notes:** Former § 125.24, a severability provision, was repealed by Act 129 of 1947.

**125.25 Research studies and plans; review by office of planning coordination.**

Sec. 15.

Research studies and plans for the physical, social and economic development of the region which are prepared by the regional planning commissions pursuant to section 9 shall be forwarded as soon as is practical and prior to adoption in whole or in part to the office of planning coordination of the executive office of the governor for review and comment.

**History:** Add. 1967, Act 87, Eff. Nov. 2, 1967

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# **SEMCOG**

## **Nominating Committee**

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Richard Henningsen, Chairperson  
Northville Township Treasurer

June 21, 2007

TO: General Assembly Delegates and Alternates

FROM: Nominating Committee  
City & Village Bloc: Mayor Ronald Gillham, Huntington Woods  
County Bloc: Vice Chairperson Joan Flynn, Macomb County Board of Commissioners  
Education Bloc: Vice President Max McCullough, Macomb ISD Board of Education  
Township Bloc: Treasurer Richard Henningsen, Northville Township

SUBJECT: Nominating Committee Report — Election of 2007-2008 Officers and Delegates At-Large

### **Summary of action requested**

The election of officers and Delegates At-Large will be conducted at the General Assembly.

### **Background**

The Nominating Committee is pleased to nominate the following slate of officers for consideration at the June 21, 2007 General Assembly:

<b>Chairperson</b>	William Roberts, City of Walled Lake Mayor
<b>First Vice Chairperson</b>	Mary Blackmon, Wayne County RESA Board of Education President
<b>Vice Chairpersons</b>	Robert Cannon, Clinton Township Supervisor Philip Cavanagh, Wayne County Commissioner Robert Hison, St. Clair Shores Mayor Michael Sedlak, Green Oak Township Clerk

SEMCOG Bylaws also allow nominations to be made from the floor at the General Assembly.

Pursuant to the Bylaws, the Chairperson serves one year and is automatically succeeded by the First Vice Chairperson as long as he/she remains eligible. Current SEMCOG Chairperson John Jones, Supervisor of Ira Township, will serve as Immediate Past Chairperson. The four additional Vice Chairpersons are elected annually to one-year terms. Vice Chairs can serve more than one term.

## Nominating Committee Report

Only elected officials who are delegates or alternates on the FY 2007-2008 Executive Committee are eligible to be nominated as a SEMCOG officer. The Bylaws also specify that each Bloc shall have at least one principal officer, and no more than two principal officers shall represent the same Bloc, i.e., County Bloc, City and Village Bloc, Township Bloc, and Education Bloc. In developing this slate of officers, the Nominating Committee also considered geographic distribution of the officers and level of involvement and contribution to SEMCOG.

### **Delegates At-Large**

The Nominating Committee also nominated a slate of candidates for Delegates At-Large. These individuals are ex-officio, non-voting members with regional interest and influence who contribute to the quality of life in Southeast Michigan. The slate of candidates follows:

#### **Delegates At-Large Re-nominated**

Lawrence Alexander, President/CEO  
Metro Detroit Convention & Visitors Bureau

N. Charles Anderson, President/CEO  
Detroit Urban League

Michael J. Brennan, President/CEO  
United Way for Southeast Michigan

Daniel H. Krichbaum, Ph.D., Executive Director  
Michigan Roundtable for Diversity and Inclusion

J. Terry McElroy, Senior VP, CFO, Treasurer  
The Auto Club Group

Doug Rothwell, President  
Detroit Renaissance

Robert Taubman, President, CEO, Chairman  
The Taubman Company

#### **Delegates At-Large Nominated**

Tina Abbate Marzolf, Executive Director  
Area Agency on Aging1-B

Dan Gilmartin, Executive Director  
Michigan Municipal League

Thomas W. Linn, Principal & Chairman  
Emeritus, Miller Canfield Paddock & Stone  
Metropolitan Affairs Corporation Chairperson

### **Action requested**

Chairperson John Jones will conduct the elections.

# **SEMCOG**

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Paul E. Tait, CAE  
Executive Director

June 21, 2007

TO: General Assembly

SUBJECT: Legislative Update

SEMCOG's member-approved policies in the areas of transportation, community and economic development, environment, land use, and education govern its legislative agenda. Below we provide the current status of legislation of interest to Southeast Michigan local governments.

## Transportation

- Michigan HB 4575, 4576, and 4577 - On April 3, 2007, State Representatives Hoon-Yung Hopgood (D-Taylor) and Craig DeRoche (R-Nov) introduced bipartisan legislation to increase the state's gas tax. The \$1 billion plan would create 50,000 jobs, relieve congestion, fix crumbling infrastructure, and invest in transit. The proposal would raise the gas tax by nine cents over three years, create diesel tax parity, and increase registration fees. SEMCOG supports and has advocated for this increase. Carmine Palombo, SEMCOG Transportation Director, has testified before house and senate subcommittees and the transportation subcommittee of the house appropriations committee. The presentations focused on the current state of the transportation system in Southeast Michigan, and the need to raise revenues and/or find alternative sources of funding for roads and transit. The legislation is currently in the House Committee on Transportation.

## Environment

- Water Resources Development Act of 2007 (WRDA) – This federal legislation provides for water resources development and conservation projects throughout the United States. SEMCOG is working closely with our congressional delegation and senators to include in the act language implementing the Lake St. Clair Management Plan. Some of the projects in the plan include a source water monitoring and notification system, demonstration of phragmites control strategies, protection and restoration of Lake St. Clair watershed habitat, and implementing illicit discharge elimination programs in the Lake St. Clair watershed. The U.S. House and Senate have each passed differing versions of the bill; it now heads to conference committee. A primary difference between the two versions is funding. The house version authorizes \$10 million per year for implementation of the Lake St. Clair Management Plan, while the senate version authorizes \$20 million.

