LIBRARY BOARD MINUTES - DRAFT SEPTEMBER 15, 2005

A Regular Meeting of the Troy Library Board was held on Thursday September 15, 2005 at the Office of the Library Director. Brian Griffen, Chairman, called the meeting to order at 7:35 P.M.

ROLL CALL PRESENT: Lynne Gregory
Brian Griffen
Mary Shiner
Nancy Wheeler
Audre Zembrzuski

Cheng Chen, Student Representative

Brian Stoutenburg, Library Director

The Board welcomed new member, Mary Shiner.

Resolution #LB-2005-09-01
Moved by Gregory
Seconded by Wheeler

RESOLVED, That Lauren Andreoff be excused.

Yes: 5—Gregory, Griffen, Shiner, Wheeler, Zembrzuski
No: 0

The Pledge of Allegiance to the Flag was given.

Resolution #LB-2005-09-02
Moved by Wheeler
Seconded by Zembrzuski

RESOLVED, That the Minutes of June 2, 2005 be approved with a correction. Under Board Member Comments, the third paragraph should read: Zembrzuski stated that a potential volunteer came in to the library in the evening; and when asked about volunteer opportunities, he was told that he would have to come back during the day. The Library will have volunteer applications available at the Circulation desk.

Yes: 5—Gregory, Griffen, Shiner, Wheeler, Zembrzuski
No: 0

MOTION CARRIED

Reviewed Agenda entries

Resolution #LB-2005-09-03
Moved by Wheeler
Seconded by Zembrzuski

RESOLVED, That the Agenda be approved.

Yes: 5—Gregory, Griffen, Shiner, Wheeler, Zembrzuski
No: 0

MOTION CARRIED

POSTPONED ITEMS
There were no postpones items.

REGULAR BUSINESS
Meeting Room Use. The Board reviewed and discussed the reasons that the Library needed to have the Meeting Room available for library programs and meetings.

Resolution #LB-2005-09-04
Moved by Zembrzuski
Seconded by Wheeler

RESOLVED, That the Library Meeting Room be used for Library Programs and meetings, and that the Friends of the Library Used Bookshop return to their space in the Library lower level.

Yes: 5—Gregory, Griffen, Shiner, Wheeler, Zembrzuski
No: 0

MOTION CARRIED

Review of Exhibitor Procedure. The Board discussed possible options to consider dealing with the issue of pricing and sales information or art exhibits.

Resolution #LB-2005-09-05
Moved by Wheeler
Seconded by Gregory

RESOLVED, That the April, 2005 Draft of the "Troy Public Library Information and Procedures for Exhibitors" be adopted with the following two changes so that paragraph two reads: The Library cannot be involved in the sale of items and no sales can take place on Library property. Biographical information can be posted with the exhibit along with information regarding the exhibit's description, history, and relevant personal

anecdotes. No pricing information is allowed. The exhibitor's contact information may be posted, but with no reference to the sales price of the items on exhibit or that the items can be purchased. Violation of this will result in exhibitors losing the privilege to exhibit at the Library in the future. Exhibitors do not need to be residents of the City of Troy.

Yes: 3—Gregory, Shiner, Wheeler
No 2—Griffen, Zembrzuski

MOTION CARRIED

REPORTS & COMMUNICATIONS

Director's Report.

The Library will be participating this spring in the "One Book One Community" program with libraries throughout Oakland and Macomb counties. The book that was chosen is "Shadow Divers" by Robert T. Kurson. The Library Café is likely to be sold to a local resident, Alan Francis. The contract is currently being discussed. The Library is one of ten Michigan public libraries that is offering a new service to the public – the ability to download audiobooks to their home computer or transfer them to a portable device like a PDA, Smartphone, portable audio device or burned to a standard CD. The City is embarking on an update of the Troy Futures report and the public will be invited to a general information session in October or November.

Board Member comments.

Wheeler said that there had been a problem with the notification process for a memorial given by the Primrose Garden Club. This will be investigated as to what broke down in our procedure.

Student Representative's Comments.

Chen asked about the progress of the WiFi installation. Hopefully in October this will be installed so that patrons can connect to the Internet with their laptops throughout the Library. Chen asked where the best places in the Library would be for a group of students to study together. The conference room, meeting room, Youth Services, the café, or the East side of the Adult Services department.

SLC Report.

Gregory reported that the SLC Board reviewed the substitute librarian posting, the insurance policy, the personal leave policy, the grievance policy, and the personal leave time policy. Sirsi will be looking to market libraries. It was decided that no alternates would be added to the SLC Board.

Friends of the Library.

No report.

Gifts.

Two gifts totaling $122.00 were received.

Informational Items.
September TPL Calendar

Contacts and Correspondence.
36 written comments from the public were reviewed.

Public Participation.
There was no public participation.

The Library Board meeting adjourned at 9:00 P.M.

Brian Griffen
Chair

Brian Stoutenburg
Recording Secretary