



CITY COUNCIL AGENDA ITEM

Date: April 1, 2015

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager
 Timothy L. Richnak, Public Works Director
 Richard Shepler, Water & Sewer Superintendent

Subject: Bid Waiver – Manhole Frames & Covers

History

- The City of Troy standardized all manhole frames and covers to those manufactured by EJ many years ago so as to standardize inventory and streamline repair and maintenance issues.
- By purchasing directly from the manufacturer, the City receives the best discount possible as compared to purchasing from a distributor.
- On November 8, 2010, Troy City Council approved a contract with EJ, formerly known as East Jordan Iron Works of East Jordan, MI for manhole frames and covers (Council Resolution #2010-11-247-J-5).
- The last major purchase of manhole covers and frames was in 2011 for an estimated \$48,900.
- Periodically, in order to maintain inventory miscellaneous parts have been replenished over the past few years as needed so as to meet the needs of the Sanitary Sewer Maintenance Program.
- The contract expired October 26, 2011.

Purchasing

- Now, in accordance with the current Sanitary Sewer Maintenance Program and based on the current part(s) inventory it is necessary to replenish inventory in order to replace manhole frames and covers on as needed basis, in the estimated amount of \$100,000.00, not to exceed budgetary limitations.
- EJ has agreed to hold pricing for one (1) year for manhole frames and covers at the following quoted prices:

Part Number	Price
3025-1APT frame	\$557.33
1040Z frame	\$197.55
1040ZPT assy	\$376.82
1040C HL1 w cover	\$141.47
1040APT s cover	\$151.22

- It is not possible to secure competitive bids because EJ of East Jordan, MI is the sole source manufacturer in the State of Michigan for manhole covers and frames.



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Financial

Funds for these materials are available through the Water Division Operating Budgets. Manhole frames and covers will be purchased on as needed basis.

Recommendation

City Management recommends awarding a one (1) year contract for manhole frames and covers, purchased directly from the manufacturer, EJ of East Jordan, MI at the listed unit prices in attached Quote #37134 for the estimated amount of \$100,000.00 on as needed basis, not to exceed budgetary limitations; with the contract expiring April 30, 2016.