## Community and Economic Development

- Michigan HB 4711, 4712, and 4713 – This legislation amends the Brownfield Redevelopment Financing Act in several ways, including:

- HB 4711 extends the Brownfield Redevelopment Financing Act sunset to 2017 for the capture of school operating taxes for cleanup and other eligible activities.
- Further, HB 4711 provides a brownfield redevelopment financing authority with the ability to capture school operating taxes for the reasonable cost of site investigation activities, due care evaluations, completion of a baseline environmental assessment report and preparing an environmental compliance plan without a work plan approval from the Michigan Department of Environmental Quality (MDEQ).
- HB 4712 assists communities that have a large number of brownfield sites by raising the amount that a local authority may spend on allowable administrative costs.
- HB 4713 expands the definition of eligible activities to include demolition and asbestos/lead abatement for facilities and blighted or functionally obsolete properties in non-core communities.

This legislation was reported out of the House New Economy and Quality of Life Committee. The senate is working on a package of brownfield legislation as well. SEMCOG provided written testimony supporting the bills and is encouraging additional legislative action to improve the brownfield program.

#### Local Government Issues

- Michigan SB 436 – This legislation addresses much of the \$800 million budget shortfall in the State of Michigan's FY 2006-2007 budget using both cuts and one-time revenues, while holding revenue sharing harmless. The legislation has passed both the house and senate, and is on its way to the governor.
- Michigan HB 4440, HB 4441, and HB 4442 – This package of bills is intended to spur activity in the real estate market.
  - HB 4440 would leave property taxes capped when a principal residence was transferred during the period beginning March 1, 2007-September 1, 2008. This would apply only in cases where the residence was to continue to be a principal residence for the new owner.
  - HB 4441 would increase the real estate transfer tax and send a portion of that increase to local units of government.
  - HB 4442 would exempt the "pop up" in taxable value from the Headlee millage rollback calculation.

House bills 4440 and 4441 have passed the house and are now in the Senate Finance Committee.

- Michigan HB 4780 – This legislation requires tax collections, elections, and assessing duties for rural townships be conducted through their counties rather

than the township. A rural township is defined in the legislation as those that meet either of the criteria:

(a) Has a population of less than 10,000;

or

(b) Has a population of 10,000 or more but less than 20,000 and does not provide for and make available fire, police on a 24-hour basis either through contracting for or directly employing personnel, water to 50 percent or more of its residents, and sewer services to 50 percent or more of its residents.

SEMCOG has communicated to legislators our opposition to this bill. This legislation was referred to the House Committee on Intergovernmental, Urban, and Regional Affairs.

- Michigan HB 4246 and 4266 – Amends PA 8 of 1967, the Intergovernmental Transfers of Functions and Responsibilities Act, and PA 7 of 1967, the Urban Cooperation Act. The legislation stipulates that when local governments consolidate, the employer is not required to pay to the employees the highest wages and benefits previously paid to any of the employees or their preexisting bargaining units. This legislation has passed the house and was referred to the Senate Committee on Local, Urban and State Affairs.

## **SEMCOG**

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Paul E. Tait, CAE  
Executive Director

June 21, 2007

TO: General Assembly

SUBJECT: Selected Media Coverage

SEMCOG is receiving positive media coverage around the region. Please review some of the latest coverage in the annotated list below. For those who are interested, the complete clippings will be available at the General Assembly meeting.

<b>Newspaper</b>	<b>Date</b>	<b>Headline</b>	<b>How SEMCOG is mentioned in article</b>
Ypsilanti Courier	05/24/07	Council members eye Water Street, income tax plan	SEMCOG data
Muskegon Chronicle	05/23/07	Michigan cities still a long way from being 'cool'	SEMCOG data
Kalamazoo Gazette	05/23/07	Michigan cities have to work on being cool	SEMCOG mention
Livingston Daily	05/23/07	Survey targets senior needs	SEMCOG data
Detroit News	05/21/07	Rebuilding Detroit's middle class: Try out proven strategies	SEMCOG data, quote
Oakland Press	05/21/07	Public service: How much is too much?	SEMCOG data
Times Herald	05/21/07	SC4 constantly looking for new ways to serve our community	SEMCOG mention
Detroit News	05/19/07	84% of Metro Detroiters commute to work alone in their cars	SEMCOG mention
South Lyon Herald	05/17/07	Hicks hopes to foster good growth in Lyon Township	SEMCOG mention
Detroit Free Press	05/15/07	Downtown vs. Detroit neighborhoods: Difference is bigger than ever	SEMCOG data, quote
Detroit News	05/15/07	Warren a surprising third in new housing for region	SEMCOG data
Detroit Free Press	05/14/07	Rising gas prices rise in office carpooling	SEMCOG mention
Canton Observer	05/13/07	SEMCOG data shows big	SEMCOG mention

Selected Media Coverage

		decline in housing	
Oakland Press	05/13/07	Lyon, Novi rank in top 10 for building permits	SEMCOG data
Macomb Daily	05/12/07	Housing starts decline	SEMCOG data
ClickonDetroit.com	05/10/07	Sharing rides one solution to high gas prices	SEMCOG mention
Detroit News	05/09/07	State courtesy vans help record number of motorists	SEMCOG data
Detroit Free Press	05/07/07	Panel to discuss local property taxes	SEMCOG mention
WOODTV.com	05/06/07	A look at who's living in downtown Detroit	SEMCOG mention
Lapeer County Press	05/05/07	Downtown Detroit retail lags despite rise in residents	SEMCOG mention, quote
Detroit Free Press	05/05/07	Supermarkets: No deal for Farmer Jack chain	SEMCOG data
Detroit News	05/05/07	We haven't seen so few homes built since 1983	SEMCOG quote, data
Ann Arbor News	05/04/07	Drive-by exhaust checks coming; Sites in local counties	SEMCOG mention
Ann Arbor News	05/04/07	How it works	SEMCOG mention
Detroit Free Press	05/04/07	Home construction falls to 27-year low	SEMCOG mention
Oakland Press	04/30/07	A better way to pay for roads?	SEMCOG mention, quote
Detroit News	04/30/07	County exec study delayed	SEMCOG mention
Ann Arbor News	04/24/07	Drive-by monitors to test car exhaust	SEMCOG mention, quote
Ann Arbor News	04/24/07	How it works	SEMCOG mention
Livingston Daily	04/24/07	More than meets the eye-Longtime Conway Township residents see changes ahead	SEMCOG data
Detroit Free Press	04/19/07	Will voluntary emissions testing work?	SEMCOG mention
Detroit Free Press	04/19/07	If your car's spitting out bad emissions, state planners would like a word with you	SEMCOG mention, quote
Detroit News	04/19/07	Metro drivers to get emissions-level alert	SEMCOG mention
Novi News	04/19/07	Census goal hit, funds in doubt	SEMCOG mention
Detroit News	04/18/07	Device will measure car's emissions as you drive by	SEMCOG mention

