



FROM THE OFFICE OF THE CITY MANAGER

March 23, 2015

To: Mayor and City Council Members
From: Brian Kischnick, City Manger
Subject: City Council Member Questions and Responses

I have discussed questions advanced by Mayor and Council with Staff, and responses are attached. Thank you for asking questions in advance of the meeting.

Subject: J-04F SPR4 - KRONOS WORKFORCE MANAGEMENT SOFTWARE

Question/Response:

Why are these time clocks so costly and do we plan to purchase all 13 clocks right away?

The proposal for the Kronos Workforce Management Software included the cost to purchase and maintain 13 time clocks.

The time clocks proposed are Kronos InTouch 9000 H3 standard HID proximity time clocks at a cost of \$3,221.25 each. In addition the Touch ID Plus option for biometric (fingerprint) is included for \$900.

These time clocks are essentially specially built computers with a variety of features including touch screens, HID badge proximity readers, biometric capability, slim profile, battery backup, networking features to provide secure communications over the Internet, and VoIP phone support with built in speaker for "Call Assistance".



Through a survey of the departments the following requirements for a time clock were identified:

Table with 2 columns: Department, Count

Building Operations	1
Fleet Maintenance	1
Parks/Streets	8
Water/Sewer	1
Recreation	2
Total	13

The bulk of the requirement for time clocks is at the DPW. They have the most employees that would need to clock in/out and enter timecard information at the same time. Our intention is to purchase 4 of these clocks and test them out. If we can avoid purchasing additional units through the use of phone apps or the web interface on existing computers, we would prefer that option. However, there will be some situations where this type of device makes the most sense.

Based on our testing and evaluation only time clocks that are deemed necessary will be purchased, and only up to a total quantity of 13 as outlined in the memo.

Technology Committee

To clarify, the decision to purchase Kronos was evaluated by and is supported by the Technology Committee which is made up of 27 members representing all departments. In addition, a few employees that are intimately involved in managing timecards and scheduling were also invited to some of the evaluations. In total there were 32 participants in this process.

Subject: J-08 REQUEST FOR ACCEPTANCE OF FOUR WARRANTY DEEDS AND SIX PERMANENT EASEMENTS FOR OAK FOREST SITE CONDOMINIUMS

Explanation:

The information laid on the table concerning this item reflects a correction to the name in the notary public’s declaration.

The declaration on each document was corrected to reflect Ann M. Sobey’s name as the person signing the easement document on behalf of Oak Forest, LLC. Joel A. Garrett was the previous signer, but he passed away and his name had not been removed from the documents.

All three permanent easement documents were signed again and notarized, and copies are attached for City Council’s review and acceptance.

- c: Mark Miller, Director of Economic and Community Development
- Tom Darling, Financial Services Director
- Lori Grigg Bluhm, City Attorney
- Table

PERMANENT EASEMENT

Sidwell #88-20-11-201-028 (pt of)
Resolution #

OAK FOREST, LLC, a Michigan limited liability company, Grantor(s), whose address is 5877 Livernois, Troy, MI 48098, for and in consideration of the sum of: One and no/100 Dollar (\$1.00) paid by the CITY OF TROY, a Michigan municipal corporation, Grantee, whose address is 500 West Big Beaver Road, Troy, Michigan, 48084 grants to the Grantee, the right to construct, operate, maintain, repair and/or replace a **landscape & non-access greenbelt easement**, said easement for land situated in the City of Troy, Oakland County, Michigan described as:

SEE EXHIBIT "A" ATTACHED HERETO AND BY REFERENCE MADE A PART HEREOF

and to enter upon sufficient land adjacent to said improvement(s) for the purpose of the construction, operation, maintenance, repair and/or replacement thereof.

The premises so disturbed by the exercise of any of the foregoing powers shall be reasonably restored to its original condition by the Grantee.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns and the covenants contained herein shall run with the land.

IN WITNESS WHEREOF, the undersigned hereunto affixed her signature(s) this 23rd day of March A.D. 2015.

