



CITY COUNCIL AGENDA ITEM

Date: March 16, 2015

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager
Timothy L. Richnak, Public Works Director
Kurt Bovensiep, Public Works Manager

Subject: Standard Purchasing Resolution 3: Exercise Renewal Option – Tree Maintenance Services

History

- Three-year requirements of Tree Maintenance Services with an option to renew for one (1) additional year was competitively bid and opened on April 29, 2010, in accordance with City Charter and Code.
- The scope of work includes all labor, tools, equipment, and transportation for tree maintenance services.
- These services include preventative tree trimming maintenance, tree removal, storm damage removal, and tree stump removal.
- These tasks enable the City of Troy to be eligible to be recognized as a Tree City USA.
- On June 7, 2010, Troy City Council approved the three-year contract with an option to renew for one (1) additional year to the low total bidder, J. H. Hart Urban Forestry of Sterling Heights, MI (**Resolution # 2010-06-131-I-4a**) that also included a value added service of an additional one (1) year extension that included a 2.5% escalator, which was resolved on April 8, 2013. (**Resolution #2013-04-075-J-4g**).
- J. H. Hart Urban Forestry has agrees to extend the *current* pricing for an additional year.

Purchasing

Purchasing has conducted a market survey and determined the City would not benefit from soliciting new bids for tree maintenance services.

Financial

Funds are available in the Parks Division and Streets Division operating budgets.

Recommendation

City management recommends exercising the option to renew for one (1) additional year with J. H. Hart Urban Forestry of Sterling Heights, MI for tree maintenance services at unit prices detailed on the bid tabulation opened April 29, 2010, for an estimated total cost of \$276,750, contract to expire June 30, 2016.