## Selected Media Coverage

Detroit News	04/18/07	Killing weeds a tall order	SEMCOG mention
Detroit Free Press	04/12/07	Macomb County news brief	SEMCOG mention
Traverse City Record Eagle	04/08/07	A grim look at Michigan 10 years from now	SEMCOG mention
South Lyon Herald	04/05/07	Committee members needed	SEMCOG mention
Detroit News	04/05/07	Metro area slips in region ranks	SEMCOG mention
Dexter Leader	04/12/07	Development could change Dexter forever	SEMCOG data
Kalamazoo Gazette	04/04/07	Column: Michigan must go to the mat for investment	SEMCOG mention
Ann Arbor News	04/04/07	Ann Arbor-Detroit train delayed	SEMCOG mention
Livingston Daily	04/03/07	From farms to families- Livingston County in transition	SEMCOG mention

## APPENDIX

### Consent Agenda Items

Approval of General Assembly Meeting Minutes, March 29, 2007  
Receipt of Executive Committee Meeting Minutes, April 27, 2007  
Financial Statements, April 2007

**General Assembly Meeting Minutes  
March 29, 2007**

- I. **Call to Order**  
Chairperson Jones called the General Assembly meeting to order at 4:30 p.m. at Cobo Hall Center in Detroit.
- II. **Roll Call**  
Committee Clerk Beverly A. Rucker called the roll.
- III. **Approval of the Agenda**  
City of Walled Lake Mayor William Roberts made the **motion** to approve the agenda as presented. The **motion** carried.
- IV. **Public Comment**  
Jones invited members of the public to comment for three minutes on any agenda item. There were no comments.
- V. **Approval of Consent Resolution**  
Macomb County ISD Board of Education Vice President Max McCollough made the **motion** to approve the Consent Resolution items: Receipt of Financial Statements – January 2007; Approval of General Assembly Minutes – October 26, 2006; and, Receipt of December 1, 2006, January 19, 2007 and February 23, 2007 Executive Committee Minutes. The **motion** carried.
- VI. **Report from Chairperson John Jones, Supervisor, Ira Township**  
  
**Presentation of Red Cross County Blood Donation Award**  
Diane Ward, from the American Red Cross, presented an award to Washtenaw County for the Battle of the Badges blood donation contest. Ypsilanti Mayor Pro Tem S. A. Trudy Swanson accepted the award.
- VII. **Report from Transportation Advisory Council Chairperson Gretchen Driskell, Mayor, City of Saline**  
  
**Update and Amendment to the 2030 Regional Transportation Plan for Southeast Michigan (RTP)**  
Driskell requested General Assembly adoption of an update to the 2030 Regional Transportation Plan for Southeast Michigan and amendment of eight projects.  
  
Driskell made the **motion** to adopt the resolution on page 5 of the agenda.

**General Assembly Resolution**

**To Update and Amend the *2030 Regional Transportation Plan for Southeast Michigan***

**WHEREAS**, SEMCOG, the Southeast Michigan Council of Governments, is the designated Metropolitan Planning Organization for Southeast Michigan and is responsible for developing a long-range regional transportation plan addressing a minimum 20-year planning horizon;

**WHEREAS**, the *2030 Regional Transportation Plan for Southeast Michigan (RTP)* was developed pursuant to 23 USC 134 and adopted by SEMCOG's General Assembly on November 4, 2004;

**WHEREAS**, the 2030RTP promotes accessibility and mobility for all people and freight while maintaining community integrity, strategically improves the transportation infrastructure to enhance community and economic vitality, promotes a safe and secure transportation system, and protects the environment both natural and built;

**WHEREAS**, the 2030 RTP contains policies, initiatives, and projects aimed at achieving regional goals and objectives;

**WHEREAS**, the RTP must be reviewed and updated at least every four years to confirm its validity and consistency with current and forecast trends and to extend the planning horizon, if necessary;

**WHEREAS**, it is necessary to document compliance with the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) — the federal transportation legislation passed in August 2005;

**WHEREAS**, SEMCOG conducted such a review;

**WHEREAS**, SEMCOG has analyzed potential impacts of planned transportation projects on environmentally sensitive resources and developed a series of mitigation guidelines to be considered by road and transit implementing agencies in all phases of project planning, design, construction, and maintenance, as outlined in the document titled *Integrating Environmental Issues in the Transportation Planning Process: Guidelines for Road and Transit Agencies* and included by reference in this update;

**WHEREAS**, SEMCOG approved the revised *SEMCOG's Public Participation Plan*, which is included by reference in this update, to ensure availability of information, timely notice of meeting, full access to key decisions, and support for early and continuing involvement in every aspect of the transportation planning process;

**WHEREAS**, eight projects were proposed for amendment to the *2030 RTP* and were evaluated with respect to regional goals and objectives, federal planning factors, environmental justice, air quality conformity, and transportation financing;

