

Rev. David Huseltine from Big Beaver United Methodist Church performed the Invocation. The Barnard Elementary School student council led the Pledge of Allegiance to the Flag.

A. CALL TO ORDER:

A Regular Meeting of the Troy City Council was held on Monday, March 23, 2015, at City Hall, 500 W. Big Beaver Rd. Mayor Slater called the meeting to order at 7:32 PM.

B. ROLL CALL:

Mayor Dane Slater
 Jim Campbell
 Steve Gottlieb
 Dave Henderson
 Ellen Hodorek
 Ed Pennington
 Doug Tietz

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

C-1 Certificate of Appreciation to Troy Athens Student Council for Raising More Than \$57,000 During Charity Week for Wish Upon a Teen (Presented by: Mayor Dane Slater)

C-2 Troy Community Coalition Year in Review (Presented by: Nancy Morrison, Executive Director for Troy Community Coalition)

C-3 Presentation to Congratulate Rick Greenwell, MSED and Tim Davis, MSEC, Department of Public Works, on Taking First and Second Place in the Annual State Level Meter Madness Competition Sponsored by the American Water Works Association (Presented by: Tim Richnak, Public Works Director)

C-4 Big Beaver Road – Big Beaver Zoning District (Presented by: Brent Savidant, Planning Director)

D. CARRYOVER ITEMS:

D-1 No Carryover Items

E. PUBLIC HEARINGS:

E-1 Liquor Violation Hearing – H-Mart Troy, LLC d/b/a H-Mart (Presented by: Julie Q. Dufrane, Assistant City Attorney)

The Mayor opened the Public Hearing for public comment.

The Mayor closed the Public Hearing after receiving comment from Nancy Morrison, Executive Director of the Troy Community Coalition.

Resolution #2015-03-045
Moved by Gottlieb
Seconded by Henderson

WHEREAS, The City of Troy scheduled a hearing, as allowed under State Law and the City of Troy Ordinances, Chapter 101, and also the Liquor License Agreement between the licensee and the City, to review the following alleged violation:

Name: H-Mart Troy, LLC, d/b/a H-Mart

Address: 2963 E. Big Beaver Rd., Troy, Michigan 48083

License No: SDM (224253-2013)

Violation: SALE TO MINOR (Compliance Test) on March 4, 2014

WHEREAS, After due notice the licensee was given the opportunity to review this cited infraction, and an opportunity to confront witnesses and/or statements of accusers while in the presence of this City Council, sitting as a hearing body on Monday, March 23, 2015;

NOW, THEREFORE, BE IT RESOLVED, That as a result of this hearing, the Troy City Council **HAS BEEN PERSUADED** that the alleged violation did occur, as set forth above; and

BE IT FURTHER RESOLVED, That due to the violation at the licensed establishment, the Troy City Council, after due notice, appropriate hearing and deliberations, **RECOMMENDS** renewal of the off-premises liquor license for the 2015 license year, with the **STIPULATION** that all serving employees successfully complete a server training program, as defined under State Law (MCL 436.1906) within 90 days of today's date, and that immediately upon completion, licensee shall submit proof of the successful completion of the server training program to the Troy Police Department; and

BE IT FURTHER RESOLVED, That if the licensee fails to comply with this condition within 120 days, then licensee **SHALL APPEAR** before the Troy City Council after due notice, and that the licensee's failure to comply with the server training condition could serve as a basis for the Troy City Council to take adverse action against the licensee's liquor license;

BE IT FINALLY RESOLVED, That a certified copy of this resolution **SHALL BE SENT** to the Michigan Liquor Control Commission.

Yes: All-7
No: None

MOTION CARRIED

F. PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

G. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT:

H. POSTPONED ITEMS:

H-1 No Postponed Items

I. REGULAR BUSINESS:

I-1 Board and Committee Appointments: a) Mayoral Appointments – None; b) City Council Appointments – None

a) Mayoral Appointments: None

b) City Council Appointments: None

I-2 Board and Committee Nominations: a) Mayoral Nominations – Brownfield Redevelopment Authority; b) City Council Nominations – Historic District Commission, Liquor Advisory Committee, Traffic Committee

a) Mayoral Nominations:

City Council took no action on this Item.

b) City Council Nominations:

Resolution #2015-03-046
Moved by Campbell
Seconded by Pennington

RESOLVED, That Troy City Council hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

Historic District Commission

Appointed by Council
7 Regular Members
3 Year Term

Nominations to the Historic District Commission:

Term Expires: 3/01/2018

Paula Talarico

Term currently held by: Barbara Knight

Yes: All-7
No: None

MOTION CARRIED

I-3 No Request for Closed Session**J. CONSENT AGENDA:**

J-1a Approval of "J" Items NOT Removed for Discussion

Resolution #2015-03-047
Moved by Hodorek
Seconded by Campbell

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented.