OAK FOREST, LLC
a Michigan limited liability company

By Ann M. Sobey (L.S.)
*Ann M. Sobey
Its Member

STATE OF MICHIGAN)
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this 23rd day of March, 2015, by Ann M. Sobey, Member of Oak Forest, LLC, a Michigan limited liability company on behalf of the company.

GINAT WRONA
NOTARY PUBLIC, STATE OF MI
COUNTY OF MACOMB
MY COMMISSION EXPIRES Mar 19, 2019
ACTING IN COUNTY OF OAKLAND

Gina T. Wrona
Notary Public, _____ County, Michigan
My Commission Expires _____
Acting in _____ County, Michigan

Prepared by: Larysa Figol
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

Return to: City Clerk
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

PLEASE SIGN IN BLUE INK AND PRINT OR TYPE NAMES IN BLACK INK UNDER SIGNATURES

EXHIBIT "A"

SKETCH OF 15' NON-ACCESS LANDSCAPE EASEMENT

NORTH 1/4 CORNER
SECTION 11
T.2N., R.11E.
(L.17277, P.659)

NORTHEAST CORNER
SECTION 11
T.2N., R.11E.
(L.17277, P.665)

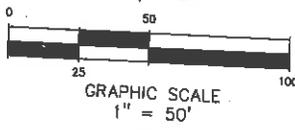
S89°51'52"E 600.18'

NORTH LINE OF SECTION 11

SQUARE LAKE ROAD
(VAR. WIDTH)

SOUTH LINE OF
SQUARE LAKE RD.
S89°51'52"E 135.01'

S00°27'15"E
60.00'



33' R-O-W LINE

N00°27'15"W
15.00'

P.O.B.
S00°27'15"E
15.00'

N89°51'52"W 135.01'

15' NON-ACCESS
LANDSCAPE ESMT

52

OAK FOREST FOREST
SITE CONDOMINIUM

WEST LINE OF ASHWOOD DRIVE

ASHWOOD DRIVE
(60' WIDE)

51

20-11-201-029

20-11-201-001



50



49

LEGEND

 CONSERVATION EASEMENT
(L.43833, P.415-427)

LEGAL DESCRIPTION:

An easement over land in part of the Northeast 1/4 of Section 11, T. 2 N., R. 11 E., City of Troy, Oakland County, Michigan, being more particularly described as:

Commencing at the North 1/4 corner of said Section 11; thence along the North line of said Section 11 S89°51'52"E, 600.18 feet; thence S00°27'15"E, 60.00 feet to the intersection of the south line of Square Lake Road (60' Wide) and the west line of Ashwood Drive (60' wide), also being the POINT OF BEGINNING;

thence along said west line S00°27'15"E, 15.00 feet;
thence N89°51'52"W, 135.01 feet;
thence N00°27'15"W, 15.00 feet to the aforementioned south line of Square Lake Road;
thence along said south line S89°51'52"E, 135.01 feet to the POINT OF BEGINNING.

PROFESSIONAL
ENGINEERING
ASSOCIATES
2430 Rochester Ct. Suite 100
Troy, MI 48083-1872
(248) 689-9090

CLIENT: OAK FOREST LLC. 5877 LIVERNOIS ROAD SUITE 103 TROY, MICHIGAN 48098	SCALE: 1" = 50'	JOB No: 2000250
	DATE: 1-22-15	DWG. No: 1

PERMANENT EASEMENT

Sidwell #88-20-11-201-028 (pt of)
Resolution #

OAK FOREST, LLC, a Michigan limited liability company, Grantor(s), whose address is 5877 Livernois, Troy, MI 48098, for and in consideration of the sum of: One and no/100 Dollar (\$1.00) paid by the CITY OF TROY, a Michigan municipal corporation, Grantee, whose address is 500 West Big Beaver Road, Troy, Michigan, 48084 grants to the Grantee, the right to construct, operate, maintain, repair and/or replace a **entry marker easement**, said easement for land situated in the City of Troy, Oakland County, Michigan described as:

SEE EXHIBIT "A" ATTACHED HERETO AND BY REFERENCE MADE A PART HEREOF

and to enter upon sufficient land adjacent to said improvement(s) for the purpose of the construction, operation, maintenance, repair and/or replacement thereof.