**WHEREAS**, the *2030 RTP* was open to public and agency review and comment;

**NOW THEREFORE BE IT RESOLVED**, this 29<sup>th</sup> day of March 2007, **THAT** the General Assembly of SEMCOG, the Southeast Michigan Council of Governments, adopts the update and amendment of the *2030 Regional Transportation Plan for Southeast Michigan*;

**BE IT FURTHER RESOLVED**, **THAT** the *2030 RTP*, as amended, remains valid and consistent with current and forecast conditions, maintains a minimum 20-year planning horizon, and is in keeping with all SAFETEA-LU requirements;

**BE IT FURTHER RESOLVED**, **THAT** the *2030 RTP*, as amended, remains consistent with regional goals and objectives;

**BE IT FURTHER RESOLVED**, **THAT** the *2030 RTP*, as amended, remains consistent with federal planning factors;

**BE IT FURTHER RESOLVED**, **THAT** impacts resulting from the *2030 RTP*, as amended, remain balanced across the region, so that no one population bears a disproportionate negative impact and that benefits are shared across the region;

**BE IT FURTHER RESOLVED**, **THAT** the *2030 RTP*, as amended, remains within established mobile source emissions budgets for ozone precursors and carbon monoxide and below the base year level for fine particulate matter;

**BE IT FURTHER RESOLVED**, **THAT** the *2030 RTP*, as amended, remains constrained to identified funding resources;

**BE IT FURTHER RESOLVED**, **THAT** the *2030 RTP*, as amended, remains in conformity with the State Implementation Plan for Air Quality as required by the provisions of 40 CFR 51 and 23 CFR 450;

**AND BE IT FURTHER RESOLVED**, **THAT** the General Assembly of SEMCOG submits this update and amendment of the *2030 Regional Transportation Plan for Southeast Michigan* to the Michigan Department of Transportation, as designee for the Governor's Office of the State of Michigan, for review and transmittal to the Michigan Department of Environmental Quality, Federal Highway Administration, Federal Transit Administration, and U.S. Environmental Protection Agency.

The **motion** carried.

**Regional Transportation Corridor Studies**

Driskell stated that the agenda item was submitted for the Assembly's information.

**VIII. Report from Finance and Budget Committee Chairperson Steve Manor, Mayor Pro Tem, City of Howell**

**2007-2008 Work Program and Budget Summary**

Manor requested the General Assembly's adoption of SEMCOG's FY 2007-2008 Annual Operating Budget and Work Program Summary for the fiscal year beginning July 1, 2007. This year's budget was prepared assuming a membership dues freeze and reduction in

recognition of fiscal strains many of SEMCOG's members are experiencing. Even with the proposed dues reduction, the budget contains an active work program for SEMCOG.

Manor made the **motion** to approve the resolution on page 36 of the agenda.

**RESOLVED**, this 29<sup>th</sup> day of March, 2007, **THAT** the General Assembly of SEMCOG, the Southeast Michigan Council of Governments, adopts the FY 2007-2008 Annual Budget and Work Program Summary, specifically adopting the revenues of \$12,090,344 and expenditures of \$12,187,018 (with the \$96,674 shortfall being covered by the stabilization fund), the membership fees, Disadvantaged Business Enterprise Goals, and the Pass Thru Funds.

The **motion** carried.

**IX. SEMCOG Advisory Council Reports**

Chairperson Jones encouraged the Assembly to read the following written advisory council reports for details.

**Community and Economic Development Advisory Council**

**Education Advisory Council**

**Environmental Policy Advisory Council**

**X. Report from Data Center Advisory Council Vice Chairperson Jeffrey Jenks, Commissioner, City of Huntington Woods**

**2035 Regional Forecast Totals**

Jenks stated that following a presentation of the forecast by Senior Research Specialist Don Grimes, University of Michigan/Institute of Labor and Industrial Relations and Research Professor George Fulton, University of Michigan Director of Labor Market Research Program, he would request General Assembly adoption of new 2035 Regional Forecast Totals as the baseline regional forecast for Southeast Michigan.

Jenks made the **motion** to adopt the resolution on page 54 of the agenda.

**General Assembly Resolution**

**To Adopt the 2035 Regional Forecast Totals as the Baseline Regional Forecast for Southeast Michigan**

**WHEREAS**, the 2035 Regional Transportation Plan will incorporate a forecast of future population, households, and employment for the region, local communities, and traffic analysis zones;

**WHEREAS**, the first major step in forecasting for year 2035 is a set of Regional Forecast Totals (RTFs), which will be used as controls for the community and traffic analysis zone forecast;

**WHEREAS**, SEMCOG's 2035 Regional Forecast Totals Work Group and Data Center Advisory Council have reviewed the 2035 RTFs, which are included in the report *A Region in Turbulence and Transition: The Economic and Demographic Outlook for Southeast Michigan Through 2035*;

**WHEREAS**, SEMCOG's Data Center Advisory Council at its December 12, 2006 meeting recommended adoption of these 2035 RTFs as the baseline forecast of the region's future;

**NOW, THEREFORE BE IT RESOLVED**, this 29<sup>th</sup> day of March, 2007, **THAT** the General Assembly of SEMCOG, the Southeast Michigan Council of Governments, adopts the 2035 Regional Forecast Totals as the baseline regional forecast for Southeast Michigan.

The **motion** carried.

**XI. Southeast Michigan's Economy: Turbulence and Transition**

Following SEMCOG Executive Director Paul Tait's response to the Regional Forecast Totals, a panel consisting of Detroit Urban League President N. Charles Anderson, Eastern Michigan University Professor of Public Administration Dr. Joseph Ohren, Detroit Renaissance President Doug Rothwell, Senior Research Specialist Don Grimes, and Professor George Fulton, engaged the General Assembly in discussion about how the private sector, education, and local governments must respond to this economic challenge.

There being no further business, the General Assembly meeting adjourned at 6 p.m.