Yes: All-7
No: None

MOTION CARRIED

J-1b Address of "J" Items Removed for Discussion by City Council

J-2 Approval of City Council Minutes

Resolution #2015-03-047-J-2

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a) City Council Special Study Meeting Minutes-Draft – March 9, 2015
 - b) City Council Meeting Minutes-Draft – March 9, 2015
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J-3 Proposed City of Troy Proclamations: None Submitted

J-4 Standard Purchasing Resolutions:

- a) **Standard Purchasing Resolution 4: Award – Macomb County Cooperative Purchasing Agreement – Fleet Vehicles**

Resolution #2015-03-047-J-4a

RESOLVED, That Troy City Council hereby **APPROVES** a contract to purchase four (4) 2015 Ford Interceptor and two (2) 2015 Ford Edge vehicles, for the Police Department from the low total bidder, Signature Ford Lincoln of Owosso, MI, as per the Macomb County Cooperative Bid, Contract ID numbers 71-15, P.1 b and 71-15 A.9.a. for an estimated total cost of \$154,648.00.

- b) **Standard Purchasing Resolution 3: Exercise Renewal Option – Tree Maintenance Services**

Resolution #2015-03-047-J-4b

WHEREAS, On June 7, 2010, Troy City Council awarded a three-year contract to provide tree maintenance services with an option to renew for one (1) additional year to the low total bidder, J. H. Hart Urban Forestry of Sterling Heights, MI (Resolution #2010-06-131-I-4a); and

WHEREAS, Troy City Council awarded a one-year option to renew plus an additional one-year extension detailed in the value added section of the bid tabulation with an escalator factor of 2.5% (Resolution #2013-04-075-J-4g).

WHEREAS, The City has conducted a market survey and determined no benefit would be derived from soliciting additional bids as J.H. Hart's labor rates are comparable to others and their equipment costs are the lowest in the industry;

NOW, THEREFORE, BE IT RESOLVED, That the Troy City Council hereby **DEEMS** it to be in the City's best interest to exercise the option to renew the contract with J. H. Urban Forestry of Sterling Heights, MI, to provide one-year requirements of tree maintenance services under the same contract prices, terms, and conditions for an estimated total cost of \$276,750 but not to exceed budgetary limitations for the extension, contract to expire June 30, 2016.

c) Standard Purchasing Resolution 3: Exercise Renewal Option – Mowing and Landscaping

Resolution #2015-03-047-J-4c

WHEREAS, On March 1, 2010, Troy City Council awarded a three-year contract to provide mowing and landscape services with an option to renew for two (2) additional years to the low bidder, Green Meadows Lawnscape, Inc. of Rochester Hills, MI (Resolution #2010-03-071-I-4b); and

WHEREAS, The City of Troy determines that Green Meadows Lawnscape, Inc. meets all the contract terms and conditions in accordance with ITB-COT10-04;

WHEREAS, The awarded contractor has agreed to exercise a third two-year option to renew under the same prices, terms, and conditions;

WHEREAS, The Purchasing Department has conducted a market survey and determined it is in the City's best interest to renew the contract;

NOW, THEREFORE, BE IT RESOLVED, That the Troy City Council hereby **DEEMS** it to be in the City's best interest to exercise the option to renew the contract with Green Meadows Lawnscape of Rochester Hills, MI, to provide two-year requirements for mowing and landscape services to all municipal property under the same contract prices, terms, and conditions; contract expiring December 31, 2016.

d) Standard Purchasing Resolution 2: Low Bidder Meeting Specifications – Printing and Distributing of Water/Sewer Bills

Resolution #2015-03-047-J-4d

RESOLVED, That a one (1) year contract to provide Laser Printing and Distribution of the City of Troy Water and Sewer Bills, with an option to renew for three (3) additional years is hereby **AWARDED** to the low bidder meeting specifications; Lasercom LLC of Troy, MI for an estimated total cost of \$12,178.22 per year, plus the actual cost of first class postage, at unit prices contained in the bid tabulation opened March 12, 2015, a copy of which shall be **ATTACHED** to the original Minutes of this meeting expiring April 30, 2019.