The premises so disturbed by the exercise of any of the foregoing powers shall be reasonably restored to its original condition by the Grantee.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns and the covenants contained herein shall run with the land.

IN WITNESS WHEREOF, the undersigned hereunto affixed her signature(s) this 23rd day of March A.D. 2015.

OAK FOREST, LLC
a Michigan limited liability company

By Ann M. Sobey (L.S.)
*Ann M. Sobey
Its Member

STATE OF MICHIGAN)
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this 23rd day of March, 2015, by Ann M. Sobey, Member of Oak Forest, LLC, a Michigan limited liability company on behalf of the company.

GINA T. WRONA
NOTARY PUBLIC, STATE OF MI
COUNTY OF MACOMB
MY COMMISSION EXPIRES Mar 18, 2019
ACTING IN COUNTY OF OAKLAND

Gina T. Wrona
Notary Public, _____ County, Michigan
My Commission Expires _____
Acting in _____ County, Michigan

Prepared by: Larysa Figot
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

Return to: City Clerk
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

PLEASE SIGN IN BLUE INK AND PRINT OR TYPE NAMES IN BLACK INK UNDER SIGNATURES

EXHIBIT "A"

NORTH 1/4 CORNER
SECTION 11
T.2N., R.11E.
(L.17277, P.659)

SKETCH OF 50 FOOT ENTRY
MARKER EASEMENT

NORTHEAST CORNER
SECTION 11
T.2N., R.11E.
(L.17277, P.665)

NORTH LINE OF SECTION 11

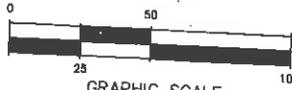
S89°51'52"E 600.18'

33' R-O-W LINE

SQUARE LAKE ROAD
(VAR. WIDTH)

SOUTH LINE OF
SQUARE LAKE RD. S89°51'52"E
50.00'

S00°27'15"E
60.00'



60' R-O-W

50' ENTRY
MARKER ESMT

P.O.B.

N45°09'33"W
71.07'

S00°27'15"E
50.00'

52

OAK FOREST FOREST
SITE CONDOMINIUM

WEST LINE OF ASHWOOD DRIVE

ASHWOOD DRIVE
(60' WIDE)

51

20-11-201-029

20-11-201-001



50



Daniel Cole

LEGEND



CONSERVATION EASEMENT
(L.43833, P.415-427)

49

LEGAL DESCRIPTION:

An easement over land in part of the Northeast 1/4 of Section 11, T. 2 N., R. 11 E., City of Troy, Oakland County, Michigan, being more particularly described as:

Commencing at the North 1/4 corner of said Section 11; thence along the North line of said Section 11 S89°51'52"E, 600.18 feet; thence S00°27'15"E, 60.00 feet to the intersection of the south line of Square Lake Road (60' Wide) and the west line of Ashwood Drive (60' wide), also being the POINT OF BEGINNING;

thence along said west line S00°27'15"E, 50.00 feet;
thence N45°09'33"W, 71.07 feet to the aforementioned south line
of Square Lake Road;

thence along said south line S89°51'52"E, 50.00 feet to the
POINT OF BEGINNING.

PROFESSIONAL
ENGINEERING
ASSOCIATES

2430 Rochester Ct. Suite 100
Troy, MI 48063-1872
(248) 689-9090

CLIENT:

OAK FOREST LLC.
5877 LIVERNOIS ROAD SUITE 103
TROY, MICHIGAN 48098

SCALE: 1" = 50'

JOB No: 2000250

DATE: 1-22-15

DWG. No: 1

PERMANENT EASEMENT

Sidwell #88-20-11-201-028 (pt of)
Resolution #

OAK FOREST, LLC, a Michigan limited liability company, Grantor(s), whose address is 5877 Livernois, Troy, MI 48098, for and in consideration of the sum of: One and no/100 Dollar (\$1.00) paid by the CITY OF TROY, a Michigan municipal corporation, Grantee, whose address is 500 West Big Beaver Road, Troy, Michigan, 48084 grants to the Grantee, the right to construct, operate, maintain, repair and/or replace a **clear vision easement**, said easement for land situated in the City of Troy, Oakland County, Michigan described as:

SEE EXHIBIT "A" ATTACHED HERETO AND BY REFERENCE MADE A PART HEREOF

and to enter upon sufficient land adjacent to said improvement(s) for the purpose of the construction, operation, maintenance, repair and/or replacement thereof.

