



# CITY COUNCIL AGENDA ITEM

Date: March 17, 2015

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager  
 Timothy L. Richnak, Public Works Director  
 Kurt Bovensiep, Public Works Manager

Subject: Standard Purchasing Resolution 1: Award to Low Bidders – Aggregates

### History

- Aggregate material is used by the Department of Public Works to maintain City infrastructure including underground systems.
- These systems require specific materials to meet different compaction ratings.
- The type of project or maintenance will dictate what type of aggregate is required.
- Aggregates are purchased on an as needed basis throughout the year to meet these demands and to replenish an inventory located at the Public Works yard.
- The current contract expires April 30, 2015.

### Purchasing

On March 12, 2015 a bid opening was conducted as required by City Charter/Code for one (1) year requirements of aggregates with an option to renew for one (1) additional year. The bid was posted on the Michigan Intergovernmental Trade Network (MITN); [www.mitn.info](http://www.mitn.info). 117 vendors were notified via the MITN website. Four (4) bid responses were received. Below is a detailed summary of potential vendors for the bid opportunity:

<b>Companies notified via MITN</b>	117
Troy Companies notified via MITN	1
Troy Companies notified - Active email Notification	1
Troy Companies - Active Free	0
<b>Companies that viewed the bid</b>	14
Troy Companies that viewed the bid	1

**MITN** provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy. **Active MITN** members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City. **Active MITN non-paying members** are responsible to monitor and check the MITN website for opportunities to do business with the City. **Inactive MITN member** status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.

After reviewing the bid proposals, it is being recommended to award contracts to the following four (4) low bidders at the unit prices as detailed below:



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**Purchasing (Continued):**

Item	Est Qty per Ton	Price per Ton	Est Total Cost
<b>Richmond Transport</b>			
1. 6A Slag	500	\$15.65	\$7,825.00
6. 1x3 CC	100	\$12.50	\$1,250.00
9. Mason Sand	100	\$13.50	\$1,350.00
			<b>\$10,425.00</b>
<b>Osburn Industries</b>			
7. 21aa Limestone	1000	\$15.50	\$15,500.00
			<b>\$15,500.00</b>
<b>Edw C. Levy Co.</b>			
3. Pea Gravel	300	\$15.89	\$4,767.00
4. 60/40 Gravel	100	\$18.19	\$1,819.00
8. 2NS Sand	200	\$13.39	\$2,678.00
			<b>\$9,264.00</b>
<b>Tri-City Aggregates</b>			
2. 22A Gravel	1000	\$10.00	\$10,000.00
5. Fill Sand	2500	\$7.00	\$17,500.00
			<b>\$27,500.00</b>
<b>Estimated Total Cost:</b>			<b>\$62,689.00</b>

**Financial**

Funds are available through the Public Works operating budgets for the Streets and Water Divisions.

**Recommendation**

City Management recommends awarding one (1) year contracts with the option to renew for one (1) additional year to the following low bidders:

<b><u>Company</u></b>	<b><u>Items</u></b>	<b><u>Estimated Total Cost</u></b>
Richmond Transport Inc., Lenox, MI	1, 6, 9	\$10,425.00
Osburn Industries Inc., Taylor, MI	7	\$15,500.00
Edward C. Levy Co. Detroit, MI	3, 4, 8	\$9,264.00
Tri-City Aggregates, Inc., Holly, MI	2, 5	<u>\$27,500.00</u>
Estimated Total Cost		\$62,689.00

Aggregates are to be purchased as specified on as needed basis and as per unit bid prices listed in the attached bid tabulation opened March 12, 2015 on as needed basis; contract to expire April 30, 2017.