e) Standard Purchasing Resolution 1: Award to Low Bidders - Aggregates

Resolution #2015-03-047-J-4e

RESOLVED, That Troy City Council hereby **AWARDS** one (1) year contracts to provide aggregates with an option to renew for one (1) additional year to the following low bidders;

<u>Company</u>	<u>Items</u>	<u>Estimated Total Cost</u>
Richmond Transport Inc., Lenox, MI	1, 6, 9	\$10,425.00
Osburn Industries Inc., Taylor, MI	7	\$15,500.00
Edward C. Levy Co. Detroit, MI	3, 4, 8	\$9,264.00
Tri-City Aggregates, Inc., Holly, MI	2,5	<u>\$27,500.00</u>
Estimated Total Cost		\$62,689.00

BE IT FURTHER RESOLVED, That all aggregates to be purchased on as needed basis; at unit prices contained in the bid tabulation opened March 12, 2015, a copy of which shall be **ATTACHED** to the original Minutes of this meeting, with contracts expiring April 30, 2017.

BE IT FINALLY RESOLVED, That the awards are **CONTINGENT UPON** the contractors' submission of properly executed bid documents, including insurance certificates and all other specified requirements.

f) Standard Purchasing Resolution 4: Kronos Workforce Management Software

Resolution #2015-03-047-J-4f

WHEREAS, Implementing workforce management software would utilize technology to improve efficiencies and save approximately 3,403 hours of staff effort spread across all departments, allowing that time to be directed towards the City's strategy to build and maintain strong, productive service levels; and

WHEREAS, An integrated system would eliminate the need for paper timecards because Kronos offers time clocks, phone apps and a web interface for employees and supervisors to update schedules, offer availability, accept open assignments, complete timecards, request time off, approve time, and provide access to all of this information; and

WHEREAS, Other benefits that would result from implementing Kronos includes improved payroll and accounting processes and accuracy; tools for enhanced tracking; consistent rules application mitigating compliance risk; and improved grant management.

NOW, THEREFORE, BE IT RESOLVED, That Troy City Council hereby **AWARDS** three contracts for the implementation of Kronos workforce management software as follows:

- 1) To Kronos for Workforce Central on the **Oakland County G2G** Cooperative Contract. Onetime costs include implementation and training of approximately \$48,100 and hardware costs for up to 13 time clocks of approximately \$53,577. Ongoing annual costs will be approximately \$47,868 for use of the Workforce Central modules. This amount will vary depending on the number of active employees in the system each month and licenses needed. Time clock maintenance will be approximately \$5,265 per year.
- 2) To Kronos for Telestaff on the **US Communities** Cooperative Purchasing Contract. Onetime costs for the software, implementation and training are approximately \$68,720 with annual recurring maintenance costs of approximately \$5,496. Increases in maintenance shall be no more than 4% per year. Additional licensing and maintenance may be required as staff utilizing Telestaff may change over time.
- 3) To Voxeo to support automated communications integrated with Telestaff. There is a one-time set up fee of \$2,500 plus a minimum monthly commitment of \$150 which would provide 1,150 minutes of service. The monthly cost could vary should the city require additional minutes at \$0.13 per minute.
- 4) Approximate total costs: Capital of \$172,897 and annual operating of \$60,429

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the vendors' submission of properly executed contract documents and insurance certificates.

J-5 Act 51 Mileage Certification for 2014

Resolution #2015-03-047-J-5

WHEREAS, It is necessary to furnish certain road information to the state of Michigan for the purpose of obtaining funds under Act 51, P.A. 1951, as amended; and

WHEREAS, Beachview Court, Sachin Way, Evaline Drive, Tanner Court, Poppleton Court, and Huron Court are located within the City of Troy; right of way is under the control of the City of Troy; said streets are public streets and are for public street purposes and were open to the public prior to December 31, 2014;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **ACCEPTS** the following platted and non-platted streets: Beachview Court, Sachin Way, Evaline Drive, Tanner Court, Poppleton Court, and Huron Court into the City of Troy local street system.