Respectfully submitted,

Beverly A. Rucker  
Administrative Services

**General Assembly Meeting Minutes  
March 29, 2007**

<b>Unit of Government</b>	<b>Delegate</b>	<b>Alternate</b>
Livingston County		William Wagoner
<u>Cities and Villages</u>		
Howell	Steve Manor	Shea Charles
<u>Townships</u>		
Green Oak	Michael Sedlak	
Hamburg	Cindy Pine	
Macomb County	Joan Flynn Kathy Vosburg	
<u>Cities and Villages</u>		
Fraser	Janice A. B. Wilson	
New Baltimore		Thomas Goldenbogen
St. Clair Shores	Robert Hison	Ken Podolski
Sterling Heights		Mark Vanderpool
<u>Townships</u>		
Clinton	Robert Cannon	
<u>Education</u>		
Macomb ISD	Max McCullough	
Monroe County		Royce Maniko
<u>Townships</u>		
Bedford		Walt Wilburn
Frenchtown	James McDevitt	
Oakland County	Eric Coleman	J. David VanderVeen Vincent Gregory Dennis Toffolo
<u>Cities and Villages</u>		
Berkley	Marilyn Stephan	Jane Bais-DiSessa
Huntington Woods	Ronald Gillham	Jeff Jenks
Keego Harbor	Edwin Lowe	Dale Stuart
Madison Heights	Margene Scott	
Orchard Lake		Peter Russ
Southfield		Myron Frasier
Troy	Robin Beltramini	Mark Miller
Walled Lake	William Roberts	
Beverly Hills, Village	Rosanne Koss	

Oakland County (continued)

Townships

Highland

Patricia Pilchowski

Judith Kiley

Milford

Donald Green

Orion

Gerald Dywasuk

Oxford

Patricia Fitchena

West Bloomfield

David Flaisher

Education

Oakland Schools

Pan Godchaux

E. Robert Striton

St. Clair County

Pamela Wall

Marsden Murphy  
William Kauffman

Townships

Ira

John Jones

James Jacob

Washtenaw County

Cities and Villages

Saline

Gretchen Driskell

Ypsilanti

S. A. Trudy Swanson

Townships

Lima

Thomas Borton

Wayne County

Robert Ficano

Larry Simmons

Milton Mack, Jr.

Philip Cavanagh

Hamid Soueidan  
David Tyler

City of Detroit

Lucius Vassar

Kenneth Cockrel, Jr.

Cities and Villages

Gibraltar

Kathleen LaPointe

Grosse Pointe

Dale Scrace

Peter Dame

Grosse Pointe Woods

Allen Dickinson

Highland Park

Titus McClary

Plymouth

Stella Greene

David Angileri

Southgate

Wayne

Susan Rowe

Kevin Buford

Westland

Townships

Plymouth

James Anulewicz

Education

Wayne County RESA

Mary Blackmon

**Ex-Officio Members**

Delegates At-Large

Larry Alexander	Metro Detroit Convention & Visitors Bureau
N. Charles Anderson	Detroit Urban League
Doug Rothwell	Detroit Renaissance

Governor's Representative

Larry Arreguin	Governor's Southeast Michigan Office
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Legislative

Arlene Arrington	Michigan Senator Martha Scott
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Michigan Department of Transportation

Denise Jackson	Statewide Planning Division
Jeff Edwards	Transportation Planner

Suburban Mobility Authority for Regional Transportation

Dan Dirks	General Manager
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Transportation Providers

Brian Blaesing	Road Commission for Oakland County
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**Guests**

Jerry O'Malley	Congressman John Conyers
Christopher Rayes	City of St. Clair Shores
Mike Whims	T.R.U.
Larry Deck	
Joe Ohren	Eastern Michigan University
William Crouchman	Macomb County Board of Commissioners
Betty Slinde	Macomb County Board of Commissioners
Mandy Rossman	Congressman Sander Levin
Eric Pacyinski	Wayne County Commissioner Laura Cox
Pam McConeghy	Greater Brighton Area Chamber
Marsha Bianconi	Conference of Western Wayne
James Slaughter	Congresswoman Carolyn Cheeks Kilpatrick
Tim Roseboom	Detroit Department of Transportation
Korey Hall	N.A.A.C.P.
Reginald Witherspoon	Wayne County Community College District
Man'e Osborne	WWJ
Gerald Scott	<i>Detroit Auto Scene</i>
George Fulton	University of Michigan
Donald Grimes	University of Michigan
Dan Lockwood	St. Clair County Metropolitan Planning Commission
Anne Mervenne	Focus: HOPE
Melissa Brown	Congresswoman Carolyn Cheeks Kilpatrick
Larry Witt	Detroit Water and Sewerage Department
Cedric Wright	Congressman Sander Levin
Mary Bugeia	SEMCA
Jonathan Elie	

**Guests (continued)**

Steve Libertazzi

Steve Smith

Jackie Smith

Butler Benton

Lisa Gray

Scott Hunter

David Sabuda

Robert Dopkowski

Andy LeCureaux

St. Clair County Road Commission

W.C.

Episcopal Diocese of Michigan

Cathedral Church of St. Paul

City of Berkley

Milan Township

City of Hazel Park

**SEMCOG Staff**

Paul E. Tait

Kathleen Lomako

Amy Malmer

Karen Wieber

Beverly A. Rucker

Raymonia Dale

Sally Walt

G. LaMont Thomas

Joel Moe

Sue Stetler

Chuck Hersey

Carmine Palombo

Gerald Rowe

Jim Rogers

Naheed Huq

Glenda Marks

Nicholas Friedrich

Trever Brydon

Kevin Johnson

Christopher Mann

Katrina Balog

Chanel Rowe

Robert Morris

Martina Nimser

Executive Director

Deputy Executive Director

Membership Manager

Planning Analyst

Administrative Services

Administrative Services

Administrative Services

Human Resources Manager

IT

Communications Director

Environmental Programs Manager

Transportation Director

Transportation Manager

Data Center Manager

Community and Economic Development Program Manager

Communications

Communications

Transportation Programs

Community and Economic Development Programs

Transportation Programs

Transportation Programs

Data Center

Transportation Policy Coordinator

Transportation Programs

**Executive Committee Meeting Minutes  
April 27, 2007**

**I. Call to Order**

Chairperson Jones called the Executive Committee to order at 1 p.m.