The premises so disturbed by the exercise of any of the foregoing powers shall be reasonably restored to its original condition by the Grantee.
This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns and the covenants contained herein shall run with the land.

IN WITNESS WHEREOF, the undersigned hereunto affixed Handwritten Signature signature(s) this 23rd day of March A.D. 2015.

OAK FOREST, LLC
a Michigan limited liability company

By Handwritten Signature (L.S.)
*Ann M. Sobey
Its Member

STATE OF MICHIGAN)
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this 23rd day of March, 2015, by Ann M. Sobey, Member of Oak Forest, LLC, a Michigan limited liability company on behalf of the company.

GINA T. WRONA
NOTARY PUBLIC, STATE OF MI
COUNTY OF MACOMB
MY COMMISSION EXPIRES Mar 19, 2019
ACTING IN COUNTY OF OAKLAND

Handwritten Signature
*
Notary Public, _____ County, Michigan
My Commission Expires _____
Acting In _____ County, Michigan

Prepared by: Larisa Figol
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

Return to: City Clerk
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

PLEASE SIGN IN BLUE INK AND PRINT OR TYPE NAMES IN BLACK INK UNDER SIGNATURES

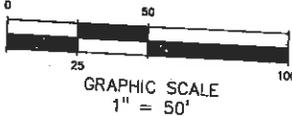
EXHIBIT "A"

SKETCH OF 25 FOOT CLEAR VISION EASEMENT

NORTH 1/4 CORNER
SECTION 11
T.2N., R.11E.
(L.17277, P.659)

NORTHEAST CORNER
SECTION 11
T.2N., R.11E.
(L.17277, P.665)

S89°51'52"E 600.18'
NORTH LINE OF SECTION 11



33' R-O-W LINE

SQUARE LAKE ROAD
(VAR. WIDTH)

SOUTH LINE OF SQUARE LAKE RD. S89°51'52"E 25.00'

S00°27'15"E 60.00'

60' R-O-W



25' CLEAR VISION ESMT

P.O.B.

N45°09'33"W 35.54'

S00°27'15"E 25.00'

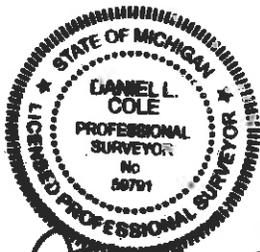
OAK FOREST FOREST SITE CONDOMINIUM

WEST LINE OF ASHWOOD DRIVE

ASHWOOD DRIVE (60' WIDE)

20-11-201-001

20-11-201-029



Daniel Cole

LEGEND

CONSERVATION EASEMENT (L.43833, P.415-427)

LEGAL DESCRIPTION:

An easement over land in part of the Northeast 1/4 of Section 11, T. 2 N., R. 11 E., City of Troy, Oakland County, Michigan, being more particularly described as:

Commencing at the North 1/4 corner of said Section 11; thence along the North line of said Section 11 S89°51'52"E, 600.18 feet; thence S00°27'15"E, 60.00 feet to the intersection of the south line of Square Lake Road (60' Wide) and the west line of Ashwood Drive (60' wide), also being the POINT OF BEGINNING;

thence along said west line S00°27'15"E, 25.00 feet;
thence N45°09'33"W, 35.54 feet to the aforementioned south line of Square Lake Road;

thence along said south line S89°51'52"E, 25.00 feet to the POINT OF BEGINNING.

CLIENT:

OAK FOREST LLC.
5877 LIVERNOIS ROAD SUITE 103
TROY, MICHIGAN 48098

SCALE: 1" = 50'

JOB No: 2000250

DATE: 1-22-15

DWG. No: 1

PROFESSIONAL
ENGINEERING
ASSOCIATES

2430 Rochester Ct. Suite 100
Troy, MI 48063-1872
(248) 689-9090