



## CITY COUNCIL ACTION REPORT

June 29, 2007

TO: The Honorable Mayor and City Council Members

FROM: Phillip L. Nelson, City Manager  
Lori Grigg Bluhm, City Attorney

SUBJECT: Annual Performance Evaluation of the City Manager and City Attorney

### **BACKGROUND**

- Past practice has been for City Council to conduct annual reviews of the city manager's performance. Phil Nelson's one-year anniversary is approaching (July 17) and therefore it's time for an annual performance evaluation.
- City Council requested to have the city attorney and the city manager on the same schedule of annual performance reviews, therefore dates are being suggested for an annual review for the city attorney as well.
- MCL 15.268(a) allows for the period personnel evaluations to take place in closed session; both Phil Nelson and Lori Bluhm want their evaluations to take place in closed session.

### **RECOMMENDATION**

- It is requested that City Council conduct the annual performance review for Lori Bluhm in closed session on July 9, 2007.
- It is requested that City Council conduct the annual performance review for Phil Nelson in closed session on either July 23, 2007 or August 6, 2007.