**II. Roll Call**

Administrative Assistant Beverly Rucker called the roll. A quorum was present.

**III. Approval of Agenda**

Macomb ISD Board of Education Vice President Max McCullough made the **motion** to approve the agenda. The **motion** carried.

**IV. Public Comment**

Jones offered members of the public three minutes to comment on any agenda item. There were no public comments.

**V. Approval of Consent Resolution**

**Motion** by Northville Township Treasurer Richard Henningsen to approve the Consent Resolution: Approval of Executive Committee Minutes from February 23, 2007; and, Receipt of Financial Statements, February 2007. The **motion** carried.

**VI. Report from Chairperson John Jones, Supervisor Ira Township**

**Taubman Fellowship**

Jones announced the recipients of this year's Taubman Fellowship: Macomb County Commissioner Kathy Vosburg; and City of Huntington Woods Commissioner Jeff Jenks.

**Presentation by SEMCOG Data Center Manager James Rogers and Daniel Krichbaum, President/CEO of the Michigan Roundtable for Diversity and Inclusion**

Rogers provided in-depth information on our region's increasing diversity. Krichbaum provided insight into the mission of his organization and the impact of diversity on the region's economy.

**VII. Report from Transportation Advisory Council, Chairperson Gretchen Driskell, Mayor, City of Saline**

**Spring 2007 Amendment to the FY 2006-2007 Transportation Improvement Program (TIP)**

TAC Vice Chairperson Trudy Swanson, City of Ypsilanti Mayor Pro Tem stated the Executive Committee was being requested to approve an amendment to the FY 2006-2008 TIP to add 55 projects and to delete four projects. The total net increase from

the amendment is \$164.3 million, representing increases of \$129.9 million in federal funding and \$43.4 million in state funding.

Swanson made the **motion** to approve the resolution on page 4 of the agenda.

**Executive Committee Resolution Approving Amendments to the  
FY 2006-2008 Transportation Improvement Program for Southeast Michigan**

**WHEREAS**, SEMCOG, the Southeast Michigan Council of Governments, is the designated policy committee and Metropolitan Planning Organization for the Southeast Michigan Study Area;

**WHEREAS**, SEMCOG is responsible for the development of a Transportation Improvement Program (TIP), which is required by both the Federal Transit Administration and the Federal Highway Administration;

**WHEREAS**, SEMCOG is required to develop amendments to the FY 2006-2008 TIP pursuant to Section 134 of Title 23, United States Code;

**WHEREAS**, SEMCOG's amendments to the FY 2006-2008 TIP include a fiscal analysis that identifies sources of anticipated revenue and how identified projects will be funded, and thus, are financially constrained;

**WHEREAS**, the FY 2006-2008 TIP was analyzed in accordance with 40 CFR 51 for air quality conformity and found not to exceed present and future emission budgets in all analysis years;

**WHEREAS**, the amendments to the FY 2006-2008 TIP are consistent with the *2030 Regional Transportation Plan for Southeast Michigan*, constrained to reasonable revenues, and were made available for public review and comment;

**NOW THEREFORE BE IT RESOLVED**, this 27<sup>th</sup> day of April 2007, **THAT** the Executive Committee of SEMCOG, the Southeast Michigan Council of Governments, approves the addition of 55 projects to and the deletion of four projects from the FY 2006-2008 Transportation Improvement Program;

**BE IT FURTHER RESOLVED THAT** SEMCOG has determined that the amendment to the FY 2006-2008 Transportation Improvement Program conforms to the State Implementation Plan for Air Quality as required by provisions of 40 CFR 51 and 23 CFR 450.

The **motion** carried.

**Fiscal Year 2008 Safety Program Project Recommendations**

Swanson stated the Executive Committee was being requested to approve 36 projects as Southeast Michigan's submittal for the FY 2008 Safety Program. The safety

projects will be added to the FY 2008-2011 Transportation Improvement Program when that document is produced. The total of all project submittals is \$6.0 million, of which \$4.6 million is federal funding and \$1.4 million is local funding required as match.

Swanson made the **motion** to approve the resolution on page 14 of the agenda.

**RESOLVED** this 27<sup>th</sup> day of April 2007, **THAT** the Executive Committee of SEMCOG, the Southeast Michigan Council of Governments, approves the list of 36 projects submitted for the Safety Program for 2008;

**BE IT FURTHER RESOLVED, THAT** at a minimum, the top-ranked projects in each county and the City of Detroit be a priority for funding.

The **motion** carried.

#### **Fiscal Year 2006 Transportation Improvement Program Survey**

Swanson stated that annually we conduct a survey of projects contained in the 2006-2008 Transportation Improvement Program that were implemented in the previous year. We also monitor our progress in implementing the various policies, initiatives, and projects contained in the *2030 Regional Transportation Plan*. She reported that we are very much on course in doing what we said we are going to do and that last year, 2006, showed real progress.

Swanson gave the floor to Jennifer Evans, SEMCOG's Coordinator for Transportation Plan Development and Implementation. Evans highlighted accomplishments made in 2006 and beyond.

#### **Regional Transportation Corridor Studies**

The report was presented as an information item.

### **VIII. Report from Bylaws and Legal Committee Chairperson Milton Mack, Jr., Chief Judge, Wayne County Probate Court**

#### **SEMCOG Bylaws Amendments**

Mack stated that the Executive Committee was being requested to concur with the Bylaws and Legal Committee and recommend General Assembly adoption of amendments to SEMCOG's Bylaws. One of the amendments provides for the regular use of a population-weighted voting system, in addition to the traditional, modified one-government, one-vote system.

Following SEMCOG Deputy Executive Director Kathleen Lomako's explanation of keypad voting and how the key pads work, a demonstration of the keypad voting system took place.