J-6 Private Agreement – Contract for Installation of Municipal Improvements – Brooke View Site Condominiums – Project No. 07-943.3

Resolution #2015-03-047-J-6

RESOLVED, that the Contract for the Installation of Municipal Improvements (Private Agreement) between the City of Troy and Brooke View Development, Inc, is hereby **APPROVED** for the installation of sanitary sewer, storm sewer, water main, detention, paving, sidewalks, soil erosion and landscaping on the site and in the adjacent right of way, and the Mayor and City Clerk are **AUTHORIZED** to execute the documents, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

J-7 Request for Authorization to Make an Unconditioned Offer to Purchase Property for the Expansion of Fire Station #4 – Sidwell #88-20-25-352-030

Resolution #2015-03-047-J-7

WHEREAS, in order to proceed with the design and construction of a new Fire Station #4, located on Maple Road in Section 25, it is necessary for the City of Troy to acquire the property located at 2121 East Maple, from Nisreen Albedry and Abbas Albedry, owners of the property having Sidwell #88-20-25-352-030;

BE IT RESOLVED, That City Council hereby **APPROVES** the Conditioned Offer to purchase the property located at 2121 East Maple Road with Sidwell #88-20-25-352-030 in the amount of \$175,000.00, and

BE IT FURTHER RESOLVED, That the Engineering Department is hereby **AUTHORIZED** to expend the necessary closing costs to complete this purchase according to the agreement, and

BE IT FINALLY RESOLVED, That the City Clerk is hereby **DIRECTED** to record the Warranty Deed with the Oakland County Register of Deeds, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

J-8 Request for Acceptance of Four Warranty Deeds and Six Permanent Easements for Oak Forest Site Condominium – Sidwell #88-20-11-201-028 & 030

Resolution #2015-03-047-J-8

RESOLVED, That City Council hereby **ACCEPTS** four warranty deeds for right-of-way and detention purposes, and six permanent easements for storm sewers and surface drainage, public utilities, sanitary sewers, clear vision, landscape and non-access greenbelt, and an entry marker from Oak Forest, LLC, owner of the property having Sidwell #88-20-11-201-028 & 030, and

BE IT FURTHER RESOLVED, That the City Clerk is hereby **DIRECTED** to record the easements and warranty deeds with the Oakland County Register of Deeds, copies of which shall be **ATTACHED** to the original Minutes of this meeting.

K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:

K-1 Announcement of Public Hearings: None Submitted

K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted

L. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

M. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT:

N. COUNCIL REFERRALS:

Items Advanced to the City Manager by Individual City Council Members for Placement on the Agenda

N-1 No Council Referrals

O. COUNCIL COMMENTS:

O-1 No Council Comments Advanced

The Mayor announced the State of the City Address to be held on Wednesday, March 25, 2015 at the Somerset Inn. Tickets cost \$20.00 per person and includes lunch beginning at 11:00 AM. The State of the City Address will begin at 12:30 PM.

Council Member Hodorek thanked City Staff for working diligently to increase Police Department staffing levels.

P. REPORTS:

P-1 Minutes – Boards and Committees:

- a) Employees' Retirement System Board of Trustees-Final-January 14, 2015
- b) Traffic Committee-Final-January 21, 2015
- c) Building Code Board of Appeals-Final-February 4, 2015
- d) Employees' Retirement System Board of Trustees-Final-February 11, 2015
- e) Zoning Board of Appeals-Final-February 17, 2015
- f) Planning Commission-Final-February 24, 2015
- g) Building Code Board of Appeals-Draft-March 4, 2015
Noted and Filed

P-2 Department Reports:

- a) Federal Aid Funding for Major Road Projects – Rochester, Barclay to Trinway (Troy) and Dequindre, Long Lake to Auburn (RCOC)
- b) Troy Police Department 2014 Annual Report
- c) Sale of Surplus City Owned Parcels Update
Noted and Filed

P-3 Letters of Appreciation: None Submitted

P-4 Proposed Proclamations/Resolutions from Other Organizations: None Submitted

Q. COMMENTS ON ITEMS ON OR NOT ON THE AGENDA FROM MEMBERS OF THE PUBLIC OUTSIDE OF TROY (NOT RESIDENTS OF TROY AND NOT FROM TROY BUSINESSES):

R. CLOSED SESSION:

R-1 No Closed Session Requested

S. ADJOURNMENT:

The Meeting **ADJOURNED** at 8:30 PM.

Mayor Dane Slater

M. Aileen Dickson, CMC
City Clerk