Mack made the **motion** to approve the resolution on page 24 of the agenda.

Washtenaw County Commissioner Conan Smith made the **motion to amend the main motion**, to have city votes calculated on their proportion of the region's population. The **motion to amend** did not receive a second.

Jones called for a vote on the main **motion**.

**RESOLVED**, this 27<sup>th</sup> day of April 2007 **THAT** the Executive Committee of SEMCOG, the Southeast Michigan Council of Governments, concurs with the Bylaws and Legal Committee and recommends General Assembly adoption of the Bylaws amendments.

The **motion** carried.

**IX. Report from Finance and Budget Committee Chairperson Steve Manor, Mayor Pro Tem, City of Howell**

**Contract Approval for Low Impact Development Project**

Manor stated that Executive Committee approval was being requested to approve SEMCOG procurement of consultant assistance for the Low Impact Development Project. The Executive Committee approved SEMCOG participation in this project in February 2006. The Statewide Low Impact Development Advisory Committee selected Cahill Associates based on selection criteria set in the RFP.

Manor made the **motion** to approve the resolution on page 49 of the agenda.

**RESOLVED**, this 27<sup>th</sup> day of April 2007 **THAT** the Executive Committee of SEMCOG, the Southeast Michigan Council of Governments, authorizes the Executive Director or his designee, to enter into a contract with Cahill Associates. The amount of the contract is not to exceed \$160,000.

The **motion** carried.

**X. SEMCOG Advisory Council Reports**

Jones stated that the following reports were presented for the Committee's information.

**Data Center Advisory Council Report**

**Environmental Policy Advisory Council Report**

**Community and Economic Development Advisory Council Report**

**XI. Report from Executive Director Paul E. Tait**

Tait informed the Committee that the full Residential Construction Report was available as well as Taxable Value maps.

Tait stated that last July the Executive Committee approved a contract for sensors along the roadways that will test cars for a variety of air pollution emissions. This program will help Southeast Michigan meet federal air quality standards.

Tait explained that we are canceling the May Executive Committee meeting and are proposing instead an optional tour, on Thursday, May 17<sup>th</sup>, of sites in southwest Detroit and

Executive Committee Meeting Minutes  
April 27, 2007  
Page 5

River Rouge with possibly some additional stops at air quality monitors so that Executive Committee members can visualize what it is they will be taking action on over the next several months. Registration cards for the tour were distributed to the Committee.

There being no further business, the Executive Committee was adjourned at 2:55 p.m.

Respectfully submitted,

Beverly A. Rucker  
Administrative Services

**Executive Committee Meeting Minutes  
April 27, 2007**

**Bloc Seats Present**

William Wagoner [for J. LaBelle]  
Steve Manor  
Michael Sedlak  
Joan Flynn  
Kathy Vosburg  
Thomas Goldenbogen  
Robert Cannon  
Eric Jackson  
R. LaMar Frederick  
Royce Maniko  
Ed Paisley [for C.D. Cappuccilli]  
J. David VanderVeen [for L.B. Patterson]  
John A. Scott  
Christine Long  
Jim Nash  
William Roberts  
Jeff Jenks  
David Flaisher  
Pamela Wall  
Marsden Murphy  
William Kauffman  
John Jones  
Conan Smith  
S. A. Trudy Swanson  
Rodrick Green  
Jason Maciejewski [for R. Ficano]  
Milton Mack, Jr.  
Tim Johnson [for K. Williams]  
Philip Cavanagh  
Hamid Soueidan  
Hassan Saab [for B. Youngblood]  
Richard Henningsen  
Kizzi Montgomery [for K. Kilpatrick]  
Yakima Washington [for M. Conyers]  
Kenneth Cockrel, Jr.  
Alan Anderson  
E. Robert Stirton  
Max McCullough  
Pan Godchaux  
Mary Blackmon

**Representing**

Livingston County  
Livingston County Cities and Villages  
Livingston County Townships  
Macomb County  
Macomb County  
Macomb County Cities and Villages  
Macomb County Townships  
Macomb County Townships  
Monroe County  
Monroe County  
Monroe County Cities and Villages  
Oakland County  
Oakland County  
Oakland County  
Oakland County  
Oakland County Cities and Villages  
Oakland County Cities and Villages  
Oakland County Townships  
St. Clair County  
St. Clair County  
St. Clair County  
St. Clair County Townships  
Washtenaw County  
Washtenaw County Cities and Villages  
Washtenaw County Townships  
Wayne County  
Wayne County  
Wayne County  
Wayne County  
Wayne County  
Wayne County  
Wayne County Townships  
City of Detroit  
City of Detroit  
City of Detroit  
Education Bloc  
Education Bloc  
Education Bloc  
Education Bloc  
Education Bloc Chair

**Bloc Seats Absent**

Livingston County (1)  
Macomb County (2)  
Macomb County Cities and Villages (1)  
Monroe County (1)  
Monroe County Townships (1)  
Oakland County (2)  
Oakland County Cities and Villages (1)  
St. Clair County Cities and Villages (1)  
Washtenaw County (1)  
Wayne County (1)  
Wayne County Cities and Villages (2)

**Ex-Officio Members**

Legislative

Arlene Arrington Michigan Senator Martha Scott

Delegate At-Large

Daniel Krichbaum Michigan Roundtable for Diversity and Inclusion

Michigan Department of Transportation

Denise Jackson Statewide Planning Division  
Jeff Edwards MDOT Metro Region Office

Federal Highway Administration

Don Cameron Planning and Research Engineer

**Guests**

Jerry O'Malley Congressman John Conyers  
Elizabeth Johnson Detroit Councilwoman JoAnn Watson

**SEMCOG Staff**

Paul E. Tait Executive Director  
Kathleen Lomako Deputy Executive Director  
Amy Malmer Membership Manager  
Karen Wieber Planning Analyst  
Beverly A. Rucker Administrative Services  
Raymonia Dale Administrative Services  
Jody Egelton Finance Manager  
Gerald Rowe Transportation Program Manager  
Carmine Palombo Transportation Director  
Bill Branham IT  
Jim Rogers Data Center Manager  
Sue Stetler Communications Director  
Naheed Huq Community and Economic Development Manager

Glenda Marks  
Nicholas Friedrich  
William Parkus  
Bob Morris  
Jeff Nutting  
Christopher Mann  
Jennifer Evans  
Kevin Johnson  
Sirisha Uppalapati

Communications  
Communications  
Environmental Programs/Regional Review  
Transportation Programs  
Data Center  
Transportation Programs  
Transportation Programs  
Community and Economic Development Programs  
Data Center

**Southeast Michigan Council of Governments  
Year-to-date Actual to Budget Comparison  
Ten months ending April 30, 2007**

	<u>YTD ACTUAL</u>	<u>ANNUAL BUDGET</u>	<u>% OF BUDGET</u>
<b>REVENUES:</b>			
FEDERAL REVENUE	68,914	82,924	0%
STATE ADMIN FED REVENUE	5,137,950	9,066,509	57%
STATE REVENUE	0	0	0%
OTHER REVENUES	310,961	319,402	97%
OTHER ADMIN FED REVENUE	14,371	21,161	68%
LOCAL -AVAILABLE	324,334	2,577,985	13%
LOCAL -USED	1,917,587	0	0%
MISC REVENUE	424	0	0%
INTEREST INCOME	274,621	75,000	366%
<b>TOTAL OPERATIONAL REVENUE</b>	<b>8,049,161</b>	<b>12,142,981</b>	<b>66%</b>
PASS THRU-FEDERAL	0	0	0%
PASS THRU-STATE ADMIN FED	840,432	1,376,376	61%
PASS THRU MATCH/IN-KIND REVENUE	185,709	348,728	53%
<b>TOTAL PASS THRU/IN-KIND REVENUE</b>	<b>1,026,142</b>	<b>1,725,104</b>	
<b>TOTAL REVENUE</b>	<b>9,075,303</b>	<b>13,868,085</b>	<b>65%</b>
 <b>EXPENDITURES:</b>			
SALARIES	3,394,197	4,559,875	74%
CONTRACTS	586,990	3,185,905	18%
TRAVEL	179,850	251,450	72%
SUPPLIES	277,511	384,821	72%
OTHER EXPENSES	1,066,149	1,393,659	77%
MEETING EXPENSES	62,653	0	0%
MEETING REVENUE	0	0	0%
EXPEND OFFSET	(35,693)	0	0%
FRINGE BENEFITS	1,918,127	2,367,271	81%
<b>TOTAL OPERATIONAL EXPENSES</b>	<b>7,449,783</b>	<b>12,142,981</b>	<b>61%</b>
PASS THRU EXPENSES	840,432	1,376,376	61%
PASS THRU/IN KIND MATCH	185,709	348,728	53%
<b>TOTAL PTM/IN-KIND EXPENSES</b>	<b>1,026,142</b>	<b>1,725,104</b>	<b>59%</b>
<b>TOTAL EXPENSES</b>	<b>8,475,925</b>	<b>13,868,085</b>	<b>61%</b>
<b>REVENUE OVER/(UNDER) EXPENSES</b>	<b>599,378</b>	<b>0</b>	

**83% COMPLETE**

**Southeast Michigan Council of Governments  
Income Statement for ten months ending-  
April 30, 2007**

	CURRENT MONTH	ACTUAL YTD	% OF TOTAL YTD
<b>REVENUES:</b>			
FEDERAL REVENUE	0	68,914	0.8%
STATE ADMIN FED REVENUE	456,433	5,137,950	56.6%
STATE REVENUE	0	0	0.0%
OTHER REVENUE	34,327	310,961	3.4%
OTHER ADMIN FED REVENUE	0	14,371	0.2%
LOCAL -AVAILABLE	16,198	324,334	3.6%
LOCAL -USED	370,337	1,917,587	21.1%
MISC REVENUE	0	424	0.0%
INTEREST INCOME	28,581	274,621	3.0%
<b>TOTAL OPERATIONAL REVENUE</b>	<b>905,876</b>	<b>8,049,161</b>	<b>88.7%</b>
PASS THRU-FEDERAL	0	0	0.0%
PASS THRU-STATE ADMIN FED	166,906	840,432	9.3%
PASS THRU MATCH/IN-KIND REVENUE	38,124	185,709	2.0%
<b>TOTAL PASS THRU/IN-KIND REVENUE</b>	<b>205,030</b>	<b>1,026,142</b>	
<b>TOTAL REVENUE</b>	<b>1,110,906</b>	<b>9,075,303</b>	<b>100.0%</b>
<b>EXPENDITURES:</b>			
SALARIES	507,579	3,394,197	40.0%
CONTRACTS	15,702	586,990	6.9%
TRAVEL	15,799	179,850	2.1%
SUPPLIES	20,247	277,511	3.3%
OTHER EXPENSES	90,944	1,066,149	12.6%
MEETING EXPENSES	17,084	62,653	0.7%
MEETING REVENUE	0	0	0.0%
EXPEND OFFSET	(5,397)	(35,693)	-0.4%
FRINGE BENEFITS	199,139	1,918,127	22.6%
<b>TOTAL OPERATIONAL EXPENSES</b>	<b>861,098</b>	<b>7,449,783</b>	
PASS THRU EXPENSES	166,906	840,432	9.9%
PASS THRU/IN-KIND MATCH	38,124	185,709	2.2%
<b>TOTAL PTM/IN-KIND EXPENSES</b>	<b>205,030</b>	<b>1,026,142</b>	
<b>TOTAL EXPENSES</b>	<b>1,066,127</b>	<b>8,475,925</b>	<b>100.0%</b>
REVENUE OVER/(UNDER) EXPENSES	44,779	599,378	

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